



CITY OF LOMA LINDA
CITY COUNCIL, HOUSING AUTHORITY AND SUCCESSOR
AGENCY TO THE LOMA LINDA REDEVELOPMENT AGENCY
REGULAR JOINT MEETING

Tuesday, September 8, 2026, 7:00 PM

Council Chambers

25541 Barton Road

Loma Linda, CA 92354

The Regular Joint Meeting of the Loma Linda City Council, Housing Authority and Successor Agency is scheduled in the Council Chambers, 25541 Barton Road, Loma Linda, California. Under Municipal Code Section 2.08.010, study sessions or closed session items may begin at 5:30 pm. or as soon thereafter as possible. A recess may be called at the discretion of the City Council.

Public Advisory: This meeting will be conducted in a hybrid model with both in-person attendance and virtual participation. View the following links and procedures for live stream platforms:

- YouTube: <https://www.youtube.com/channel/UCSOe1mP-1lw9W8ZeX3CUS0Q> - click "Live Now" (View live meeting; no public participation)
- Zoom Virtual Meeting platform: <https://us02web.zoom.us/j/85236018707> (View live meeting with option to participate)
 - Meeting ID: 852 3601 8707
 - One-Tap Mobile: +1(669) 444-9171,85236018707# US; +1(669) 900-6833,85236018707# US (San Jose)
- To request to speak, please use the "Raise Hand" function in Zoom or the "Chat" feature.
- Disruptive behavior will not be tolerated.

Agenda packets are published on the City's website at www.lomalinda-ca.gov 72 hours prior to the meeting. Individuals wishing to speak are encouraged to submit their names using the kiosk in the Council Chambers or through staff report links from the agendas on the City's website. Speakers are required to provide their name(s) for the public record. During *Oral Reports/Public Participation*, speakers are limited to 3 minutes. Please be mindful that the meetings are recorded for public record.

In accordance with the Americans with Disabilities Act (ADA), if an individual requires special assistance or special accommodations, please contact the City Clerk at least 48 hours before the meeting at (909) 799-2819 or via email at larreola@lomalinda-ca.gov to allow time for the City to make reasonable arrangements to the best of their ability.

1. Call to Order

1.A. Call to Order - City Council [CC], Housing Authority Board [HA], and Successor Agency [SA]

PLEASE NOTE: Each agenda item will specify the applicable governing body to take action using the above-noted corresponding abbreviations.

1.B. Roll Call

1.C. Closed Session/Workshop

1.D. Invocation and Pledge of Allegiance - Councilmember Dupper

1.E. Items to be Added or Deleted

1.F. Oral Reports/Public Participation - Non-Agenda Items (Each Speaker limited to 3 minutes. Pursuant to the Brown Act, no action or discussion can be taken by City Council, Housing Authority or Successor Agency)

2. Consent Calendar

- 2.A. Consider Approving the Minutes of August 11, 2026, as presented (City Clerk) [CC/HA/SA]
> RECOMMENDATION: Approve the minutes of August 11, 2026, as presented.
- 2.B. Consider Approving the Demands Registers for August 25, and September 8, 2026 (Finance) [CC/HA]
> RECOMMENDATION: Approve the Demands for payment as presented in the staff report.
- 2.C. Consider Accepting the Treasurer's Report for August 2026 for Filing (Finance) [CC]
> RECOMMENDATION: Accept the report for filing as presented.
- 2.D. Consider Awarding a Contract to American Asphalt South, Inc., for Pavement Rehabilitation by Slurry Seal Method at Prospect Ave., Poplar St., and Loma Linda Dr. for \$103,602.11 (CIP 26-135) (Public Works) [CC]
> RECOMMENDATION: Approve the contract as recommended in the staff report.
- 2.E. Consider Awarding a Contract to R.E. Schultz for Installation of Rubberized Turf Surface for Playground at Elmer Digneo Park for \$197,000.00 (CIP 26-759) (Public Works) [CC]
> RECOMMENDATION: Approve the contract as recommended in the staff report.
- 2.F. Consider Approving the National Pollutant Discharge-Elimination System (NPDES) Stormwater Permit Implementation Agreement, Santa Ana Region, for the Regional Stormwater Permit Program Between the County of San Bernardino and Participating Permittees (Public Works) [CC]
> RECOMMENDATION: Approve the agreement as recommended in the staff report.
- 2.G. Consider Adopting Council Bill #R-2026-41 – A Resolution Approving Final Parcel Map No. 20665 (Northeast Corner of Mountain View Avenue and Business Center Drive) (Public Works) [CC]
> RECOMMENDATION: Adopt, as recommended in the staff report, Council Bill #R-2026-41 (Resolution).
Resolution title:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, APPROVING A TENTATIVE PARCEL MAP WAIVER AND APPROVING FINAL PARCEL MAP 20665 (ALONG MOUNTAIN VIEW AVENUE AND BUSINESS CENTER DRIVE)

- 2.H. Consider Adopting Council Bill #R-2026-45 - A Resolution Accepting and Executing the Certificate of Acceptance and Grant Deed from Highpointe Groves, LLC, for Parcel 3 of Parcel Map No. 20681, Known as the Oak Woodland Preserve Park (Public Works) [CC]
> RECOMMENDATION: Adopt, as recommended in the staff report, Council Bill R-2026-45 (Resolution).
Resolution title:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO ACCEPT THE OFFER OF DEDICATION FOR PARCEL 3 OF PARCEL MAP NO. 20681 FOR PARK PURPOSES

- 2.I. Consider Accepting and Approving the Notice of Completion for the Fiber Optic Installation at Beaumont Avenue and Nevada Street (CIP 26-677) - Contractor: HHS Construction, Inc. (Public Works) [CC]
> RECOMMENDATION: Accept the project as complete and authorize recordation of Notice of Completion documents as recommended in the staff report.

- 2.J. Consider Approving the Renewal of a Three-Year Warranty Agreement with Western Audio-Visual & Security for the Annual Amount of \$12,750 for Fiscal Year 2026-27 and Approving a Supplemental Appropriation of \$5,100 from the General Fund Fund Balance to Partially Fund the Fiscal Year 2026-27 Annual Contract Amount (Information Technology) [CC]
> RECOMMENDATION: Approve warranty agreement as recommended in the staff report.
- 2.K. Consider Approving a Five-Year Agreement with Burtronics for Print Management Services for the City for the Annual Amount of \$26,513.64 (Information Technology) [CC]
> RECOMMENDATION: Approve agreement as recommended in the staff report.
- 2.L. Consider Approving the Purchase of Software License Subscription from Noted Technology Solutions for Adobe Software for the Annual Amount of \$5,092.43 (Information Technology) [CC]
> RECOMMENDATION: Approve subscription as recommended in the staff report.

3. Reports

3.A. Reports of Council Members

- 1) Request to schedule for agenda potential collaboration with Loma Linda University in developing a coordinated Loma Linda Initiative Center for health, resilience, and longevity for First Responders and available grants (Mayo pro tempore Spencer)
- 2) Request to schedule for agenda monthly promotions of shelter pets available for adoption at City Council meetings (Mayor Jones)
- 3) Request to schedule for agenda Medical Students, First Year, (MS1) Life Group Project Proposals (Mayor Jones)

3.B. Reports Of Officers

4. Adjournment

Adjourn meeting to the regular meeting on September 22, 2026, at 6:00 p.m., for a joint session with the Planning Commission.

POSTING: I, Lynette Arreola, City Clerk, City of Loma Linda, do hereby certify and declare that I caused this agenda to be posted at the following three (3) locations, to-wit: 1) Loma Linda Branch Library, 25581 Barton Rd., LL; 2) City Hall Outdoor Notice Board, 25541 Barton Rd., LL; 3) USPS, 25925 Barton Rd., LL.

Lynette Arreola, City Clerk



Date Posted: September 3, 2026



City of Loma Linda

Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

A. Consider Approving the Minutes of August 11, 2026, as presented (City Clerk) [CC/HA/SA]

> RECOMMENDATION: Approve the minutes of August 11, 2026, as presented.

Meeting	Agenda Group
Tuesday, September 8, 2026, 7:00 PM	Consent Calendar Item: 2A.
To	From
City Council	Lynette Arreola, City Clerk

RECOMMENDATION:

It is recommended that the City Council approve the minutes of August 11, 2026, as presented.

Attachments

[2026-08-11_minutes_draft.pdf](#)

REGULAR CITY COUNCIL, HOUSING AUTHORITY AND SUCCESSOR JOINT MEETING MINUTES

25541 Barton Road, Loma Linda, CA 92354

August 11, 2026, 7:00 PM - August 11, 2026, 8:38 PM

Roll Call: *(The following members were in attendance)*

- **Amy Jones**, Mayor/Chairperson
- **Phillip Dupper**, Councilmember/Board Member
- **Ovidiu Popescu**, Councilmember/Board Member

Absent:

- **Rhodes Rigsby**, Councilmember/Board Member
- **Rhonda Spencer**, Mayor pro tempore/Vice Chairperson

1. Call to Order

1.A. Call to Order - PLEASE NOTE each agenda item will identify the applicable governing body taking action by the corresponding abbreviation: City Council [CC], Housing Authority Board [HA], and Successor Agency [SA]

The meeting was called to order at 7:00pm.

1.B. Roll Call

Councilmembers present: Phillip Dupper, Amy Jones, Ovidiu Popescu; Councilmembers absent: Rhodes Rigsby, Rhonda Spencer

Staff present: T. Jarb Thajpejr, City Manager/HA Executive Director; Diane Robbins, City Attorney/HA General Counsel; Lynette Arreola, City Clerk/HA Secretary; Sonia Fabela, Finance Director, Tom Ingalls, Fire Marshall; Lorena Matarrita, Community Development Director; Adrian DeSousa, Information Systems Specialist; and Tyson Niles, Sheriff, San Bernardino County Sheriff's Department

1.C. Invocation and Pledge of Allegiance - Councilmember Popescu

The Invocation and Pledge of Allegiance were let by Councilmember Popescu.

1.D. Items to be Added or Deleted

No items were added or deleted.

1.E. Oral Reports/Public Participation - Non-Agenda Items (Each Speaker limited to 3 minutes. Pursuant to the Brown Act, no action or discussion can be taken by City Council, Housing Authority or Successor Agency)

Andrea De Leon briefly spoke on the Leadership Summit, Wisdom from the Original Blue Zone, and thanked her team who assisted in the organizing and coordinating the event and thanked all who attended.

Cynthia Galvan cohosted an event at the Fire Station and received feedback for more community based events in the City. She would like to to coordinate a fall festival family friendly event that would align with the city to provide quality services. She is requesting for a \$5,000 contribution from the City's and in return she would plan, coordinate, recruit volunteers and seek sponsorship for this fall festival event.

Kapree, spoke regarding the administration of the Loma Linda Community Garden and, specifically, the decision for Public Works Dept. to step back from its role. She noted the City's Community Garden Handbook is owned and managed by the City and that Public Works Dept. Is responsible for the overseeing the garden. She noted on August 7, the garden participants received an e-mail that the from the direction of the City Council, Public Works would step back in their role.

She wanted information on who gave and authorized the direction and was it a matter approved by City Council. She has been unable to identify when this action was formally taken. She noted that she submitted a Public Records Act request requesting for this how this decision occurred. She is requesting that this matter be placed on an agenda for public discussion.

2. Presentation(s)

2.A. DMG Award - Ceremonial Demand Management Check from San Bernardino Valley Municipal Water District - Kelly Malloy, Strategic Communications Manager

Milford Harrison, Board Member of Division IV of the San Bernardino Valley Municipal Water District, introduced Heather Dyer, CEO/General Manager, and Kelly Malloy, Strategic Communications Manager.

Heather Dyer expressed her appreciation for the City of Loma Linda's partnership with the San Bernardino Valley Municipal Water District. She highlighted the District's long-term planning efforts and Demand Management Program, which provides funding to local water agencies for projects that promote water conservation and sustainable water use. Ms. Dyer noted that the City's partnership with Eagle Aerial Solutions supports data collection for residential and commercial water customers and assists the City in meeting state water conservation reporting requirements. She announced that the District was awarding the City more than \$28,000 in recognition of its innovative efforts to promote water conservation and support water supply reliability.

City Manager Thaipejr introduced Ralph Munoz who worked on the project and submitted the City's proposal. He also introduced Superintendent Kirk Mayo from the Water Division. Photos taken.

3. Scheduled Agenda Items

3.A. Consider Accepting and Filing the Network and Financial Assessment of the Loma Linda Connected Community Program Report (LLCCP) [CC]

Kyle MacGavin, Information Technology Manager, noted that the Loma Linda Connected Communities Program (LLCCP), the City's municipal internet service, has been in operation for 20 years ago to provide telecommunication services to the community and intended to be self sufficient; however, it has been financially challenged from the beginning, mainly due to competitive internet market. It has left the LLCCP in a status of insolvency. The City needed a third party assessment of the LLCCP system. Through an RFP project the City selected the Broadband Group who conducted a Network and Financial Assessment of the LLCCP.

Jeff Ryman, President of the Broadband Group, stated that they were hired to conduct an independent technical operational financial assessment of the LLCCP program and identify a potential path forward. He discussed what their assessment involved. He noted that the LLCCP network serves two functions, one is the municipality communications section which provides services to the City and the other is the community communications providing service to residents and businesses. He noted that the revenues from the community communication section is not able to cover the operating cost, noting the original \$9.8 million unsecured redevelopment agency loan has grown to more than \$20 million with an additional \$560,000 in interest accruing annually. He noted there are approximately 100 active residential subscribers and limited number of commercial subscribers. The recommendation by the Broadband Group is to maintain the operations of the municipal communications network section as it provides great benefits to the City, and to market the community communications network or look to have the existing loan forgiven. They do not see that the revenues generated would be able to service the current debt load.

Steve Dukett, TKE Engineering Inc., commended the Broadband Group for their report. He stated that he is working with City staff and anticipate returning to the Council no later than October with a report regarding canceling the debt. He sated that he, the City Manager and the Finance Director will be with the SB County Auditor Controller staff to provide a briefing of this loan debt.

The report was accepted for filing by the City Council.

3.B. Consider Appointing City Council Members as Delegate/Alternates and Liason to the Following Agency Boards/Commissions:

City Manager Thaipejr noted that Councilmember Rigsby had expressed interest to remain the liaison for the Traffic Advisory Board.

It was the consensus by the Council of the following appointments:

1) Solid Waste Management Board: Delegate - Councilmember Dupper and Alternate - City Manager Thaipejr; 2) Parks, Recreation and Beautification Board: Liaison - Mayor Jones; and 3) Traffic Advisory Board: Liaison Rhodes Rigsby.

4. Consent Calendar

Motion by Phillip Dupper, seconded Ovidiu Popescu, passing by a vote of 3-0-0-2, Absent was Rhodes Rigsby, Rhonda Spencer

to Approve the Consent Calendar items as recommended in the staff reports.

4.A. Consider Approving the Minutes of July 14, 2026 (City Clerk) [CC/HA]

Approved the minutes of July 14, 2026, as presented.

4.B. Consider Approving the Demands Registers for July 28, and August 11, 2026 (Finance) [CC/HA/SA]

Approved by City Council the Main Demands Register dated July 28, 2026, with commercial demands totaling \$2,634,339.40, and payroll dated July 16, 2026, totaling \$477,680.69; and Approved by the Housing Authority Board the Demands Register dated July 28, 2026, with commercial demands totaling \$704.01; and Approved by the Successor Agency the Demands Register dated July 28, 2026, totaling \$1,100.00.

Approved by City Council the Main Demands Register dated August 11, 2026, with commercial demands totaling \$2,419,848.77, and payroll dated July 30, 2026, totaling \$503,530.32; and Approved by the Housing Authority Board the Demands Register dated August 11, 2026, with commercial demands totaling \$1,014.72; and Approved by the Successor Agency the Demands Register dated August 11, 2026, totaling \$2,841,862.50.

4.C. Consider Accepting for Filing the Treasurer's Report for July 2026 (Finance) [CC]

Accepted the July 2026 Treasurers Report for filing.

4.D. Consider Awarding a Contract to MCC Pipeline, Inc. for Sewer Pipe Replacement on University Ave. for \$169,897.00 (CIP 26-517) (Public Works) [CC]

Awarded the contract to MCC Pipeline, Inc. for the Sewer Pipe Replacement on University Avenue project as recommended in the staff report.

4.E. Consider Adopting Council Bill Nos. R-2026-42 and R-2026-43 - Amended Resolutions Ordering the Continued Maintenance for both the Landscape Maintenance District No. 1 and Street Light Benefit Assessment District No. 1 and Confirming the Engineers' Reports and Levying Assessments for Fiscal Year 2026/2027 (Public Works) [CC]

Approved, as recommended in the staff report, and Adopted Council Bill #R-2026-42:

RESOLUTION NO. 3318

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA AMENDING PREVIOUSLY APPROVED RESOLUTION; APPROVING AND CONFIRMING THE ENGINEER'S REPORT; ORDERING THE CONTINUED MAINTENANCE AND SERVICING OF IMPROVEMENTS; CONFIRMING AND LEVYING THE ANNUAL ASSESSMENTS FOR FISCAL YEAR 2026/2027 FOR LANDSCAPE MAINTENANCE DISTRICT NO. 1; AUTHORIZING

THE DIRECT CHARGES RESULTING FROM APPLICATION OF THE APPROVED ASSESSMENT METHODOLOGY, INCLUDING THE SAN BERNARDINO COUNTY ADMINISTRATIVE FEE; DIRECTING THE SAN BERNARDINO COUNTY AUDITOR-CONTROLLER/TREASURER/TAX COLLECTOR TO PLACE THE DIRECT CHARGES ON THE CURRENT TAX ROLL; AND REPEALING RESOLUTION NO. 3306; AND

Adopted Council Bill #R-2026-43:

RESOLUTION NO. 3319

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA AMENDING PREVIOUSLY APPROVED RESOLUTION; APPROVING AND CONFIRMING THE ENGINEER'S REPORT; ORDERING THE CONTINUED MAINTENANCE AND SERVICING OF IMPROVEMENTS; CONFIRMING AND LEVYING THE ANNUAL ASSESSMENTS FOR FISCAL YEAR 2026/2027 FOR STREET LIGHT BENEFIT ASSESSMENT DISTRICT NO. I; AUTHORIZING THE DIRECT CHARGES RESULTING FROM APPLICATION OF THE APPROVED ASSESSMENT METHODOLOGY, INCLUDING THE SAN BERNARDINO COUNTY ADMINISTRATIVE FEE; AND DIRECTING THE SAN BERNARDINO COUNTY AUDITOR CONTROLLER/TREASURER/TAX COLLECTOR TO PLACE THE DIRECT CHARGES ON THE CURRENT TAX ROLL AND REPEALING RESOLUTION NO. 3307.

4.F. Consider Approving the Purchase of Eighty (80) Allegro 4G Water Meters, in the Amount of \$41,533.99, from HydroPro Solutions (Public Works) [CC]

Approved the purchase of eighty (80) Allegro 4G water meters from HydroPro Solutions as recommended in the staff report.

4.G. Consider Approving the Purchase of Replacement Computer Networking Equipment from CDW-G for \$32,264.26 (Information Systems) [CC]

Approved the purchase of replacement computer networking equipment from CDW-G as recommended in the staff report.

4.H. Consider Accepting and Approving the Notice of Completion for Orange Street Improvements for \$343,735.92 - Contractor: Leonida Builders Inc. (CIP 25-127) (Public Works) [CC]

Accepted the project as complete and authorized recordation of Notice of Completion documents as recommended in the staff report.

4.I. Consider Accepting and Approving the Notice of Completion for the Waterline Improvements at University Ave., Campus St., and Lawton Ave. for \$732,100.00 - Contractor: All Cities Engineering, Inc. (CIP 26-675) (Public Works) [CC] - 7:34 PM

Accepted the project as complete and authorized recordation of Notice of Completion documents as recommended in the staff report.

5. Old Business

5.A. Consider Adopting Three (3) Council Bill Ordinances for Municipal Code Amendments Establishing Regulations for Short-Term Rentals and Permitting Short-Term Rental Uses Within Residential and Planned Community Zones (Community Development) [CC]- 7:38 PM

Community Development Director Matarrita stated that there were no changes or updates to the report and received no public comments since the ordinances' first reading.

The public hearing was opened and closed with no public participation.

Motion by Phillip Dupper, seconded by Ovidiu Popescu, passing by a vote of 3-0-0-0-2, Absent was Rhodes Rigsby, Rhonda Spencer to Adopt the three Council Bills, as recommended in the staff report, waiving the readings of the full ordinances and reading by the titles only:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, ADDING CHAPTER 5.26 (SHORT-TERM RENTALS) TO TITLE 5 (BUSINESS TAXES, LICENSES, AND REGULATIONS) OF THE LOMA LINDA MUNICIPAL CODE TO ESTABLISH REGULATIONS GOVERNING THE OPERATION OF SHORT-TERM RENTALS WITHIN THE CITY OF LOMA LINDA; and

Council Bill #O-2026-10:

ORDINANCE NO. 796

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, AMENDING IN PART, CHAPTER 17.32 (RESIDENTIAL ZONES), SECTION 17.32.020 (LAND USE REGULATIONS AND ALLOWABLE USES), INCLUDING TABLE 2-1 (ALLOWED USES AND PERMIT REQUIREMENTS FOR RESIDENTIAL ZONES) TO TITLE 17 (ZONING) OF THE LOMA LINDA MUNICIPAL CODE TO ESTABLISH SHORT-TERM RENTALS AS A PERMITTED USE WITHIN RESIDENTIAL ZONES SUBJECT TO CHAPTER 5.26 (SHORT-TERM RENTALS); AND

Council Bill #O-2026-11:

ORDINANCE NO. 796

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, AMENDING IN PART, CHAPTER 17.44 (SPECIAL PURPOSE ZONES AND SPECIFIC PLANS), SECTION 17.44.020 (LAND USE REGULATIONS AND ALLOWABLE USES), INCLUDING TABLE 2-7 (ALLOWED USES AND PERMIT REQUIREMENTS FOR SPECIAL PURPOSE ZONES), OF THE LOMA LINDA MUNICIPAL CODE TO ESTABLISH SHORT-TERM RENTALS AS A PERMITTED USE WITHIN THE PLANNED COMMUNITY ZONE SUBJECT TO CHAPTER 5.26 (SHORT-TERM RENTALS)

5.B. Consider Adopting Council Bill #O-2026-08 - An Ordinance for a Municipal Code Amendment Establishing Regulations for City Communication Signs (Community Development) [CC]- 7:38 PM

Community Development Director Matarrita stated that there were no changes or updates to the report and received no public comments since the first reading of the ordinance.

The public hearing was opened and closed with no public participation.

Motion by Phillip Dupper, seconded by Ovidiu Popescu, passing by a vote of 3-0-0-2, Absent was Rhodes Rigsby, Rhonda Spencer to Adopt, as recommended in the staff report, Council Bill #O-2026-08, waiving the reading of the full ordinance and reading by title only:

ORDINANCE 798

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, AMENDING CHAPTER 17.18 (SIGNS), INCLUDING SECTIONS 17.18.070 (PROHIBITED SIGNS) AND 17.18.190 (DEFINITIONS), AND ADDING CHAPTER 17.18.200 (CITY COMMUNICATION SIGNS), TO ESTABLISH REGULATIONS AND PERMIT REQUIREMENTS FOR CITY COMMUNICATION SIGNS ON CITY-OWNED OR CONTROLLED PROPERTY.

6. New Business

6.A. Consider Adopting Council Bill #R-2026-40 - A Resolution Approving the Property Lease Agreement Between the City of Loma Linda and Lamar Central Outdoor, LLC for Construction, Operation, and Maintenance of a City Communication Sign on City-owned Property (Community Development) [CC]

Community Development Director Matarrita presented the report stating that staff is requesting approval of a lease agreement with Lamar Central Outdoor, LLC for the the construction, operation, maintenance, utilities, and management of a community sign on city-owned property located adjacent to the I-10 Fwy west of Mountain View Ave. She discussed the lease terms and estimated advertising revenues to the City and confirmed there were no capital or operating costs to the City. She pointed out that the action does not involve the design of the sign as that will be a separate process and action item.

Councilmember Popescu inquired to the staff involved in the negotiations, the cost of the sign construction and whether or not the City could contribute toward that cost in exchange for a higher revenue return.

Brian Smith, Lamar Central Outdoor, LLC, responded estimating the sign would cost approximately \$1million, but noted that the cost will be based on the design of the sign, which is a process they still have to go through. He said that it is common for cities to lease the properties to Lamar and 25% revenue return is a standard percentage among cities.

Motion by Ovidiu Popescu, seconded by Phillip Dupper, passing by a vote of 3-0-0-0-2, Absent was Rhodes Rigsby, Rhonda Spencer, to Adopt, as recommended by the staff report, Council Bill #R-2025-40, waiving the reading of the full resolution and reading by title only:

RESOLUTION NO. 3320

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA APPROVING A PROPERTY LEASE AGREEMENT BETWEEN THE CITY OF LOMA LINDA AND LAMAR CENTRAL OUTDOOR, LLC FOR THE CONSTRUCTION, OPERATION, AND MAINTENANCE OF A CITY COMMUNICATION SIGN ON A PORTION OF CITY-OWNED PROPERTY IDENTIFIED AS ASSESSOR PARCEL NUMBER 0281-242-30, ADJACENT TO INTERSTATE 10, AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT

6.B. Consider Adopting Council Bill #R-2026-38- A Resolution Adopting the Measure I 5-year Capital Improvement Project (CIP) for Fiscal Years 2026/2027 through 2030/2031 [Public Works]

City Manager Thaipejr presented the Measure I 5-year Capital Improvement Projects highlighting the proposed street improvements projects for the five years.

Motion by Phillip Dupper, seconded by Ovidiu Popescu, passing by a vote of 3-0-0-0-2, Absent was Rhodes Rigsby, Rhonda Spencer, to Adopt, as recommended in the staff report, Council Bill #R-2026-38, waiving the reading of the full resolution and reading by title only:

RESOLUTION NO. 3321

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, STATE OF CALIFORNIA, ADOPTING THE MEASURE I FIVE-YEAR CAPITAL IMPROVEMENT PLAN FOR FY2026/2027 THROUGH FY2030/2031

6.C. Consider Adopting Council Bill #R-2026-39 - A Resolution Adopting a Five-Year Capital Project Needs Analysis (CPNA) for Fiscal Years 2027/2028 through 2031/2032 (Public Works) [CC]

City Manager Thaipejr presented a report summarizing the report stating that the five-year Capital Project Needs Analysis is similar funding as Measure I, but requires a local match.

Motion by Ovidiu Popescu, seconded by Phillip Dupper, passing by a vote of 3-0-0-0-2, Absent was Rhodes Rigsby, Rhonda Spencer, to Adopt, as recommended by the staff report, Council Bill #R-2025-21, waiving the reading of the full resolution and reading by title only:

RESOLUTION NO. 3322

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, STATE OF CALIFORNIA, ADOPTING THE MEASURE I FIVE-YEAR CAPITAL PROJECT NEEDS ANALYSIS FOR FISCAL YEARS 2027 /2028 THROUGH 2031/2032

7. Reports

7.A. Reports of Council Members

The item was continued to the next meeting since Mayor pro tempore Spencer was not present.

Councilmember Popescu asked about the costs to bring back the fair and parade and the costs for the City to coordinate the event. He noted that this was not a directive, but rather a comment. In response, City Manager Thaipejr noted in the past the City was not involved in the coordination of the parade and fair, but it was the Chamber of Commerce and the Loma Linda Academy. He noted the majority cost from the City's was overtime costs for street and traffic closures before and after the event. He reiterated that the City is operating on a tight budget with the possibility of budget cuts during mid-year budget review.

Mayor Jones stated that she and Fire Marshall Ingalls met with representatives from the San Bernardino City Animal Shelter as community members have been reaching out about supporting animal welfare and about parks.

7.B. Reports Of Officers

Finance Director Fabela provided an update of the City's Utilities Billing Payment system noting the update will go live August 25, 2026. She noted that many of the features will not change, but would be more user friendly. She highlighted the new features and accessibility of the portal system. She thanked her department and Carry Howard for assisting in the implementation.

City Clerk Arreola read a Zoom comment from Alex Balandrans who noted that he lives across the street from the new fire station at Citrus Park. He requested for Council to provide an update on the construction, timeline and expected opening date of the third fire station.

7.C. Closed Session

The City Council recessed to Closed Session at 8:12pm.

The City Council reconvened to the regular meeting at 8:38pm.

City Attorney Robbins reported that the City Council met in closed session regarding a pending litigation matter. Direction was provided to staff, and there was no further reportable action.

8. Adjournment

The meeting adjourned at 8:38pm.

The minutes were approved at the meeting of September 8, 2026, as presented.



City of Loma Linda

Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

B. Consider Approving the Demands Registers for August 25, and September 8, 2026 (Finance) [CC/HA]

> RECOMMENDATION: Approve the Demands for payment as presented in the staff report.

Meeting	Agenda Group
Tuesday, September 8, 2026, 7:00 PM	Consent Calendar Item: 2B.
To	From
City Council	Sonia Fabela, Finance Director

RECOMMENDATION:

It is recommended that the City Council approve the attached list of demands for payment.

Attachments

[DR CC 08-25-2026.pdf](#)

[DR HA 08-25-2026.pdf](#)

[DR CC 09-08-2026.pdf](#)

[DR HA 09-08-2026.pdf](#)



CITY OF LOMA LINDA
VOUCHER LIST
08/25/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
712566	8/11/2026	7692	ANTONIO ROJAS	07252026 REIMB		Work shirt embroidery for A Rojas	44.00
712566 Total							44.00
712567	8/11/2026	840	CITY OF SAN BERNARDINO	132-00 July 2026 90878-00 July 2026	1270118 1270118	1415 Richardson 7/2/26-8/4/26 1516 Gould St 7/2/26-8/3/26	5,722.18 61.91
712567 Total							5,784.09
712568	8/11/2026	841	CITY OF SAN BERNARDINO	2026-00000047	1260160	Staffing salary & benefits billing Q4 Apr-Jun 2026	7,718.38
712568 Total							7,718.38
712569	8/11/2026	5995	MICHAEL A GARCIA	2026-116		Work shirt embroidery for M Garcia	55.00
712569 Total							55.00
712570	8/11/2026	1245	SO CALIF EDISON	700371011405 June 26 700411454240 June 26 700620519956 June 26 700919945115 July 26 700919931169 July 26 700919995433 July 26 700350988278 July 26 700920555710 July 26 700920551363 July 26 700917144542 July 26 700605303585 July 26 700396836845 July 26 700123951189 July 26 700010396020 July 26 700010613157 July 26 700620519956 July 26		Electricity Costs 6/04/26-7/05/26 Electricity Costs 6/4/26-7/5/26 Electricity Costs 6/04/26-7/05/26 Electricity Costs 6/4/26-7/14/26 Electricity Costs 6/15/26-7/30/26 Electricity Costs 6/04/26-7/29/26 Electricity Costs 6/03/26-7/31/26 Electricity Costs 7/01/26-7/31/26 Electricity Costs 7/01/26-7/31/26 Electricity Costs 7/02/26-8/02/26 Electricity Costs 7/02/26-8/02/26 Electricity Costs 6/03/26-7/01/26 Electricity Costs 7/08/26-8/05/26 Electricity Costs 07/06/26-08/03/26 Electricity Costs 7/06/26-8/03/26 Electricity Costs 7/06/26-8/03/26	5,122.86 3,255.55 3,611.09 2,175.00 296.05 1,515.17 7,630.42 72.35 57.12 32.40 341.72 105,348.84 510.95 113.41 82.31 4,397.73
712570 Total							134,562.97
712571	8/11/2026	7437	STEVEN MCDONNOLD	Reimb 7/19/2026		Uniform Pants for S McDonnold	53.24
712571 Total							53.24
712572	8/13/2026	1245	SO CALIF EDISON	700458638878 July 26 700394531780 July 26 700920432640 July 26 700162747250 July 26 700411454240 July 26 700371011405 July 26 700010613157 June 26 700010396020 June 26		Electricity Costs 06/29/26-07/28/26 Electricity Costs 6/10/26-7/30/26 Electricity Costs 6/03/26-7/01/26 Electricity Costs 7/08/26-8/05/26 Electricity Costs 07/06/26-08/03/26 Electricity Costs 07/06/26-08/03/26 Electricity Costs 06/04/26-07/05/26 Electricity Costs 06/04/26-07/05/26	4,639.32 3,057.88 1,898.41 1,103.70 3,821.94 5,843.81 95.95 120.29
712572 Total							20,581.30
712573	8/13/2026	26	VERIZON WIRELESS	6149818864 July 26		Phone Costs 6/29/26-7/28/26	2,340.79
712573 Total							2,340.79



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712574	8/18/2026	1245	SO CALIF EDISON	700044797169 July 26 700491039205 July 26		Electricity Costs 7/09/26-8/06/26 Electricity Costs 7/09/26-8/06/26	50,405.22 13,726.12
712574 Total							64,131.34
712575	8/18/2026	1261	THE GAS COMPANY	10022459001 July 26 10232459007 July 26 06872460008 July 26		Gas Costs 07/06/26-08/04/26 Gas Costs 7/06/26-08/04/26 Gas Costs 7/06/26-8/04/26	74.03 20.70 63.37
712575 Total							158.10
712576	8/20/2026	7123	CHARTER COMMUNICATIONS HOLDINGS, LLC	188772001081426	1270247	Srvc STA252 Acct 188772001 8/14/26-9/13/26	37.69
712576 Total							37.69
712577	8/20/2026	7123	CHARTER COMMUNICATIONS HOLDINGS, LLC	188776801081426	1270247	Srvc STA251 Acct 188776801 8/18/26-9/17/26	147.68
712577 Total							147.68
712578	8/20/2026	7027	COLANTUONO, HIGHSMITH & WHATLEY, PC	70069 70658 70659	1260023 1260023 1260023	CD Legal Fees Special Counsel Srvs 3/31/26 CD legal fees-Special Counsel Srvs 04-30-26. CD Legal Fees for Period Ending 4-30-2026	5,502.00 2,287.50 2,460.69
712578 Total							10,250.19
712579	8/20/2026	1245	SO CALIF EDISON	700228421001 July 26 700921912191 July 26 700919909648 July 26 700920012106 July 26 700919913385 July 26		Electricity Costs 7/07/26-8/12/26 Electricity Costs 6/15/26-8/12/26 Electricity Costs 7/08/26-8/12/26 Electricity Costs 7/15/26-8/12/26 Electricity Costs 7/15/26-8/12/26	210.27 28.79 463.22 31.19 76.80
712579 Total							810.27
712580	8/20/2026	1261	THE GAS COMPANY	14642464003 June 26 14642464003 July 26 19406867366 July 26		Gas Costs 6/03/26-7/02/26 Gas Costs 7/02/26-8/03/26 Gas Costs 7/13/26-8/12/26	51.80 56.69 63.72
712580 Total							172.21
712581	8/20/2026	3628	U.S. BANK CORPORATE PYMNT SYS	07222026NAlvizar 07222026NAlvizarFY26 07222026DHarkerFY26 07222026DHarkerFY27 07222026MBuelna 07222026LArreola 072226 C.HOWARD 07222026Correia25-26 07222026TIngalls 07222026JGillette 07222026Correia26-27 07222026LMATARRITA 07222026MCross 07222026 JPearsall 07222026 HReed		FY26/27 Sta Dog food & supplements FY25/26 County Chiefs mtn breakfast & refreshment STOT Incident logistics, gas & lodging STOT Incident logistics, fuel & lodging STA dog grooming srv & station supplies Nameplate Council changes/Reception goods Cal-Card purchases, keyboard, City Shirts FY25-26 Credit for vet service Single carwash for new Bronco, Paddle App subscrip Mtg refreshments, postage & teaching credential CalAnimal workshop & monthly handwash ACO Tacoma APA2026 Memberships & D.Morgan Summit Ticket Station household supplies Employee mailout & education verification Pens, paper, ESRI Conf, USB, subs svc, & meals	329.58 431.22 297.53 2,456.87 154.77 344.59 891.70 (136.80) 71.99 279.36 71.58 797.20 698.07 174.10 1,345.48



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712581	46254	3628	U.S. BANK CORPORATE PYMNT SYS	07222026BNielsen 07222026FPerez 07222026 RMunoz 07222026 VPuentes 07222026 VGomez 07222026 JLoeffert 07222026 SFabela 072226KMacGavin		PPE, Stella food & pet insurance, & radio software Fuel enroute to Rock STOT Incident Back flow gage calibration Smog tests, impact driver, water, & ear plugs Basketball nets & replacement tire swing SC supplies for lunch/dance & emp shirt purchases GFOA Payroll Class July 2026 CalCard Purchase for Kyle MacGavin	555.81 160.56 139.55 2,504.30 427.06 1,678.50 50.00 3,679.29
712581 Total							17,402.31
712582	8/20/2026	26	VERIZON WIRELESS	6149818865 July 26		Phone Costs 6/29/26-07/28/26	30.02
712582 Total							30.02
712583	8/25/2026	22	ADVANCE REFRIGERATION & ICE SYSTEMS, INC.	57559	1270280	Troubleshoot Senior Center ice machine	204.00
712583 Total							204.00
712584	8/25/2026	29	AGUA MANSA PROPERTIES, INC.	82066	1270164	Concrete delivery for PW 8/5/26	340.00
712584 Total							340.00
712585	8/25/2026	7821	ANGELO PAZMINO	060126 A	1260877	Civic Center fountain service June 2026	160.00
712585 Total							160.00
712586	8/25/2026	7844	ARNA ALYSSA GUMANGAN	RefCite199125861		Refund for overpayment parking cite 199125861	80.00
712586 Total							80.00
712587	8/25/2026	7458	ASCENT AVIATION GROUP INC	M343052	1270045	Support & cellular service - STA251 Fuel Link	137.38
712587 Total							137.38
712588	8/25/2026	110	BURTRONICS BUSINESS SYSTEM	AR126576 July 2026 AR126577 July 2026 AR126696 Aug26	1270289 1270292 1270293	Wide Format printer freight for 7/1/26 to 7/31/26 Rate charge for July 26 and QTR 4/26-7/26 City-wide printers charge for the 8/13/26-9/12/26	205.75 701.86 77.21
712588 Total							984.82
712589	8/25/2026	7845	CAIRUS, ENRIQUE A	993765872		Refund closed acct #993765872	16.06
712589 Total							16.06
712590	8/25/2026	2492	CALIF MUNICIPAL STATISTICS, IN	26072207	1270313	2026 ACFR STATISTICAL PACKAGE	600.00
712590 Total							600.00
712591	8/25/2026	5390	CALIFORNIA HIGHWAY ADOPTION CO	726136 726137	1270076 1270076	I-10 Fwy ramp clean up @ Mt View Ave Jul 2026 Southside I-10 Fwy ramps @ Mt View Ave Jul	350.00 900.00
712591 Total							1,250.00



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712592	8/25/2026	7839	CARLY P BARRUGA DUONG	993767756		Refund overpayment closed acct #993767756	32.77
712592 Total							32.77
712593	8/25/2026	5240	CDW-GOVERNMENT	AK4B96C	1270205	Mimecast Renewal (3 Year Agreement)	5,207.66
712593 Total							5,207.66
712594	8/25/2026	7460	CINTAS CORPORATION NO. 3	4278264687	1270039	HazMat uniforms & shop towel rentals 8/6/26	61.28
712594 Total							61.28
712595	8/25/2026	203	CLINICAL LABORATORY OF	2601328-LOM01	1270120	Well site water testing July 2026	7,747.25
712595 Total							7,747.25
712596	8/25/2026	7667	CMAX COMMERCIAL MAINTENANCE, INC.	170257	1270086	Street Sweeping Srvs Aug 2026	11,961.75
712596 Total							11,961.75
712597	8/25/2026	2309	CONSOLIDATED ELECTRIC DIST-SB	6903-1067486	1270122	Light bulbs for superintendents office	72.47
				6903-1067671	1270122	24 St photocells, red wire nuts, & electrical tape	402.72
712597 Total							475.19
712598	8/25/2026	5762	CORE & MAIN LP	Z532723	1270123	Pipe, coupling, copper, & pipes	2,292.58
712598 Total							2,292.58
712599	8/25/2026	7747	CORODATA RECORDS MANAGEMENT INC.	RS7191075	1270062	July 2026 Storage of city records	57.19
712599 Total							57.19
712600	8/25/2026	236	COSTCO WHOLESALE	478 7 168 80	1270128	Station household supplies & batteries	395.79
712600 Total							395.79
712601	8/25/2026	7810	DIESEL DIRECT WEST LLC	87456963	1270059	Fire Dept Unleaded Fuel Delivery 8/5/2026	405.97
				87456964	1270059	Fire Dept Diesel Fuel Delivery 8/5/2026	2,026.73
				87456981	1270059	Diesel delivery for PW Dept 8/5/26	1,464.08
				87456982	1270059	Fuel delivery for PW 8/5/26	2,674.12
712601 Total							6,570.90
712602	8/25/2026	7517	DILLON R. MYERS	St&ICEMA08/26Myers		ICEMA & STATE Paramedic re-certification	375.00
712602 Total							375.00
712603	8/25/2026	5593	DINOSAUR TIRE & ROAD SRVS, INC.	145932	1270058	Tire installation, valve, weights, & filters	243.99
712603 Total							243.99
712604	8/25/2026	3035	DOUGLAS L. GOODMAN	6155	1270213	Engineer/Survey - Hillcrest Improv CIP 26-137	14,000.00
712604 Total							14,000.00
712605	8/25/2026	7819	EMPIRE PEST SOLUTIONS	13008	1270260	Gopher & Squirrel control svc @ Hulda Crooks July	290.00
				13017	1270260	Gopher & Squirrel control svcs for BB Fields Aug	290.00
				13013	1270260	Gopher & Squirrel control svcs for Digneo Pk Aug	290.00
				13015	1270259	Civic Center gopher/squirrel control svc Aug 2026	290.00



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712605	46259	7819	EMPIRE PEST SOLUTIONS	13009	1270260	Gopher & Squirrel control svcs for Veterans Pk Aug	290.00
712605 Total							1,450.00
712606	8/25/2026	7819	EMPIRE PEST SOLUTIONS	13014	1270260	Gopher & Squirrel control svcs @ Bailey Park Aug	290.00
712606 Total							290.00
712607	8/25/2026	325	EWING IRRIGATION PRODUCTS	30352154	1260124	PVC Bushing for emergency leak @ Hulda Crooks Pk	15.92
712607 Total							15.92
712608	8/25/2026	331	FAIRVIEW FORD SALES, INC.	268038	1260034	Solenoid for vehicle	143.38
				282984	1270130	Moulding	206.77
712608 Total							350.15
712609	8/25/2026	336	FEDEX	9-413-00710	1270131	Courier service/Release of Lien Doc.	39.90
712609 Total							39.90
712610	8/25/2026	4198	FOREMOST PROMOTIONS	749778	1270231	Kid's Firefighter hats & fire badge stickers	2,185.86
712610 Total							2,185.86
712611	8/25/2026	6227	GANDDINI GROUP	19935-1	1270301	Traffic Analysis 10535 Poplar Street	3,000.00
712611 Total							3,000.00
712612	8/25/2026	7649	GO CAR WASH MANAGEMENT CORP	INV4158	1270202	Carwash membership fire vehicles July 2026	132.00
712612 Total							132.00
712613	8/25/2026	7838	HUTAURUK, LISNE	993766389		Refund overpayment closed acct #993766389	25.60
712613 Total							25.60
712614	8/25/2026	3400	INFOSEND, INC.	315422	1270317	July 2026 Utility bill printing & mailing	2,693.66
712614 Total							2,693.66
712615	8/25/2026	7545	INLAND EMPIRE PLUMBING INC	INV1874	1270143	Emergency sewer mail line service STA252	375.00
712615 Total							375.00
712616	8/25/2026	1728	INLAND LIGHTING SUPPLIES, INC.	307323	1270189	Exit sign @ Council Chambers	32.63
712616 Total							32.63
712617	8/25/2026	7486	JACOB GREEN & ASSOCIATES, INC.	3492	1270310	Consultant for Comm Wildfire Protection plan 07/26	26,487.50
712617 Total							26,487.50
712618	8/25/2026	7846	JOHN ANTHONY	993766758		Refund closed acct #993766758	62.59
712618 Total							62.59
712619	8/25/2026	4890	JOLYNN LINDE	77	1270081	Irrigation repair & roots removal @ Area #31	500.00
				78	1270081	Station timer w station modules	1,270.00
				79	1270081	Lateral extensions to cover areas	2,400.00
				80	1270081	Valve replacement @ Area 33A	700.00
				82	1270081	Valve replacement @ Area 41	800.00



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712619	46259	4890	JOLYNN LINDE	83	1270081	Valve replacemnt @ Area 46 @ Camper Shell Depot	700.00
				84	1270081	Diaphragm for Rain Bird Valve @ Area 46	300.00
				85	1270081	Lateral irrgrtn pipe replacemt @ Area 46	850.00
712619 Total							7,520.00
712620	8/25/2026	7841	KAUSAR KHAN	RefCite199126957		Refund for overpayment parking cite 199126957	80.00
				RefCite199126842		Refund for overpayment parking cite 199126842	80.00
				RefCite199126910		Refund for overpayment parking cite 199126910	80.00
712620 Total							240.00
712621	8/25/2026	7639	KRISCH & COMPANY, AN ACCOUNTANCY CORPORATION	57174		Consulting Fees	1,970.50
712621 Total							1,970.50
712622	8/25/2026	3207	KYLE CRECELIUS	St&ICEMA08/26Creceli		ICEMA & STATE Paramedic re-certification	375.00
712622 Total							375.00
712623	8/25/2026	7813	LENNAR HOMES	1000000424		Refund closed acct #1000000424	11.57
712623 Total							11.57
712624	8/25/2026	7813	LENNAR HOMES	1000000425		Refund closed acct #1000000425	16.67
712624 Total							16.67
712625	8/25/2026	7813	LENNAR HOMES	1000000426		Refund closed acct #1000000426	11.57
712625 Total							11.57
712626	8/25/2026	7813	LENNAR HOMES	1000000427		Refund closed acct #1000000427	24.78
712626 Total							24.78
712627	8/25/2026	7840	LEONG, EVELYN	993766906		Refund overpayment closed acct #993766906	48.93
712627 Total							48.93
712628	8/25/2026	7417	LIEBERT CASSIDY WHITMORE	330824	1270153	Attorney costs for July 2026	153.00
712628 Total							153.00
712629	8/25/2026	2045	LOMA LINDA HEATING & AIR CONDITIONING, INC.	22322711	1270256	New HVAC Unit for Mountain View Well #6	15,922.20
712629 Total							15,922.20
712630	8/25/2026	1733	LOWE'S COMPANIES, INC.	91007 8-4-2026	1270157	Station cleaning supplies	81.62
				95779	1270157	Red & white spray paint	15.46
				93563 8-5-2026	1270157	Deadbolt kits & cleaning supplies.	97.88
				74019	1270157	Green marking paint	30.93



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712630	46259	1733	LOWE'S COMPANIES, INC.	78740 74126	1270157 1270157	Water hose Kneeling pad & pliers	82.63 69.77
712630 Total							378.29
712631	8/25/2026	3855	LYNN A. HIRTZ	335276 334630	1260096 1260779	Lawn mower blade New Honda Generator for distribution division	193.89 3,123.67
712631 Total							3,317.56
712632	8/25/2026	7669	MANHATTAN TELECOMMUNICATIONS CORPORATION LLC	0100536236-470-8	1270309	August 2026 Services	1,175.25
712632 Total							1,175.25
712633	8/25/2026	4919	MELANIE DORAN TRAXLER	PO. 1260775 Inv. 3	1260775	Consultant Srvs MDA-2025-0053_LLU Village July 26	5,480.00
712633 Total							5,480.00
712634	8/25/2026	7842	MICHAEL KANG	RefCite199127049		Refund for overpayment parking cite 199127049	40.00
712634 Total							40.00
712635	8/25/2026	5721	NATALY ALVIZAR	ReimAmazon AC		Reimb animal control Amazon charge personal card	120.67
712635 Total							120.67
712636	8/25/2026	2917	NEW IMAGE COMMERCIAL FLOORING	15686	1270263	Replace 5 LVT tiles on 1st floor of Library	549.00
712636 Total							549.00
712637	8/25/2026	7193	O'REILLY AUTO ENTERPRISES, LLC	6160-327415 6160-331208 6160-329589 6160-331401 6160-331400 6160-329588	1270090 1270090 1270090 1270090 1270090 1270090	Service for ST352 Wiper blades for MS489 2015 Chevy Suburba Air filter, oil filter, & motor oil Weld helmet battery Battery fee & exchange fee Refrigerant	49.82 81.87 69.74 10.76 98.42 506.41
712637 Total							817.02
712638	8/25/2026	7088	OCCUPATIONAL HEALTH CENTERS OF CALIFORNIA,	91055549 91881696	1260060 1270161	Employee Physical for V Gomez Employee Physical for A Murillo	50.00 90.00
712638 Total							140.00
712639	8/25/2026	7176	ODP BUSINESS SOLUTIONS, LLC	477015545001 477534545001 476798391001	1270089 1270089 1270089	Sticky notes, paper clips, & envelopes Printer paper for the CY Return calander	61.74 151.20 (26.79)
712639 Total							186.15
712640	8/25/2026	5340	P N P OFFICE FURNITURE	10992	1270295	U-Shape Desk w/file drawers & 72"" Hutch	2,584.81
712640 Total							2,584.81
712641	8/25/2026	7444	PACKET FUSION, INC.	PB17811	1260886	Zoom Overages for June 2026	8.90
712641 Total							8.90



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712642	8/25/2026	7287	PAYMENTUS CORPORATION	iINV-15-183311	1270316	July 2026 IVR Payment Processing	1,253.90
712642 Total							1,253.90
712643	8/25/2026	7698	REDLANDS ANIMAL HOSPITAL	47803	1270315	Rabies FRA examination	52.00
712643 Total							52.00
712644	8/25/2026	7843	RHEENA LOERA	RefCite199126226		Refund for overpayment parking cite 199126226	80.00
712644 Total							80.00
712645	8/25/2026	7440	ROADSAFE TRAFFIC SYSTEMS, INC.	281274	1270102	Pickleball court signs stating noise ordinance	202.24
712645 Total							202.24
712646	8/25/2026	266	ROBBINS & HOLDAWAY	July 2026 Invoice	1270101	July 2026 City Legal services.	8,077.50
712646 Total							8,077.50
712647	8/25/2026	4999	ROGERS, ANDERSON, MALODY & SCOTT, LLP	81321	1260818	Additional non-audit services City	4,820.00
712647 Total							4,820.00
712648	8/25/2026	3574	SB CO FLOOD CONTROL DISTRICT	406426	1260885	2025 Annual Rent 2"" Conduit S/Redlands W/Anderson	2,306.00
712648 Total							2,306.00
712649	8/25/2026	7847	SHAH, ALEXIS	993767901		Refund closed acct #993767901	11.48
712649 Total							11.48
712650	8/25/2026	451	SITEONE LANDSCAPE SUPPLY, LLC	169795301-001	1270068	Rain bird assembly	67.79
712650 Total							67.79
712651	8/25/2026	865	SN BERNARDINO CO SHERIFF DEPT	1800002966	1270237	Sheriff Services - August 2026	670,438.00
712651 Total							670,438.00
712652	8/25/2026	1356	STAPLES BUSINESS ADVANTAGE	6070518411 6071086232 6071086231	1270069 1270069 1270069	Wireless Mouse Webcam USB Hub, Speaker & Microphone	47.40 75.41 114.89
712652 Total							237.70
712653	8/25/2026	7497	SUPERIOR EPOXY INC	I260807602	1270219	Epoxy two bathroom floors at Hulda Crooks Park	1,850.00
712653 Total							1,850.00
712654	8/25/2026	7413	SYNOPTEK, LLC	1282006 1282338	1270291 1270308	NOC_SOC Services August 2026 Hyper-V Migration Kick Off	17,150.50 7,489.60
712654 Total							24,640.10
712655	8/25/2026	7790	THE DRALA PROJECT, INC	16144	1270304	SCADA Refresh - PowerEdge R470 / iDRAC10 / 60 mo.	43,867.77
712655 Total							43,867.77



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712656	8/25/2026	2594	THOMAS INGALLS	BAM547C M TIngalls		Tuition reimbursement BAM547 Conflict Management	675.00
712656 Total							675.00
712657	8/25/2026	7628	TOWNSEND PUBLIC AFFAIRS, INC	25012	1260442	Grant Services-March 2026- Final	4,000.00
712657 Total							4,000.00
712658	8/25/2026	7738	TRUMARK HOMES	1000000486		refund closed acct #1000000486	8.30
712658 Total							8.30
712659	8/25/2026	7738	TRUMARK HOMES	1000000487		Refund closed acct #1000000487	8.30
712659 Total							8.30
712660	8/25/2026	4030	US TRONICS	M-12267JL26	1270248	Satellite phone service July 2026	209.85
712660 Total							209.85
712661	8/25/2026	5500	WEST COAST ARBORISTS, INC.	247341	1270180	Crown reduction @ 23600 Beaumont Ave	21,000.00
				247324	1270180	Pine crown reduction @ 11600 Bryn Mawr	4,200.00
				247335	1270180	Tipu crown reduction @ 26400 George St	6,300.00
712661 Total							31,500.00
712662	8/25/2026	1919	WILLDAN	002-38784	1270208	Building Inspection/Plan Check services July 2026	42,494.47
712662 Total							42,494.47
712663	8/25/2026	1919	WILLDAN	002-38785	1270208	Parcel map review- July 2026	805.00
712663 Total							805.00
Grand Total							\$ 1,233,311.27



CITY OF LOMA LINDA
VOUCHER LIST
08/25/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
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Total Checks (Total from previous page): \$ 1,233,311.27

Grand Total = \$ 1,233,311.27

PAYROLL: 08/13/2026 \$557,736.71

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check 712566 through 712663 for a total disbursement of \$1,233,311.27 and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.

Sonia Fabela, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on September 08, 2026 and the City Treasurer is hereby directed to pay except as noted.

Amy Jones, Mayor



CITY OF LOMA LINDA
VOUCHER LIST
HOUSING AUTHORITY
08/25/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
3197	8/20/2026	6140	FARMERS INSURANCE	J873975719-2026-2027	1270312	Homeowner Insurance Renewal - Bertha Jospheh	\$ 2,629.55
3197 Total							\$ 2,629.55
3198	8/20/2026	3628	U.S. BANK CORPORATE PYMNT SYS	07222026LArreola_HA		Homeowners Ins Renewal-Vargas-25384 Durango Lp	\$ 1,400.65
				072226KMacGavinHA		DigiCert - Housing Authority	\$ 9.29
3198 Total							\$ 1,409.94
3199	8/25/2026	110	BURTRONICS BUSINESS SYSTEM	AR126576HA July 2026	1270289	Wide Format printer freight for 7/1/26 to 7/31/26	\$ 1.82
				AR126577HA July 2026	1270292	Rate charge for July 26 and QTR 4/26-7/26	\$ 6.35
				AR126696HA Aug26	1270293	City-wide printers charge for the 8/13/26-9/12/26	\$ 0.66
3199 Total							\$ 8.83
3200	8/25/2026	5240	CDW-GOVERNMENT	AK4B96CHA	1270205	Mimecast Renewal (3 Year Agreement)	\$ 42.00
3200 Total							\$ 42.00
3201	8/25/2026	7444	PACKET FUSION, INC.	PB17811HA	1260886	Zoom Overages for June 2026	\$ 0.42
3201 Total							\$ 0.42
3202	8/25/2026	7413	SYNOPTIK, LLC	1282006HA	1270291	NOC_SOC Services August 2026	\$ 138.31
				1282338HA	1270308	Hyper-V Migration Kick Off	\$ 60.40
3202 Total							\$ 198.71
Grand Total							\$ 4,289.45



CITY OF LOMA LINDA
VOUCHER LIST
HOUSING AUTHORITY
08/25/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
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Total Checks (Total from previous page): \$ 4,289.45

Grand Total= \$ 4,289.45

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos. 3197 through 3202 for a total disbursement of \$4,289.45 and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.

A handwritten signature in cursive script, appearing to read "Sonia Fabela", written over a horizontal line.

Sonia Fabela, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on September 08, 2026 and the City Treasurer is hereby directed except as noted.

Amy Jones, Mayor



CITY OF LOMA LINDA
VOUCHER LIST
09/08/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
712664	8/27/2026	5144	JAMES D. HUSS JR.	26114 CITY	1260090	Weed abatement on Baseball Field Slopes	500.00
712664 Total							500.00
712665	8/27/2026	1245	SO CALIF EDISON	700920661497 July 26		Electricity Cost 7/6/26-8/3/26	3,916.04
712665 Total							3,916.04
712666	9/1/2026	1730	AFLAC	822901		August 2026-AFLAC Insurance Premium	1,685.77
712666 Total							1,685.77
712667	9/1/2026	7053	MARLIN BUSINESS BANK	42608383	1270338	Printer Lease: August 2026	2,488.62
712667 Total							2,488.62
712668	9/1/2026	7083	SELF INSURED SERVICES COMPANY	BOPGDR		September 2026-Dental Insurance Premium	6,684.90
712668 Total							6,684.90
712669	9/1/2026	1154	VISION SERVICE PLAN - CA	12121787/0001 Sept26 12121787/0002 Sept26		September 2026-Vision Buy Up Plan Insurance Prem September 2026-Vision Base Plan Insurance Premium	1,400.79 88.00
712669 Total							1,488.79
712670	9/2/2026	4197	C.A.P.F.	ID0407658/September		September 2026-Long Term Disability Insurance Prem	885.00
712670 Total							885.00
712671	9/2/2026	7053	MARLIN BUSINESS BANK	42608382	1270337	Wide format printer lease: August 2026	752.10
712671 Total							752.10
712672	9/2/2026	4787	SALVADOR M. SORIANO	09052026		DJ service for the SC Dance, on 09/05/26	100.00
712672 Total							100.00
712673	9/8/2026	22	ADVANCE REFRIGERATION & ICE SYSTEMS,	57622	1270325	Water regulator for Sr Center ice machine	859.03
712673 Total							859.03
712674	9/8/2026	29	AGUA MANSA PROPERTIES, INC.	82677	1270164	Concrete delivery for CY 8/26/26	340.00
712674 Total							340.00
712675	9/8/2026	7449	ALEXANDER FOWLER	CastleReimbFowler BiscarReimbFowler.		ST Inc Castle OR-UPF-260297 ST Inc Biscar CA-NOD-004474	2,348.09 1,308.94
712675 Total							3,657.03
712676	9/8/2026	5915	ALL CITIES ENGINEERING, INC.	2616	1260614	CIP 26-675 Waterline Retention release 9/17/26	40,355.00
712676 Total							40,355.00
712677	9/8/2026	4554	ALTERNATIVE HOSE, INC.	6158131	1270166	Hose reel repair	138.83
712677 Total							138.83
712678	9/8/2026	7821	ANGELO PAZMINO	080126	1270262	City Hall Fountain Maintenance August 2026	160.00
712678 Total							160.00



CITY OF LOMA LINDA
VOUCHER LIST
09/08/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
712679	9/8/2026	7692	ANTONIO ROJAS	08072026 REIMB		Reimb for uniform pants T Rojas	97.87
712679 Total							97.87
712680	9/8/2026	7748	APPLIED TECHNOLOGY GROUP, INC.	S-INV107917	1260581	Purchase and Install SCADA system radios	14,592.00
712680 Total							14,592.00
712681	9/8/2026	7458	ASCENT AVIATION GROUP INC	M344329	1270014	Support and cellular service Aug 2026	183.18
				M344330	1270045	Support and cellular service - STA251 Fuel Link	137.38
712681 Total							320.56
712682	9/8/2026	3833	ATKINSON, ANDESLON, LOYA, RUUD, & ROMO	800944	1270169	HR Legal fees for July 2026	25,770.15
712682 Total							25,770.15
712683	9/8/2026	7780	BACKFLOW SOLUTIONS, INC.	11738	1270327	Add mandatory PSI Read & Meter Read to test form	250.00
712683 Total							250.00
712684	9/8/2026	7668	BASE HILL, INC.	27376	1270085	CR & SC Cleaning for August 2026	2,000.00
				27377	1270084	Janitorial Svcs for City bldgs & Cole House Aug	11,418.40
712684 Total							13,418.40
712685	9/8/2026	1400	BOOT BARN 4 SAN BERNARDINO	INV00646458	1270171	Uniform Boots for J Cardoza	132.13
				INV00646457	1270171	Uniform Boots for J Juarez	171.27
				INV00646456	1270171	Uniform Boots & Pants for M Cruz	117.22
				INV00646454	1270171	Uniform Boots & Pants for M Cruz	202.58
				INV00646455	1270171	Uniform Boots & Pants for J Gutierrez	253.42
				INV00646453	1270171	Uniform Boots for J Ayla	197.65
712685 Total							1,074.27
712686	9/8/2026	5174	BRENT BILLINGSLEY	1632	1270170	60 lb bucket of Accu-tab Calcium tablets	5,511.99
712686 Total							5,511.99
712687	9/8/2026	7471	BRUCE HERWIG	113	1270285	Council Photo of Amy Jones	100.00
712687 Total							100.00
712688	9/8/2026	161	CTWS,LLC	068174	1270125	Grind & cut off wheels	50.39
				068171	1270125	Nitrogen for leak test tool	165.57
712688 Total							215.96
712689	9/8/2026	5390	CALIFORNIA HIGHWAY ADOPTION CO	826136	1270076	Maint of south side I-10 Fwy ramps @ Mt View Aug	350.00
				826137	1270076	Weed abate south side I-10 Fwy ramps @ Mt View Aug	900.00
712689 Total							1,250.00
712690	9/8/2026	5240	CDW-GOVERNMENT	AK6K51A Hardware	1270311	Infrastructure Hardware Replacement	21,315.75
				AK6K51A Support	1270311	Infrastructure Hardware Support	10,637.70
712690 Total							31,953.45



CITY OF LOMA LINDA
VOUCHER LIST
09/08/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
712691	9/8/2026	7123	CHARTER COMMUNICATIONS HOLDINGS, LLC	231334701080126	1270318	Internet services for July 2026	3,555.87
712691 Total							3,621.86
712692	9/8/2026	7460	CINTAS CORPORATION NO. 3	4278837957	1270039	HazMat uniforms & shop towel rentals 8/12/26	61.28
				4279743487	1270039	HazMat uniforms & shop towel rentals 8/20/26	61.28
712692 Total							122.56
712693	9/8/2026	25	CINTAS CORPORATION NO 2	5356782401	1270117	First Aid supplies CH, CY, Fin, & PW 8/26/26	242.70
712693 Total							242.70
712694	9/8/2026	5762	CORE & MAIN LP	Z404706	1270123	300 PSI Guage	174.00
				Z536158	1270123	Copper gasket	19.25
				Z615539	1270123	Galvanized slip cans for valve covers	332.78
				Z644277	1270123	Epoxy, gasket, nut kit, & break off	1,253.82
712694 Total							1,779.85
712695	9/8/2026	236	COSTCO WHOLESALE	478 7 114 395	1270340	Engine oil, water, batteries & Kitchen Supplies	972.09
712695 Total							972.09
712696	9/8/2026	5673	CR&R	JULY 2026		July 2026 Refuse payments collected	127,283.48
712696 Total							127,283.48
712697	9/8/2026	7591	CRICKET SCADA LLC	1865	1270108	Labor for valve replacement @ RTP	1,200.00
712697 Total							1,200.00
712698	9/8/2026	7765	CRISP ENTERPRISES	754220	1270226	Printing services for CIP 26-136	142.51
				754223	1270226	Printing services for CIP 26-134	131.42
712698 Total							273.93
712699	9/8/2026	254	DAART ENGINEERING CO, INC.	39672	1270326	6"" Check Valve ORing for Anderson Tank Pump Repai	815.34
				39627	1270204	Anderson monthly pump run Aug 2026	600.00
712699 Total							1,415.34
712700	9/8/2026	1279	DAILY JOURNAL CORPORATION	B4070574	1270110	LegalAd-Approved Ord 795-798	525.06
712700 Total							525.06
712701	9/8/2026	7810	DIESEL DIRECT WEST LLC	87494542	1270059	Fire Dept. fuel delivery 8/19/2026.	2,061.64
				87506985	1270059	Fuel delivery for PW Dept 8/24/26	6,551.70
712701 Total							8,613.34
712702	9/8/2026	5593	DINOSAUR TIRE & ROAD SRVS, INC.	145970	1270058	Filter for BM151	284.59
				145847	1270058	Remove replace pet carrier from AC115 to FP053	1,998.25



CITY OF LOMA LINDA
VOUCHER LIST
09/08/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
712702	46273	5593	DINOSAUR TIRE & ROAD SRVS, INC.	145977	1270330	Replace 6 tires on 2015 F550	2,391.11
712702 Total							4,673.95
712703	9/8/2026	3035	DOUGLAS L. GOODMAN	6159	1270213	Engineer/Survey - Hillcrest Improv CIP 26-137	6,000.00
712703 Total							6,000.00
712704	9/8/2026	3205	DUTCH TOUCH WINDOW CLEANING	1871	1270343	Clean glass fence - 9/11 Memorial	468.00
712704 Total							468.00
712705	9/8/2026	1256	ELROD FENCE CO., INC.	22718	1270334	Replace 72 ft of damaged iron fence & walk gate	4,180.00
712705 Total							4,180.00
712706	9/8/2026	1521	FACILITIES PROTECTION SYSTEMS	99460	1270296	Fire alarm cellular comm. w/FACP - Community Ctr	3,482.00
				99459	1270294	Fire alarm cellular comm. w/FACP to monitor #253	3,482.00
				99499	1270299	UL Maint Agreement for New Fire Station	1,000.00
712706 Total							7,964.00
712707	9/8/2026	331	FAIRVIEW FORD SALES, INC.	280238	1270130	Hood & support shocks	86.75
				284377	1270130	Brake fluid ST574	18.73
712707 Total							105.48
712708	9/8/2026	7585	FERNANDO RUELAS	15RRT	1270329	Reinstall three backflow devices	3,450.00
712708 Total							3,450.00
712709	9/8/2026	2098	FRANK PEREZ, JR	ReimbRockincPerez		Reimb lodging ST Inc Rock CA-BDU-011136	172.84
712709 Total							172.84
712710	9/8/2026	1523	GLENN B. DORNING, INC.	CT41908	1270323	V Belt for Kubota Tractor Mower	321.23
				CT41998	1270324	Drive shaft for mower E-788	507.94
				CT42011	1270331	Left hand deck wing E-211 & E-600	1,198.87
712710 Total							2,028.04
712711	9/8/2026	389	GRAINGER, INC.	9038110111	1270137	Mask respirator & filters	138.96
712711 Total							138.96
712712	9/8/2026	5244	HHS CONSTRUCTION, INC.	PRIP000061342	1270350	Install fiber optic cable @ Beaumont CIP 26-677	66,741.94
712712 Total							66,741.94
712713	9/8/2026	1728	INLAND LIGHTING SUPPLIES, INC.	307939	1270189	LED Lights FCI	303.41
712713 Total							303.41
712714	9/8/2026	4896	INTERFACE SECURITY SYSTEMS, LLC	21152290	1270087	Alarm monitoring Sr Center & Heritage Park August	491.76
712714 Total							491.76
712715	9/8/2026	4890	JOLYNN LINDE	81	1270081	Valve rplcmt ZONE 6 @ Area 33A	700.00
				86	1270019	Main of the Landscape Maint District & Annexations	24,261.08
712715 Total							24,961.08



CITY OF LOMA LINDA

VOUCHER LIST

09/08/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
712716	9/8/2026	5548	JTS MOTORCARS, INC.	2026 Q1		2026 Q1 Sales Tax Incentive	20,953.56
				2026 Q2		2026 Q2 Sales Tax Incentive Agreement	27,906.19
712716 Total							48,859.75
712717	9/8/2026	7783	LEONIDA BUILDERS, INC.	INV26015-03 FINAL	1260765	Retention Orange St Imp CIP 25-127 release 9/17/26	17,186.80
712717 Total							17,186.80
712718	9/8/2026	5375	LEVEL 3 COMMUNICATIONS, LLC	796667751	1270321	IP Data Services: 08/17/26 - 09/16/26	7,109.55
712718 Total							7,109.55
712719	9/8/2026	2045	LOMA LINDA HEATING & AIR CONDITIONING, INC.	22545816	1270155	Replaced fuse for library HVAC	195.00
				22610071	1270155	Thermostat covers for SC	317.94
				22621466	1270342	Replace Corp Yard compressor & fan motor	4,978.00
712719 Total							5,490.94
712720	9/8/2026	1733	LOWE'S COMPANIES, INC.	61591	1270157	Small tools for facilities	44.48
				32177	1270157	Hammer for facilities	360.56
				76845	1270157	Mortar mix & trowel	32.48
				25317	1270157	Bushing	5.19
				64670	1270157	Ant spray for City Hall	15.05
				89593	1270157	Measuring wheel & earplugs	100.17
				10015	1270157	Drill bit set, socket set, & metal cut off wheels	187.33
				61263	1270157	Asphalt	82.56
				36987	1270157	Improve4 Tubes of caulking	54.23
				22110	1270157	Flush mount light for BB Fields	69.90
				32312	1270157	Asphalt, rags box, project source, & plastic putty	80.40
				955040 8-23-26	1270157	Station cleaning materials.	83.93
712720 Total							1,116.28
712721	9/8/2026	7607	MAINSTREET COMMUNICATION, INC.	425491	1270107	Business cards-A Jones, R Spencer, P Dupper-500ea	290.54
712721 Total							290.54
712722	9/8/2026	1566	MALLORY SAFETY & SUPPLY, LLC	6481850	1270106	Ear plugs, leather, & anti-fog lens	528.39
712722 Total							528.39
712723	9/8/2026	5254	MANSFIELD OIL COMPANY OF GAINESVILL,	2025 Q4 & 2026 Q1		2025 Q4 & 2026 Q1 Sales Tax Incentive Agreement	1,056,621.00
712723 Total							1,056,621.00
712724	9/8/2026	7752	MARK SAPOLIS JR	035681	1270188	Sharpen 18 chains & 2 jugs of bar oil	264.28
712724 Total							264.28
712725	9/8/2026	5918	MATTHEW RYAN	ReimbRockincMRyan		STOT lodging for Rock incident	172.84
712725 Total							172.84



CITY OF LOMA LINDA
VOUCHER LIST
09/08/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
712726	9/8/2026	2099	MCCROMETER, INC.	8013967	1270176	Sewer Flow Meter Monitoring Aug 2026	1,170.00
712726 Total							1,170.00
712727	9/8/2026	4919	MELANIE DORAN TRAXLER	PO. 1250710 Inv. 6 PO. 1260775 Inv. 4 PO. 1270290 Inv. 1	1250710 1260775 1270290	Consultant svc PDR-2025-0015-TLC_CA St August 2026 Consultant Svcs_MDA-2025-0053_LLUI Village Aug2026 On-call planning services 7/14-8/31/26	1,440.00 4,520.00 160.00
712727 Total							6,120.00
712728	9/8/2026	2476	MIGUEL BUELNA	Criticalthink-MBueln EngCompMBuelna		Tuition reimbursement for Critical Thinking class Tuition reimbursement for English Composition clas	869.00 869.00
712728 Total							1,738.00
712729	9/8/2026	3470	MISSION LANE MAINTENCE CORP	INV-9129	1270177	City's Annual Maint Mission Lane HOA Sept 2026	1,595.00
712729 Total							1,595.00
712730	9/8/2026	701	NORLAB, INC.	90532		Liquid powder tracing dye	269.20
712730 Total							269.20
712731	9/8/2026	7193	O'REILLY AUTO ENTERPRISES, LLC	6160-332661 6160-332864 6160-335823 6160-334955	1270090 1270090 1270090 1270090	Filters & wiper blades for CM car TPMS Sensor Tread gauge Plastic weld for dash	127.59 154.68 3.24 12.38
712731 Total							297.89
712732	9/8/2026	7088	OCCUPATIONAL HEALTH CENTERS OF CALIFORNIA,	92056076	1270161	Employee Physical for A Figueroa	50.00
712732 Total							50.00
712733	9/8/2026	7444	PACKET FUSION, INC.	PB17849	1270320	Zoom overages: 06/30/26 - 07/29/26	11.23
712733 Total							11.23
712734	9/8/2026	6103	PADGETT'S CLEANING &	26-08-041_EMS	1270347	Emergency board up srvc for 10697 Seamount Dr	1,089.21
712734 Total							1,089.21
712735	9/8/2026	1592	PHOENIX GROUP INFORMATION SYST	072026143 072026903	1270352 1270353	Delinquent parking ticket prgm July 2026 Parking Permit Management July 2026	852.21 826.03
712735 Total							1,678.24
712736	9/8/2026	7755	PRO-WEST & ASSOCIATES, INC.	INV-0000003843	1270303	Update scripting APN extraction, Automate ArcGIS	6,600.00
712736 Total							6,600.00
712737	9/8/2026	6153	QUADIENT LEASING USA, INC.	Q2479396	1270305	07/26-09/26 Postage Machine Lease N23011855	584.14
712737 Total							584.14
712738	9/8/2026	5911	RDO EQUIPMENT CO	P6832235	1270098	Radiator, thermostat, & latch	688.55
712738 Total							688.55



CITY OF LOMA LINDA
VOUCHER LIST
09/08/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
712739	9/8/2026	7306	ROADPOST USA INC	BU01909422	1270194	Iridium Satellite Service 8/25/26 - 9/24/26	746.75
712739 Total							746.75
712740	9/8/2026	876	SAN BERNARDINO MUNICIPAL WATER	JULY 2026		July 2026 SB Sewer payments collected	438,907.98
712740 Total							438,907.98
712741	9/8/2026	3574	SB CO FLOOD CONTROL DISTRICT	FC 026-27	1270178	NPDES Agreement 11-545 FY 2027	52,943.00
712741 Total							52,943.00
712742	9/8/2026	6137	SILVERSTRAND TECHNOLOGIES, INC.	173820	1270025	RTP & CY Security Alarm Monitoring Sept 2026	49.98
712742 Total							49.98
712743	9/8/2026	451	SITEONE LANDSCAPE SUPPLY, LLC	169831184-001	1270068	Valve box rectangle	134.69
				169831016-001	1270068	Handle, grips, valve key, & matco hose	259.38
				169921586-001	1270068	Couplings, valve box, & seal tape	228.00
				170102029-001	1270068	Irrigation parts for Oak Trees @ Citrus Trails	1,476.82
				170085743-001	1270068	Irrigation parts for Oak Trees @ Citrus Trails	118.34
				169497738-001	1270068	PVC Pipe & Pro-Spray Gun	60.63
				170032344-001	1270068	Rain bird, weld-on, & PVC cap sockets	90.53
				170396451-001	1270068	Irrigation parts for Leonard Bailey	46.37
				170364672-001	1270068	Sprinkler valve, valve box & PVC Fittings	239.66
				170307056-001	1270336	Landscape lighting for medians	8,555.50
				170565326-001	1270068	Valve boxes BB Fields	278.32
				170180514-001	1270341	Irrigation parts, pvc fittings & herbicide - Parks	2,051.94
712743 Total							13,540.18
712744	9/8/2026	7048	R&M PATOS TOOLS LLC	080526112977	1270097	Programming sensor tool	1,367.35
712744 Total							1,367.35
712745	9/8/2026	5849	ST FRANCIS ELECTRIC, LLC	26069202	1270239	Misc Traffic Signal Repairs July 2026	2,576.00
				26069203	1270239	Traffic Signal Repair @ Mt View & redlands Pole	643.00
				26069201	1270238	Traffic Signal Maint. July 2026	2,002.00
712745 Total							5,221.00
712746	9/8/2026	1356	STAPLES BUSINESS ADVANTAGE	6072790783	1270069	Legal Pad Notebook	31.24
				607290781	1270069	Hand Sanitizer, Coffee, Creamer, Disinfectant Wipe	165.57
				6072098140	1270069	Hanging file folder tabs	8.62
				6072098136	1270069	iPhone 11 Phone Case & Protector	36.09
712746 Total							241.52
712747	9/8/2026	2127	T. JARB THAIPEJR	08132026 REIMB		Reimb for lunch w CM & ACM from other cities	105.77
				08282026 REIMB		IE Division 2026 Ann Conf Luncheon	60.00
712747 Total							165.77



CITY OF LOMA LINDA
VOUCHER LIST
09/08/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
712748	9/8/2026	237	THE COUNSELING TEAM, INC.	INV111367	1270195	Employee support srvc Sept 2026	840.00
712748 Total							840.00
712749	9/8/2026	7242	TIMOTHY NEUMANN	2652	1270270	Cla Val Service 6"" relief valve Mt View #4	2,924.52
712749 Total							2,924.52
712750	9/8/2026	2180	TKE ENGINEERING, INC.	2026-5045	1270200	Professional Services Agreement-July 2026	2,375.00
712750 Total							2,375.00
712751	9/8/2026	1854	UNDERGROUND SERVICE ALERT OF	26-270525	1270078	Dig Alert State Regulatory Fee Aug 2026	40.05
				820260169	1270077	Dig Alert Ticket Charges for Aug 2026	155.00
712751 Total							195.05
712752	9/8/2026	1977	VULCAN MATERIALS	7228018	1270050	Cold mix for agg & asphalt 8/17/26	550.49
				7157963	1270050	Asphalt & aggregate	156.04
712752 Total							706.53
712753	9/8/2026	7613	WATERWORKFORCE, INC	1628	1270322	D4 Treatment Plant Operator Svcs July 2026	5,000.00
712753 Total							5,000.00
712754	9/8/2026	1919	WILLDAN	00238898	1270306	Animal control on-call services July 2026	7,200.00
				00238899R	1270307	Code Enforcement officer srvc July 2026	9,629.80
				002-37993	1270216	Fire Prevention Plan Check Srvc Aug 2026	4,741.50
712754 Total							21,571.30
Grand Total							\$ 2,132,623.19



CITY OF LOMA LINDA
VOUCHER LIST
09/08/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
383213	8/13/2026	454	MissionSquare	2026081800383213		457 Plan Contributions-07/26/2026 through 08/08/2026	\$29,231.65
103360680	8/17/2026	771	PERS	1003360680		Retirement Contributions-12/06/2020 through 06/30/2023	\$29.95
103361481	8/18/2026	771	PERS	1003361481/82/83/84		Retirement Contributions-07/12/2026 through 07/25/2026	\$89,209.88
103357827	8/12/2026	771	PERS	1003357827/28		Retirement Contributions-07/01/2026 through 07/31/2026	\$984.56
103349607	8/13/2026	771	PERS	1003349607		SB 278 Employer Correction	\$253.58
100334959	8/13/2026	771	PERS	1003349596		SB 278 Employer Correction	\$672.90
103349570	8/13/2026	771	PERS	1003349573		SB 278 Employer Correction	\$18,831.38
100334958	8/13/2026	771	PERS	1003349585		SB 278 Employer Correction	\$2,517.51
100334957	8/13/2026	771	PERS	1003349579		SB 278 Employer Correction	\$8,539.78
103349594	8/13/2026	771	PERS	1003349594		SB 278 Employer Correction	\$4,127.90
103349592	8/13/2026	771	PERS	1003349592		SB 278 Employer Correction	\$2,476.21
103349604	8/13/2026	771	PERS	1003349604		SB 278 Employer Correction	\$389.42
103349561	8/6/2026	773	PERS	1003349561		Health Insurance Premium-August 2026	\$87,084.96

\$244,349.68
Total Checks (Total from previous page): \$ 2,132,623.19
Grand Total = \$ 2,376,972.87

PAYROLL: 08/27/2026 \$662,368.04

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check 712664 through 712754 and wire nos. 383213, 103360680, 103361481, 103357827, 103349607, 100334959, 103349570, 100334958, 100334957, 103349594, 103349592, 103349604 & 103349561 for a total disbursement of \$2,376,972.87 and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.

Sonia Fabela, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on September 08, 2026 and the City Treasurer is hereby directed to pay except as noted.

Amy Jones, Mayor



CITY OF LOMA LINDA
VOUCHER LIST
HOUSING AUTHORITY
09/08/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	Amount
3203	9/1/2026	7053	MARLIN BUSINESS BANK	42608383HA	1270338	Printer Lease: August 2026	\$ 26.27
3203 Total							\$ 26.27
3204	9/1/2026	6052	UNIVERSITY HOMES, INC.	P76125613PA-Sept2026	1270048	M Defelice-HOA for HA loans Sept 2026	\$ 371.68
3204 Total							\$ 371.68
3205	9/8/2026	5240	CDW-GOVERNMENT	AK6K51A HA Hardware	1270311	Infrastructure Hardware Replacement	\$ 225.02
				AK6K51A HA Support	1270311	Infrastructure Hardware Support	\$ 85.79
3205 Total							\$ 310.81
3206	9/8/2026	7123	CHARTER COMMUNICATIONS HOLDINGS, LLC	231334701080126HA	1270318	Internet services for July 2026	\$ 31.63
3206 Total							\$ 31.63
3207	9/8/2026	7444	PACKET FUSION, INC.	PB17849HA	1270320	Zoom overages: 06/30/26 - 07/29/26	\$ 0.50
3207 Total							\$ 0.50
3208	9/8/2026	2180	TKE ENGINEERING, INC.	2026-5044	1270199	Consulting Services - Housing Authority-July 2026	\$ 737.50
3208 Total							\$ 737.50
Grand Total							\$ 1,478.39



CITY OF LOMA LINDA
VOUCHER LIST
HOUSING AUTHORITY
09/08/2026

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
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Total Checks (Total from previous page): \$ 1,478.39

Grand Total= \$ 1,478.39

CLAIMS VOUCHER APPROVAL

I have reviewed the above listing of payments on check nos. 3203 through 3208 for a total disbursement of \$1,478.39 and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.

A handwritten signature in black ink, appearing to read "Sonia Fabela".

Sonia Fabela, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on September 08, 2026 and the City Treasurer is hereby directed except as noted.

Amy Jones, Mayor



City of Loma Linda

Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

C. Consider Accepting the Treasurer's Report for August 2026 for Filing (Finance) [CC]

> RECOMMENDATION: Accept the report for filing as presented.

Meeting	Agenda Group
Tuesday, September 8, 2026, 7:00 PM	Consent Calendar Item: 2C.
To	From
City Council	Sonia Fabela, Finance Director

RECOMMENDATION:

It is recommended that the City Council receive the report for filing.

Attachments

[August 2026 Treasurer's Report.pdf](#)

**CITY OF LOMA LINDA
COMPOSITION OF CASH
AUGUST 2026**

DEMAND DEPOSIT ACCOUNTS

CITY - BANK OF AMERICA - MAIN CHECKING ACCOUNT	\$ 583,256.76
Outstanding Checks as of month-end	<u>(246,586.99)</u>
CITY - MAIN CHECKING ACCOUNT AVAILABLE BALANCE	\$ 336,669.77
BANK OF AMERICA - PAYROLL	\$ 19,995.80
HOUSING AUTHORITY - BANK OF AMERICA - CHECKING ACCOUNT	321,438.47
Outstanding Checks as of month-end	<u>(240.71)</u>
HOUSING AUTHORITY - CHECKING ACCOUNT AVAILABLE BALANCE	\$ 321,197.76
SUCCESSOR AGENCY - BANK OF AMERICA - CHECKING ACCOUNT	24,393.81
Outstanding Checks as of month-end	<u>-</u>
SUCCESSOR AGENCY - CHECKING ACCOUNT AVAILABLE BALANCE	\$ 24,393.81

DEMAND DEPOSIT ACCOUNTS - TOTAL	\$ <u>702,257.14</u>
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INVESTMENTS

YIELD

LOCAL AGENCY INVESTMENT FUND (LAIF)			
CITY	3.840%	\$ 64,106,212.02	
CITY - Former RDA Bond Proceeds	3.840%	203,703.55	
CITY -Total			64,309,915.57
SUCCESSOR RDA	3.840%		1,652,933.02
HOUSING AUTHORITY	3.840%		1,943,433.81

INVESTMENTS TOTALS	\$ <u>67,906,282.40</u>
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OTHER CASH

IMPREST ACCOUNT	\$ 500.00
CASH ON HAND	<u>1,350.00</u>

OTHER CASH TOTAL	\$ <u>1,850.00</u>
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CASH AND INVESTMENTS - GRAND TOTAL	68,610,389.54
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PREVIOUS MONTH	<u>68,992,945.75</u>
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CHANGE +/-	<u>\$ (382,556.21)</u>
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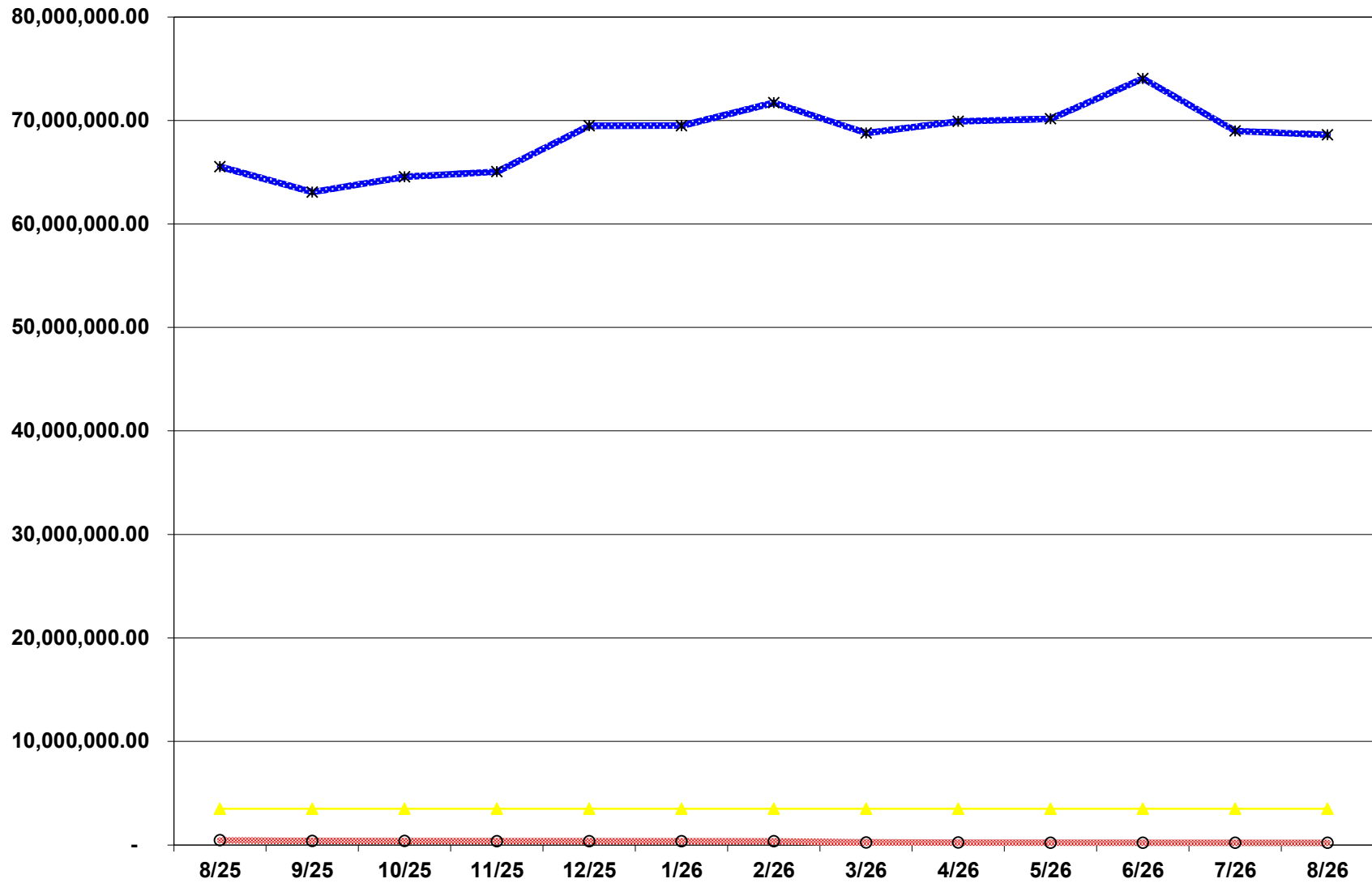
All investments are in accordance with the City Investment Policy, and as such, sufficient funds are available to meet the cash flow requirements of Loma Linda, including the next thirty days' obligations.



Treasurer

*LAIF Yield interest rate shown is for July 2026 as the August 2026 rate has not been released as of 9/2/2026

CITY OF LOMA LINDA
MONTHLY TREASURER'S REPORT 8/2025-8/2026



---x--- CITY, SUCCESSOR RDA & HA - TOTAL CASH AVAILABLE ---o--- CITY - FORMER RDA BOND PROCEEDS ---^--- BASELINE



City of Loma Linda

Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

D. Consider Awarding a Contract to American Asphalt South, Inc., for Pavement Rehabilitation by Slurry Seal Method at Prospect Ave., Poplar St., and Loma Linda Dr. for \$103,602.11 (CIP 26-135) (Public Works) [CC]

> RECOMMENDATION: Approve the contract as recommended in the staff report.

Meeting	Agenda Group
Tuesday, September 8, 2026, 7:00 PM	Consent Calendar Item: 2D.
To	From
City Council	John Trujillo, Deputy Director Public Works
Via	
T Jarb Thaipejr, City Manager	

RECOMMENDATION:

It is recommended that the City Council award the contract for pavement rehabilitation by slurry seal method at various locations to American Asphalt South, Inc, from Riverside, CA, in the amount of \$103,602.11 and authorize a contingency allocation of \$11,000.00, subject to any revisions deemed necessary by the City Attorney. City staff will provide the inspections and project management.

BACKGROUND:

This project is included in the approved Capital Improvement Program listed in the annual budget. Generally, this is a pavement rehabilitation by slurry seal method at various locations utilizing Measure I funding.

ANALYSIS:

Seven (7) bids were received and publicly opened on August 18, 2026. Bids ranged from a low of \$103,602.11 to a high of \$169,603.75 (see attached bid summary). The low bidder, American Asphalt South, Inc, from Riverside, CA, has been checked for references and found to be satisfactory. This contractor has performed satisfactorily on similar projects. It is not unusual for a project to change the quantities of work or the scope of work as field conditions dictate. This is generally caused by unforeseen circumstances or work needed to maintain the integrity of the project. Staff recommends an allocation of $\pm 10\%$ of the construction amount (\$11,000.00) for a contingency allocation.

ENVIRONMENTAL IMPACT:

N/A

FINANCIAL IMPACT:

Funding for this project was included in the Fiscal Year 2026-27 adopted budget in the Measure I fund under Account No.1265340-58500. Approval of the proposed action will not result in any additional fiscal impact and no budget amendment is currently required.

Attachments

[Pavement Rehab by slurry seal method at Prospect Ave. CIP26-135 Bid Results.pdf](#)

[Agreement_AmericanAsphaltSo_CIP 26-135.pdf](#)

City of Loma Linda

Pavement Rehab by Slurry Seal at Prospect Ave., Poplar St., and Loma Linda Dr. CIP 26-135 Bid opening Aug.18, 2026									
				Engineer's Estimate		American Asphalt South, Inc.		Pavement Coatings Co.	
ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization	L.S.	1	\$10,000.00	\$10,000.00	\$8,500.00	\$8,500.00	\$5,500.00	\$5,500.00
2	Traffic Control	L.S.	1	\$8,000.00	\$8,000.00	\$25,000.00	\$25,000.00	\$24,000.00	\$24,000.00
3	Crack Sealing	L.S.	1	\$20,000.00	\$20,000.00	\$18,000.00	\$18,000.00	\$14,500.00	\$14,500.00
4	Slurry Seal Type II	TON	175	\$250.00	\$43,750.00	\$126.21	\$22,086.75	\$235.00	\$41,125.00
5	R&R Detail 22, Double yellow line	L.F.	3,448	\$3.00	\$10,344.00	\$2.16	\$7,447.68	\$2.05	\$7,068.40
6	R&R Detail 24D, "STOP" legend/ Stop bar	EA.	6	\$500.00	\$3,000.00	\$540.00	\$3,240.00	\$522.00	\$3,132.00
7	R&R Detail A24D, "STOP AHEAD"	EA.	3	\$800.00	\$2,400.00	\$648.00	\$1,944.00	\$627.00	\$1,881.00
8	R&R Detail A24D "30"	EA.	6	\$300.00	\$1,800.00	\$324.00	\$1,944.00	\$313.00	\$1,878.00
9	R&R Detail A24E, 12" White cross walk	L.F.	313	\$5.00	\$1,565.00	\$8.64	\$2,704.32	\$8.25	\$2,582.25
10	R&R Detail A24D, "SIGNAL AHEAD"	EA.	1	\$800.00	\$800.00	\$648.00	\$648.00	\$625.00	\$625.00
11	R&R Detail 38A, 8" White Channelizing Line	L.F.	387	\$3.00	\$1,161.00	\$2.16	\$835.92	\$2.05	\$793.35
12	R&R Detail A24A, Directional Arrow	EA.	6	\$250.00	\$1,500.00	\$324.00	\$1,944.00	\$310.00	\$1,860.00
13	Paint Red curb	L.F.	1,874	\$2.00	\$3,748.00	\$2.16	\$4,047.84	\$2.05	\$3,841.70
14	Paint Parking Space Marking	EA.	27	\$65.00	\$1,755.00	\$37.80	\$1,020.60	\$36.00	\$972.00
15	R&R 4"x19' White line	EA.	52	\$57.00	\$2,964.00	\$43.20	\$2,246.40	\$41.00	\$2,132.00
16	R&R 4"x19' Blue line	EA.	1	\$57.00	\$57.00	\$48.60	\$48.60	\$47.00	\$47.00
17	R&R Disabled person symbol	EA.	4	\$625.00	\$2,500.00	\$108.00	\$432.00	\$104.00	\$416.00
18	R&R 5'x12' Blue hatched line	EA.	3	\$300.00	\$900.00	\$108.00	\$324.00	\$104.00	\$312.00
19	R&R 19'x19' White hatched line	EA.	1	\$500.00	\$500.00	\$108.00	\$108.00	\$104.00	\$104.00
20	R&R 45'x68'x82' White hatched line	EA.	1	\$1,000.00	\$1,000.00	\$324.00	\$324.00	\$313.00	\$313.00
21	R&R 8" HT. "NO PARKING"	EA.	7	\$500.00	\$3,500.00	\$108.00	\$756.00	\$104.00	\$728.00
				TOTAL	\$121,244.00			\$103,602.11	\$113,810.70

City of Loma Linda

				Doug Martin Contracting Co., Inc		Roy Allen Slurry Seal, Inc.		All American Asphalt	
ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization	L.S.	1	\$2,500.00	\$2,500.00	\$6,450.00	\$6,450.00	\$6,500.00	\$6,500.00
2	Traffic Control	L.S.	1	\$4,500.00	\$4,500.00	\$20,000.00	\$20,000.00	\$17,760.00	\$17,760.00
3	Crack Sealing	L.S.	1	\$14,990.00	\$14,990.00	\$24,540.00	\$24,540.00	\$18,625.00	\$18,625.00
4	Slurry Seal Type II	TON	175	\$424.95	\$74,366.25	\$270.00	\$47,250.00	\$390.00	\$68,250.00
5	R&R Detail 22, Double yellow line	L.F.	3,448	\$2.04	\$7,033.92	\$2.20	\$7,585.60	\$2.00	\$6,896.00
6	R&R Detail 24D, "STOP" legend/ Stop bar	EA.	6	\$510.00	\$3,060.00	\$550.00	\$3,300.00	\$500.00	\$3,000.00
7	R&R Detail A24D, "STOP AHEAD"	EA.	3	\$612.00	\$1,836.00	\$660.00	\$1,980.00	\$600.00	\$1,800.00
8	R&R Detail A24D "30"	EA.	6	\$306.00	\$1,836.00	\$330.00	\$1,980.00	\$300.00	\$1,800.00
9	R&R Detail A24E, 12" White cross walk	L.F.	313	\$8.16	\$2,554.08	\$8.80	\$2,754.40	\$8.00	\$2,504.00
10	R&R Detail A24D, "SIGNAL AHEAD"	EA.	1	\$612.00	\$612.00	\$660.00	\$660.00	\$600.00	\$600.00
11	R&R Detail 38A, 8" White Channelizing Line	L.F.	387	\$2.04	\$789.48	\$2.20	\$851.40	\$2.00	\$774.00
12	R&R Detail A24A, Directional Arrow	EA.	6	\$306.00	\$1,836.00	\$330.00	\$1,980.00	\$300.00	\$1,800.00
13	Paint Red curb	L.F.	1,874	\$2.04	\$3,822.96	\$2.20	\$4,122.80	\$2.00	\$3,748.00
14	Paint Parking Space Marking	EA.	27	\$35.70	\$963.90	\$38.50	\$1,039.50	\$35.00	\$945.00
15	R&R 4"x19' White line	EA.	52	\$40.80	\$2,121.60	\$44.00	\$2,288.00	\$40.00	\$2,080.00
16	R&R 4"x19' Blue line	EA.	1	\$45.90	\$45.90	\$49.50	\$49.50	\$45.00	\$45.00
17	R&R Disabled person symbol	EA.	4	\$102.00	\$408.00	\$110.00	\$440.00	\$100.00	\$400.00
18	R&R 5'x12' Blue hatched line	EA.	3	\$102.00	\$306.00	\$110.00	\$330.00	\$100.00	\$300.00
19	R&R 19'x19' White hatched line	EA.	1	\$102.00	\$102.00	\$110.00	\$110.00	\$100.00	\$100.00
20	R&R 45'x68'x82' White hatched line	EA.	1	\$306.00	\$306.00	\$330.00	\$330.00	\$300.00	\$300.00
21	R&R 8" HT. "NO PARKING"	EA.	7	\$102.00	\$714.00	\$110.00	\$770.00	\$100.00	\$700.00
TOTAL					\$124,704.09		\$128,811.20		\$138,927.00

				Union Pavement Services, Inc.		Arix Inc.	
ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization	L.S.	1	\$15,000.00	\$15,000.00	\$14,500.00	\$14,500.00
2	Traffic Control	L.S.	1	\$25,000.00	\$25,000.00	\$11,200.00	\$11,200.00
3	Crack Sealing	L.S.	1	\$15,889.40	\$15,889.40	\$15,000.00	\$15,000.00

City of Loma Linda

4	Slurry Seal Type II	TON	175	\$325.00	\$56,875.00	\$496.40	\$86,870.00
5	R&R Detail 22, Double yellow line	L.F.	3,448	\$2.10	\$7,240.80	\$3.45	\$11,895.60
6	R&R Detail 24D, "STOP" legend/ Stop bar	EA.	6	\$530.00	\$3,180.00	\$595.00	\$3,570.00
7	R&R Detail A24D, "STOP AHEAD"	EA.	3	\$630.00	\$1,890.00	\$1,075.00	\$3,225.00
8	R&R Detail A24D "30"	EA.	6	\$320.00	\$1,920.00	\$260.00	\$1,560.00
9	R&R Detail A24E, 12" White cross walk	L.F.	313	\$8.50	\$2,660.50	\$5.95	\$1,862.35
10	R&R Detail A24D, "SIGNAL AHEAD"	EA.	1	\$630.00	\$630.00	\$1,340.00	\$1,340.00
11	R&R Detail 38A, 8" White Channelizing Line	L.F.	387	\$2.10	\$812.70	\$3.30	\$1,277.10
12	R&R Detail A24A, Directional Arrow	EA.	6	\$320.00	\$1,920.00	\$225.00	\$1,350.00
13	Paint Red curb	L.F.	1,874	\$2.10	\$3,935.40	\$3.30	\$6,184.20
14	Paint Parking Space Marking	EA.	27	\$37.00	\$999.00	\$60.00	\$1,620.00
15	R&R 4"x19' White line	EA.	52	\$42.00	\$2,184.00	\$46.00	\$2,392.00
16	R&R 4"x19' Blue line	EA.	1	\$50.00	\$50.00	\$58.00	\$58.00
17	R&R Disabled person symbol	EA.	4	\$106.00	\$424.00	\$665.50	\$2,662.00
18	R&R 5'x12' Blue hatched line	EA.	3	\$106.00	\$318.00	\$220.00	\$660.00
19	R&R 19'x19' White hatched line	EA.	1	\$106.00	\$106.00	\$300.00	\$300.00
20	R&R 45'x68'x82' White hatched line	EA.	1	\$320.00	\$320.00	\$1,500.00	\$1,500.00
21	R&R 8" HT. "NO PARKING"	EA.	7	\$110.00	\$770.00	\$82.50	\$577.50
TOTAL				\$142,124.80		\$169,603.75	

AGREEMENT

THIS AGREEMENT, made and entered into this 8th day of September, 2026, by and between THE CITY OF LOMA LINDA, A MUNICIPAL CORPORATION, hereinafter called City, and American Asphalt South, Inc., hereinafter called CONTRACTOR.

WITNESSETH, that the parties hereto do mutually agree as follows:

ARTICLE I: For and in consideration of the payments and agreements hereinafter mentioned to be made and performed by said City, said Contractor agrees with said City to perform and complete in a workmanlike manner all work required under the Project Specifications entitled:

**PAVEMENT REHABILITATION BY SLURRY SEAL METHOD
AT PROSPECT AVE., POPLAR ST., AND LOMA LINDA DR. (CIP 26-135)**

In accordance with the Specifications and Drawings there for, to furnish at his own expense all labor, materials, equipment, tools, and services necessary there for, except such materials, equipment, and services as may be stipulated in said Specifications to be furnished by said City, and to do everything required by this Agreement and the said Specifications and Drawings.

ARTICLE II: For furnishing all said labor, materials, equipment, tools, and services, furnishing and removing all plant, temporary structures, tools, and equipment, and doing everything required by this Agreement and the said Specifications and Drawings; also for all loss and damage arising out of the nature of the work aforesaid, or from the action of the elements, or from any unforeseen difficulties which may arise during the prosecution of the work until its acceptance by said City, and for all risks of every description connected with the work; also for all expenses resulting from the suspension or discontinuance of work, except as in the said Specifications are expressly stipulated to be borne by said City; and for completing the work in accordance with the requirements of said Specifications and Drawings, said City will pay and said Contractor shall receive, in full compensation there for, the price(s) named in the Bidding Schedule.

ARTICLE III: The City hereby employs said Contractor to perform the work according to the terms of this Agreement for the above mentioned price(s), and agrees to pay the same at the time, in the manner, and upon the conditions stipulated in the said Specifications; and the said parties for themselves, their heirs, executors, administrators, successors, and assigns, do hereby agree to the full performance of the covenants herein contained.

ARTICLE IV: The Notice Inviting Bids, Instructions to Bidders, proposal, Certificate of Non Discrimination by Contractors, Noncollusion Affidavits, Specifications, Drawings, and all addenda issued by the City with respect to the foregoing prior to the opening of bids, are hereby incorporated in and made part of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed the day and year first above written.

THE CITY OF LOMA LINDA, CALIFORNIA
(CITY)

BY: _____
Amy Jones, Mayor

ATTEST:

BY: _____ SEAL
Lynette Arreola, City Clerk

American Asphalt South, Inc.
Contractor

BY: _____
(Signature)

(Title)

ATTEST:

BY: _____
(Signature)

(Title)



City of Loma Linda

Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

E. Consider Awarding a Contract to R.E. Schultz for Installation of Rubberized Turf Surface for Playground at Elmer Digneo Park for \$197,000.00 (CIP 26-759) (Public Works) [CC]

> RECOMMENDATION: Approve the contract as recommended in the staff report.

Meeting	Agenda Group
Tuesday, September 8, 2026, 7:00 PM	Consent Calendar Item: 2E.
To	From
City Council	John Trujillo, Deputy Director Public Works
Via	
T Jarb Thaipejr, City Manager	

RECOMMENDATION:

It is recommended that the City Council award the contract for installation of rubberized playground surfacing at Elmer Digneo Park (CIP 26-759) to R.E. Schultz Construction, Inc., of Orange, CA, the lowest responsive bidder, in the amount of \$197,800.00, and authorize a contingency of \$20,000.00, $\pm 10\%$ of the construction contract, subject to any revisions deemed necessary by the City Attorney. City staff will provide the inspections and construction management services.

BACKGROUND:

The project will install poured-in-place rubberized safety surfacing within the playground areas to provide a resilient, shock-absorbing surface and improve accessibility for park users.

ANALYSIS:

Three (3) bids were received ranging from a low of \$197,800.00 to a high of \$225,652.00 (see attached bid summary). The low bidder, R.E. Schultz of Orange, CA, has been checked for references and found to be satisfactory. It is not unusual for a project to change the quantities of work or the scope of work as field conditions dictate. This is generally caused by unforeseen circumstances or work needed to maintain the integrity of the project. Therefore, Staff recommends an allocation of $\pm 10\%$ of the construction amount (\$20,000.00) for such circumstances.

ENVIRONMENTAL IMPACT:

N/A

FINANCIAL IMPACT:

Funding for this project was included in the Fiscal Year 2026-27 adopted budget in the Park Development Fund under Account No. 3045320-58500. The lowest responsive bid exceeded the Engineer's Estimate; therefore, the amount originally budgeted for the project is insufficient to cover the total project cost. However, sufficient funds are available within the same account due to anticipated savings from the New Park Improvement at Citrus Trails project. These savings will be reallocated to cover the funding shortfall. No additional appropriations are required.

Attachments

[CIP 26-759 Bid Results-Installation of rubberized turf surface.pdf](#)

[Agreement_RE Schultz Const_CIP 26-759.pdf](#)

City of Loma Linda

Installation of rubberized turf surface at Elmer Digneo Park (CIP 26-759)

Bid Opening September 1, 2026

				Engineer's Estimate		R.E. SCHULTZ CONSTRUCTION, INC.	
ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization	L.S.	1	\$20,000.00	\$20,000.00	\$7,000.00	\$7,000.00
2	Agg. Base	TON	145	\$94.00	\$13,630.00	\$240.00	\$34,800.00
3	Rubberized turf surface	S.F.	6,500	\$20.00	\$130,000.00	\$24.00	\$156,000.00
				\$163,630.00		\$197,800.00	

Bid Opening September 1, 2026

				Engineer's Estimate		GENERAL 2 CONSTRUCTORS INC.	
ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization	L.S.	1	\$20,000.00	\$20,000.00	\$10,300.75	\$10,300.75
2	Agg. Base	TON	145	\$94.00	\$13,630.00	\$458.25	\$66,446.25
3	Rubberized turf surface	S.F.	6,500	\$20.00	\$130,000.00	\$22.91	\$148,915.00
				\$163,630.00		\$225,662.00	

City of Loma Linda

Installation of rubberized turf surface at Elmer Digneo Park (CIP 26-759)

Bid Opening September 1, 2026

				SPECTRATURF		GENERAL 2 CONSTRUCTORS INC.	
ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization	L.S.	1	\$1,500.00	\$1,500.00	\$10,300.75	\$10,300.75
2	Agg. Base	TON	145	\$546.00	\$79,170.00	\$458.25	\$66,446.25
3	Rubberized turf surface	S.F.	6,500	\$19.55	\$127,075.00	\$22.91	\$148,915.00
					\$207,745.00		\$225,662.00

Bid Opening September 1, 2026

ITEM	DESCRIPTION	UNIT	QUANTITY
1	Mobilization	L.S.	1
2	Agg. Base	TON	145
3	Rubberized turf surface	S.F.	6,500

AGREEMENT

THIS AGREEMENT, made and entered into this 8TH day of September, 2026, by and between THE CITY OF LOMA LINDA, A MUNICIPAL CORPORATION, hereinafter called City, and R.E. Schultz Construction, Inc., hereinafter called CONTRACTOR.

WITNESSETH, that the parties hereto do mutually agree as follows:

ARTICLE I: For and in consideration of the payments and agreements hereinafter mentioned to be made and performed by said City, said Contractor agrees with said City to perform and complete in a workmanlike manner all work required under the Project Specifications entitled:

INSTALLATION OF RUBBERIZED TURF SURFACE FOR PLAYGROUND AT ELMER DIGNEO PARK (CIP 26-759)

In accordance with the Specifications and Drawings therefore, to furnish at his own expense all labor, materials, equipment, tools, and services necessary therefore, except such materials, equipment, and services as may be stipulated in said Specifications to be furnished by said City, and to do everything required by this Agreement and the said Specifications and Drawings.

ARTICLE II: For furnishing all said labor, materials, equipment, tools, and services, furnishing and removing all plant, temporary structures, tools, and equipment, and doing everything required by this Agreement and the said Specifications and Drawings; also for all loss and damage arising out of the nature of the work aforesaid, or from the action of the elements, or from any unforeseen difficulties which may arise during the prosecution of the work until its acceptance by said City, and for all risks of every description connected with the work; also for all expenses resulting from the suspension or discontinuance of work, except as in the said Specifications are expressly stipulated to be borne by said City; and for completing the work in accordance with the requirements of said Specifications and Drawings, said City will pay and said Contractor shall receive, in full compensation therefore, the price(s) named in the Bidding Schedule.

ARTICLE III: The City hereby employs said Contractor to perform the work according to the terms of this Agreement for the above mentioned price(s), and agrees to pay the same at the time, in the manner, and upon the conditions stipulated in the said Specifications; and the said parties for themselves, their heirs, executors, administrators, successors, and assigns, do hereby agree to the full performance of the covenants herein contained.

ARTICLE IV: The Notice Inviting Bids, Instructions to Bidders, Proposal, Certificate of Non Discrimination by Contractors, Noncollusion Affidavits, Specifications, Drawings, and all addenda issued by the City with respect to the foregoing prior to the opening of bids, are hereby incorporated in and made part of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed the day and year first above written.

THE CITY OF LOMA LINDA, CALIFORNIA
(CITY)

BY: _____
Amy Jones, Mayor

ATTEST:

BY: _____ (SEAL)
Lynette Arreola, City Clerk

R.E. Schultz Construction, Inc.
Contractor

BY: _____
(Signature)

(Title)

ATTEST:

BY: _____
(Signature)

(Title)



City of Loma Linda

Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

F. Consider Approving the National Pollutant Discharge-Elimination System (NPDES) Stormwater Permit Implementation Agreement, Santa Ana Region, for the Regional Stormwater Permit Program Between the County of San Bernardino and Participating Permittees (Public Works) [CC]

> RECOMMENDATION: Approve the agreement as recommended in the staff report.

Meeting	Agenda Group
Tuesday, September 8, 2026, 7:00 PM	Consent Calendar Item: 2F.
To	From
City Council	John Trujillo, Deputy Director Public Works
Via	
T Jarb Thaipejr, City Manager	

RECOMMENDATION:

It is recommended that the City Council approve the National Pollutant Discharge-Elimination System (NPDES) Stormwater Permit Implementation Agreement, Santa Ana Region, between the City of Loma Linda and the San Bernardino County Flood Control District, subject to any revisions deemed necessary by the City Attorney.

BACKGROUND:

The current Municipal Separate Storm Sewer System ("MS4") Permit is issued jointly to the County of San Bernardino, the San Bernardino County Flood Control District (collectively hereinafter referred to as "County"), and the sixteen incorporated cities ("co-permittees") in the Santa Ana River Watershed portion of San Bernardino County. The San Bernardino County Flood Control District is the Principal Permittee. Its primary responsibilities are to administer the overall stormwater program in conjunction with the cities, lead in the development of programs, act as the liaison with water board staff and prepare the consolidated required reports. As part of the requirements of the permit, all co-permittees are required to enter into an "Implementation Agreement" which specifies the responsibilities of the co-permittees and establishes a cost-sharing formula for the program costs to be borne by each co-permittee.

The City Council approved the original NPDES Stormwater Implementation Agreement on April 28, 1992, and subsequently approved an amendment to the agreement on November 14, 1995.

In 2010, it was determined that the cost share formula contained ambiguities that prevented the County from annually calculating land use conditions as required under the agreement. As a result, a new Implementation Agreement was developed to establish a revised cost share formula for allocating area-wide NPDES permit program costs among the co-permittees.

The updated formula provided a more equitable method for determining each co-permittee's cost share percentage by balancing the impacts of population, land area, and equal participation, resulting in a fairer distribution of costs among both large and small jurisdictions.

The proposed new Implementation Agreement does not modify the existing cost share formula. The current methodology for calculating each co-permittee's share of program costs will remain unchanged.

The most significant revision in the proposed agreement is the elimination of the County overhead rate applied to County staff time spent on area-wide program activities. At one point, this overhead rate reached 117% of direct labor costs. Removing the overhead charge will result in substantial savings to the area-wide program budget. For example, in FY 2024/25, the total program budget was \$3,944,093, of which approximately \$527,000 was attributable to overhead costs. Additional revisions to the agreement include:

- Modifying meeting requirements to align with the MS4 Permit requirements, or at a minimum, require quarterly meetings;
- Revising the agreement term so that it remains in effect until a new agreement is executed or a party provides a one-year notice of withdrawal;
- Establishing a deadline for co-permittees to pay their annual cost share contributions to ensure timely funding of Area-Wide Program activities; and
- Removing obsolete provisions related to grants received under the American Recovery and Reinvestment Act. These revisions are intended to streamline the agreement, improve administrative efficiency, reduce program costs, and ensure consistency with current regulatory requirements.

ANALYSIS:

The proposed agreement outlines the responsibilities of the County, the Flood Control District, and the sixteen participating cities for implementing the regional MS4 stormwater permit. It also establishes how regional monitoring, reporting, public education, program management, and training will be funded.

The existing cost-sharing formula will remain unchanged and will continue to be based on equal participation, population, and land area. The primary financial benefit is the removal of the County's overhead charge, which is expected to reduce regional program costs.

The total FY 2026/27 Areawide Stormwater Program budget is \$4,935,036.00. After applying \$2,250,000 in available fund balance and \$30,000 in projected interest revenue, the remaining amount to be funded by the participating agencies is \$2,655,036. The proposed Implementation Agreement does not modify the existing cost-sharing formula. Future program costs may increase following adoption and implementation of the new Regional MS4 Permit.

Future costs may increase once the new Santa Ana Regional MS4 Permit is adopted. However, approving the agreement will allow the City to continue participating in the regional stormwater program and meeting its permit requirements.

ENVIRONMENTAL IMPACT:

N/A

FINANCIAL IMPACT:

The cost share for member agencies of the San Bernardino County Areawide Stormwater Program is calculated using the formula established in the Implementation Agreement, which is based on equal participation, population, and land area. For Fiscal Year 2026/27, the City of Loma Linda's cost-share percentage is 1.99%, resulting in an annual contribution of \$52,943. Funding for this program was included and paid for from the adopted Fiscal Year 2026-27 budget from the Sewer Fund under account no. 4053500-51830. There were no additional fiscal impacts and no budget amendments were required.

Attachments

[NPDES MS4 Implementation Agreement Council Version \(1\).pdf](#)

[NPDES Budget Letter 2026-2027_Signed.pdf](#)

**NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM
STORMWATER PERMIT IMPLEMENTATION AGREEMENT
SANTA ANA REGION**

This AGREEMENT entered into as of this September 8, 2026, by San Bernardino County, (herein called the COUNTY), the San Bernardino County Flood Control District (herein called the DISTRICT), and the Cities of Big Bear Lake, Chino, Chino Hills, Colton, Fontana, Grand Terrace, Highland, Loma Linda, Montclair, Ontario, Rancho Cucamonga, Redlands, Rialto, San Bernardino, Upland, and Yucaipa (herein called the CITIES) establishes the responsibilities of each party with respect to compliance with National Pollutant Discharge Elimination System (NPDES) Stormwater regulations administered by the California Regional Water Quality Control Board, Santa Ana Region (SARWQCB) by the authority granted by the federal Clean Water Act (CWA) and its 1987 amendments and the Water Quality Act (WQA).

RECITALS

WHEREAS, Congress in 1987 amended Section 402 of the Federal Clean Water Act (33 U.S.C.A. 1342 (p)) to require the federal Environmental Protection Agency (EPA) to promulgate regulations for applications for permits for stormwater discharges; and

WHEREAS, these permit regulations require the control of pollutants from stormwater discharges by requiring a National Pollutant Discharge Elimination System (NPDES) Permit for the discharge of stormwaters into waters of the United States; and

WHEREAS, these EPA regulations require NPDES permits for discharges from municipal separate storm sewer systems (MS4 Permit) on a system-wide or jurisdiction-wide basis; and

WHEREAS, the State Legislature, in enacting the San Bernardino County Flood Control Act, created the San Bernardino County Flood Control District to provide for the control of flood and storm waters; and

WHEREAS, the Powers granted to the DISTRICT by the San Bernardino County Flood Control Act include carrying on technical and other investigations, examinations, or tests of all kinds, making measurements, collecting data, and making analyses, studies, and inspections pertaining to water supply, control of floods, use of water, water quality, nuisance, pollution, waste, and contamination of water both within and without the DISTRICT; and

WHEREAS, the CITIES, the COUNTY, and the DISTRICT desire to develop and implement an integrated stormwater discharge management program with the objective of improving water quality in the Santa Ana Watershed portion of San Bernardino County; and

WHEREAS, the California State Water Resources Control Board (SWRCB) as designee of the EPA has delegated authority to the Regional Water Quality Control Board – Santa Ana Region (SARWQCB) for administration of the MS4 Permit program and issuance of MS4 Permits within the boundaries of their Region; and

WHEREAS, the DISTRICT, COUNTY, and CITIES have been designated as joint permittees (Permittees) by the SARWQCB for the MS4 Permit issued to the County of San Bernardino; and

WHEREAS, the DISTRICT has been designated as the Principal Permittee in the MS4 Permit; and

WHEREAS, the COUNTY and the CITIES have been designated as the Co-permittees in the MS4 Permit; and

WHEREAS, cooperation between the CITIES, the COUNTY, and the DISTRICT to jointly file an application for the MS4 Permit is in the best interest of the CITIES, the COUNTY, and the DISTRICT; and

WHEREAS, the Permittees shall establish and maintain a Management Committee to coordinate compliance with MS4 Permit requirements and implement a Stormwater Management Program across all jurisdictions covered by this MS4 Permit; and

NOW THEREFORE, the parties hereto do mutually agree as follows:

- I. Filing Status. The COUNTY, DISTRICT, and CITIES will jointly file (unless directed to proceed separately by the SARWQCB) the application for an area-wide storm water permit. The COUNTY, the DISTRICT, and each individual CITY will be a Permittee.
- II. Management Committee. The DISTRICT, as Principal Permittee, and COUNTY and CITIES, as Co-permittees, shall support and facilitate compliance with area-wide MS4 Permit requirements and implementation of the Stormwater Management Program through the workings of the Management Committee. The responsibilities and structure of this committee shall include:
 - A. The purpose of the Management Committee shall be to develop policies, (including goals, needs, and priorities) budgets, and implementation strategies and plans for the area-wide Stormwater Management Program to ensure compliance with the MS4 Permit. The Management Committee shall evaluate implementation options and strategies and recommend implementation actions to the DISTRICT.
 - B. Each Permittee shall designate in writing at least one authorized representative and one alternate to participate in the Management Committee. Management Committee designees and alternates shall be authorized by their respective city council or governing board to cast votes on behalf of their jurisdiction to determine Stormwater Management Program budgets and all other program elements required to implement the areawide Municipal Stormwater Management Plan (MSWMP).
 - C. The Principal Permittee shall serve as the chairperson of the Management Committee.

- D. The Management Committee shall meet at the frequency required by the MS4 Permit or on a quarterly basis.
- E. Ten (10) authorized representatives present in person at a scheduled meeting constitute a quorum for the transaction of business of the Management Committee. If a quorum is not present at a scheduled Management Committee meeting, less than a quorum may adjourn the meeting. For all Management Committee actions other than approval of the budget as set forth in Section VII.C.1. of this AGREEMENT, a majority vote of the quorum shall decide any question brought before the Management Committee for decision.
- F. The Management Committee shall support Stormwater Management Program implementation by providing guidance to the Principal Permittee with respect to stormwater program administration and approving elements of the area-wide MSWMP.
- G. The Management Committee may establish subcommittees to support the work of the Management Committee. Subcommittees shall include interested members of the Management Committee, and/or other Permittee staff with necessary expertise. Subcommittees may develop recommendations for Management Committee consideration. Such recommendations require majority approval by members of the subcommittee on a one vote per Permittee basis.
- H. Approval of Management Committee decisions will require a majority vote of the authorized representatives or alternates in attendance, on a one vote per Permittee basis. In the event that the Management Committee does not approve a subcommittee recommendation, the item will be directed back to the subcommittee for reconsideration.
- I. All parties to this AGREEMENT achieve cost savings by working collectively to implement the areawide stormwater program. To maximize these cost savings, the Permittees agree that:
 - 1. Each authorized representative shall actively participate in Management Committee meetings;
 - 2. Each Permittee shall actively participate in at least one subcommittee, either through the authorized representative or other authorized designee. Participation will be defined as attendance at fifty percent (50%) or more of subcommittee meetings held in a given fiscal year.

III. Principal Permittee Responsibilities.

The DISTRICT, acting through its Board of Supervisors, is the Stormwater Program Administrator for purposes of this AGREEMENT. The DISTRICT shall have administrative responsibilities and shall be reimbursed for its time expended on behalf of the Stormwater Program. These rates include actual hourly rate including fringe benefits plus any other direct cost(s). Materials are to be reimbursed at direct cost.

The DISTRICT, while acting as administrator, will strive to implement the policies, budget, and required program elements according to the recommendations of the Management Committee. In turn, the Management Committee will work in good faith with the DISTRICT to make reasonable policy, budget and required program element recommendations to the DISTRICT. The Parties recognize and acknowledge, however, that the DISTRICT, as governed by the San Bernardino County Flood Control District Board of Supervisors, retains final authority regarding the nature and manner in which the recommendations of the Management Committee shall be executed.

In the event that the DISTRICT proposes to implement an approach different than the one recommended by the Management Committee, the DISTRICT's proposed alternative action shall be communicated to the Management Committee at the next available meeting of the Management Committee. If the Management Committee approves the alternative action, then the cost sharing provisions of this AGREEMENT shall govern the allocation of any costs associated with that alternative action. If, in good faith, the Management Committee does not approve the alternative action, the DISTRICT may implement the alternative action, but the DISTRICT shall be solely responsible for paying the increased costs, if any, resulting from the alternative action. This increased cost shall be measured by the difference between the cost of the alternative action and the estimated cost of the action as reasonably recommended by the Management Committee.

If the DISTRICT'S proposed alternative implementation action involves an increase in program costs, that alternative implementation action shall not be adopted until such time as each authorized representative of the Management Committee has had 45 days to relay that alternative implementation action to its various governing bodies for approval. CITIES and COUNTY shall have no responsibility for the incremental increase in cost associated with an alternative action that is not approved by the Management Committee after 45 days has passed with the governing bodies failing to approve the alternative implementation action.

The DISTRICT will act as the contracting party, on behalf of the Co-permittees for Stormwater Management Program contracts and agreements with all consultants, contractors, vendors or other entities as recommended by the Management Committee.

The DISTRICT, if recommended by the Management Committee, may act on behalf of the Co-permittees as applicant in preparing and submitting grant proposals, and may act as administrator for any awarded grant funds.

The DISTRICT, if recommended by the Management Committee, will act on behalf of the Stormwater Program as the contracting party and signatory in joint agreements with other municipal stormwater programs and stakeholders for regional benefits and cooperation.

As the Principal Permittee under the MS4 Permit, the DISTRICT shall coordinate all area-wide MS4 Permit activities and manage the Stormwater Management Program by:

- A. Conducting chemical, biological and bacteriological water quality monitoring on behalf of the areawide program as required by the MS4 Permit.
- B. Implementing management programs, monitoring programs, and related plans as required by the MS4 Permit.
- C. Preparing and submitting to the Executive Officer (SARWQCB) unified reports, plans, and programs necessary to comply with the MS4 Permit.
- D. Coordinating and conducting Management Committee meetings as specified in the MSWMP.
- E. Taking the lead role in initiating and developing area-wide programs and activities necessary to comply with the MS4 Permit.
- F. Participating, as needed, in any subcommittees formed to facilitate MS4 Permit requirements.
- G. Providing technical and administrative support and inform the Co-permittees of the progress of other pertinent municipal programs, pilot projects, research studies, and other information to facilitate implementation of Co-permittees' stormwater program.
- H. Coordinating the implementation of area-wide Stormwater Management Program activities such as a monitoring program, public education, and pollution prevention.
- I. Gathering and disseminating information on the progress of statewide municipal stormwater programs and evaluating the information for potential use in the execution of the MS4 Permit.
- J. Monitoring the implementation of the plans and programs required by the MS4 Permit and determining their effectiveness in attaining water quality standards.
- K. Coordinating with SARWQCB activities pertaining to implementation of the MS4 Permit, including the submittal of all required reports, plans, and programs.
- L. Soliciting and coordinating public input for any major proposed stormwater management programs and implementation plans.

- M. Developing and implementing mechanisms, performance standards, etc., to promote consistent implementation of Best Management Practices among the Permittees.
- N. Cooperating in watershed management programs and regional and/or statewide monitoring programs.

IV. Co-permittee Responsibilities. The Co-permittees shall support the Principal Permittee by:

- A. Preparing and submitting to the Principal Permittee in a timely manner all required information necessary to comply with permit reporting requirements. Timely completion of Permittee annual report information is considered meeting the deadline if received on or before September 15th of each reporting year.
- B. Notifying the Principal Permittee immediately, in writing, of any changes to the designated representative to the Management Committee.
- C. Reviewing and commenting on all plans, strategies, management programs, and monitoring programs, as developed by the Principal Permittee or a subcommittee of the Management Committee.
- D. Conducting and/or coordinating with the Principal Permittee on any surveys or characterizations needed to identify pollutant sources from specific drainage areas.

V. Compliance Responsibilities. The DISTRICT, COUNTY and CITIES are individually responsible for implementing all MS4 Permit requirements within their respective jurisdictions. The Management Committee does not assume any responsibility for implementing the Stormwater Management Programs for the Principal Permittee or any other Permittee or for ensuring that the Principal Permittee or the Co-permittees implement programs consistent with the recommendations of the Management Committee.

VI. Indemnification and Insurance. Each party shall indemnify, defend, and hold harmless the other parties to this AGREEMENT from and against any and all liability and expense arising from any act or omission of the indemnifying party, its authorized officers, employees, agents, and volunteers in connection with the performance of this AGREEMENT, including, but not limited to reasonable defense costs, reasonable legal fees, claims, actions, damages, liability, and causes of action for damages of any nature whatsoever; provided, however, that no party shall indemnify another party for that party's own negligence or willful misconduct.

In the event a party, or parties, to this AGREEMENT is/are found to be comparatively at fault for any claim, action, loss or damage which results from their respective obligations under this AGREEMENT, the party, or parties shall indemnify the other party/parties to the extent of its/their comparative fault. Furthermore, if a party attempts to seek recovery from the other for Workers' Compensation benefits paid to an employee, the parties agree that any alleged negligence of the employee shall not be construed against the employer of that employee.

The parties to this AGREEMENT are authorized self-insured public entities for purposes of Professional Liability, Automobile Liability, General Liability, and Workers' Compensation and warrant that through their programs of self-insurance, they have adequate coverage or resources to protect against liabilities arising out of their performance under this AGREEMENT.

- VII. Program Costs. The responsibilities for payment of all shared costs of equipment, services, contracted analytical services, and the cost of implementing the MS4 Permit, shall be distributed among the DISTRICT, COUNTY, and CITIES as follows:
- A. The DISTRICT shall contribute 5% of the annual Program Costs; the other Permittees shall be responsible for the remaining 95% of the Program Costs.
 - B. The annual budget shall separate program costs into four Program Areas:
 - 1. *Monitoring*, which shall include any water quality and hydrographic monitoring and laboratory analyses.
 - 2. *Public Education*, which shall include all public outreach programs.
 - 3. *Program Management & Regulatory Activities*, which includes administrative, reporting and regulatory activities.
 - 4. *Training*, which addresses any training conducted to implement the stormwater management program.
 - C. The Principal Permittee shall prepare and implement an annual operating budget with the participation of the Permittees. The budget year shall coincide with the fiscal year of the DISTRICT, July 1 – June 30.
 - 1. The Principal Permittee will forward the annual operating budget for the forthcoming year to the Co-permittees for review and approval. The review period shall be from the first business day of November to the first business day of December of each year. During the review period, the Co-permittees may provide written comments on the budget to the Principal Permittee. The Fiscal Subcommittee will review the comments on the budget and endorse a draft budget for Management Committee approval. The Management Committee will consider the draft budget for approval at the January meeting. An affirmative response from a majority of the total number of authorized representatives or authorized alternates is required for approval.

- D. For Fiscal Year 2025/26, the Permittees cost share shall be as follows:

PERMITTEE	PERCENTAGE SHARE
Big Bear Lake	1.63
Chino	4.93
Chino Hills	5.22
Colton	3.43
Fontana	9.49
Grand Terrace	1.66
Highland	3.62
Loma Linda	2.31
Montclair	2.43
Ontario	9.00
Rancho Cucamonga	8.35
Redlands	5.12
Rialto	5.33
San Bernardino	10.60
Upland	4.14
Yucaipa	4.19
County	13.54
District	5.00
TOTAL	100

- E. For Fiscal Year 2026/27, and all subsequent fiscal years the Permittees cost share shall be determined annually according to the methodology provided in Appendix A.
- F. For Fiscal Year 2026/27, and all subsequent fiscal years, the Permittees annual cost share shall be calculated by November 1 of each year and shall be included in the annual budget proposal.
- G. The DISTRICT shall invoice each CITY and the COUNTY for its annual deposit after July 1, the start of the fiscal year. Each CITY and the COUNTY shall pay the deposit within 60 days of the date of the invoice. Each CITY's and the COUNTY's deposit shall be based on their prorated share of the approved annual budget, reduced for any surplus identified in the prior fiscal year-end accounting.
- H. The DISTRICT shall make reasonable efforts to inform the Management Committee during the fiscal year of potential exceedances of the approved

budget that may require the Parties to increase the deposits. If at any time during a fiscal year the program costs exceed the sum of the deposits, the DISTRICT shall submit invoices to the CITIES and the COUNTY to recover the deficit. The share for each CITY and the COUNTY shall be prorated according to the formula above (see Paragraphs D and E of this Section). Each CITY and COUNTY shall pay the invoice within 60 days of the billing date.

- I. The DISTRICT shall prepare a fiscal year end accounting at the end of each fiscal year and distribute copies to the Permittees for their review by October 31 of that year. Permittees shall have 30 calendar days from the date of their receipt of the fiscal year end accounting to dispute in writing or concur with the findings. If the fiscal year end accounting results in costs exceeding the sum of the deposits (including interest earnings), the DISTRICT shall invoice each CITY and the COUNTY for its prorated share of the excess cost. Each CITY and the COUNTY shall pay the billing within 60 days of the date of the invoice. If the fiscal year end accounting results in the sum of the deposits (including interest earnings) exceeding costs, the excess deposits will carry forward to reduce the billings for the following year.
- J. Upon termination of the program, a final accounting shall be performed by the DISTRICT. If costs exceed the sum of the deposits (including interest earnings), the DISTRICT shall invoice each CITY and the COUNTY for its prorated share of the excess. Each CITY and the COUNTY shall pay the invoice within 60 days of the date of the invoice. If the sum of the deposits (including interest earnings) exceeds the costs, the DISTRICT shall reimburse to each CITY and the COUNTY its prorated share of the excess (including any interest earnings remaining), within 30 days of the final accounting.
- K. Each CITY and the COUNTY shall bear the financial responsibility for implementing the program within its jurisdictional boundaries, including any applicable MS4 permit fees, as outlined in Section V.
- L. The annual administrative costs (includes actual hourly rate including fringe benefits plus any other direct cost) incurred by the DISTRICT shall be included in the budget for the Areawide Program Costs and paid according to this Section, Section III and Appendix A.
- M. The financial responsibility for this AGREEMENT will be effective on the date this AGREEMENT takes effect.

VIII. Term of the AGREEMENT. The term of the AGREEMENT coincides with the current MS4 Permit (Order No. R8-2010-0036) and subsequent MS4 Permits that list the DISTRICT, COUNTY, and the CITIES as Permittees. This AGREEMENT shall take effect on the date it is approved by all parties. This AGREEMENT shall terminate upon the effective date of a new implementation agreement approved by all parties which will supersede this AGREEMENT.

- IX. Additional Parties. Any city or other entity which wishes to be a Permittee on the San Bernardino County MS4 Permit that was issued by SARWQCB shall agree to the provisions in this funding agreement and shall sign this AGREEMENT prior to being included in the permit. The date of initiation, for determining participant costs for any new Permittee shall be the date of inclusion in the San Bernardino County MS4 Permit issued by SARWQCB. The cost for adding any additional Permittee to the program, including additional permit and processing fees, shall be paid by the added Permittee. Monies, if any, to be reimbursed to the existing Permittees shall be credited to their respective annual program operating fees for the following budget year.
- X. Withdrawal from the AGREEMENT. A Permittee may withdraw from this AGREEMENT at the end of any fiscal year with written notice being received by the DISTRICT 1 year prior to the end of the fiscal year. A withdrawing Permittee will not be allowed refunds for tasks, projects or studies already underway in which funds have been obligated for the fiscal year.
- The withdrawing Permittee shall be responsible for all assessed penalties as a consequence of withdrawal. The cost allocations to the remaining members will be calculated in the following budget year.
- XI. Breach. Failure to comply with the terms of this AGREEMENT is a breach of the agreement. If a breach is not cured within ninety (90) days after receiving a notice to cure the breach by a permittee, permittee in breach may be terminated from this AGREEMENT by a majority vote of the Management Committee.
- XII. Non-compliance with MS4 Permit Requirements. Any Permittee found in non-compliance with the conditions of the MS4 Permit within their jurisdictional responsibilities shall be solely liable for any assessed penalties, pursuant to Section 13385 of the Water Code. Penalties that apply to all the Permittees shall be assessed according to the formula in Appendix A.
- XIII. Legal Action/Costs/Attorney Fees. Where any legal action is necessary to declare any party's rights hereunder or enforce any provision hereof for any damages by reason of an alleged breach of any provisions of this AGREEMENT, each party shall bear its own attorney's fees and costs incurred in conjunction with such legal action regardless of who is found to be the prevailing party. This section shall not apply to those costs and attorney's fees arising from any third party legal action against a party hereto and payable under Section VI, Indemnification and Insurance.
- XIV. Amendments to the AGREEMENT. This AGREEMENT may be amended by consent of a three-quarters majority of the Permittees (rounded to the nearest whole number). Amendments to this AGREEMENT may be adopted and executed concurrently, and shall become effective upon its execution by a majority of the Permittees as defined above.
- XV. Authorized Signatories: Each Permittee will determine who will be the authorized signatory. This person shall be authorized to execute the application(s) for MS4 Permit(s) and take all other procedural steps necessary to file the application(s) for MS4 Permits.

- XVI. Notices. All notices shall be deemed duly given if delivered by hand; or five (5) working days after deposit in the U.S. Mail, certified mail, return receipt requested.
- XVII. Governing Law. This AGREEMENT will be governed and construed in accordance with laws of the State of California. If any provision or provisions of this AGREEMENT shall be held to be invalid, illegal or unenforceable, the validity, legality, and enforceability of the remaining provisions shall not in any way be affected or impaired hereby. Any legal action which arises out of or is in any way related to this AGREEMENT shall be brought in the Superior Court of the San Bernardino County.
- XVIII. Consent to Breach not Waiver. No term or provision hereof shall be deemed waived and no breach excused, unless such waiver or consent shall be in writing and signed by any Permittee to have waived or consented. Any consent by any Permittee to, or waiver of, a breach by the other whether expressed or implied, shall not constitute a consent to, waiver of, or excuse for any other different or subsequent breach.
- XIX. Reserved.
- XX. Applicability of Prior Agreements. This document constitutes the entire AGREEMENT between the Permittees with respect to the subject matter; all prior agreements, representation, statements, negotiations, and undertakings are superseded hereby and shall be deemed terminated upon the effective date of this AGREEMENT.
- XXI. Execution of the AGREEMENT. This AGREEMENT may be executed in counterpart and the signed counterparts shall constitute a single instrument.
- XXII. No Separate Entity. This AGREEMENT established a framework for PERMITTEE cooperation on storm water issues. Nothing in this AGREEMENT shall be construed to create an entity separate from the local agencies that join in this cooperative effort.

IN WITNESS WHEREOF, the parties hereto execute this Agreement as of the day and year first set forth above.

CONTRACTOR:

CITY:

City of Loma Linda, A Municipal Corporation

Signed: _____

Signed: _____

By: _____
Typed/Printed Name

By: Amy Jones
Typed/Printed Name

Title: _____

Title: Mayor

ATTEST:

Lynette Arreola, City Clerk

APPROVED AS TO FORM:

Diane Robbins, City Attorney

APPENDIX A

- A. The DISTRICT shall pay five percent (5%) of the total annual cost, and the COUNTY and the remaining Co-permittees, collectively, shall pay the remaining ninety-five percent (95%) of the total annual cost pursuant to the formula set forth in Paragraph C, below.
- B. The Permittees total annual cost share is the sum of the individual cost-shares calculated for each Program Cost Area.
- C. The Permittees annual cost share for each Program Cost Area (PCA_i) shall be calculated using three cost factors:

- 1. *Base*, which represents the percentage of the program costs equally applied to all Permittees. The base (B) fraction is calculated as follows:

$B = 1/N$, where N = number of Permittees

- 2. *Relative Population*, which represents the percentage of the program costs based on the relative population of each Permittee. Relative population (RP) of each Permittee shall be calculated annually from annual population estimates issued by the California Department of Finance (E-1 Table).

$RP_i = (P_i/P_{total})$, where

RP_i = relative population of Permittee (i)

P_i = population of Permittee (i)

P_{total} = total population for area covered by the area-wide permit

- 3. *Relative Land Area*, which represents the percentage of the program costs based on the relative land area of each Permittee. Relative Land Area (RLA) shall be calculated as follows:
 - a. The calculation of relative land area within each Permittee's jurisdiction shall exclude land under tribal, state or federal jurisdiction, or any land excluded by the State Water Resources Control Board. Any Permittee seeking to exclude lands under this Section shall specifically request that exclusion from the Principal Permittee by providing the request in writing along with necessary documentation no later than October 1 to be considered for inclusion in the next year's annual budget. The requesting Permittee has the burden of proving entitlement to any exemption so requested.
 - b. The method for calculating relative land area shall be determined from the Assessor's Parcel data provided by the COUNTY Information Services Department.

$RLA_i = (L_i/L_{total})$, where
 RLA_i = relative land area of Co-permittee (i)
 L_i = land area of Co-permittee (i), less excluded lands
 L_{total} = total land area under permit jurisdiction

- D. The Permittee's cost share for each individual Program Cost Area is based on the relative importance of the cost factors to the Program Cost Area. The cost share calculation for each Program Cost Area is as follows:

$$PCA_i = [(B * X_i * AB_i) + (RP_i * Y_i * AB_i) + (RLA_i * Z_i * AB_i)]$$

Where,

PCA_i = Permittee's cost share for PCA_i

AB_i = Annual budget for PCA_i

B = Base fraction for each Permittee

X_i = Percentage apportioned to the base for PCA_i

RP_i = Relative population of Permittee(i)

Y_i = Percentage apportioned to relative population for PCA_i

RLA_i = Relative land area of the Permittee(i)

Z_i = Percentage apportioned to relative land are for PCA_i

- E. The Permittee's total annual cost share shall be calculated by summing the cost shares calculated for each individual Program Cost Area:

$$\text{Permittee's annual cost share} = PCA_1 + PCA_2 + PCA_3 + PCA_4$$

Table 1. Budget Year [DATE]			
Program Cost Areas (PCA_i)	Percent of the Program Cost Area Apportioned to each Cost Factor		
	Base (X_i)	Relative Populatio n (Y_i)	Relative Land Area (Z_i)
Monitoring (PCA_1)	10%	30%	60%
Public Education (PCA_2)	10%	80%	10%
Program Management & Regulatory Activities (PCA_3)	30%	50%	20%
Training (PCA_4)	30%	60%	10%



SAN BERNARDINO COUNTY STORMWATER PROGRAM

A CONSORTIUM OF LOCAL AGENCIES

825 East Third Street, San Bernardino, California 92415-0835
(909) 387-8109 | FAX (909) 387-1841

August 4, 2026

File: 10(NPD)-2.01

MAILING LIST OF CITY MANAGERS

RE: SAN BERNARDINO COUNTY AREAWIDE STORMWATER PROGRAM BUDGET FOR FY 2026-2027; ORDER NO. R8-2010-0036, NPDES NO. CAS618036

Dear City Manager:

The Implementation Agreement for the National Pollutant Discharge Elimination System (NPDES) Program, signed and adopted on June 28, 2011, requires the San Bernardino County Flood Control District (District) to prepare an annual budget necessary to fund the implementation of the San Bernardino County Areawide Stormwater Program. The Co-Permittees in the above-referenced permit are required to share in program costs based on the cost-share formula included in the Implementation Agreement. The Fiscal Subcommittee met on October 15th, 2025, and agreed on the cost of each task for the FY26-27 budget. The Fiscal Subcommittee met on October 30th, 2025, and recommended the budget for approval by the General Management Committee. The draft budget was approved at the November 19th, 2025, General Management Meeting (17-yes, 0-no, 0-abstain, 1-not in attendance). The approved budget is comprised and funded as follows:

Task No.	Task Description	Budgeted Amount
1	Administration	\$ 302,590
2	Public Education	\$ 316,256
3	Areawide Program Training Activities	\$ 58,055
4	Areawide Monitoring Program	\$ 445,768
5	Middle Santa Ana River Bacteria TMDL Implementation	\$ 155,226
6	Big Bear Lake TMDL Implementation	\$ 1,045,508
7	Watershed Action Plan Preparation and Implementation	\$ 0
8	Watershed Action Plan Online Geodatabase Program	\$ 48,268
9	MS4 Software System	\$ 0
10	Annual Areawide Program Report Preparation	\$ 184,307
11	Participation in Statewide Stormwater Issues – CASQA	\$ 81,369
12	Legal Assistance for Test Claim	\$ 20,003
13	Permit Renewal	\$ 1,220,395
14	Stormwater Monitoring Coalition - SCCWRP	\$ 129,311
15	Stormwater Quality Standards Task Force	\$ 173,293
16	CBRP Activities (MSAR TMDL Compliance)	\$ 306,048
	<i>Subtotal</i>	<i>\$ 4,486,396</i>
20	Contingency	\$ 448,640
	<i>Total Budget</i>	<i>\$ 4,935,036</i>
	Usage of Fund Balance, Carryover	(\$ 2,250,000)
	Projected Interest Revenue	(\$ 30,000)
	<i>Amount to Fund</i>	<i>\$ 2,655,036</i>

- *Task 1: Administration - \$ 302,590*

This item includes apportioned labor, overhead, travel, and supplies for Principal Permittee staff in hosting meetings, representing the Stormwater Program at meetings, coordination among agencies, county counsel legal reviews of all Request for Proposals, contracts and submittal documents, clerical, and other tasks. In anticipation of the Municipal Separate Storm Sewer System (MS4) Permit renewal, this task includes funds for permit implementation efforts.

- *Task 2: Public Education Program - \$ 316,256*

This task includes SGA's public education work and is maintaining the same annual costs as last year. The balance of this line item is for overhead and labor costs for contract management, and coordination with other programs.

- *Task 3: Areawide Program Training Activities - \$ 58,055*

This item includes an allocation for training events to address various needs by Co-Permittee staff and the general public, webcasts for area-wide participation, and labor and overhead costs for contract management and coordination with other programs.

- *Task 4: Areawide Monitoring Program - \$ 445,768*

This item includes contracts for implementing the Integrated Watershed Monitoring Plan (IWMP), sampling, sample laboratory analyses and data review, and purchasing sampling equipment and supplies. The balance of this line item is for contract management and coordination with other programs. In this fiscal year, the Program will continue to implement the IWMP with the inclusion of a contract with WSP for bioassessment surveys.

- *Task 5: Middle Santa Ana River Bacteria TMDL Implementation - \$ 155,226*

This item includes contributions to the Middle Santa Ana River (MSAR) Bacteria Total Maximum Daily Load (TMDL) Task Force administrated by the Santa Ana Watershed Project Authority (SAWPA). These contributions will pay for all administrative tasks; implementation support for the Program, reporting efforts, and support to the Program in evaluating compliance (i.e. determination of Waste Load Allocations and adherence to Basin Plan Objectives for the applicable waterways) with the Santa Ana Regional Water Quality Control Board (RWQCB). Additionally, revision of the MSAR TMDL is anticipated to comply with the 2019 Statewide Bacteria Water Quality Objectives. The balance of this line item is for Principal Permittee meeting attendance, contract management, and coordination with other programs and agencies. The Stormwater Water Quality Standards Task Force (SWQSTF) was reestablished to perform the regional Fecal Indicator Bacteria (FIB) sampling. The SWQSTF is budgeted under its own separate line item (Task 15).

- *Task 6: Big Bear Lake TMDL Implementation - \$ 1,045,508*

This item includes allocations for collection and analysis of samples from Big Bear Lake proper and the surrounding watershed, and preparation of an annual report. A large portion of funding is to treat the lake with alum to reduce the nutrient levels to the standard listed in the TMDL. The balance of this line item is for Principal Permittee meeting attendance, contract management, and coordination with other programs and agencies.

- *Task 7: Watershed Action Plan Preparation and Implementation - \$0*

No work is anticipated for FY 2026-27.

- *Task 8: Watershed Action Plan Online Geodatabase Program – \$ 48,268*
In FY 2021-2022, the Online Geodatabase transitioned from a Silverlight platform due to the ArcGIS Online platform. This item includes allocations for the technical support for the ArcGIS Online platform, hosting, updates, and renewal of the ESRI license. The balance of this line item is for contract management, and coordination with other programs and agencies.
- *Task 9: MS4 Software System - \$ 0*
No work is anticipated for FY 2026-27.
- *Task 10: Annual Report Preparation - \$ 184,307*
This item includes allocations for the preparation of an annual report containing the Program's activities, including data gathering, chart creation, report review, response to comments from Permittees on initial drafts and delivery of the final report to the RWQCB. In addition, this allocation provides for updating the Program's Municipal Stormwater Management Plan. The balance of this line item is for contract management, and coordination with other programs and agencies.
- *Task 11: Participation in Statewide Stormwater Issues – CASQA - \$ 81,369*
This item includes allocations for participation in California Stormwater Quality Association (CASQA), which promotes the interests of statewide stormwater programs and works with state and federal regulators. This item includes paying the registration fee for one representative from each jurisdiction to attend the CASQA annual conference (Sacramento), Program annual membership dues, and subscription to the Construction General Permit and Industrial General Permit Portals (providing access for all Permittees), as well as labor and travel costs for Principal Permittee meeting attendance and report review.
- *Task 12: Legal Assistance for Test Claim – \$ 20,003*
This item includes allocations for outside Counsel to provide initial assistance to the Program in their Test Claim filed with the Commission of State Mandates, challenging certain provisions of our Permit as unfunded State mandates. The balance of this line item is for periodic status updates, contract management, and coordination with other programs and agencies.
- *Task 13: Permit Renewal – \$ 1,220,395*
This item includes initial allocations for the retention of outside counsel and consultants to assist the Program in their extensive review of the proposed permit requirements and negotiations with the RWQCB. After approximately seven (7) years of permit renewal hiatus, the RWQCB have initiated the renewal process on a Regional Santa Ana Permit for San Bernardino, Orange, and Riverside Counties. The allocation provides the Program the ability to fund permit renewal assistance and implementation once the permit is adopted. The balance of this line item is for the Principal Permittee to attend meetings with the RWQCB, contract management, and coordination with Riverside County, Orange County, and other interested parties, as they relate to the Permit renewal process.
- *Task 14: Stormwater Monitoring Coalition (SMC) – Southern California Coastal Water Research Project (SCCWRP) (Regional Monitoring Programs) – \$ 129,311*
This item includes allocations for participation in various SMC projects, including determination of a 5-year research agenda, oversight of the LID BMP Evaluation Project, and activities that provide benefit to the Permittees through cost effective collection and analysis of water quality data on a regional scale. The balance of this line item is for Principal Permittee meeting attendance, contract management, and coordination with other programs and agencies.

- *Task 15: Stormwater Quality Standards Task Force - \$ 173,293*
As stated in the MSAR TMDL Task Force item description (Task 5 above), this item includes an allocation to perform regional water quality sampling for FIB in the Santa Ana River Watershed, as required in the Basin Plan Amendment. The balance of this line item is for Principal Permittee task force meeting coordination and attendance, contract management, and coordination with other programs and agencies.
- *Task 16: CBRP Activities (MSAR TMDL Compliance) – \$ 306,048*
This item includes allocations for performing compliance activities outlined in the RWQCB-approved Comprehensive Bacterial Reduction Plan (CBRP), including conducting special studies, laboratory analyses, Illegal Connection, and Illicit Discharge (IC/ID) inspection support and documentation of dry weather flow conditions within the watershed. The balance of this line item is for Principal Permittee task force meeting coordination and attendance, contract management, and coordination with other programs and agencies. This line item includes allocation for permit implementation assistance.
- *Contingency Fund - \$ 448,640*
This item is based on 10% of the total Areawide Stormwater Program Budget and shall be used to fund unforeseen activities and programs, as necessitated by the RWQCB and the Permit.
- *Fund Balance Carryover and Interest Revenue – (\$ 2,280,000)*
This item includes anticipated annual interest earned on our account balance. Fund balance carryover will be incorporated towards the Co-Permittees' FY 26-27 cost shares.

The Program Co-Permittees worked diligently to establish a reasonable cost structure that maintains compliance with multiple current Permit requirements. This budget was prepared to fund ongoing Program activities, anticipating negligible changes in the level of effort required for compliance. After a delay in the permit renewal process since 2015, the Co-Permittees are engaged in a permit renewal process for a Regional MS4 Permit with the Regional Board. On December 21, 2021, RWQCB Staff released a Staff Working Proposal to the Tri-County Group (made up of the Co-Permittees and our counterparts at Riverside and Orange Counties) for initial review and comments. Then on March 1st 2024, a Draft Tentative Order was released with a 60-day comment period ending on May 4th 2024. In response to public comments made during a March 14th RWQCB Workshop, the deadline was extended to July 3rd, 2024. The Tri-County Group submitted a comment letter and redlines of the TO during this timeframe. Following the comment period, the Regional Board held 6 workshops (two per County respectively) to discuss issues raised in the redlines and comment letters from the jurisdictions. As of the date of this letter, the Tri County Group received a new draft tentative order on May 5th, 2026 and was given a 75-day public comment period. Response to comments was also released and we have had additional meetings with regional board staff to go over remaining issues with permit language. We anticipate adoption of the permit in 2026, but there are a few changes that still need to be addressed.

In Fiscal Year 2024-2025, the District's overhead rate was 117% due to increased District indirect costs and decreased direct costs. In 2024, the Budget Officer made the decision to reduce the rate to the initial rate found in the Implementation Agreement. The adopted budget of November 19th, 2025, includes the adjusted Overhead Rate of. 60.06%.

Based on the following cost share table, the District will invoice each Co-Permittee for their corresponding annual cost share in August 2026.

Co-Permittee	2025-26 Contribution	2025-26 Cost Share, %
City of Big Bear Lake	\$ 35,201.00	1.33
City of Chino	\$ 127,254.00	4.79
City of Chino Hills	\$ 141,514.00	5.33
City of Colton	\$ 83,857.00	3.16
City of Fontana	\$ 248,542.00	9.36
City of Grand Terrace	\$ 33,140.00	1.25
City of Highland	\$ 90,149.00	3.40
City of Loma Linda	\$ 52,943.00	1.99
City of Montclair	\$ 52,458.00	1.98
City of Ontario	\$ 242,485.00	9.13
City of Rancho Cucamonga	\$ 220,869.00	8.32
City of Redlands	\$ 139,323.00	5.25
City of Rialto	\$ 135,797.00	5.11
City of San Bernardino	\$ 279,843.00	10.54
City of Upland	\$ 100,282.00	3.78
City of Yucaipa	\$ 112,300.00	4.23
County of San Bernardino	\$ 426,328.00	16.05
SB County Flood	\$ 132,751.00	5.00
Total	\$ 2,655,036.00	100

If you have any questions or need additional information, please contact Christopher Bland, Stormwater Program Manager, at (909) 387-8109 or Christopher.Bland@dpw.sbcounty.gov.

Sincerely,



NOEL CASTILLO, P.E.
Director of Public Works, Chief Flood Control Engineer

NC:ABC:CB:aa

Cc: NPDES Permittee Representatives
Luther Snok – Chief Executive Officer, County Administrative Office
Michael Vu – Assistant Executive Officer, County Administrative Office
Moe Yousif – Deputy Executive Officer, County Administrative Office
Noel Castillo – Director, Chief Flood Control Engineer, DPW
Byanka Velasco – Assistant Director, DPW
Mervat Mikhail – Deputy Director of Project Delivery, DPW
Ora Jex – Administrative Manager, Administrative Services Division, DPW
Brandon Camacho – Budget Officer, Administrative Services Division, DPW
Martha Morgan – Staff Analyst II, Environmental Management Division, DPW

FINAL FY 2026 - 2027 BUDGET AND COST SHARING ALLOCATION

	26-27 BUDGET	25-26 BUDGET	24-25 Actual Exp
TASK 1 - ADMINISTRATION (RLF - 099 - F01343)			
1a F01343 Labor (Coordination, host management meetings, represent program at meetings, clerical)	\$ 150,000.00 \$	150,000.00 \$	93,512.88 \$
1b F01343 Overhead (60.06%= FY26-27 Proposed, 60.06% FY25-26 Actual, 60.06% FY24-25 Actual)	\$ 90,090.00 \$	90,090.00 \$	56,188.25 \$
1c F01343 Motor Pool	\$ 500.00 \$	500.00 \$	- \$
1d F01343 Administrative Supplies (including materials and expenses)	\$ 2,000.00 \$	2,000.00 \$	64.32 \$
1e F01343 County Counsel (review of RFP, RFQ, Agreements, letters and other regulatory opinion)	\$ 60,000.00 \$	60,000.00 \$	22,082.42 \$
1f F01343 State and Local Permit Implementation Efforts			
SubTotal Task 1 - Administration	\$ 302,590 \$	302,590 \$	171,848 \$
TASK 2 - PUBLIC EDUCATION PROGRAM (RLF - 099 - F02398)			
2a F02398 Labor (attend subcommittee meetings, document preparation and review, contract management)	\$ 10,000.00 \$	10,000.00 \$	2,255.86 \$
2b F02398 Overhead (60.06%= FY26-27 Proposed, 60.06% FY25-26 Actual, 60.06% FY24-25 Actual)	\$ 6,006.00 \$	6,006.00 \$	1,354.87 \$
2c F02398 Motor Pool	\$ 250.00 \$	250.00 \$	- \$
2d F02398 Outreach Assistance - (SGA, Contract No. 20-544; Expires FY 2024 - 2025)	\$ 300,000.00 \$	300,000.00 \$	274,870.80 \$
SubTotal Task 2 - Public Education Program	\$ 316,256 \$	316,256 \$	278,482 \$
TASK 3 - AREAWIDE PROGRAM TRAINING ACTIVITIES (RLF - 099 - F02398)			
3a F02398 Labor (attend subcommittee meetings, document preparation and review, contract management)	\$ 8,000.00 \$	8,000.00 \$	1,811.82 \$
3b F02398 Overhead (60.06%= FY26-27 Proposed, 60.06% FY25-26 Actual, 60.06% FY24-25 Actual)	\$ 4,804.80 \$	4,804.80 \$	1,088.18 \$
3c F02398 Motor Pool	\$ 250.00 \$	250.00 \$	96.00 \$
3d F02398 NPDES Training Events (Contracts TBD)	\$ 40,000.00 \$	40,000.00 \$	9,710.62 \$
3e F02398 Web-Cast Training Events for Permittee participation	\$ 5,000.00 \$	5,000.00 \$	- \$
3f F02398 Miscellaneous Training Items			- \$
SubTotal Task 3 - Training Activities	\$ 58,055 \$	58,055 \$	12,707 \$
TASK 4 - AREAWIDE MONITORING PROGRAM (RLF - 099 - F01777)			
4a F01777 Labor (contract management, review data from laboratory, RFP prep, document review)	\$ 30,000.00 \$	30,000.00 \$	5,796.89 \$
4b F01777 Overhead (60.06%= FY26-27 Proposed, 60.06% FY25-26 Actual, 60.06% FY24-25 Actual)	\$ 18,018.00 \$	18,018.00 \$	3,481.61 \$
4c F01777 Motor Pool	\$ 250.00 \$	250.00 \$	- \$
4d F01777 Sampling Activities - (WSP, Contract No. 4400025853; Expires FY 2028-2029)	\$ 105,000.00 \$	105,000.00 \$	74,386.24 \$
4e F01777 Laboratory Analyses - (BSK Labs, Contract No. 24-624; Expires FY 2028-2029)	\$ 100,000.00 \$	100,000.00 \$	68,114.45 \$
4f F01777 Hydromodification Monitoring	\$ - \$	- \$	- \$
4g F01777 Capital Equipment Purchase / Miscellaneous sampling materials / Maintenance	\$ 2,500.00 \$	2,500.00 \$	258.13 \$
4h F01777 Consulting Assistance - IWMP, Permit renewal assistance (Contract TBD)	\$ 40,000.00 \$	40,000.00 \$	- \$
4i F01777 Bioassessment Monitoring (WSP, Contract No. 4400021536; Expires FY 2026-2027)	\$ 150,000.00 \$	150,000.00 \$	22,868.60 \$
SubTotal Task 4 - Areawide Monitoring	\$ 445,768 \$	445,768 \$	174,906 \$

FINAL FY 2026 - 2027 BUDGET AND COST SHARING ALLOCATION

	26-27 BUDGET	25-26 BUDGET	24-25 Actual Exp
TASK 5 - MIDDLE SANTA ANA RIVER BACTERIA TMDL IMPLEMENTATION (RLF - 099 - F01778)			
5a F01778 Labor (representation at task force and subcommittee meetings, contract management, report review)	\$ 30,000.00	\$ 30,000.00	\$ 2,217.31
5b F01778 Overhead (60.06% = FY26-27 Proposed, 60.06% FY25-26 Actual, 60.06% FY24-25 Actual)	\$ 18,018.00	\$ 18,018.00	\$ 1,331.72
5c F01778 Motor Pool	\$ 250.00	\$ 250.00	\$ -
5d F01778 MSAR TMDL Contributions to SAVPA to administer the TMDL program for watershed stakeholders	\$ 106,958.00	\$ 202,358.00	\$ 113,447.00
5e F01778 Sampling Activities - (Consultant and Contract TBD)	\$ -	\$ -	\$ -
5f F01778 Laboratory Analyses - (Contract TBD, covered under CBRP)	\$ -	\$ -	\$ -
SubTotal Task 5 - MSAR TMDL Monitoring Program	\$ 155,226	\$ 250,626	\$ 116,996
TASK 6 - BIG BEAR LAKE NUTRIENT TMDL IMPLEMENTATION (RLF - 099 - F01779)			
6a F01779 Labor (attend subcommittee meetings, document preparation and review, contract management)	\$ 12,500.00	\$ 12,500.00	\$ 2,454.78
6b F01779 Overhead (60.06% = FY26-27 Proposed, 60.06% FY25-26 Actual, 60.06% FY24-25 Actual)	\$ 7,507.50	\$ 7,507.50	\$ 1,474.34
6c F01779 Motor Pool	\$ 500.00	\$ 500.00	\$ 32.00
6d F01779 In-Lake Sampling Activities - BBWMD (Contract No. 4400022702, expires FY27-28)	\$ 50,000.00	\$ 50,000.00	\$ 37,012.44
6e F01779 Laboratory Analyses - (BSK Labs, Contract No. 24-624, Expires FY 2028-2029)	\$ 120,000.00	\$ 120,000.00	\$ 80,735.50
6f F01779 BBL Annual Report Preparation (CGRME, PO#)	\$ 30,000.00	\$ 30,000.00	\$ 24,853.00
6g F01779 TMDL Implementation Support (CGRME, PO#)	\$ 25,000.00	\$ 25,000.00	\$ 1,356.25
6h F01779 BBL Alum Application	\$ 800,000.00		
SubTotal Task 6 - BBL TMDL Program	\$ 1,045,508	\$ 245,508	\$ 147,918
TASK 7 - WATERSHED ACTION PLAN PREPARATION AND IMPLEMENTATION (RLF - 099 - F02390)			
7a F02390 Labor (attend subcommittee meetings, document preparation and review, contract management)	\$ -	\$ -	\$ -
7b F02390 Overhead (60.06% = FY26-27 Proposed, 60.06% FY25-26 Actual, 60.06% FY24-25 Actual)	\$ -	\$ -	\$ -
7c F02390 Motor Pool	\$ -	\$ -	\$ -
7d F02390 WAP Update, VMP development	\$ -	\$ -	\$ -
SubTotal Task 7 - WAP Preparation / Implementation Activities	\$ -	\$ -	\$ -
TASK 8 - WATERSHED ACTION PLAN ONLINE GEODATABASE PROGRAM (RLF - 099 - F02393)			
8a F02393 Labor (attend subcommittee meetings, document preparation and review, contract management)	\$ 30,000.00	\$ 30,000.00	\$ -
8b F02393 Overhead (60.06% = FY26-27 Proposed, 60.06% FY25-26 Actual, 60.06% FY24-25 Actual)	\$ 18,018.00	\$ 18,018.00	\$ -
8c F02393 Motor Pool	\$ 250.00	\$ 250.00	\$ -
8d F02393 GeoDatabase Updating and Technical Support (CWE Agreement No. 19-815)	\$ -	\$ -	\$ -
8e F02393 ESRI License Renewal for Geodatabase (County ISD)	\$ -	\$ 5,500.00	\$ -
8f F02393 WAP GeoDatabase Hosting (County ISD)	\$ -	\$ 3,500.00	\$ -
SubTotal Task 8 - WAP GeoDatabase	\$ 48,268	\$ 57,268	\$ -
TASK 9 - MS4 SOFTWARE SYSTEM (RLF - 099 - F01782)			
9a F01782 Labor (attend subcommittee meetings, document preparation and review, contract management)	\$ -	\$ -	\$ -
9b F01782 Overhead (60.06% = FY26-27 Proposed, 60.06% FY25-26 Actual, 60.06% FY24-25 Actual)	\$ -	\$ -	\$ -
9c F01782 Motor Pool	\$ -	\$ -	\$ -
9d F01782 Server and Website Technical Support	\$ -	\$ -	\$ -
9e F01782 MS4 Software System Upgrades (CloudCompli additions)	\$ -	\$ -	\$ -
9f F01782 MS4 Server Hosting - County ISD (old "database")	\$ -	\$ -	\$ -
9g F01782 New MS4 Software System (CloudCompli, Contract 18-584, FY18-19 thru FY22-23)	\$ -	\$ -	\$ -
9h F01782 Database Assistance	\$ -	\$ -	\$ -
SubTotal Task 9 - MS4 Software System	\$ -	\$ -	\$ -

FINAL FY 2026 - 2027 BUDGET AND COST SHARING ALLOCATION

	26-27 BUDGET	25-26 BUDGET	24-25 Actual Exp
TASK 10 - ANNUAL AREAWIDE PROGRAM REPORT PREPARATION (RLF - 099 - F02385)			
10a F02385 Labor (coordinate and gather all data, document preparation and review, presentation at committee meetings, contract management)	\$ 12,000.00	\$ 12,000.00	\$ 1,748.21
10b F02385 Overhead (60.06%= FY26-27 Proposed, 60.06% FY25-26 Actual, 60.06% FY24-25 Actual)	\$ 7,207.20	\$ 7,207.20	\$ 1,049.97
10c F02385 Motor Pool	\$ 100.00	\$ 100.00	\$ 34.84
10d F02385 Report Preparation (On-Call/TBD)	\$ 150,000.00	\$ 120,000.00	\$ 75,772.57
10e F02385 On-Call Consultant Assistance (TBD)	\$ 15,000.00	\$ 15,000.00	\$ -
SubTask 10 - Annual Report Preparation	\$ 184,307	\$ 154,307	\$ 78,606
TASK 11 - PARTICIPATION IN STATEWIDE STORMWATER ISSUES - CASQA (RLF - 099 - F02401)			
11a F02401 Labor (representation at CASQA subcom meetings, + quarterly and annual meetings)	\$ 10,000.00	\$ 10,000.00	\$ 3,970.99
11b F02401 Overhead (60.06%= FY26-27 Proposed, 60.06% FY25-26 Actual, 60.06% FY24-25 Actual)	\$ 6,006.00	\$ 6,006.00	\$ 2,384.98
11c F02401 Motor Pool	\$ 350.00	\$ 350.00	\$ -
11d F02401 CASQA Conference Attendance Fee	\$ 17,500.00	\$ 17,500.00	\$ 7,650.00
11e F02401 Travel	\$ 4,500.00	\$ 4,500.00	\$ 2,022.44
11f F02401 CASQA Membership	\$ 42,113.00	\$ 35,000.00	\$ 31,815.00
11g F02401 CASQA Construction General Permit BMP Portal Subscription	\$ 450.00	\$ 450.00	\$ -
11h F02401 CASQA Industrial General Permit BMP Portal Subscription	\$ 450.00	\$ 450.00	\$ -
SubTotal Task 11 - Participation in CASQA	\$ 81,369	\$ 74,256	\$ 47,843
TASK 12 - LEGAL ASSISTANCE FOR TEST CLAIM (RLF - 099 - F02402)			
12a F02402 Labor (Document preparation and review, contract management, attend meetings as needed)	\$ 5,000.00	\$ 5,000.00	\$ -
12b F02402 Overhead (60.06%= FY26-27 Proposed, 60.06% FY25-26 Actual, 60.06% FY24-25 Actual)	\$ 3,003.00	\$ 3,003.00	\$ -
12c F02402 Outside Counsel (Burhenn & Gest)	\$ 10,000.00	\$ 10,000.00	\$ -
12d F02402 Travel	\$ 2,000	\$ 2,000	\$ -
SubTotal Task 12 - Test Claim	\$ 20,003	\$ 20,003	\$ -
TASK 13 - PERMIT RENEWAL (RLF - 099 - 76F02509)			
13a F02509 Labor (attend subcommittee meetings, document preparation and review, contract management)	\$ 75,000.00	\$ 75,000.00	\$ 70,155.98
13b F02509 Overhead (60.06%= FY26-27 Proposed, 60.06% FY25-26 Actual, 60.06% FY24-25 Actual)	\$ 45,045.00	\$ 45,045.00	\$ 42,192.54
13c F02509 Motor Pool	\$ 350.00	\$ 350.00	\$ 469.00
13d F02509 Outside Counsel (Duane Morris - through County Counsel)	\$ 350,000.00	\$ 350,000.00	\$ 370,532.15
13e F02509 Permit Development Assistance (Contracts TBD)	\$ 100,000.00	\$ 100,000.00	\$ -
13f F02509 Permit Implementation/Technical Assistance (Contracts, POs TBD) (LWA, GELMSAR, CGRME-BBL)	\$ 250,000.00	\$ 250,000.00	\$ 71,144.08
13g F02509 New Permit Support	\$ 400,000.00	\$ 400,000.00	\$ -
SubTotal Task 13 - Permit Renewal	\$ 1,220,395	\$ 1,220,395	\$ 554,494

FINAL FY 2026 - 2027 BUDGET AND COST SHARING ALLOCATION

	26-27 BUDGET	25-26 BUDGET	24-25 Actual Exp
TASK 14 - STORMWATER MONITORING COALITION - SCCWRP (RLF - 099 - F01781)			
14a F01781 Labor (attend subcommittee meetings, document preparation and review, contract mgmt)	\$ 18,000.00 \$	18,000.00 \$	\$ 3,293.13
14b F01781 Overhead (60.06%= FY26-27 Proposed, 60.06% FY25-26 Actual, 60.06% FY24-25 Actual)	\$ 10,810.80 \$	10,810.80 \$	\$ 1,977.85
14c F01781 Motor Pool	\$ 500.00 \$	500.00 \$	\$ 10.72
14d F01781 Cost Share Contribution	\$ 100,000.00 \$	100,000.00 \$	\$ 67,553.00
SubTotal Task 14 - SMC / SCCWRP Activities	\$ 129,311 \$	129,311 \$	\$ 72,835
TASK 15 - STORMWATER QUALITY TASK FORCE - SAWPA (RLF - 099 - F01780)			
15a F01780 Labor (attend subcommittee meetings, document preparation and review, contract mgmt)	\$ 5,000.00 \$	5,000.00 \$	\$ 511.88
15b F01780 Overhead (60.06%= FY26-27 Proposed, 60.06% FY25-26 Actual, 60.06% FY24-25 Actual)	\$ 3,003.00 \$	3,003.00 \$	\$ 307.32
15c F01780 Motor Pool	\$ 250.00 \$	250.00 \$	\$ -
15d F01780 Task Force Contribution - SAWPA (Contract 16-949)	\$ 165,040.00 \$	181,707.00 \$	\$ 158,207.00
15e F01780 Travel	\$ - \$	- \$	\$ -
SubTotal Task 15	\$ 173,293 \$	189,960 \$	\$ 159,026
TASK 16 - CBRP ACTIVITIES (RLF - 099 - F02392)			
16a F02392 Labor (sampling, transport, contract mgmt)	\$ 80,000.00 \$	60,000.00 \$	\$ 28,852.83
16b F02392 Overhead (60.06%= FY26-27 Proposed, 60.06% FY25-26 Actual, 60.06% FY24-25 Actual)	\$ 48,048.00 \$	36,036.00 \$	\$ 17,329.01
16c F02392 Motor Pool	\$ 2,500.00 \$	2,500.00 \$	\$ 1,514.52
16d F02392 Laboratory Analyses - (BSK Labs, Contract No. 24-624; Expires FY 2028-2029)	\$ 15,000.00 \$	15,000.00 \$	\$ -
16e F02392 Laboratory Analysis - (Contract TBD)	\$ - \$	- \$	\$ -
16f F02392 Photodocumentation of DMF diversion and infiltration (Contract TBD)	\$ 50,000.00 \$	50,000.00 \$	\$ -
16g F02392 Special Study-WQ Monitoring; SAWPA (Contract 16-949, exp 6/30/2027)	\$ - \$	- \$	\$ -
16h F02392 Permit Implementation Assistance (Contracts TBA)	\$ 60,000.00 \$	60,000.00 \$	\$ -
16i F02392 CBRP Laboratory Analyses - (BSK Labs, Contract No. 24-624; Expires FY 2028-2029)	\$ 50,000.00 \$	50,000.00 \$	\$ 47,172.50
16j F02392 Miscellaneous Equipment	\$ 500.00 \$	500.00 \$	\$ 511.92
SubTotal Task 16	\$ 306,048 \$	274,036 \$	\$ 95,381
TASK 17 - RESERVED			
SubTotal Task 17	\$ - \$	- \$	\$ -
TASK 18 - RESERVED			
SubTotal Task 18	\$ - \$	- \$	\$ -
TASK 19 - RESERVED			
SubTotal Task 19	\$ - \$	- \$	\$ -
Program Costs Subtotal			
	\$ 4,486,396.30 \$	3,738,338.30 \$	\$ 1,911,040.51
TASK 20 - CONTINGENCY			
20a Contingency (10% of Total Program Costs)	\$ 448,640 \$	373,834 \$	\$ -
SubTotal Task 20 - Contingency	\$ 448,640 \$	373,834 \$	\$ -

FINAL FY 2026 - 2027 BUDGET AND COST SHARING ALLOCATION

	26-27 BUDGET	25-26 BUDGET	24-25 Actual Exp
TOTAL OF ALL TASKS	\$ 4,935,036.00	\$ 4,112,172.00	\$ 1,911,040.51
REVENUE - MISCELLANEOUS			
R1 Interest Revenue	\$ 30,000.00	\$ 30,000.00	\$ 216,899.00
R2 Estimated Usage of Reserve of Fund Balance	\$ 1,500,000.00	\$ 500,000.00	
R3 FY 25-26 Budget Carryover, ESTIMATED	\$ 750,000.00	\$ 250,000.00	
SubTotal REVENUE - MISCELLANEOUS	\$ 2,380,000	\$ 780,000	\$ 216,899
FUNDING - PRINCIPAL AND CO-PERMITTEES			
Total Amount to be funded (Total Tasks Budget less Revenue - Miscellaneous)	\$ 2,655,036	\$ 3,332,172	
	2026-27 Contribution	2025-26 contribution	2024-25 contribution
F1 City of Big Bear Lake	\$ 35,201	\$ 54,318	\$ 51,469
F2 City of Chino	\$ 127,254	\$ 164,286	\$ 156,540
F3 City of Chino Hills	\$ 141,514	\$ 173,793	\$ 185,471
F4 City of Colton	\$ 83,857	\$ 114,436	\$ 109,096
F5 City of Fontana	\$ 248,542	\$ 316,305	\$ 300,844
F6 City of Grand Terrace	\$ 33,140	\$ 55,313	\$ 52,623
F7 City of Highland	\$ 90,149	\$ 120,572	\$ 114,864
F8 City of Loma Linda	\$ 52,943	\$ 77,081	\$ 73,122
F9 City of Montclair	\$ 52,458	\$ 81,113	\$ 77,468
F10 City of Ontario	\$ 242,485	\$ 299,915	\$ 284,771
F11 City of Rancho Cucamonga	\$ 220,869	\$ 278,191	\$ 284,849
F12 City of Redlands	\$ 139,323	\$ 170,560	\$ 161,232
F13 City of Rialto	\$ 135,797	\$ 177,594	\$ 168,878
F14 City of San Bernardino	\$ 279,843	\$ 353,045	\$ 333,069
F15 City of Upland	\$ 100,282	\$ 138,027	\$ 131,463
F16 City of Yucaipa	\$ 112,300	\$ 139,686	\$ 132,550
F17 County of San Bernardino	\$ 426,328	\$ 451,327	\$ 427,581
F18 SB County Flood	\$ 132,751	\$ 166,610	\$ 158,203
SubTotal FUNDING - PRINCIPAL AND CO-PERMITTEES, ESTIMATED	\$ 2,655,036	\$ 3,332,172	\$ 3,164,093.00

Cost-Share Calculations

Includes Chino Prison population correction CIW & CIM (10/22/25)

Cost Share Determination

Permittee	Percentage Share FY 25-27	Population** 1/2025	Population, %	Area*** (sq mi)	Area, %	FY 2025/27 Budget Amounts to be Funded (\$)**					FY25-26	In(de)crease	FY24-25	FY23-24	FY22-23	FY21-22	FY 20-21	FY 19-20	FY 18-19
						Monitoring	Pub Ed	Prog Mgmt	Training	Total FY 25-27 Budget									
						2,125,843	316,256	154,883	58,055	\$ 2,655,036									
						10/30/60 ^A	10/80/10	30/50/20	30/60/10										
City of Big Bear Lake	1.33	4,953	0.31%	6.339	1.18%	\$ 28,031	\$ 2,860	\$ 3,170	\$ 1,140	\$ 35,201	\$ 54,318	\$ (19,117)	\$ 51,469	\$ 44,117	\$ 11,107	\$ 8,206.00	\$ 44,515.00	\$ 23,185	\$ 25,975
City of Chino	4.79	91,757	5.89%	23,502	4.37%	\$ 99,333	\$ 16,755	\$ 8,069	\$ 3,097	\$ 127,254	\$ 164,286	\$ (37,032)	\$ 156,540	\$ 136,761	\$ 50,874	\$ 39,176.00	\$ 131,186.00	\$ 78,939	\$ 82,336
City of Chino Hills	5.33	77,314	4.79%	33,068	6.16%	\$ 115,541	\$ 15,139	\$ 7,935	\$ 2,899	\$ 141,514	\$ 173,793	\$ (32,279)	\$ 165,471	\$ 146,137	\$ 61,660	\$ 46,828.00	\$ 141,429.00	\$ 88,658	\$ 93,341
City of Colton	3.16	53,278	3.30%	14,803	2.75%	\$ 65,267	\$ 10,535	\$ 5,837	\$ 2,218	\$ 83,857	\$ 114,436	\$ (30,579)	\$ 109,096	\$ 95,137	\$ 33,332	\$ 25,791.00	\$ 92,752.00	\$ 53,947	\$ 58,989
City of Fontana	9.36	219,172	13.59%	42,871	7.98%	\$ 190,864	\$ 36,827	\$ 14,941	\$ 5,910	\$ 248,542	\$ 316,305	\$ (67,763)	\$ 300,844	\$ 263,388	\$ 106,619	\$ 83,325.00	\$ 249,295.00	\$ 155,252	\$ 166,988
City of Grand Terrace	1.25	12,803	0.79%	3,519	0.65%	\$ 24,623	\$ 3,872	\$ 3,373	\$ 1,272	\$ 33,140	\$ 55,313	\$ (22,173)	\$ 52,623	\$ 44,919	\$ 9,727	\$ 7,514.00	\$ 45,351.00	\$ 22,770	\$ 26,117
City of Highland	3.40	57,088	3.54%	16,504	3.07%	\$ 70,533	\$ 11,188	\$ 6,104	\$ 2,314	\$ 90,149	\$ 120,572	\$ (30,423)	\$ 114,864	\$ 100,463	\$ 35,534	\$ 27,438.00	\$ 95,586.00	\$ 56,499	\$ 61,166
City of Loma Linda	1.99	25,322	1.57%	8,742	1.63%	\$ 41,100	\$ 6,030	\$ 4,230	\$ 1,583	\$ 52,943	\$ 77,081	\$ (24,138)	\$ 73,122	\$ 63,120	\$ 18,722	\$ 14,261.00	\$ 59,918.00	\$ 32,497	\$ 36,367
City of Montclair	1.98	37,526	2.33%	5,502	1.02%	\$ 38,381	\$ 7,667	\$ 4,610	\$ 1,800	\$ 52,458	\$ 81,113	\$ (28,655)	\$ 77,468	\$ 66,846	\$ 19,022	\$ 15,108.00	\$ 67,867.00	\$ 36,655	\$ 41,145
City of Ontario	9.13	184,404	11.43%	48,969	9.11%	\$ 191,551	\$ 31,986	\$ 13,689	\$ 5,259	\$ 242,485	\$ 299,915	\$ (57,430)	\$ 284,771	\$ 249,762	\$ 105,366	\$ 81,831.00	\$ 234,385.00	\$ 148,124	\$ 156,111
City of Rancho Cucamonga	8.32	175,992	10.91%	41,961	7.81%	\$ 172,591	\$ 30,341	\$ 12,922	\$ 5,015	\$ 220,869	\$ 278,191	\$ (57,322)	\$ 264,849	\$ 233,409	\$ 95,558	\$ 70,997.00	\$ 217,973.00	\$ 134,056	\$ 144,862
City of Redlands	5.25	73,488	4.56%	33,127	6.16%	\$ 114,169	\$ 14,571	\$ 7,762	\$ 2,821	\$ 139,323	\$ 170,560	\$ (31,237)	\$ 161,232	\$ 142,229	\$ 58,686	\$ 44,207.00	\$ 133,236.00	\$ 83,588	\$ 88,069
City of Rialto	5.11	105,565	6.55%	23,664	4.40%	\$ 104,885	\$ 18,822	\$ 8,708	\$ 3,382	\$ 135,797	\$ 177,594	\$ (41,797)	\$ 168,878	\$ 148,384	\$ 55,983	\$ 44,121.00	\$ 144,543.00	\$ 87,512	\$ 92,346
City of San Bernardino	10.54	222,727	13.81%	55,164	10.26%	\$ 219,913	\$ 38,044	\$ 15,777	\$ 6,109	\$ 279,843	\$ 353,045	\$ (73,202)	\$ 333,069	\$ 291,445	\$ 121,318	\$ 94,645.00	\$ 269,093.00	\$ 170,690	\$ 178,374
City of Upland	3.78	79,140	4.91%	15,285	2.84%	\$ 76,069	\$ 14,416	\$ 7,043	\$ 2,754	\$ 100,282	\$ 138,027	\$ (37,745)	\$ 131,463	\$ 114,967	\$ 40,252	\$ 31,575.00	\$ 111,036.00	\$ 64,644	\$ 70,427
City of Yucaipa	4.23	54,838	3.40%	26,389	4.91%	\$ 91,973	\$ 11,415	\$ 6,543	\$ 2,369	\$ 112,300	\$ 139,686	\$ (27,386)	\$ 132,550	\$ 116,617	\$ 46,935	\$ 35,464.00	\$ 110,586.00	\$ 68,278	\$ 72,572
County of San Bernardino	16.06	137,441	8.52%	138,046	25.68%	\$ 374,728	\$ 29,966	\$ 16,424	\$ 5,210	\$ 426,328	\$ 451,327	\$ (24,999)	\$ 427,581	\$ 380,913	\$ 197,990	\$ 149,467.00	\$ 358,481.00	\$ 250,691	\$ 258,078
SB County Flood	5.00	n/a	n/a	n/a	n/a	\$ 106,292	\$ 15,813	\$ 7,744	\$ 2,903	\$ 132,751	\$ 166,610	\$ (33,859)	\$ 158,203	\$ 138,878	\$ 56,249	\$ 43,157.00	\$ 131,960.00	\$ 81,740	\$ 87,017
Total	100.00	1,612,808	100.0%	537,465	100.00%	\$ 2,125,844	\$ 316,257	\$ 154,881	\$ 58,055	\$ 2,655,036	\$ 3,332,172	\$ (677,135.73)	\$ 3,164,093	\$ 2,777,492	\$ 1,124,954	\$ 863,111	\$ 2,639,192.00	\$1,637,725	\$1,740,280

* BU = Basic Unit Formula, as defined in the Implementation Agreement

** Population data from California Department of Finance, Table E-1.

*** Area data from Assessor's parcels, excluding State, Federal and Indian lands, and Flood Control owned

**** FY 25-26 Funding Carryover amount is reflected in the Program Management component of the Cost Share Determination

^A Cost factor percentages base/population/land area



City of Loma Linda

Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

G. Consider Adopting Council Bill #R-2026-41 – A Resolution Approving Final Parcel Map No. 20665 (Northeast Corner of Mountain View Avenue and Business Center Drive) (Public Works) [CC]

> RECOMMENDATION: Adopt, as recommended in the staff report, Council Bill #R-2026-41 (Resolution). Resolution title:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, APPROVING A TENTATIVE PARCEL MAP WAIVER AND APPROVING FINAL PARCEL MAP 20665 (ALONG MOUNTAIN VIEW AVENUE AND BUSINESS CENTER DRIVE)

Meeting	Agenda Group
Tuesday, September 8, 2026, 7:00 PM	Consent Calendar Item: 2G.
To	From
City Council	John Trujillo, Deputy Director Public Works
Via	
T Jarb Thaipejr, City Manager	

RECOMMENDATION:

It is recommended that the City Council adopt Council Bill No. R-2026-41 approving Final Parcel Map No. 20665, waive the reading of the resolution in its entirety, and direct that it be read by title only:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, APPROVING A TENTATIVE PARCEL MAP WAIVER AND APPROVING FINAL PARCEL MAP 20665 (ALONG MOUNTAIN VIEW AVENUE AND BUSINESS CENTER DRIVE)

BACKGROUND:

The purpose of Final Parcel Map No. 20665 is to subdivide approximately **4.3 acres into four (4) parcels** to accommodate the approved Mountain View Business Center development. The proposed parcel sizes are as follows:

- **Parcel 1:** 0.96 acres
- **Parcel 2:** 1.00 acre
- **Parcel 3:** 0.18 acres
- **Parcel 4:** 2.16 acres

These parcel sizes and uses match the approved Tentative Parcel Map.

ANALYSIS:

The Final Parcel Map has been reviewed by City staff and determined to be technically correct and consistent with the approved Tentative Parcel Map No. 20665, applicable conditions of approval, the California Subdivision Map Act, and the City's subdivision requirements. The map is now ready for City Council approval and subsequent recordation.

ENVIRONMENTAL IMPACT:

The environmental analysis for the project was previously completed through the adoption of an Initial Study/Mitigated Negative Declaration (IS/MND) in accordance with the California Environmental Quality Act (CEQA). Approval of the Final Parcel Map is consistent with the previously approved environmental documentation and does not require additional environmental review.

FINANCIAL IMPACT:

No financial impact.

Attachments

[Resolution_Parcel Map 20665.pdf](#)

[Parcel Map 20665 Complete Final Map 8-25-26 \(1\).pdf](#)

[26.08.25 - TL to Loma Linda Final Map Sub 4.pdf](#)

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, APPROVING A TENTATIVE PARCEL MAP WAIVER AND APPROVING FINAL PARCEL MAP 20665 (ALONG MOUNTAIN VIEW AVENUE AND BUSINESS CENTER DRIVE)

WHEREAS, the purpose of this map is to subdivide an existing lot into four lots for development purposes along Mountain View Avenue and Business Center Drive; and

WHEREAS, Parcel Map 20665 has been filed with the Public Works Department and has been checked for technical correctness and requirements of the Subdivision Map Act; and

WHEREAS, off-site improvements will be guaranteed and constructed to City standards with permit and inspection; and

WHEREAS, no additional Right-of-Way is required; and

WHEREAS, the City Council has the authority to waive certain requirements under section 16.04.110 of the Loma Linda Municipal Code.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Loma Linda hereby approves Final Parcel Map 20665.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Loma Linda, California, this 8TH day of September 2026 by the attached vote.

Amy Jones. Mayor

ATTEST:

Lynette Arreola, City Clerk

CERTIFIED VOTE

I, Lynette Arreola, City Clerk of the City of Loma Linda, State of California, do hereby certify that the foregoing Resolution No. XXX was duly adopted by the City Council at a meeting thereof held on the 8th day of September 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

IN WITNESS WHEREOF I have hereto set my hand or affixed the Seal of the City of Loma Linda this 8th day of September 2026.

Lynette Arreola, City Clerk
City of Loma Linda

NUMBER OF PARCELS: 4
GROSS ACREAGE: 4.305 ACRES

OWNER'S STATEMENT

WE HEREBY STATE WE ARE ALL THE ONLY PARTIES HAVING ANY RECORD TITLE INTEREST IN THE LAND SUBDIVIDED AS SHOWN ON THIS MAP, AND WE CONSENT TO THE PREPARATION AND RECORDATION OF THIS FINAL PARCEL MAP.

LOMA LINDA CDM, LLC, A CALIFORNIA LIMITED LIABILITY COMPANY

BY: MANAGING MEMBER

BENEFICIARIES

ROYAL BUSINESS BANK AS BENEFICIARY UNDER THAT CERTAIN DEED OF TRUST RECORDED JANUARY 26, 2024 AS DOCUMENT NUMBER 2024-0020537, OF OFFICIAL RECORDS.

BY:

BY:

PHILLIPS 66 COMPANY AS BENEFICIARY UNDER THAT CERTAIN DEED OF TRUST RECORDED FEBRUARY 13, 2024 AS DOCUMENT # 2024-0032616, OF OFFICIAL RECORDS.

BY:

BY:

IN THE CITY OF LOMA LINDA, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA

PARCEL MAP NO. 20665

BEING A SUBDIVISION OF PARCEL 1 OF PARCEL MAP 10628, AS SHOWN BY MAP ON FILE IN BOOK 126 OF PARCEL MAPS, PAGES 14 AND 15, INCLUSIVE, IN THE OFFICE OF THE COUNTY RECORDER OF SAN BERNARDINO, STATE OF CALIFORNIA.

4 M ENGINEERING AND DEVELOPMENT DECEMBER, 2025

AUDITOR-CONTROLLER/TREASURER/TAX COLLECTOR'S CERTIFICATE

I HEREBY CERTIFY THAT ACCORDING TO THE RECORDS OF THIS OFFICE, AS OF THIS DATE, THERE ARE NO LIENS AGAINST THE REAL PROPERTY SHOWN UPON THIS MAP FOR UNPAID STATE, COUNTY, MUNICIPAL, OR LOCAL TAXES, OR SPECIAL ASSESSMENTS COLLECTED AS TAXES, EXCEPT TAXES OR SPECIAL ASSESSMENTS COLLECTED AS TAXES, EXCEPT TAXES OR SPECIAL ASSESSMENTS, NOT YET PAYABLE, ESTIMATED TO BE \$.

DATE: , 20 .

ENSEN MASON
AUDITOR-CONTROLLER/TREASURER/TAX COLLECTOR
SAN BERNARDINO COUNTY

BY: , DEPUTY

BOARD OF SUPERVISORS CERTIFICATE:

I HEREBY CERTIFY THAT A BOND IN THE SUM OF \$ HAS BEEN EXECUTED AND FILED WITH THE BOARD OF SUPERVISORS OF SAN BERNARDINO COUNTY, STATE OF CALIFORNIA, CONDITIONED UPON THE PAYMENT OF ALL TAXES (STATE, COUNTY, MUNICIPAL, OR LOCAL) AND ALL SPECIAL ASSESSMENTS COLLECTED AS TAXES, WHICH AT THE TIME OF FILING OF THIS MAP WITH THE SAN BERNARDINO COUNTY ASSESSOR-RECORDER-COUNTY CLERK ARE A LIEN AGAINST SAID PROPERTY, BUT NOT YET PAYABLE; AND THAT THE SUBDIVIDER HAS FILED WITH ME A CERTIFICATE BY THE PROPER OFFICER GIVING HIS ESTIMATE OF THE AMOUNT OF SAID TAXES AND SPECIAL ASSESSMENTS, AND SAID BOND IS HEREBY ACCEPTED.

DATE:

LYNNA MONELL
CLERK OF THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY

BY: DEPUTY

SIGNATURE OMISSIONS

THE SIGNATURES OF THE OWNERS LISTED BELOW HAVE BEEN OMITTED UNDER THE PROVISIONS OF SECTION 66436 OF THE SUBDIVISION MAP ACT. ITS INTEREST CANNOT RIPEN INTO A FEE.

AN EASEMENT IN FAVOR OF CITY OF REDLANDS, A MUNICIPAL CORPORATION FOR PIPELINES AND RIGHT OF WAY PURPOSES, PER INST. NO. 80-122333, REC. MAY 27, 1980.

AN EASEMENT IN FAVOR OF THE CITY OF LOMA LINDA FOR SANITARY SEWER PURPOSES, PER INST. NO. 86-055236, REC. MARCH 3, 1986.

AN EASEMENT IN FAVOR OF GENERAL TELEPHONE COMPANY OF CALIFORNIA, A CORPORATION, FOR UNDERGROUND CONDUIT PURPOSES PER INST. NO. 88-321811 REC. SEP. 26, 1988.

AN EASEMENT IN FAVOR OF SOUTHERN CALIFORNIA EDISON COMPANY, A CORPORATION, FOR UNDERGROUND ELECTRICAL SUPPLY SYSTEMS AND COMMUNICATION SYSTEMS PER INST. NO. 91-434577 REC. NOV. 14, 1991. CANNOT ACCURATELY LOCATE FROM RECORD.

AN EASEMENT IN FAVOR OF BEAR VALLEY EXTENSION WATER AND PIPE LINE COMPANY FOR PIPELINES AND CONDUITS PER BOOK 131, PAGE 18 OF DEEDS. CANNOT LOCATE FROM RECORDS.

EASEMENTS FOR RECIPROCAL DRIVEWAY INGRESS/EGRESS AND CROSS LOT DRAINAGE AS RESERVED PER P.M. 9198, P.M. BK. 104/20-23. CANNOT LOCATE FROM RECORDS.

SHEET 1 OF 4 SHEETS

SAN BERNARDINO COUNTY RECORDER'S CERTIFICATE

THIS MAP HAS BEEN FILED UNDER DOCUMENT NUMBER. O.R. THIS DAY OF , 2026, AT M. IN BOOK OF PARCEL MAPS, AT PAGES , AT THE REQUEST OF IN THE AMOUNT OF \$.

JOSIE GONZALES
ASSESSOR-RECORDER
SAN BERNARDINO COUNTY

BY: DEPUTY RECORDER

SUBDIVISION GUARANTEE BY:
CHICAGO TITLE COMPANY

SURVEYOR'S STATEMENT

THIS MAP WAS PREPARED BY ME OR UNDER MY DIRECTION AND IS BASED UPON A FIELD SURVEY IN CONFORMANCE WITH THE REQUIREMENTS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCE AT THE REQUEST OF LOMA LINDA CDM, LLC, A CALIFORNIA LIMITED LIABILITY COMPANY ON JANUARY 1, 2026. I HEREBY STATE THAT ALL THE MONUMENTS ARE OF THE CHARACTER AND OCCUPY THE POSITIONS INDICATED OR THAT THEY WILL BE SET IN THOSE POSITIONS WITHIN ONE YEAR OF RECORDATION, AND THAT THE MONUMENTS ARE, OR WILL BE, SUFFICIENT TO ENABLE THE SURVEY TO BE RETRACED, AND THAT THIS FINAL MAP SUBSTANTIALLY CONFORMS TO THE CONDITIONALLY APPROVED TENTATIVE MAP.

DATE: , 20

MATTHEW W. SPIRO
PROFESSIONAL LAND SURVEYOR NO. LS 8461



CITY SURVEYOR'S CERTIFICATE

I HEREBY STATE THAT I HAVE EXAMINED THIS MAP, AND FOUND THAT IT CONFORMS WITH THE MAPPING PROVISIONS OF THE SUBDIVISION MAP ACT, AND I AM SATISFIED SAID MAP IS TECHNICALLY CORRECT.

DATE: , 20

BY: JASON J. STILLER, CITY SURVEYOR
CITY OF LOMA LINDA
L.S. NO. 9271



CITY ENGINEER'S CERTIFICATE

I HEREBY STATE THAT I HAVE EXAMINED THIS MAP, AND THAT THE SUBDIVISION SHOWN HEREON IS SUBSTANTIALLY THE SAME AS IT APPEARED ON THE TENTATIVE MAP, IF REQUIRED, AND ANY APPROVED ALTERATIONS THEREOF, AND THAT ALL PROVISIONS OF THE SUBDIVISION MAP ACT AND THE CITY SUBDIVISION ORDINANCES HAVE BEEN COMPLIED WITH.

T. JARB THAIPEJR, RCE 47907 DATE
PUBLIC WORKS DIRECTOR,
CITY OF LOMA LINDA



CITY CLERK'S STATEMENT:

I HEREBY STATE THAT THE CITY COUNCIL OF THE CITY OF LOMA LINDA, BY A MOTION DULY SECONDED AND PASSED, APPROVED THE MAP ON THE DAY OF .

DATE: , 20 BY: LYNETTE ARREOLA
CITY CLERK
CITY OF LOMA LINDA

IN THE CITY OF LOMA LINDA, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA

PARCEL MAP NO. 20665

BEING A SUBDIVISION OF PARCEL 1 OF PARCEL MAP 10628, AS SHOWN BY MAP ON FILE IN BOOK 126 OF PARCEL MAPS, PAGES 14 AND 15, INCLUSIVE, IN THE OFFICE OF THE COUNTY RECORDER OF SAN BERNARDINO, STATE OF CALIFORNIA.

4 M ENGINEERING AND DEVELOPMENT

DECEMBER, 2025

NOTARY ACKNOWLEDGMENTS

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF CALIFORNIA }
COUNTY OF SAN BERNARDINO } SS

ON _____ BEFORE ME, _____,
PERSONALLY APPEARED _____

WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITIES, AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND.

SIGNATURE _____ MY COMMISSION EXPIRES _____

PRINT _____ MY COMMISSION NUMBER _____

MY PRINCIPAL PLACE OF BUSINESS IS _____ COUNTY

NOTARY ACKNOWLEDGMENTS

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

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COUNTY OF SAN BERNARDINO } SS

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PERSONALLY APPEARED _____

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COUNTY OF SAN BERNARDINO } SS

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STATE OF CALIFORNIA }
COUNTY OF SAN BERNARDINO } SS

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PERSONALLY APPEARED _____

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STATE OF CALIFORNIA }
COUNTY OF SAN BERNARDINO } SS

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PERSONALLY APPEARED _____

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WITNESS MY HAND.

SIGNATURE _____ MY COMMISSION EXPIRES _____

PRINT _____ MY COMMISSION NUMBER _____

MY PRINCIPAL PLACE OF BUSINESS IS _____ COUNTY

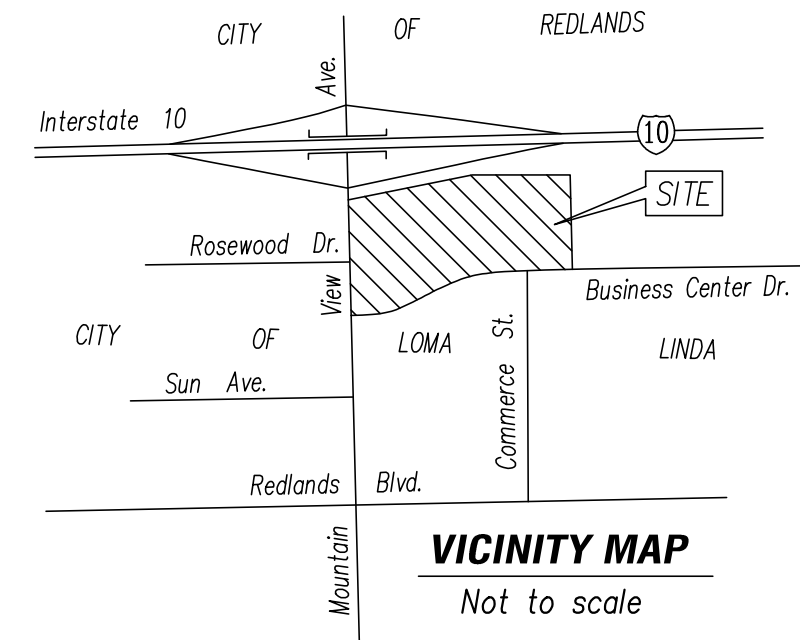
IN THE CITY OF LOMA LINDA, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA

PARCEL MAP NO. 20665

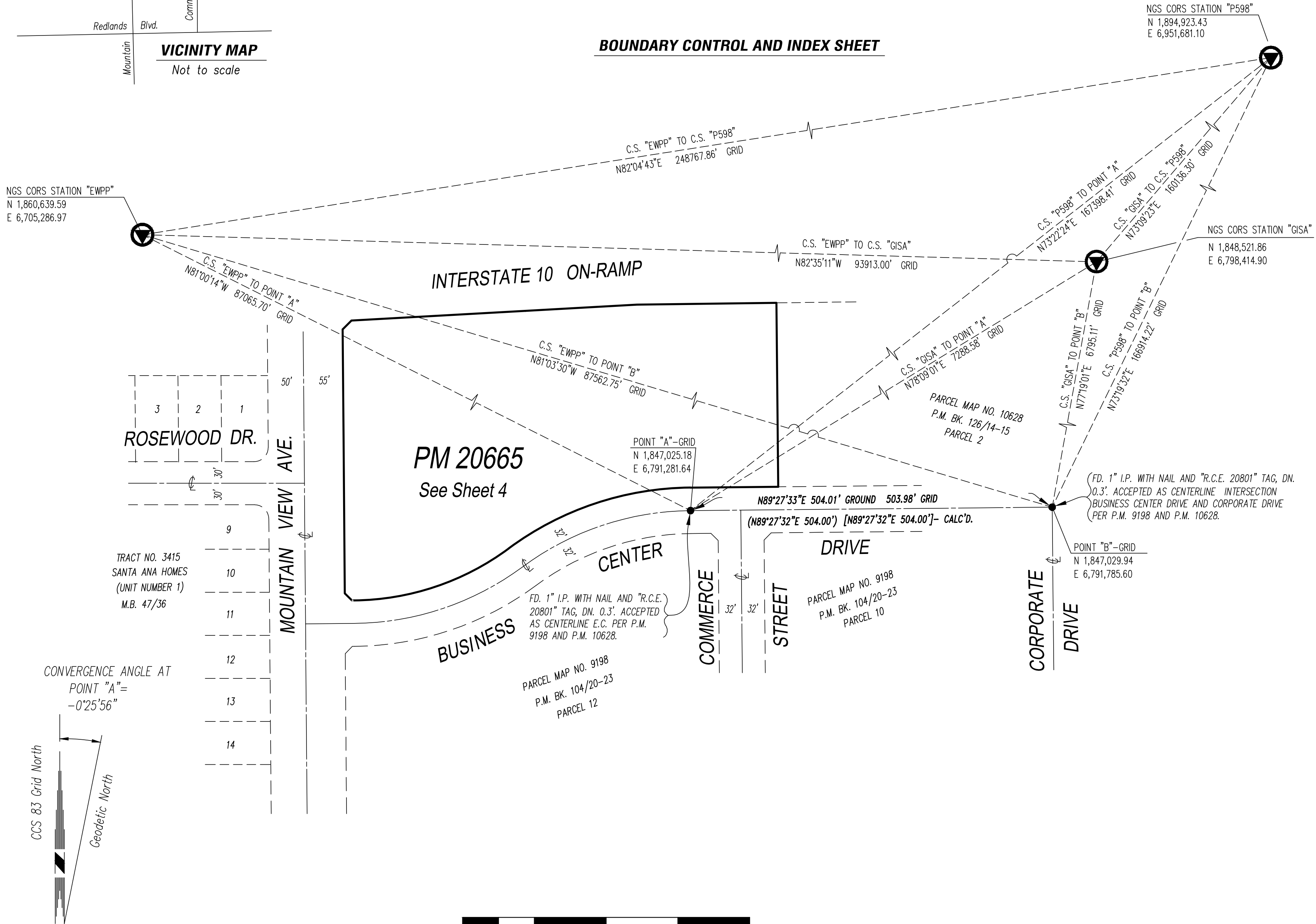
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4 M ENGINEERING AND DEVELOPMENT

JANUARY, 2026



BOUNDARY CONTROL AND INDEX SHEET



SURVEYOR'S NOTES

- INDICATES SET 1" I.P. TAGGED "LS 8461", FLUSH, UNLESS NOTED.
- INDICATES FOUND MONUMENT AS NOTED.
- () INDICATES RECORD DATA AS NOTED
- R1- PER P.M. 10628, P.M. BK. 126/14-15
- R2- PER P.M. 9198, P.M. BK. 104/20-23
- R3- PER TR. 10532-1, M.B. 150/13-14

THIS MAP CONTAINS 4.31 ACRES.

EASEMENT NOTES

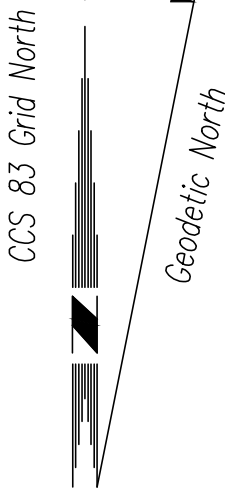
SEE SHEET 4

BASIS OF BEARINGS

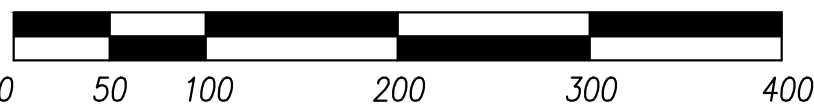
THE BASIS OF BEARINGS FOR THIS SURVEY IS THE CALIFORNIA STATE PLANE COORDINATE SYSTEM 83, ZONE 5 BASED LOCALLY ON COR STATIONS "EWPP"/"P598", AND "GISA" NAD83 (NSRS2011) EPOCH 2010.00 AS SHOWN HEREON. ALL BEARINGS SHOWN ON THIS MAP ARE GRID QUOTED BEARINGS AND DISTANCES FROM REFERENCE MAPS OR DEEDS ARE AS SHOWN PER THAT RECORD REFERENCE. ALL GROUND DISTANCES SHOWN HEREON ARE IN U.S. SURVEY FEET UNLESS SPECIFIED OTHERWISE. GRID DISTANCES MAY BE OBTAINED BY MULTIPLYING THE GROUND DISTANCE BY THE COMBINATION FACTOR STATED BELOW.

EPOCH: 2010.00
CF=0.99994494 -00°25'56" CONVERGENCE ANGLE
AT STATION POINT "A" ELEV.= 1116.749' NAVD88

CONVERGENCE ANGLE AT
POINT "A"=
-0°25'56"



SCALE- 1"=100'



PARCEL MAP NO. 20665

BEING A SUBDIVISION OF PARCEL 1 OF PARCEL MAP 10628, AS SHOWN BY MAP ON FILE IN BOOK 126 OF PARCEL MAPS, PAGES 14 AND 15, INCLUSIVE, IN THE OFFICE OF THE COUNTY RECORDER, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA.

4 M ENGINEERING AND DEVELOPMENT

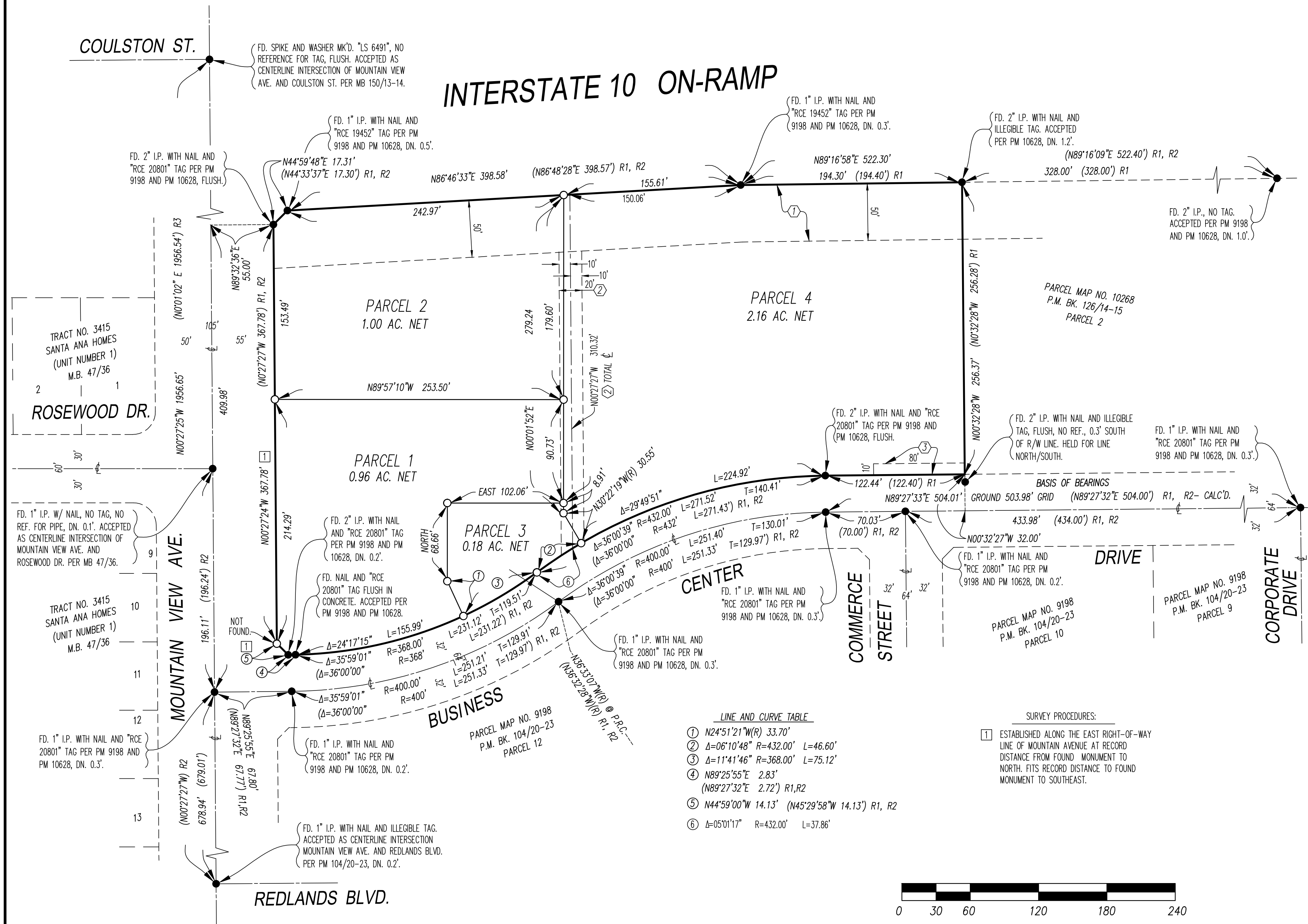
JANUARY, 2026

SURVEYOR'S NOTES

SEE SHEET 3

EASEMENT NOTES

1. AN EASEMENT IN FAVOR OF CITY OF REDLANDS, A MUNICIPAL CORPORATION FOR PIPELINES AND RIGHT OF WAY PURPOSES, PER INST. NO. 80-122333, REC. MAY 27, 1980.
2. AN EASEMENT IN FAVOR OF THE CITY OF LOMA LINDA FOR SANITARY SEWER PURPOSES, PER INST. NO. 86-055236, REC. MARCH 3, 1986.
3. AN EASEMENT IN FAVOR OF GENERAL TELEPHONE COMPANY OF CALIFORNIA, A CORPORATION, FOR UNDERGROUND CONDUIT PURPOSES PER INST. NO. 88-321811 REC. SEP. 26, 1988.
4. AN EASEMENT IN FAVOR OF SOUTHERN CALIFORNIA EDISON COMPANY, A CORPORATION, FOR UNDERGROUND ELECTRICAL SUPPLY SYSTEMS AND COMMUNICATION SYSTEMS PER INST. NO. 91-434577 REC. NOV. 14, 1991. CANNOT ACCURATELY LOCATE FROM RECORD.
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6. EASEMENTS FOR RECIPROCAL DRIVEWAY INGRESS/EGRESS AND CROSS LOT DRAINAGE AS RESERVED PER P.M. 9198, P.M. BK. 104/20-23. CANNOT LOCATE FROM RECORDS.





4M Engineering
& Development, Inc.

LETTER OF TRANSMITTAL

TO: CITY OF LOMA LINDA

DATE: 08/25/2026

CLIENT /No.: 222214 – LOMA LINDA

SUBJECT: PM20665
FINAL MAP SUB 4

VIA:

- ☐ Messenger
☐ Express
☐ Fax
☐ Pickup
☐ Mail
☒ Other Email

THE FOLLOWING:

- ☒ Originals
☐ Copies
☐ Report
☐ Specifications
☐ Plans
☐ Other

FOR YOUR:

- ☒ Approval
☐ Use
☐ Distribution
☐ Review & Comment
☐ Information
☐ Record

DESCRIPTION / COMMENTS:

Transmitted herewith:

Transmittal
Final Map – Revised
CORS Closure
EWPP Closure
GISA Closure
P598 Closure
Response to Comments

Received by:

4M Engineering and Development
41635 Enterprise Circle North, Suite B
Temecula, CA 92590-5614
(951) 296-3466

Sign

Print

Date



City of Loma Linda

Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

H. Consider Adopting Council Bill #R-2026-45 - A Resolution Accepting and Executing the Certificate of Acceptance and Grant Deed from Highpointe Groves, LLC, for Parcel 3 of Parcel Map No. 20681, Known as the Oak Woodland Preserve Park (Public Works) [CC]

> RECOMMENDATION: Adopt, as recommended in the staff report, Council Bill R-2026-45 (Resolution). Resolution title:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO ACCEPT THE OFFER OF DEDICATION FOR PARCEL 3 OF PARCEL MAP NO. 20681 FOR PARK PURPOSES

Meeting	Agenda Group
Tuesday, September 8, 2026, 7:00 PM	Consent Calendar Item: 2H.
To	From
City Council	John Trujillo, Deputy Director Public Works
Via	
T Jarb Thaipejr, City Manager	

RECOMMENDATION:

It is recommended that the City Council adopt Council Bill R-2026-45, waiving the reading of the full resolution and reading by title only a resolution accepting the conveyance of Parcel 3 of Parcel Map No. 20681 from Highpointe Groves, LLC, a California limited liability company, to the City of Loma Linda by Grant Deed for public park purposes; authorizing the City Manager to execute the Certificate of Acceptance and any documents necessary to complete the transfer; and directing the City Clerk to arrange for recordation of the Grant Deed and Certificate of Acceptance with the San Bernardino County Recorders, subject to any revisions deemed necessary by the City Attorney. Resolution title:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO ACCEPT THE OFFER OF DEDICATION FOR PARCEL 3 OF PARCEL MAP NO. 20681 FOR PARK PURPOSES

BACKGROUND:

Parcel 3 (3.594 acres) is proposed to be conveyed from Highpointe Groves, LLC to the City of Loma Linda by grant deed for public park purposes. Acceptance of the parcel will formalize the conveyance to the City and document its intended public use.

Highpointe Groves, LLC prepared the Grant Deed, including the legal description and applicable exhibits. The City prepared the Certificate of Acceptance to accompany the Grant Deed for recordation.

ANALYSIS:

The proposed action authorizes acceptance of Parcel 3 of Parcel Map 20681 and executes the Certificate of Acceptance. Upon approval, the Grant Deed and Certificate of Acceptance will be submitted to the San Bernardino County Recorder to document the conveyance.

Highpointe Groves, LLC has indicated that Parcel 3 was previously dedicated to and is currently owned by the City. Staff shall verify the recorded ownership and dedication documents to determine whether the proposed grant deed completes the transfer or confirms the prior dedication.

ENVIRONMENTAL IMPACT:

N/A

FINANCIAL IMPACT:

No financial impact.

Attachments

[Resolution_PM 20681_GD_COA.pdf](#)

[FINAL MAP 20681.pdf](#)

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA,
CALIFORNIA, AUTHORIZING THE CITY MANAGER TO ACCEPT THE OFFER OF
DEDICATION FOR PARCEL 3 OF PARCEL MAP NO. 20681 FOR PARK PURPOSES**

WHEREAS, Highpointe Groves, LLC., "Developer", a California limited liability company, executed an offer of dedication ("Offer of Dedication") by the following instrument: Parcel Map No. 20681 filed in Book 268 of Parcel Maps at Pages 1 through 3, for park purposes, with regards to Parcel 3 ("Property"), known as Oak Woodland Preserve Park, which has not yet been formally accepted by the City; and

WHEREAS, Government Code Section 27281 provides that instruments conveying an interest in real property to the City may not be recorded without a Certificate of Acceptance approved by the City Council; and

WHEREAS, Government Code Section 27281 also provides that the City Council may, by a resolution, authorize one or more officers to accept instruments conveying an interest in real property by executing a Certificate of Acceptance; and

WHEREAS, the City Council desires to delegate to the City Manager the authority upon receipt of the Grant Deed as Exhibit "A" executed by the Developer and reflecting the Offer of Dedication to execute the Certificate of Acceptance as Exhibit "B" on behalf of the City.

WHEREAS, the Certificate of Acceptance and Grant Deed for accepting the aforementioned Offer of Dedication for the Property shall be recorded with the San Bernardino County Assessor-Recorder-Clerk Office once this resolution is adopted by City Council; and

WHEREAS, the City Council has the authority to waive certain requirements under section 16.04.110 of the Loma Linda Municipal Code.

NOW, THEREFORE, BE IT RESOLVED, that the City of Loma Linda does authorize acceptance of the Grant Deed, a copy of which is attached hereto as Exhibit "A" by Certificate of Acceptance in the form attached hereto as Exhibit "B" of the Offer of Dedication for park purposes of Parcel 3 of Parcel Map No. 20681 filed in Book 268 of Parcel Maps at Pages 1 through 3, known as Oak Woodland Preserve Park.

Upon receipt of the executed Grant Deed from the Developer, the City Manager shall be authorized and directed to record the Grant Deed and Certificate of Acceptance and recorded with the San Bernardino County Assessor-Recorder-Clerk Office.

PASSED, APPROVED AND ADOPTED by the City Council of City of Loma Linda
on this 8th day of September 2026 by the attached vote.

Amy Jones, Mayor

ATTEST:

Lynette Arreola, City Clerk

CERTIFIED VOTE

I, Lynette Arreola, City Clerk of the City of Loma Linda, State of California, do hereby certify that the foregoing Resolution No. XXX was duly adopted by the City Council at a meeting thereof held on the 8th day of September 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

IN WITNESS WHEREOF I have hereto set my hand or affixed the Seal of the City of Loma Linda this 8th day of September 2026.

Lynette Arreola, City Clerk
City of Loma Linda

**EXHIBIT “A”
GRANT DEED**

WHEN RECORDED MAIL TO:

City of Loma Linda

Space above this line for Recorder's Use

The undersigned grantor declares as follows:

DOCUMENTARY TRANSFER TAX \$ _____

....Computed on the full consideration or value
of property conveyed; OR

....Computed on the consideration or value
less liens or encumbrances remaining
at time of sale.

GRANT DEED

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged, HIGHPOINTE GROVES LLC, a California limited liability company, hereby GRANTS to THE CITY OF LOMA LINDA, a California municipal corporation, that certain real property in the County of San Bernardino, State of California, as more particularly described in Exhibit "A" attached hereto and incorporated herein by this reference (the "Property"), SUBJECT, to (1) matters of record pertaining to the Property, (2) matters that would be disclosed by an accurate survey and/or inspection of the Property, and (3) non-delinquent taxes and assessments pertaining to the Property.

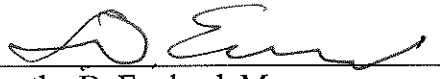
[remainder of page intentionally left blank]

Dated: July 10, 2026

HIGHPOINTE GROVES LLC,
a California limited liability company

By: Sierra Pacific Acquisitions LLC, a California
limited liability company, Managing Member

By: TDE Investments LLC, a California
limited liability company, Co-Manager

By: 
Timothy D. England, Manager

By: Shakoory Investments, LLC, a California
limited liability company, Co-Manager

By: 
Babak Shakoory, Manager

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA)

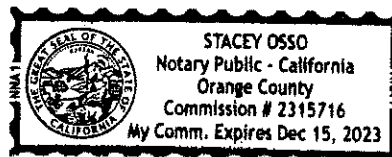
COUNTY OF ORANGE)

On August 19, 2026, before me Stacey Ossso, Notary Public, personally appeared Timothy D. England & Babak Shalcooy, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Stacey Ossso
Signature (Seal)



* appeared Timothy D. England & Babak Shalcooy (above) (So)

EXHIBIT "A"

LEGAL DESCRIPTION OF PROPERTY

Real property in the City of Loma Linda, County of San Bernardino, State of California, described as follows:

Parcel 3 of Parcel Map No. 20681, in the City of Loma Linda, County of San Bernardino, State of California, as per map filed in Book 268, Pages 1 through 3, inclusive, of parcel maps, in the office of the County Recorder of said County.

**EXHIBIT “B”
CERTIFICATE OF ACCEPTANCE**

LYNETTE ARREOLA
RECORDING REQUESTED BY:
AND

WHEN RECORDED MAILED TO:

LYNETTE ARREOLA
CITY CLERK
CITY OF LOMA LINDA
25541 BARTON ROAD
LOMA LINDA, CA 92354

APN: N/A

SPACE ABOVE THIS LINE FOR RECORDER'S USE
EXEMPT FROM FILING FEES, GOVERNMENT CODE SECTION 6103 AND 27383

**CERTIFICATE OF ACCEPTANCE OF AN INTEREST IN REAL
PROPERTY BY THE CITY OF LOMA LINDA
(GOVERNMENT CODE SECTION 27281)**

**OAK WOODLAND PRESERVE PARK
Parcel 3 of Parcel Map No. 20861**

This is to certify that the interest in real property conveyed by the Grant Deed dated _____, from Highpointe Communities to the City of Loma Linda, a municipal corporation, concerning Parcel 3 of Parcel Map No. 20861, known as Oak Woodland Preserve Park, located in the City of Loma Linda, County of San Bernardino, State of California, as more particularly described in the Grant Deed, is hereby accepted for public park purposes by order of the City Council pursuant to Resolution No. _____, adopted on _____. The City of Loma Linda, as grantee, consents to recordation of the Grant Deed by its duly authorized officer, the City Manager.

City of Loma Linda, a municipal corporation

Date: _____

By: _____
T. Jarb Thaipejr, City Manager

ATTEST:

Lynette Arreola, City Clerk

APPROVED AS TO FORM:

Diane Robbins, City Attorney

NUMBERED PARCELS: 3
ACREAGE: 19.372 ACRES

PARCEL MAP NO. 20681

IN THE CITY OF LOMA LINDA, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA

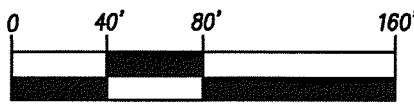
SHEET 2 OF 3 SHEETS

BEING A SUBDIVISION OF PARCEL 1 OF PARCEL MAP NO. 20389, RECORDED IN BOOK 258,
PAGES 99 THROUGH 103, INCLUSIVE, OF PARCEL MAPS, OFFICIAL RECORDS OF SAID COUNTY.

PROACTIVE ENGINEERING CONSULTANTS, INC.
CHARLES J. MOORE, L.S. 9106
DATE OF SURVEY: NOVEMBER, 2024



SCALE: 1" = 80'



MONUMENT NOTES

SET LEAD, TACK, & BRASS TAG "LS 9106" FLUSH IN TOP OF CURB ON SIDE LOT LINES PROJECTED.

ALL MONUMENTS SHOWN AS "SET" SHALL BE SET IN ACCORDANCE WITH THE TERMS OF THE MONUMENTATION AGREEMENT FOR THIS MAP.

○ - INDICATES 1" IRON PIPE & TAG "LS 9106", FLUSH, OR SPIKE & WASHER "LS 9106", FLUSH, OR LEAD, TACK & TAG "LS 9106" TO BE SET, FLUSH.

● - INDICATES FOUND 1" IRON PIPE & TAG "LS 9106", FLUSH, OR SPIKE & WASHER "LS 9106", FLUSH, OR LEAD, TACK & TAG "LS 9106" FLUSH, PER R1, UNLESS OTHERWISE NOTED.

1 - FOUND SPIKE & BRASS WASHER STAMPED "LS 9106", FLUSH, PER R1.

2 - FOUND 1"IP & P.P. "LS 6334" DOWN 0.3' PER R1 & R3.

RECORD REFERENCES

() - INDICATES RECORD AND MEASURED DATA PER R1, UNLESS OTHERWISE NOTED

R1 - PARCEL MAP NO. 20389, PMB 258/99-103

R2 - TRACT MAP NO. 12084, MB 201/75-76

R3 - PARCEL MAP NO. 19018, PMB 241/94-95

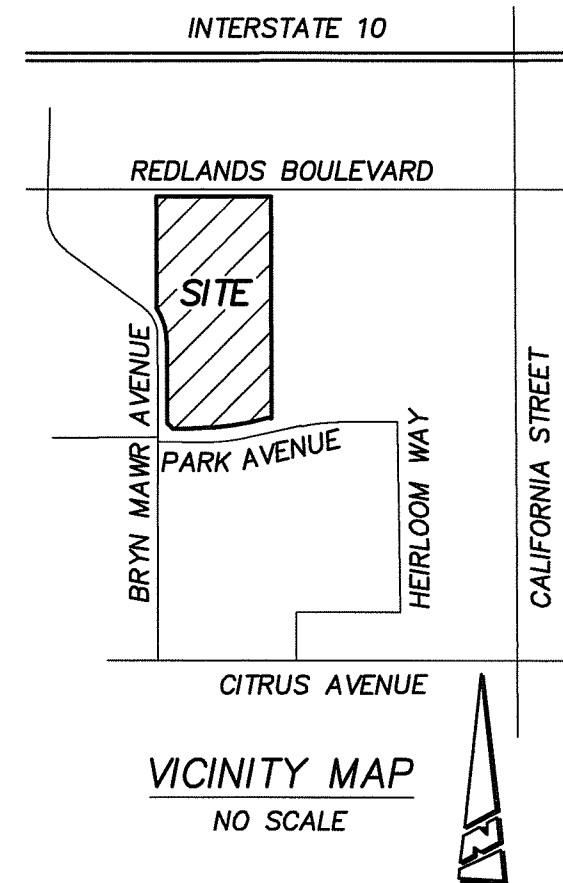
R4 - TRACT MAP NO. 18990, MB 352/26-35

EXISTING EASEMENTS

1 - EASEMENT FOR UNDERGROUND ELECTRICAL SUPPLY SYSTEMS AND COMMUNICATION SYSTEMS, IN FAVOR OF SOUTHERN CALIFORNIA EDISON COMPANY, RECORDED 9/17/2021, AS DOCUMENT NO. 2021-0425297 O.R.

2 - EASEMENT FOR UNDERGROUND ELECTRICAL SUPPLY SYSTEMS AND COMMUNICATION SYSTEMS, IN FAVOR OF SOUTHERN CALIFORNIA EDISON COMPANY, RECORDED 9/10/2024, AS DOCUMENT NO. 2024-0212564 O.R.

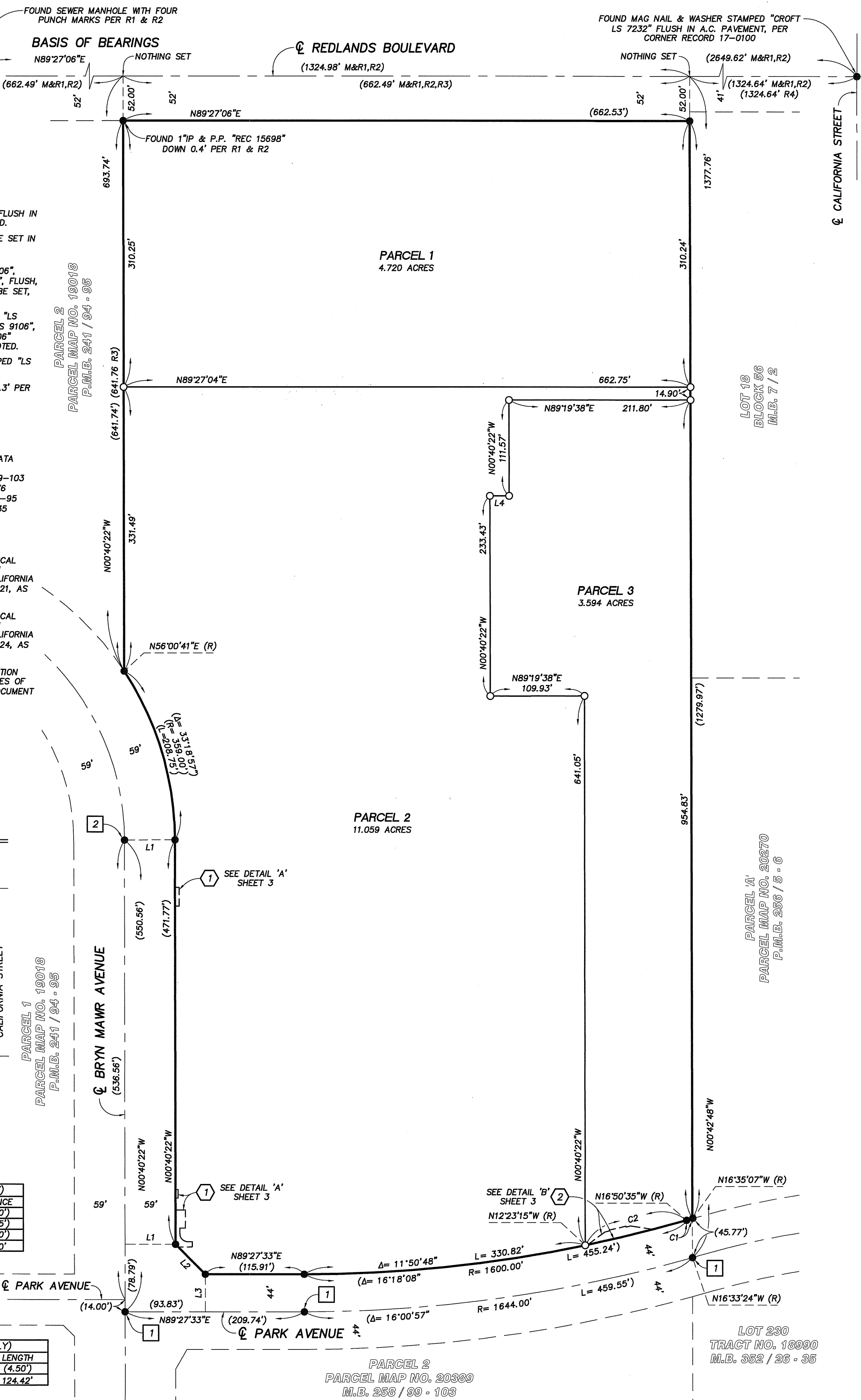
3 - EASEMENT FOR TEMPORARY CONSTRUCTION PURPOSES, IN FAVOR OF LENNAR HOMES OF CALIFORNIA, RECORDED 7/3/23 AS DOCUMENT NO. 2023-0163476 O.R. (BLANKET)



VICINITY MAP
NO SCALE

LINE TABLE (THIS SHEET ONLY)		
NO.	BEARING	DISTANCE
L1	N89°19'38"E	(59.00')
L2	N45°36'25"W	(49.45')
L3	N00°32'27"W	(44.00')
L4	N89°19'38"E	22.50'

CURVE TABLE (THIS SHEET ONLY)			
NO.	RADIUS	DELTA	LENGTH
C1	(1000.00')	(0°15'28")	(4.50')
C2	1600.00'	4°27'20"	124.42'





City of Loma Linda

Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

I. Consider Accepting and Approving the Notice of Completion for the Fiber Optic Installation at Beaumont Avenue and Nevada Street (CIP 26-677) - Contractor: HHS Construction, Inc. (Public Works) [CC]

> RECOMMENDATION: Accept the project as complete and authorize recordation of Notice of Completion documents as recommended in the staff report.

Meeting	Agenda Group
Tuesday, September 8, 2026, 7:00 PM	Consent Calendar Item: 2I.
To	From
City Council	Julia Loeffert, Executive Assistant
Via	
T Jarb Thaipejr, City Manager	

RECOMMENDATION:

It is recommended that the City Council accept this project as substantially complete and authorize the City Clerk to file the Notice of Completion.

BACKGROUND:

On June 23, 2026, City Council awarded the contract to HHS Construction, Inc. of Ontario in the amount of \$70,254.67, with an approved contingency of \$7,000.00. The final project cost was completed within budget of \$70,254.67. The contractor performed professionally and completed the work satisfactory.

Attached is the Notice of Completion for the subject project. Upon City Council authorization, the City Clerk will submit the Notice of Completion for recordation. The one (1) year warranty provided by the contractor will commence from the date of recordation.

ANALYSIS:

N/A

ENVIRONMENTAL IMPACT:

N/A

FINANCIAL IMPACT:

Funding for this project is included in the Fiscal Year 2026-27 Adopted Budget in the Water Fund under Account No. 4657010-58845 (Water Production – Technology Systems). No budget amendment is required.

Attachments

[NOC Fiber Optic Cable Install.@ Beaumont Ave and Nevada St CIP 26-677.pdf](#)

LYNETTE ARREOLA
RECORDING REQUESTED BY:

AND

WHEN RECORDED MAIL TO:

LYNETTE ARREOLA
CITY CLERK
CITY OF LOMA LINDA
25541 BARTON ROAD
LOMA LINDA CA 92354

APN: N/A

SPACE ABOVE THIS LINE FOR RECORDER'S USE
EXEMPT FROM FILING FEES, GOVERNMENT CODE SECTION 6103

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described:
2. The FULL NAME of the OWNER is City of Loma Linda
3. The FULL ADDRESS of the OWNER is 25541 Barton Road, Loma Linda, CA 92354
4. The NATURE OF THE INTEREST or ESTATE of the undersigned is: In fee.

(If other than fee, strike "in fee" and insert, for example "purchaser under contract of purchase" or "lessee.")

5. The FULL NAMES and FULL ADDRESSES of ALL PERSONS, if any, WHO HOLD SUCH INTEREST or ESTATE with the undersigned as JOINT TENANTS or as TENANTS IN COMMON are:

Names

Addresses

6. The full names and full addresses of the predecessors in interest of the undersigned if the property was transferred subsequent to the commencement of the work of improvement herein referred to:

Names

Addresses

7. A work of improvement on the property hereinafter described was COMPLETED August 18, 2026
8. The work of improvement completed is described as follows: Fiber Optic Cable Installation at Beaumont Avenue and Nevada Street (CIP 26-677)
9. The NAME OF THE ORIGINAL CONTRACTOR, if any, for such work of improvement is HHS Construction, Inc, 2042 S. Grove Ave., Ontario, CA 91761
10. The street address of said property is Beaumont Avenue and Nevada Street
11. The property on which said work of improvement was completed is in the City of Loma Linda
County of San Bernardino, State of California, and is described as follows:
Fiber Optic Cable Installation at Beaumont Avenue and Nevada Street (CIP 26-677)

Signature of Owner or Agent Owner _____ Date: _____
Lynette Arreola, City Clerk

Verification of INDIVIDUAL owner _____: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the owner of the aforesaid interest or estate in the property described in the above notice; that I have read said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place (Signature of owner named in paragraph 2)

Verification for NON-INDIVIDUAL owner: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the _____ City Clerk of the aforesaid interest or "PRESIDENT, PARTNER, MANAGER, AGENT, ETC."

in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place (Signature of person signing on behalf of owner)
Lynette Arreola, City Clerk



City of Loma Linda

Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

J. Consider Approving the Renewal of a Three-Year Warranty Agreement with Western Audio-Visual & Security for the Annual Amount of \$12,750 for Fiscal Year 2026-27 and Approving a Supplemental Appropriation of \$5,100 from the General Fund Fund Balance to Partially Fund the Fiscal Year 2026–27 Annual Contract Amount (Information Technology) [CC]

> RECOMMENDATION: Approve warranty agreement as recommended in the staff report.

Meeting	Agenda Group
Tuesday, September 8, 2026, 7:00 PM	Consent Calendar Item: 2J.
To	From
City Council	Kyle MacGavin, Information Systems Manager
Via	
T Jarb Thaipejr, City Manager	

RECOMMENDATION:

It is recommended that the City Council:

1. Approve the three-year warranty agreement with Western Audio Visual & Security to provide ongoing support and maintenance for the Council Chambers' audiovisual system in the amount of \$38,250.00 for the three years, subject to any revisions deemed necessary by the City Attorney; and
2. Approve a Supplemental Appropriation of \$5,100.00 from General Fund - Fund Balance into account no. 0013400-51830 to partially fund Year 1 of the annual agreement contract; and
3. Authorize the City Manager to sign any related paperwork.

BACKGROUND:

Western Audio Visual & Security (WAVS) designed and installed the City's current audiovisual system in the Civic Center's Council Chambers and has direct knowledge of its configuration and components. In the initial installation proposal, WAVS included a 3-year warranty that will be expiring September 27, 2026. The warranty covers the costs for labor, parts, and annual check-ups to ensure the system is up to date.

The new warranty agreement term will be: September 27, 2026 - September 27, 2029.

ANALYSIS:

Proposals were requested from 3 different vendors, and 2 refused to bid due to being unwilling to accept support and maintenance responsibility for a system they did not design or install. This outcome falls under City of Loma Linda's Municipal Code Section 3.32.260 "Exemptions from competitive bidding" due to the "commodity can be obtained from only one vendor or source". As a result, Western Audio Visual & Security is uniquely familiar with the existing system and well positioned to provide ongoing support and maintenance. The proposed warranty agreement will provide ongoing support and maintenance for the Council Chambers' audiovisual system for a three-year term, effective September 27, 2026, through September 26, 2029. Services will be billed annually at \$12,750.00, for a total contract amount of \$38,250.00.

A portion of the funding for this contract, totaling \$7,650.00, is available in the General Fund; however, a supplemental appropriation of \$5,100.00 is required to cover the remaining balance of year 1 of the agreement contract amount.

ENVIRONMENTAL IMPACT:

There is no environmental impact.

FINANCIAL IMPACT:

Approve a supplemental appropriation of \$5,100.00 from General Fund - Fund Balance to General Fund account no. 0013400-51830 for partial funding of Year 1 warranty agreement contract. The remaining \$7,650.00 of Year 1 warranty agreement contract was included in the Fiscal Year 2026–27 Adopted Budget under account no. 0013400-51830. No additional budget amendments will be required during this fiscal year.

Attachments

[City of Loma Linda - WAV Extended Service Agreement - 2023-2026 V3.pdf](#)

[Informal Bid Results - Approval of Three-Year Western Audio-Visual Service Plus Agreement.pdf](#)

WESTERN AUDIO VISUAL

Service Plus

1592 N. BATAVIA ST ORANGE, CA 92687

PHONE: (714) 637-7272 FAX: (714) 637-7330

Owner & Contract Holder:

City of Loma Linda – Council Chamber Upgrade

Equipment Location:

25541 Barton RD
Loma Linda, CA 92354

Contact:

Lynette Arreola
City Clerk
909-799-2819
larreola@lomalinda-ca.gov

Billing Address:

25541 Barton RD
Loma Linda, CA 92354

Billing Terms:

Agreement Premium: \$38,250 for 3 Years (\$12,750 per year) – paid annually

Effective Date: 9/27/26 – 9/26/2029

100% due upon acceptance, NET 30.

EXTENDED WARRANTY PLANS

SERVICE PLUS BENEFITS

PROACTIVE PREVENTATIVE MAINTENANCE VISITS	UP TO FOUR (4) VISITS PER YEAR
EMAIL & TELEPHONE RESPONSE TIMES (PRINCIPLE PERIOD OF MAINTENANCE**)	RESPONSE WITHIN FOUR (4) HOURS
TELEPHONE TECHNICAL SUPPORT (PRINCIPLE PERIOD OF MAINTENANCE**)	INCLUDED
ON-SITE TECHNICAL SUPPORT RESPONSES (PRINCIPLE PERIOD OF MAINTENANCE***)	12 BUSINESS HOURS
ON-SITE TECHNICAL SUPPORT RESPONSES (NON-PRINCIPLE PERIOD OF MAINTENANCE***)	\$120.00 PER TECH/HOUR, 3-HOUR MINIMUM, \$180.00 AFTER HOURS, \$240.00 SAT. & SUN.
COMPLETE EQUIPMENT REPAIR AND/OR REPLACEMENT	INCLUDED
GROUND SHIPMENT	INCLUDED
EXPEDITED SHIPMENT MANUFACTURER	ACTUAL COST
SOFTWARE UPDATES/UPGRADES OPTIONAL USER	INCLUDED
SYSTEM TRAINING	INCLUDED, TWO (2) SESSIONS
PRIORITY SERVICE STATUS	INCLUDED
MANUFACTURER REPAIR CASE MANAGEMENT	INCLUDED
SYSTEMS OPERATOR	\$95.00 PER TECH/HOUR
LABOR FOR PROJECTOR LAMP REPLACEMENT	INCLUDED
DISCOUNTED PURCHASE ON PROJECTOR LAMPS	15% Discount

I. COVERAGE

Western Audio Visual, upon the receipt and acceptance of YOUR application, will repair or arrange for the repair of YOUR COVERED EQUIPMENT as necessary when such repair is due to a MECHANICAL OR ELECTRONIC BREAKDOWN OR FAILURE during the CONTRACT PERIOD. WAV agreement is subject to the satisfaction of all terms and conditions of this CONTRACT. All repairs and replacements will be with new or remanufactured parts and components as decided by Western Audio Visual.

II. WHAT IS COVERED

A. Parts Repair/Replacement: All parts for the COVERED EQUIPMENT are covered by this CONTRACT except as excluded by Article IV of this CONTRACT.

B. Labor for Repair: All labor for repairs of COVERED EQUIPMENT is covered under this CONTRACT, except as excluded by Article IV of this CONTRACT.

On-site service hours for this CONTRACT are from 8:00 a.m. to 5:00 p.m. PST Monday through Friday. We will provide on-site labor within 12 hours from the time of the original service call. Work must begin and end within these on-site service hours or telephone support hours, based on the service being provided. Work, which is performed outside these hours, is billable at \$180.00 per hour, door-to-door Monday through Friday and \$240.00 per hour Saturday and Sunday. By entering into this CONTRACT YOU agree to allow US to bill for On-site service provided outside On-site service hours and Telephone Support provided outside Telephone support hours at the corresponding rates as shown in this section. WE will request a purchase order or other form of payment guarantee for these billable services. If no payment guarantee is forwarded to US within seven days of OUR request, WE will bill YOU for this work without a payment guarantee and YOU agree to pay for these services without issuance by YOU of a payment guarantee.

C. Transportation of Parts and Equipment: WE will pay for transportation of COVERED EQUIPMENT from the EQUIPMENT LOCATION to OUR shop for repair. WE will pay transportation of equipment from the EQUIPMENT LOCATION or OUR shop to the manufacturer, if manufacturer repair is required. WE will pay for transportation of parts and components ordered in connection with servicing of the COVERED EQUIPMENT. Transportation will be provided by OUR staff or by commercial carrier. If shipped by commercial carrier, it will be shipped for two-day delivery. Expedited delivery is also available, upon request. If YOU wish to have the parts expedited, YOU agree to be billed for the cost difference between the two-day delivery and the expedited delivery.

D. Preventive Maintenance: This CONTRACT includes four preventive maintenance calls per year. A preventive maintenance call is defined as a field technician visiting the EQUIPMENT LOCATION to verify proper operation of the COVERED EQUIPMENT, install any factory provided hardware updates, cleaning the heads of tape decks, returning the equipment controls to the predetermined operating levels, converging video projectors for previously established input sources, clean filters and optics of projectors, reloading existing system operating software (if required), and correcting operating conditions that are not within industry standards for operation.

If abnormal operating conditions outside industry standards are noted during a preventive maintenance call and the repair or correction cannot be accomplished during the preventive maintenance call, another repair call will be scheduled to correct the noted condition.

If abnormal operating conditions outside industry standards are noted during a preventive maintenance call and the repair is not covered by this CONTRACT as noted in Article IV, WE will forward to YOU, either in written form or verbally, a description of the condition and a cost to repair.

E. Loaner Equipment: If service provided under this CONTRACT cannot bring certain types of equipment to satisfactory operating condition within four (4) working days, a loaner unit of comparable functionality will be provided at YOUR request. Loaner equipment will be provided for the following categories of equipment: Video projectors, computer interfaces, and videocassette recorders. Loaner equipment will only be provided within the limits of OUR non-allocated inventory. Loaner equipment will be provided at no cost to YOU. Loaner equipment may not be an exact match to your existing equipment and may not be compatible with YOUR mounting systems or

integrated remote control systems or other components of the system. This CONTRACT does not provide for services mounting or connecting non-compatible loaner equipment to YOUR COVERED EQUIPMENT. Portable systems from OUR inventory shall be considered acceptable substitutes as loaner equipment. CRT based video projectors, LCD based video projectors, DLP based video projectors and LCD light valve video projectors shall be considered interchangeable as loaner equipment. YOU agree to be liable for the repair or replacement cost of the loaner unit due to loss or damage while the loaner equipment is in YOUR possession.

III. YOUR OBLIGATIONS DURING THE CONTRACT

A. Equipment Maintenance and Alteration: YOU must provide US with unrestricted access to the COVERED EQUIPMENT for scheduled preventive maintenance visits. YOU may not alter the wiring interconnections of COVERED EQUIPMENT. YOU may not alter or modify the COVERED EQUIPMENT. YOU may not alter, repair or modify the COVERED EQUIPMENT except as expressly directed by OUR service personnel. YOU must operate the equipment as detailed in the user operations manual provided by the manufacturer with the COVERED EQUIPMENT. YOU may not add equipment, components, wiring or other parts to the COVERED EQUIPMENT without written notification to and acceptance by US.

B. In the Event of the Failure of a Covered Component:

1. YOU must call us at 866-346-9283 or 714-637-7272. YOU must provide US with the Service Contract Number or the model of the equipment in need of service and the nature of the problem.
2. YOU must give US access to all COVERED EQUIPMENT at a time within the following 24 hours that is mutually agreeable to both YOU and US and is during OUR on-site service hours. If such a time cannot be mutually agreed upon, WE will schedule a service call to YOUR EQUIPMENT LOCATION at the first available time beyond the 24 hour period during the on-site service hours.
3. YOU must allow US complete and unrestricted access to the COVERED EQUIPMENT during OUR service call for a length of time as required to repair the COVERED EQUIPMENT. YOU must allocate enough time with the COVERED EQUIPMENT to troubleshoot, diagnose, and repair the COVERED EQUIPMENT.

IV. WHAT IS NOT COVERED

A. Parts other than the COVERED EQUIPMENT; projection screens and projection screen control devices; knobs; lamps; bulbs; trim; trim parts; cabinetry; cathode ray tubes (CRT's); ILA optical units, DMD optical units; DLP/LCD optical units; LCD/Plasma screen panels; or batteries. Such parts will be provided to YOU at a 15% discount from OUR published price;

B. Failure due to or caused by fire, failure as a result of utility services, failure as a result of poor, unconditioned or fluctuating electrical power, or natural and environmental causes such as earthquake, tornado, lightning, corrosion, flood, or other acts of God, or other causes beyond OUR reasonable control.

C. Failure caused by abuse, misuse, or negligence, or previously installed or used equipment which is not in good operating condition;

D. Any actual, consequential or incidental damages incurred or suffered by YOU, directly or indirectly, or for economic loss, including, but not limited to inconvenience, loss of profits, loss of business revenue, loss of time, loss of equipment use, or any other economic loss of any kind whatsoever, even Western has been advised of the possibility thereof;

E. Service required to diagnose YOUR complaint, failure or perceived failure if no mechanical or electrical failure was found, or was due to YOUR inability to properly operate the COVERED EQUIPMENT;

- F. Video projector convergence problems caused by normal electronic fluctuations which occur between scheduled preventive maintenance;
- G. Control system or other software programming changes to facilitate control functions not available at the commencement of the CONTRACT.
- H. Failures or faults caused by structural, mechanical, electrical, or plumbing systems or devices not installed by US and not specifically covered under this CONTRACT.
- I. Inability of the Covered Equipment, due to the manufacturing design of a product or products or the integration of the system, to perform in a manner other than for what it was designed.
- K. Convergence of video to a multisynchronous display device (i.e., video projector, video monitor, etc.) other than those that were converged for at the start of the CONTRACT. Refer to the schedule of converged sources at the end of this contract for covered convergences.
- L. Any condition that existed prior to the start date of this CONTRACT that would have been obvious during a pre-inspection of the Covered Equipment.
- M. Repairs prohibited by statute, governmental regulation, or any other law.
- O. Video conferencing equipment & software warranties & upgrades (Polycom, Tandberg, Lifesize, Cisco, etc.)
- P. Owner furnished equipment

V. TRANSFER OF CONTRACT

This CONTRACT may not be transferred to any other party without the express written consent of Western Audio Visual and the payment of a transfer fee equal to not less than ten percent (10%) of the premium amount. Western Audio Visual may, at its sole discretion choose to accept the transfer or to terminate the CONTRACT.

VI. COMMENCEMENT, EXPIRATION, RENEWAL & CANCELLATION OF CONTRACT

- A. On or before thirty (30) days following the start date of the CONTRACT:
 - 1. YOU may cancel this CONTRACT and receive refund of the full premium if no benefits have been received or if no service calls or telephone support has been provided to YOU by US.
 - 2. If benefits have been received or if service calls or telephone support has been provided by US, YOU may cancel this CONTRACT for a refund less the cost of the service performed, based on OUR published rate schedule.
- B. After thirty (30) days following the start date of the CONTRACT, YOU may cancel this CONTRACT. The refund shall be a proration based upon the time expired on the CONTRACT calculated to the start of the month following the notice of cancellation. All cancellations after thirty (30) days are subject to a cancellation fee of ten percent (10%) of the refund amount. To cancel this CONTRACT, YOU must submit a notice of cancellation in writing and return the complete CONTRACT to US. WE will then issue a check for the refund amount.

C. If the COVERED EQUIPMENT is not new and was not provided, installed or serviced by US, WE reserve the right to inspect the equipment within thirty (30) days of the commencement of this CONTRACT to determine if WE wish to provide the services covered in this CONTRACT. If WE determine that the equipment is not operating correctly, properly, or requires service to bring the equipment to good operating condition, WE will forward an estimate to YOU regarding the cost of such service. This service is not covered by this CONTRACT. If YOU decline to have US perform the work required to bring the COVERED EQUIPMENT up to good operating condition within fourteen (14) days of the date of the estimate, WE may, at OUR sole option, refund the full amount of the premium and cancel this CONTRACT.

D. WE may cancel this CONTRACT at any time for non-payment of the premium or if YOU do not meet YOUR obligations under Article III. If YOU do not meet YOUR obligations under Article III or do not pay the premium within thirty (30) days of OUR invoice, WE have the right to cancel this CONTRACT upon forwarding written notice to YOU. In the event of cancellation due to non-payment, YOU agree to be liable for the full cost of services and parts provided to YOU at the rates published in OUR most current rate schedule. In the event that YOU do not meet YOUR obligations under Article III, we will provide a portioned refund based on the time expired on the CONTRACT.

E. The CONTRACT shall commence upon the receipt of a purchase order or other acceptable payment guarantee, or on the date identified on the first page of this CONTRACT, whichever is later. No CONTRACT on the COVERED EQUIPMENT work may be performed prior to the commencement of the CONTRACT.

F. The CONTRACT shall renew 365 days after the date of commencement. Repair work on the COVERED EQUIPMENT which was begun prior to the expiration of the CONTRACT shall be completed by US.

G. This CONTRACT shall automatically renew. Either YOU or WE may decline to enter into a new contract.

VII. DEFINITIONS

The words listed below have the following meanings in this CONTRACT:

COVERED EQUIPMENT

Means the equipment for which WE will provide service, as listed on the first page of this CONTRACT.

CONTRACT

Means this Service CONTRACT which specifies, among other things, YOUR Coverage, the CONTRACT PERIOD, the Covered Equipment.

YOU, YOUR(S)

ELECTRONIC OR MECHANICAL FAILURE AND BREAKDOWN

Means the inability of a properly maintained and operated piece of COVERED EQUIPMENT to perform the function(s) for which it was designed, due solely to defects in material or faulty workmanship. Without limitation, Electronic or Mechanical Breakdown and Failure does not include damage due to negligence, caused by accident, or the gradual reduction in performance due to wear and tear.

CONTRACT PERIOD

Means the period which begins on the date shown on page one of this agreement, or the receipt by us of an acceptable payment guarantee and ends on the expiration of the time limitation as set forth in this CONTRACT.

WE, US, OUR(S)

Means Western Audio Visual

This CONTRACT is not a manufacturer's warranty or an extension of a manufacturer's warranty. This Service CONTRACT may provide duplicate coverage while manufacturer's warranties are in force. This CONTRACT is not an express, implied or general warranty and is not a condition of the purchase of the COVERED EQUIPMENT.

Covered Equipment

Quantity	Manufacturer	Model	Description
16	Planar	PCT2235	22" LCD Touchscreen Monitor, 1920 x 1080 (7 @ Dais, 2 @ Staff Desk 1, 2 @ Staff Desk 2, 2 @ Staff Desk 3, 3 @ Staff Desk 4)
1	Samsung	QM65R-B	65" Commercial UHD (3840 x 2160) LED Display, 500 nits (Lobby)
1	Chief	TS318TU	Medium THINSTALL Dual Swing Arm Wall Display Mount (Lobby)

Signal Distribution and Switching System			
1	ZeeVee	ZEE-ZHDMPUNL	ZyPerUHD Unlimited Management Platform (MP) is a LINUX appliance (NUC)
6	ZeeVee	ZEE-ZYPERUHDE	ZyPerUHD, HDMI 2.0 input Encoder (Lectern, Clerk PC, Control Room PC, Broadcast Feed, Barco, Voting Server)
9	ZeeVee	ZEE-ZYPERUHDD	ZyPerUHD, HDMI 2.0 output Decoder (4 Staff Desk, Dais, Broadcast, Audio De-Embedd, Projector, Lobby Overflow)
1	ZeeVee	ZUHDRACK	Rack Mount Kit 6RU for Encoders and Decoders in Rack
6	ZeeVee	ZUHDBP	Blank Filler Plate for Rack Kit Above
4	AV Pro Edge	AC-DA14-AUHD-GEN2	18Gbps 1 Input 4 Outputs, HDMI Distribution Amplifier (Staff Desk #1, #2, #3, #4)
1	AV Pro Edge	AC-DA18-AUHD-GEN2	18Gbps 1 Input 8 Outputs, HDMI Distribution Amplifier (Dais)
18	Panelcrafters	WAV-Custom	Custom Microphone and Mute Button Plate
1	HP	6C123UT#ABA	HP Z2 Mini G9 Workstation - Wolf Pro Security Edition Windows 10 Pro (available through downgrade rights from Windows 11 Pro) • Intel® Core™ i5-12500 (up to 4.6 GHz with Intel® Turbo Boost Technology, 18 MB L3 cache, 6 cores, 12 threads)[6,7] • Integrated: Intel® UHD Graphics 770 • 16 GB DDR5-4800 MHz RAM (2 x 8 GB) • 256 GB PCIe® M.2 SSD • Intel® Wi-Fi 6E AX211 (2x2) and Bluetooth® 5.2 combo (Supporting Gigabit data rate) • Side: 1 headphone/microphone combo; 1 SuperSpeed USB Type-A 10Gbps signaling rate (1 charging); 2 SuperSpeed USB Type-C® 20Gbps signaling rate Rear: 1 RJ-45; 2 DisplayPort™ 1.4; 3 SuperSpeed USB Type-A 10Gbps signaling rate (Clerk PC)
1	Logitech	920-008671	Logitech MK540 Advanced Wireless Mouse and Keyboard Bundle (Clerk PC)
1	Planar	PCT2235	22" LCD Touchscreen Monitor, 1920 x 1080 (Clerk PC)
1	AV Pro Edge	AC-DA12-AUHD-GEN2	18Gbps 1 Input 2 Outputs, HDMI Distribution Amplifier (Clerk PC)
1	Barco	R9861511US	C-10 Wireless Presentation Gateway

Sources

Lectern Laptop HDMI
 Clerk PC HDMI
 Control Room Web Conferencing PC
 Broadcast Feed
 Barco Clickshare Wireless Presentation
 Voting Results Display Server

Control System

1	Crestron	TS-1070-B-S	10" Touch Panel Interface - Clerk AV Control
1	Crestron	CP4/3N	4/3-Series™ Control System Processor

Agenda Management System

1	CDS	AgendaLink Edge Controller and Server	Edge Controller Appliance or Software Control. Voting and Meeting Management Software to be installed later.
1	Apple	IPad	Apple 10.2-inch iPad (Wi-Fi, 64GB) - Space Gray (9th Generation). Software to be installed later
1	Displays2go	IPGRAND9BK	9.7" Tablet Floor Stand w/ Locking Enclosure, Steel Construction – Black -14.3" x 49.4" x 11.8" (WxHxD)

Miscellaneous Components

2	Netgear	GSM4248PX-100NAS	AV Line M4250 GSM4248PX 40-Port Gigabit PoE+ Compliant Managed AV Switch with SFP+ (960W) (AV Network and Building Network)
2	Middle Atlantic	PDT-1615C-NS	Power Strip 16 Outlet 15A
1	Middle Atlantic	FWD-LT-UTL-44-45-D	44 RU to 45 RU Forward Full Height Utility Light, White with Dimmer & IR Sensor - 1 Pair
18	Clock Audio	C35E-SR-RF	24" Gooseneck Microphone, Cardioid
	Clock Audio	SM10	Very low profile through table Shock Mount fitted with 3 Pin female XLR input and 3 Pin male XLR output.
6	Clock Audio	CDT100MK3-PSU	Dante Transporter MK3 features Audio and control signals transported via Dante Network. It includes 4x Microphone audio inputs using 3 pin Phoenix connectors for Balanced connectivity. Provides Phantom Power for each mic input. Daisy chain capabilities. Connects directly to TS control inputs ports with RJ45 connectors, RGB LED and other Clockaudio control Devices (PSU1205 Power Supply included)
18	Clock Audio	TS003	Touch Sensitive Microphone Mute Switch (RED, GREEN)
2	Sennheiser	ew 100 G4-ME2/835-S-A	Wireless Lavalier/vocal combo set. (1 Handheld and 1 Lavalier Mic Combo) Includes (1) SKM 100 G4-S handheld with mute switch, (1) e 835 mic capsule (cardioid, dynamic), (1) SK 100 G4 bodypack, (1) ME 2-II lavalier microphone (omnidirectional, condenser),

			(1) EM 100 G4 rackmount receiver, (1) GA3 rack kit, (1) RJ10 linking cable and (1) mic clip, frequency range: A (516 - 558 MHz) Active Antenna Splitter for Wireless Microphones
1	Senheiser	ASA 214	
1	Biamp	TesiraFORTÉ AVB VT	Fixed I/O DSP with 12 analog inputs, 8 analog outputs, 8 channels configurable USB audio, 32 x 32 channels of Dante, AEC technology (all 12 inputs), 2 channel VoIP, and standard FXO telephone interface
2	Biamp	TesiraFORTÉ AVB CI	Fixed I/O DSP with 12 analog inputs, 8 analog outputs, 8 channels configurable USB audio, 32 x 32 channels of Dante, and AEC technology (all 12 inputs)
1	Biamp	TC-5D	AVB Dante Network Switch
2	Sonance	PS-S43T WHITE	4" Surface Mount Speakers WHITE (Lobby)
1	RDL	RU-PA40D	40 W Stereo Amplifer (Lobby)
4	Sonance	PS-S83T WHITE	Professional Series 8" Surface Mount Speaker - (Audience Zone 1 - Mounted Above) - WHITE
2	Sonance	PS-S83T BLACK	Professional Series 8" Surface Mount Speaker - (Audience Zone 2 - Mounted in Monument Next To Lectern) - BLACK
1	Biamp	AMP-A460H	4 Channel Compact Amplifier (Bridge Mode: 1 Channel to Aud Zone 1, 1 Channel to Aud. Zone 2)
1	Tascam	SS-R250N	SS-R250N Solid-State Memory Audio Recorder with Networking and Optional Dante Support
2	Lexar	LSD1066128G-BNNNU	128GB Professional 1066x UHS-I SDXC Memory Card (For Audio Recorder)
17	RDL	DB-PSP1	Decora-Style Active Loudspeaker - Black - User Level Adjust
17	RDL	DC-1B	Desktop Mounts, Black
7	RDL	PS-24V3A	24 Vdc Switching Power Supply, North American AC Plug, 3 Amp, dc Plug
7	RDL	TX-PD8X	Power Supply Distributor
1	D-Link	DGS-1210-28	D-Link 28 Port Smart Managed Layer 2+ Gigabit Ethernet Switch with 4 Gigabit RJ45/SFP COMBO Ports (DGS-1210-28), Black (DANTE Switch)
1	Listen Technologies	LS-58-216	Assisted Listening System BroadCast System
3	Panasonic	AW-UE50WPJ	Panasonic 4K30 SDI/HDMI PTZ Camera with 24x Optical Zoom (White)
3	Panasonic	FEC-40WMW	Wall Mount for Cameras
1	Panasonic	AW-RP60GJ5	Remote Camera Controller
1	Blackmagic Design	SWATEMTVSTU/PRO4K	ATEM Television Studio Pro 4K - Broadcast Switcher
1	Blackmagic Design	VHUB/WSC/PRO	Blackmagic Design Videohub Smart Control Pro

1	Blackmagic Design	VHUBSMTCS6G1212	Smart Videohub CleanSwitch 12 x 12 6G-SDI
1	Blackmagic Design	CONVNTRM/BB/ANSDI	Blackmagic Design Teranex Mini Analog to SDI 12G Converter (Fiber/Public Library Feed to Router)
1	Blackmagic Design	CONVNTRM/EA/DA	Blackmagic Design Teranex Mini SDI 12G Distribution (Program DA)
1	Blackmagic Design	CONVNTRM/CB/AUSDI	Blackmagic Design Teranex Mini Audio to SDI 12G Converter (Audio Embedder to Web Presenter)
1	Blackmagic Design	BDLKWEBPTRPRO	Web Presenter HD (Web PC & Streaming)
2	Blackmagic Design	CONVMUDCSTD/HD	Mini Converter UpDownCross HD (Broadcast Feed to AV and Spare)
2	Blackmagic Design	CONVNTRM/YA/RSH	Teranex Mini Rack Shelf
1	Feelworld	T51	FeelWorld T51 Triple 5" 2 RU 3G-SDI/HDMI Rackmount Monitor
1	Pyle Pro	PCO865	Pyle Pro PCO865 19-Outlet Rackmount Surge Protector with USB Charging (Console Power)
1	Fostex	RM-3	Fostex RM-3 Rackmount 20W Speaker System
1	Decimator	DD-DEC-2	3G/HD/SD-SDI to HDMI Converter with Built-In NTSC/PAL Downscaler & Analog Audio Outputs (PEG Transmission)
1	RAB Audio	ProRakLS840B	RAB Audio ProRak LS840 Studio Workstation - Black Trim (Broadcast Control Desk)
1	Aten	CS1953	ATEN CS1953 3-Port USB-C DisplayPort Hybrid KVMP Switch
2	Yeung Qee	USB 3.0 A-B	25' USB 3.0 Cables (PCs to KVM)
1	Logitech	920-008671	Logitech MK540 Advanced Wireless Mouse and Keyboard Bundle
1	AV Pro Edge	AC-DA12-AUHD-GEN2	18Gbps 1 Input 2 Outputs, HDMI Distribution Amplifier (Control Room Zoom PC)
1	Blackmagic Design	CONVMUDCSTD/HD	Mini Converter UpDownCross HD (MultiView)
1	Samsung	BE55T-H	55" Commercial UHD (3840 x 2160) LED Display, 500 nits (Multiview)
1	Chief	TS3128TU	Medium Display Mount (MultiView)
2	HP	6C123UT#ABA	HP Z2 Mini G9 Workstation - Wolf Pro Security Edition Windows 10 Pro (available through downgrade rights from Windows 11 Pro) • Intel® Core™ i5-12500 (up to 4.6 GHz with Intel® Turbo Boost Technology, 18 MB L3 cache, 6 cores, 12 threads)[6,7] • Integrated: Intel® UHD Graphics 770 • 16 GB DDR5-4800 MHz RAM (2 x 8 GB) • 256 GB PCIe® M.2 SSD • Intel® Wi-Fi 6E AX211 (2x2) and Bluetooth® 5.2 combo (Supporting Gigabit data rate) • Side: 1 headphone/microphone combo; 1 SuperSpeed USB Type-A 10Gbps signaling rate (1 charging); 2 SuperSpeed USB Type-C® 20Gbps signaling rate Rear: 1 RJ-45; 2 DisplayPort™ 1.4; 3 SuperSpeed

			USB Type-A 10Gbps signaling rate (Engineering PC and Zoom Control Room PC) PhotoShop CS Subscription Required for Lower Thirds Creation (Owner Furnished)
3	Sceptre	225W-1923R	Sceptre 22 inch 75Hz 1080P LED Monitor 99% sRGB HDMI X2 VGA Build-In Speakers, Machine Black (E225W-19203R series) (2 for Engineering PC, 1 for Zoom Control Room PC)
1	MOUNTUP	Triple Mount	MOUNTUP Triple Monitor Mount, 3 Monitor Stand Desk Mount for Three Max 32 Inch Computer Screens, Support 2.2-30.9lbs, Gas Spring Triple Monitor Arm Holder, VESA Bracket with Clamp/Grommet Base, Black
1	AJA	HELOPLUS	AJA HELO H.264 Streamer & Recorder
2	Lexar	LSD1066128G-BNNNU	128GB Professional 1066x UHS-I SDXC Memory Card (For HELO Recorder)
1	Bright Sign	XT114 Bright Sign	

ACCEPTED BY:

Signature: _____

Title: _____

Date: _____

ACCEPTED FOR Western Audio Visual

Signature: _____

Title:(Kevin Mahkorn) Service Manager

Date: _____

INFORMAL BID RESULTS

Date: 09/01/2026

Project Name/Description: Approval of Three-Year Western Audio-Visual Service Plus Agreement

Account No: 51830

PO No: N/A

Vendor No: 7310

Project Account No: FY27 3-Year A/V Support Agreement

#	Vendor Name	Bid Amount
1.	Western Audio Visual & Security	\$38,250.00
2.	Inland AV Solutions	\$0.00
3.	Profound Technologies	\$0.00
4.		
5.		
6.		

Comments:

Western Audio Visual & Security designed and installed the current system in the Council Chambers. Because the system was designed and implemented by Western Audio Visual & Security, other contacted AV vendors are unwilling to provide ongoing support or assume responsibility for a system they did not design or install.

Signature: _____ Date: 09/01/2026

Requires City Council Approval: Yes: X No: ____ City Council Meeting: September 8th, 2026



City of Loma Linda

Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

K. Consider Approving a Five-Year Agreement with Burtronics for Print Management Services for the City for the Annual Amount of \$26,513.64 (Information Technology) [CC]

> RECOMMENDATION: Approve agreement as recommended in the staff report.

Meeting	Agenda Group
Tuesday, September 8, 2026, 7:00 PM	Consent Calendar Item: 2K.
To	From
City Council	Kyle MacGavin, Information Systems Manager
Via	
T Jarb Thaipejr, City Manager	

RECOMMENDATION:

It is recommended that the City Council:

1. Approve a five-year agreement with Burtronics Business Systems for the City's Printing Management Program for \$26,513.64 per year, subject to any revisions deemed necessary by the City Attorney; and
2. Authorize the City Manager to sign any related paperwork.

BACKGROUND:

The City currently utilizes Burtronics Business Systems for printer and copier equipment, maintenance, and the device's supplies. For the last five years, Burtronics has consistently provided reliable equipment, great customer service, and timely technical support to address equipment and service needs as they arise. The City's current lease agreement is a five (5) year term which expires on October 23, 2026.

The new lease agreement term will be from October 23, 2026 - October 23, 2031.

ANALYSIS:

The City's current monthly cost is \$3,212.25, plus applicable taxes, for fifteen (15) printers, including two (2) wide-format printers.

The proposed agreement reduces the equipment inventory to twelve (12) printers, including two (2) wide-format printers, at a monthly cost of \$2,209.47, plus applicable taxes.

Additionally, the City will retain ownership of three (3) previously leased printers, providing further savings by eliminating future lease costs for those units.

In preparation for the expiration of the current agreement, Burtronics has provided the City with a proposed five-year Printing Management Program agreement, using the NASPO pricing model, designed to reduce overall printing costs while maintaining the level of service and productivity necessary to support City operations. NASPO provides nationwide cooperative contracts that are already fully vetted through a rigorous, competitive bidding process led by individual state procurement officials which addresses the need for a competitive formal bidding process.

ENVIRONMENTAL IMPACT:

There is no environmental impact.

FINANCIAL IMPACT:

Funding for year 1 of this service agreement was included in the Fiscal Year 2026-27 Adopted Budget and allocated among departmental expenditure accounts city-wide under account no. 51830 (Contractual Agreements). Approval of the proposed action will not result in any additional fiscal impact and no budget amendments is currently required. It will be a monthly cost of \$2,209.47 for an annual total of \$26,513.64.

The proposed new agreement will result in a monthly savings of \$1,002.78, plus applicable taxes, in comparison to the current agreement.

Attachments

[Proposal.pdf](#)

[Agreements.pdf](#)



City of Loma Linda

Refresh of Agreements 401-1764736-001 & 401-1764736-002

CURRENT AGREEMENT – Contract # 401-1764736-001 & 401-1764736-002

Equipment: 7 - stand-alone mfp's, 3 – monochrome printers, 1 – color laser printer, 3 – color desktop mfp's. Agreement # 401-1764736-002 includes 2 wide format plotters

Current monthly lease cost: **\$2,334.00** plus tax (Lease 401-1764736-001) & **\$698.00** plus tax (Lease 401-1764736-002 for the 2 wide format plotters)

Wide format plotter monthly support: **\$180.25** plus tax.

Average monthly pages: 11,160 black-white & 10,773 color pages monthly

Overages billed quarterly: .013 per black-white & .08 per color page

CURRENT TOTAL MONTHLY COST - \$3,212.25 plus tax

PROPOSED AGREEMENT REFRESH - NASPO Pricing Model

Equipment: 2 New replacement color mfp's plus Refinance (2) Floor standing mfp's, (3) laser printers, (5) desktop mfp's, (2) Wide format machines. (refer to equipment schedule)

Additional: The city will own the following assets free and clear from the leasing company. They will also be covered for service and supplies. ID #'s EQ11903, EQ11906, EQ11907, EQ11902.

Proposed monthly lease cost: **\$2,209.47** plus tax

Monthly pages included: 11,500 black-white & 11,000 color pages. Includes support for 2 wide format printers.

Overages billed quarterly: .012 per black-white & .078 per color page

NEW TOTAL MONTHLY COST - \$2,209.47 plus tax

Savings of \$1,002.78 a month plus tax



The Burtronics Performance Guarantee

- ✓ *Includes Brand New Equipment*
- ✓ *Includes set-up, delivery, installation, and training*
- ✓ *Includes All service, supplies, parts and toner*
- ✓ *Includes Avg. 4-hour response time on service calls*
- ✓ *Includes equipment loaner in the event of emergency's*
- ✓ *On-going end user training*
- ✓ *Factory Trained Support Staff*

To accept and begin your Burtronics Performance Guarantee (which starts upon delivery of your new equipment), please authorize here.

X _____

Please print your name here.

X _____

NASPO CONTRACT PRICING MODEL

[illegible]

BURTRONICS BUSINESS SYSTEMS ORDER

WWW.BURTRONICS.COM



Product Line		BR#	Rep. Name / #		BBS Rep Signature			Date		BBS Order#		
MFP & Wide Format			Soliz					August 26, 2026				
Terms	Lease	# Months	63		Mo. Payment	\$2,209.47 plus applicable tax						
Ship To:	City of Loma Linda				Bill To:	Same						
Cust. #:					Cust. #:					Dept:		
Address 1: 25541 Barton Rd.					Address 2:							
Address 2:					Address 2:							
City:	Loma Linda, CA			Zip	92354		City:				Zip	
E-mail:	kmacgavin@lomalinda-ca.gov			Phone:	909 799-2800			Fax #				
P.O. #:				Contact	Kyle MacGavin		Title	IT Director		Ship Via		
ITEM #		DESCRIPTION			SERIAL #		CPN	QTY	U.M.	B/O	PRICE	MO. PAYMENT
63 month lease		All inclusive lease - Includes 2 brand new						1			\$ 2,209.47	\$ 2,209.47
		Sharp color MFPs. Refinance of existing										
		assets consisting of (2) console type MFP's,										
		(3) laser printers, (5) desktop mfp's,										
		(2) wide format printers.										
Service and support		Includes service and support for all devices.						1			inc.	inc.
		Refer to maintenance agreement.										
Ownership		City of Loma Linda will obtain ownership of						1			inc.	inc.
		(2) desktop laser printers and (2) color desk-										
		top mfp's.										
Current lease cancellations		Lease's 401-1764736-001 & 002 will be						1			inc.	inc.
		terminated.										
BILLING INSTRUCTIONS										SUBTOTAL		\$ 2,209.47
										SALES TAX		\$ 171.23
										INSTALL/DELIVERY		inc.
										BUYOUT		inc.
										TOTAL		\$ 2,380.70
TRADE-INS		Model #	Serial #	Final Meter #	Contract #	TRADE-INS RETURNED TO...						
						Lease Co.- Keep at customer's location						
						Exchange						
						BBS/Dispose						
						BBS/Warehouse (check back into inventory)						
										Other - Store for end of lease return		
DELIVERY NOTES										Electrical Outlet Type		Standard
										Dedicated		220V
										STAIRS?		HOW MANY?
										Tip Lead Y N		Name:
BASE CONTRACT (All calculations below based on the "BILLING PERIOD")										NETWORK INSTALLATION AGREEMENT		
Base Breakdown		Service	Ink/Toner	Masters	Subtotal	TOTAL NUMBER OF COMPUTERS TO BE CONNECTED TO THE NETWORK _____ SCAN _____ PRINT _____ ELECTRONIC FAX _____						
Refer to maintenance agreement						I AUTHORIZE BURTRONICS BUSINESS SYSTEMS TO CONNECT THE AGREED PRINTING DEVICES TO PC'S/MAC COMPUTER WORKSTATIONS, THE BBS SMTP RELAY AND FM AUDIT AS OUTLINED IN THIS ORDER AGREEMENT AT NO ADDITIONAL CHARGE TO CUSTOMER.						
		Monthly	Quarterly	Yearly	Total							
Total Base copy allowance based on the above billing period				B/W	Color							
OVERAGE CONTRACT (all copies/prints in excess of agreed to billing period will be billed per copy)										NETWORK SURVEY		
Overage Breakdown		Service	Ink/Toner	Masters	Subtotal	SCANNING: NETWORK:						
Refer to maintenance agreement						☐ Scan to Email ☐ Wireless						
						☐ Scan to Folder ☐ Hard Wired						
						IT Contact Name: _____						
						FOR INTERNAL USE ONLY						
Overage Billing cycle--		Monthly	Quarterly	Yearly	Total	☐ Surge Protector ☐ Check						
Total overage copy allowance based on the above billing period				B/W	Color	☐ Check Request ☐ CPC Worksheet						
Average Master Run Length		N/A				☐ Lease Buyout ☐ Signed Lease Document						
						☐ Stream of Payments ☐ Lease Approval						
						☐ Configuration Sheet ☐ Purchase Order						
NOTE: If Master Run Length falls below agreed upon average Master Run Length additional charges will be assessed.												
CUSTOMER ACCEPTED:										☒		
This agreement shall cover _____ year(s) effective on the date listed above, and will automatically be renewed for successive one year periods until termination by either party with 30 days written notice, prior to the expiration of the current contract period.												
I DO _____ I DO NOT _____ AUTHORIZE maintenance. Service Mgr. _____										Date: _____ / _____ / _____		
ACCEPTED: Burtronics Business Systems By: _____										Date: _____ / _____ / _____		

User Information

Full Legal Name					Phone Number	
City of Loma Linda					909 799-2800	
Billing Address		City	State	Zip	Purchase Order Requisition Number	
25541 Barton Road		Loma Linda	CA	92354		
Products Location (if not same as above)		City	State	Zip	Vendor Name	
					Burtronics Business Systems	

Products Description

Make	Model Number	Serial Number	B & W			Color		
			Beginning Meter Count	Min Monthly Images	Excess Image Charge	Beginning Meter Count	Min Monthly Images	Excess Image Charge
See Schedule A				11,500	.013		11,000	.075

PAYMENT INFORMATION

Term in Months	Minimum Monthly Payment	Security Deposit	Advance Rentals	Purchase Option
63	\$2,209.47	0	0 First ____ and last ____ month(s)	FMV

TERMS OF AGREEMENT

1. REQUEST FOR US TO ACQUIRE PRODUCTS FOR YOU. You (the Customer) wish to acquire certain Products from the Vendor identified above. Rather than purchasing the Products yourself, you have come to PEAC and asked us to purchase the Products and then lease them back to you. In exchange for our agreement to do this, you have agreed to the terms in this equipment lease agreement (the "Agreement"). We have given you an opportunity to discuss and negotiate these terms with us, and the following is the final version of our contract. If there is any information deleted from above, you give us permission to fill it in. This Agreement is not binding on us until we sign it. We agree to lease to you, and you agree to lease from us, the Products identified above and on any schedules attached to this Agreement. This Agreement also covers any and all replacement Products, add-ons, substitutions or accessories (collectively referred to as the "Products"). The other details of the Agreement such as the Payment amount, the initial Agreement term and other matters are set forth in the boxes above.

2. COST PER IMAGE PLAN. (a) Payments are due monthly, and on each Payment due date you promise to pay us the Minimum Monthly Payment. In return for the Minimum Monthly Payment, you may use the number of prints up to the Minimum Monthly Prints; provided, however, that you shall be obligated to pay the Minimum Monthly Payment even if you do not use the Minimum Monthly Prints for any reason. If you use more than the Minimum Monthly Prints in any month, you agree to pay us or our designee a charge equal to the number of images in excess of the Minimum Monthly Prints multiplied by the Excess Image Charge. You may be invoiced separately for the Excess Image Charges. Your obligation to pay the Minimum Monthly Payment and Excess Image Charges is absolute and unconditional, without any right to reduction or set-off. **(b)** You agree to provide us or our designee with accurate and timely meter readings on any business day of each month we may designate. Such meter readings shall be on forms acceptable to us or by some alternative means specified by us. If we do not receive the required meter readings in a timely manner, we may estimate the number of images used and charge you based upon such estimate. We will adjust the estimated charge as needed upon receipt of actual meter readings. In any event, you will never pay less than the Minimum Monthly Payment. **(c)** You agree that we may increase the Minimum Monthly Payment on an annual basis by an amount not to exceed fifteen percent (15%) of the original Minimum Monthly Payment in effect at the end of the prior annual period.

3. YOUR SELECTION OF THE EQUIPMENT VENDOR AND THE PRODUCTS. You hereby acknowledge and agree that: **(a)** YOU SELECTED THE EQUIPMENT VENDOR AND THE PRODUCTS BASED ON YOUR OWN SKILL AND KNOWLEDGE. **(b)** WE DID NOT SELECT OR INSPECT THE PRODUCTS, HAVE NEVER SEEN THE PRODUCTS AND HAVE NO EXPERT KNOWLEDGE REGARDING THEM. **(c)** YOU AGREE THAT THIS AGREEMENT IS A FINANCE LEASE AS DEFINED IN ARTICLE 2A OF THE UNIFORM COMMERCIAL CODE. IT IS ALSO A "TRUE LEASE," MEANING THAT IT IS NOT A "LEASE INTENDED AS SECURITY," A CONDITIONAL SALE, A LOAN OR A SIMILAR ARRANGEMENT. **(d)** Prior to executing the Agreement, you received and approved the supply contract (if any) from the Vendor, and you are now advised hereby that you may have rights against the Vendor under the supply contract (if any) and that you may contact the Vendor for information about what your rights against the Vendor are (if any).

4. NO RIGHT TO CANCEL; OTHER IMPORTANT TERMS OF THE AGREEMENT. YOU AGREE AS FOLLOWS: **(a)** AGREEMENT CANNOT BE REVOKED; NO "TEST PERIOD." Because we are purchasing the Products for you at your request and cannot get a refund, this Agreement cannot be cancelled or revoked by you for any reason at any time, including but not limited to Products failure or defects, damage or loss. The Agreement cannot be prepaid except with our prior written permission on terms acceptable to us. There is no "test period" for the Products.

(b) PEAC IS NOT RELATED TO MANUFACTURER OR VENDOR; NO CLAIMS TO BE MADE AGAINST PEAC. We are not related in any way to the Products manufacturer or Vendor. Neither the Vendor nor anyone else is an agent of ours, and no statement, representation, guarantee or warranty made by the Vendor or other person is binding on us or will affect your obligations to us. Only an executive officer of PEAC is authorized to waive or alter any of the terms of this Agreement, and then only in writing. If the Products fail to operate properly, or the Vendor or any other person fails to provide any installation, maintenance, or other service, you will make any complaint only against the Vendor or other person and not against us (either by way of a claim, counterclaim, defense or excuse to payment). **(c) PEAC MAKES NO WARRANTIES.** The Products are leased by us to you "as is," "where is" and with any and all faults. We have made no statement, representation, or warranty regarding the Products. We disclaim all express and implied warranties, including without limitation any implied warranty of merchantability or fitness for a particular purpose. We shall transfer to you all express warranties, if any, made by the Vendor to us, but this does not imply that there are any such warranties. You may contact the Vendor to get a statement of all warranties, if any. **(d) BARGAINED FOR WAIVER OF RIGHTS.** You waive any and all rights and remedies you have under article 2a of the Uniform Commercial Code, including sections 508 through 522 thereof. **(e) DISCLAIMER OF LIABILITY.** We are not liable for any loss, damage (including lost profits, special damages or incidental or consequential damages) or injury to you, your employees or any other person or property caused by the Products. **(f)** Time is of the essence with respect to the obligations of Customer under this Agreement. **(g)** Any provision of this Agreement that is unenforceable in any jurisdiction shall, as to such jurisdiction, be ineffective to the extent of such unenforceability without invalidating the remaining provisions of this Agreement, and any such unenforceability in any jurisdiction shall not render unenforceable such provision in any other jurisdiction.

5. PAYMENT AMOUNT; INTERIM RENT; LATE FEE; DOCUMENTATION FEE. The monthly or other periodic Payment you have agreed to pay is stated above. You agree that we may adjust the Payment amount above if the final Products cost varies by up to 15% from the amount the Payment was based upon. You also agree to pay a partial payment (interim rent) covering the period between the delivery date and the date the first regular Payment is due. If we do not receive your Payment of any amount due under this Agreement by its due date, there will be a late fee equal 15% of the late amount (or, if less, the maximum amount allowable under applicable law), which you agree is a reasonable estimate of the costs we incur with respect to late Payments and is not a penalty. Upon your request, we will waive the first assessed late charge. We may charge you a one-time documentation fee up to \$850. You agree to pay (i) a convenience fee for any Payment you elect to make by telephone and (ii) a charge of \$30 if any Payment made by ACH or check is dishonored or returned.

6. AGREEMENT COMMENCEMENT AND TERM. This Agreement will commence when the Products are delivered to you and will continue for the entire Agreement term plus any interim rent period and any renewal term. The monthly (or other periodic) due date will be established by us. The due date for the first regular rental Payment will also be established by us; however, it will not be greater than 30 days from the date on which the Products were delivered to you.

7. ADVANCE PAYMENT(S) AND/OR SECURITY DEPOSIT. You have paid us one or more advance payments and/or a security deposit in the amount(s) indicated above. If the Agreement does not commence for reasons other than our own negligence, we may retain such monies to compensate us for our credit and other administrative costs. You agree the security deposit will not bear interest and that we may apply it to any amount owed to us, and

(Agreement continues on Page 2)

ACCEPTANCE OF AGREEMENT

THIS IS A BINDING CONTRACT. IT CANNOT BE CANCELED. READ IT CAREFULLY BEFORE SIGNING AND CALL US IF YOU HAVE ANY QUESTIONS.

X Signature of Customer	Print Name of Signer	Title	Date
Acceptance and Signed by PEAC	Print Name of Signer	Title	Date

USPA FEDERAL LAW DISCLOSURE - www.peacsolutions.com/USPA

To help the government fight the funding of terrorism and money laundering activities, federal law requires all financial institutions to obtain, verify and record information that identifies each person who opens an account. What this means to you: when you open an account, we will ask you for your name, address, date of birth, and other information that will allow us to identify you. We may also ask to see your driver's license or other identifying documents.

ACCEPTANCE OF DELIVERY

I AM AUTHORIZED TO SIGN THIS CERTIFICATE ON BEHALF OF THE CUSTOMER. I CERTIFY TO PEAC THAT THE PRODUCTS HAVE BEEN DELIVERED AND ARE INSTALLED AND WORKING PROPERLY. I HEREBY AUTHORIZE PEAC TO PAY THE VENDOR AND COMMENCE THE AGREEMENT.

X Authorized Signature	Print Name of Signer	Title	Products Delivery Date
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TERMS OF AGREEMENT *(continued)*

should we do so, you agree to restore the security deposit to its original amount. You may request the return of the security deposit only after all of your obligations under the Agreement have been met in full.

8. PRODUCTS DELIVERY AND USE. You understand and agree that we are not responsible for packaging, delivery, installation or testing of the Products. You (and/or the Vendor, if you have made such arrangements with the Vendor) are responsible for all such matters. You agree that you will not have any complaint against us if the Vendor or any other person improperly packages the Products or delays in delivering or installing them. **YOU REPRESENT TO US THAT THE PRODUCTS WILL BE USED ONLY FOR COMMERCIAL, BUSINESS OR AGRICULTURAL PURPOSES, AND NOT FOR PERSONAL, FAMILY OR HOUSEHOLD PURPOSES.** In addition, you agree not to attach the Products to any realty or otherwise permit to become a "fixture" to real estate or a structure thereon, nor will you trade it in, make alterations to it, sell or dispose of it without our prior written permission. You shall not allow any liens or encumbrances (for example, a mechanic's lien) to be placed on the Products. You will keep and use the Products only at the address listed above, will not move or return them prior to the end of the Agreement term and will not allow the Products to be used outside of the United States. You understand and agree that we are not responsible for packaging, delivery, installation or testing of the Products. You (and/or the Vendor, if you have made such arrangements with the Vendor) are responsible for all such matters. You agree that you will not have any complaint against us if the Vendor or any other person improperly packages the Products or delays in delivering or installing them. **YOU REPRESENT TO US THAT THE PRODUCTS WILL BE USED ONLY FOR COMMERCIAL, BUSINESS OR AGRICULTURAL PURPOSES, AND NOT FOR PERSONAL, FAMILY OR HOUSEHOLD PURPOSES.** In addition, you agree not to attach the Products to any realty or otherwise permit to become a "fixture" to real estate or a structure thereon, nor will you trade it in, make alterations to it, sell or dispose of it without our prior written permission. You shall not allow any liens or encumbrances (for example, a mechanic's lien) to be placed on the Products. You will keep and use the Products only at the address listed above, will not move or return them prior to the end of the Agreement term and will not allow the Products to be used outside of the United States.

9. MAINTENANCE AND SERVICE. You agree that we are not responsible for installation, maintenance, repairs or service to the Products. You agree to use the Products strictly in the manner for which it is intended by the manufacturer, and you shall maintain the Products in good operating order. At the end of the term of the Agreement, unless you have been given a written option to purchase the Products and you make the purchase, you will be liable for all damage or distress to the Products. Your Payments may include amounts you owe to the Vendor under a separate maintenance, service and/or supply arrangement. We may invoice such amounts on the Vendor's behalf for your convenience. You agree that any claims related to maintenance, service or supplies will not impact your obligation to pay us the full amount due under the Agreement.

10. AGREEMENT ASSIGNMENT; SUBLEASE OF PRODUCTS. You agree that you may not assign, transfer or sell any of your rights or interests under the Agreement to any other person or entity, nor may you sublease or rent any of the Products to any other person or entity. However, you agree that we may assign, transfer, sell, pledge or otherwise encumber any or all of our rights and interests under this Agreement (including our rights and interests in the Products) to any other person or entity (including a bank or other secured party or a buyer) (collectively, a "third party") without prior notice to you. Such third party may also assign, transfer, sell, pledge or otherwise encumber its rights and interests. In this event, you agree that such third party, or its assignee or transferee, will receive all the rights and interests we had under the Agreement but none of our obligations or liabilities, if any. We will continue to be responsible for all such liabilities and will retain and honor all such obligations, if any. You promise and agree that you will not assert any claims, counterclaims, defenses or setoffs against such third party. You hereby acknowledge that any transfer of our rights and/or interests to a third party would not materially change your obligations under the Agreement or increase your risks.

11. DAMAGE TO PRODUCTS; RISK OF LOSS OF PRODUCTS; INSURANCE. You agree that we are not liable or responsible for any damage to the Products, or any loss of or casualty to the Products from any cause whatsoever. **NO SUCH DAMAGE, CASUALTY OR LOSS WILL AFFECT YOUR RESPONSIBILITIES AND OBLIGATIONS UNDER THE AGREEMENT.** You will notify us in writing within 5 days of any Products becoming lost, stolen or damaged. If any Products are lost, stolen, destroyed, damaged beyond repair or rendered permanently unfit for use for any reason, or in the event of condemnation or seizure of any Products, you will promptly pay us, within 10 days of our demand, an amount equal to PEAC's Loss as defined in Section 17 with respect to such item at the time of payment based on the proportion that the original cost of such item bears to the total cost of all items of Products. Upon payment of such amount to us, such item shall become your property, we will transfer to you, without recourse or warranty, all of our right, title and interest therein, the rent with respect to such item will terminate, and the rental payments on the remaining items will be reduced accordingly. You shall pay any sales and use taxes due on such transfer. Any insurance or condemnation proceeds received will be credited to your obligation under this section and you will be entitled to any surplus. Whenever the Products are damaged and such damage can be repaired, you shall, at your expense, promptly effect such repairs as we deem necessary for compliance with section 10 above. You must maintain acceptable liability insurance with a minimum limit of \$1 million per occurrence naming us as "additional insured". You must keep the Products insured against all risks of loss in an amount equal to the replacement cost and have us listed on the policy as "loss payee" with a Lender's Loss Payable endorsement for the entire term of the Agreement. If you do not give us proof of the required insurance within 30 days after the Agreement commences (or within 30 days of any subsequent renewal date), then depending on the original cost of the Products we may, but are not obligated to, obtain insurance to cover our interests and charge you a fee for such coverage (including a monthly administration fee and a profit to us). You can cancel the insurance coverage fee at any time by delivering the required proof of insurance.

12. TAXES AND CERTAIN FEES RELATING TO THE AGREEMENT OF THE PRODUCTS. You agree and understand that the amounts we are charging you to rent the Products do NOT cover taxes, governmental fees and similar types of costs. Accordingly, you agree to pay us upon demand for all taxes (including but not limited to sales, property, use and other taxes), administrative costs and other charges and fees relating to this Agreement or to the use or ownership of the Products. We may adjust this Agreement and the monthly (or other periodic) Payment amount to finance for you any taxes due at Agreement inception. We may bill you based on our estimate of the taxes or based on actual assessments we receive. We may charge you an annual property tax administration fee up to \$25. If we gave you a \$1.00 purchase option, we may require you to file all personal property tax returns.

13. TITLE TO THE PRODUCTS. You agree that the Products are and will remain throughout the term of the Agreement solely our property. We will have title to the Products throughout the term, and this is a "true lease." You hereby grant us a first priority security interest in the Products and you authorize us and our agents to file Uniform Commercial Code Financing Statements recording such security interest (in case this is later determined not to be a "true lease").

14. YOUR REPRESENTATIONS TO US. The person signing this Agreement on behalf of the customer hereby represents and warrants to PEAC that: This Agreement has been authorized by any and all action required of the corporation, partnership, limited liability company or other form of business (whichever applies in your case), and no consent of any other person or entity is necessary; the Customer entity has complete power to enter into this Agreement, and the person signing on behalf of the Customer has been authorized to do so; the Agreement is a legal, valid and binding obligation of the Customer entity, and enforceable against the Customer in accordance with its terms; all factual statements made in this Agreement and all other information supplied to us by the Customer entity or your representatives, is accurate and complete in all material respects. All prior conversations, agreements and representations relating to this Agreement or the Products are integrated herein. You will promptly execute and deliver to us such further documents and take such further action as we may request in order to carry out more effectively the intent and purpose of this Agreement.

15. DEFAULT DEFINED. You will be in default under this Agreement if any of the following events occur: (a) you fail to make any rental Payment or pay any other amount due under this Agreement by its due date; (b) you fail to comply with any other term or condition of this Agreement or any other agreement between us, or fail to perform any obligation imposed upon you relating to this Agreement or any such other agreement; (c) you become deceased (if the Customer entity under this Agreement is one or more natural persons), go out of business, admit your inability to pay your debts as they fall due, become

insolvent, make an assignment for the benefit of your creditors, file (or have filed against you) a petition in bankruptcy, a trustee or receiver of your business assets is appointed, or you sell all or substantially all of such assets; (d) you allow a controlling interest in the Customer (you) to be sold, transferred, or assigned to any person(s) or entity(ies) other than those who hold a controlling interest as of the date hereof whether by merger, sale or otherwise; (e) you enter into any merger or reorganization in which the Customer is not the surviving entity; or (f) you allow a Blocked Person to have ownership interest in or control of Customer. "Blocked Person" means any person or entity that is now or at any time (A) on a list of Specially Designated Nationals issued by the Office of Foreign Assets Control ("OFAC") of the United States Department of the Treasury or any sectoral sanctions identification list, or (B) whose property or interests in property are blocked by OFAC or who is subject to sanctions imposed by law, including any executive order of any branch or department of the United States government or (C) otherwise designated by the United States or any regulator having jurisdiction or regulatory oversight over PEAC, to be a person with whom PEAC is not permitted to extend credit to or with regard to whom, a Customer relationship may result in penalties against PEAC or limitations on a lessor's ability to enforce a transaction.

16. OUR REMEDIES UPON DEFAULT. In the event you default under this Agreement, as defined above, we will have the right to take ANY OR ALL of the following actions, in addition to any and all other remedies that may be available to us under law: **(a)** terminate the Agreement without prior notice or warning to you; **(b)** directly debit, via the Automated Clearing House (ACH) system, any Payment(s) due or amounts owed to us from any bank account(s) we have on file for you or that you may provide us with from time to time and, in doing so, you agree to be bound by NACHA Operating Rules; **(c)** file a lawsuit against you to collect PEAC's Loss. "PEAC's Loss" means the sum of (1) all past due rent Payments then due plus (2) all rent Payments that will become due in the future during the unexpired term discounted from the dates the respective rent Payments would be due at a discounted rate of 3% per annum, plus (3) the "residual value" of the Products as determined by us in our sole but reasonable judgment, plus (4) all other fees, charges or amounts that are then due. You agree to pay all of our reasonable legal costs, including but not limited to reasonable attorney's fees, and/or reasonable overhead for employee time spent on preparing for suit or attempting to collect Payments; and/or **(d)** repossess or disable the Products or apply to a court for an order allowing repossession. In this event, you agree that, after the Products are repossessed or disabled, you will have no further rights in the Products, and you agree we may resell, re-lease or otherwise remarket the Products without notice to you. You agree (and you waive any rights that may provide to the contrary) that we will NOT be required to disable, repossess, resell, re-lease or otherwise remarket the Products at any time, and that our failure to do so will not affect our other rights of collection and other rights under this Agreement or under law. No delay or omission on our part in exercising any rights hereunder shall operate as a waiver of any of our rights and a waiver on any one occasion shall not be construed as a bar to or waiver of any right or remedy on any future occasion. No waiver or consent shall be binding upon us unless it is in writing and signed by us.

17. PERSONAL JURISDICTION OVER YOU IN PENNSYLVANIA, PLACE FOR ANY LAWSUIT. You hereby acknowledge that this Agreement was accepted by us in Pennsylvania, where we maintain an office, and it did not take effect until we received the executed legal documents in our Pennsylvania office. Accordingly, **YOU AGREE THAT THIS AGREEMENT SHALL BE GOVERNED BY THE LAWS OF THE COMMONWEALTH OF PENNSYLVANIA.** YOU AGREE THAT ANY SUIT RELATING TO THIS AGREEMENT SHALL BE BROUGHT IN A STATE OR FEDERAL COURT IN PENNSYLVANIA, AND YOU IRREVOCABLY CONSENT AND SUBMIT TO THE JURISDICTION OF SUCH COURTS, AND WAIVE ANY CLAIM THAT ANY SUCH COURT IS AN INCONVENIENT OR IMPROPER FORUM. EACH PARTY WAIVES ANY RIGHT TO A JURY TRIAL. Any action by you against us must be commenced within one year after the cause of action arises or be forever barred. We and you have agreed that a scanned, facsimile or electronic copy of this Agreement and of the signatures of both parties shall be as valid, authentic and legally binding as an original version for all purposes and shall be admissible in court as final and conclusive evidence of this transaction and the execution of the Agreement. Our copy of this Agreement will be deemed chattel paper and evidence your monetary obligation to us. Any written notice hereunder to Customer or PEAC shall be deemed to have been given when delivered personally or deposited with a recognized overnight courier service or in the United States mail, postage prepaid, addressed to recipient at its address set forth on the first page of this Agreement or at such other address as may be last known to the sender.

18. TAX BENEFITS BELONG TO PEAC. The following applies to this Agreement UNLESS, at the commencement of this Agreement, we execute and deliver to you a document signed by an executive officer of PEAC giving you the option at the end of the Agreement term to purchase the Products for one dollar (\$1.00): For all state, federal and local tax purposes, we (or our successors and assigns) are the sole owner of the Products and we are entitled to all tax benefits relating to the Products, including but not limited to tax credits, depreciation and deductions. You agree not to do anything that is inconsistent with our ownership of the Products. You agree not to claim to be the owner of the Products on any tax returns or in any other document or for any other purpose. If you do anything or file anything that causes us to lose any such tax benefit contemplated above, or if we suffer any harm, damage, cost, loss, liability (for example, if interest or tax penalties are imposed against us), or if any suit or proceeding is brought against us, arising out of your breach of any of the agreements you have made in this section, you agree to hold us harmless, defend us and indemnify (reimburse or pay) us with respect to the amount of such lost benefits or other damage, loss, cost (including reasonable attorneys fees) or liability. This duty to indemnify us shall survive the termination of this Agreement.

19. OTHER INDEMNIFICATION. You understand that we have no control over your use of the Products and for the amount of rent we are charging we cannot agree to accept any financial, liability or other risks relating to the use or ownership of the Products. Accordingly, you agree to hold us harmless, indemnify (pay or reimburse) and defend us against all claims, liabilities, losses, suits, proceedings, damages, costs (including reasonable legal fees) relating to this Agreement or to the use or ownership of the Products, including but not limited to claims for death or injury to persons and claims for property damage. This duty to indemnify shall survive the termination of this Agreement.

20. RETURN OF THE PRODUCTS; RENEWAL. You may purchase all of the Products for the Products Purchase Option amount above. Unless your Products Purchase Option is \$1.00, you will give us written notice by certified mail between 60 and 90 days before the expiration of the initial Agreement term (or any renewal term) of your intention to return the Products or purchase the Products. After you have (i) paid all amounts owing under the Agreement and (ii) given us the proper and timely notice, then at the end of the Agreement Term, you shall return the Products pursuant to the instructions we provide to you. You agree to reimburse us for our costs to refurbish returned Products for damage beyond normal wear and tear. You are solely responsible for removing all data/images stored on the Products prior to its return. If you fail to notify us as provided herein, this Agreement will extend on a month to month basis, until you have given at least 60 days written notice of your intention to return or purchase the Products.

21. FISCAL FUNDING. You warrant that you have funds available to pay all Payments payable under this Agreement until the end of your current appropriation period. If your legislative body or other funding authority does not appropriate funds for the Payments for any subsequent appropriation period and you do not otherwise have funds available to lawfully pay the Payments (A "Non-Appropriation Event") you may, subject to the conditions herein and upon prior written notice to us (the "Non-Appropriation Notice"), effective 60 days after our receipt of such notice, terminate the Agreement and be released of its obligations to make all Payments due to us after the Non-Appropriation Event date. As a condition for exercising your rights under this Section you shall provide to us: (a) a certification of a responsible official that a Non-Appropriation Event has occurred, (b) deliver to us an opinion of your counsel addressed to us verifying that the Non-Appropriation Event as set forth in the Non-Appropriation Notice has occurred, (c) return the Products subject to this Agreement on or before the Non-Appropriation Event date to a location designated by us, in the condition required by, and in accordance with the return provisions of, this Agreement and at your expense, and (d) pay us all sums due and outstanding to us under the Agreement up to the Non-Appropriation Event date. In the event of any Non-Appropriation Event, we shall retain all sums paid by you, including any security deposit or advance rentals. This Section is not intended to permit you to terminate this Agreement at will, for convenience or for any other reason except non-appropriation.



Burtronics Business Systems

Guaranteed Maintenance Agreement

Customer Name City of Loma Linda		Bill To: Same		BBS Authorized Signature	
Address 25541 Barton Rd.		Address		Title	
City-State-Zip Loma Linda CA 92354		City-State-Zip		Date	
Name		Phone		BBS Assigned Rep: Soliz	
Title		Acct#			
Date		Contact Kyle MacGavin			
Authorized Signature		Contact Phone 909 799-2800			
Equipment	Refer to schedule A product		Lanier Wide Format /		
Serial / EQ	description		Epson Wide format		
	for MFP's and printers				
B/W Base	Includes		includes		
Allotted Copies/Prints	10,500		700 linear ft.		
Overage Rate	.013		.19		
Meter					
Color Base	includes		includes		
Allotted Copies/Prints	11,000		n/a		
Overage Rate	.075				
Meter					
Base Billing	Monthly	Quarterly	Annual		
Overage Billing	Monthly x	Quarterly x	Annual		
Contract Type: Platinum				Contract Start Date:	
Covered: Everything except staples & paper					
Not Covered: IT Services					
Thank you for your continued patronage with Burtronics Business Systems.					

All Terms and Conditions on the reverse side are a part of this Agreement

PO Box 11529 San Bernardino, CA 92423 | Service: (800) 523-0822 | Fax: (909) 571-5651 | www.burtronics.com

TERMS AND CONDITIONS

Burtronics Business Systems (hereinafter referred to as BBS) located in San Bernardino, CA and Payson, UT, by its acceptance hereof, agrees to furnish to the herein-named customer, who agrees to accept under the terms and conditions of this agreement, maintenance service on the Equipment listed herein.

- 1) **Term.** This Agreement Shall cover a **63 months** period beginning of the effective date listed on front and will be automatically renewed for successive one-year periods at the then current maintenance charge for the equipment covered by the Agreement until terminated by either party as provided herein. ***Contract is subject annual increases of up to 15%.***
- 2.) **MAINTENANCE SERVICE:** BBS agrees to provide to the Customer, during BBS normal business hours, the maintenance service necessary to keep the Equipment in, or restore the Equipment to, good working order in accordance with BBS policies then in effect. This maintenance service includes maintenance based upon the specific needs of individual Equipment, as determined by BBS, and unscheduled, on-call remedial maintenance. For each unscheduled service call requested by the Customer, BBS shall have reasonable time within which to respond.
- 3) **MAINTENANCE SERVICE COVERAGE AND EXCLUSIONS:** Coverages are **Silver** is Labor only. **Gold** is Parts and Labor no supplies. **Platinum** is everything except paper, masters and staples unless otherwise noted on contract. ****IT SERVICES ARE NOT INCLUDED ON ANY CONTRACT**** Maintenance service provided by BBS under this Agreement does not include: Repair of damage or an increase in the service time caused by failure of the Customer to provide continually, a suitable installation environment with all facilities prescribed by BBS, including, but not limited to failure to provide, or the failure of, adequate electrical power, air conditioning or humidity control. Repair of damage or increase in service time caused by: accident, disaster, which shall include but not be limited to fire, flood, water, wind, lightning; transportation; neglect; power transients; abuse or misuse; use of supplies not authorized by BBS; failure of the Customer to follow BBS published operating instructions; and the unauthorized repair or modification of the Equipment other than authorized representative of BBS. Repair or damage or increase in service time caused using the Equipment for purposes other than those for which designed. Electrical work external to the Equipment or maintenance of accessories, attachments or other devices not furnished by BBS.
- 4) **SERVICE WARRANTY AND LIMITATION OF LIABILITY:** BBS warrants to the Customer that the maintenance service provided herein will be performed in accordance industry practices, and material and parts furnished under this Agreement will be free of defects in material and workmanship at the time of installation. If any failure to meet the foregoing warranty appears and written notice thereof is provided to BBS within the term of the Agreement, BBS will correctly re-perform the services identified, or repair or replace the defective material or part provided. The foregoing service warranty constitutes the Customers sole and exclusive remedy. **THE FOREGOING WARRANTY IS IN LEIU OF ALL OTHER WARRANTIES AND BBS MAKES NO ADDITIONAL WARRANTY, EITHER EXPRESSES OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY WARRANTY OF MERCHANTABILITY OF FITNESS FOR A PARTICULAR PURPOSE. BBS SHALL NOT UNDER ANY CIRCUMSTANCES BE LIABLE FOR ANY SPECIAL, INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES OR ECONOMIC LOSS, INCLUDING, BUT NOT LIMITED TO, LOSS OR PROFITS, REVENUE OR LOSS OF EQUIPMENT USE, EVEN IF BBS HAS BEEN ADVISED OF SUCH DAMAGES OR LOSS, OR FOR ANY CLAIM AGAINST THE CUSTOMER BY ANY OTHER PARTY.**
- 5) **INVOICING AND RENEWALS:** Base amounts will be invoiced in advance and overages to be invoiced on terms agreed upon on front of this contract. All non PO contracts will automatically be renewed for another term unless written cancellation letter is received 30 days prior to term period.
- 6) **ACCESS:** Customer shall grant to BBS service personnel, full and free access to the Equipment to provide maintenance service and engineering changes thereon, subject only to the Customer's security regulations.
- 7) **EQUIPMENT TRANSFER:** Any transfer of the Equipment covered by this Agreement to a person other than the Customer listed herein, or to a location outside of BBS normal servicing area, will exclude such Equipment from the terms of this Agreement. Transfer of the Equipment to a different zone within BBS normal servicing area will result in an adjustment of charges to the applicable rate for the new zone.
- 8) **INDEMNIFICATION:** Except as otherwise provided in paragraph 3, BBS agrees to indemnify and hold the Customer harmless from and against any loss, cost, damage, claim, expense or liability as a result of injury to or death of any person or damage to any personal property of the Customer where such personal injury or damage arises out of or in connection with the sole negligence of BBS, or its employees in the performance of this Agreement, provided that BBS receives prompt written notice of such personal injury or damage, and provided further that BBS shall have the sole control of the defense of any such action and all negotiations for its settlement or compromise.
- 9) **ASSIGNMENT:** This Agreement shall be binding on an inure to the benefit of the parties to it and their respective heirs, legal representatives, successors and assigns. BBS reserves the right to delegate its duties hereunder to one or more independent contractors. This Agreement may not be assigned by the Customer without prior written approval of BBS and any attempted assignment is in violation of this provision shall be void.
- 10) **RECRUITMENT:** Burtronics Business Systems and the Customer agree that during the term of this agreement and for a period of one year thereafter, neither party will make any offer or solicitation or otherwise directly recruit the employees of the other without prior written consent of that party. A breach in this agreement will result in an employment fee equal to two years of recruited employees' annual earnings payable to BBS.
- 11) **WAIVER:** The waiver of any breach or default under this Agreement by eitherparty shall constitute a waiver only as to such particular breach of this Agreement can be discharged in whole or in part by a waiver or renunciation of a claim or right unless the waiver or renunciation is in writing and signed by an officer of the aggrieved party.
- 12) **ALL MODIFICATIONS TO BE IN WRITING:** No variation or modification of this Agreement, whether by the Customers purchase order or otherwise and waiver of any of the Agreements provisions or conditions shall be binding unless in writing and signed by duly authorized agents of BBS and the Customer.
- 13) **FORCE MAJEURE:** BBS shall not be responsible for failure to render service due to causes beyond its reasonable control.
- 14) **TERMINATION:** In the event that any sum of money is owed by Customer and is not paid when due and remains unpaid for more than thirty days or if the Customer defaults in the performance of any other obligation under this Agreement, BBS may terminate this Agreement by giving the Customer ten days written notice. Cancellation by BBS for the customer's failure to pay will not relieve the customer of their obligation to pay any monies owed plus interest. Any billing disputes must be submitted to BBS within thirty days from the date of invoice.
- 15) **ENTIRE AGREEMENT:** This Agreement supersedes and terminates any and all prior Agreements, if any, whether written or oral, and all communications between the parties with respect to the subject matter of the Agreement. The Customer agrees that it has not relied on any representation, warranty or provision not explicitly stated in this Agreement, and that this Agreement constitutes the final written expression of all terms of the Agreement and it is a complete and exclusive statement of those terms. These terms and conditions shall prevail notwithstanding any additional of different terms and conditions of any purchase order or other document submitted by the Customer in respect to the services to be provided hereunder. This agreement shall be governed under the laws of the State of California.

Customer Signature_____



City of Loma Linda

Regular City Council, Housing Authority, and Successor Agency Joint Meeting Staff Report

L. Consider Approving the Purchase of Software License Subscription from Noted Technology Solutions for Adobe Software for the Annual Amount of \$5,092.43 (Information Technology) [CC]

> RECOMMENDATION: Approve subscription as recommended in the staff report.

Meeting	Agenda Group
Tuesday, September 8, 2026, 7:00 PM	Consent Calendar Item: 2L.
To	From
City Council	Kyle MacGavin, Information Systems Manager
Via	
T Jarb Thaipejr, City Manager	

RECOMMENDATION:

It is recommended that the City Council:

1. Approve the Adobe software license subscription, including Acrobat, Photoshop, and Sign from Noted Technology Solutions, Inc., for \$5,092.43 per year; and
2. Authorize the City Manager to sign any related paperwork and approve renewals.

BACKGROUND:

The City uses Adobe software to support administrative, operational, and public-facing functions. Acrobat, Photoshop, and Sign provide essential capabilities for document creation and management, electronic signatures, and the development of graphics and other visual materials.

ANALYSIS:

The proposed licensing subscription will provide access to Adobe software necessary to support City operations and maintain efficient workflows across departments. Noted Technology Solutions, Inc. has provided a quote for the required licenses in the amount of \$5,092.43 annually.

The Adobe licenses are being procured through Carahsoft Technology Corp., an authorized Adobe reseller that provides software and technology products to public-sector agencies. Carahsoft obtains its pricing directly from Adobe and extends applicable government or public-sector pricing to its authorized reseller partners, including Noted Technology Solutions, Inc. The quoted amount reflects the applicable pricing provided through this reseller channel. Quotes were requested from four separate vendors, and Noted Technology Solutions was the most cost effective.

ENVIRONMENTAL IMPACT:

There is no environmental impact.

FINANCIAL IMPACT:

Funding for this service was included in the Fiscal Year 2026-27 Adopted Budget and allocated among departmental expenditure accounts city-wide under account no. 51550 (Software and Licenses). Approval of the proposed action will not result in any additional fiscal impact and no budget amendments is currently required.

Attachments

[Noted Technology Solutions \\$5092.43.pdf](#)



Noted Technology Solutions, Inc.

5630 Erskin Fish Way, Sacramento CA 95835
Phone (916) 692-5548 / Fax (916) 473-5784

QUOTE

Certified Small Business Supplier No 1788426
Reseller Permit No SR KH 102-258820

Number NTSQ24782-03

Date Aug 26, 2026

Sold To

Ci of Loma Linda
Adrian DeSousa
25541 Barton Road
Loma Linda, CA 92354

Phone (909) 799-2895
Fax

Ship To

Ci of Loma Linda
Adrian DeSousa
25541 Barton Road
Loma Linda, CA 92354

Phone (909) 799-2895
Fax

Sales Representative

Kati Croghan
(916) 692-5548 ext 105
kcroghan@notedtech.com
Please send PO to:
kcroghan@notedtech.com

Terms

Net 45 Days

Please include the ship to person's contact information on your PO.

Qty	Part Number	Description	Unit Price	Ext. Price
36	30002125CC09A12	Adobe Acrobat Pro for Enterprise, Subscription New ***Marketplace Enrollment Required w/ Purchase***	\$96.25	\$3,465.00
2	30002419CC09A12	Adobe Photoshop - Edition 4 for Enterprise, Subscription New ***Marketplace Enrollment Required w/ Purchase*** <i>I've quoted the two options for Sign. The first is the per user version and the second is the pooled version. Let me know if they want to schedule a demonstration on how they work!</i>	\$389.32	\$778.64
3	30004296CC09A12	Adobe Acrobat Sign Solutions for Enterprise, Subscription New, Annual, AWS, 1 User, Large Government Agencies ***Marketplace Enrollment Required w/ Purchase***	\$282.93	\$848.79
			SubTotal	\$5,092.43
			Sales Tax	\$0.00
			Total	\$5,092.43

Sales Tax estimated at 7.75%

Please Note: If the ship to address requires a different Sales Tax Rate we will make the adjustment when we receive the PO.

Pricing valid for 30 days unless stated otherwise above.

Please Note: Additional freight may be charged for multiple ship to locations.

Please Note: All freight damage must be reported within 24 hours of delivery.