CITY OF REDLANDS

CITY COUNCIL

A G E N D A

April 21, 2026

MARIO SAUCEDO
Mayor
District 3

MARC SHAW
Mayor Pro Tempore
District 4

PAUL BARICH
Council Member
District 5

EDDIE TEJEDA
Council Member
District 2

DENISE DAVIS
Council Member
District 1

JEANNE DONALDSON
City Clerk

PHILLIP DOOLITTLE
City Treasurer

CHARLES M. DUGGAN JR.
City Manager

YVETTE M. ABICH GARCIA
City Attorney

5:00 p.m. Open Public Meeting, Public Comment (Closed Session)
6:00 p.m. Open Session (Public Meeting)
* * *
City Council Chambers
Civic Center, 35 Cajon Street, Redlands, California

A G E N D A

The following information comprises the agenda for the regular meeting of the City Council of the City of Redlands at the times noted below in the City Council Chambers, Civic Center, 35 Cajon Street, Redlands, California, on:

Tuesday, April 21, 2026

To join via Zoom on a computer, laptop, or smart device
Please visit www.zoom.us, click on Join a Meeting
Enter the **Meeting ID 896 2789 8341,** then run the Zoom launcher
To join via Zoom with audio only (cell phone or landline)
Dial **1-877-853-5247**
Enter the **Meeting ID 896 2789 8341**

Should the City lose connectivity on Zoom, we will halt the meeting until it can be restored. To check on the status of remote connectivity in the event of an outage, go to the City's website at www.cityofredlands.org or to the City's Facebook page at @CityofRedlands or the Instagram page at @CityofRedlands_CityHall.

In the event the City cannot reestablish Zoom connectivity in a reasonable amount of time, the Mayor will adjourn the meeting to a future date.

PLEASE NOTE: Anyone desiring to speak on an agendized item at this meeting may do so during the consideration of that time. Due to time constraints and the number of persons who may wish to give oral testimony, public comments will be limited to three (3) minutes.

- **To provide comment while participating from Council Chambers:**
  - Although it is not required, speakers are encouraged to submit a "Speaker Sign Up Sheet" before the meeting is convened. Forms are available in the Office of the City Clerk or in Council Chambers.
  - After the meeting has convened, you may place the speaker form in the basket at the table along the north wall of the Chambers. Please do not disturb the City Clerk while the meeting is in progress.
- **To provide comment through Zoom (on a computer, laptop, or smart device)**
  - Click the "Raise Hand" button and the moderator will unmute you when it is your turn to speak
- **To provide comment via audio only (cell phone or landline)**
  - Dial *9 to "Raise Hand". The moderator will identify you by your area code and last 3 numbers of your telephone number when it is your turn to speak.

PLEASE SILENCE CELL PHONES, PAGERS AND OTHER ELECTRONIC COMMUNICATION DEVICES UPON ENTERING THE CHAMBERS

5:00 PM

A. Call City Council Meeting to Order

Remote Participation Disclosure

B. Public Comment

(Any person wishing to provide public comment on a closed session matter may do so at this time.)

C. Recess City Council Meeting to a Closed Session

1. Conference with legal counsel: Existing Litigation - Government Code §54956.9(d)(1)
(City Attorney Garcia)
One Case:

a. California Department of Housing and Community Development v. Shangri-la Industries, LLC, et al., Los Angeles Superior Court, Case No. 24STCV00629

2. Conference with real property negotiators - Government Code §54956.8
(Assistant City Manager Christopher Boatman)

Property: APN 0292-063-38-0000
Agency Negotiators: Charles M. Duggan, City Manager; Christopher Boatman, Assistant City Manager
Negotiating Party: Seth Davis; Managing Director, Arixa Capital
Under Negotiation: Price and Terms of payment for possible purchase of property.

D. Reconvene City Council Meeting at 6:00 p.m.

E. Invocation by Council Member Barich - Pledge of Allegiance

(In keeping with long-standing traditions of legislative invocations, this City Council meeting may include a brief invocation. Such invocations are not intended to proselytize or advance any one, or to disparage any other, faith or belief. Neither the City nor the City Council endorses any particular religious belief or form of invocation.)

F. Closed Session Report

(No reportable action taken in closed session unless otherwise announced by the City Attorney at this time.)

G. Presentations

1. Presentation of the Arbor Day Proclamation to Erik Reeves, FCS Field Services Superintendent
(Mayor Saucedo)

2. Presentation of the National Library Week Proclamation presented to Don McCue, Library Director, Dr. Rosa Gomez, Library Vice President, Les Kong, President Friends of the Library, Diane Shimota, Adult Literacy Coordinator, Ciara Lightner, Library Specialist, and Kristina Naftzger, Librarian
(Mayor Saucedo)

H. Public Comment - City Council

I. Consent Calendar

(The following routine items have been recommended for approval and will be acted upon simultaneously unless separate discussion and/or action is requested by a Councilmember or a member of the audience.)

1. Approval of minutes of the regular meeting of April 7, 2026
(City Clerk Donaldson)

2. Authorize issuance of a proclamation declaring April 24, 2026, as Arbor Day in the City of Redlands
(Mayor Saucedo)

3. Authorize issuance of a proclamation declaring the week of April 19-25, 2026, as National Library Week
(Mayor Saucedo)

4. Approve recommendations for appointments to the Human Relations Commission
(Mayor Saucedo, Mayor Pro Tem Shaw, and Council Member Barich)

5. Approve recommendations for appointments to the Citrus Preservation Commission
(Mayor Saucedo)

6. Adopt Resolution No. 8774 for a new water service connection to the City of Redlands water distribution system at 2789 Mill Creek Road (APN: 0302-152-06-0000) in the unincorporated community of Mentone and adopt Resolution No. 8775 relating to Pre-Annexation Agreement No. 26-01
(Development Services Director Reilly)

7. Receive and file the 2025 Annual Progress Reports for the General Plan and the 2021-2029 Housing Element
(Development Services Director Reilly)

8. Adopt Resolution No. 8777 Approving the City of Redlands' Participation in the National Opioids Six Remnant Defendants Settlement; Authorizing the City to Receive Direct Settlement Proceeds; and Authorizing the City Manager to Execute All Related Settlement Documents
(Fire Chief Sessler)

9. Approve the First Amendment to the Agreement with Alliant Insurance Services, Inc. as Broker of Record for Property and Casualty Insurance Services to extend the term for one additional year and increase the total compensation to an amount not to exceed to $133,514
(Assistant City Manager McConnell)

10. Adopt Resolution No. 8779 Temporarily Suspending Enforcement of Redlands Municipal Code Sections 5.04.390 and 5.04.420 for the Limited Purpose of Aligning Certain Business License Renewals with a Calendar-Year Renewal Cycle
(Management Services/ Finance Director Garcia)

11. Approve the Memorandum of Understanding for General Law and Traffic Enforcement Services for the Metrolink System within the City of Redlands
(Police Chief Tolber)

12. Approve the use of City resources and the request for in-kind support in the amount of $7,650.00 related to the Stand-Up-To-Stigma event hosted on May 17, 2026, by the Loma Linda University Behavioral Medicine Center; approve temporary street closures related to the event; and determine that the event is categorically exempt from environmental review pursuant to Section 15311(c) of the State's guidelines implementing the California Environmental Quality Act
(Facilities and Community Services Director Crocker)

13. Approve the request for in-kind support in the amount of $17,012.52 related to the 27th Annual Redlands Fire Fighter Car Show event hosted by the Professional Fire Fighters Association on May 24, 2026; approve temporary street closures along East State Street and Citrus Avenue; authorize the sale and consumption of alcoholic beverages at the event; and determine that the event is categorically exempt from environmental review pursuant to Section 15311(c) of the State's guidelines implementing the California Environmental Quality Act
(Facilities and Community Services Director Crocker)

J. Communications

1. Consideration of a Letter Supporting San Bernardino County Transportation Authority's decision to oppose Assembly Bill 1678 related to the Gold Line
(Mayor Saucedo)

2. Recognition of the City of Redlands Wastewater Treatment Plant as Plant of the Year by the Santa Ana River Basin Section of the California Water Environment Association
(Municipal Utilities and Engineering Director Heredia)

K. New Business

1. Consideration of the License Agreement with Redlands Historical Museum Association and determine that approval of the license agreement with the Redlands Historical Museum Association is exempt from environmental review pursuant to Section 15061(b)(3) of the State’s guidelines implementing the California Environmental Quality Act
(Assistant City Manager Boatman)

2. Consideration of Resolution No. 8735 Adopting the Arts and Culture Master Plan and determine that approval of the Resolution is exempt from environmental review pursuant to Section 15301 of the State's guidelines implementing the California Environmental Quality Act
(Facilities and Community Services Director Crocker)

3. Consideration of Resolution No. 8778 providing notice of intent to increase water and wastewater rates, direct staff to issue the required Proposition 218 notice establishing a public hearing date and location, and determine that consideration of the proposed rate increases are exempt from environmental review pursuant to Section 15061(b)(3) of the State's guidelines implementing the California Environmental Quality Act
(Municipal Utilities and Engineering Director Heredia)

4. Consideration of the sole source purchase of the Dispatch Console Radio upgrade to Command Central AXS in the amount of $370,436.22 and authorization of an additional appropriation in the same amount
(Police Chief Tolber)

5. Consideration of a Sole Source Purchase Order Modification with Ray Gaskin Service in the amount of $185,000, to a total amount not to exceed $385,000, for the procurement of original equipment manufacturer (OEM) parts for Solid Waste Division fleet vehicles
(Facilities and Community Services Director Crocker)

6. Consideration of the First Amendment to an agreement with Kalmikov Enterprises, Inc., dba Fire Apparatus Solutions, to increase total compensation by $93,600 to a total amount not to exceed $1,012,800; and a First Amendment to an agreement with Wastebuilt Environmental Solutions, LLC., to increase total compensation by $390,000 to an amount not to exceed $990,000, for fleet maintenance, parts and repairs
(Facilities and Community Services Director Crocker)

7. Consideration of a Cooperative Purchase of two Ford F-750 flatbed trucks from PB Loader Corporation for an amount not to exceed $368,361.98
(Facilities and Community Services Director Crocker)

8. Consideration of Resolution No. 8780 amending and restating Resolution No. 8220 to revise the City's In-Kind Support Policy for Special Events and determine that adopting Resolution No. 8780 is exempt from environmental review pursuant to Section 15061(b)(3) of the State CEQA Guidelines
(Assistant City Manager Boatman)

L. Individual Council Member Announcements and/or Reports on Activities

(No collective discussion or action.)

M. Adjournment

The next regular meeting of the City Council will be held on May 5, 2026.

If you challenge any proposed development entitlement listed on this agenda in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City Council at or prior to this public meeting.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Goutam Dobey, of the Municipal Utilities and Engineering Department at (909) 798-7584 ext 2. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

(28 CFR 35.102-35.104 ADA Title II)

Any writings or documents distributed to a majority of the City Council regarding an open session agenda item less than 72 hours before this meeting are available for public inspection at the City Clerk's Office or at the dais of the City Clerk once the open session begins.

Staff reports or other written documentation relating to items referred to on the agenda are available at the A. K. Smiley Public Library, 125 West Vine Street, Redlands, California, and on the City's Website referenced below.

Regular meetings are televised live on Redlands TV Channel 3 (Spectrum) and Channel 35 (Frontier) and re-broadcast at 7:00 P.M. The following Wednesday, Friday and Sunday; and at 9:00 A.M. Thursday, Saturday, and Monday. Meetings are also streamed live and archived for later viewing on demand on the City's website at www.cityofredlands.org. Agendas, staff reports and minutes of the City Council of the City of Redlands are available online at: www.cityofredlands.org

Date Posted: April 17, 2026

City Council **AGENDA ITEM NO. I1.**

DATE: April 21, 2026

TO: Honorable Mayor and City Council Members

SUBJECT: Approval of minutes of the regular meeting of April 7, 2026 (City Clerk Donaldson)

MOTION:

I move to approve the regular meeting minutes of April 7, 2026.

Attachments

City Council-04-07-2026-minutesDraft.pdf

MINUTES

Regular meeting of the City Council of the City of Redlands held in the Council Chambers, Civic Center, 35 Cajon Street, on Tuesday, April 7, 2026 at 5:00 P.M.

Present:	Mario Saucedo, Mayor Marc Shaw, Mayor Pro Tempore Paul Barich, Council Member Eddie Tejeda, Council Member Denise Davis, Council Member
Staff:	Charles M. Duggan, Jr., City Manager; Yvette M. Abich Garcia, City Attorney; Jeanne Donaldson, City Clerk; Janice McConnell, Assistant City Manager; Carl Baker, Public Information Officer; Danielle Garcia, Management Services/Finance Director; Rich Sessler, Fire Chief; Rachel Tolber, Police Chief; Tabitha Crocker, Facilities and Community Services Director; Robert Meteau, HR/Risk Management Director; Sean Reilly, Development Services Director; Monica Heredia,Municipal Utilities and Engineering Director

A. Call City Council Meeting to Order

Mayor Saucedo called the meeting to order and explained that comments could be presented in-person, via Zoom, via cell phone or landline. He offered the public an opportunity to provide comment on any item on the agenda for the closed session.

B. Public Comment

Bargaining Unit Negotiations - Teamster's Business Agent Andrew Coleman emphasized the importance of the City Council engaging in good faith negotiations to establish a cooperative negotiation process. He added that failure to do so can undermine trust and the Teamsters' intention is to resolve conflict, not create it.

MUED Organizational Structure - Stephen Rogers requested the City establish the proper organizational structure under the City Engineer position, citing the Memorandum of Understanding (MOU) should be reverted back to post-2016 MOU language requiring the City Engineer position to be held concurrently by the MUED Department Head. In his opinion, the current practice has elevated unqualified staff.

C. Recess City Council Meeting to a Closed Session

1. Conference with labor negotiator - Government Code §54957.6

D. Reconvene City Council Meeting at 6:00 p.m.

The meeting reconvened at 6:04 P.M.

E. Invocation by Council Member Davis - Pledge of Allegiance by eAcademy Elementary School

Council Member Davis offered the Invocation and conducted the Pledge of Allegiance to the American flag.

F. Closed Session Report

City Attorney Garcia announced that no reportable action was taken during the closed session.

G. Presentations

1. Redlands Pet Adoption

Animal Services Supervisor Joe Alcarez and Animal Control Officer Lauren Daniels showed off "Bautista", a five-year-old male Akita mix, who is available for adoption, along with forty-seven other dogs and one cat at the Redlands Animal Shelter. Mr. Alcarez provided the Shelter statistics for March 2026, which included 18 adopted dogs, 8 adopted cats, and 7 dogs returned to their owner.

2. Presentation of the Dolores Huerta Day Proclamation

Mayor Saucedo honored Dolores Huerta and read from the Proclamation declaring April 10, 2026 as Dolores Huerta Day.

3. Presentation of the National Crime Victims' Rights Week Proclamation presented to Rose Madsen, Families & Friends of Murder Victims

Mayor Saucedo presented the National Crime Victims' Rights Week Proclamation to Gail Howard.

4. Presentation of the Earth Day Proclamation, presented to Linda Hamilton, Executive Director of ANCA, and Christy Cooper, Owner of Feel Good Market

Mayor Saucedo presented the Earth Day Proclamation to Linda Hamilton, Executive Director of ANCA.

5. Presentation of the National Autism Acceptance Month Proclamation presented to Val Noble, CEO of Unite 2 Live With Autism

Mayor Saucedo presented the Proclamation.

6. Presentation of the Child Abuse Prevention Month Proclamation presented to Jeany Glasgow, Director of Children and Family Services

Mayor Saucedo presented the Child Abuse Prevention Month Proclamation to Juan Solis, Father Involvement Coordinator of Children's Network.

7. Presentation of the National Donate Life Month Proclamation presented to Kat Mantz, OneLegacy Ambassador

Mayor Saucedo presented the Proclamation.

Welcome

City Manager Duggan introduced Monica Heredia as the new Municipal Utilities and Engineering Director. She is a licensed Professional Engineer in California and brings extensive experience in public works and engineering. Additionally, Mr. Duggan extended a warm welcome to Sean Reilly, who has been appointed as the new Director of Development Services. Sean has been a dedicated member of the Redlands team since 2014 and most recently served as Principal Planner. The City is fortunate to have both of these skilled and talented individuals.

H. Public Comment - City Council

Bargaining Unit Negotiations - Teamster's Business Agent Andrew Coleman reiterated the importance of the City Council engaging in good faith discussions to establish a cooperative negotiation process, with the aim to achieve mutually beneficial outcomes for all parties.

Signs - Dennis Bell pointed out that numerous signs scattered throughout town are advertising the Bicycle Classic and Earth Day, however, they have been placed in the public right-of-way, which is in violation of the Municipal Code.

High Five for City Staff - Jonathan Shidler complimented City staff, stating that the city team has consistently demonstrated exceptional professionalism and a positive attitude in fulfilling their daily duties. He hoped the rain would pause this weekend to ensure the success of the Bicycle Classic.

Wild Burro Attacks - Dorre Yamashiro thanked Mayor Saucedo and Council Member Barich for taking the time to attend the town hall meeting related to the recent burro attacks. She requested the City facilitate a joint task force between all the jurisdictions with wild burros to work together to increase overall safety and to catch the dangerous perpetrator. Furthermore, she asked the City to support Donkeyland in a meaningful way. The reward to catch the perpetrator is now at $99,000.

Technical Difficulties - Bruce Laycook pointed out that the City now has a new website and new agenda management platform. However, he mentioned encountering difficulties while navigating these systems. He noted there was room for improvement, and in his opinion, the systems were not designed intuitively.

Open Government - Stephen Rogers highlighted significant changes that have occurred due to "at will" employment. He saw this as problematic for engineering staff who have a critical responsibility to safeguard public health and safety. He was pleased to hear the Municipal Utilities and Engineering Director Monica Heredia, is a licensed Professional Engineer in California.

I. Consent Calendar

1. Approve minutes of the regular meeting of March 17, 2026

    On motion of Council Member Eddie Tejeda, seconded by Council Member Denise Davis, the City Council unanimously approved, by roll call vote, the minutes of the regular meeting of March 17, 2026.

    Vote: 5-0 Passed

2. Authorize issuance of a proclamation declaring April 10, 2026, as Dolores Huerta Day

    On motion of Council Member Eddie Tejeda, seconded by Council Member Denise Davis, the City Council unanimously authorized, by roll call vote, the issuance of a proclamation declaring April 10, 2026, as Dolores Huerta Day.

    Vote: 5-0 Passed

3. Authorize issuance of a proclamation declaring the week of April 19-25, 2026 National Crime Victims' Rights Week

    On motion of Council Member Eddie Tejeda, seconded by Council Member Denise Davis, the City Council unanimously approved, by roll call vote, the issuance of a proclamation declaring the week of April 19-25, 2026 National Crime Victims' Rights Week.

    Vote: 5-0 Passed

4. Authorize issuance of a proclamation declaring April 22, 2026 as Earth Day

    On motion of Council Member Eddie Tejeda, seconded by Council Member Denise Davis, the City Council unanimously approved, by roll call vote, the issuance of a proclamation declaring April 22, 2026 as Earth Day.

    Vote: 5-0 Passed

5. Authorize issuance of a proclamation declaring the month of April 2026 National Autism Acceptance Month

    On motion of Council Member Eddie Tejeda, seconded by Council Member Denise Davis, the City Council unanimously approved, by roll call vote, the issuance of a proclamation declaring the month of April 2026 National

Autism Acceptance Month.

Vote: 5-0 Passed

6. Authorize issuance of a proclamation declaring the month of April 2026 as Child Abuse Prevention Month

On motion of Council Member Eddie Tejeda, seconded by Council Member Denise Davis, the City Council unanimously approved, by roll call vote, the issuance of a proclamation declaring the month of April 2026 as Child Abuse Prevention Month.

Vote: 5-0 Passed

7. Authorize issuance of a proclamation declaring the month of April 2026 National Donate Life Month

On motion of Council Member Eddie Tejeda, seconded by Council Member Denise Davis, the City Council unanimously approved, by roll call vote, the issuance of a proclamation declaring the month of April 2026 National Donate Life Month.

Vote: 5-0 Passed

8. Direct Staff to Review the City of Redlands Conflict of Interest Code

On motion of Council Member Eddie Tejeda, seconded by Council Member Denise Davis, the City Council unanimously directed staff, by roll call vote, to review the City of Redlands Conflict of Interest Code, in accordance with Section 87306.5 of the California Government Code.

Vote: 5-0 Passed

9. Approve the three-year Professional Services Agreement with Policy Confluence, Inc. for the Annual Benchmark Community Survey for an amount not to exceed $73,650

On motion of Council Member Eddie Tejeda, seconded by Council Member Denise Davis, the City Council unanimously approved, by roll call vote, a three-year Professional Services Agreement with Policy Confluence, Inc., for the Annual Community Benchmark Survey for an amount not to exceed $73,650.

Vote: 5-0 Passed

10. Approve the agreement between the City of Redlands and Church of Religious Science of Redlands in replacement of Steps 4 Life Community Services for transitional housing services in an amount not to exceed $30,000

On motion of Council Member Eddie Tejeda, seconded by Council Member Denise Davis, the City Council unanimously approved, by roll call vote, the agreement between the City of Redlands and Church of Religious Science of Redlands as a replacement for Steps 4 Life Community Services for transitional housing services in an amount not to exceed $30,000, utilizing previously obligated American Rescue Plan Act (ARPA) State and Local Fiscal Recovery Funds (SLFRF), under the City's authorized "Services for Unhoused Persons" ARPA program.

Vote: 5-0 Passed

11. Approve the Professional Services Agreement with Architectural Resources Group, Inc. for preparation of a citywide Historical Reconnaissance Survey and subsequent Intensive-Level Historic Resource Surveys in an amount not to exceed $166,050.00; and determination that approval of the agreement is exempt from environmental review pursuant to Section 15061(b)(3) of the State's guidelines implementing the California Environmental Quality Act

On motion of Council Member Tejeda, seconded by Council Member Denise Davis, the City Council unanimously approved, by roll call vote, the Professional Services Agreement between the City of Redlands and Architectural Resources Group; and determined that the Agreement is exempt from the California Environmental Quality Act (CEQA) in accordance with Section 15061(b)(3) of the States CEQA Guidelines.

Vote: 5-0 Passed

12. Adopt Ordinance No. 3001 amending Title 18 (Zoning Regulations) of the Redlands Municipal Code by revising the zoning map (Zone Change No. 482) to change the zoning designation of 8.5 gross acres located on the north side of west Lugonia Avenue, east of Tennessee Street (APN: 0167-171-16-0000, 0167-171-11-0000, and 0167-171-12-0000) to General Commercial (C-3) District

On motion of Council Member Eddie Tejeda, seconded by Council Member Denise Davis, the City Council unanimously adopted, by roll call vote, Ordinance No. 3001, amending Title 18 (Zoning Regulations) of the Redlands Municipal Code by revising the zoning map (Zone Change No. 482).

Vote: 5-0 Passed

J. Public Hearings

1. Consideration of a request to approve: Amendment No. 8 to Concept Plan 1 and Planned Development No. 6 for a 983,000-square-foot, multistory medical center expansion project (general hospital and medical offices); certification of the Final Environmental Impact Report (EIR) prepared for the project; and adoption of CEQA Findings, a Statement of Overriding Considerations, and Mitigation Monitoring & Reporting Program. The project site is located at 1301 California Street (APN: 0167-441-07-0000). Proposed Use: Hospital and Medical Offices. Applicant: Kaiser Foundation Hospitals

Mayor Saucedo declared the meeting open as a public hearing and called on Senior Planner Kevin Beery, who presented the request representing the master entitlement for a phased, multi-story expansion of the health care facility in accordance with the Concept Plan No. 1 zoning framework. The proposed actions include a text amendment to Concept Plan No. 1 to clarify the entitlement procedures for Development Plan review and approval (consistent with the East Valley Corridor Specific Plan); and approval of a Development Plan (Planned Development No. 6), which would establish a comprehensive site plan and infrastructure program governing the future phased development of the medical center. Approval would authorize site development over four phases. The subject property encompasses approximately 36.5 acres located at 1301 California Street within the East Valley Corridor Specific Plan area and is partially developed with a medical office building. On February 24, 2026, the Planning Commission held a noticed public hearing and, following deliberation, unanimously recommended that the City Council certify and adopt the Environmental Impact Report (EIR) for the project, approve the Amendment to Concept Plan No. 1, and approve Planned Development No. 6.

Representing the Applicant, Deborah Wong announced this project has been in the planning phase for several years and she was delighted to see this come to fruition. Council Members raised questions related to timing of the project's completion and Fire Chief Sessler confirmed that the Fire Department possessed the necessary capabilities to access and safeguard the seven-story hospital building in the event of a fire.

As public comment, Evan Sanford, Executive Director of the Redlands Chamber of Commerce, identified their full support of the project which, in their opinion, represented a thoughtful, long-term investment in healthcare infrastructure that will benefit Redlands residents and the surrounding region for decades to come. Bruce Laycook expressed his support of the project, as well, but he did wonder if a stop light should be added at the ambulance access point on Lugonia Avenue. Traffic Engineer Paul Herrmann, of Fehr & Peers, explained that a traffic signal will be installed on California Street at the primary entrance to the site. However, according to the traffic study, there is no requirement for a signal on Lugonia. One written comment was received from the Redlands Chamber of Commerce, indicating their full support of the project.

With no further comments, Mayor Saucedo closed the public hearing. Development Services Director Sean Reilly clarified that a full EIR was prepared for this project. Council Member Davis added that the Inland Empire is recognized as one of the most medically under-served area in California and the nation. Mayor Saucedo acknowledged the Planning Commission for their thorough review and recommendation.

On motion of Council Member Paul Barich, seconded by Council Member Eddie Tejeda, the City Council unanimously adopted, by roll call vote, Resolution No. 8763 to certify the Final Program Environmental Impact Report and adopted associated Findings of Fact, a Mitigation Monitoring and Reporting Program, and a Statement of Overriding Considerations; adopted Resolution No. 8764 to approve Amendment No. 8 to Concept Plan No. 1; and approved Resolution No. 8765 to approve Planned Development No. 6.

Vote: 5-0 Passed

K. New Business

1. Consideration of Resolution No. 8766 authorizing the City's participation the San Bernardino Regional Housing Trust Fund Joint Powers Agreement (JPA)

Homeless Solutions Manager David Rabindranath summarized Resolution No. 8766 authorizing the City's participation in the Joint Powers Authority (JPA) for establishing the San Bernardino Regional Housing Trust (SBRHT). This initiative aims to address housing challenges in California by focusing on affordable housing production, preservation, and rehabilitation. The San Bernardino Council of Governments has tasked the San Bernardino County Transit Authority (SBCTA) with leading the Trust. SBCTA is responsible for regional planning and transportation for over 2.1 million residents in San Bernardino County. The SBRHT Strategic Plan outlines the housing needs and potential funding sources, recommending a housing trust structured as a JPA with local jurisdictions. The Trust's goal is to provide a regional approach to housing needs, focusing on raising and leveraging funds for affordable housing creation. As public comment, Bruce Laycook said this was a great idea, and he fully supported the Council's efforts to explore strategies for generating the maximum number of affordable housing units while minimizing costs.

On motion of Council Member Paul Barich, seconded by Council Member Denise Davis, the City Council unanimously adopted, by roll call vote, Resolution No. 8766 authorizing the City’s participation in the JPA for the establishment of the San Bernardino Regional Housing Trust (SBRHT).

Vote: 5-0 Passed

2. Consideration of Resolution No. 8768 approving Agreements for the Redlands Police Department Safety Hall Project (Phase 1) for a total amount not to exceed $3,494,000; an additional appropriation in the amount of $3,494,000 to the Safety/City Hall Replacement Fund; and determine that approval is exempt from environmental review pursuant to Section 15061(b)(3) of the State's guidelines implementing the California Environmental Quality Act

Facilities and Community Services Management Analyst Tricia Munoz noted that the City is progressing with the Redlands Police Department Safety Hall Project (Phase 1). The project is located at 1625 W. Redlands Blvd. and was acquired in 2022. In September 2023, contracts were awarded to Holt Architects, Inc. for design services and Tilden-Coil Constructors, Inc. for Master Construction Management Services. A Request for Bid was issued for demolition, abatement, and earthwork services, resulting in 14 bids for demolition and abatement and 12 for earthwork. Tilden-Coil and City staff evaluated the bids and recommended awarding Construction Agreements to Greenleaf Engineering for demolition and abatement and Doja, Inc. for earthwork, with a budget not exceeding $3,494,000, including a $230,000 contingency allowance.

As public comment, Antonis Christodoulou, Congressional Candidate for District 33, raised concerns about the availability of funding for law enforcement, while resources for students seemed lacking. Bruce Laycook questioned the absence of a CEQA review for the abatement of such an old building. Assistant City Manager Boatman clarified that the results from soils testing did not indicate any issues that triggered further action.

On motion of Council Member Paul Barich, seconded by Mayor Pro Tem Marc Shaw, the City Council unanimously determined, by roll call vote, that approval of Resolution No. 8768 is exempt from environmental review pursuant to Section 15061(b)(3) of the State's guidelines implementing the California Environmental Quality Act; approved Resolution No. 8768; and approved an additional appropriation in the amount of $3,494,000.

Vote: 5-0 Passed

3. Consideration of a Professional Services Agreement with Geocon West, Inc., for Special Inspection Services for the City's new Police Department Safety Hall Facility; an additional appropriation in the amount of $764,000 from the General Fund Reserve for Future Facilities; and determination that approval of the agreement is exempt from the California Environmental Quality Act pursuant to Section 15061(b)(3) of the CEQA Guidelines

FCS Management Analyst Tricia Munoz reviewed the need for special inspection and materials testing services which are required to ensure the RPD Safety Hall project is constructed in full compliance with California Building Code standards and the approved structural and life-safety design documents. The facility includes essential services functions, secure areas, and structural components that require enhanced quality assurance, including concrete placement, reinforcing steel, welding, fireproofing, soils/compaction, and mechanical and electrical systems. She announced the groundbreaking event for the project is scheduled for April 21, 2026.

On motion of Mayor Pro Tem Shaw, seconded by Council Member Paul Barich, the City Council unanimously determined, by roll call vote, that approval of a Professional Services Agreement with Geocon West, Inc., for Special Inspection Services for the City's new Police Department Safety Hall Facility is exempt from the California Environmental Quality Act pursuant to Section 15061(b)(3) of the CEQA Guidelines; approved the Professional Services Agreement with Geocon West, Inc., for Special Inspection Services for the City's new Police Department Safety Hall Facility; and approved an additional appropriation in the amount of $764,000 from the General Fund Reserve for Future Facilities.

Vote: 5-0 Passed

4. Consideration of a First Amendment to the Agreement with Western A/V, for the provision of Council Chambers Audio-Video System to increase the total agreement from $533,315.95 to an amount not to exceed $581,838.37

Assistant City Manager Boatman introduced a First Amendment to the Agreement with Western A/V, for the provision of Council Chambers Audio-Video System to increase the total agreement from $533,315.95 to an amount not to exceed $581,838.37. Following completion and detailed review of the finalized construction and system integration plans, staff identified additional material quantities and system refinements necessary to ensure full functionality, compatibility with the agenda management system, and long-term operational reliability of the Chambers' technology infrastructure. As public comment, Bruce Laycook recommended the vendor provide detailed design schematics which will be essential to managing the system.

On motion of Mayor Pro Tem Marc Shaw, seconded by Council Member Denise Davis, the City Council unanimously approved, by roll call vote, the First Amendment to the Agreement with Western A/V for the provision of Council Chambers Audio-Video System to increase the total agreement amount from $533,315.95 to an amount not to exceed $581,838.37.

Vote: 5-0 Passed

5. Consideration of Approval of a Parking License Agreement with Town Square Development Group, LLC, for public parking at the Redlands Mall Property (Approximately $349,008 Annually)

Economic Development Coordinator Ross Wittman discussed a Parking License Agreement between the City and Town Square Development Group, LLC, regarding public parking at the Redlands Mall Property. Though the mall closed in 2010, its parking lot remains a crucial parking resource for Downtown Redlands. The new owners, Town Square, plan to begin demolition in early 2026 and are concerned about public access during redevelopment. The

City and Town Square understand the importance of maintaining parking access for businesses and visitors. The agreement allows the City to use 520 parking spaces on the property through April 7, 2029, ensuring continued public parking during redevelopment.

As public comment, Dennis Bell thought the City exhibited a lack of foresight when they sold the parking spaces to the former owner of the mall, and he remarked that it appears the City is now repurchasing those spaces. He questioned whether the City's priorities are aligned with the community's most pressing needs. Evan Sanford, Executive Director of the Redlands Chamber of Commerce, appreciated that the City has prioritized this parking license agreement and secured the necessary funding to effectively meet the parking requirements of the downtown community.

On motion of Mayor Pro Tem Marc Shaw, seconded by Council Member Paul Barich, the City Council unanimously approved, by roll call vote, the Parking License Agreement with Town Square Development Group, LLC, for the use of the Redlands Mall parking lot for public parking. (Approximately $349,008 Annually)

Vote: 5-0 Passed

6. Consideration of a First Amendment to the Professional Services Agreement with Eurofins Eaton Analytical, now Eurofins Drinking Water and Wastewater West, LLC to increase the compensation amount by $80,000 for the First Extended Term, increasing the total compensation to a not to exceed amount of $440,000, and authorize an additional appropriation in the amount of $40,000 from the Water Fund and $40,000 from the Wastewater Fund

Municipal Utilities and Engineering Director Heredia detailed a First Amendment to the Professional Services Agreement with Eurofins Eaton Analytical, now Eurofins Drinking Water and Wastewater West, LLC, to increase the compensation amount by $80,000 for the first extended term. During the first extended term of the Agreement, the allocated funds were fully expended due to increased monitoring requirements resulting from a shortage of experienced staff and intermittent failures of analytical instruments.

On motion of Council Member Paul Barich, seconded by Mayor Mario Saucedo, the City Council unanimously approved, by roll call vote, a First Amendment to the Professional Services Agreement with Eurofins Eaton Analytical, now Eurofins Drinking Water and Wastewater West, LLC, to increase the compensation amount by $80,000 for the first extended term, and authorized an additional appropriation in the amount of $40,000 from the Water Fund and $40,000 from the Wastewater Fund.

Vote: 5-0 Passed

7. Consideration of a Public Works Construction Contract with R&J Construction, LLC., for the Wastewater Treatment Plant (WWTP) Hillside Stabilization and Stairway Improvements Project for an amount not to exceed $449,236, and determination that the Project is categorically exempt from environmental review pursuant to Section 15304 of the State's guidelines implementing the California Environmental Quality Act

Municipal Utilities and Engineering Director Heredia reviewed a Public Works Construction Contract with R&J Construction, LLC., for the Wastewater Treatment Plant (WWTP) Hillside Stabilization and Stairway Improvements Project for an amount not to exceed $449,236. The proposed improvements consist of constructing retaining walls of varying heights, a v-ditch, v-drains, a u-ditch, grated inlets, a concrete block slough wall and a reinforced concrete stairway. Landscaping and irrigation improvements will also be incorporated to improve slope stability, control erosion, and integrate the improvements into the surrounding environment. This project will provide long-term slope stability, protect nearby infrastructure, and improve access for wastewater personnel. The improvements are consistent with industry standards and will reduce future maintenance while enhancing the overall functionality and aesthetics of the WWTP site.

On motion of Council Member Paul Barich, seconded by Mayor Pro Tem Shaw, the City Council unanimously determined, by roll call vote, that approval of a Public Works Construction Contract with R&J Construction, LLC., for the Wastewater Treatment Plant (WWTP) Hillside Stabilization and Stairway Improvements Project is categorically

exempt from environmental review pursuant to Section 15304 of the State's guidelines implementing the California Environmental Quality Act; approved the WWTP Hillside Stabilization and Stairway Improvements Project plans and specifications; and awarded a Public Works Construction Contract to R&J Construction, LLC., for an amount not-to-exceed $449,236.

Vote: 5-0 Passed

8. Consideration of the First Amendment to the Professional Services Agreement with Hicks & Hartwick, Inc. to increase the Extended Term compensation to $197,000, increasing the total compensation to a not to exceed amount of $297,000, and authorize an additional appropriation of $97,000 from the Streets General Fund

The Municipal Utilities and Engineering Director, Heredia, discussed an amendment to the Professional Services Agreement with Hicks & Hartwick, Inc. This amendment increases the compensation for the extended term to $197,000, making the total compensation not exceed $297,000. Hicks & Hartwick, Inc. has surpassed performance expectations, leading to additional tasks that were not initially planned. The amendment supports engineering design services for the 7th & 9th Street Parking Lot Project. These tasks are within the approved scope of the original Agreement, and no other terms or conditions are being revised.

On motion of Mayor Pro Tem Marc Shaw, seconded by Council Member Eddie Tejeda, the City Council unanimously approved, by roll call vote, the First Amendment to the Professional Services Agreement with Hicks & Hartwick, Inc.; and authorized an additional appropriation of $97,000 from the Streets General Fund.

Vote: 5-0 Passed

9. Consideration of approval of the sole source purchase of the Dispatch Console Radio upgrade to Command Central AXS in the amount of $370,436.22 and authorization of an additional appropriation in the same amount

Staff requested this item be pulled from the agenda. The matter will be rescheduled for Council's consideration on April 21, 2026.

10. Consideration of an intergovernmental purchase of networking equipment for the State Street City Hall building in the amount of $277,448 from GovConnection

Information Technology Manager Eric Owens explained the need for an intergovernmental purchase of networking equipment for the State Street City Hall building in the amount of $277,448 from GovConnection. As the City prepares to relocate staff and operations to the State Street City Hall building, new network infrastructure is required to support essential technology services. The proposed purchase includes network switches, wireless access points, uninterruptible power supplies (UPS), and patch cables. As public comment, Bruce Laycook said this was a technically complex proposal, and he recommended the City keep and maintain a detailed schematic design of the networking equipment.

On motion of Council Member Eddie Tejeda, seconded by Council Member Denise Davis, the City Council unanimously approved, by roll call vote, the purchase of network equipment for the State Street City Hall building from GovConnection in the amount of $277,448.

Vote: 5-0 Passed

L. Individual Council Member Announcements and/or Reports on Activities

1. Individual Council Member Report on Activities for March 2026 from Mayor Pro Tem Shaw

Mayor Saucedo was present at a ribbon cutting ceremony for a new business, "Sunrise", attended the Inland Empire Cal League of Cities in Yucaipa, the League of California Cities Policy Committee meeting, participated in the Common Vision Coalition's Walk n Roll Event, and spoke at a Vietnam Veteran dinner event. He also attended the Food Task Force Coalition meeting, the Liberty Lane ribbon cutting ceremony, the Chamber of Commerce Rise and Shine, the Community

Park Easter Sunrise Service on Vine Street, the SBCTA meeting where Congressman Pete Aguilar provided funding for the Redlands and Highland pedestrian connector, and met with representatives from Kaiser Permanente.

Mayor Pro Tem Shaw submitted his report of activities for the month of March 2026, as available online and attached to the staff report.

Council Member Barich attended the Liberty Lane ribbon cutting ceremony, a town hall meeting in Riverside regarding the wild burro attacks, and an Open House event welcoming Arivia's Animal House as a new veterinary clinic located at Brookside and San Mateo.

Council Member Tejeda met with one bargaining unit representative and with Police Chief Tolber and Fire Chief Sessler.

Council Member Davis hosted the March Youth Council at Fire Station No. 1, attended the Building a Generation 30th Anniversary celebration at the Burrage Mansion, and the event recognizing Omnitrans 50th Anniversary.

M. Adjournment

There being no further action required the meeting adjourned at 7:59 P.M. The next regular meeting of the City of Redlands City Council will be held on April 21, 2026.

City Council **AGENDA ITEM NO. I2.**

DATE: April 21, 2026

TO: Honorable Mayor and City Council Members

SUBJECT: Authorize issuance of a proclamation declaring April 24, 2026, as Arbor Day in the City of Redlands (Mayor Saucedo)

MOTION:

I move to authorize the issuance of a proclamation declaring April 24, 2026, as Arbor Day in the City of Redlands.

Attachments

Arbor Day Proclamation 2026.pdf

WHEREAS, in 1872 J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

WHEREAS, 2026 marks the 154th anniversary of the holiday which is now observed throughout the nation and the world; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and

WHEREAS, trees in Redlands increase property values, enhance the economic vitality of business areas, and beautify our community. Trees, wherever they are planted, are a source of joy and spiritual renewal; and

WHEREAS, the City of Redlands enjoys a rich heritage and dedication to the continued health and preservation of the City's urban forest;

NOW, THEREFORE, BE IT PROCLAIMED, that the City Council of the City of Redlands declares April 24, 2026, as ***Arbor Day*** and encourages all residents to support efforts to protect our trees and woodlands; and

BE IT FURTHER RESOLVED, that the City Council of the City of Redlands encourage all residents to plant trees to gladden the heart and promote the well-being of this and future generations.

IN WITNESS WHEREOF, we hereunto affix our signatures and Official Seal of the City of Redlands on this 21st day of April, 2026.

_____
Mario Saucedo, Mayor

Attest:

_____
Jeanne Donaldson, City Clerk

City Council **AGENDA ITEM NO. I3.**

DATE: April 21, 2026

TO: Honorable Mayor and City Council Members

SUBJECT: Authorize issuance of a proclamation declaring the week of April 19-25, 2026, as National Library Week (Mayor Saucedo)

MOTION:

If the City Council determines that staff's recommendation is appropriate, the following motion is provided:

I move to authorize issuance of a proclamation declaring the week of April 19-25, 2026 National Library Week.

Attachments

National Library Week 2026.pdf

PROCLAMATION

National Library Week

WHEREAS, libraries offer the opportunity for everyone to connect with others, learn new skills, and pursue their passions, no matter where they are on life's journey; and

WHEREAS, since 1898 A.K. Smiley Public Library has stood as the pride and glory of our town, offering resources and programs to enrich the minds of all who enjoy its offerings; and

WHEREAS, staff at AKSPL tirelessly dedicate themselves to providing guidance and access to a world of information, through books, periodicals, media and digital resources; and

WHEREAS, AKSPL serves as a vital hub for lifelong learning, helping foster a love of reading among patrons of all ages and offering access to an exceptional adult literacy program; and

WHEREAS, AKSPL embraces diversity and inclusivity, welcoming individuals from all walks of life and providing a safe and welcoming space for exploration and discovery; and

WHEREAS, AKSPL plays a pivotal role in promoting community engagement, serving as a place for individuals to enjoy a wide range of programming and to connect, collaborate, and exchange ideas; and

WHEREAS, AKSPL's Smiley Heritage Tours committee enables thousands of area fourth-graders each year to enjoy cultural bus tours of Redlands; and

WHEREAS, during National Library Week, we celebrate the invaluable contributions of libraries like A.K. Smiley to our society, recognizing their profound impact on education, culture, and the dissemination of information;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Redlands hereby declares the week, April 19-25, 2026, as National Library Week and encourages its residents to visit A.K. Smiley Public Library and celebrate the adventures and opportunities the library unlocks for us every day.

IN WITNESS WHEREOF, we hereunto affix our signatures and Official Seal of the City of Redlands on this 21st day of April 2026.

_____

Mario Saucedo, Mayor

Attest:

_____

Jeanne Donaldson, City Clerk

City Council **AGENDA ITEM NO. I4.**

DATE: April 21, 2026

TO: Honorable Mayor and City Council Members

SUBJECT: Approve recommendations for appointments to the Human Relations Commission (Mayor Saucedo)

MOTION:

If the City Council determines that staff's recommendation is appropriate, the following motions are provided:

1. I move to appoint Vanessa Annaguey Aranda to serve a four-year term on the Human Relations Commission for District 3 ending April 21, 2030.

2. I move to appoint Louisa Amis to serve a four-year term on the Human Relations Commission for District 4 ending April 21, 2030.

3. I move to appoint Erin Stepien to serve a four-year term on the Human Relations Commission for District 5 ending April 21, 2030.

RECOMMENDATION:

In accordance with the Redlands Municipal Code Section 2.66.020, nominations to this Commission for five (5) members shall each be selected from one (1) council district, and be appointed by the Council Member of that corresponding district. Two commission members appointed by the city council shall be from the sophomore or junior class of a Redlands high school or college student.

Recommendation:	**By:**
Vanessa Annaguey Aranda - District 3	Mayor Saucedo
Louisa Amis - District 4	Mayor Pro Tem Shaw
Erin Stepien - District 5	Council Member Barich

DISCUSSION:

Three vacant seats exist on the Human Relations Commission due to term expiration of Vanessa Annaguey Aranda, Roy George, and Julie Houston on April 19, 2026. Ordinance No. 2995 reduced membership from nine (9) members to seven (7) and reorganized five (5) of its members by district (one member per district) and two (2) student members adding a college student.

A public notice requesting interested residents from districts 3,4, and 5 to submit an application for the Human Relations Commission was issued on February 18, 2026. In addition, the public notice was concurrently aired on Redlands TV and posted at the community bulletin board at the A. K. Smiley Public Library. The local newspapers also received distribution of the public notice. The City received three applications from residents in district 3, one application from residents in district 4, and four applications from residents in district 5 who are interested in serving on this commission.

The Human Relations Commission consists of seven members as follows:

- Germaine Miles (D1)
- Kenneth Ford (D2)
- Vacant (D3)
- Vacant (D4)
- Vacant (D5)
- Emma Bernstein (student)
- Daniela Ramirez-Ponce (college student)

ALTERNATIVES:

The City Council may choose not to support the recommendations and direct staff to seek further applications for consideration.

SUBMITTED BY:
Janice McConnell, Assistant City Manager

REVIEWED BY:
Charles M. Duggan Jr., City Manager

PREPARED BY:
Amy Edwards, Sr. Administrative Assistant

Attachments

Human Relations Notice 2.18.26.pdf
Human Relations Applications - District 3_Redacted.pdf
Human Relations Application - District 4 _Redacted.pdf
Human Relations Applications - District 5_Redacted.pdf

City of
REDLANDS

Incorporated 1888
300 E. State Street, STE 690
Redlands, CA 92373
909-798-7510
www.ci.redlands.ca.us

PUBLIC NOTICE

NOTICE IS HEREBY GIVEN that the City Council of the City of Redlands encourages residents of the City of Redlands to apply for a position on the following commission:

HUMAN RELATIONS COMMISSION

The Human Relations Commission was established to foster peaceful relations among persons of different races and national origins. This commission serves in an advisory capacity to the City Council and to aid the City in achieving better human relations by providing assistance to all persons or groups in promoting good will and better relations among all people.

The Human Relations Commission meets quarterly on the second Monday of the month of March, June, September, and December at 6:30 p.m.

The Human Relations Commission consists of seven members. Five (5) members shall each be selected from one (1) council district, and be appointed by the Council Member of that corresponding district. Two (2) commission members appointed by the city council shall be from the sophomore or junior class of a Redlands high school or a college student.

We are currently accepting applications for **District 3, 4, & 5 Residents ONLY**. Residents in those districts that are interested in applying for the non-salaried position on this commission may request application forms from the City Clerk's Office, City Hall, 35 Cajon Street, Suite 4 or by phone at 798-7510 or from the City's website at www.cityofredlands.org

Deadline for filing applications is March 18, 2026.

Amy Edwards

Amy Edwards, Senior Administrative Assistant
Office of the City Manager
City of Redlands, California

2.18.26

Received by the City Manager's Office 3.3.26 - AE
Address Verified - Dist 3

CITY OF REDLANDS
COMMISSION APPLICATION FORM

(Please note that thisformisapublicrecordthatmaybesubjecttodisclosure upon request.)

COMMISSION\BOARD APPLIED FOR

Human Relations Commission

Name Jessica Mayuga-Allen

Address [redacted]

Telephone (Work) NA (Cell / Home) [redacted]

Email [redacted]

Occupation Data analyst

Reasons for desiring to serve – relevant experience and qualifications:

As a Redlands native, I have seen the city become more vibrant while remaining uniquely Redlands. I am eager to help the city promote good will among all my neighbors! Alongside my lived experience, I have completed masters-level coursework in diversity management. My involvements include serving on the Town & Gown board and have been on past inclusion committees at the University of Redlands, Seattle University, the University of Washington, and Esri. Thank you for your consideration!

Signature [signature] **Date** 03/03/2026

If appointed, please be advised that all City commissioners and committee/board members must complete mandatory harassment prevention training consistent with the requirements of Assembly Bill No. 1825.

(Resolution No. 7206 adopted July 26, 2012)

Two References: (Please do not include Councilmembers or City Staff)

(1) Caryl Forristall
U Redlands professor
Telephone [redacted]

(2) Tansu Philip
Local business owner
Telephone [redacted]

Return Application to: Office of the City Council, C/O Office of the City Manager
300 E. State Street, Suite 690, Redlands, CA 92373
OR by email to RedlandsOCM@cityofredlands.org

You will be notified of appointments by the City Council. Your application will be retained for one year. PLEASE NOTE: Planning Commissioners and Historic & Scenic Preservation Commissioners are required to file Statements of Economic Interest in accordance with California State Law.

Received by the City Manager's Office - 3.16.26 - AE
Address Verified - District 3

CITY OF REDLANDS
COMMISSION APPLICATION FORM

(Please note that this form is a public record that may be subject to disclosure upon request.)

COMMISSION\BOARD APPLIED FOR

Human Relations Commission

Name Roop Kishor Goyal

Address [redacted]

Telephone (Work) _____ (Cell / Home) [redacted]

Email [redacted]

Occupation Software Engineer

Reasons for desiring to serve – relevant experience and qualifications:
I want to positively contribute to the city of Redlands' human relations. The city houses

people of various ethnic groups and faiths. We tneed o encourage the culture of co-operation

among the residents I have been living in the city of 25-26 years and raised my two daughters

here. I believe I am an analytical, communicative, friendly and compassionate person.

I am an environmentally-conscious citizen,

Signature [signature] **Date** 03/15/2026

** If appointed, please be advised that all City commissioners and committee/board members must complete mandatory harassment prevention training consistent with the requirements of Assembly Bill No. 1825. (Resolution No. 7206 adopted July 26, 2012)*

Two References: (Please do not include Councilmembers or City Staff)

(1) Jayesh Patel
[redacted]
Redlands, CA
Telephone [redacted]

(2) Mahesh Rawal
[redacted]
Redlands, CA
Telephone [redacted]

Return Application to: **Office of the City Council, C/O Office of the City Manager**
300 E. State Street, Suite 690, Redlands, CA 92373
OR by email to RedlandsOCM@cityofredlands.org

You will be notified of appointments by the City Council. Your application will be retained for one year. PLEASE NOTE: Planning Commissioners and Historic & Scenic Preservation Commissioners are required to file Statements of Economic Interest in accordance with California State Law.

Incumbent

Received by the City Manager's Office 2.24.26 - AE
Address verified - Dist 3

CITY OF REDLANDS
COMMISSION APPLICATION FORM

(Please note that this form is a public record that may be subject to disclosure upon request.)

COMMISSION\BOARD APPLIED FOR

Human Relations Commission

Name Vanessa Annaguey Aranda

Address [redacted]

Telephone (Work) [redacted] (Cell / Home) [redacted]

Ema[redacted]

Occupation teacher

Reasons for desiring to serve – relevant experience and qualifications:

I am currently a member of the Redlands Human Relations Commission and am seeking re-appointment. My experience in related areas has been consistent, whether as a Redlands resident, teacher or student. I have had the honor of serving on various organizations focused on human relations, human rights and equity. Some include ~~Human Rights Cadre for the California Teachers Association, the Redlands Teacher Association Human Rights~~ Committee, and my school site Equity Team. I have also had the privilege of being a Girl Scout troop leader, advisor to Black Student Union, MEChA, Latino Cultural and Leadership Diversity Council student clubs, and working with the Fred Korematsu Institute, UCLA History-Geography Project, and grassroots organizations within the community. I feel I have developed strengths, connections and experience that help me contribute to the Redlands Human Relations Commission. Thank you for your consideration.

Signature Vanessa Aranda **Date** 2/23/2026

** If appointed, please be advised that all City commissioners and committee/board members must complete mandatory harassment prevention training consistent with the requirements of Assembly Bill No. 1825. (Resolution No. 7206 adopted July 26, 2012)*

Two References: (Please do not include Councilmembers or City Staff)

(1) Susan Abt
Redlands Teacher, former RTA president

Telephone [redacted]

(2) LaRena Garcia
Redlands Family and Community Liaison, BSU advisor

Telephone [redacted]

Return Application to: Office of the City Council, C/O Office of the City Manager
300 E. State Street, Suite 690, Redlands, CA 92373
OR by email to RedlandsOCM@cityofredlands.org

You will be notified of appointments by the City Council. Your application will be retained for one year. PLEASE NOTE: Planning Commissioners and Historic & Scenic Preservation Commissioners are required to file Statements of Economic Interest in accordance with California State Law.

Received by the City manger's Office 3.18.26 - AE

Address Verified - District 4

CITY OF REDLANDS
COMMISSION APPLICATION FORM

(Please note that this form is a public record that may be subject to disclosure upon request.)

COMMISSION\BOARD APPLIED FOR

Human Relations

Name Louisa Amis

Address [redacted] Redlands, Ca. 92374

Telephone (Work) N/A (Cell / Home) [redacted]

Email [redacted]

Occupation Retired, part time front office (weekends)

Reasons for desiring to serve – relevant experience and qualifications:

I am eager to serve again at local government level. From 2018 to 2020, I was the alternate public member of LAFCO. (local agency formation commission) From 2020 to 2021, I served on the San Bernardino County Civil Grand Jury.

Signature Louisa Amis **Date** 3-18-2026

** If appointed, please be advised that all City commissioners and committee/board members must complete mandatory harassment prevention training consistent with the requirements of Assembly Bill No. 1825. (Resolution No. 7206 adopted July 26, 2012)*

Two References: (Please do not include Councilmembers or City Staff)

(1) Karla Salinas / Resident Manager
Arroyo Vista Apts.
Redlands, Ca. 92373
Telephone [redacted]

(2) Willie Davis, Ph.D
Associate Dean Student Services
Loma Linda University
Loma Linda, Ca.
Telephone [redacted]

Return Application to: **Office of the City Council, C/O Office of the City Manager**
300 E. State Street, Suite 690, Redlands, CA 92373
OR by email to RedlandsOCM@cityofredlands.org

You will be notified of appointments by the City Council. Your application will be retained for one year. PLEASE NOTE: Planning Commissioners and Historic & Scenic Preservation Commissioners are required to file Statements of Economic Interest in accordance with California State Law.

I am currently employed part time by L'Abri Property management company as weekend staff at Arroyo Vista Apartments in Redlands. I handle issues arising between residents as well as general office tasks.

From 2005 to 2015, I worked in a cancer Research lab at Loma Linda University. I was the lab manager as well as doing experimental work.

We were a diverse group in age/background and nationality.

Received by the City Manager's Office 3.16.26 - AE
Address Verified - District 5

CITY OF REDLANDS
COMMISSION APPLICATION FORM

(Please note that this form is a public record that may be subject to disclosure upon request.)

COMMISSION\BOARD APPLIED FOR

Human Relations Commission - District 5

Name Erin Stepien

Address [redacted]

Telephone (Work) n/a (Cell / Home) [redacted]

Email [redacted]

Occupation HealthCare Executive

Reasons for desiring to serve – relevant experience and qualifications:

Redlands has given so much to my family, and I would welcome the opportunity to give through public service. The work of the Human Relations Commission in fostering relations and promoting goodwill among residents is vital to a strong community. I would be proud to support efforts that encourage understanding, respectful dialogue, and positive relationships among all who call Redlands home.

Signature _____ **Date** 3/12/26

**** If appointed, please be advised that all City commissioners and committee/board members must complete mandatory harassment prevention training consistent with the requirements of Assembly Bill No. 1825. (Resolution No. 7206 adopted July 26, 2012)***

Two References: (Please do not include Councilmembers or City Staff)

(1) Mark Edwards
Local Realtor
Telephone [redacted]

(2) Dr. Rick Nichols
Just4KidsDentistry
Telephone [redacted]

Return Application to: Office of the City Council, C/O Office of the City Manager
300 E. State Street, Suite 690, Redlands, CA 92373
OR by email to RedlandsOCM@cityofredlands.org

You will be notified of appointments by the City Council. Your application will be retained for one year. PLEASE NOTE: Planning Commissioners and Historic & Scenic Preservation Commissioners are required to file Statements of Economic Interest in accordance with California State Law.

RECEIVED

JAN 26 2026

Redlands City Clerk

CITY OF REDLANDS
COMMISSION APPLICATION FORM

(Please note that this form is a public record that may be subject to disclosure upon request.)

COMMISSION\BOARD APPLIED FOR Human Relations Commission

Name Kimberly Clay-RAMOS

Address 116 Hillside way, Redlands

Telephone (Work) _____ (Cell / Home) [redacted]

Email [redacted]

Occupation Sr. Workers Compensation

Reasons for desiring to serve – relevant experience and qualifications:

I am a Lifetime Resident of San Bernardino County, and 30 years Living in Redlands I Love my town, and being involved in different activities thoughout Redlands.

I Retired from S.B. County Risk Manggement as a Sr. Claims adjustor & consultant.

Signature _____ **Date** 1/26/26

** If appointed, please be advised that all City commissioners and committee/board members must complete mandatory harassment prevention training consistent with the requirements of Assembly Bill No. 1825. (Resolution No. 7206 adopted July 26, 2012)*

Two References: (Please do not include Councilmembers or City Staff)

(1) Susan Kendel

[redacted]

Redlands, CA 92373

Telephone [redacted]

(2) Sonya Rozzi

Redlands 92373

Telephone [redacted]

Return Application to: **Office of the City Council, C/O Office of the City Manager**
300 E. State Street, Suite 690, Redlands, CA 92373
OR by email to RedlandsOCM@cityofredlands.org

You will be notified of appointments by the City Council. Your application will be retained for one year. PLEASE NOTE: Planning Commissioners and Historic & Scenic Preservation Commissioners are required to file Statements of Economic Interest in accordance with California State Law.

Address verified - DISTRICT 5 - AE

Received by the City Manager's Office - AE
Address Verified - District 5

RECEIVED
MAR 04 2026
Redlands City Clerk

CITY OF REDLANDS
COMMISSION APPLICATION FORM

(Please note that this form is a public record that may be subject to disclosure upon request.)

COMMISSION\BOARD APPLIED FOR

Human Relations Commission

Name Matthew Joseph Maiberger

Address [redacted]

Telephone (Work) _____ (Cell / Home) [redacted]

Email [redacted]

Occupation Yoga student (Not a paying job)

Reasons for desiring to serve – relevant experience and qualifications:

I have time.
Life time of experience with people, places and things, all relevant to needed experience and qualifications

Signature Matt Maiberger **Date** 3/4/26

** If appointed, please be advised that all City commissioners and committee/board members must complete mandatory harassment prevention training consistent with the requirements of Assembly Bill No. 1825. (Resolution No. 7206 adopted July 26, 2012)*

Two References: (Please do not include Councilmembers or City Staff)

(1) Julia Hanna [redacted]

Telephone [redacted]

(2) Robert Zielinski [redacted]

Telep [redacted]

contact: AK Smiley Library [redacted]

Return Application to: Office of the City Council, C/O Office of the City Manager
300 E. State Street, Suite 690, Redlands, CA 92373
OR by email to RedlandsOCM@cityofredlands.org

You will be notified of appointments by the City Council. Your application will be retained for one year. PLEASE NOTE: Planning Commissioners and Historic & Scenic Preservation Commissioners are required to file Statements of Economic Interest in accordance with California State Law.

Received by the City Manager's Office - 3.18.26 - AE
Address Verified - District 5

CITY OF REDLANDS
COMMISSION APPLICATION FORM

(Please note that this form is a public record that may be subject to disclosure upon request.)

COMMISSION\BOARD APPLIED FOR

HUMAN RELATIONS COMMISSION

Name NICHOLAS HARDISON

Address [redacted]

Telephone (Work) _____ (Cell / Home) [redacted]

Email [redacted]

Occupation ELECTRICAL CONTRACTOR

Reasons for desiring to serve – relevant experience and qualifications:

I AM INTERESTED IN THIS OPPORTUNITY BECAUSE I WOULD LIKE TO BE INVOLVED IN THE CITY OF REDLANDS AND I BELIEVE THE FIRST STEPS ARE ON THESE TYPES OF COMMITTEES.

Signature _____ **Date** 3-17-26

If appointed, please be advised that all City commissioners and committee/board members must complete mandatory harassment prevention training consistent with the requirements of Assembly Bill No. 1825. (Resolution No. 7206 adopted July 26, 2012)

Two References: (Please do not include Councilmembers or City Staff)

(1) Brian Harris [redacted]

Telephone [redacted]

(2) Scott Raine [redacted]

Telephone [redacted]

Return Application to: **Office of the City Council, C/O Office of the City Manager**
300 E. State Street, Suite 690, Redlands, CA 92373
OR by email to RedlandsOCM@cityofredlands.org

You will be notified of appointments by the City Council. Your application will be retained for one year. PLEASE NOTE: Planning Commissioners and Historic & Scenic Preservation Commissioners are required to file Statements of Economic Interest in accordance with California State Law.

Received by the City Manager's Office 3.12.26 - AE
Address verified - District 5

CITY OF REDLANDS
COMMISSION APPLICATION FORM

(Please note that this form is a public record that may be subject to disclosure upon request.)

COMMISSION\BOARD APPLIED FOR
Human Relations

Name Tracey Gomez

Address [redacted]

Telephone (Work) (Cell / Home) [redacted]

Email [redacted]

Occupation Project Manager

Reasons for desiring to serve – relevant experience and qualifications:
I recently completed the leadership redlands program through the Redlands Chamber of Commerce.

I have a desire to continue serving the city on a board. I enjoy dealing with human issues.

I work for Yuhaaviatam of San Manuel Nation and I lead a few task forces geared towards

improving quality of work for team members.

Signature Tracey Gomez **Date** 03-12-26

** If appointed, please be advised that all City commissioners and committee/board members must complete mandatory harassment prevention training consistent with the requirements of Assembly Bill No. 1825. (Resolution No. 7206 adopted July 26, 2012)*

Two References: (Please do not include Councilmembers or City Staff)

(1) Jaime Lyons

Telephone [redacted]

(2) Andre Overstreet

Telephone [redacted]

Return Application to: **Office of the City Council, C/O Office of the City Manager**
300 E. State Street, Suite 690, Redlands, CA 92373
OR by email to RedlandsOCM@cityofredlands.org

You will be notified of appointments by the City Council. Your application will be retained for one year. PLEASE NOTE: Planning Commissioners and Historic & Scenic Preservation Commissioners are required to file Statements of Economic Interest in accordance with California State Law.

Received by the City Manager's Office 3.12.26 - AE
Address Verified - District 5

CITY OF REDLANDS
COMMISSION APPLICATION FORM

(Please note that this form is a public record that may be subject to disclosure upon request.)

COMMISSION\BOARD APPLIED FOR
Human Relations Commission

Name Michael DeWees

Address [redacted]

Telephone (Work) [redacted] (Cell / Home) _____

Email [redacted]

Occupation HR/Learning & Development

Reasons for desiring to serve – relevant experience and qualifications:

Growing up in a family rooted in Redlands since the 1950s, I have long believed the strength of our community comes from how well we respect, include, and support one another.

Over the past 30+ years working in Human Resources and Learning & Development, I have focused on creating environments where people from all backgrounds feel valued and able to contribute.

That same commitment guides my service as Board President of the Redlands Benchwarmers.

Signature Michael DeWees Digitally signed by Michael DeWees Date: 2026.03.12 15:47:07 -07'00' **Date** 3/12/26

**** If appointed, please be advised that all City commissioners and committee/board members must complete mandatory harassment prevention training consistent with the requirements of Assembly Bill No. 1825. (Resolution No. 7206 adopted July 26, 2012)***

Two References: (Please do not include Councilmembers or City Staff)

(1) Steve Chapman

Telephone [redacted]

(2) Michaelyn Minicucci

Telephone [redacted]

Return Application to: **Office of the City Council, C/O Office of the City Manager**
300 E. State Street, Suite 690, Redlands, CA 92373
OR by email to RedlandsOCM@cityofredlands.org

You will be notified of appointments by the City Council. Your application will be retained for one year. PLEASE NOTE: Planning Commissioners and Historic & Scenic Preservation Commissioners are required to file Statements of Economic Interest in accordance with California State Law.

City Council **AGENDA ITEM NO. I5.**

DATE: April 21, 2026

TO: Honorable Mayor and City Council Members

SUBJECT: Approve recommendations for appointments to the Citrus Preservation Commission (Mayor Saucedo)

MOTION:

If the City Council determines that staff's recommendation is appropriate, the following motions are provided:

I move to appoint Donald Craw, Zachariah Smith, and Stuart Miller to each serve a four-year term on the Citrus Preservation Commission ending April 16, 2030.

RECOMMENDATION:

It is recommended by Mayor Saucedo that the City Council consider the appointments of Donald Craw, Zachariah Smith, and Stuart Miller to each serve a four year term on the Citrus Preservation Commission. Pursuant to the Redlands Municipal Code, appointments to this commission are made by the Mayor and approved by the City Council.

DISCUSSION:

Three vacant seats exist on the Citrus Preservation Commission due to the term expiration of Commissioners John Smith, Thomas Lanza, and Janet Ward on April 16, 2026.

A public notice requesting interested Redlands residents and surrounding communities to submit applications for the Citrus Preservation Commission was issued on February 18, 2026. In addition, the public notice was concurrently aired on Redlands TV and posted at the community bulletin board at the A. K. Smiley Public Library. The local newspapers also received distribution of the public notice. The City received five applications from residents interested in serving on the commission.

The Citrus Preservation Commission consists of five members as follows:

- Heather Ross
- Vacant
- Michael Day
- Vacant
- Vacant

ALTERNATIVES:

The City Council may choose not to support the recommendations and direct staff to seek further applications for consideration.

SUBMITTED BY:
Janice McConnell, Assistant City Manager

REVIEWED BY:
Charles M. Duggan Jr., City Manager

PREPARED BY:
Amy Edwards, Sr. Administrative Assistant

Attachments

Citrus Notice 2.18.26.pdf
Citrus Preservation Applications - 2026.pdf

City of
REDLANDS
Incorporated 1888
300 E. State Street, STE 690
Redlands, CA 92373
909-798-7510
www.cityofredlands.org

PUBLIC NOTICE

NOTICE IS HEREBY GIVEN that the City Council of the City of Redlands encourages individuals to apply for a position on the following commission:

CITRUS PRESERVATION COMMISSION

The Citrus Preservation Commission acts in an advisory capacity to the City Council in all matters pertaining to the acquisition, improvement, preservation and retention of citrus properties within the City.

The Citrus Preservation Commission meets quarterly in the months of February, May, August, and November on the third Wednesday at 4:00 p.m.

Residents of Redlands and surrounding communities are encouraged to apply. Persons interested in applying for the non-salaried position on this commission may request application forms from the Office of the City Clerk, City Hall, 35 Cajon Street, Suite 4 or by phone at 798-7510, or from the City's website www.cityofredlands.org

Deadline for filing applications is March 18, 2026.

Amy Edwards, Senior Administrative Assistant
Office of the City Manager
City of Redlands, California

2.18.26

Received by the City Manager's Office 2.25.26 - AE

CITY OF REDLANDS
COMMISSION APPLICATION FORM

(Please note that this form is a public record that may be subject to disclosure upon request.)

COMMISSION\BOARD APPLIED FOR

Citrus Preservation Commission

Name Donald L Craw

Address [redacted]

Telephone (Work) [redacted] (Cell / Home) [redacted]

Email [redacted]

Occupation Assistant Director Community Services - City of Beaumont

Reasons for desiring to serve – relevant experience and qualifications:

See Attached

Signature [signature] **Date** 2/25/2026

**** If appointed, please be advised that all City commissioners and committee/board members must complete mandatory harassment prevention training consistent with the requirements of Assembly Bill No. 1825. (Resolution No. 7206 adopted July 26, 2012)***

Two References: (Please do not include Councilmembers or City Staff)

(1) Kyla Brown
Director - RivCoParks
Telephone [redacted]

(2) Al Hernandez
Owner - Citrograph Printing
Telephone [redacted]

Return Application to: Office of the City Council, C/O Office of the City Manager
300 E. State Street, Suite 690, Redlands, CA 92373
OR by email to RedlandsOCM@cityofredlands.org

You will be notified of appointments by the City Council. Your application will be retained for one year. PLEASE NOTE: Planning Commissioners and Historic & Scenic Preservation Commissioners are required to file Statements of Economic Interest in accordance with California State Law.

Reasons for desiring to serve – relevant experience and qualifications:

As a third-generation Redlands resident with deep family roots in citrus farming, I have a lifelong connection to the agricultural history that helped shape our community's identity. My family's involvement in citrus production has given me a personal appreciation for the economic, cultural, and aesthetic importance of preserving Redlands' citrus heritage. I am motivated to serve to help ensure that as our city continues to evolve, we maintain and honor the historical significance of citrus within thoughtful, responsible planning.

Professionally, I bring over 15 years of municipal leadership experience in community services, parks and recreation administration, facilities operations, and capital improvement delivery. I currently serve as Assistant Director of Community Services for the City of Beaumont, where I oversee multiple divisions, manage complex budgets, guide capital improvement initiatives, and work closely with executive leadership and elected officials to implement policy and strategic priorities that serve a growing community.

Prior to my current role, I served more than three years with the City of Redlands in the Facilities and Community Services Department, including in a senior leadership capacity. In that role, I provided executive-level oversight of multiple service areas, including the City's Citrus Division. I worked collaboratively with staff, elected officials, and community stakeholders to support the operational stewardship of City-owned groves and to ensure that citrus operations remained aligned with broader community priorities and sound fiscal management. During my tenure, I also helped manage the acquisition of the England Grove, supporting coordination, due diligence, and long-term planning considerations associated with expanding and preserving the City's agricultural assets.

My experience in Redlands required balancing operational oversight with policy direction, historic preservation values, and long-range planning goals. I regularly engaged with City leadership and the community on matters involving public agricultural lands, resource stewardship, and maintaining the legacy of citrus as a defining feature of Redlands. This leadership perspective — combined with my personal, multi-generational connection to local citrus farming — allows me to approach service with both practical experience and a deep respect for the city's heritage.

CITY OF REDLANDS
COMMISSION APPLICATION FORM

(Please note that this form is a public record that may be subject to disclosure upon request.)

RECEIVED
MAR 02 2026
Redlands City Clerk

COMMISSION\BOARD APPLIED FOR

Citrus Commission

Name John L. Smith

Address [redacted]

Telephone (Work) _____ (Cell / Home) [redacted]

Email [redacted]

Occupation Retired teacher / grower

Reasons for desiring to serve – relevant experience and qualifications:

I have cared for our orange grove all my life and have been on the commission the last few years. It continues to be my ambition for citrus to be successful in Redlands and wish to be a part of encouraging both city and private growers.

Signature John L. Smith **Date** 2/25/26

** If appointed, please be advised that all City commissioners and committee/board members must complete mandatory harassment prevention training consistent with the requirements of Assembly Bill No. 1825. (Resolution No. 7206 adopted July 26, 2012)*

Two References: (Please do not include Councilmembers or City Staff)

(1) Janet Ward

Telephone [redacted]

(2) Bill Hardy

Telephone [redacted]

Return Application to: **Office of the City Council, C/O Office of the City Manager**
300 E. State Street, Suite 690, Redlands, CA 92373
OR by email to RedlandsOCM@cityofredlands.org

You will be notified of appointments by the City Council. Your application will be retained for one year. PLEASE NOTE: Planning Commissioners and Historic & Scenic Preservation Commissioners are required to file Statements of Economic Interest in accordance with California State Law.

CITY OF REDLANDS
COMMISSION APPLICATION FORM

(Please note that this form is a public record that may be subject to disclosure upon request.)

COMMISSION\BOARD APPLIED FOR

Citrus Preservation Commission

City Manager's Office

Name Steven Young

Address [redacted]

MAR 10 2026

Telephone (Work) [redacted] (Cell / Home) _____

Received

Email [redacted]

Occupation Retired (Medical Device Engineering Management)

Reasons for desiring to serve – relevant experience and qualifications:

I absolutely love history and trdition, and have done my own research into local legacy.

My background includes engineering and management, including project planning,

cost-justifications, management updates and close work with vendors and subcontractors.

I believe this position would be interesting and rewarding for me, and beneficial to the city

of Redlands, as I contribute results-oriented business experience to the Commission.

Thank You,

Signature Steven D. Young **Date** 3/9/26

** If appointed, please be advised that all City commissioners and committee/board members must complete mandatory harassment prevention training consistent with the requirements of Assembly Bill No. 1825. (Resolution No. 7206 adopted July 26, 2012)*

Two References: (Please do not include Councilmembers or City Staff)

(1) Roy Odien

[redacted]

Fontana, CA 92336

Telephone [redacted]

(2) Dan Carlson

[redacted]

Ontario, CA 91761

Telephone [redacted]

Return Application to: Office of the City Council, C/O Office of the City Manager
300 E. State Street, Suite 690, Redlands, CA 92373
OR by email to RedlandsOCM@cityofredlands.org

You will be notified of appointments by the City Council. Your application will be retained for one year. PLEASE NOTE: Planning Commissioners and Historic & Scenic Preservation Commissioners are required to file Statements of Economic Interest in accordance with California State Law.

Application Received by City Manager's Office 3.17.26 - AE

CITY OF REDLANDS
COMMISSION APPLICATION FORM

(Please note that this form is a public record that may be subject to disclosure upon request.)

COMMISSION\BOARD APPLIED FOR

Citrus Preservation Commission

Name Stuart Miller

Address [redacted]

Telephone (Work) _____ (Cell / Home) [redacted]

Email [redacted]

Occupation Grove Manager

Reasons for desiring to serve – relevant experience and qualifications:

I'm a Redlands resident who manages 40 acres of old citrus and avocados. I sell much of our fruit directly to the surrounding neighborhood and bring a broad background of small & large scale vegetable farming, as well as community-based agriculture and outreach.

Signature [signature] **Date** 3/16/26

** If appointed, please be advised that all City commissioners and committee/board members must complete mandatory harassment prevention training consistent with the requirements of Assembly Bill No. 1825. (Resolution No. 7206 adopted July 26, 2012)*

Two References: (Please do not include Councilmembers or City Staff)

(1) Chris Boisseranc

(2) Radu Dudas

Telephone [redacted]

Telephone [redacted]

Return Application to: **Office of the City Council, C/O Office of the City Manager**
300 E. State Street, Suite 690, Redlands, CA 92373
OR by email to RedlandsOCM@cityofredlands.org

You will be notified of appointments by the City Council. Your application will be retained for one year. PLEASE NOTE: Planning Commissioners and Historic & Scenic Preservation Commissioners are required to file Statements of Economic Interest in accordance with California State Law.

Received by the City Manager's Office 3.4.26 - AE

CITY OF REDLANDS
COMMISSION APPLICATION FORM

(Please note that this form is a public record that may be subject to disclosure upon request.)

COMMISSION\BOARD APPLIED FOR

Citrus Preservation Commission

Name Zachariah Smith

Address [redacted]

Telephone (Work) _____ (Cell / Home) [redacted]

Email [redacted]

Occupation _____

Reasons for desiring to serve – relevant experience and qualifications:

My family has been in Redlands since 1896 and were very active in the citrus industry. I have spent my entire life here and am sad to see how little groves remain today. I would like to do my part in preserving what is left and ensuring that it is maintained for future generations. I worked for Larry Jacinto Farming for 7 years, the Live Oak Pumpkin Patch for 3 years, and the U of R Sustainable Farm for 2 years.

Signature Zachariah Smith **Date** 3/4/26

**** If appointed, please be advised that all City commissioners and committee/board members must complete mandatory harassment prevention training consistent with the requirements of Assembly Bill No. 1825. (Resolution No. 7206 adopted July 26, 2012)***

Two References: (Please do not include Councilmembers or City Staff)

(1) Bill Hardy
AKSPL Board of Trustees

Telephone [redacted]

(2) Larry Jacinto
Owner, Larry Jacinto Farming, Inc.

Telephone [redacted]

Return Application to: Office of the City Council, C/O Office of the City Manager
300 E. State Street, Suite 690, Redlands, CA 92373
OR by email to RedlandsOCM@cityofredlands.org

You will be notified of appointments by the City Council. Your application will be retained for one year. PLEASE NOTE: Planning Commissioners and Historic & Scenic Preservation Commissioners are required to file Statements of Economic Interest in accordance with California State Law.

City Council **AGENDA ITEM NO. I6.**

DATE: April 21, 2026

TO: Honorable Mayor and City Council Members

SUBJECT: Adopt Resolution No. 8774 for a new water service connection to the City of Redlands water distribution system at 2789 Mill Creek Road (APN: 0302-152-06-0000) in the unincorporated community of Mentone and adopt Resolution No. 8775 relating to Pre-Annexation Agreement No. 26-01 (Development Services Director Reilly)

MOTION:

If the City Council determines that staff's recommendation is appropriate, the following motion is provided:

I move to adopt Resolution No. 8774 and Resolution No. 8775.

RECOMMENDATION:

Staff recommends that the City Council adopt Resolution No. 8774 for a new connection to the City of Redlands water distribution system at 2789 Mill Creek Road in the unincorporated community of Mentone, Outside Service Case (OSC) No. 26-01, and determine that the adoption of Resolution No. 8774 is exempt from environmental review pursuant to Sections 15303(a) and 15319(b) of CEQA guidelines.

Upon City Council adoption of Resolution No. 8774, staff recommends that the City Council adopt Resolution No. 8775 to approve Pre-Annexation No. 26-01 for the provision of water service to a 0.25 acre parcel located at 2789 Mill Creek Road in the unincorporated community of Mentone, and determine that adoption of Resolution No. 8775 is exempt from environmental review pursuant to Sections 15319 and 15303 of CEQA guidelines.

DISCUSSION:

Staff recently received a water connection application from Jose F. Sosa Sosa for the property located at 2789 Mill Creek Road (APN: 0302-152-06-0000), in the unincorporated community of Mentone, which is a parcel located approximately 0.68 miles east of the Redlands city limits in the Mentone area. The applicant is proposing to connect to the City's domestic water system to obtain water for a proposed single-family residence. It is currently a vacant lot. If a connection is approved, the property will install an appropriately sized water meter for domestic usage.

The specific area of this property does not yet have sewer service available. However, the applicant is not proposing a connection to the City of Redlands sewer system as doing so would require construction of approximately 11,500’ of sewer main in order to reach the existing 8” diameter sewer main in Mentone Boulevard at Crafton Avenue. The nearest sewer main is approximately 2.2 miles westerly of this particular property. Determination of whether an Onsite Waste Treatment System (OWTS) or sewer main extension will be required is under the purview of the County of San Bernardino.

The Redlands Municipal Code (RMC) requires the Municipal Utilities and Engineering Department (MUED) Director and Development Services Department (DSD) Director to present completed applications for utility connections outside the city limits to the City Council for a determination if the public health, safety and welfare, and the best interests of the citizens of Redlands is served by the application, and to provide direction to staff regarding the preparation of a Pre-Annexation Agreement.

The following items were reviewed and deemed complete by the MUED and DSD Directors:

Application for availability for an Outside Service Contract (OSC) water connection;

Application for environmental review and a Pre-Annexation Agreement.

OSC 26-01 is for a water service connection for a proposed single residence. The number of service connections for small projects outside of the City is limited to twenty-five (25) per year per Measure "U." Currently, 25 residential unit water connections are still available for small projects in 2026.

Pursuant to the Redlands Municipal Code (RMC), the City Council may consider the following factors in making its determination that the public health, safety and welfare, and the best interests of the citizens of Redlands are served by the application:

The relationship of the property and its proposed use to the City's General Plan and zoning ordinances;

The relationship of the property and its proposed use to the City's Water Master Plan, the City's Water Capital Improvement Programs, the City's Sewer Master Plan, and the City's Sewer Capital Infrastructure program;

The proximity of the property to the City's boundaries and existing utility infrastructure;

The proposed potential for new revenue sources for the City to pay for City services provided to the project as a result of annexation and development of the property; and,

The standards proposed for development of the property.

Approval of OSC 26-01 allows the applicant to physically connect to the water system, which serves the public health, safety, and welfare, and the best interests of the citizens of Redlands.

Consistency with the General Plan:

The subject property is located in the Low Medium Density Residential land use designation of the General Plan, which supports residential uses such as single-family homes. The property is approximately 0.25 acres and is currently undeveloped. The proposed use of this parcel as a single-family residence is consistent with the City of Redlands General Plan. In the event that the property is annexed into the City, the property would most appropriately be zoned Single-Family Residential (R-1) under the City's zoning code.

Adjacent to the parcel there is an 8" water main in Mill Creek Road.

The site is located in the County of San Bernardino and the County would be the approval authority for any construction on this parcel due to the site's location outside of the Redlands city limits. See Attachments A and B. The County does not provide domestic water or sewer service to the site. The City of Redlands has the ability to provide both water and sewer services to unincorporated areas surrounding the City.

ALTERNATIVES:

City Council may deny the staff recommendation if Council determines OSC 26-01 does not serve the public health, safety, and welfare, and the best interests of the citizens of Redlands, or is inconsistent with the General Plan.

Additionally, the City Council can continue the item and request more information on any specific concerns.

STRATEGIC PLAN:

Not applicable.

SUBMITTED BY:
Don Young, One Stop Permit Center Manager

RECOMMENDED BY:
Charles M. Duggan Jr., City Manager

REVIEWED BY:
Yvette M. Abich Garcia, City Attorney
Janice McConnell, Assistant City Manager
Danielle Garcia, Management Services/Finance Director
Ray Casey, Interim Municipal Utilities and Engineering Director

PREPARED BY:
Don Young, One Stop Permit Center Manager

FISCAL IMPACT

Fiscal Year: 26/27

Revenue Generating: Yes

Amount: $

Budgeted Y/N:

Account No.:

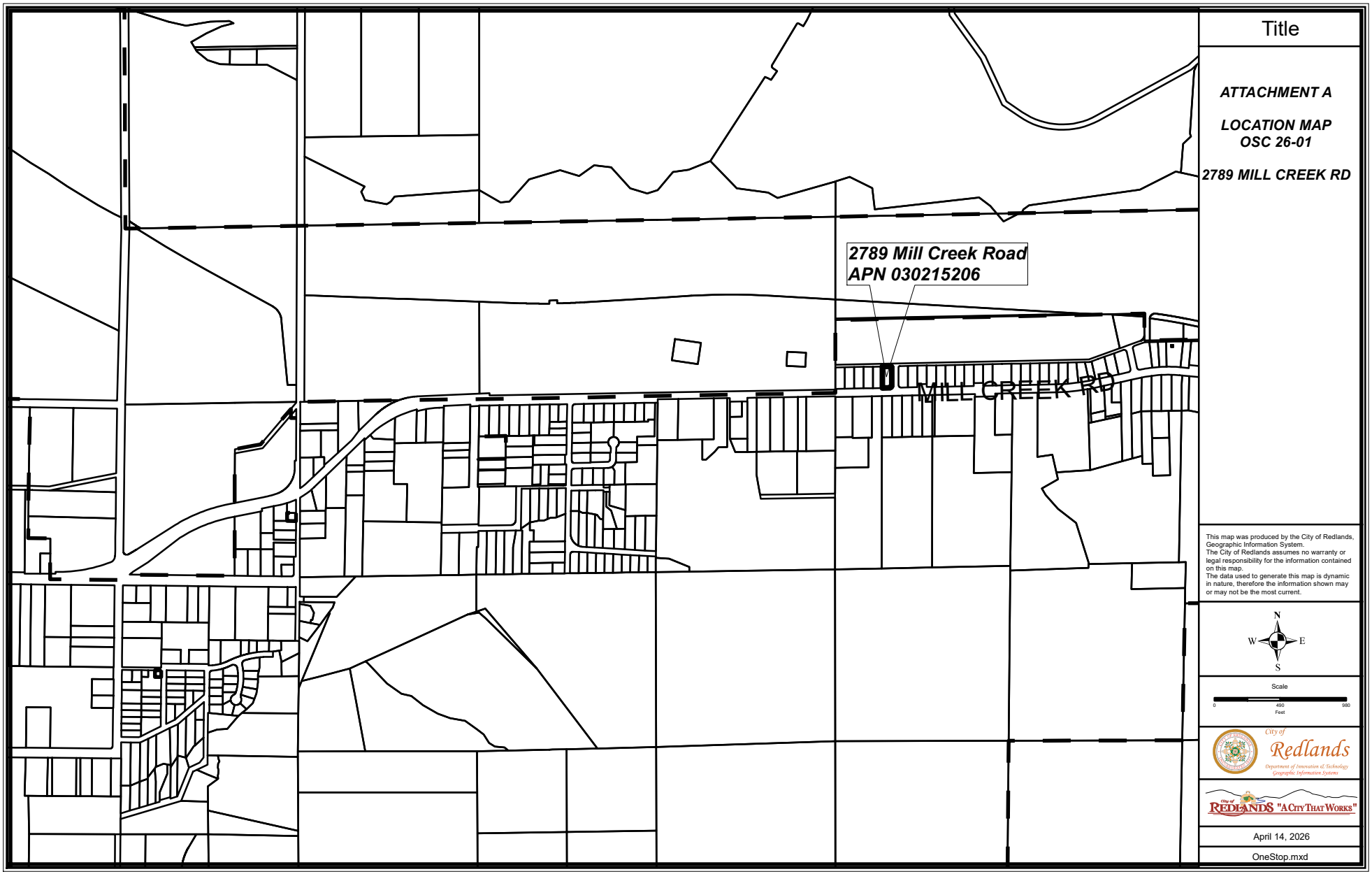
Additional Appropriation Required: No

Discussion:

The property owner will pay all fees required per Measure "U" prior to installation of the water meter.

Attachments

Attachment_A_-_Location_Map.pdf
Attachment_B_-_Aerial_Photograph.pdf
Attachment_C_-_Resolution_No_8774.pdf
Attachment_D_-_Resolution_No_8775.pdf
Attachment_E-1Pre-annexation_Agreement.pdf
Attachment_E-2_-_Exhibit_A_to_Agreement_Site_Plan.pdf
Attachment_E-3_-_Exhibit_B_to_Agreement_Grant_Deed.pdf



Title

ATTACHMENT A

LOCATION MAP
OSC 26-01

2789 MILL CREEK RD

This map was produced by the City of Redlands, Geographic Information System.
The City of Redlands assumes no warranty or legal responsibility for the information contained on this map.
The data used to generate this map is dynamic in nature, therefore the information shown may or may not be the most current.

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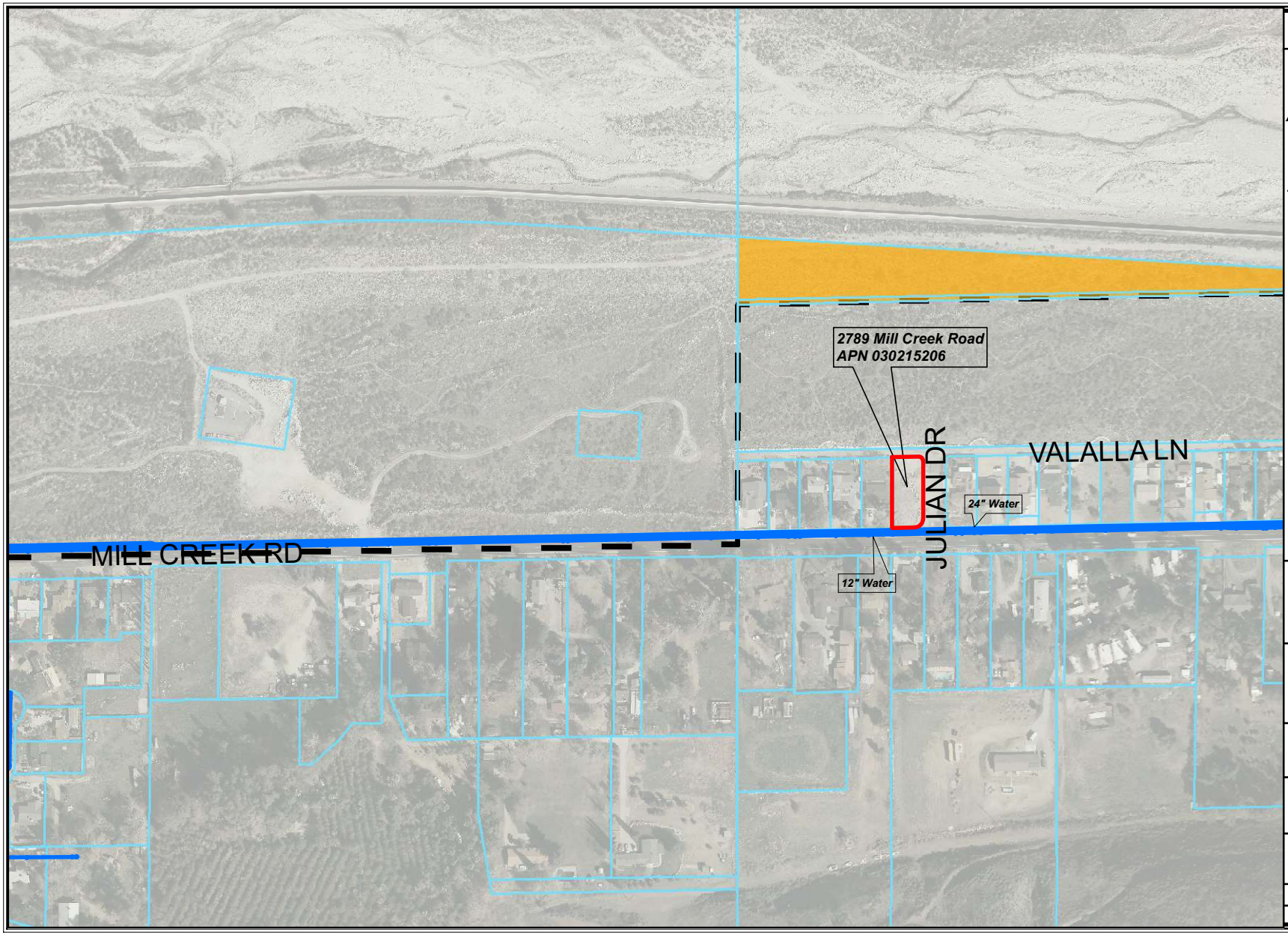
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City of Redlands
Department of Innovation & Technology
Geographic Information Systems

City of Redlands "A City That Works"

April 14, 2026

OneStop.mxd



Title

ATTACHMENT B

AERIAL PHOTGRAPH

OSC 26-01

2789 MILL CREEK RD

This map was produced by the City of Redlands, Geographic Information System.
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The data used to generate this map is dynamic in nature, therefore the information shown may or may not be the most current.

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City of Redlands
Department of Innovation & Technology
Geographic Information Systems

City of Redlands "A City That Works"

April 14, 2026

OneStop.mxd

RESOLUTION NO. 8774

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDLANDS DETERMINING OUTSIDE CITY CASE NO. 26-01 IS CONSISTENT WITH THE REDLANDS GENERAL PLAN AND THE PUBLIC HEALTH, SAFETY, WELFARE AND BEST INTERESTS OF THE CITIZENS OF REDLANDS ARE SERVED BY THE CONTINUED PROCESSING OF OUTSIDE CITY CASE NO. 26-01

WHEREAS, Jose F. Sosa Sosa has filed an application for an Outside City Case No. 26-01 with the City of Redlands for a water connection for a proposed single-family residence on a vacant parcel located at 2789 Mill Creek Road in the unincorporated community of Mentone (APN: 0302-152-06-0000); and

WHEREAS, Jose F. Sosa Sosa has concurrently applied for a pre-annexation agreement with the Development Services Department.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF REDLANDS AS FOLLOWS:

Section 1. The City Council hereby determines that approval of this Resolution is exempt from review under California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15303(a) and 15319(b) as CEQA exempts the conversion of small structures and the annexation of lots for exempt facilities.

Section 2. The City Council hereby determines that Outside City Case No. 26-01 is consistent with the City of Redlands General Plan and the public health, safety, welfare and best interests of the citizens of Redlands are served by the City's continued processing of the application; and

Section 3. The City Council hereby directs staff to prepare a pre-annexation agreement for 2789 Mill Creek Road in the unincorporated community of Mentone (APN: 0302-152-06-0000).

ADOPTED, SIGNED AND APPROVED this 21st day of April, 2026.

_____
Mario Saucedo, Mayor

ATTEST:

_____
Jeanne Donaldson, City Clerk

I, Jeanne Donaldson, City Clerk of the City of Redlands, do hereby certify that the foregoing Resolution was duly adopted by the City Council at a regular meeting thereof held on the 21st day of April, 2026, by the following vote:

AYES:
NOES:
ABSENT:

_____
Jeanne Donaldson, City Clerk

RESOLUTION NO. 8775

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDLANDS APPROVING PRE-ANNEXATION AGREEMENT NO. 26-01, RELATED TO OUTSIDE CITY UTILITY CONNECTIONS FOR WATER SERVICE FOR A LOT LOCATED AT 2789 MILL CREEK ROAD (APN: 0302-152-06-0000), WITHIN THE UNINCORPORATED COMMUNITY OF MENTONE WITHIN SAN BERNARDINO COUNTY.

WHEREAS, Jose F. Sosa Sosa have filed an application for Outside City Case No. 26-01 and Pre-Annexation No. 26-01 with the City for an outside City utility connection for a 0.25 acre parcel located at 2789 Mill Creek Road (APN: 0302-152-06-0000) in the unincorporated community of Mentone within San Bernardino County; and

WHEREAS, on April 21st, 2026, the City Council found that Outside City Case No. 26-01 was consistent with the City's General Plan and determined the public health, safety, welfare of the residents of Redlands would be served by the City's continued processing of the Outside City Case application, determined that the City of Redlands was acting as a Responsible Agency under the California Environmental Quality Act, and directed staff to prepare a Pre-Annexation Agreement; and

WHEREAS, the subject property's land use designation in the 2035 General Plan is Low Medium Density Residential and the proposed project is consistent with the 2035 General Plan land use designation; and

WHEREAS, the proposal is not subject to environmental review pursuant to the California Environmental Quality Act (CEQA) Guidelines Section 15301(a) for existing facilities and Section 15319 pertaining to annexations of existing facilities and lots for exempt facilities.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF REDLANDS AS FOLLOWS:

Section 1. The City Council of the City of Redlands hereby determines that the proposed Pre-Annexation Agreement is not subject to environmental review pursuant to the California Environmental Quality Act (CEQA) Guidelines Section 15301 (Existing Facilities) and Section 15319 (Annexations of Existing Facilities and Lots for Exempt Facilities).

Section 2. The City Council hereby approves Pre-Annexation No. 24-02 (Exhibit A) for the provision of water service to enable development of a water service connection for a proposed single-family residence on the lot located at 2789 Mill Creek Road (APN: 0302-152-06-0000) in the unincorporated community of San Bernardino County.

ADOPTED, SIGNED AND APPROVED this 21st day of April, 2026.

_____
Mario Saucedo, Mayor

ATTEST:

_____
Jeanne Donaldson, City Clerk

I, Jeanne Donaldson, City Clerk of the City of Redlands, do hereby certify that the foregoing Resolution was duly adopted by the City Council at a regular meeting thereof held on the 21st day of April, 2026, by the following vote:

AYES:
NOES:
ABSENT:

_____
Jeanne Donaldson, City Clerk

EXHIBIT A

Pre-Annexation Agreement

RECORDING REQUESTED BY AND
WHEN RECORDED MAIL TO:

CITY CLERK'S OFFICE
CITY OF REDLANDS
P.O. BOX 3005
REDLANDS, CA 92373

(THIS SPACE FOR RECORDER'S USE ONLY)

AGREEMENT FOR ANNEXATION AND PROVISION FOR CITY UTILITY SERVICES

This Agreement for Annexation and Provision of City Utility Services ("Agreement") is made and entered into this 21st day of April, 2026, by and between the City of Redlands, a municipal corporation organized and existing under the laws of the State of California ("City") and Jose F. Sosa Sosa, a married man as his sole and separate property, ("Property Owner"). City and Property Owner are sometimes individually referred to herein as a "Party" and, together, as the "Parties."

RECITALS

WHEREAS, to provide for orderly planning, City (1) has the authority pursuant to Government Code sections 65300 and 65301 to include within its General Plan property outside its boundaries which is in City's sphere of influence or, which in City's judgment, bears a relation to its strategic planning, and (2) also has the authority pursuant to Government Code section 65859 to pre-zone property within its sphere of influence for the purpose of determining the zoning designation that will apply to such property in the event of a subsequent annexation of the property to City; and

WHEREAS, California case law, including but not limited to, *Dateline Builders, Inc. v. City of Santa Rosa* (1983) 146 Cal. App. 3d, 520 and *County of Del Norte v. City of Crescent City* (1999) which state in relevant part that it is not against the law or public policy for a city or county to use utilities as a tool to manage growth, provides that a city has no obligation, and may use its sole discretion, to extend utility services outside its corporate boundaries; and

WHEREAS, Property Owner owns a parcel of land generally located at 2789 Mill Creek Road and identified as county of San Bernardino Assessor's Parcel Number 0302-152-06-0000 ("Property") in the unincorporated area of the county of San Bernardino within the City's sphere of influence, as described in Exhibit "A" titled "Site Plan" and Exhibit "B" titled "Grant Deed" has made a request and application to City to receive water service for property located in the unincorporated area of the county of San Bernardino, and has provided evidence satisfactory to City that Property Owner is the fee owner of the Property; and

WHEREAS, Government Code section 56133 authorizes the City to provide new or extended utility services by contract outside its jurisdictional boundaries if it first receives written approval from the Local Agency Formation Commission for San Bernardino County ("LAFCO"), and provides that LAFCO may authorize City to provide such services within City's sphere of influence in anticipation of a later change of organization; and

WHEREAS, City's General Plan and Chapter 13.60 of the Redlands Municipal Code establish policies and procedures for the approval of City utility services to properties located within the City's sphere of influence and require, among other things, the owner of the property to be served to enter into an agreement, and record the same in the official records of the county of San Bernardino, requiring the property owner to annex the property to City upon certain conditions; and

WHEREAS, City has prepared a General Plan for the unincorporated area in which the Property is located to provide for the orderly planning of such area, and has determined that the proposed development of the Property is consistent with the goals and policies of City's General Plan; and

WHEREAS, it is the policy and goal of City to discourage and not facilitate development in City's sphere of influence which is unwilling and/or fails to comply with City's General Plan and City's development standards by refusing to extend utility services in such instances; and

WHEREAS, pursuant to the requirements of Chapter 13.60 of the Redlands Municipal Code and in consideration for City's agreement to extend utility services outside its jurisdictional boundaries to the Property, Property Owner has entered into this Agreement to provide assurances to City that connection to City's domestic water system will occur in accordance with the Redlands General Plan and the development standards of the Redlands Municipal Code, and that the Property shall be annexed to City in accordance with this Agreement's terms, provisions and conditions;

NOW, THEREFORE, in consideration of the mutual covenants contained herein and other good and valuable consideration, the receipt of which is hereby acknowledged, the City and Property Owner agree as follows:

AGREEMENT

1. Recitals. The foregoing recitals are true and correct.

2. Provision of Utility Services. City agrees to provide domestic water service to the Property consistent with the terms and conditions of this Agreement, provided that the connection complies with all rules and regulations of City governing the extension and provision of utility services to properties located outside City's boundaries at the time a request by Property Owner for application for a water connection is approved by City's Municipal Utilities and Engineering Department. Nothing herein represents a commitment by City to provide such service unless and until Property Owner complies with all such rules and regulations. As a condition of approval of an application for water connection, and prior to receiving any service, Property Owner agrees to

pay the full cost of such service as established by City for the extension of utility services to the Property.

3. Agreement to Develop by City Standards. In consideration of City's agreement to provide City water service to the Property, Property Owner shall develop the Property in accordance with the Redlands General Plan and any applicable development standards of the Redlands Municipal Code.

4. Agreement to Annex. In consideration of City's agreement to provide City water service to the Property, Property Owner hereby irrevocably consents to annexation of the Property to City and agrees it shall take any and all reasonable and necessary actions, and fully and in good faith cooperate with City, to cause the annexation of the Property to City. Property Owner and City agree that in the event City initiates an annexation of the Property, City shall be responsible for the costs of such annexation. In all other instances where the annexation of the Property is proposed to City, Property Owner shall be responsible for such costs.

5. Payment of Fees. As a condition of receiving domestic water service from City, Property Owner shall pay to City all then-established applicable development impact fees, water acquisition fees, and user fees specifically for such domestic water service.

6. Taxes and Assessments. Property Owner hereby consents to the imposition of, and agrees that Property Owner shall pay, all taxes and assessments imposed and/or levied by City which may be applicable to the Property at the time the Property is annexed to City.

7. Recordation. By entering into this Agreement, Property Owner and City acknowledge and agree that, among other things, it is the express intention of the Parties that any and all successors in interest, assigns, heirs and executors of Property Owner shall have actual and constructive notice of Property Owner's obligations under, and the benefits and burdens of, this Agreement. Therefore, this Agreement and any amendments hereof, shall be recorded in the official records of the county of San Bernardino. Property Owner further agrees that City shall, at the sole cost of Property Owner, have the right to cause the recordation of this Agreement.

8. Breach/Failure to Annex. In the event Property Owner fails to comply with its obligations under this Agreement or takes any action to protest, challenge, contravene or otherwise breach any of its obligations or representations under this Agreement, City shall have the right to, without any liability whatsoever, cease the provision of City utility services to the Property. This right shall be in addition to any other legal or equitable relief available to City.

9. Not a Partnership. The Parties specifically acknowledge that Property Owner's development of the Property is a private project, that neither Party is acting as the agent of the other in any respect hereunder, and that each Party is an independent contracting entity with respect to the terms, covenants and conditions contained in this Agreement. No partnership, joint-venture or other association of any kind is formed by this Agreement. The only relationship between City and Property Owner is that of a governmental entity regulating the development of private property and the owner of such property.

10. Indemnity and Cost of Litigation.

A. Property Owner agrees to and shall hold City, and its elected and appointed officials, officers, agents, and employees free and harmless from any and all liability for damage or claims for damage for personal injury, including death, and claims for property damage which may arise from the operations, errors, or omissions of Property Owner or those of its contractors, subcontractors, agents, employees or any other persons acting on Property Owner's behalf which relate to development of the Property. Property Owner agrees to and shall defend, indemnify and hold harmless City, its elected officials, officers, agents, employees and representatives from all actions for damages caused or alleged to have been caused by reason of Property Owner's acts, errors or omissions in connection with the development of the Property. This hold harmless agreement applies to all damages and claims for damages suffered or alleged to have been suffered by reason of Property Owner's or its representatives' acts, errors or omissions regardless of whether or not City supplied, prepared or approved plans or specifications relating to the development of the Property and regardless of whether or not any insurance policies of Property Owner relating to such development are applicable.

B. Property Owner shall defend, at its expense, including attorneys' fees, indemnify and hold harmless City, and its elected and appointed officials, officers, agents and employees from any claim, action or proceeding against any of them to attack, set aside, void or annual the approval of this Agreement or the approval of any permit or entitlement granted in furtherance of this Agreement. City may, in its sole discretion, participate in the defense of any such claim, action or proceeding.

11. Liquidated Damages. In the event that the property is not annexed to City in accordance with the terms of the Agreement, the then existing owner of the Property shall pay each year to City, as liquidated damages, a sum equal to the property taxes and any sales taxes the City would have received had the Property been annexed. Failure to make such liquidated damages payments shall be good cause for City to cease service to the Property.

12. Section Headings. All section headings and sub-headings are inserted for convenience only and shall not affect any construction or interpretation of this Agreement.

13. Governing Law. This Agreement and any dispute arising hereunder shall be governed by and construed in accordance with the laws of the State of California.

14. Attorneys' Fees. In the event any action is commenced to enforce or interpret the terms or conditions of this Agreement the prevailing Party shall, in addition to any costs and other relief, be entitled to the recovery of its reasonable attorneys' fees, including fees for a Party's use of in-house counsel.

15. Binding Effect. The burdens of this Agreement bind and the benefits of this Agreement inure to the assigns and successors in interest of the Parties.

16. Authority to Execute. The person or persons executing this Agreement warrant and represent that they have the authority to execute this Agreement on behalf of the legal, fee title

owner of the Property.

17. Waiver and Release. Property Owner hereby waives and releases any and all claims it may have against City, and its elected and appointed officials, officers, employees and agents with respect to any City actions or omissions relating to the development of the Property, and the Parties' entry into, and execution of, this Agreement. Property Owner makes such waiver and release with full knowledge of Civil Code Section 1542, and hereby waives any and all rights thereunder to the extent of this waiver and release, of such Section 1542 is applicable. Civil Code Section 1542 provides as follows:

> "A general release does not extend to claims which the creditor does not know or suspect to exist in his or her favor at the time of executing the release, which if known by him or her must have materially affected his or her settlement with the debtor."

18. Construction. The Parties agree that each Party and its counsel have reviewed this Agreement and that any rule of construction to the effect that ambiguities are to be resolved against the drafting Party shall not apply in the interpretation of this Agreement. The Parties further agree that this Agreement represents a voluntary "arms-length" transaction agreed to by and between the Parties and that each Party has had the opportunity to consult with legal counsel regarding the terms, conditions and effect of this Agreement.

19. Entire Agreement. This Agreement sets forth and contains the entire understanding and agreement of the Parties as to the matters contained herein, and there are no oral or written representations, understandings or ancillary covenants or agreements which are not contained or expressly referenced herein, and no testimony or evidence of any such representations, understandings or covenants shall be admissible in any preceding of any kind or nature to interpret or determine the terms or conditions of this Agreement.

CITY OF REDLANDS

By: _____
Mario Saucedo, Mayor

PROPERTY OWNER

By: _____
Jose F. Sosa Sosa, Owner

By: _____

ATTEST:

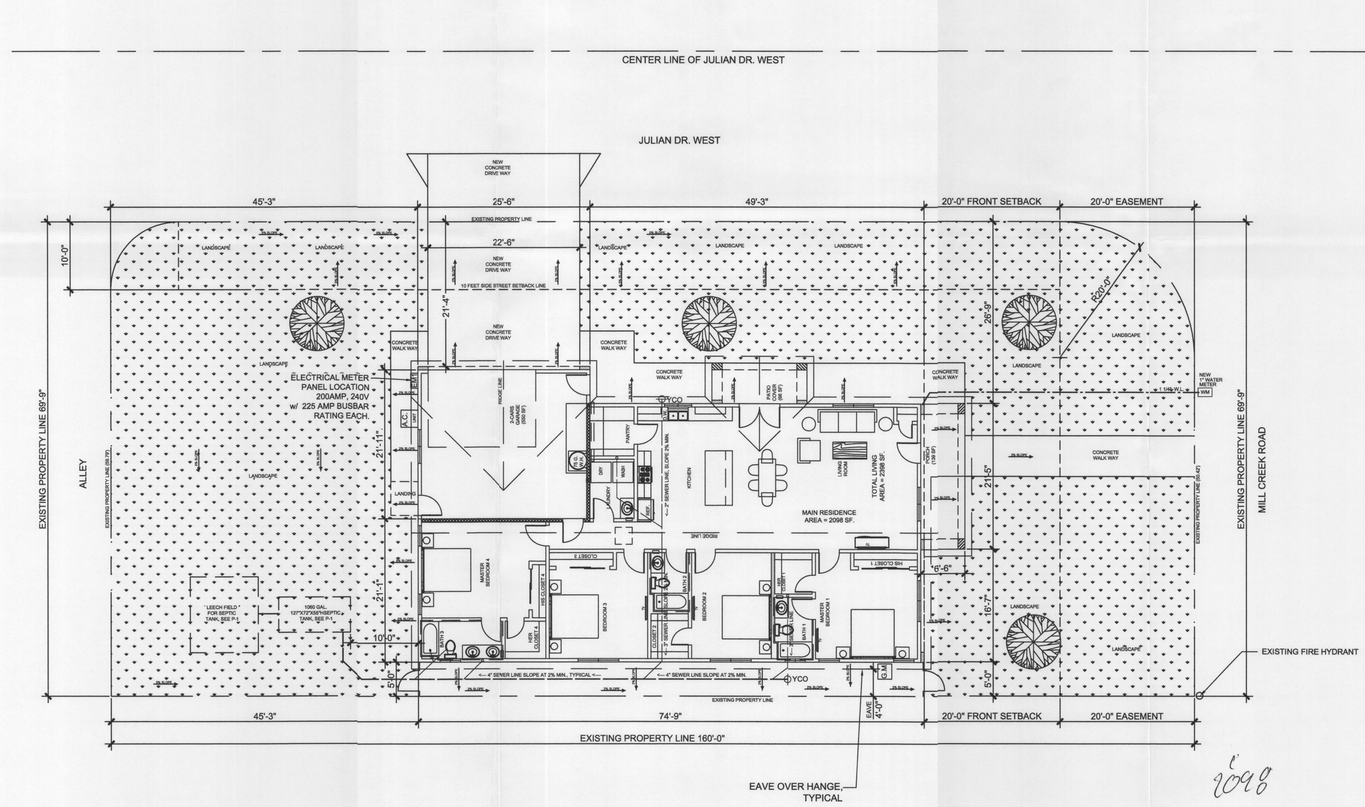
By: _____
Jeanne Donaldson, City Clerk

EXHIBIT “A”

SITE PLAN

EXHIBIT “B”

GRANT DEED



2098
250
2848

SITE PLAN

SCALE: 3/32" = 1'-0"

NORTH

ENGINEERING DESIGN, LLC.
Engineering Consultant
3349 ISABEL AVE.
ROSEMEAD, CA. 91770
TEL: (626) 232-6302
LIENG.ENGINEERINGDESIGN@GMAIL.COM

REGISTERED PROFESSIONAL ENGINEER
LI'ENG SUN
C 62721
EXP. 6/30/26
CIVIL
STATE OF CALIFORNIA

THIS SHEET OF PLAN IS THE SOLE PROPERTY OF ENGINEERING DESIGN, LLC., AND MAY NOT BE CHANGED,REPRODUCED,OR USED WITHOUT WRITTEN CONSENT. THE BUILDING OFFICIALS SHALL NOT ACCEPT THIS PLAN UNLESS WET-STAMPED BY THE ENGINEER OF RECORD. THIS PLAN IS PROVIDED TO THE OWNER SHOWN FOR THE PURPOSE OF ASSISTING WITH THE CONSTRUCTION OF THE PROJECT AT THE ADDRESS SHOWN. DRAWINGS ON THIS SHEET SHALL NOT BE SCALED. REFERENCE ARCHITECTURAL PLAN FOR DIMENSIONS.

OWNER:
JOSE SOSA
624 W. ETIWANDA AVE.
RIALTO, CA. 92335

PROJECT ADDRESS:
MAIN HOUSE & ADU
APN# 0302-152-06-0000
2789 MILL CREEK ROAD
MENTONE, CA. 92359
COUNTY OF SAN BERNARDINO

SHEET TITLE:
SITE PLAN

REVISIONS

DATE	No.	BY
.	1	.
.	2	.
.	3	.

JOB No.: 2512-D109

ISSUED DATE: 12-27-2025

SHEET
A1.1

File: TITLEBLOCKL

RECORDING REQUESTED BY:
Fidelity National Title Company - IE

When Recorded Mail Document and Tax Statement To:
Jose F. Sosa Sosa
624 West Etiwanda Avenue
Rialto, CA 92376

Electronically
Recorded in Official Records
San Bernardino County

Assessor-Recorder-County Clerk

DOC# 2025-0317799

12/30/2025
02:15 PM
SAN

K4616

Titles: 1 Pages: 3

Fees	$20.00
Taxes	$95.70
CA SB2 Fee	$0.00
Total	$115.70

SPACE ABOVE THIS LINE FOR RECORDER'S USE

Escrow No.: IE2508462 ✓

APN/Parcel ID(s): 0302-152-06-0-000

GRANT DEED

The undersigned grantor(s) declare(s)

☐ This transfer is exempt from the documentary transfer tax.
☑ **The documentary transfer tax is $95.70** and is computed on:
  ☑ the full value of the interest or property conveyed.
  ☐ the full value less the liens or encumbrances remaining thereon at the time of sale.
The property is located in ☑ the ~~City~~ **of Mentone.**
unincorporated area

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged, Nancy Ruth Hulla, Successor Trustee of The Charles R. Kiel Trust dated March 22, 2006

hereby GRANT(S) to Jose F. Sosa Sosa, a married man as his sole and separate property

the following described real property in the City of Mentone, County of San Bernardino, State of California:

SEE EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF

PROPERTY COMMONLY KNOWN AS: Vacant Land (APN: 0302-152-06-0-000), Mill Creek Road, Mentone, CA 92359

MAIL TAX STATEMENTS AS DIRECTED ABOVE

GRANT DEED
(continued)

APN/Parcel ID(s): 0302-152-06-0-000

Dated: December 12, 2025

IN WITNESS WHEREOF, the undersigned have executed this document on the date(s) set forth below.

Nancy Ruth Hulla, Successor Trustee of The Charles R. Kiel Trust dated March 22, 2006

BY: Nancy Ruth Hulla
Nancy Ruth Hulla
Successor Trustee

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of Oregon
County of Josephine
On December 26, 2025 before me, Kristin Marie Woodmency, Notary Public,
(here insert name and title of the officer)
personally appeared Nancy Ruth Hulla,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

Oregon (1)

I certify under PENALTY OF PERJURY under the laws of the State of ~~California~~ that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature

OFFICIAL STAMP
KRISTIN MARIE WOODMENCY
NOTARY PUBLIC - OREGON
COMMISSION NO. 1036448
MY COMMISSION EXPIRES APRIL 27, 2027

EXHIBIT A

Legal Description

For APN/Parcel ID(s): 0302-152-06-0-000

THE LAND REFERRED TO HEREIN BELOW IS SITUATED IN THE OF MENTONE, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA AND IS DESCRIBED AS FOLLOWS:

LOT 6 OF TRACT NO. 2875, IN THE COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, AS PER MAP RECORDED IN BOOK 45, PAGES 48, 49 AND 50 OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY.

City Council **AGENDA ITEM NO. I7.**

DATE: April 21, 2026

TO: Honorable Mayor and City Council Members

SUBJECT: Receive and file the 2025 Annual Progress Reports for the General Plan and the 2021-2029 Housing Element (Development Services Director Reilly)

MOTION:

If the City Council determines that staff's recommendation is appropriate, the following motion is provided:

I move that the City Council receive and file the 2025 Annual Progress Reports for the General Plan and the 2021-2029 Housing Element.

RECOMMENDATION:

Staff recommends that the City Council receive and file the 2025 Annual Progress Reports for the General Plan and the 2021-2029 Housing Element.

DISCUSSION:

California Government Code Section 65400 requires local jurisdictions to provide an Annual Progress Report to the California Department of Housing & Community Development (HCD) and to the Governor's Office of Land Use and Climate Innovation by April 1 of each year. Staff has completed the 2025 Annual Progress Reports and has submitted each to the State as required. The reporting period covers the implementation status of the City's 2035 General Plan programs as well as the 2021-2029 Housing Element programs for the prior calendar year (2025).

General Plan Implementation

The 2035 General Plan and the related Climate Action Plan were adopted in December 2017. The Climate Action Plan included a goal to evaluate progress on its implementation after approximately five years, and the Planning Division hired the firm that authored the original plan (Dyett & Bhatia) to prepare a comprehensive update to the Climate Action Plan beginning in 2024. The City Council adopted the updated “Climate Action Plan 2050” on July 1, 2025.

The General Plan progress report to be submitted to HCD is provided as Attachment A.

Housing Element Implementation

The certified 2021-2029 Housing Element was previously adopted in October 2022, and substantial progress has been made with Housing Element programs. Numerous items and tasks have previously been completed, such as: adoption of the Transit Villages Specific Plan; opening the Home Key housing center; providing additional equal housing opportunity information and resources on the City's webpages; providing additional information and assistance online for potential housing development projects; providing additional information and resources online for building Accessory Dwelling Units; adopting ordinances enacting an Inclusionary Housing program and in-lieu fees for those housing development projects that may be eligible to pay in-lieu fees; and other tasks.

On June 17, 2025, the City Council adopted Ordinance No. 2983 that rezoned a total of 26 parcels for the purpose of providing sufficient land area with appropriate zoning to accommodate the City's dwelling unit allocation in accordance with the Regional Housing Needs Allocation (RHNA). This ordinance completed a significant work program item listed in the Housing Element as well as a high priority task for the California Department of Housing & Community Development.

On July 15, 2025, the City Council adopted Ordinance No. 2985 that updated several housing regulations and related zoning code amendments. The ordinance completed a total of twelve work program items listed in the Housing Element, including: updating housing definitions to align with State law; created development standards for single-room occupancy residences and agricultural worker housing; and other related updates to the City’s housing regulations.

Housing Element Progress Report

The Annual Progress Report (Attachment B) includes information on the City’s progress in meeting its Regional Housing Needs Allocation (RHNA) target for the planning period of October 15, 2021, through October 15, 2029. The Southern California Association of Governments allocated a total of 3,516 new housing units to the City of Redlands as its fair share of the total number of units needed to meet the forecasted population growth in the Southern California region. The unit allocation was distributed across five household income categories, based on Area Median Income (AMI), and is summarized in the table below.

Table 1: Summary of RHNA Housing Units, by Income Category.

Income Category	*RHNA Units for 2021 - 2029*	*Building Permits Issued, 2021 - 2025*
Extremely Low *	n/a	166
Very Low (30% to 50% AMI)	967	22
Low (50% to 80% AMI)	615	167
Moderate (80% to 120% AMI)	652	23
Above Moderate (over 120% AMI)	1,282	798

TOTAL UNITS:	3,516	1,176

* Note: Table B in the Annual Progress Report combines Extremely Low units with Very Low in the formula calculation.

Thus far in the 2021-2029 housing cycle (years 2021 through 2025), the City has issued a total of 1,176 permits, or 33.4% of the total RHNA goal, for new housing units.

Format of Annual Progress Report: HCD requires that standardized Annual Progress Report forms (Excel format) be completed and submitted by local jurisdictions. The following is a summary of the City's completed forms for 2025 (see Attachment B). Please note that due to the Excel spreadsheet template provided by HCD, some of the summary table data may be spread over several pages (the Excel file is also available upon request for clearer legibility).

Table A includes new housing units by income level for which a housing application has been submitted and deemed complete during calendar year 2025.

- A total of 289 dwelling units are reported in this category, all of which were within the Above Moderate income level (market rate).

Table A2 includes net new housing units by income level that have received an entitlement, a building permit, or a certificate of occupancy during the calendar year.

- The City issued building permits for 113 new housing units, of which 112 units are intended for Above-Moderate income households (including Accessory Dwelling Units and Junior ADUs at market-rate rents), and a permit for one Low-income unit.
- The City issued certificates of occupancy for 202 housing units.

Table B summarizes prior permitting activity (for prior years) plus permitting activity for the 2025 calendar year.

- Since 2021, a total of 1,176 units have been reported, consisting of the following household income levels: 798 Above Moderate income units, 23 Moderate income units, 167 Low-income units, 22 Very Low-income units, and 166 Extremely Low-income units. Note that Table B indicates 188 Very Low-income units due to the HCD Excel spreadsheet template combining Extremely Low-income units with Very Low-income units in the formula calculation.

Table C includes sites identified or rezoned to accommodate: any shortfall of housing sites from the previous planning period; to meet a shortfall of sites noted in the Housing Element; or to provide additional sites required by law to avoid no net loss under Government Section 65863.

- There were no additional sites or properties (not already listed in the current Housing Element).

Table D is the report on the City's progress implementing the various tasks and programs listed in the 2021-2029 Housing Element.

- Numerous items and programs have already been completed, such as: adopted the Transit Villages Specific Plan; adopted an Inclusionary Housing ordinance and in-lieu fee; providing additional equal housing opportunity information and resources on the City's webpages; providing additional information and assistance for potential housing development projects; maintaining operation of the Home Key housing center; providing additional information and resources for constructing Accessory Dwelling Units; and several other tasks.
- Completed the RHNA Rezoning project: The City adopted Ordinance No. 2983 to amend the zoning designations for 26 parcels, including adoption and certification of the related Environmental Impact Report.

- On July 15, 2025, the City Council adopted Ordinance No. 2985 updating the Zoning Regulations (Title 18 of the Redlands Municipal Code) including: housing definitions to align with State law; lists of permitted and conditionally permitted uses within various zoning districts; adopted new development standards for low barrier navigation centers; created new development standards for farmworker and agricultural worker housing; created new development standards for single-room occupancy residences; and adopted development standards for urban lot splits and two-unit developments within residential zones. Various other text amendments to the zoning regulations were also included, and a total of twelve work program items were completed with the adoption of Ordinance No. 2985.
- The City hired an architectural firm to prepare ADU standard plans that will be available on the City's website (to accelerate ADU production). This work remains in progress and is expected to be completed in the coming months.

Table E includes commercial development bonuses approved by the City during the 2025 calendar year.

- No commercial development bonuses or units reported.

Table F includes units rehabilitated, preserved, and acquired for alternative adequate sites during the 2025 calendar year. Table F2 includes Above- Moderate income units that have been converted to Moderate income units.

- No units reported in either table.

Table G includes locally owned land included in the Housing Element housing sites inventory that have been sold, leased, or otherwise disposed of during the 2025 calendar year.

- The City did not sell any land included in the housing sites inventory.

Table H includes all locally owned or controlled land declared as Surplus Sites pursuant to Government Code section 54221 or identified as Excess pursuant to Government Code section 50569.

- The City declared the property located at 21 N. Church Street as surplus on October 21, 2025. The City has not carried any former Redevelopment Agency land since June 2019.

Table J includes student housing developments for low-income students for which was a density bonus was granted.

- The City did not have any applications for such projects in 2025.

Table K identifies if the City has adopted a tenant preference policy.

- The jurisdiction does not have a local tenant preference policy.

Table L is for the State’s Local Early Action Planning (LEAP) grant program reporting table.

- The City has no current LEAP grant contracts.

ALTERNATIVES:

Not applicable.

STRATEGIC PLAN:

The City's housing plans and work programs are consistent with Priority A (Quality of Life), Strategic Objective No. 2 (Economic Vitality), which includes the following two goals:

- Implement policies and programs to expand the City's affordable housing opportunities.

- Encourage redevelopment efforts in the transit corridor (i.e., University Village and mall site).

SUBMITTED BY:
Sean Reilly, Director

RECOMMENDED BY:
Charles M. Duggan Jr., City Manager

REVIEWED BY:
Yvette M. Abich Garcia, City Attorney
Janice McConnell, Assistant City Manager
Christopher Boatman, Assistant City Manager
Danielle Garcia, Management Services/Finance Director

PREPARED BY:
Brian Foote, City Planner

FISCAL IMPACT

Fiscal Year: 25-26

Revenue Generating: N/A

Amount: $

Budgeted Y/N:

Account No.:

Additional Appropriation Required: No

Discussion:

There is no fiscal impact associated with the preparation of the 2025 Annual Progress Reports.

Attachments

Attachment_A_Redlands_General_Plan_APR_2025.pdf
Attachment_B-1_Redlands_Housing_Element_APR_2025.pdf
Attachment_B-2_Table_A2_-_Annual_Building_Permit_Activity_Report.pdf

City of
REDLANDS
Incorporated 1888
35 Cajon Street, Suite 20
Mailing: P.O. Box 3005
Redlands, CA 92373
(909) 798 – 7555

DEVELOPMENT SERVICES
DEPARTMENT

SEAN REILLY
Development Services Director

March 17, 2026

Samuel Assefa, Director
Office of Land Use & Climate Innovation
1400 10th Street, #100
Sacramento, CA 95814

City of Redlands General Plan Annual Progress Report for 2025

Dear Director Assefa,

Government Code Section 65400 mandates that all cities and counties submit an annual report on the status of the General Plan and progress in its implementation to their legislative bodies, the Governor's Office of Planning & Research (OPR) and the Housing & Community Development (HCD) by April 1 of each year. This letter summarizes the progress by the City of Redlands in implementing its 2035 General Plan and key planning efforts that occurred in the 2025 calendar year.

City Profile

City of Redlands is located at the base of the San Bernardino Mountains in the San Bernardino County, 60 miles east of Los Angeles and 45 miles west of Palm Springs. Redlands is a mid-size city with an estimated population at 74,279 people as of July 1, 2024. Incorporated in 1888, Redlands is a general law city with deep cultural roots, a historic downtown, a number of historic landmarks and historic neighborhoods, and is home to the University of Redlands as well as the Esri Headquarters. Major employment sectors in the City include retail, technology, education, and healthcare. Two major interstate freeways (Interstate 10 and Interstate 210) serve the City and provide access to other cities as well as a wide array of destinations in the Southern California region.

General Plan Snapshot

California Government Code 65301(a) requires General Plan planning areas to include all land within a city or county's limits, and territory outside its boundaries which in its judgement bears relation to its planning. Redlands' Planning Area encompasses 46 square miles, including all land within the Redlands city limits, the area within the City's Sphere of Influence (SOI), and an unincorporated island known locally as the "donut hole" that is located in the northwestern portion of the city.

City of
REDLANDS
Incorporated 1888
35 Cajon Street, Suite 20
Mailing: P.O. Box 3005
Redlands, CA 92373
(909) 798 – 7555

DEVELOPMENT SERVICES
DEPARTMENT

SEAN REILLY
Development Services Director

The City of Redlands 2035 General Plan was adopted on December 5, 2017. The seven required elements mandated by State are organized under eight interrelated themes: Distinctive City (Chapter 2), Prosperous Economy (Chapter 3), Livable Community (Chapter 4), Connected City (Chapter 5), Vital Environment (Chapter 6), Healthy Community (Chapter 7), and Sustainable Community (Chapter 8). A Climate Action Plan was also adopted in December 2017 concurrently with the 2035 General Plan.

6th Cycle Housing Element

The Redlands City Council adopted the certified *2021-2029 Housing Element* on October 4, 2022. Many of the tasks and programs identified on the list of Proposed Programs (Table 5-2) have been completed, and substantial progress is being made on several other tasks (such as completed draft ordinances for various zoning code updates, single-room occupancy uses, employee housing, and SB 9 lot splits and two-unit developments). The Planning Division also created a webpage to promote new accessory dwelling units in Redlands, plus a webpage to promote SB 9 lot splits and housing developments. Staff is currently working with a consultant to prepare ADU standard plans (i.e., City's plans) that will be made available to the public for the purpose of accelerating ADU housing production.

The City has completed work on the necessary rezoning actions related to the Regional Housing Needs Allocation (RHNA) including certification of a Supplemental Environmental Impact Report (Supplemental EIR). On June 17, 2025, the City Council adopted an ordinance rezoning a total of 26 parcels to accommodate a portion of the City's allocated new housing units.

On July 15, 2025, the City Council adopted an ordinance updating the Zoning Regulations (Title 18 of the Redlands Municipal Code) including: housing definitions to align with State law; lists of permitted and conditionally permitted uses within various zoning districts; adopted new development standards for low barrier navigation centers; created new development standards for farmworker and agricultural worker housing; created new development standards for single-room occupancy residences; and adopted development standards for urban lot splits and two-unit developments within residential zones. Various other text amendments to the zoning regulations were also included, and a total of twelve work program items were completed with the adoption of Ordinance No. 2985.

Staff continues to complete other remaining Housing Element work program items, including updating the City's development standards for Accessory Dwelling Units. The city is also completing work on pre-approved ADU Standard Plans that will be made available to the public at no cost, in an effort to help accelerate construction of more affordable housing units.

City of
REDLANDS
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Redlands, CA 92373
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DEVELOPMENT SERVICES
DEPARTMENT

SEAN REILLY
Development Services Director

This concludes the 2025 Annual Progress Report for the City of Redlands. Please do not hesitate to contact me at 'sreilly@cityofredlands.org' if you have any questions.

Respectfully,

Sean Reilly
Development Services Director
City of Redlands

Summary

Jurisdiction	Redlands	
Reporting Year	2025	(Jan. 1 - Dec. 31)
Housing Element Planning Period	6th Cycle	10/15/2021 - 10/15/2029

Building Permits Issued by Affordability Summary		
Income Level		Current Year
Acutely Low	Deed Restricted	0
	Non-Deed Restricted	0
Extremely Low	Deed Restricted	0
	Non-Deed Restricted	0
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	1
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate		112
Total Units		113

Units by Structure Type	Entitled	Permitted	Completed
Single-family Attached	0	0	0
Single-family Detached	0	71	154
2 to 4 units per structure	0	0	0
5+ units per structure	0	0	0
Accessory Dwelling Unit	0	42	48
Mobile/Manufactured Home	0	0	0
Total	**0**	**113**	**202**

Infill Housing Developments and Infill Units Permitted	# of Projects	Units
Indicated as Infill	50	50
Not Indicated as Infill	63	63

Housing Applications Summary	
Total Housing Applications Submitted:	9
Number of Proposed Units in All Applications Received:	289
Total Housing Units Approved:	14
Total Housing Units Disapproved:	0

Use of SB 423 Streamlining Provisions - Applications	
Number of SB 423 Streamlining Applications	0
Number of SB 423 Streamlining Applications Approved	0

Units Constructed - SB 423 Streamlining Permits			
Income	Rental	Ownership	Total
Acutely Low	0	0	0
Extremely Low	0	0	0
Very Low	0	0	0
Low	0	0	0
Moderate	0	0	0
Above Moderate	0	0	0
Total	**0**	**0**	**0**

Streamlining Provisions Used - Permitted Units	# of Projects	Units
SB 9 (2021) - Duplex in SF Zone	3	3
SB 9 (2021) - Residential Lot Split	0	0
AB 2011 (2022)	0	0
SB 6 (2022)	0	0
SB 423 (2023)	0	0

Ministerial and Discretionary Applications	# of	Units
Ministerial	1	2
Discretionary	8	288

Density Bonus Applications and Units Permitted	
Number of Applications Submitted Requesting a Density Bonus	0
Number of Units in Applications Submitted Requesting a Density Bonus	0
Number of Projects Permitted with a Density Bonus	0
Number of Units in Projects Permitted with a Density Bonus	0

Housing Element Programs Implemented and Sites Rezoned	Count
Programs Implemented	0
Sites Rezoned to Accommodate the RHNA	0

Jurisdiction	Redlands	
Reporting Year	2025	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	10/15/2021 - 10/15/2029

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

Table A
Housing Development Applications Submitted

Project Identifier					Unit Types		Date Application Submitted	Proposed Units - Affordability by Household Incomes										Total Approved Units by Project	Total Disapproved Units by Project	Streamlining	Historic Sites	Density Bo Applica
1					2	3	4	5										6	7	8	9	10	11
Prior APN+	Current APN	Street Address	Project Name+	Local Jurisdiction Tracking ID	Unit Category (SFA,SFD,2 to 4,5+,ADU,MH)	Tenure R=Renter O=Owner	Date Application Submitted (see instructions)	Acutely Low-Income Deed Restricted	Acutely Low-Income Non Deed Restricted	Extremely Low-Income Deed Restricted	Extremely Low-Income Non Deed Restricted	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Total PROPOSED Units by Project	Total APPROVED Units by project	Total DISAPPROVED Units by Project	Please select state streamlining provision/s the application was submitted pursuant to.	Is this project located on a site with an associated historical designation as outlined in Government Code Section 65400(a)(2)(N) and reported on Table L?	Did the housing development application seek incentives or concessions pursuant to Government Code section 65915?
Summary Row: Start Data Entry Below								0	0	0	0	0	0	0	0	0	0	289	289	14	0			
	0167-232-02, 0167-232-07	1210 Lawton St.	Residential Lot Split	Tentative Parcel	SFD	O	4/10/2025											3	3			NONE	No	No
	0167-221-15	N/A	Residential Lot Split	Tentative Parcel Map No. 20963	MH	R	6/16/2025											0	0			NONE	No	No
	0167-881-06-0000 through 0167-881-20-0000	NEC Texas St. & Pioneer Ave.	Texas St. subdivision	Tentative Tract Map No. 20645, Commission Review & Approval No. 970	SFD	O	5/16/2025											11	11	11		NONE	No	No
	0294-133-01	211 Elder Rd	Residential Lot Split	Tentative Parcel Map No. 21039	SFD	O	8/12/2025											2	2	2		NONE	No	No
	0167-091-09, 0167-091-10, 0167-091-11, 0167-091-12	1180 W. San Bernardino Ave.	Pioneer Park Specific Plan	Specific Plan No. 67, General Plan Amendment No. 150, Tentative Tract Map 20297	SFD	O	6/23/2025											262	262			NONE	No	No
	1212-151-29	1560 N. Church St.	Residential Lot Split	Tentative Parcel Map No. 21019	SFD	O	9/16/2025											1	1	1		NONE	No	No
	0300-012-11	12261 Wabash Ave.	Residential Lot Split	Tentative Parcel Map No. 20813	SFD	O	7/31/2025											4	4			NONE	No	No
	0169-235-04	316 E. High Ave.	5 Unit Townhomes	Commission Review and Approval No. 980	SFA	O	9/25/2025											5	5			NONE	No	No
	0172-232-04	588 Sunnyside Ave.	SB9	Lot Line Adjustment No. 696	SFD	O	6/5/2025											1	1			SB 9 (2021) - Residential Lot Split	No	No
	0168-081-19, 0165-081-21	10 Cortez Street	SB9	Lot Line Adjustment No. 698	SFD	O	11/9/2026											1	1	1		SB 9 (2021) - Residential Lot Split	No	No
																			0					
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Table A

Housing Development Applications Submitted

- Affordability by Household Incomes								Total Approved Units by Project	Total Disapproved Units by Project	Streamlining	Historic Sites	Density Bonus Law Applications		Application Status	Project Type	Notes
5							6	7	8	9	10	11		12	13	14
ow- ne d cte	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Total PROPOSED Units by Project	Total APPROVED Units by project	Total DISAPPROVED Units by Project	Please select state streamlining provision/s the application was submitted pursuant to.	Is this project located on a site with an associated historical designation as outlined in Government Code	Did the housing developmet application seek incentives or concessions pursuant to Governmet Code section 65915	Were incentives or concessions requested pursuant to Governmet Code section 65915	Please indicate the status of the application.	Is the project considered a ministerial project or discretionary project?	Notes*
0	0	0	0	0	0	283	283	14	0							
						3	3			NONE	No	No	N/A	Pending	Discretionary	
						0	0			NONE	No	No	N/A	Pending	Discretionary	
						11	11	11		NONE	No	No	N/A	Approved	Discretionary	
						2	2	2		NONE	No	No	No	Approved	Discretionary	
						262	262			NONE	No	No	N/A	Pending	Discretionary	
						1	1	1		NONE	No	No	N/A	Approved	Discretionary	
						4	4			NONE	No	No	N/A	Pending	Discretionary	
						5	5			NONE	No	No	No	Pending	Discretionary	
						1	1			SB 9 (2021) - Residential Lot Split	No	No	No	Pending	Ministerial	
						1	1	1		SB 9 (2021) - Residential Lot Split	No	No	No	Approved	Ministerial	
							0									
							0									
							0									
							0									
							0									
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							0									
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							0									

Jurisdiction	Redlands	
Reporting Year	2025	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	10/15/2021 - 10/15/2029

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

This table is auto-populated once you enter your jurisdiction name and current year data. Past year information comes from previous APRs.

Please contact HCD if your data is different than the material supplied here

Table B
Regional Housing Needs Allocation Progress
Permitted Units Issued by Affordability

		1	Projection Period	2									3	4
Income Level		**RHNA Allocation by Income Level**	**Projection Period - 06/30/2021-10/14/2021**	**2021**	**2022**	**2023**	**2024**	**2025**	**2026**	**2027**	**2028**	**2029**	**Total Units to Date (all years)**	**Total Remaining RHNA by Income Level**
Acutely Low	Deed Restricted	-	-	-	-	-	-	-	-	-	-	-	-	
	Non-Deed Restricted		-	-	-	-	-	-	-	-	-	-		
Extremely Low	Deed Restricted	-	-	-	98	-	68	-	-	-	-	-	166	-
	Non-Deed Restricted		-	-	-	-	-	-	-	-	-	-		
Very Low	Deed Restricted	967	-	-	-	-	12	-	-	-	-	-	**188**	**779**
	Non-Deed Restricted		1	-	2	7	-	-	-	-	-	-		
Low	Deed Restricted	615	-	-	-	103	-	-	-	-	-	-	**167**	**448**
	Non-Deed Restricted		6	1	5	50	1	1	-	-	-	-		
Moderate	Deed Restricted	652	-	-	-	-	-	-	-	-	-	-	**23**	**629**
	Non-Deed Restricted		6	6	7	-	4	-	-	-	-	-		
Above Moderate		1,282	332	5	72	151	126	112	-	-	-	-	**798**	**484**
Total RHNA		**3,516**												
Total Units			**345**	**12**	**184**	**311**	**211**	**113**	**-**	**-**	**-**	**-**	**1,176**	**2,340**

*For years prior to 2025, Acutely Low-Income units are reported within the Extremely Low-Income category

*For jurisdictions that received RHNA determinations for the current cycle prior to the passage of AB 3093 (September 19, 2024):
- You were not allocated Acutely Low-Income and Extremely Low-Income RHNA targets, therefore the allocations in Field 1 are listed as "0"
  - If you wish to set your own targets in these income categories for informational purposes, contact HCD staff at apr@hcd.ca.gov.
- All Acutely Low-Income and Extremely Low-Income units reported during the cycle are counted towards Very-Low Income RHNA progress

*For years prior to 2025, data on deed-restricted vs. non-deed restricted Extremely Low-Income units is approximated from whether the projects reported any deed-restricted Very Low-Income Units. If you wish to edit this historical data for accuracy or have any questions about the data, you may login to HCD's online APR system, or contact HCD staff at apr@hcd.ca.gov.

Please Note: Table B does not currently contain data from Table F or Table F2 for prior years. You may login to the APR system to see Table B that contains this data.

Please note: The APR form can only display data for one planning period. To view progress for a different planning period, you may login to HCD's online APR system, or contact HCD staff at apr@hcd.ca.gov.

Jurisdiction	Redlands	
Reporting Year	2025	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	10/15/2021 - 10/15/2029

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

Table C

Sites Identified or Rezoned to Accommodate Shortfall Housing Need and No Net-Loss Law

Project Identifier				Date of Rezone	RHNA Shortfall by Household Income Category				Rezone Type	Sites Description							
1				2	3				4	5	6	7	8		9	10	11
APN	Street Address	Project Name+	Local Jurisdiction Tracking ID+	Date of Rezone	Very Low-Income	Low-Income	Moderate-Income	Above Moderate-Income	Rezone Type	Parcel Size (Acres)	General Plan Designation	Zoning	Minimum Density Allowed	Maximum Density Allowed	Realistic Capacity	Vacant/Nonvacant	Description of Existing Uses
Summary Row: Start Data Entry Below																	

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

Jurisdiction	Redlands	
Reporting Year	2025	(Jan. 1 - Dec. 31)

Table D

Program Implementation Status pursuant to GC Section 65583

Housing Programs Progress Report

Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.

1	2	3	4	5	6	7	8	9
Name of Program	**Objective**	**Projected Completion Date in Housing Element**	**Applicable Cycle**	**Status of Program Implementation**	**Program Implementation Details**	**Quantified Outcomes: Category**	**Quantified Outcomes: Count**	**Supporting Documents**
1.1-1 RHNA Rezoning	**Within three years of Housing Element adoption, rezone land to provide adequate capacity for at least 4,219 units on suitable sites. - 1,898 very low and low income units - 782 moderate Income units - 1,538 above moderate income units The rezoning program would rezone a minimum of 119 acres and provide for 30 du/ac with a minimum density of 20 du/ac for lower-income sites. Each site will be able to accommodate a minimum of 16 units. The City will incorporate a replacement housing provision for any sites with existing residential use and will permit multifamily uses without discretionary action. This program shall comply with all applicable provisions of Government Code section 65583.2.**	**10/25/2024**	**6th Cycle**	Completed	Ord. 2983; Reso. 8688; Reso. 8689; Reso. 8690			
1.1-2 Voter Measure Analysis	**The City will conduct a detailed legal analysis of all aspects of Measure U, and any future voter measures, to evaluate the consistency of the Measure(s) provisions with State housing laws. The City will interpret voter measures, and take any other action as necessary, in a manner that facilitates compliance with the RHNA, addressing constraints on housing and other State housing laws, and will adopt City policies accordingly.**	**12/23/2024**	**6th Cycle**	In Progress				

1.1-3 Transit Villages Specific Plan	**Adopt the Transit Villages Specific Plan by the end of 2022 to allow for greater residential development around the three new light rail stations, and implement objective design standards with a form-based code. Use the TVSP to facilitate smart-growth planning principles, downtown revitalization, and infill development. The TVSP will allow for residential densities per the 2035 General Plan and6th Cycle Housing Element and allow multi-family residential uses. TVSP area is a total of 947 acres. Draft TVSP use list allows multiple housing types by-right (Permitted use) including supportive and transitional housing. This program shall comply with all applicable provisions of Government Code section 65583.2.**	**12/31/2022**	**6th Cycle**	Completed	Ord. 2947; Reso. 8400; Reso. 8401			
1.1-4 By-Right Approval of Projects with 20 Percent Affordable Units on "Reused" Site	**Pursuant to AB 1397, amend the Zoning Ordinance to require by-right approval of housing development that includes 20 percent of the units as housing affordable to lower-income households, on sites being used to meet the 6th Cycle RHNA that represent "reuse sites" previously identified in the 4th and 5th Cycles Housing Element, and on sites that are being rezoned to accommodate the lower-income RHNA. This program shall comply with allapplicable provisions of Government Code section 65583.2.**	**10/31/2025**	**6th Cycle**	Completed	Ord. 2985			
1.1-5 No Net Loss Monitoring	**Pursuant to SB 166 (No Net Loss), the City will develop a procedure to track: • Unit count and income/affordability assumed on parcels included in the sites inventory. • Actual units constructed and income/affordability when parcels are developed. • Net change in capacity and summary of remaining capacity in meeting remaining RHNA.**	**Development of the procedure by October 2022, ongoing maintenance thereafter**	**6th Cycle**	Continuous				
1.1-6 Minimum Densities	**Amend the Zoning Ordinance to establish minimum densities for residential and mixed-use zones to ensure that residential projects are developed close to their maximum densities (70% of the maximum allowed by base-zoning).**	**10/31/2025**	**6th Cycle**	Completed	Ord. 2985			

1.1-7 Achieving the General Plan Densities	**Amend the zoning ordinance and development standards to ensure it is consistent with the Redlands 2035 General Plan. Specifically, ensure each implementing zone allows up to the maximum permitted by the General Plan, pursuant to AB 3194.**	**10/1/2024**	**6th Cycle**	Completed	Ord. 2985			
1.1-8 Development of Non-Vacant Sites	**Establish an outreach and coordination program through the Economic Development Division to connect developers, builders, and owners of non-vacant sites. Program shall:** **(1) Emphasize reaching out to owners of on-vacant sites to discuss any interest in redeveloping and available incentives.** **(2) Marketing and advertising these sites to the development community along with any incentives that might be available.** **(3) Establish quarterly meetings with developers and builders.**	**Initiate by October 2022, and maintain throughout planning period on a quarterly basis.**	**6th Cycle**	Not Yet Started				
1.1-9 Lot Consolidation and Small Site Development	**Planning Staff will develop a menu of possible incentives for lot consolidation and bring the matter to the City Council for decision. The incentive package is intended to achieve orderly development, improve pedestrian activity, and implement the goals, policies, and objectives of the Housing Element.** **The resulting lot consolidation incentive program will include an annual outreach component to contact property owners and potential developers of housing affordable to lower income households. The following incentives will be brought forward by Staff for consideration by at the discretion of the (Planning Commission/City Council):** **(1) Parking reduction** **(2) Alternative parking arrangements** **(3) Signage bonus. City shall advertise and promote lot consolidation provisions to existing property owners and prospective mixed-use developers.**	**Develop incentives by October 2022 and adopt Zoning Ordinance Amendment by October 2023; outreach conducted annually**	**6th Cycle**	Not Yet Started				

1.1-10 Reuse of Single-Family Dwelllings	**The City will perform annual outreach to property owners of single-family dwellings in multi-family districts to make them aware of the opportunity to convert the single-family building to a multi-family building. Specific and enhanced outreach will be targeted to residents in high opportunity areas, particularly in South Redlands. Single-family dwellings in the R-2, R-2-2000, and R-3 districts are eligible for reuse. City will provide technical assistance with planning and permitting. The City will amend development standards to prevent non-conforming situations during reuse of single-family dwellings.**	**Initiate outreach in 2023. Amend development standards in 2023.**	**6th Cycle**	In Progress				
1.1-11 Housing Overlay for Educational and Religious Properties	**The City will establish a housing overlay district which would permit housing as an accessory use on educational and religious parcels. The overlay includes approximately 673 acres on 171 parcels in the City. The overlay will have an inclusionary requirement to promote affordable housing, and will be studied in conjunction with Program 1.3-2. The City will conduct outreach through website information and property owner outreach on an annual basis to inform property owners of the Housing Overlay. The City will provide technical planning and entitlement assistance to applicants.**	**10/31/2023**	**6th Cycle**	Completed	Implemented by new State law.			
1.2-1 Emergency Shelters	**Update the zoning ordinance to amend standards for emergency shelters to comply with recent changes to state law (AB 139).**	**10/1/2023**	**6th Cycle**	Completed	Reso. 8513			
1.2-2 Low Barrier Navigation Centers	**Update the zoning ordinance to provide opportunities for Low Barrier Navigation Centers to comply with recent changes to state law (AB 101).**	**10/1/2023**	**6th Cycle**	Completed	Ord. 2985			
1.2-3 Transitional and Supportive Housing	**Update the zoning ordinance to comply with changes to state law regarding Transitional and Supportive Housing, including allowing supportive housing by-right in zones where multifamily and mixed uses are permitted, pursuant to Government Code section 65651. (SB 745 and AB 2162).**	**10/1/2023**	**6th Cycle**	Completed	Ord. 2985			

1.2-4 SRO Ordinance	Adopt a Single Room Occupancy (SRO) ordinance to provide additional housing opportunity for low- and very low-income households near the planned Metrolink/Arrow light rail stations.	10/1/2022	6th Cycle	Completed	Ord. 2985			
1.2-5 Group Homes	Review zoning provisions for large group homes (7+ persons) and implement mitigating strategies to remove potential constraints on the production of large group homes. Ensure zoning standards facilitate approval certainty and objectivity in the development of large group homes. Amend the Zoning Ordinance to allow group homes in all zones that allow residential uses. Amend Zoning Ordinance to clarify group homes/ community care facilities of 6 or fewer people do not need to be licensed by the State.	10/1/2022	6th Cycle	Completed	Ord. 2985			
1.2-6 FAR based development fees	Study and consider FAR based development fees (as opposed to unit based fees) to create financial incentives for the creation of additional units.	6/1/2025	6th Cycle	Not Yet Started				
1.2-7 Amend Development Standards	Amend parking requirements, open-space standards, and setbacks for multi-family properties to further incentivize and encourage higher density development.	12/1/2023	6th Cycle	In Progress				
1.2-8 Ballot Measures: SECBS	Ensure that Socio Economic Cost Benefit Studies are reviewed and analyzed in an objective manner. Develop objective standards and thresholds for the SECBS checklist. By October 2024, complete a City-initiated study that evaluates the effectiveness of measures and consider alternative actions if needed.	10/1/2023	6th Cycle	In Progress				
1.2-9 Ballot Measures: Environmental Impacts	Clarify and implement the "no environmental impact" provision of the ballot measures to allow and mitigate potentially significant impacts as allowed by CEQA .	10/1/2023	6th Cycle	In Progress				
1.2-10 Objective Desiign Standards: SB 330	Pursuant to SB 330, review and revise development standards and design guidelines by the end of 2023 to ensure City requirements are objective, neutral, and feasible. Prior to the adoption of objective standards, City will continue to apply current standards in an objective manner.	12/1/2023	6th Cycle	In Progress				

1.2-11 Density Bonus Update	**Amend the Density Bonus Ordinance to comply with recent changes to state law (AB 2345).**	**10/1/2025**	**6th Cycle**	In Progress				
1.2-12 Mixed Uses in Commercial Zones	**Amend the City's C-3, C-4, and A-P zones to create objective standards for mixed-uses and facilitate the redevelopment of commercial sites to mixed-use.**	**10/1/2025**	**6th Cycle**	In Progress				
1.2-13 Remove CUP Requirement for Multi-Family Developments	**Amend the zoning ordinance to remove the conditional use permit requirement for multi-family developments of 35 units or more.**	**10/1/2025**	**6th Cycle**	Completed	Ord. 2985			
1.2-14 Waive preapplication fee for affordable housing projects	**Mitigate non-governmental and financial constraints by waiving pre-application meeting fees and providing technical assistance to housing projects that propose to provide below market-rate units. Provide expedited processing for projects that propose low-income, extremely low-income, or special needs units.**	**10/1/2022**	**6th Cycle**	In Progress				
1.2-15 Non-governmental constraints. Environmental Information Mapped	**Continue to provide information and maps of known environmental constraints at the planning and zoning counter to provide additional clarity and certainty and mitigate non-governmental constraints for project applicants.**	**On-going**	**6th Cycle**	Continuous				
1.2-16 Floodplain Development	**Review the City's development standards (such as setbacks, lot dimensions, etc.) within the floodplain to reduce the need for variances for projects needing to elevate structures to meet FEMA floodplain requirements. Current code requires buildings to be sited near the sidewalk for urban development, however this presents challenges with elevating building pads out of the flood zone.**	**12/1/2023**	**6th Cycle**	Continuous				
1.2-17 Definition of Family	**Amend the definition of family to comply with state law.**	**12/1/2022**	**6th Cycle**	Completed	Ord. 2985			

1.2-18 Employee and Farmworker Housing	**Pursuant to Health and Safety Code section 17021.5, define and permit employee housing in compliance with the Employee Housing Act. Revise zoning to allow farmworker housing in all agricultural zones throughout the City.** **Pursuant to Health and Safety Code section 17021.6, employee housing for six or fewer employees is treated as a single-family structure and permitted in the same manner as other dwellings of the same type in the same zone. Employee housing consisting of no more than 12 units or 36 beds to be permitted in the same manner as other agricultural uses in the same zone. Revise zoning to allow employee housing in all applicable zones throughout the City.**	**12/1/2022**	**6th Cycle**	Completed	Ord. 2985			
1.2-19 Streamlined Ministerial Approval Permit Procedures	**The City will review its approval processes to ensure it accommodates streamlined applications, pursuant to Senate Bill 35.**	**On-going**	**6th Cycle**	Continuous				
1.2-20 Extend Affordability Covenant Time Length	**The City will extend the affordability covenant time length from 55 years to 99 years.**	**10/1/2023**	**6th Cycle**	In Progress				
1.2-21 Proportional Impact Fees	**The City will revise its development impact fees for residential uses so that the fee is proportional to the size of the unit. The City will also provide an explanation of each fee to comply with transparency provisions of AB 602 and AB 1483.**	**12/1/2023**	**6th Cycle**	Not Yet Started				
1.3-1 Surplus Lands	**Annually review and assess City-owned properties and determine if they are considered "surplus lands" pursuant to the Surplus Lands Act. Dispose of any surplus property pursuant to the act and HCD guidance. City will initiate zone changes when dispensing of surplus land to facilitate housing development for extremely low, low, and moderate income households. The City will provide technical planning assistance to the acquiring party to facilitate efficient permit processing and will inform the acquiring party of all available incentives, i.e., lot consolidation, density bonus, etc.**	**Annually review City-owned parcels; perform appropriate rezoning as parcels are dispensed. Seek to dispense or lease parcels twice in the planning period.**	**6th Cycle**	Continuous				

1.3-2 Inclusionary Housing Ordinance	Conduct a feasibility study on the financial viability and potential of an inclusionary housing ordinance. If appropriate and financially feasible, adopt an inclusionary ordinance to require the development of housing units for extremely low, low, and moderate income households.	Complete feasibility study by October 2023; bring forward inclusionary ordinance within 6 months of study completion.	6th Cycle	Completed	Ord. 2959			
1.3-3 Displacement Prevention (SB 330 and AB 1397)	Pursuant to State law, amend the Zoning Ordinance by the end of 2022 to require the replacement of units affordable to the same or lower income level as a condition of any development on a non-vacant site consistent with those requirements set forth in the State Density Bonus Law.	12/1/2022	6th Cycle	Completed	Ord. 2985			
1.3-4 Priority Water and Wastewater Service for Affordable Housing Developments	Adopt written policies and procedures consistent with State law.	10/1/2022	6th Cycle	In Progress				
1.3-5 Rental Inspection Program / Landlord Registration	The Rental Inspection Program enhances the quality of rental properties and thereby the quality of life for tenants throughout the City and ensures that all rental properties are maintained in accordance with City standards. City inspectors inspect rental properties for exterior code violations and will issue corrective reports to property owners/landlords. Examples of reportable issues include: roof leaks, unsafe fire conditions, unsafe stairs, unmaintained landscaping or parking/driving areas.	On-going	6th Cycle	Continuous				
1.3-6 Outreach and Education	Educate and inform landlords about AFFH through continuation of the Crime Free Program. Provide information and educational materials for Housing Choice Vouchers, foreclosure assistance programs, the state's new source of income protection (SB 329 and SB 222) on the City website and at the public counter.	Initiate by October 2022. Provide materials on an on-going basis. The website will be updated annually.	6th Cycle	Continuous				
1.3-7 Homeless Support	Administer CDBG funds received from the County to service providers including local nonprofits. Prioritize funds that will assist with the development of housing for the unhoused population.	On-going	6th Cycle	Continuous				
1.3-8 Homeless Assistance Program	Continue the operation of homeless assistance program through the Police Department. Assist in connecting homeless individuals to local service providers, as well as continue to fund for shelter beds with available grant funding and donations.	On-going	6th Cycle	Continuous				

1.3-9 Facilitate Tenant Protection Act of 2019 (AB 1482) Compliance	Ensure compliance with new state tenant protection measures, including maximum annual rent increases, just cause evictions, and financial compensation requirements to stabilize residents living in areas at risk of displacement, including the area of high segregation and poverty in downtown Redlands. In coordination with Program 1.5-11, provide information to landlords and tenants regarding tenant protections and post information online and in community centers.	Ongoing. Post information within 6 months of housing element adoption. Distribute materials at outreach events twice annually.	6th Cycle	Continuous				
1.3-10 Project HomeKey: Supportive and Affordable Housing	They City will establish 98 supportive housing units by converting an existing motel. The City has executed a Memorandum of Understanding with Shangri-La Industries (motel owner) and Step-Up on Second (supportive services operator).	Begin housing operations in 2024 or as soon after construction as possible	6th Cycle	Completed				
1.3-11 Housing Solutions Coordinator	The City will establish a position for a Homeless Solutions Coordinator (HCS). The HCS will collaborate with existing non-profits and county agencies to connect both transitory and chronically homeless individuals with resources and services, including housing, education, job assistance, medical services, and substance abuse counseling.	Fill HCS position by October 2022	6th Cycle	Continuous				
1.3-12 Single Room Occupancy	See program 1.2-4. (Adopt a Single Room Occupancy (SRO) ordinance to provide additional housing opportunity for low- and very low-income households near the planned Metrolink/Arrow light rail stations.)	10/1/2022	6th Cycle	Completed	Ord. 2985			

1.4-1 Preservation of at-risk housing	The City has an inventory of 120 publicly assisted housing units affordable to lower income households. These units are deed restricted for long-term affordability. Between October 15, 2021 and October 2029, 60 publicly assisted units at the Citrus Arms development are on a 5-year contract which has historically been renewed, however are considered at risk of converting to market rate housing. - Monitor Project Status Annually - Ensure property owners comply with extended noticing requirements under state law. - Include preservation as an eligible use in notices of funding availability. - Proactively coordinate with qualified entities. -Assist with funding or support funding applications. -Educate, support and assist tenants.	Annually	6th Cycle	Continuous				
1.4-2 Rehabilitate and improve condition of existing affordable housing stock	Make available on the City website and at the Planning Department information on programs and resources available to property owners for assistance with home repairs and improvements. Direct information to property owners in low resource areas by conducting outreach once annually.	On-going	6th Cycle	Continuous				

1.5-1 Place Based Improvements	The City applies for and receives an annual allocation of CDBG funds from the County. These funds are used to install and upgrade public facilities (sidewalks, alleyways, ADA accessibility improvements) in lower income neighborhoods or where civic services are offered. Prioritize CDBG funds for the development of low income housing and special needs housing, with place based improvements surrounding those projects. Specific improvements the City plans to undertake are: • Development of a 98-unit permanent affordable housing complex complete with supportive services (FY 23). • Citywide street repaving project prioritized based on road condition (ongoing). • Renovations to Texonia Park (north Redlands) (FY '23). • Creation of a football field at Crafton Park (FY '23). • Restroom structure replacement at Sylvan Park (north Redlands) and Ford Park (east Redlands) (FY '23). As noted in Program 1.1-3. Place-based improvements from the Transit Village Specific Plan include:	Annually apply for CDBG funds, specific place based CIP projects per the CIP schedule	6th Cycle	Continuous				
1.5-2 Coordinate with Inland Fair Housing and Mediation Board	Continue to utilize the County's contract with the Inland Fair Housing and Mediation Board to provide fair housing services, testing, and resources to residents of Redlands.	On-going	6th Cycle	Continuous				
1.5-3 Promotion of Fair Housing Information	Publicize Fair Housing Information, including information about tenants' rights, landlord requirements, and recent litigation on the City's website, social media platforms, and through physical promotional material (e.g., flyers, posters).	On-going	6th Cycle	Continuous				
1.5-4 Expand fair housing outreach in communities with disproportionate needs	Amend and expand fair housing outreach to facilitate dialogue with communities facing disproportionate needs. Host a community feedback meeting annually to obtain resident feedback on community planning issues, fair housing topics, and ongoing City programs.	On-going	6th Cycle	Continuous				
1.5-5 Fair Housing Reporting	Acquire and analyze data from Inland Fair Housing and Mediation Board annually to review potential areas of fair housing issues.	On-going	6th Cycle	Continuous				

1.5-6 Regional Coordination	Participate in regional efforts and coordination to respond to discrimination and fair housing issues and monitor progress towards addressing impediments to fair housing choice.	On-going	6th Cycle	Continuous				
1.5-7 Enforcement of Fair Housing Laws	Accept Fair Housing violation complaints and forward to the Fair Housing and Mediation Board for enforcement.	On-going	6th Cycle	Continuous				
1.5-8 Increasing Residential Development and Opportunity in Transit Accessible and Smart Growth Areas	Increasing Residential Development and Opportunity in Transit Accessible and Smart Growth Areas	2023	6th Cycle	Completed	Ord. 2947; Reso. 8400; Reso. 8401			
1.5-9 Mobile Home Park Preservation	Continue to implement the Mobile Home Rent Control ordinance to prevent displacement of lower-income and at risk populations.	On-going	6th Cycle	Continuous				
1.5-10 NOFA / Nonprofit Housing Development	Identify funding from federal, State, and local sources to expand affordable housing opportunities within the City and share these opportunities with local service providers and the development community. Prioritize these opportunities to identified developers of low-income housing and supportive housing.	Identify and share information by October 2022. Provide materials on a quarterly basis.	6th Cycle	Not Yet Started				
1.5-11 Provide training for multi-family housing landlords	Continue to provide 2-day Crime-Free Multi-Housing/Rental Property Training to multi-family landlords in the City to educate landlords on a wide range of issues including eviction process, Fair Housing issues, tenant screening, acceptance of HCVs as a legitimate source of income, and others. Ensure that landlords are aware of new source of income discrimination laws.	On-going	6th Cycle	Continuous				
1.6-1 Educational Campaign and Information	Promote information and tools available to facilitate ADU construction. Provide easily accessible information on the City's website, at the zoning counter. Coordinate with SBCTA to utilize regional resources and adopt policies, procedures, and standards consistent with neighboring jurisdictions to streamline ADU applications. Encourage ADU and SB 9 production in southern Redlands and high resource areas.	Identify information resources and tools by October 2022 and provide information on an ongoing basis.	6th Cycle	Continuous				

1.6-2 Pre-Approved Plan Sets	**Make a variety of pre-approved ADU plan sets available to facilitate reduced applicant cost and expedited review for ADUs. Ensure example plans provide choices and diversity in size to accommodate a variety of household sizes and types.**	**10/1/2022**	**6th Cycle**	In Progress				
1.6-3 Updated ADU Regulations to meet state law	**Amend the Zoning Ordinance to address multiple recent changes to state law regarding ADUs (including AB 587, AB 671, AB 68, and SB 13). Monitor state law on an ongoing basis and revise the Zoning Ordinance as appropriate.**	**10/1/2024**	**6th Cycle**	In Progress				
1.6-4 ADU Tracking and Monitoring	**Annually monitor the development and affordability of ADUs. If trends indicate a potential shortfall in meeting the estimated ADUs in the sites inventory, consider additional efforts to incentivize ADU production and reassess and revise the overall sites strategy for the RHNA within one year through adjusting ADU capacity assumptions with actual permitted units, and/or identifying additional sites to expand site capacity to the extent necessary to accommodate the RHNA.**	**On-going**	**6th Cycle**	Continuous				
1.7-1 Reclaimed Water	**Continue to require the installation of reclaimed water infrastructure by new development when feasible.**	**On-going**	**6th Cycle**	Continuous				
1.7-2 Lighting Efficiency	**Make available and distribute informational materials during the building permit process about energy-efficient lighting for residential buildings.**	**Ongoing activity, post information on City website by October 2022**	**6th Cycle**	Continuous				
1.7-3 Pursue Energy Efficient/Alternative Energy Funding	**Increase efficiency and pursue alternative energy opportunities.**	**On-going**	**6th Cycle**	Continuous				

Jurisdiction	Redlands	
Reporting Period	2025	(Jan. 1 - Dec. 31)
Planning	6th Cycle	10/15/2021 - 10/15/2029

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(CCR Title 25 §6202)

Note: "+" indicates an optional field
Cells in grey contain auto-calculation formulas

Table E

Commercial Development Bonus Approved pursuant to GC Section 65915.7

Project Identifier				Units Constructed as Part of Agreement				Description of Commercial Development Bonus	Commercial Development Bonus Date Approved
1				2				3	4
APN	Street Address	Project Name+	Local Jurisdiction Tracking ID+	Very Low Income	Low Income	Moderate Income	Above Moderate Income	Description of Commercial Development Bonus	Commercial Development Bonus Date Approved
Summary Row: Start Data Entry Below									

Jurisdiction	Redlands	
Reporting Period	2025	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	10/15/2021 - 10/15/2029

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Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

Table F

Units Rehabilitated, Preserved and Acquired for Alternative Adequate Sites pursuant to Government Code section 65583.1(c)

Please note this table is optional: The jurisdiction can use this table to report units that have been substantially rehabilitated, converted from non-affordable to affordable by acquisition, and preserved, including mobilehome park preservation, consistent with the standards set forth in Government Code section 65583.1, subdivision (c). Please note, motel, hotel, hostel rooms or other structures that are converted from non-residential to residential units pursuant to Government Code section 65583.1(c)(1)(D) are considered net-new housing units and must be reported in Table A2 and not reported in Table F.

Activity Type	Units that Do Not Count Towards RHNA+ Listed for Informational Purposes Only				Units that Count Towards RHNA + Note - Because the statutory requirements severely limit what can be counted, please contact HCD at apr@hcd.ca.gov and we will unlock the form which enable you to populate these fields.				The description should adequately document how each unit complies with subsection (c) of Government Code Section 65583.1+. For detailed reporting requirements, see the chcklist here:
	Extremely Low-Income+	Very Low-Income+	Low-Income+	TOTAL UNITS+	Extremely Low-Income+	Very Low-Income+	Low-Income+	TOTAL UNITS+	https://www.hcd.ca.gov/community-development/docs/adequate-sites-checklist.pdf
Rehabilitation Activity									
Preservation of Units At-Risk									
Acquisition of Units									
Mobilehome Park Preservation									
Total Units by Income									

Jurisdiction	Redlands	
Reporting Period	2025	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	10/15/2021 - 10/15/2029

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Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

Table F2

Above Moderate Income Units Converted to Moderate Income Pursuant to Government Code section 65400.2

For up to 25 percent of a jurisdiction's moderate-income regional housing need allocation, the planning agency may include the number of units in an existing multifamily building that were converted to deed-restricted rental housing for moderate-income households by the imposition of affordability covenants and restrictions for the unit. Before adding information to this table, please ensure housing developments meet the requirements described in Government Code 65400.2(b).

Project Identifier					Unit Types		Affordability by Household Incomes After Conversion							Units credited toward Moderate Income RHNA		Notes
1					2	3	4							5		6
Prior APN+	Current APN	Street Address	Project Name+	Local Jurisdiction Tracking ID	Unit Category (2 to 4,5+)	Tenure R=Renter	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low- Income Deed Restricted	Low- Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Total Moderate Income Units Converted from Above Moderate	Date Converted	Notes
Summary Row: Start Data Entry Below							0	0	0	0	0	0	0	0		

Jurisdiction	Redlands	
Reporting Period	2025	(Jan. 1 - Dec. 31)
Period	6th Cycle	10/15/2021 - 10/15/2029

NOTE: This table must only be filled out if the housing element sites inventory contains a site which is or was owned by the reporting jurisdiction, and has been sold, leased, or otherwise disposed of during the reporting

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Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

Table G

Locally Owned Lands Included in the Housing Element Sites Inventory that have been sold, leased, or otherwise disposed of

Project Identifier						
1				2	3	4
APN	Street Address	Project Name+	Local Jurisdiction Tracking ID+	Realistic Capacity Identified in the Housing Element	Entity to whom the site transferred	Intended Use for Site
Summary Row: Start Data Entry Below						

Jurisdiction	Redlands	NOTE: This table must contain an inventory of ALL surplus/excess lands the reporting jurisdiction owns	Note: "+" indicates an optional field
Reporting Period	2025 (Jan. 1 - Dec. 31)		Cells in grey contain auto-calculation formulas

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Table H
Locally Owned Surplus Sites

Parcel Identifier				Designation	Size	Notes
1	2	3	4	5	6	7
APN	Street Address/Intersection	Existing Use	Number of Units	Surplus Designation	Parcel Size (in acres)	Notes
Summary Row: Start Data Entry Below						
016706123	DOMESTIC AVE & TEXAS ST	Public Facilities		Exempt Surplus Land	0.02	
016716107	CHURCH ST & SAN BERNARDINO AVE	Public Facilities		Exempt Surplus Land	0.01	
016724215	1251 CLAY ST	Public Facilities		Exempt Surplus Land	0.31	
016724216	1251 CLAY ST	Public Facilities		Exempt Surplus Land	0.14	
016724217	1251 CLAY ST	Public Facilities		Exempt Surplus Land	0.46	
016725313	1257 HERALD ST	Vacant		Exempt Surplus Land	0.13	
016742243	TEXAS ST & DOMESTIC AVE	Other		Exempt Surplus Land	0.37	
016742244	CLEMENTINE DR & DOMESTIC AVE	Other		Exempt Surplus Land	0.05	
016742245	DESERT LIME CT & DOMESTIC AVE	Other		Exempt Surplus Land	0.07	
016742246	DOMESTIC AVE & CITRON CT	Other		Exempt Surplus Land	0.08	
016743241	PIONEER AVE & CLEMINTINE DR	Other		Exempt Surplus Land	0.05	
016743242	PIONEER AVE & CLEMINTINE DR	Other		Exempt Surplus Land	0.05	
016750104	SAN BERNARDINO AVE & MTN VIEW AVE	Public Facilities		Exempt Surplus Land	0.17	
016757106	CALIFORNIA ST & SAN BERNARDINO AVE	Public Facilities		Exempt Surplus Land	0.07	
016786119	RIVERVIEW DR & GLOVER ST	Other		Exempt Surplus Land	0.38	
016807101	SAN BERNARDINO ST & DEARBORN AVE	Public Facilities		Exempt Surplus Land	0.08	
016807173	SAN BERNARDINO AVE & LUCAS LN	Other		Exempt Surplus Land	0.11	
016807174	LUCAS LN & SAN BERNARDINO AVE	Other		Exempt Surplus Land	0.16	
016807175	LUCAS LN & SAN BERNARDINO AVE	Other		Exempt Surplus Land	0.04	
016807190	SAN BERNARDINO AVE & LUCAS LN	Other		Exempt Surplus Land	0.11	
016809101	DEARBORN ST & SAN BERNARDINO AVE	Public Facilities		Exempt Surplus Land	0.07	
016809107	FLORIDA ST & GREENSPOT RD	Public Facilities		Exempt Surplus Land	0.06	
016832107	FLORIDA ST & GREENSPOT RD	Public Facilities		Exempt Surplus Land	0.05	
016832108	FLORIDA ST & GREENSPOT RD	Public Facilities		Exempt Surplus Land	0.05	
016835104	NEWPORT AVE & EMERALD ST	Public Facilities		Exempt Surplus Land	0.12	
016836205	MILL CREEK RD & BRYANT ST	Public Facilities		Exempt Surplus Land	0.25	
016837108	1500 CRAFTON AVE	Public Facilities		Exempt Surplus Land	0.06	
016873126	DEARBORN ST & FOOTHILL WAY	Other		Exempt Surplus Land	0.49	
016874179	DEARBORN ST & FOOTHILL WAY	Other		Exempt Surplus Land	0.36	
016875159	1334 N DEARBORN ST	Other		Exempt Surplus Land	0.18	
016875160	DEARBORN ST & FOOTHILL WAY	Other		Exempt Surplus Land	0.47	
016880139	VALLEY FALLS AVE & WABASH AVE	Other		Exempt Surplus Land	0.24	
016889123	JUDSON ST & LUCAS LN	Public Facilities		Exempt Surplus Land	0.43	
016889124	LUCAS LN & JUSTIN CT	Other		Exempt Surplus Land	0.06	
016889125	LUCAS LN & JUSTIN CT	Other		Exempt Surplus Land	0.12	
016889126	LUCAS LN & TAYLOR CT	Other		Exempt Surplus Land	0.06	
016890169	ADELINE AVE & SAN BERNARDINO AVE	Other		Exempt Surplus Land	0.14	
016890170	ADELINE AVE & PENNSYLVANIA AVE	Other		Exempt Surplus Land	0.23	

016890172	ADELINE AVE & PENNSYLVANIA AVE	Other		Exempt Surplus Land	0.2	
016890173	ADELINE AVE & PENNSYLVANIA AVE	Other		Exempt Surplus Land	0.15	
016890174	ADELINE AVE & ELLIOTT CT	Other		Exempt Surplus Land	0.04	
016890175	ADELINE AVE & ELLIOTT CT	Other		Exempt Surplus Land	0.08	
016890176	ADELINE AVE & SHANE CT	Other		Exempt Surplus Land	0.08	
016890177	ADELINE AVE & KRISTION CT	Other		Exempt Surplus Land	0.07	
016891154	PENNSYLVANIA AVE & ADELINE AVE	Other		Exempt Surplus Land	0.26	
016892154	LUGONIA AVE & LINCOLN ST	Other		Exempt Surplus Land	0.17	
016892155	1443 GALWAY AVE	Public Facilities		Exempt Surplus Land	0.29	
016909113	1006 OXFORD DR	Public Facilities		Exempt Surplus Land	0.26	
016930120	ORANGE ST & REDLANDS BLVD	Public Facilities		Exempt Surplus Land	0.17	
016930130	5TH ST & REDLANDS BLVD	Public Facilities		Exempt Surplus Land	0.31	
016930133	5TH & REDLANDS BLVD	Public Facilities		Exempt Surplus Land	0.01	
016936208	845 ALABAMA ST	Public Facilities		Exempt Surplus Land	0.02	
016939103	REDLANDS BLVD & TENNESSEE ST	Public Facilities		Exempt Surplus Land	0.02	
017018144	CHURCH ST & STUART AVE	Public Facilities		Exempt Surplus Land	0.36	
017023121	CENTRAL AVE & CHURCH ST	Public Facilities		Exempt Surplus Land	0.12	
017023125	CHURCH ST & CENTRAL AVE	Public Facilities		Exempt Surplus Land	0.4	
017028118	1450 SYLVAN BLVD	Public Facilities		Exempt Surplus Land	0.37	
017028120	1446 SYLVAN BLVD	Public Facilities		Exempt Surplus Land	0.37	
017030218	500 N DEARBORN ST	Public Facilities		Exempt Surplus Land	0.25	
017031102	WABASH AVE & COLTON AVE	Public Facilities		Exempt Surplus Land	0.26	
017034230	SYLVAN BLVD & LINCOLN ST	Public Facilities		Exempt Surplus Land	0.03	
017037501	SYLVAN BLVD & LINCOLN ST	Public Facilities		Exempt Surplus Land	0.29	
017014212	SYLVAN BLVD & LINCOLN ST	Other		Exempt Surplus Land	0.3	
017046102	LARAMIE AVE & LINCOLN ST	Public Facilities		Exempt Surplus Land	0.26	
017046103	LARAMIE AVE & LINCOLN ST	Public Facilities		Exempt Surplus Land	0.24	
017046104	LARAMIE AVE & LINCOLN ST	Public Facilities		Exempt Surplus Land	0.32	
017102111	REDLANDS BLVD & TEXAS ST	Public Facilities		Exempt Surplus Land	0.13	
017102112	REDLANDS BLVD & TEXAS ST	Public Facilities		Exempt Surplus Land	0.25	
017106207	STATE ST & 5TH ST	Public Facilities		Exempt Surplus Land	0.22	
017108611	725 E STATE ST	Public Facilities		Exempt Surplus Land	0.05	
017108801	525 E CITRUS AVE	Public Facilities		Exempt Surplus Land	0.48	
017108802	525 E CITRUS AVE	Public Facilities		Exempt Surplus Land	0.11	
017108913	21 N CHURCH ST	Vacant		Surplus Land	0.12	Declared surplus 10/21/2025.
017112119	50 ORANGE ST	Public Facilities		Exempt Surplus Land	0.06	
017117133	STATE ST & TEXAS ST	Public Facilities		Exempt Surplus Land	0.07	
017118126	NEW YORK ST & PINE AVE	Public Facilities		Exempt Surplus Land	0.04	
017118139	NEW YORK ST & PINE AVE	Public Facilities		Exempt Surplus Land	0.03	
017123221	OLIVE AVE & BUENA VISTA ST	Public Facilities		Exempt Surplus Land	0.01	
017123224	OLIVE AVE & BUENA VISTA ST	Public Facilities		Exempt Surplus Land	0.03	
017123319	PARKWOOD DR & OLIVE AVE	Public Facilities		Exempt Surplus Land	0.17	
017124407	GRANT ST & GLENWOOD DR	Public Facilities		Exempt Surplus Land	0.24	
017124408	21 GRANT ST	Public Facilities		Exempt Surplus Land	0.2	
017124409	21 GRANT ST	Public Facilities		Exempt Surplus Land	0.21	
017124410	15 GRANT ST	Public Facilities		Exempt Surplus Land	0.21	
017124428	EUREKA ST & VINE ST	Public Facilities		Exempt Surplus Land	0.17	
017124429	GRANT ST & GLENWOOD DR	Public Facilities		Exempt Surplus Land	0.16	
017124430	168 S EUREKA ST	Public Facilities		Exempt Surplus Land	0.25	

017126114	10 CAJON ST	Other		Exempt Surplus Land	0.01	
017127201	CITRUS AVE & 6TH ST	Public Facilities		Exempt Surplus Land	0.08	
017127202	CITRUS AVE & 6TH ST	Public Facilities		Exempt Surplus Land	0.07	
017127203	CITRUS AVE & 6TH ST	Public Facilities		Exempt Surplus Land	0.07	
017127204	CITRUS AVE & 6TH ST	Public Facilities		Exempt Surplus Land	0.07	
017127205	CITRUS AVE & 6TH ST	Public Facilities		Exempt Surplus Land	0.21	
017127206	CITRUS AVE & 6TH ST	Public Facilities		Exempt Surplus Land	0.14	
017127207	CITRUS AVE & 6TH ST	Public Facilities		Exempt Surplus Land	0.14	
017131212	OLIVE AVE & BUENA VISTA ST	Public Facilities		Exempt Surplus Land	0.11	
017134110	213 MYRTLE ST	Public Facilities		Exempt Surplus Land	0.1	
017134111	203 MYRTLE ST	Public Facilities		Exempt Surplus Land	0.19	
017134112	312 E OLIVE ST	Public Facilities		Exempt Surplus Land	0.15	
017135211	FERN AVE & BUENA VISTA ST	Public Facilities		Exempt Surplus Land	0.11	
017244141	123 TERRACINA BLVD	Public Facilities		Exempt Surplus Land	0.01	
017302110	FERN AVE & BUENA VISTA ST	Public Facilities		Exempt Surplus Land	0.14	
017302211	CYPRESS AVE & BUENA VISTA ST	Public Facilities		Exempt Surplus Land	0.12	
017314120	CYPRESS AVE & BUENA VISTA ST	Public Facilities		Exempt Surplus Land	0.21	
017401403	1352 PROSPECT DR	Public Facilities		Exempt Surplus Land	0.27	
017414112	PARKFORD DR & MARSHALL ST	Public Facilities		Exempt Surplus Land	0.14	
017414201	PARKFORD DR & MARSHALL ST	Public Facilities		Exempt Surplus Land	0.48	
017414203	PARKFORD DR & MARSHALL ST	Public Facilities		Exempt Surplus Land	0.01	
017428119	WABASH AVE & PANORAMA DR	Public Facilities		Exempt Surplus Land	0.05	Future roadway
017428120	WABASH AVE & PANORAMA DR	Public Facilities		Exempt Surplus Land	0.01	Future roadway
017428124	851 S. WABASH AVE	Vacant		Exempt Surplus Land	0.47	Future roadway
017428128	WABASH AVE & PANORAMA DR	Vacant		Exempt Surplus Land	0.46	Future roadway
017501152	SMILEY HEIGHTS DR & CALLE DE LAS PALMAS	Public Facilities		Exempt Surplus Land	0.02	
017514435	1540 ALESSANDRO RD	Public Facilities		Exempt Surplus Land	0.33	
017537122	ARROYO CREST & SMILEY HEIGHTS DR	Public Facilities		Exempt Surplus Land	0.22	
017545117	1540 ALESSANDRO RD	Public Facilities		Exempt Surplus Land	0.1	
017603106	FORD ST & EUCALYPTUS DR	Public Facilities		Exempt Surplus Land	0.1	
017603309	MARGARITA DR & MARILYN LN	Public Facilities		Exempt Surplus Land	0.4	
017603310	MARGARITA DR & MARILYN LN	Public Facilities		Exempt Surplus Land	0.42	
017603311	MARGARITA DR & MARILYN LN	Public Facilities		Exempt Surplus Land	0.36	
017613405	MARIPOSA DR & W SUNSET DR	Public Facilities		Exempt Surplus Land	3.13	
017613406	MARIPOSA DR & W SUNSET DR	Public Facilities		Exempt Surplus Land	0.49	
017614210	W SUNSET DR & VALLE VISTA DR	Other		Exempt Surplus Land	0.04	
017615112	MARIPOSA DR & W SUNSET DR	Public Facilities		Exempt Surplus Land	0.33	
028123227	DAVIDSON ST & CURTIS ST	Public Facilities		Exempt Surplus Land	0.36	
028123228	DAVIDSON ST & CURTIS ST	Public Facilities		Exempt Surplus Land	0.33	
029203207	BRYN MAWR AVE & LUGONIA AVE	Public Facilities		Exempt Surplus Land	0.03	
029218402	KANSAS ST & REDLANDS BLVD	Public Facilities		Exempt Surplus Land	0.49	
029218405	1301 W REDLANDS BLVD	Public Facilities		Exempt Surplus Land	0.39	
029218418	1341 W REDLANDS BLVD	Public Facilities		Exempt Surplus Land	0.34	
029302206	WHITTIER AVE & 1ST ST	Public Facilities		Exempt Surplus Land	0.05	
029303138	1ST ST & RAMONA RD	Public Facilities		Exempt Surplus Land	0.36	
029304103	LAWTON AVE & WHITTIER BLVD	Public Facilities		Exempt Surplus Land	0.09	
029304108	WHITTIER AVE & LAWTON AVE	Public Facilities		Exempt Surplus Land	0.13	
029426214	CREEKSIDE DR & CANYON VIEW LN	Other		Exempt Surplus Land	0.11	
029814213	BERYL AVE & BRIGHTON AVE	Other		Exempt Surplus Land	0.19	

029818108	AGATE AVE & MENTONE BLVD	Public Facilities		Exempt Surplus Land	0.17	
029829102	GARNET ST & MILL CREEK RD	Public Facilities		Exempt Surplus Land	0.04	
029829206	GARNET ST & MILL CREEK RD	Public Facilities		Exempt Surplus Land	0.09	
029831112	NAPLES AVE & ROSE ST	Public Facilities		Exempt Surplus Land	0.05	
029841142	CRAFTON AVE & MENTONE BLVD	Public Facilities		Exempt Surplus Land	0.17	
029841143	CRAFTON AVE & MENTONE BLVD	Public Facilities		Exempt Surplus Land	0.09	
029921206	WABASH AVE & PANORAMA DR	Other		Exempt Surplus Land	0.33	
029932163	CAMPUS DR & SAND CANYON RD	Public Facilities		Exempt Surplus Land	0.43	
029932164	CAMPUS DR & SAND CANYON RD	Public Facilities		Exempt Surplus Land	0.07	
029932165	CRAFTON HILLS RIDGE CIR	Public Facilities		Exempt Surplus Land	0.21	
029942141	WABASH AVE & CITRUS AVE	Other		Exempt Surplus Land	1.53	
029942142	CITRUS AVE & JACINTO RANCHES LN	Other		Exempt Surplus Land	0.11	
029943136	WABASH AVE & MONTECITO LN	Other		Exempt Surplus Land	0.07	
029943137	MONTECITO LN & WABASH AVE	Other		Exempt Surplus Land	0.33	
029943138	MONTECITO LN & WABASH AVE	Other		Exempt Surplus Land	0.84	
121220129	PENNSYLVANIA AVE & JUDSON ST	Public Facilities		Exempt Surplus Land	0.31	
121221102	JUDSON ST & PENNSYLVANIA AVE	Public Facilities		Exempt Surplus Land	0.01	
121242104	LUGONIA AVE & JUDSON ST	Public Facilities		Exempt Surplus Land	0.08	
121245163	SAN BERNARDINO AVE & JUDSON ST	Public Facilities		Exempt Surplus Land	2.03	
121245164	SAN BERNARDINO AVE & HARRISON LN	Public Facilities		Exempt Surplus Land	0.13	
121245166	LUCAS LN & HARRISON LN	Other		Exempt Surplus Land	0.13	
121245167	LUCAS LN & HAMILTON CT	Other		Exempt Surplus Land	0.13	

Jurisdiction	Redlands	
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NOTE: STUDENT HOUSING WITH DENSITY BONUS ONLY. This table only needs to be completed if there were student housing projects WITH a density bonus approved pursuant to Government Code65915(b)(1)(F)

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Housing Element Implementation

'+" indicates an optional field

Note: contain auto-calculation formulas

Cells in gre

Table J

Student housing development for lower income students for which was granted a density bonus pursuant to subparagraph (F) of paragraph (1) of subdivision (b) of Se of Section 65915

Project Identifier				Project Type	Date	Units (Beds/Student Capacity) Approved							Units (Beds/Student Capacity)	Notes
1				2	3	4							5	6
APN	Street Address	Project Name+	Local Jurisdiction Tracking ID+	Unit Category (SH - Student Housing)	Date	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low- Income Deed Restricted	Low- Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Total Additional Beds Created Due to Density Bonus	Notes
Summary Row: Start Data Entry Below														

Jurisdiction	Redlands	
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Table K
Tenant Preference Policy

Local governments are required to inform HCD about any local tenant preference ordinance the local government maintains when the jurisdiction submits their annual progress report on housing approvals and production, per Government Code 7061 (SB 649, 2022, Cortese). Effective January 1, 2023, local governments adopting a tenant preference are required to create a webpage on their internet website containing authorizing local ordinance and supporting materials, no more than 90 days after the ordinance becomes operational.

Does the Jurisdiction have a local tenant preference policy?	No
If the jurisdiction has a local tenant preference policy, provide a link to the jurisdiction's webpage containing authorizing local ordinance and supporting materials.	
Notes	

Jurisdiction	Redlands	
Reporting Period	2025	(Jan. 1 - Dec. 31)

NOTE: This table needs to be completed with any sites within your jurisdiction that were newly added to a National, State, or Local register of historic places within the reporting year. If none, leave blank.

Note: "+" indicates an optional field
Cells in grey contain auto-calculation formulas

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Table L
Historical Resources

Parcel Identifier		Designation				Size	Notes
1		2				3	4
APN	Street Address/Intersection	Date of Designation	Designation Level	Historic Site Period	Areas of Significance	Parcel Size (in acres)	Notes
Summary Row:							

Jurisdiction	Redlands	
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Local Early Action Planning (LEAP) Reporting
(CCR Title 25 §6202)

Please update the status of the proposed uses listed in the entity's application for funding and the corresponding impact on housing within the region or jurisdiction, as applicable, categorized based on the eligible uses specified in Section 50515.02 or 50515.03, as applicable.

Total Award Amount	$ -	*Total award amount is auto-populated based on amounts entered in rows 15-26.*

Task	$ Amount Awarded	$ Cumulative Reimbursement Requested	Task Status	Other Funding	Notes

Summary of entitlements, building permits, and certificates of occupancy (auto-populated from Table A2)

Completed Entitlement Issued by Affordability Summary		
Income Level		**Current Year**
Acutely Low	Deed Restricted	0
	Non-Deed Restricted	0
Extremely Low	Deed Restricted	0
	Non-Deed Restricted	0
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	0
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate		0
Total Units		**0**

Building Permits Issued by Affordability Summary		
Income Level		**Current Year**
Acutely Low	Deed Restricted	0
	Non-Deed Restricted	0
Extremely Low	Deed Restricted	0
	Non-Deed Restricted	0
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	1
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate		112
Total Units		**113**

Certificate of Occupancy Issued by Affordability Summary		
Income Level		**Current Year**
Acutely Low	Deed Restricted	0
	Non-Deed Restricted	0
Extremely Low	Deed Restricted	0
	Non-Deed Restricted	0
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	1
Moderate	Deed Restricted	0
	Non-Deed Restricted	1
Above Moderate		200
Total Units		**202**

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Table A2

Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units

Project Identifier					Unit Types		Affordability by Household Incomes - Completed Entitlement												
1					2	3	4										5	6	
Prior APN+	Current APN	Street Address	Project Name+	Local Jurisdiction Tracking ID	Unit Category (SFA,SFD,2 to 4,5+,ADU,MH)	Tenure R=Renter O=Owner	Acutely Low-Income Deed Restricted	Acutely Low-Income Non Deed Restricted	Extremely Low- Income Deed Restricted	Extremely Low- Income Non Deed Restricted	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low- Income Deed Restricted	Low- Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Entitlement Date Approved	# of Units issued Entitlements	Acutely Low-Income Deed Restricted
Summary Row: Start Data Entry Below							0	0	0	0	0	0	0	0	0	0	0		0	0
	029216505	27045 W CITRUS AVE		B21-00590	SFD	O													0	
	030042120	1680 WABASH AVE		B22-02137	SFD	O													0	
	029427106	30468 COPPER HILL CT		B23-02185	SFD	O													0	
	017243147	1525 BLOSSOM CT	TRACT 20336	B24-02452	SFD	O											1	10/5/2021	1	
016703109	016794102	2186 KUMQUAT LN	TRACT 20336	B22-02294	SFD	O											1	10/5/2021	1	
016703109	016796232	2072 BERGAMOT ST	TRACT 20336	B24-00965	SFD	O											1	10/5/2021	1	
016703109	016796233	2074 BERGAMOT	TRACT 20336	B24-00966	SFD	O											1	10/5/2021	1	
016703109	016796234	2076 BERGAMOT ST	TRACT 20336	B24-00967	SFD	O											1	10/5/2021	1	
016703109	016796235	2078 BERGAMOT ST	TRACT 20336	B24-00968	SFD	O											1	10/5/2021	1	
016703109	016796236	2080 BERGAMOT ST	TRACT 20336	B24-00969	SFD	O											1	10/5/2021	1	
016703109	016796237	2082 BERGAMOT ST	TRACT 20336	B24-00970	SFD	O											1	10/5/2021	1	
016703109	016793103	1037 LUMIA CIR	TRACT 20336	B24-00990	SFD	O											1	10/5/2021	1	
016703109	016793104	1049 LUMIA CIRCLE	TRACT 20336	B24-00991	SFD	O											1	10/5/2021	1	
016703109	016793105	1053 LUMIA CIRCLE	TRACT 20336	B24-00992	SFD	O											1	10/5/2021	1	
016703109	016793117	1050 LUMIA CIRCLE	TRACT 20336	B24-00993	SFD	O											1	10/5/2021	1	
016703109	016793118	1048 LUMIA CIRCLE	TRACT 20336	B24-00994	SFD	O											1	10/5/2021	1	
016703109	016793119	1036 LUMIA CIRCLE	TRACT 20336	B24-00995	SFD	O											1	10/5/2021	1	
016703109	016796203	2075 ZEST ST	TRACT 20336	B24-01140	SFD	O											1	10/5/2021	1	
016703109	016796204	2067 ZEST ST	TRACT 20336	B24-01141	SFD	O											1	10/5/2021	1	
016703109	016796205	2053 ZEST ST	TRACT 20336	B24-01142	SFD	O											1	10/5/2021	1	
016703109	016896120	2052 ZEST ST	TRACT 20336	B24-01143	SFD	O											1	10/5/2021	1	
016703109	016896121	2064 ZEST ST	TRACT 20336	B24-01144	SFD	O											1	10/5/2021	1	
016703109	016896122	2070 ZEST ST	TRACT 20336	B24-01145	SFD	O											1	10/5/2021	1	
016703109	016796268	2091 BERGAMOT ST	TRACT 20336	B24-01168	SFD	O											1	10/5/2021	1	
016703109	016796269	2093 BERGAMOT ST	TRACT 20336	B24-01169	SFD	O											1	10/5/2021	1	
016703109	016796270	2095 BERGAMOT ST	TRACT 20336	B24-01170	SFD	O											1	10/5/2021	1	
016703109	016796271	2097 BERGAMOT ST	TRACT 20336	B24-01171	SFD	O											1	10/5/2021	1	
016703109	016796272	2099 BERGAMOT ST	TRACT 20336	B24-01172	SFD	O											1	10/5/2021	1	
016703109	016796273	2111 BERGAMOT ST	TRACT 20336	B24-01173	SFD	O											1	10/5/2021	1	
016703109	016793106	1065 LUMIA CIR	TRACT 20336	B24-01187	SFD	O											1	10/5/2021	1	
016703109	016793108	1089 LUMIA CIR	TRACT 20336	B24-01189	SFD	O											1	10/5/2021	1	
016703109	016793114	1088 LUMIA CIR	TRACT 20336	B24-01190	SFD	O											1	10/5/2021	1	
016703109	016793115	1076 LUMIA CIR	TRACT 20336	B24-01191	SFD	O											1	10/5/2021	1	
016703109	016793116	1062 LUMIA CIR	TRACT 20336	B24-01192	SFD	O											1	10/5/2021	1	
016703109	016796238	2092 BERGAMOT ST	TRACT 20336	B24-01643	SFD	O											1	10/5/2021	1	
016703109	016796239	2094 BERGAMOT ST	TRACT 20336	B24-01644	SFD	O											1	10/5/2021	1	
016703109	016796240	2096 BERGAMOT ST	TRACT 20336	B24-01645	SFD	O											1	10/5/2021	1	
016703109	016793137	1076 FUCHSIA CR	TRACT 20336	B24-01695	SFD	O											1	10/5/2021	1	
016703109	016793138	1088 FUCHSIA CIR	TRACT 20336	B24-01696	SFD	O											1	10/5/2021	1	
016703109	016793139	2101 ZEST ST	TRACT 20336	B24-01697	SFD	O											1	10/5/2021	1	
016703109	016796201	2099 ZEST ST	TRACT 20336	B24-01698	SFD	O											1	10/5/2021	1	
016703109	016796202	2087 ZEST ST	TRACT 20336	B24-01699	SFD	O											1	10/5/2021	1	
016703109	016896123	2084 ZEST ST	TRACT 20336	B24-01700	SFD	O											1	10/5/2021	1	
016703109	016896124	2098 ZEST ST	TRACT 20336	B24-01701	SFD	O											1	10/5/2021	1	
016703109	016793109	2151 OROBLANCO WAY	TRACT 20336	B24-01840	SFD	O											1	10/5/2021	1	
016703109	016793110	2163 OROBLANCO WAY	TRACT 20336	B24-01841	SFD	O											1	10/5/2021	1	
016703109	016793111	2175 OROBLANCO WAY	TRACT 20336	B24-01842	SFD	O											1	10/5/2021	1	
016703109	016793112	2187 OROBLANCO WAY	TRACT 20336	B24-01843	SFD	O											1	10/5/2021	1	

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016703109	016793113	2199 OROBLANCO	TRACT 20336	B24-01844	SFD	O											1	10/5/2021	1	
016703109	016793201	2121 BERGAMOT ST	TRACT 20336	B24-01973	SFD	O											1	10/5/2021	1	
016703109	016793202	2123 BERGAMOT ST	TRACT 20336	B24-01974	SFD	O											1	10/5/2021	1	
016703109	016793203	2125 BERGAMOT ST	TRACT 20336	B24-01975	SFD	O											1	10/5/2021	1	
016703109	016793204	2127 BERGAMOT ST	TRACT 20336	B24-01976	SFD	O											1	10/5/2021	1	
016703109	016793205	2129 BERGAMOT ST	TRACT 20336	B24-01977	SFD	O											1	10/5/2021	1	
016703109	016793206	2131 BERGAMOT ST	TRACT 20336	B24-01978	SFD	O											1	10/5/2021	1	
016703109	016896130	2049 MANDARIN LANE	TRACT 20336	B24-01983	SFD	O											1	10/5/2021	1	
016703109	016896131	2043 MANDARIN LANE	TRACT 20336	B24-01984	SFD	O											1	10/5/2021	1	
016703109	016896132	2037 MANDARIN LANE	TRACT 20336	B24-01985	SFD	O											1	10/5/2021	1	
016703107	016896133	2036 MANDARIN LANE	TRACT 20336	B24-01986	SFD	O											1	10/5/2021	1	
016703107	016896134	2040 MANDARIN LANE	TRACT 20336	B24-01987	SFD	O											1	10/5/2021	1	
016703107	016896135	2046 MANDARIN LN	TRACT 20336	B24-01988	SFD	O											1	10/5/2021	1	
016703107	016896127	2069 MANDARIN LANE	TRACT 20336	B24-02325	SFD	O											1	10/5/2021	1	
016703107	016896128	2063 MANDARIN LANE	TRACT 20336	B24-02326	SFD	O											1	10/5/2021	1	
016703107	016896129	2051 MANDARIN LANE	TRACT 20336	B24-02327	SFD	O											1	10/5/2021	1	
016703107	016896136	2052 MANDARIN LANE	TRACT 20336	B24-02328	SFD	O											1	10/5/2021	1	
016703107	016896137	2064 MANDARIN LANE	TRACT 20336	B24-02329	SFD	O											1	10/5/2021	1	
016703107	016896138	2070 MANDARIN LANE	TRACT 20336	B24-02330	SFD	O											1	10/5/2021	1	
016703107	016793140	2122 BERGAMOT ST	TRACT 20336	B24-02332	SFD	O											1	10/5/2021	1	
016703107	016793141	2124 BERGAMOT ST	TRACT 20336	B24-02333	SFD	O											1	10/5/2021	1	
016703107	016793142	2126 BERGAMOT ST	TRACT 20336	B24-02334	SFD	O											1	10/5/2021	1	
016703107	016793143	2128 BERGAMOT ST	TRACT 20336	B24-02335	SFD	O											1	10/5/2021	1	
016703107	016793144	2130 BERGAMOT ST	TRACT 20336	B24-02336	SFD	O											1	10/5/2021	1	
016703107	016793145	2132 BERGAMOT ST	TRACT 20336	B24-02337	SFD	O											1	10/5/2021	1	
016703107	016793207	2141 BERGAMOT ST	TRACT 20336	B24-02494	SFD	O											1	10/5/2021	1	
016703107	016793208	2143 BERGAMOT ST	TRACT 20336	B24-02495	SFD	O											1	10/5/2021	1	
016703107	016793209	2145 BERGAMOT ST	TRACT 20336	B24-02496	SFD	O											1	10/5/2021	1	
016703107	016793211	2149 BERGAMOT ST	TRACT 20336	B24-02498	SFD	O											1	10/5/2021	1	
016703107	016793213	2161 BERGAMOT ST	TRACT 20336	B24-02522	SFD	O											1	10/5/2021	1	
016703107	016793214	2163 BERGAMOT ST	TRACT 20336	B24-02523	SFD	O											1	10/5/2021	1	
016703107	016793215	2165 BERGAMOT ST	TRACT 20336	B24-02524	SFD	O											1	10/5/2021	1	
016703107	016793216	2167 BERGAMOT ST	TRACT 20336	B24-02525	SFD	O											1	10/5/2021	1	
016703107	016793217	2169 BERGAMOT ST	TRACT 20336	B24-02526	SFD	O											1	10/5/2021	1	
016703107	016793218	2171 BERGAMOT ST	TRACT 20336	B24-02527	SFD	O											1	10/5/2021	1	
016703107	016794101	2198 KUMQUAT LN	TRACT 20336	B24-02530	SFD	O											1	10/5/2021	1	
016703107	016794104	2162 KUMQUAT LN	TRACT 20336	B24-02531	SFD	O											1	10/5/2021	1	
016703107	016794118	912 LUMIA CIRCLE	TRACT 20336	B24-02533	SFD	O											1	10/5/2021	1	
016703107	016794119	911 POMELO AVE	TRACT 20336	B24-02534	SFD	O											1	10/5/2021	1	
016703107	016793134	1048 FUSCIA CIRCLE	TRACT 20336	B25-00169	SFD	O											1	10/5/2021	1	
016703107	016793135	1052 FUCHSIA CIRCLE	TRACT 20336	B25-00170	SFD	O											1	10/5/2021	1	
016703107	016793136	1064 FUCHSIA CIRCLE	TRACT 20336	B25-00171	SFD	O											1	10/5/2021	1	
016703107	016896125	2097 MANDARIN LANE	TRACT 20336	B25-00172	SFD	O											1	10/5/2021	1	
016703107	016896126	2083 MANDARIN LANE	TRACT 20336	B25-00173	SFD	O											1	10/5/2021	1	
016703107	016896139	2084 MANDARIN LANE	TRACT 20336	B25-00174	SFD	O											1	10/5/2021	1	
016703107	016896140	2098 MANDARIN LANE	TRACT 20336	B25-00175	SFD	O											1	10/5/2021	1	
016703107	016896146	2049 MEYER LANE	TRACT 20336	B25-00249	SFD	O											1	10/5/2021	1	
016703107	016896147	2043 MEYER LANE	TRACT 20336	B25-00250	SFD	O											1	10/5/2021	1	
016703107	016896148	2037 MEYER LANE	TRACT 20336	B25-00251	SFD	O											1	10/5/2021	1	
016703107	016795132	2036 MEYER LANE	TRACT 20336	B25-00252	SFD	O											1	10/5/2021	1	
016703107	016795133	2040 MEYER LANE	TRACT 20336	B25-00253	SFD	O											1	10/5/2021	1	
016703107	016795134	2046 MEYER LANE	TRACT 20336	B25-00254	SFD	O											1	10/5/2021	1	
016703107	016896143	2069 MEYER LANE	TRACT 20336	B25-00255	SFD	O											1	10/5/2021	1	
016703107	016896144	2063 MEYER LANE	TRACT 20336	B25-00256	SFD	O											1	10/5/2021	1	
016703107	016896145	2051 MEYER LANE	TRACT 20336	B25-00257	SFD	O											1	10/5/2021	1	
016703107	016795135	2052 MEYER LANE	TRACT 20336	B25-00258	SFD	O											1	10/5/2021	1	
016703107	016795136	2064 MEYER LANE	TRACT 20336	B25-00259	SFD	O											1	10/5/2021	1	
016703107	016795137	2070 MEYER LANE	TRACT 20336	B25-00260	SFD	O											1	10/5/2021	1	
016703107	016793249	2181 BERGAMOT ST	TRACT 20336	B25-00285	SFD	O											1	10/5/2021	1	
016703107	016793250	2183 BERGAMOT ST	TRACT 20336	B25-00286	SFD	O											1	10/5/2021	1	
016703107	016793251	2185 BERGAMOT ST	TRACT 20336	B25-00287	SFD	O											1	10/5/2021	1	
016703107	016793252	2187 BERGAMOT ST	TRACT 20336	B25-00288	SFD	O											1	10/5/2021	1	
016703107	016793253	2189 BERGAMOT ST	TRACT 20336	B25-00289	SFD	O											1	10/5/2021	1	
016703107	016793254	2191 BERGAMOT ST	TRACT 20336	B25-00290	SFD	O											1	10/5/2021	1	
016703107	016793243	1120 TROPIC COURT	TRACT 20336	B25-00291	SFD	O											1	10/5/2021	1	
016703107	016793244	1118 TROPIC COURT	TRACT 20336	B25-00292	SFD	O											1	10/5/2021	1	
016703107	016793245	1116 TROPIC COURT	TRACT 20336	B25-00293	SFD	O											1	10/5/2021	1	
016703107	016793246	1114 TROPIC COURT	TRACT 20336	B25-00294	SFD	O											1	10/5/2021	1	
016703107	016793247	1112 TROPIC COURT	TRACT 20336	B25-00295	SFD	O											1	10/5/2021	1	
016703107	016793248	1110 TROPIC COURT	TRACT 20336	B25-00296	SFD	O											1	10/5/2021	1	

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016703107	016793219	1111 TROPIC CT	TRACT 20336	B25-00452	SFD	O											1	10/5/2021	1
016703107	016793220	1113 TROPIC CT	TRACT 20336	B25-00453	SFD	O											1	10/5/2021	1
016703107	016793221	1115 TROPIC CT	TRACT 20336	B25-00454	SFD	O											1	10/5/2021	1
016703107	016793222	1117 TROPIC CT	TRACT 20336	B25-00455	SFD	O											1	10/5/2021	1
016703107	016793223	1119 TROPIC CT	TRACT 20336	B25-00456	SFD	O											1	10/5/2021	1
016703107	016793132	1024 FUCHSIA CIR	TRACT 20336	B25-00892	SFD	O											1	10/5/2021	1
016703107	016793133	1036 FUCHSIA CIR	TRACT 20336	B25-00893	SFD	O											1	10/5/2021	1
016703107	016896141	2097 MEYER LN	TRACT 20336	B25-00894	SFD	O											1	10/5/2021	1
016703107	016896142	2083 MEYER LN	TRACT 20336	B25-00895	SFD	O											1	10/5/2021	1
016703107	016795138	2084 MEYER LN	TRACT 20336	B25-00896	SFD	O											1	10/5/2021	1
016703107	016795139	2098 MEYER LN	TRACT 20336	B25-00897	SFD	O											1	10/5/2021	1
016703107	016795146	2043 TANGELO LN	TRACT 20336	B25-00898	SFD	O											1	10/5/2021	1
016703107	016795147	2037 TANGELO LN	TRACT 20336	B25-00899	SFD	O											1	10/5/2021	1
016703107	016795148	2036 TANGELO LN	TRACT 20336	B25-00900	SFD	O											1	10/5/2021	1
016703107	016795149	2040 TANGELO LN	TRACT 20336	B25-00901	SFD	O											1	10/5/2021	1
016703107	016795150	2046 TANGELO LN	TRACT 20336	B25-00902	SFD	O											1	10/5/2021	1
016703107	016795145	2049 TANGELO LN	TRACT 20336	B25-00903	SFD	O											1	10/5/2021	1
016703107	016793224	1121 TROPIC CT	TRACT 20336	B25-00457	SFD	O											1	10/5/2021	1
016703107	016793130	1000 FUCHSIA CIRCLE	TRACT 20336	B25-00890	SFD	O											1	10/5/2021	1
016703107	016795142	2069 TANGELO LANE	TRACT 20336	B25-01034	SFD	O											1	10/5/2021	1
016703107	016795143	2063 TANGELO LANE	TRACT 20336	B25-01035	SFD	O											1	10/5/2021	1
016703107	016795144	2051 TANGELO LANE	TRACT 20336	B25-01036	SFD	O											1	10/5/2021	1
016703107	016795151	2052 TANGELO LANE	TRACT 20336	B25-01037	SFD	O											1	10/5/2021	1
016703107	016795152	2064 TANGELO LANE	TRACT 20336	B25-01038	SFD	O											1	10/5/2021	1
016703107	016795153	2070 TANGELO LANE	TRACT 20336	B25-01039	SFD	O											1	10/5/2021	1
016703107	016794130	958 FUCHSIA CIRCLE	TRACT 20336	B25-01044	SFD	O											1	10/5/2021	1
016703107	016794131	962 FUCHSIA CIRCLE	TRACT 20336	B25-01045	SFD	O											1	10/5/2021	1
016703107	016794132	974 FUCHSIA CIRCLE	TRACT 20336	B25-01046	SFD	O											1	10/5/2021	1
016703107	016794133	986 FUCHSIA CIRCLE	TRACT 20336	B25-01047	SFD	O											1	10/5/2021	1
016703107	016794134	998 FUCHSIA CIRCLE	TRACT 20336	B25-01048	SFD	O											1	10/5/2021	1
016703107	016795140	2097 TANGELO LANE	TRACT 20336	B25-01049	SFD	O											1	10/5/2021	1
016703107	016795141	2083 TANGELO LANE	TRACT 20336	B25-01050	SFD	O											1	10/5/2021	1
016703107	016795154	2084 TANGELO LANE	TRACT 20336	B25-01051	SFD	O											1	10/5/2021	1
016703107	016795155	2098 TANGELO LANE	TRACT 20336	B25-01052	SFD	O											1	10/5/2021	1
016703107	016793225	1131 TROPIC CT	TRACT 20336	B25-01242	SFD	O											1	10/5/2021	1
016703107	016793226	1133 TROPIC CT	TRACT 20336	B25-01243	SFD	O											1	10/5/2021	1
016703107	016793227	1135 TROPIC CT	TRACT 20336	B25-01244	SFD	O											1	10/5/2021	1
016703107	016793228	1137 TROPIC CT	TRACT 20336	B25-01245	SFD	O											1	10/5/2021	1
016703107	016793229	1139 TROPIC CT	TRACT 20336	B25-01246	SFD	O											1	10/5/2021	1
016703107	016793230	1141 TROPIC CT	TRACT 20336	B25-01247	SFD	O											1	10/5/2021	1
016703107	016793231	1151 TROPIC CT	TRACT 20336	B25-01685	SFD	O											1	10/5/2021	1
016703107	016793232	1153 TROPIC CT	TRACT 20336	B25-01686	SFD	O											1	10/5/2021	1
016703107	016793233	1155 TROPIC CT	TRACT 20336	B25-01687	SFD	O											1	10/5/2021	1
016703107	016793234	1157 TROPIC CT	TRACT 20336	B25-01688	SFD	O											1	10/5/2021	1
016703107	016793235	1159 TROPIC CT	TRACT 20336	B25-01689	SFD	O											1	10/5/2021	1
016703107	016793236	1161 TROPIC CT	TRACT 20336	B25-01690	SFD	O											1	10/5/2021	1
016703107	016795113	2098 GRAPEFRUIT STREET	TRACT 20336	B25-01698	SFD	O											1	10/5/2021	1
016703107	016794125	2100 GRAPEFRUIT STREET	TRACT 20336	B25-01699	SFD	O											1	10/5/2021	1
016703107	016794126	910 FUCHSIA CIRCLE	TRACT 20336	B25-01700	SFD	O											1	10/5/2021	1
016703107	016794127	922 FUCHSIA CIRCLE	TRACT 20336	B25-01701	SFD	O											1	10/5/2021	1
016703107	016794128	934 FUCHSIA CIRCLE	TRACT 20336	B25-01702	SFD	O											1	10/5/2021	1
016703107	016794129	946 FUCHSIA CIRCLE	TRACT 20336	B25-01703	SFD	O											1	10/5/2021	1
016703107	016795156	2097 GRAPEFRUIT STREET	TRACT 20336	B25-01704	SFD	O											1	10/5/2021	1
016703107	016793131	1012 FUCHSIA CIRCLE	TRACT 20336	B25-00891	SFD	O											1	10/5/2021	1
016703107	016793237	1140 TROPIC COURT	TRACT 20336	B25-00883	SFD	O											1	10/5/2021	1
016703107	016793238	1138 TROPIC COURT	TRACT 20336	B25-00884	SFD	O											1	10/5/2021	1
016703107	016793239	1136 TROPIC COURT	TRACT 20336	B25-00885	SFD	O											1	10/5/2021	1
016703107	016793240	1134 TROPIC COURT	TRACT 20336	B25-00886	SFD	O											1	10/5/2021	1
016703107	016793241	1132 TROPIC COURT	TRACT 20336	B25-00887	SFD	O											1	10/5/2021	1
016703107	016793242	1130 TROPIC COURT	TRACT 20336	B25-00888	SFD	O											1	10/5/2021	1
016703107	016793212	2151 BERGAMOT ST	TRACT 20336	B24-02499	SFD	O											1	10/5/2021	1
016703107	016793210	2147 BERGAMOT ST	TRACT 20336	B24-02497	SFD	O											1	10/5/2021	1
017416125	017471109	1453 MOORE ST	TRACT 20065	B24-02453	SFD	O											1	9/3/2019	1
017416125	017471108	1447 MOORE STREET	TRACT 20065	B25-00346	SFD	O											1	9/3/2019	1
017416125	017471110	1461 MOORE STREET	TRACT 20065	B25-00347	SFD	O											1	9/3/2019	1
017416125	017471121	1458 MOORE STREET	TRACT 20065	B25-00348	SFD	O											1	9/3/2019	1
017416125	017471122	1452 MOORE STREET	TRACT 20065	B25-00349	SFD	O											1	9/3/2019	1
017416125	017471123	1446 MOORE STREET	TRACT 20065	B25-00350	SFD	O											1	9/3/2019	1
017416125	017471124	1442 MOORE STREET	TRACT 20065	B25-00351	SFD	O											1	9/3/2019	1

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017416125	017471125	1438 MOORE STREET	TRACT 20065	B25-00352	SFD	O											1	9/3/2019	1	
017416125	017471126	1432 MOORE STREET	TRACT 20065	B25-00353	SFD	O											1	9/3/2019	1	
017416125	017471111	1465 MOORE STREET	TRACT 20065	B25-00600	SFD	O											1	9/3/2019	1	
017416125	017471117	1476 MOORE STREET	TRACT 20065	B25-00606	SFD	O											1	9/3/2019	1	
017416125	017471118	1472 MOORE STREET	TRACT 20065	B25-00607	SFD	O											1	9/3/2019	1	
017416125	017471119	1468 MOORE STREET	TRACT 20065	B25-00608	SFD	O											1	9/3/2019	1	
017416125	017471120	1462 MOORE STREET	TRACT 20065	B25-00609	SFD	O											1	9/3/2019	1	
017416125	017471112	1479 MOORE STREET	TRACT 20065	B25-00601	SFD	O											1	9/3/2019	1	
017416125	017471113	1485 MOORE ST	TRACT 20065	B25-00602	SFD	O											1	9/3/2019	1	
017416125	017471114	1491 MOORE STREET	TRACT 20065	B25-00603	SFD	O											1	9/3/2019	1	
017416125	017471115	1484 MOORE STREET	TRACT 20065	B25-00604	SFD	O											1	9/3/2019	1	
017416125	017471116	1480 MOORE STREET	TRACT 20065	B25-00605	SFD	O											1	9/3/2019	1	
017416125	017471106	1425 MOORE ST TR 20065	TRACT 20065	B24-02454	SFD	O											1	9/3/2019	1	
017416125	017471105	1421 MOORE ST TR 20065	TRACT 20065	B24-02455	SFD	O											1	9/3/2019	1	
	016813205	1725 WREN AVE	TRACT 20473	B25-01356	SFD	O											1	12/13/2022	1	
	016813205	1701 WREN AVE	TRACT 20473	B25-01352	SFD	O											1	12/13/2022	1	
	016813205	1707 WREN AVE	TRACT 20473	B25-01353	SFD	O											1	12/13/2022	1	
	016813205	1713 WREN AVE	TRACT 20473	B25-01354	SFD	O											1	12/13/2022	1	
	016813205	1601 WREN AVE	TRACT 20473	B25-00151	SFD	O											1	12/13/2022	1	
	016813205	1607 WREN AVE	TRACT 20473	B25-00152	SFD	O											1	12/13/2022	1	
	016813205	1613 WREN AVE	TRACT 20473	B25-00153	SFD	O											1	12/13/2022	1	
	016813205	1719 WREN AVE	TRACT 20473	B25-01355	SFD	O											1	12/13/2022	1	
	016704101	873 RAILWAY LN	TRACT 20520	B25-00932	SFD	O											1	10/3/2023	1	
	016704101	850 TROLLEY TRACT RD	TRACT 20520	B25-00933	SFD	O											1	10/3/2023	1	
	016704101	830 TROLLEY TRACT RD	TRACT 20520	B25-00934	SFD	O											1	10/3/2023	1	
	016704101	853 RAILWAY LANE	TRACT 20520	B25-02576	SFD	O											1	10/3/2023	1	
	016704101	848 RAILWAY LANE	TRACT 20520	B25-02577	SFD	O											1	10/3/2023	1	
	016704101	868 RAILWAY LANE	TRACT 20520	B25-02578	SFD	O											1	10/3/2023	1	
	029427105	30462 COPPER HILL CT		B25-00509	SFD	O													0	
	017606229	1694 DWIGHT ST		B24-02401	SFD	O													0	
	030042129	1665 S WABASH AVE		B24-02092	SFD	O													0	
	029408130	3260 SAN TIMOTEO CANYON RD		B23-01717	SFD	O													0	
	030002207	31014 GOLD HILL GRADE		B21-01161	SFD	O													0	
	016723202	1210 LAWTON ST, UNIT 2		B24-01899	SFD	O													0	
	016906406	1024 WASHINGTON STREET		B20-01495	ADU	R													0	
	016712137	1631 OHIO ST		B22-00689	ADU	R													0	
	016924401	504 E STUART AVE UNIT 2		B22-01910	ADU	R													0	
	030042120	1680 WABASH AVE, UNIT 2		B22-02138	ADU	R													0	
	017313218	723 ESTHER WAY, UNIT 2		B22-02421	ADU	R													0	
	017134212	711 E CLARK ST UNIT 2		B22-02768	ADU	R													0	
	017001311	824 COLLEGE AVE, UNIT 2		B23-00533	ADU	R													0	
	017304104	511 ALVARADO ST, UNIT 2		B23-01312	ADU	R													0	
	017136208	319 GRANT ST, UNIT 2		B23-01554	ADU	O													0	
	017447118	204 DONNA DR, UNIT 2		B23-01766	ADU	R													0	
	017133201	259 NORDINA ST		B23-02194	ADU	R													0	
	016738108	1549 LASSEN ST UNIT 2		B24-00113	ADU	R													0	
	017003304	1016 COLLEGE AVE, UNIT 2		B24-00128	ADU	R													0	
	017227221	434 BOND ST, UNIT 2		B24-00164	ADU	R													0	
	017003320	1003 E COLTON AVE, UNIT 2		B24-00427	ADU	R													0	
	016807141	1652 PENNY LN, UNIT 2		B24-00602	ADU	R													0	
	017003305	1018 COLLEGE AVE, UNIT 2		B24-00629	ADU	R													0	
	017505202	1043 CHESTNUT AVE, UNIT 2		B24-00819	ADU	R													0	
	016728206	1136 LAWTON ST		B24-00863	ADU	R													0	
	016725207	1228 ALTA ST, UNIT 2		B24-00875	ADU	R													0	
	017311114	549 ROOSEVELT RD		B24-00899	ADU	R													0	
	017630109	615 PALO ALTO DR		B24-00964	ADU	R													0	
	016736203	321 DOYLE AVE, UNIT 2		B24-01031	ADU	R													0	
	017331203	210 PRIMROSE AVE, UNIT 2		B24-01211	ADU	R													0	
	016807133	1683 PENNY LN		B24-01214	ADU	R													0	
	017005212	1322 CAMPUS AVE, UNIT 2		B24-01328	ADU	R													0	
	017205202	1613 W OLIVE AVE, UNIT 2		B24-01368	ADU	R													0	
	121207225	958 FRONTIER AVE, UNIT 2		B24-01439	ADU	R													0	
	016933120	815 CARLOTTA CT, UNIT 2		B24-01533	ADU	R													0	
	017006228	1317 E COLTON AVE, UNIT 2		B24-01542	ADU	R													0	
	016775203	1433 DE ANZA ST, UNIT 2		B24-01702	ADU	R													0	
	016845148	1060 JUDSON ST, UNIT 2		B24-01793	ADU	R													0	
	017322116	451 W PALM AVE		B24-01917	ADU	O													0	

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	016782106	1515 WEBSTER ST, UNIT 2		B24-02570	ADU	R												0		
	017629116	1584 FRANKLIN AVE, UNIT 2		B25-00299	ADU	R												0		
	017447132	330 JESSE WAY, UNIT 2		B25-00543	ADU	R												0		
	017211319	248 S CENTER ST, UNIT 2		B25-01053	ADU	R												0		
	017208104	133 S SAN MATEO ST UNIT 2		B25-01253	ADU	R												0		
	017234124	731 S SAN MATEO ST, UNIT 2		B25-01288	ADU	R												0		
	017203151	817 BROOKSIDE AVE, UNIT 2		B25-01888	ADU	R												0		
	016880138	1427 BLACKHAWK CT, UNIT 2		B25-01913	ADU	R												0		
	016727136	521 COURIER AVE		B25-01999	ADU	R												0		
	016846127	1406 RAEMEE AVE, UNIT 2		B25-02000	ADU	R												0		
	017314114	716 S BUENA VISTA ST, UNIT 2		B25-02100	ADU	R												0		
	017408220	1313 ELM ST UNIT 2		B25-02331	ADU	R												0		
	016808121	10 CORTEZ ST, UNIT 2		B23-01451	ADU	R												0		
	017002301	902 COLLEGE AVE, UNIT 2		B25-01374	ADU	R												0		
	016724108	1238 WEBSTER ST		B25-01426	ADU	R												0		
	017221104	1625 W FERN AVE, UNIT 2		B25-01507	ADU	R												0		
	017615407	1730 CANYON RD, UNIT 2		B25-01589	ADU	R												0		
	016726131	1120 HERALD ST, UNIT 2		B25-01815	ADU	R												0		
	016726131	1120 HERALD ST, UNIT 3		B25-01816	ADU	R												0		
	016913111	616 TEXAS ST		B25-01824	ADU	R												0		
	017207203	1215 W OLIVE AVE, UNIT 2		B25-01864	ADU	R												0		
	016724108	1238 WEBSTER ST		B25-01215	ADU	R												0		
	016904110	1021 COLUMBIA ST, UNIT 2		B25-00684	ADU	R												0		
	017335229	810 CIMARRON DR, UNIT 2		B25-00945	ADU	R												0		
	017039710	20 JUDSON ST		B25-00993	ADU	R												0		
	017217245	360 LAKESIDE AVE, UNIT 2		B25-01016	ADU	R												0		
	017133301	259 SONORA ST, UNIT 2		B25-00518	ADU	R												0		
	017036114	1455 LARAMIE AVE, UNIT 3		B25-00468	ADU	R												0		
	017003109	1030 E BROCKTON AVE, UNIT 2		B25-00488	ADU	R												0		
	017505320	1051 WALNUT AVE UNIT 2		B25-00322	ADU	R												0		
	016728209	1148 LAWTON ST, UNIT 2		B24-01529	ADU	R												0		
	016904215	907 COLUMBIA ST, UNIT 2		B24-01530	ADU	R												0		
	016907403	1014 ALTA ST, UNIT 2		B24-01531	ADU	R												0		
	016730101	1102 ORANGE ST		B24-01532	ADU	R												0		
	029413209	30485 E SUNSET DR S		B24-02572	ADU	R												0		
	017236302	608 NOTTINGHAM DR, UNIT 2		B25-00049	ADU	R												0		
	016715109	1535 ORANGE ST, UNIT 3		B25-00104	ADU	R												0		
	016712411	1642 WASHINGTON ST		B24-02039	ADU	R												0		
	017120220	49 SAN GORGONIO DR, UNIT 2		B24-02084	ADU	R												0		
	016726106	302 E LUGONIA AVE UNIT 2		B24-02194	ADU	R												0		
	016730214	1151 N 6TH ST, UNIT 2		B24-02561	ADU	R												0		
	016723202	1210 LAWTON ST, UNIT 4		B24-01898	ADU	R												0		
	016723202	1210 LAWTON ST, UNIT 3		B24-01900	ADU	R												0		
	016725224	1209 N 6TH ST		B23-02531	ADU	R												0		
	017511308	854 CEDAR AVE		B24-01050	ADU	R												0		
	016905210	925 OHIO ST, UNIT 2		B24-01752	ADU	R												0		
	016724108	1238 WEBSTER ST		B25-01217	SFD	R												0		
	017120216	74 N BUENA VISTA ST		B22-01284	ADU	R												0		
	030027202	30777 E SUNSET DR S, UNIT 2		B24-00239	ADU	R												0		
	016778141	113 YVETTE CT		B24-01156	ADU	R												0		
	017338217	1072 LYTLE ST, UNIT 2		B25-00450	ADU	R												0		
	017003109	1030 E BROCKTON AVE		B25-00489	ADU	R												0		
	017601855	1417 S CENTER ST, REDLANDS, CA, 92373		B25-00510	ADU	R												0		
	016729104	1128 WEBSTER ST		B25-00585	ADU	R												0		
	016807118	1691 LIV CT		B24-01932	ADU	R												0		
	017641121	618 E SUNSET DR N, UNIT 2		B25-02250	ADU	R												0		
	017642101	1518 S CENTER ST, UNIT 2		B25-02500	ADU	O												0		
	016904110	1021 COLUMBIA ST, UNIT 3		B25-00686	ADU	R												0		
	016906502	14 W. SUN AVE		B24-01446	SFD	O												0		
	029219214	360 KANSAS ST		B24-02138	SFD	O												0		
	016915505	719 N EUREKA ST		B25-00525	SFD	O												0		
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																		0		

Jurisdiction	Redlands
Reporting Year	2025 (Jan. 1 - Dec. 31)
Planning Period	6th Cycle 10/15/2021 - 10/15/2029

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

Jurisdiction	Redlands
Reporting Year	2025 (Jan. 1 - Dec. 31)
Planning Period	6th Cycle 10/15/2021 - 10/15/2029

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

Jurisdiction	Redlands
Reporting Year	2025 (Jan. 1 - Dec. 31)
Planning Period	6th Cycle 10/15/2021 - 10/15/2029

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

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Jurisdiction	Redlands
Reporting Year	2025 (Jan. 1 - Dec. 31)
Planning Period	6th Cycle 10/15/2021 - 10/15/2029

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

Jurisdiction	Redlands
Reporting Year	2025 (Jan. 1 - Dec. 31)
Planning Period	6th Cycle 10/15/2021 - 10/15/2029

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

Jurisdiction	Redlands	
Reporting Year	2025	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	10/15/2021 - 10/15/2029

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

Jurisdiction	Redlands
Reporting Year	2025 (Jan. 1 - Dec. 31)
Planning Period	6th Cycle 10/15/2021 - 10/15/2029

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

Jurisdiction	Redlands
Reporting Year	2025 (Jan. 1 - Dec. 31)
Planning Period	6th Cycle 10/15/2021 - 10/15/2029

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

Jurisdiction	Redlands
Reporting Year	2025 (Jan. 1 - Dec. 31)
Planning Period	6th Cycle 10/15/2021 - 10/15/2029

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

Jurisdiction	Redlands
Reporting Year	2025 (Jan. 1 - Dec. 31)
Planning Period	6th Cycle 10/15/2021 - 10/15/2029

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

Affordability by Household Incomes - Building Permits												Affordability by Household Incomes - Certificates of Occupancy										
7										8	9	10										
Acutely Low-Income Non Deed Restricted	Extremely Low-Income Deed Restricted	Extremely Low-Income Non Deed Restricted	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Building Permits Date Issued	# of Units Issued Building Permits	Acutely Low-Income Deed Restricted	Acutely Low-Income Non Deed Restricted	Extremely Low-Income Deed Restricted	Extremely Low-Income Non Deed Restricted	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income
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		Streamlining	Historic Sites	Infill	Housing with Financial Assistance and/or Deed Restrictions		Housing without Financial Assistance or Deed Restrictions	Term of Affordability or Deed Restriction	Demolished/Destroyed Units			Density Bonus			
11	12	13	14	15	16	17	18	19	20			21	22	23	24
Certificates of Occupancy or other forms of readiness (see instructions) Date Issued	# of Units issued Certificates of Occupancy or other forms of readiness	Please select the state streamlining provision the project was APPROVED pursuant to. (may select multiple)	Is this project located on a site with an associated historical designation as outlined in Government Code Section 65400(a)(2)(N) and reported on Table L?	Infill Units? Y/N+	Assistance Programs for Each Development (may select multiple - see instructions)	Deed Restriction Type (may select multiple - see instructions)	For units affordable without financial assistance or deed restrictions, explain how the locality determined the units were affordable (see instructions)	Term of Affordability or Deed Restriction (years) (if affordable in perpetuity enter 1000)+	Number of Demolished/Destroyed Units	Demolished or Destroyed Units	Demolished/ Destroyed Units Owner or Renter	Total Density Bonus Applied to the Project (Percentage Increase in Total Allowable Units or Total Maximum Allowable Residential Gross Floor Area)	Number of Other Incentives, Concessions, Waivers, or Other Modifications Given to the Project (Excluding Parking Waivers or Parking Reductions)	List the incentives, concessions, waivers, and modifications (Excluding Parking Waivers or Parking Modifications)	Did the project receive a reduction or waiver of parking standards? (Y/N)
	202								3						
2/6/2025	1	NONE	No	Y											
6/2/2025	1	NONE	No	Y											
2/11/2025	1	NONE	No	Y											
12/8/2025	1	NONE	No	N											
6/17/2025	1	NONE	No	N											
1/27/2025	1	NONE	No	N											
1/27/2025	1	NONE	No	N											
1/24/2025	1	NONE	No	N											
1/24/2025	1	NONE	No	N											
1/24/2025	1	NONE	No	N											
1/27/2025	1	NONE	No	N											
2/19/2025	1	NONE	No	N											
2/24/2025	1	NONE	No	N											
2/24/2025	1	NONE	No	N											
2/24/2025	1	NONE	No	N											
2/24/2025	1	NONE	No	N											
2/19/2025	1	NONE	No	N											
2/25/2025	1	NONE	No	N											
2/12/2025	1	NONE	No	N											
2/5/2025	1	NONE	No	N											
2/6/2025	1	NONE	No	N											
2/7/2025	1	NONE	No	N											
2/7/2025	1	NONE	No	N											
2/12/2025	1	NONE	No	N											
2/20/2025	1	NONE	No	N											
2/20/2025	1	NONE	No	N											
2/20/2025	1	NONE	No	N											
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3/24/2025	1	NONE	No	N											
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3/24/2025	1	NONE	No	N											
3/26/2025	1	NONE	No	N											
3/26/2025	1	NONE	No	N											
3/4/2025	1	NONE	No	N											
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4/22/2025	1	NONE	No	N											
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4/21/2025	1	NONE	No	N												
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	0	SB 9 (2021) - Duplex in SF Zone	No	Y												
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3/26/2025	1	NONE	No	Y												
10/15/2025	1	NONE	No	Y												
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5/30/2025	1	NONE	No	Y												
7/31/2025	1	NONE	Yes - National	Y												
2/18/2025	1	NONE	Yes - National Yes - Local	Y												
10/7/2025	1	NONE	No	Y												
3/13/2025	1	NONE	No	Y												
12/29/2025	1	NONE	No	Y												
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7/9/2025	1	NONE	No	Y												
4/7/2025	1	NONE	No	Y												
6/24/2025	1	NONE	No	Y												
8/14/2025	1	NONE	No	Y			Affordability Calculator: Rent of $1,400									
10/23/2025	1	NONE	No	Y												
6/30/2025	1	NONE	No	Y												
2/18/2025	1	NONE	No	Y												
6/27/2025	1	NONE	No	Y												
10/28/2025	1	NONE	No	Y												
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4/22/2025	1	NONE	No	Y												
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5/27/2025	1	NONE	No	Y												
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10/29/2025	1	NONE	No	Y												
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11/5/2025	1	NONE	No	Y												
11/26/2025	1	NONE	No	Y												
11/26/2025	1	NONE	No	Y			Affordability Calculator: Rent of $2,200									
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	0	NONE	No	Y												
	0	NONE	No	Y												
	0	NONE	No	Y			Affordability Calculator: Rent of $1,500									
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	0	NONE	No	Y												
	0	NONE	No	Y												
	0	NONE	No	Y		

City Council **AGENDA ITEM NO. I8.**

DATE: April 21, 2026

TO: Honorable Mayor and City Council Members

SUBJECT: Adopt Resolution No. 8777 Approving the City of Redlands' Participation in the National Opioids Six Remnant Defendants Settlement; Authorizing the City to Receive Direct Settlement Proceeds; and Authorizing the City Manager to Execute All Related Settlement Documents (Fire Chief Sessler)

MOTION:

If the City Council determines that staff's recommendation is appropriate, the following motion is provided:

I move to adopt Resolution No. 8777 to authorize the City Manager, or his designee, to execute all documents necessary to implement the City of Redlands' participation in the new National Opioids Six Remnant Defendants Settlement.

RECOMMENDATION:

Staff recommends the City Council adopt Resolution No. 8777 to authorize the City Manager, or his designee, to execute all documents necessary to implement the City of Redlands' participation in the new National Opioids Six Remnant Defendants Settlement.

BACKGROUND:

As the City Council may be aware through public reporting, substantial litigation has occurred at both the national and state levels in response to the opioid epidemic. Thousands of lawsuits have been filed nationwide by states, counties, cities, and tribal governments seeking to recover damages associated with the crisis.

In California, nearly 80 counties and cities have initiated legal action, including the County of San Bernardino, which filed its case in July 2018 and is participating in the Multi-District Litigation (MDL) in federal court in Ohio. These cases generally allege that opioid manufacturers, distributors, and pharmacies engaged in unlawful practices that contributed to the opioid epidemic.

In 2021, nationwide settlement agreements were reached with the three largest pharmaceutical distributors—McKesson, Cardinal Health, and AmerisourceBergen—as well as with Janssen Pharmaceuticals, Inc. and its parent company, Johnson & Johnson. On December 7, 2021, the City Council adopted Resolution No. 8285, approving the City's participation in these settlements. Subsequently, on April 5, 2022, the City Council approved an agreement with the County of San Bernardino to reallocate the City's share of settlement funds to support countywide opioid remediation efforts.

In late 2022, additional settlements were reached with other manufacturers and pharmacies, including Allergan, CVS, Teva, Walgreens, and Walmart. As part of these agreements, local jurisdictions were given the opportunity to participate in exchange for releasing claims against the settling defendants. The City received an initial payment of $192,720.22, which has been designated to fund a Substance Use Navigator (SUN) position within the Fire Department. This position is intended to enhance access to treatment and services for individuals experiencing opioid use disorder.

On September 17, 2024, the City Council adopted Resolution No. 8631 authorizing participation in the settlement agreement with a new national opioid settlement that was reached with Kroger Co. Since the State of California elected to participate, to remain eligible for initial funding, jurisdictions were required to opt in by August 12, 2024.

DISCUSSION:

A new national opioid settlement was reached with six regional distributors and dispensers, collectively referred to as the Six Remnant Defendants. The six regional distributors and dispenser defendants include: Associated Pharmacies, Inc. (and American Associated Pharmacies); J M Smith Corporation; Louisiana Wholesale Drug Co., Morris and Dickson Co.; North Carolina Mutual Wholesale Drug Company, Inc.; and United Natural Foods, Inc. (including its subsidiaries SuperValu and Advantage Logistics). The proposed settlement provides for a combined payment of approximately $97.6 million to support opioid abatement efforts. Unlike prior settlements, funds will be distributed directly to eligible participating local entities, with no allocation to state governments.

Participating entities are required to opt in by May 4, 2026, by executing a Participation and Release Form. Upon execution, participating entities agree to release any claims against the settling defendants. If effectuated, the settlement would result in a one-time payment to each participating entity, with funds restricted to approved opioid remediation uses. Allocation amounts are determined using a national pro-rata methodology based on established distribution models.

Opting into the new National Opioids Six Remnant Defendants Settlement provides the City of Redlands with a direct financial benefit to support local opioid abatement efforts. Participation ensures the City receives a one-time settlement payment that can be used to continue to support the Fire Department's Substance Use Navigator (SUN) program initiatives aimed at preventing and treating opioid use disorder.

ALTERNATIVES:
The City Council may choose not to adopt Resolution No. 8777, thereby discontinuing the City’s participation in the National Opioids Six Remnant Defendants Settlement.

STRATEGIC PLAN:
Priority B - Health & Safety

SUBMITTED BY:
Rich Sessler, Fire Chief

RECOMMENDED BY:
Charles M. Duggan Jr., City Manager

REVIEWED BY:
Yvette M. Abich Garcia, City Attorney
Janice McConnell, Assistant City Manager
Danielle Garcia, Management Services/Finance Director

PREPARED BY:

Bruni Reyes, Management Analyst

FISCAL IMPACT

Discussion:

There is no fiscal impact associated with approval of this resolution.

Attachments

Remnant-Defendant-Settlement-Agreement-Execution-Copy1824765671-1.pdf
Resolution_No_8777.pdf

UNITED STATES DISTRICT COURT

NORTHERN DISTRICT OF OHIO

EASTERN DIVISION

IN RE: NATIONAL PRESCRIPTION OPIATE LITIGATION This Document Relates to: ALL SUBDIVISION ACTIONS	MDL 2804 Case No. 1:17-md-2804 **SETTLEMENT AGREEMENT AMONG PARTICIPATING SUBDIVISIONS AND REMNANT DEFENDANTS**

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Exhibit G – Subdivision Settlement Participation Form

Exhibit H – Agreement on Attorneys' Fees, Costs, and Expenses

This Settlement Agreement, including all exhibits or related agreements attached hereto or referenced herein (collectively, the "*Agreement"*), is dated February 23, 2026, by and between the Remnant Defendants and the Participating Subdivisions (as those terms are defined below). Upon satisfaction of the conditions set forth in Section IV.C. and Section IV.D., this Agreement will be binding on all Participating Subdivisions and Remnant Defendants. This Agreement will then be filed as part of a request for a Consent Judgment with the Court pursuant to the terms set forth in Section IV.E. This Agreement is intended by the Settling Parties to fully, finally, and forever resolve, discharge, and settle the Released Claims (as that term is defined herein), upon and subject to the terms and conditions herein.

I. Definitions

As used in this Agreement, the following terms have the meanings specified below:

A. "*Action(s)*" means a lawsuit purportedly brought by or on behalf of any Litigating Subdivision against one or more Remnant Defendants coordinated under or parallel to MDL No. 2804, *In re: National Prescription Opiate Litigation*, No. 1:17-md-2804-DAP (N.D. Ohio) (hereinafter "*MDL No. 2804*"), in any court, including but not limited to, the actions listed in **Exhibit A**.

B. "*Agreement*" means this agreement, as set forth above. For the avoidance of doubt, this Agreement is inclusive of all exhibits or related agreements attached hereto or referenced herein.

C. "*Alleged Harms"* means the alleged past, present, and future financial, societal, and public nuisance harms and related expenditures arising out of the alleged misuse and abuse of Products, non-exclusive examples of which are described in the documents listed on **Exhibit B**, that have allegedly arisen as a result of the physical and bodily injuries sustained by individuals suffering from opioid-related addiction, abuse, death, and other related diseases and disorders, and that have allegedly been caused by the Released Entities.

D. "*Allocated Amount*" means the portion of Opioid Remediation Funds that a Subdivision will receive pursuant to the Plan of Allocation if it becomes a Participating Subdivision.

E. "*Attorneys' Fees and Expenses*" means payment to plaintiffs' counsel of attorneys' fees and reimbursable costs and charges (including expert and consulting fees) and includes the common benefit obligations due under the MDL Court's common benefit-related orders. Attorneys' Fees and Expenses shall be paid from the Settlement Funds pursuant to the provisions of Section VI.B.1.c. and Section VIII. of this Agreement.

F. "*Claim(s)*" means any past, present or future cause of action, claim for relief, cross-claim or counterclaim, theory of liability, demand, derivative claim, request, assessment, charge, covenant, damage, debt, lien, loss, penalty, judgment, right, obligation, dispute, suit, contract, controversy, agreement, *parens patriae* claim, promise, performance, warranty, omission, or grievance of any nature whatsoever,

whether legal, equitable, statutory, regulatory or administrative, whether arising under federal, state or local common law, statute, regulation, guidance, ordinance or principles of equity, whether filed or unfiled, whether asserted or unasserted, whether known or unknown, whether accrued or unaccrued, whether foreseen, unforeseen or unforeseeable, whether discovered or undiscovered, whether suspected or unsuspected, whether fixed or contingent, and whether existing or hereafter arising, in all such cases, including, but not limited to, any request for declaratory, injunctive, or equitable relief, compensatory, punitive, or statutory damages, absolute liability, strict liability, restitution, abatement, subrogation, contribution, indemnity, apportionment, disgorgement, reimbursement, attorney fees, expert fees, consultant fees, fines, penalties, expenses, costs or any other legal, equitable, civil, administrative, or regulatory remedy whatsoever.

G. "*Claim-Over*" means a Claim asserted by a Non-Released Entity against a Released Entity on the basis of contribution, indemnity, or other claim-over on any theory relating to a Non-Party Covered Conduct Claim asserted by a Releasor.

H. "*Compensatory Restitution Amount*" means the aggregate amount paid by the Remnant Defendants hereunder other than amounts paid as attorneys' fees and costs or identified pursuant to Section VII.A.2. as being used to pay attorney's fees, investigation costs or litigation costs. For purposes of Section VI. and Section X.V., each Remnant Defendant's portion of the Compensatory Restitution Amount shall be the portion of the Opioid Remediation Fund equal to the portion of the Pooled Settlement Amount that the Remnant Defendant contributed.

I. "*Consent Judgment*" means the judgment that the Settling Parties will mutually agree to and submit to the MDL Court for entry pursuant to Section IV.E.

J. "*Covered Conduct*" means any actual or alleged act, failure to act, negligence, statement, error, omission, breach of any duty, conduct, event, transaction, agreement, misstatement, misleading statement or other activity of any kind whatsoever, occurring at any time up to and including the Effective Date (and any past, present, or future consequence of any such act, failure to act, negligence, statement, error, omission, breach of duty, conduct, event, transaction, agreement, misstatement, misleading statement or other activity, occurring at any time up to and including the Effective Date) arising from or relating to (1) compounding, counseling and documentation relating to any Product or class of Products; (2) the discovery, development, manufacture, packaging, repackaging, marketing, promotion, advertising, labeling, recall, withdrawal, distribution, delivery, monitoring, reporting, supply, sale, prescribing, dispensing, physical security, warehousing, use or abuse of, or operating procedures relating to, any Product, or any system, plan, policy or advocacy relating to any Product or class of Products, including, but not limited to, any unbranded promotion, marketing, programs, or campaigns relating to any Product or class of Products; (3) the characteristics, properties, risks, or benefits of any Product; (4) the reporting, disclosure, non-reporting or nondisclosure to federal, state or other regulators of orders placed by

or with any Released Entity; or (5) diversion control programs or suspicious order monitoring.

K. "*Designated Subdivision*" means the Subdivision designated in writing by Plaintiffs' Settlement Counsel to undertake the acts and obligations provided for in Section X.V.

L. "*Effective Date*" means the date that the Consent Judgment entered by the MDL Court pursuant to Section IV.E. becomes a Final Judgment.

M. "*Final Judgment*" means the Consent Judgment when it has become final and non-appealable. The Consent Judgment shall be deemed to be the Final Judgment on (a) the day following the expiration of the deadline for appealing the entry by the MDL Court of the Consent Judgment (or for appealing any ruling on a timely motion for reconsideration of such Consent Judgment, whichever is later), if no such appeal is filed; or (b) if an appeal of the Consent Judgment is filed (i) the date upon which all appellate courts with jurisdiction (including the United States Supreme Court by petition for certiorari) affirm such Consent Judgment, or deny any such appeal or petition for certiorari, such that no further appeal is possible, or (ii) if no appeal is filed from the appellate court decision obtained pursuant to clause (i), the day following the expiration of the deadline for filing a petition for certiorari to the United States Supreme Court. Any appeal or other proceeding pertaining solely to any order adopting or approving a Plan of Allocation and/or to any order issued with respect to an application for Attorneys' Fees and Expenses consistent with this Agreement shall not in any way delay or preclude the Consent Judgment from becoming Final, *provided* that any such appeal or proceeding has no impact on any other aspect of the Settlement or this Agreement.

N. *"Later Litigating Subdivision"* means any Subdivision, regardless of its population, in any state, that first files a lawsuit bringing a Released Claim against a Released Entity after the Preliminary Agreement Date.

O. "*Litigating Subdivision"* means (1) any (a) General Purpose Government (including, but not limited to, a municipality, county, county subdivision, city, town, township, parish, village, borough, gore, or any other entities that provide municipal-type government), School District, or Special District within a State; and (b) any other subdivision or subdivision official or sub-entity of or located within a State (whether political, geographical or otherwise, whether functioning or non-functioning, regardless of population overlap, and including, but not limited to, Nonfunctioning Governmental Units and public institutions);[1] (2) that

[1] "General Purpose Government," "School District," and "Special District" shall correspond to the "five basic types of local governments" recognized by the U.S. Census Bureau and match the 2017 list of Governmental Units. The three (3) General Purpose Governments are county, municipal, and township governments; the two (2) special purpose governments are School Districts and Special Districts. "Fire District," "Health District," "Hospital District," and "Library District" shall correspond to categories of Special Districts recognized by the U.S. Census Bureau. References to a State's Subdivisions or to a Subdivision "in," "of," or "within" a State include Subdivisions

has brought any lawsuit, including but not limited to lawsuits filed in state court or federal court including those centralized in MDL 2804 or MDL 2996, prior to the Preliminary Agreement Date; in a direct, *parens patriae*, or any other capacity; against any defendant; that alleges or seeks to recover for harms allegedly caused by Covered Conduct. **Exhibit C** is an agreed list of all Litigating Subdivisions. **Exhibit C** will be updated (including with any corrections) periodically, and a final version of **Exhibit C** will be attached hereto as of the Reference Date.

P. "*MDL Court*" means the United States District Court for the Northern District of Ohio Eastern Division, Case No. 1:17-md-2804, Judge Dan Aaron Polster, or his duly-appointed successor.

Q. "*Non-Litigating Subdivision*" means a Subdivision that is not a Litigating Subdivision.

R. "*Non-Participating Subdivision*" means any Subdivision that is not a Participating Subdivision.

S. "*Non-Party Covered Conduct Claim*" means a Claim against any Non-Released Entity involving, arising out of, or related to Covered Conduct (or conduct that would be Covered Conduct if engaged in by a Released Entity).

T. "*Non-Party Settlement*" means a settlement by any Releasor that settles any Non-Party Covered Conduct Claim and includes a release of any Non-Released Entity.

U. "*Non-Released Entity*" means an entity that is not a Released Entity.

V. "*Notice*" means the notice advising Subdivisions of their rights with respect to this Settlement Agreement in accordance with Section IV.B.

W. "*Notice and Administrative Costs*" means the reasonable sum of money to be paid out of the Settlement Funds for Notice and related administrative costs, including escrow fees, Taxes, or Tax Expenses. For purposes of calculating a Remnant Defendant's portion of the Settlement Fund or Opioid Remediation Fund under Section VI. and Section X.V., the Notice and Administrative Costs will be deemed to be divided and paid equally by the Remnant Defendants except as provided in Section I.YY. and Section I.AA.

X. "*Notice and Claims Administrator*" means the notice and claims administrator(s) to be selected by Plaintiffs' Settlement Counsel with the consent of the Remnant Defendants.

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located within the State even if they are not formally or legally a sub-entity of the State; *provided*, *however*, that a "Health District" that includes any of the following words or phrases in its name shall not be considered a Subdivision: mosquito, pest, insect, spray, vector, animal, air quality, air pollution, clean air, coastal water, tuberculosis, and sanitary.

Y. "*Opioid Remediation*" means care, treatment, and other programs and expenditures (including reimbursement for past such programs or expenditures except where this Agreement restricts the use of funds solely to future Opioid Remediation) designed to (1) address the misuse and abuse of Products, (2) treat or mitigate opioid use or related disorders, or (3) mitigate other alleged effects of the opioid abuse crisis, including on those injured as a result of the opioid abuse crisis. **Exhibit D** provides a non-exhaustive list of expenditures that qualify as being paid for Opioid Remediation.[2]

Z. "*Opioid Remediation Fund*" means the component of the Settlement Funds described in Section VI.C.

AA. "*Opioid Remediation Funds*" means the Settlement Funds, less the payments set forth in Section VI.B.1.

BB. "*Participating Subdivision*" means a Subdivision that meets the requirements for becoming a Participating Subdivision under Section IV.C.

CC. "*Participation Report*" means the list of Subdivisions that returned a fully executed Subdivision Settlement Participation Form by the Subdivision Settlement Participation Form Submission Deadline created by the Notice and Claims Administrator.

DD. "*Plaintiffs' Settlement Counsel*" means the MDL 2804 Co-Lead Counsel, Liaison Counsel, and members of the MDL Court-appointed Settlement Negotiating Committee.

EE. "*Plan of Allocation*" means the plan or formula of allocation of the Opioid Remediation Fund set forth in **Exhibit E** that a Subdivision will receive pursuant to Section VI.C. if it becomes a Participating Subdivision. For the avoidance of doubt and notwithstanding any other provision in this Agreement, no Non-Participating Subdivision will receive any amount from the Settlement Fund, regardless of whether such Subdivision is included on **Exhibit E**.

FF. "*Pooled Settlement Amount*" means $97,625,000.00.

GG. "*Preliminary Agreement Date*" means the date this Agreement is fully executed and fully executed copies of this Agreement have been delivered to counsel for all Remnant Defendants and Plaintiffs' Settlement Counsel.

HH. "*Product*" means any chemical substance, whether used for medicinal or nonmedicinal purposes, and whether natural, synthetic, or semi-synthetic, or any finished pharmaceutical product made from or with such substance, that is: (1) an opioid or opiate, as well as any product containing any such substance; (2) a benzodiazepine, carisoprodol, or gabapentin; or (3) a combination or "cocktail" of

[2] Opioid Remediation includes amounts paid to satisfy any future demand by another governmental entity to make a required reimbursement in connection with the past care and treatment of a person related to the Alleged Harms.

chemical substances prescribed, sold, bought, or dispensed to be used together that includes opioids or opiates. "Product" shall include, but is not limited to, any substance consisting of or containing buprenorphine, codeine, fentanyl, hydrocodone, hydromorphone, meperidine, methadone, morphine, oxycodone, oxymorphone, tapentadol, tramadol, opium, heroin, carfentanil, diazepam, estazolam, quazepam, alprazolam, clonazepam, oxazepam, flurazepam, triazolam, temazepam, midazolam, carisoprodol, gabapentin, or any variant of these substances or any similar substance.

II. "*Reference Date*" means the date by which each Remnant Defendant must inform the Plaintiffs' Settlement Counsel of its determination whether the condition in Section IV.D.1. has been satisfied. The Reference Date shall be thirty (30) days after counsel for Remnant Defendants receive the Participation Report, unless it is extended by written agreement of the Remnant Defendants and Plaintiffs' Settlement Counsel.

JJ. "*Related Agreements*" means the related but individual agreements between each Remnant Defendant and Plaintiffs' Settlement Counsel, on behalf of all Participating Subdivisions, setting forth each Remnant Defendant's share of the Pooled Settlement Amount.

KK. "*Released Claims*" means any and all Claims, including Unknown Claims, that directly or indirectly are based on, arise out of, or in any way relate to or concern Covered Conduct occurring prior to the Effective Date. Without limiting the foregoing, Released Claims include any Claims that have been, are, or could be asserted against one or more Released Entities by any Participating Subdivision or Releasor in any federal, state, or local action or proceeding (whether judicial, arbitral, or administrative) directly or indirectly based on, arising out of, or relating to, in whole or in part, Covered Conduct (whether or not such Releasor has brought such action or proceeding). Released Claims also include all Claims against Released Entities asserted in any proceeding to be dismissed pursuant to this Agreement, whether or not such claims relate to Covered Conduct. The Settling Parties intend that this term be interpreted broadly. For the avoidance of doubt, Released Claims do not include Claims of private individuals. It is the intent of the Parties that Claims by private individuals be treated in accordance with applicable law. Released Claims is also used herein to describe claims brought by a non-party Subdivision that would have been Released Claims if they had been brought by a Releasor against a Released Entity.

LL. "*Released Entities*" means, with respect to Released Claims, the Remnant Defendants and:

1. all past and present subsidiaries, divisions, predecessors, successors, and assigns (in each case, whether direct or indirect) of each Remnant Defendant;

2. all past and present subsidiaries and divisions (in each case, whether direct or indirect) of any entity described in subsection (1);

3. the respective past and present officers, directors, members, trustees, and employees of any of the foregoing (each for actions that occurred during and related to their work for, affiliation or employment with, any of the Remnant Defendants or the foregoing entities);

4. all past and present joint ventures (whether direct or indirect) of each Remnant Defendant or its subsidiaries, including in any Remnant Defendant's or its subsidiary's capacity as a participating member in such joint venture;

5. all direct or indirect parents and shareholders of the Remnant Defendants (solely in their capacity as parents or shareholders of the applicable Remnant Defendant with respect to Covered Conduct); and

6. any insurer of any Remnant Defendant or any person or entity otherwise described in subsections (1)-(5) (solely in its role as insurer of such person or entity and subject to the last sentence of Section IX.B.2.).

An illustrative list of joint ventures, subsidiaries and affiliates and predecessor entities for each Remnant Defendant is set forth in **Exhibit F**. Any person or entity described in subsections (3)-(6) shall be a Released Entity solely in the capacity described in such clauses and shall not be a Released Entity with respect to its conduct in any other capacity. With respect to joint ventures (including predecessor entities), only entities listed on **Exhibit F** are Released Entities. Current or former Defendants in In re: National Prescription Opiate Litigation, No. 1: 17-md-2804 (N.D. Ohio) ("MDL") or in other pending litigation asserting a Claim for Covered Conduct not identified in **Exhibit F** are not considered Released Entities, provided, however, that any Remnant Defendant entities that fall within clauses (1)-(5) above against whom Released Claims are brought in the MDL on or after the Preliminary Agreement Date shall be considered Released Entities even if not listed on **Exhibit F**. For the avoidance of doubt, any entity acquired, or joint venture entered into, by a Remnant Defendant after the Effective Date is not a Released Entity.

MM. "*Releasors*" means, with respect to Released Claims, (1) each Participating Subdivision and, (2) without limitation and to the maximum extent of the power of each Participating Subdivision to release Claims, (a) the Participating Subdivision's departments, agencies, divisions, boards, commissions, subdivisions, districts, instrumentalities of any kind and attorneys, and any person in his or her official capacity, whether elected or appointed to serve any of the foregoing, and any agency, person, or other entity claiming by or through any of the foregoing, and (b) any person or entity acting in a *parens patriae*, sovereign, quasi-sovereign, private attorney general, *qui tam*, taxpayer, or other capacity seeking relief on behalf of or generally applicable to the general public with

respect to a Participating Subdivision, whether or not any of them participate in this Agreement. The inclusion of a specific reference to a type of entity in this definition shall not be construed as meaning that the entity is not a Participating Subdivision. In addition to being a Releasor as provided herein, a Participating Subdivision shall also provide the Subdivision Settlement Participation Form referenced in Section IV.C. providing for a release to the fullest extent of the Participating Subdivision's authority.

NN. "*Remnant Defendants*" means Associated Pharmacies, Inc., American Associated Pharmacies, J M Smith Corporation, Louisiana Wholesale Drug Company, Inc., Morris & Dickson Co., North Carolina Mutual Wholesale Drug Company, Inc., United Natural Foods, Inc. (including without limitation its direct and indirect subsidiaries SuperValu, Inc., Advantage Logistics Southwest, Inc., Advantage Logistics USA West, L.L.C., Advantage Logistics USA East, L.L.C., and UNFI Distribution Company, LLC) collectively, and all their past and present subsidiaries (excluding, in the case of United Natural Foods, Inc., New Albertsons, Inc. (a former subsidiary of SuperValu, Inc.)), divisions, predecessors, successors, and assigns (in each case, whether direct or indirect). Each individually is a "Remnant Defendant." For the avoidance of doubt, nothing in this Agreement releases or is intended to release Albertsons Companies, Inc. or any of its subsidiaries.

OO. "*Settlement*" means the settlement of the Released Claims between the Settling Parties on the terms and conditions set forth in this Agreement.

PP. "*Settlement Fund*" means the interest-bearing account to be established and controlled by the Settlement Fund Administrator as set forth in Section III.

QQ. "*Settlement Funds*" means the Pooled Settlement Amount plus any interest that may accrue on the Pooled Settlement Amount from the date the Remnant Defendants pay the Pooled Settlement Amount in the Settlement Fund or any portion thereof.

RR. "*Settlement Fund Administrator*" means the agent to be selected as set forth in Section III.D.

SS. "*Settlement Participation Form Submission Deadline*" means sixty (60) days after the Preliminary Agreement Date, unless it is extended by written agreement of the Remnant Defendants and Plaintiffs' Settlement Counsel.

TT. "*Settling Parties"* means, collectively, the Participating Subdivisions and Remnant Defendants.

UU. "*State*" means any state of the United States of America including their respective agencies, departments, and instrumentalities.

VV. "*State-Subdivision Agreement*" means an agreement that a State reaches with the Subdivisions in that State regarding the allocation, distribution, and/or use of

funds allocated to its Subdivisions under this Agreement. Preexisting agreements addressing funds other than those allocated pursuant to this Agreement shall qualify if adopted pursuant to the terms of a national opioid settlement or by statute.

WW. "*Subdivisions*" means (1) all formal and legally recognized sub-entities and sub-entity officials (acting in an official capacity on behalf of a sub-entity) of a State that have a population of 30,000 or more (as recognized in the most recent U.S. Census), (2) all Litigating Subdivisions, and, for the avoidance of doubt, (3) all plaintiffs listed on Exhibit A. For the avoidance of doubt, "Subdivisions" includes sub-entities and sub-entity officials that meet the above criteria, and that provide general governance for a defined area, including a county, parish, city, town, village, or similar entity. Unless otherwise specified, "Subdivisions" includes all functional counties and parishes and other functional levels of sub-entities of a State that provide general governance for a defined area, as well as all Special Districts and historic, non-functioning sub-entities that are also Litigating Subdivisions.

XX. "*Subdivision Settlement Participation Form*" means the document or online form, in the form attached as **Exhibit G** to this Agreement, that Participating Subdivisions must execute and return to the Claims Administrator to participate in the Settlement and receive a payment pursuant to this Agreement and the Plan of Allocation, and which shall (1) make such Participating Subdivisions signatories to this Agreement, (2) include a full and complete release of any and all of such Subdivision's claims, and (3) require the prompt dismissal with prejudice of any Released Claims that have been filed by any such Participating Subdivisions.

YY. "*Taxes*" means taxes (including any estimated taxes, interest, or penalties) arising with respect to the income earned by the Settlement Fund, including, without limitation, any taxes or tax detriments that may be imposed upon the Remnant Defendants, their counsel, or any Released Entity with respect to any income earned by the Settlement Fund for any period during which the Settlement Fund does not qualify as a qualified settlement fund for federal or state income tax purposes. For purposes of calculating a Remnant Defendant's portion of the Settlement Fund or Opioid Remediation Fund under Section VI. and Section X.V., Taxes will be deemed to be divided and paid by the Remnant Defendants in proportion to the amounts they contributed to the Pooled Settlement Amount.

ZZ. "*Tax Expense*" means all expenses and costs incurred in connection with the operation and implementation of Section III., including, without limitation, expenses of tax attorneys and/or accountants (including the Settlement Fund Administrator) and mailing and distribution costs and expenses relating to filing (or failing to file) the returns described in Section III.E. For purposes of calculating a Remnant Defendant's portion of the Settlement Fund or Opioid Remediation Fund under Section VI. and Section X.V., the Tax Expense will be deemed to be divided and paid equally by all Remnant Defendants.

AAA. "*Termination Refund*" means the amount of the Settlement Funds to be returned to a Remnant Defendant that elects to terminate this Agreement pursuant to Section V.C. The Termination Refund shall be the portion of the Settlement Fund equal to the portion of the Pooled Settlement Amount contributed by the Remnant Defendant, plus all interest and/or earnings thereon, less its portion of any Notice and Administrative Costs, including any Taxes or Tax Expenses, that have been paid, incurred, or are due and owing as of the date the notice of termination is given.

BBB. "*Unknown Claims*" means any Released Claim that a Participating Subdivision or Releasor does not know or suspect to exist in their favor at the time of the release of the Released Entities that, if known by them, might have affected their settlement with and release of the Released Entities.

II. Representations and Warranties

A. **Plaintiffs' Settlement Counsel's Representations and Warranties.** Plaintiffs' Settlement Counsel represents and warrants to the Remnant Defendants as follows:

1. Plaintiffs' Settlement Counsel believes the Settlement is fair, reasonable, adequate, and beneficial to the Subdivisions and that participation in the Settlement would be in their best interests.

2. Because Plaintiffs' Settlement Counsel believes that the Settlement is in the best interests of the Subdivisions, Plaintiffs' Settlement Counsel will use their best reasonable efforts to encourage and assist the Subdivisions to participate in this Settlement.

B. **Participating Subdivisions' Representations and Warranties.** By electing to become a party to this Agreement, each Participating Subdivision represents and warrants to the Remnant Defendants as follows:

1. each Participating Subdivision has received legal advice from its attorneys regarding the advisability of entering into this Agreement and the legal consequences of this Agreement;

2. each Participating Subdivision is not relying on any statement, representation, omission, inducement, or promise by Remnant Defendants, except those expressly stated in this Agreement;

3. each Participating Subdivision has, with the assistance of its attorneys, investigated the law and facts pertaining to the Released Claims and the Settlement;

4. each Participating Subdivision has carefully read, and knows and understands, the full contents of this Agreement and is voluntarily entering into this Agreement after having consulted with its attorneys;

5. each Participating Subdivision has all necessary authority to enter into this Agreement and release all Released Claims on behalf of itself and all other entities that are Releasors by virtue of their relationship or association with it;

6. each Participating Subdivision has authorized the execution and performance of its Participation Agreement, and has authorized the person signing this Agreement on its behalf to do so;

7. upon execution of its respective Participation Agreement, each Participating Subdivision accepts, agrees to, and ratifies the terms of this Agreement; and

8. no portion of any relief under this Agreement to which any of the Participating Subdivisions may be entitled has been assigned, transferred, or conveyed by or for any of the Participating Subdivisions to any other person or entity.

C. **Remnant Defendants' Representations and Warranties.** Remnant Defendants represent and warrant to Participating Subdivisions as follows:

1. each of the Remnant Defendants has received legal advice from its attorneys regarding the advisability of entering into this Agreement and the legal consequences of this Agreement;

2. none of the Remnant Defendants is relying on any statement, representation, omission, inducement, or promise by Plaintiffs' Settlement Counsel or any Subdivision, except those expressly stated in this Agreement;

3. each of the Remnant Defendants, with the assistance of its attorneys, has investigated the law and facts pertaining to the Released Claims and the Settlement;

4. each of the Remnant Defendants has carefully read, and knows and understands, the full contents of this Agreement and is voluntarily entering into this Agreement after having consulted with its attorneys; and

5. each of the Remnant Defendants has all necessary authority to enter into this Agreement, has authorized the execution and performance of this Agreement, and has authorized the person signing this Agreement on its behalf to do so.

III. Settlement Fund

A. **Settlement Payment.** The Remnant Defendants shall pay into the Settlement Fund the Pooled Settlement Amount in consideration of the covenants, agreements, and releases

set forth in this Agreement. The Pooled Settlement Amount shall be allocated and used only as specified in Section VII.

1. Payments of the Pooled Settlement Amount to the Settlement Fund will be allocated among the Remnant Defendants in accordance with each Remnant Defendant's agreed portion as separately negotiated and agreed to by each Remnant Defendant with Plaintiffs' Settlement Counsel in the Related Agreements. A Remnant Defendant's sole responsibility for payments under this Agreement and any related agreements (including without limitation the Fee Agreement attached hereto as **Exhibit H**) shall be to pay its respective portion of the Pooled Settlement Amount. The obligations of the Remnant Defendants in this Agreement are several and not joint. No Remnant Defendant shall be responsible for any portion of another Remnant Defendant's share.

2. The Remnant Defendants shall pay into the Settlement Fund by wire transfer their respective portion of the Pooled Settlement Amount within forty-five (45) days of the later of (1) receipt of a fully executed copy of this Settlement Agreement, or (2) the Remnant Defendants' receipt of the information and instructions required to effectuate the wire transfer.

3. The Settlement Funds will be held in escrow in the Settlement Fund until the Effective Date. If the Effective Date does not occur as to one or more Remnant Defendants, the Settlement Fund Administrator will return to each Remnant Defendant for which the Effective Date did not occur, its portion of the Pooled Settlement Amount with accrued interest less that Remnant Defendant's portion of (1) any Notice and Administrative Costs incurred, and (2) any Taxes and Tax Expense due or becoming due.

4. Upon the occurrence of the Effective Date, the Pooled Settlement Amount shall not be subject to reduction and no funds may be returned to any Remnant Defendant, except as otherwise provided in this Agreement.

B. **Nature of Payment.** Each of the Remnant Defendants and Participating Subdivisions acknowledges and agrees that notwithstanding anything to the contrary in this Agreement, including but not limited to, the scope of the Released Claims:

1. It has entered into this Agreement to avoid the delay, expense, inconvenience, and uncertainty of further litigation;

2. (a) The Participating Subdivisions sought compensatory restitution (within the meaning of 26 U.S.C. § 162(f)(2)(A)) as damages for the Alleged Harms allegedly suffered by the Participating Subdivisions; (b) the Compensatory Restitution Amount is no greater than the amount, in the aggregate, of the Alleged Harms allegedly suffered by the Participating Subdivisions; and (c) the portion of the Compensatory Restitution Amount received by each Participating Subdivision is no greater than the amount

of the Alleged Harms allegedly suffered by such Participating Subdivision;

3. The payment of the Compensatory Restitution Amount by the Remnant Defendants constitutes, and is paid for, compensatory restitution (within the meaning of 26 U.S.C. § 162(f)(2)(A)) for alleged damage or harm (as compensation for alleged damage or harm arising out of and/or because of alleged bodily injury) allegedly caused by the Remnant Defendants;

4. The Compensatory Restitution Amount is being paid as compensatory restitution (within the meaning of 26 U.S.C. § 162(f)(2)(A)) in order to restore, in whole or in part, the Participating Subdivisions to the same position or condition that they would be in had the Participating Subdivisions not suffered the Alleged Harms; and

5. For the avoidance of doubt: (a) no portion of the Compensatory Restitution Amount represents reimbursement to any Participating Subdivision or other person or entity for the costs of any investigation or litigation, (b) the entire Compensatory Restitution Amount is properly characterized as described in Section III.B., and (c) no portion of the Compensatory Restitution Amount constitutes disgorgement or is properly characterized as the payment of statutory or other fines, penalties, multiple or treble damages, punitive damages, or other punitive assessments.

C. **No Other Payments.** Other than payment under Section III.A. of this Agreement, the Remnant Defendants shall have no obligations to make any further or additional payment of any sort or kind in connection with this Agreement or the Settlement.

D. **The Settlement Fund and Administrator.**

1. Plaintiffs' Settlement Counsel shall arrange for the Settlement Fund to be established at Huntington Bank, with Law Office of Joseph C. Tann, PLLC and Winbridge Partners, LLC serving as the Settlement Fund Administrator subject to an escrow agreement mutually acceptable to Plaintiffs' Settlement Counsel and Remnant Defendants, and such escrow to be administered under the MDL Court's continuing supervision and control. The Settlement Fund Administrator will act as an independent and neutral third party in the performance of its functions including administering and disbursing funds from the Settlement Fund and the Opioid Remediation Fund. To the extent that there is any ambiguity or inconsistency when this Agreement and the escrow agreement are read together, the terms of this Agreement shall control.

2. The Settlement Fund Administrator shall invest the Pooled Settlement Amount deposited pursuant to Section III.A. in U.S. agency or treasury securities or other instruments backed by the full faith and credit of the U.S. government or an agency thereof, or fully insured by the U.S.

government or an agency thereof and shall reinvest the proceeds of these instruments as they mature in similar instruments at their then-current market rates; *provided*, *however*, that the Settlement Fund Administrator will not invest in any instruments that a "*qualified settlement fund*," within the meaning of Treas. Reg. § 1.468B-1, *et seq.*, is not permitted to invest in, pursuant to the Treasury regulations, or any modification in Internal Revenue Service ("*IRS*") guidelines, whether set forth in IRS rulings, other IRS pronouncements or otherwise. All risks related to the investment of the Settlement Funds shall be borne by the Settlement Fund, and any losses in the Settlement Fund shall be borne by the Settlement Fund and shall not be recoverable from the Remnant Defendants. The Remnant Defendants shall have no responsibility for, interest in, or liability whatsoever with respect to the investment decisions or the actions of the Settlement Fund Administrator or any transactions executed by the Settlement Fund Administrator related to the investment of the Settlement Funds.

3. The Settlement Fund Administrator shall not, and Plaintiffs' Settlement Counsel shall not instruct the Settlement Fund Administrator to, disburse the Settlement Funds, except as provided in this Agreement or by order of the MDL Court. For the avoidance of doubt, the Settlement Fund Administrator is authorized, and Plaintiffs' Settlement Counsel is authorized to instruct the Settlement Fund Administrator, to execute such transactions as are consistent with the terms of this Agreement or as directed by the MDL Court, including but not limited to execute transactions prior to the Effective Date to enable payment of Notice and Administrative Costs as incurred.

4. All funds held in the Settlement Fund shall be deemed and considered to be *in custodia legis* of the MDL Court, and shall remain subject to the jurisdiction of the MDL Court, until such time as such funds are distributed pursuant to this Agreement and/or further order(s) of the MDL Court.

E. **Taxes.**

1. The Settlement Fund shall be, and shall be treated by the Settling Parties and the Settlement Fund Administrator as being at all times, a "qualified settlement fund" within the meaning of Treas. Reg. § 1.468B-1 (and corresponding or similar provisions of state, local, or foreign law, as applicable), and the MDL Court shall have continuing jurisdiction over the Settlement Fund, pursuant to Treas. Reg. § 1.468B-1(c)(1), and over the Settlement Fund Administrator as its administrator. The Settlement Fund Administrator shall not take any action or tax position inconsistent with such treatment. In addition, the Settlement Fund Administrator shall timely make such elections as necessary or advisable and do all things necessary to carry out the provisions of this Section III., and shall, in any

event, make any available "*relation-back election*" (as defined in Treas. Reg. § 1.468B-1(j)(2) (and corresponding or similar elections under state, local, or foreign law, as applicable)), back to the earliest permitted date. Such elections shall be made in compliance with the procedures and requirements contained in such regulations. It shall be the responsibility of the Settlement Fund Administrator to timely and properly prepare and deliver the necessary documentation for signature by all necessary parties, and thereafter to cause the appropriate filing to occur. The Settling Parties agree to take any other reasonable actions as shall be necessary to ensure that the Settlement Fund qualifies as a qualified settlement fund for federal and state income tax purposes including but not limited to requesting the MDL Court to formally (i) approve the Settlement Fund as a "qualified settlement fund" within the meaning of Treas. Reg. § 1.468B-1, and (ii) confirm its continuing jurisdiction over the Settlement Fund and the Opioid Remediation Fund. Notwithstanding anything in this Agreement to the contrary, the Settlement Fund Administrator shall not on behalf of or in connection with the Settlement Fund request a private letter ruling, technical advice memorandum or any other ruling or guidance from the Internal Revenue Service or any other taxing authority on any matter without consulting with and obtaining the prior written consent of each Remnant Defendant.

2. For the purpose of § 468B of the Internal Revenue Code of 1986, as amended, and Treas. Reg. § 1.468B-2(k)(3) (and any corresponding or similar provisions of state, local or foreign law, as applicable), the qualified settlement fund "administrator" shall be the Law Office of Joseph C. Tann, PLLC and Winbridge Partners, LLC. Plaintiffs' Settlement Counsel shall cooperate with and cause the Settlement Fund Administrator to, and the Settlement Fund Administrator shall satisfy the administrative requirements imposed by Treas. Reg. § 1.468B-2 (and any similar provisions of state, local or foreign law, as applicable) by, for example: (i) obtaining employer identification numbers and providing the same in an IRS Form W-9 to the Remnant Defendants; (ii) satisfying any information reporting or withholding requirements imposed with respect to the Settlement Fund, including with respect to any distributions from the Settlement Fund; (iii) timely and properly filing or causing to be filed all informational and other tax returns or filings necessary or advisable with respect to the Settlement Fund (including, without limitation, the returns described in Treas. Reg. § 1.468B-2(k)) and paying any taxes reported thereon; (iv) sending copies of all such tax returns and filings to the Remnant Defendants; and (v) providing instructions for the release of sufficient funds from the Settlement Fund to pay all Taxes owed by the Settlement Fund in accordance with Section III. and Treas. Reg. § 1.468B-2 and any applicable state, local or other tax laws. Such returns, as well as the relation-back election described in Section III.E.1., shall be consistent with the provisions of this Section III.E.2. and in all events shall reflect that all Taxes as defined in Section I.YY. on the income earned by the

Settlement Fund shall be paid out of the Settlement Funds as provided in Section III.E.3. Each Released Entity shall provide to the administrator and the IRS the statement described in Treas. Reg. § 1.468B-3(e)(2) no later than February 15th of the year following each calendar year in which such Released Entity made its transfer to the Settlement Fund. The Released Entities shall have no responsibility or liability for the Settlement Fund's tax returns or other filings.

3. The following shall be paid out of the Settlement Funds: (i) all Taxes (including any estimated taxes, interest, or penalties) arising with respect to the income earned by the Settlement Fund, including, without limitation, any taxes or tax detriments that may be imposed upon the Remnant Defendants, their counsel, or any Released Entity with respect to any income earned by the Settlement Fund for any period during which the Settlement Fund does not qualify as a qualified settlement fund for federal or state income tax purposes (collectively, "*Taxes*"), and (ii) all Tax Expenses. In all events, neither the Remnant Defendants nor any other Released Entity nor their counsel shall have any liability or responsibility for any Taxes or Tax Expenses. With funds from the Settlement Fund, the Settlement Fund Administrator shall indemnify and hold harmless the Remnant Defendants and any other Released Entity and their counsel for all Taxes and Tax Expenses (including, without limitation, Taxes payable by reason of any such indemnification). Further, all Taxes and Tax Expenses shall be treated as, and considered to be, a cost of administration of the Settlement Fund and shall timely be paid by the Settlement Fund Administrator out of the Settlement Funds without prior order from the MDL Court. The Settlement Fund Administrator shall be obligated (notwithstanding anything herein to the contrary) to withhold from any funds necessary to pay such amounts, including the establishment of adequate reserves for any Taxes and Tax Expenses (as well as any amounts that may be required to be withheld under Treas. Reg. § 1.468B-2(1)(2)) (and any corresponding or similar provisions of state, local or foreign law, as applicable). Neither the Remnant Defendants nor any Released Entity nor their counsel is responsible therefor, nor shall they have any liability therefor. The Settling Parties agree to cooperate with the Settlement Fund Administrator, each other, their tax attorneys, and their accountants to the extent reasonably necessary to carry out the provisions of this Section III.E.3. and with respect to any tax claim, dispute, investigation, audit, examination, contest, litigation, or other proceeding relating to this Agreement.

IV. Implementing the Agreement

A. **Stay.** Following the Preliminary Agreement Date, Plaintiffs' Settlement Counsel and Remnant Defendants shall promptly jointly inform the MDL Court and jointly undertake reasonable best efforts to stay the Actions as to the Remnant Defendants.

B. **Notice to the Subdivisions.** No later than seven (7) calendar days after the Preliminary Agreement Date, the Notice and Claims Administrator shall send individual written Notice of the opportunity to participate in this Agreement and the requirements of participation to all Subdivisions. The form and manner of Notice agreed upon by the Parties shall be provided by the Notice and Claims Administrator to the Subdivisions. The notice shall include a Subdivision Settlement Participation Form and shall provide prominent notice of the Subdivision Settlement Participation Form Submission Deadline. Nothing contained herein shall preclude Plaintiffs' Settlement Counsel from providing further notice to or otherwise contacting any Subdivision about becoming a Participating Subdivision, including beginning any of the activities described in this paragraph prior to the Preliminary Agreement Date.

C. **Participation by Subdivisions.**

1. A Subdivision may become a Participating Subdivision by returning an executed Subdivision Settlement Participation Form to the Notice and Claims Administrator specifying (1) that the Subdivision agrees to the terms of this Agreement, (2) that the Subdivision releases all Released Claims against all Released Entities, (3) that the Subdivision agrees to use monies it receives from the Opioid Remediation Fund, if any, pursuant to the applicable requirements of Section VII., *provided, however,* that Non-Litigating Subdivisions may only use monies originating from the Opioid Remediation Fund for purposes that qualify as Opioid Remediation, and (4) the Subdivision submits to the jurisdiction of the MDL Court for purposes limited to the MDL Court's role under this Agreement. The required Subdivision Settlement Participation Form is attached as **Exhibit G**.

2. The eligibility of entities that submit Subdivision Settlement Participation Forms to participate in the Settlement as Participating Subdivisions will be subject to confirmation by the Notice and Claims Administrator.

3. Subdivision Settlement Participation Forms shall be deemed valid only for the entity named in the request.

4. Subdivision Settlement Participation Forms shall be deemed timely if received by the Notice and Claims Administrator no later than the Subdivision Settlement Participation Form Submission Deadline, or otherwise as agreed in writing by Plaintiffs' Settlement Counsel and the Remnant Defendants.

5. A Subdivision that has not submitted a Settlement Participation Form, and is thus a Non-Participating Subdivision, shall not directly receive any portion of the Opioid Remediation Funds. The Remnant Defendants reserve all of their legal rights and defenses with respect to Non-Participating Subdivisions.

6. Within ten (10) calendar days of the Subdivision Settlement Participation Form Submission Deadline, as extended by written agreement, the Notice and Claims Administrator shall deliver to Plaintiffs' Settlement Counsel and Remnant Defendants the Participation Report.

7. Within fifteen (15) calendar days of delivering the Participation Report, the Notice and Claims Administrator shall deliver to Remnant Defendants copies of all Subdivision Settlement Participation Forms.

D. **Notice by Remnant Defendants.**

1. After receiving the Participation Report, each Remnant Defendant will individually determine on or before the Reference Date whether there is sufficient Subdivision participation and sufficient resolution or dismissal of the Claims of the Litigating Subdivisions to proceed with this Agreement. The determination shall be in the sole discretion of the Remnant Defendant and may be based on any criteria or factors deemed relevant by the Remnant Defendant.

2. On or before the Reference Date, each Remnant Defendant shall inform Plaintiffs' Settlement Counsel of its determination pursuant to Section IV.D.1. If one or more Remnant Defendants determine to proceed, those Parties will proceed to file the motion for a Consent Judgment and the obligations in the Subdivision Settlement Participation Form will become effective and binding as of the Effective Date. If one or more Remnant Defendants determine not to proceed, those Remnant Defendants shall serve notice of their decision to terminate this Agreement as to them only in accordance with Section V.C.

E. **Entry of Consent Judgment.**

1. Within fourteen (14) days after the Reference Date (or the next business day thereafter), the Settling Parties shall submit an appropriate motion to the MDL Court reporting upon the Settlement as specified herein, including the Participation Report, and jointly requesting that the MDL Court:

   a. enter a final consent judgment dismissing the Actions coordinated under MDL No. 2804 with prejudice as to the Remnant Defendants and, except as provided for in this Agreement, without costs or attorneys' fees;

   b. direct Participating Subdivisions to dismiss the other Actions not coordinated under MDL No. 2804 with prejudice as to the Remnant Defendants and, except as provided for in this Agreement, without costs or attorneys' fees;

c. discharge and release the Released Entities from all Released Claims;

d. permanently bar and enjoin the institution and prosecution by Participating Subdivisions of any other action against the Released Entities in any forum asserting any claims related in any way to the Released Claims;

e. reserve and continue exclusive jurisdiction over the Settlement, including the Settlement Fund, Opioid Remediation Fund, the Settlement Fund Administrator, the Notice and Claims Administrator, and all future proceedings concerning the administration, consummation, and enforcement of this Agreement;

f. determine pursuant to Federal Rule of Civil Procedure 54(b) that there is no just reason for delay and direct entry of a final judgment as to the Participating Subdivisions and the Remnant Defendants; and

g. confirm such other and further provisions consistent with the terms of this Agreement to which the Settling Parties expressly consent in writing.

2. In connection with the filing of the motion for a Consent Judgment, Plaintiffs' Settlement Counsel will also request that the MDL Court approve the proposed Plan of Allocation, as altered by subsequent agreement, if any, pursuant to Section VII.B.3, and apply the MDL Court's prior common benefit Orders to the Settlement Funds.

3. Participating Subdivisions shall be subject to and bound by the provisions of this Agreement, the releases contained herein, and the Final Judgment.

V. Conditions of Settlement; Effect of Disapproval, Cancellation, or Termination

A. Occurrence of Effective Date.

1. Upon the Effective Date, any and all remaining interest or right of the Remnant Defendants that have elected to proceed with the Settlement, in or to the Settlement Funds, if any, shall be absolutely and forever extinguished except as provided by this Agreement, and the Settlement Funds (less any Notice and Administrative Costs, Taxes, Tax Expenses, or Attorneys' Fees and Expenses paid) shall be transferred from the Settlement Fund to the Opioid Remediation Fund, and from the Settlement Fund Administrator to the Notice and Claims Administrator as successor Settlement Fund Administrator, within ten (10) business days of the Notice and Claims Administrator notifying Plaintiffs' Settlement Counsel

it is ready to distribute the Opioid Remediation Funds, which must be after the Effective Date.

2. Upon the Effective Date, the Participating Subdivisions shall dismiss the Actions with prejudice as to the Released Entities, including all Actions listed on **Exhibit A**, as provided for in the Consent Judgment.

B. **Failure of Effective Date to Occur.** In the event that the Effective Date does not occur for any reason as to one or more Remnant Defendants, including for the reasons set forth in Sections IV.C., then this Agreement shall be cancelled and terminated as to those Remnant Defendants for which the Effective Date does not occur only, unless the affected Settling Parties mutually agree in writing to proceed with this Agreement.

C. **Termination**.

1. Prior to the Effective Date, this Agreement may be terminated by a Remnant Defendant as to it (but not as to any other Remnant Defendant) by serving on Plaintiffs' Settlement Counsel and counsel for the other Remnant Defendants a written notice of termination within ten (10) calendar days (or such longer time as may be agreed between Remnant Defendants and Plaintiffs' Settlement Counsel) after any of the following occurrences:

   a. the Remnant Defendant provides written notice of its election not to proceed under Section IV.D.2.;

   b. a Consent Judgment approving this Agreement without modification of any of this Agreement's terms has not been entered by the MDL Court on or before one hundred eighty (180) calendar days after the Preliminary Agreement Date;

   c. this Agreement or the Consent Judgment has been disapproved by the MDL Court (or, in the event of an appeal from or review of a decision of the MDL Court to approve this Agreement and the Consent Judgment, by the court hearing such appeal or conducting such review), and the time to appeal from such disapproval has expired, or, in the event of an appeal from such disapproval, the appeal has been dismissed or the disapproval has been affirmed by the court of last resort to which such appeal has been taken and such dismissal or disapproval has become no longer subject to further appeal (including, without limitation, review by the United States Supreme Court); or

   d. the Effective Date does not otherwise occur within one hundred eighty (180) calendar days after the Preliminary Agreement Date.

2. If this Agreement is terminated by one or more Remnant Defendants pursuant to Section V.C.1.:

a. Plaintiffs' Settlement Counsel must notify the Settlement Fund Administrator and/or the Notice and Claims Administrator of those Remnant Defendants' decision to terminate this Agreement within seven (7) days of receiving written notice of such termination and instructions from those Remnant Defendants required to effectuate the wire transfer for the Termination Refund;

b. the Settlement Fund Administrator and/or the Notice and Claims Administrator shall transfer the Termination Refund to those Remnant Defendants within seven (7) days of receiving written notice from Plaintiffs' Settlement Counsel; and

c. upon receipt of the Termination Refund, this Agreement and all of its terms (except Section X.L. and any other non-admissibility provisions, which shall continue in full force and effect) shall be canceled and terminated, and this Agreement and all orders issued pursuant to this Agreement shall become null and void and of no effect as between the Participating Subdivisions and the terminating Remnant Defendants only. The Participating Subdivisions and those Remnant Defendants shall be returned to the status quo that existed in the Actions immediately prior to their entry into this Settlement Agreement (subject to appropriate extensions of deadlines to enable the Actions to proceed), and the Participating Subdivisions and the terminating Remnant Defendants shall retain all of their respective rights and defenses as of immediately prior to their entry into this Settlement Agreement. The Participating Subdivisions and those Remnant Defendants shall then proceed in all respects as if this Agreement and any related orders had not been executed.

VI. Notice and Claims Administrator

A. **Selection of Notice and Claims Administrator.** Plaintiffs' Settlement Counsel shall nominate, subject to the consent of the Remnant Defendants, an entity to serve as Notice and Claims Administrator that meets the following requirements:

1. The Notice and Claims Administrator will be bound by an agreement mutually acceptable to Plaintiffs' Settlement Counsel and Remnant Defendants.

2. The Notice and Claims Administrator will act as an independent and neutral third party in the performance of its functions including administering and disbursing funds from the Settlement Fund and the Opioid Remediation Fund.

3. The Notice and Claims Administrator may not be an entity that has acted as counsel for, or otherwise represented, a party in claims relating to Products.

4. The Notice and Claims Administrator shall have the authority to perform all actions consistent with the terms of this Agreement that the Notice and Claims Administrator deems to be reasonably necessary to effectuate the notice. Subject to the Parties' approval, the Notice and Claims Administrator may retain any entity that the Notice and Claims Administrator deems to be reasonably necessary to provide assistance in effectuating Notice to the Participating Subdivisions.

5. The Notice and Claims Administrator's role generally shall include, consistent with the terms of this Agreement, administration of the proposed Settlement, including receiving, preserving, reviewing, analyzing, and approving Participation Forms, including all supporting documentation, as well as distributing and overseeing distribution of the Opioid Remediation Fund according to the Plan of Allocation.

6. Any successor to the initial Notice and Claims Administrator shall be subject to the consent of all Settling Parties, shall fulfill the same functions from and after the date of succession, and shall be bound by the determinations made by the predecessor(s) to date.

7. The Notice and Claims Administrator shall have no authority to alter in any way the Settling Parties' or Participating Subdivisions' rights and obligations under this Agreement.

8. The Remnant Defendants and Released Entities shall have no involvement with or responsibility for supervising the Notice and Claims Administrator and are not subject to the authority of the Notice and Claims Administrator.

9. All fees, costs, and expenses incurred in the administration and/or work by the Notice and Claims Administrator, including fees, costs, and expenses of the Notice and Claims Administrator, as well as the costs of distributing the Notice, shall be paid from the Settlement Funds. Remnant Defendants shall have no obligation to pay any such fees, costs, and expenses other than the Pooled Settlement Amount.

B. **Distribution of Settlement Fund.**

1. The Notice and Claims Administrator shall administer the claims submitted by Participating Subdivisions and shall oversee distribution of the Settlement Funds, including distribution of amounts in the Opioid Remediation Fund to Participating Subdivisions pursuant to the Plan of Allocation. Subject to the terms of this Agreement and any order(s) of the

MDL Court, as may be necessary or as circumstances may require, the Settlement Funds shall be applied as follows:

a. to pay Taxes and Tax Expenses on the Settlement Funds (but not on any individual distributions to Participating Subdivisions made pursuant to the Plan of Allocation);

b. to pay Notice and Administrative Costs (including escrow fees and costs);

c. to pay the Attorneys' Fees and Expenses, as set forth in and pursuant to the provisions of Section VII. of this Agreement; and

d. to distribute the balance, which constitutes the "Opioid Remediation Funds," to Participating Subdivisions as allowed by this Agreement and the Plan of Allocation.

2. No amount may be disbursed from the Settlement Fund until the Effective Date, except that: (a) Notice and Administrative Costs (including escrow fees and costs) may be paid from the Settlement Fund as they become due, and (b) Taxes and Tax Expenses on the Settlement Funds may be paid from the Settlement Fund as they become due.

C. **Distribution of Opioid Remediation Fund.** Upon the Effective Date and thereafter, and in accordance with the terms of this Agreement, the Plan of Allocation, and any further order(s) of the MDL Court, the Opioid Remediation Funds shall be distributed to Participating Subdivisions as provided by Section VI.B.1.d.

VII. Use and Allocation of Opioid Remediation Fund.

A. Use of Opioid Remediation Funds.

1. It is the intent of the Parties that the payments disbursed from the Opioid Remediation Fund to Participating Subdivisions be for Opioid Remediation as set forth in **Exhibit D**: List of Opioid Remediation Uses, all of which are compensatory and remedial in nature consistent with the restitution characterization under 26 U.S.C. § 162(f)(2)(A). In no event may less than ninety-five percent (95%) of the Opioid Remediation Funds be spent on Opioid Remediation.

2. While disfavored by the Parties, a Participating Subdivision set forth on **Exhibit C** may use monies from the Opioid Remediation Fund (that have not been restricted by this Agreement solely to future Opioid Remediation) for purposes that do not qualify as Opioid Remediation. If, at any time, a Participating Subdivision set forth on **Exhibit C** uses any monies from the Opioid Remediation Fund for a purpose that does not qualify as Opioid Remediation, such Participating Subdivision set forth on **Exhibit C** shall identify such amounts and report to the Notice and

Claims Administrator and the Remnant Defendants how such funds were used, including if used to pay attorneys' fees, investigation costs, litigation costs, or costs related to the operation and enforcement of this Agreement, respectively. It is the intent of the Parties that the reporting under this Section VII.A.2. shall be available to the public. For the avoidance of doubt, (a) any amounts not identified under this Section VII.A.2. as used to pay attorneys' fees, investigation costs, or litigation costs shall be included in the Compensatory Restitution Amount for purposes of Section III.B., and (b) Participating Subdivisions not listed on **Exhibit C** may only use monies from the Opioid Remediation Fund for purposes that qualify as Opioid Remediation.

B. **Allocation of Opioid Remediation Fund.** The allocation of the Opioid Remediation Fund allows for different approaches to be taken in different states, such as through a State-Subdivision Agreement. The Notice and Claims Administrator will, for each Participating Subdivision, apply the terms of this Agreement and any relevant State-Subdivision Agreement or voluntary redistribution of funds as set out below before disbursing the funds.

1. A State-Subdivision Agreement may govern the operation and use of amounts allocated to the Participating Subdivisions of a particular State so long as the terms do not conflict with Section VII.A. and the funds are held in a segregated account until distributed for their intended purposes.

2. In the absence of an applicable State-Subdivision Agreement, the Opioid Remediation Fund will be used solely for future Opioid Remediation and the Opioid Remediation Funds will be distributed for their intended purposes by the Notice and Claims Administrator to Participating Subdivisions included on **Exhibit E** pursuant to the Plan of Allocation. Section VII.B.3. shall govern amounts that would otherwise be distributed to Non-Participating Subdivisions listed in **Exhibit E**. For the avoidance of doubt and notwithstanding any other provision in this Agreement, no Non-Participating Subdivision will receive any amount from the Opioid Remediation Fund, regardless of whether such Subdivision is included on **Exhibit E**. Also, no State will receive any amount from the Opioid Remediation Fund.

3. Any portion of the Opioid Remediation Fund allocated pursuant to Section VII.B. and the Plan of Allocation to a Subdivision that is a Non-Participating Subdivision will be re-allocated among Participating Subdivisions as later agreed between Plaintiffs' Settlement Counsel and Remnant Defendants. For avoidance of doubt, any amount allocated to a Participating Subdivision under this Section VII.B.3. must be used as provided by Section VII.A.

C. **No Liability for Distribution of Settlement Fund or Opioid Remediation Fund.** Neither the Released Entities nor their counsel shall have any responsibility for, or liability whatsoever with respect to, the distribution of the Settlement Fund or Opioid

Remediation Fund; administering the Plan of Allocation; the Settlement Fund's or Opioid Remediation Fund's qualification as a "qualified settlement fund"; the payment or withholding of Taxes or Tax Expenses; the distribution of Settlement Funds or Opioid Remediation Funds; or any losses incurred in connection with any such matters. The Releasors hereby fully, finally, and forever release, relinquish, and discharge the Released Entities and their counsel from any and all such liability. No entity shall have any claim against Plaintiffs' Settlement Counsel, the Notice and Claims Administrator, or any Released Entity based on the distributions made in accordance with this Agreement, the Plan of Allocation, or further orders of the MDL Court.

D. **Balance Remaining in Settlement Fund or Opioid Remediation Fund.** If there is any balance remaining in the Settlement Fund or Opioid Remediation Fund (whether by reason of tax refunds, uncashed checks, or otherwise), such balance shall be deemed as Opioid Remediation Funds and distributed in accordance with the Plan of Allocation and Section VII., and shall be used and expended solely for the purpose set forth in **Exhibit D**, or further order of the MDL Court (but not to the Remnant Defendants).

VIII. Attorneys' Fees and Expenses

The Agreement on Attorneys' Fees and Expenses is set forth in **Exhibit H** and incorporated herein by reference. The Released Entities shall have no responsibility for or liability whatsoever with respect to any payment for Attorneys' Fees and Expenses or to any other entity or person that may assert a claim for any attorneys' fee, expense, or costs, except as set forth in the Agreement on Attorneys' Fees and Expenses in **Exhibit H**.

IX. Releases and Dismissal

A. **No Future Actions Following Release.** As of the Effective Date, the Released Entities are fully, finally, and forever released and discharged from all of the Releasors' Released Claims. Each Releasor hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist in bringing or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever, whether on its own behalf, or as part of any putative, purported, or certified class. The releases provided for in this Agreement are intended by the Settling Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims. This Agreement shall be a complete bar to any Released Claim. Other than as set forth herein, this Agreement does not include any provisions for injunctive relief. Participating Subdivisions shall look solely to the Settlement Funds for settlement and satisfaction against the Released Entities of all claims that are released hereunder. The MDL Court shall have continuing and exclusive jurisdiction to enforce the terms and provisions of this Agreement and any and all of its Orders made in connection with Settlement approval, notice, administration, and implementation.

B. **Claim-Over and Non-Party Settlement.**

1. It is the intent of the Parties that:

a. Released Entities should not seek contribution or indemnification (other than pursuant to an insurance or other third-party contract), from other parties for their payment obligations under this Agreement;

b. The payments made under this Agreement shall be the sole payments made by the Released Entities to the Releasors involving, arising out of, or related to Covered Conduct (or conduct that would be Covered Conduct if engaged in by a Released Entity);

c. Claims by Releasors against non-Parties should not result in additional payments by Released Entities, whether through contribution, indemnification or any other means; and

d. this Agreement meets the Uniform Contribution Among Tortfeasors Act and any similar state law or doctrine that reduces or discharges a released party's liability to pay other parties.

The provisions of this Section IX.B. are intended to be implemented consistent with these principles. This Agreement and the releases and dismissals provided for herein are made in good faith.

2. No Released Entity shall seek to recover for amounts paid under this Agreement based on indemnification, contribution, or any other theory from a manufacturer, pharmacy, hospital, pharmacy benefit manager, health insurer, third-party vendor, trade association, distributor, or health care practitioner; *provided that* a Released Entity shall be relieved of this prohibition with respect to any entity that asserts a Claim-Over against it. For the avoidance of doubt, nothing herein shall prohibit a Released Entity from recovering amounts owed pursuant to insurance or other third-party contracts.

3. To the extent that, on or after the Effective Date, any Releasor enters into a Non-Party Settlement, including in any bankruptcy case or through any plan of reorganization (whether individually or as a class of creditors), the Releasor will seek to include (or in the case of a Non-Party Settlement made in connection with a bankruptcy case, will cause the debtor to include), unless prohibited from doing so under applicable law, in the Non-Party Settlement a prohibition on contribution or indemnity of any kind substantially equivalent to that required from Remnant Defendants in Section IX.B.2. or a release from such Non-Released Entity in favor of the Released Entities (in a form equivalent to the releases contained in this Agreement) of any Claim-Over. The obligation to obtain the prohibition and/or release required by this subsection is a material term of this Agreement.

4. In the event that any Releasor obtains a judgment against a Non-Released Entity that does not contain a prohibition like that described in Section

IX.B.2., or any Releasor files a Non-Party Covered Conduct Claim against a Non-Released Entity in bankruptcy or a Releasor is prevented for any reason from obtaining a prohibition/release in a Non-Party Settlement as provided in Section IX.B.2., and such Non-Released Entity asserts a Claim-Over against a Released Entity, the Released Entity shall be relieved of the prohibition in Section IX.B.2. with respect to that Non-Released Entity and that Releasor and the Remnant Defendants shall take the following actions to ensure that the Released Entities do not pay more with respect to the Covered Conduct to Releasors or to Non-Released Entities than the amounts owed under this Agreement by the Remnant Defendants:

a. The Remnant Defendants shall notify that Releasor of the Claim-Over within sixty (60) days of the assertion of the Claim-Over or within sixty (60) days of the Effective Date, whichever is later.

b. The Remnant Defendants and that Releasor shall meet and confer concerning the means to hold the Released Entities harmless from the Claim-Over and ensure that the Released Entities are not required to pay more with respect to the Released Claims than the amounts owed by Remnant Defendants under this Agreement.

c. That Releasor and the Remnant Defendants shall take steps sufficient and permissible under applicable law to hold the Released Entities harmless from the Claim-Over and ensure the Released Entities are not required to pay more with respect to the Covered Conduct than the amounts owed by Remnant Defendants under this Agreement. Such steps may include, where permissible:

    (i) The Releasor supporting a motion to dismiss or such other appropriate motion as may be filed by the Released Entities in response to any Claim filed in litigation or arbitration;

    (ii) Reduction of that Releasors' Claim and any judgment it has obtained or may obtain against such Non-Released Entity by whatever amount or percentage is necessary to extinguish such Claim-Over under applicable law, up to the amount that releasor has obtained, may obtain, or has authority to control from such Non-Released Entity;

    (iii) Placement into escrow of funds paid by the Non-Released Entities such that those funds are available to satisfy the Claim-Over;

    (iv) Return of monies paid by Remnant Defendants to that Releasor under this Agreement to permit satisfaction of a

judgment against or settlement with the Non-Released Entity to satisfy the Claim-Over;

(v) Payment of monies to Remnant Defendants by that Releasor to ensure they are held harmless from such Claim-Over, up to the amount that Releasor has obtained, may obtain, or has authority to control from such Non-Released Entity;

(vi) Credit to the Remnant Defendants under this Agreement to reduce the overall amounts to be paid under this Agreement such that they are held harmless from the Claim-Over; and

(vii) Such other actions as that Releasor and the Remnant Defendants may devise to hold the Released Entities harmless from the Claim-Over.

d. The actions of that Releasor and Remnant Defendants taken pursuant to paragraph (c) must in combination, ensure Remnant Defendants are not required to pay more with respect to Covered Conduct than the amounts owed by Remnant Defendants under this Agreement.

5. To the extent that the Claim-Over is based on a contractual indemnity, the obligations under Section IX.B.3. shall extend solely to a Non-Party Covered Conduct Claim against a pharmacy, distributor, clinic, hospital or other purchaser or dispenser of Products, a manufacturer that sold Products, a consultant, and/or a pharmacy benefit manager or other third-party payor. Each Remnant Defendant shall notify the Participating Subdivisions, to the extent permitted by applicable law, in the event that any of these types of Non-Released Entity assert a Claim-Over arising out of contractual indemnity against it.

C. **Litigation Bar.** The Settling Parties contemplate and agree that this Agreement may be pleaded as a bar to a lawsuit, and an injunction may be obtained, preventing any action from being initiated or maintained in any case sought to be prosecuted on behalf of any Releasors with respect to the Released Claims.

D. **General Release.** The Releasors acknowledge that, by executing this Agreement, and for the consideration received hereunder, it is their intention to release, and they are releasing, all Released Claims, even Unknown Claims. In connection with the releases provided for in this Agreement, each Releasor expressly, knowingly, and voluntarily waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to Section 1542 of the California Civil Code, which reads:

A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS THAT THE CREDITOR OR RELEASING PARTY DOES NOT

> KNOW OR SUSPECT TO EXIST IN HIS OR HER FAVOR AT THE TIME OF EXECUTING THE RELEASE AND THAT, IF KNOWN BY HIM OR HER, WOULD HAVE MATERIALLY AFFECTED HIS OR HER SETTLEMENT WITH THE DEBTOR OR RELEASED PARTY.

Releasors likewise expressly, knowingly, and voluntarily waive any rights under Section 20-7-11 of the South Dakota Codified Laws, which provides:

> A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS WHICH THE CREDITOR DOES NOT KNOW OR SUSPECT TO EXIST IN HIS FAVOR AT THE TIME OF EXECUTING THE RELEASE, WHICH IF KNOWN BY HIM MUST HAVE MATERIALLY AFFECTED HIS SETTLEMENT WITH THE DEBTOR.

The Releasors acknowledge that they have been advised by Plaintiffs' Settlement Counsel of the contents and effects of California Civil Code § 1542, and hereby expressly waive and release with respect to the Released Claims any and all provisions, rights, and benefits conferred by California Civil Code § 1542 or by any equivalent, similar, or comparable law or principle of law in any jurisdiction, including, but not limited to Section 20-7-11 of the South Dakota Codified Laws. A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Releasor hereby expressly waives, and fully, finally, and forever settles, releases, and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Releasors' decision to enter into or participate in this Agreement.

E. **Assigned Interest Waiver.** To the extent that any Releasor has any direct or indirect interest in any rights of a third party that is a debtor under the Bankruptcy Code as a result of a claim arising out of Covered Conduct by way of assignment or otherwise, including as a result of being the beneficiary of a trust or other distribution entity, to assert claims against a Remnant Defendant (whether derivatively or otherwise), under any legal or equitable theory, including for indemnification, contribution, or subrogation, such Releasor waives the right to assert any such claim, or to receive a distribution or any benefit on account of such claim and such claim, distribution, or benefit shall be deemed assigned to such Remnant Defendant.

F. ***Res Judicata*.** Nothing in this Agreement shall be deemed to reduce the scope of the *res judicata* or claim preclusive effect that the Settlement gives rise to under applicable law.

G. **Effectiveness.** The releases set forth in this Agreement shall not be impacted in any way by any dispute that exists, has existed, or may later exist between or among the Releasors. Nor shall such releases be impacted in any way by any current or future law, regulation, ordinance, or court or agency order limiting, seizing, or controlling the distribution or use of the Settlement Funds or any portion thereof, by the enactment of future laws or the reinterpretation of existing law, or by any seizure of the Settlement Funds or any portion thereof.

H. **Cooperation.** The Settling Parties agree to use their best efforts and to cooperate to cause this Agreement and the Consent Judgment to become effective, to obtain all necessary approvals, consents and authorizations, if any, and to execute all documents and to take such other action as may be appropriate in connection herewith. Consistent with the foregoing, the Settling Parties agree that they will not directly or indirectly assist or encourage any challenge to this Agreement or the Consent Judgment by any other person, and will support the integrity and enforcement of the terms of this Agreement and the Consent Judgment. Upon the Effective Date, Plaintiffs' Settlement Counsel will also reasonably cooperate with the Remnant Defendants to secure the prompt dismissal of any and all Released Claims in the Actions and in any later-filed litigation implicated by the releases, covenants not to sue, and/or claim bars set forth herein.

I. **Liens.** Each Participating Subdivision agrees to be responsible for any liens, interests, actions, or claims asserted by any third party, in a derivative manner, for or against the portion of Opioid Remediation Funds allocated to that Participating Subdivision, including, without limitation, any derivative actions or claims asserted by any financial institutions, lenders, insurers, agents, representatives, successors, predecessors, assigns, attorneys, bankruptcy trustees, and any and all other entities that may claim through them in a derivative manner.

J. **Claims Excluded from Release**. Notwithstanding the foregoing, the releases provided herein shall not release claims of governmental entities that do not participate in the Settlement; claims arising solely from conduct by the Remnant Defendants that occurs after the Effective Date; claims against the Remnant Defendants other than the Released Claims; or claims alleging a breach of this Agreement or seeking to enforce this Agreement.

X. Miscellaneous Provisions

A. **Population of Subdivisions.** The population figures for Subdivisions shall be the published U.S. Census Bureau's population estimates for July 1, 2019, released May 2020. These population figures shall remain unchanged during the term of this Agreement.

B. **No Admission of Liability or Wrongdoing.** The Parties agree to settle the Released Claims and to execute this Agreement solely to compromise and settle protracted, complicated, and expensive litigation. The Remnant Defendants do not admit liability or wrongdoing. Neither this Agreement nor the Consent Judgment shall be considered, construed or represented to be (1) an admission, concession or evidence of liability or wrongdoing or (2) a waiver or any limitation of any defense otherwise available to the Remnant Defendants.

C. **Voluntary Settlement.** Each Settling Party warrants and represents that it negotiated the terms of this Agreement in good faith, without any degree or duress or compulsion, and after consultation with competent legal counsel. The Settling Parties agree that throughout the course of the litigation of the Action, the Settling Parties and their counsel vigorously prosecuted their claims and/or defenses consistent with the applicable rules of procedure.

D. **Authorization to Enter Settlement Agreement.** The undersigned representatives of Remnant Defendants represent they are fully authorized to enter into and execute this Agreement on behalf of Remnant Defendants. Plaintiffs' Settlement Counsel represent that they

are, pursuant to MDL Court appointment, expressly authorized to take all action required or permitted to be taken pursuant to this Agreement to effectuate its terms and enter into and execute this Agreement and any modifications or amendments to this Agreement, on behalf of the Participating Subdivisions, that they deem appropriate.

E. **Integrated Agreement.** Except for any amendments, alterations, or modifications provided for under Section X.G., this Agreement, including its exhibits and any other attachments, and the Related Agreements, embodies the entire agreement and understanding between and among the Settling Parties relating to the subject matter hereof and supersedes (1) all prior agreements and understandings relating to such subject matter, whether written or oral, and (2) all purportedly contemporaneous oral agreements and understandings relating to such subject matter. It is understood by the Settling Parties that, except for the matters expressly represented herein, the facts or law with respect to which this Agreement is entered into may turn out to be other than or different from the facts now known to each party or believed by such party to be true. Each Settling Party therefore expressly assumes the risk of the facts or law turning out to be so different, and agrees that this Agreement shall be in all respects effective and not subject to termination by reason of any such different facts or law.

F. **Exhibits.** The exhibits to this Agreement are as follows all of which are incorporated by reference, *provided that* the descriptions of the exhibits below are for reference only and do not alter any other term of this Agreement:

Exhibit A – List of Actions. Lists lawsuits brought in state or federal court by or on behalf of Litigating Subdivisions against Remnant Defendants, coordinated under or parallel to MDL No. 2804.

Exhibit B – Documents Describing Alleged Harms. References non-exclusive examples of alleged past, present, and future financial, societal, and public nuisance harms and related expenditures.

Exhibit C – List of Litigating Subdivisions. Lists of all Litigating Subdivisions.

Exhibit D – List of Opioid Remediation Uses. Provides a non-exhaustive list of expenditures that qualify as being paid for Opioid Remediation. It includes core strategies and approved uses for settlement funds, such as naloxone distribution, medication-assisted treatment, prevention programs, and more.

Exhibit E – Plan of Allocation. The plan or formula for allocation of the Opioid Remediation Fund among Participating Subdivisions.

Exhibit F – List of Remnant Defendants' Joint Ventures, Subsidiaries, Affiliates, and Predecessor Entities. Lists joint ventures, subsidiaries, affiliates, and predecessor entities of the Remnant Defendants.

Exhibit G – Subdivision Settlement Participation Form. Form that Participating Subdivisions must execute and return to participate in the settlement and receive payment.

Exhibit H – Agreement on Attorneys' Fees, Costs, and Expenses. Details the agreement regarding the allocation and payment of attorneys' fees, costs, and expenses from the settlement funds, including the structure of the Attorney Fee Fund, Common Benefit Fund, and Contingency Fee Fund.

G. **Amendment.** The terms and provisions of this Agreement may not be altered, amended, or modified except in writing signed by all Settling Parties.

H. **Execution in Counterparts.** This Agreement may be executed in one or more counterparts and by different signatories on separate counterparts, each of which shall be deemed an original, but all of which shall together be one and the same agreement. One or more counterparts of this Agreement may be delivered by facsimile or electronic transmission with the intent that it or they shall constitute an original counterpart hereof. One or more counterparts of this Agreement may be signed by electronic signature. Counsel for the Settling Parties to this Agreement shall exchange among themselves original or scanned counterparts and a complete, assembled executed counterpart shall be filed with the MDL Court.

I. **Construction.** None of the Settling Parties shall be considered to be the drafter of this Agreement or of any of its provisions for the purpose of any statute, case law, or rule of interpretation or construction that would or might cause any provision to be construed against the drafter of this Agreement. The headings of the provisions of this Agreement are not binding and are for reference only and do not limit, expand, or otherwise affect the contents or meaning of this Agreement.

J. **Each Party to Bear Its Own Costs and Fees.** Except as otherwise provided herein, each Settling Party shall bear its own attorneys' fees and other litigation expenses and costs.

K. **Federal Rule of Evidence 408.** The Settling Parties agree that this Agreement, its terms and the negotiations surrounding this Agreement shall be governed by Federal Rule of Evidence 408 and shall not be admissible or offered or received into evidence in any suit, action, or other proceeding, except as provided in this Agreement, upon the written agreement of the Settling Parties hereto, pursuant to an order of a court of competent jurisdiction, or as shall be necessary to give effect to, or to declare or enforce the rights of the Settling Parties with respect to, any provision of this Agreement.

L. **Use of Agreement as Evidence.** Neither this Agreement nor the Settlement, nor any act performed, statement made, or document executed pursuant to or in furtherance of this Agreement or the Settlement: (a) is, may be deemed to be, or may be used as an admission or evidence of the validity of any Released Claims, any allegation made in any Action, or any wrongdoing or liability of Remnant Defendants; or (b) is, may be deemed to be, or may be used as an admission or evidence of any liability, fault, or omission of the Released Entities in any civil, criminal, or administrative proceeding in any court, administrative agency, or other tribunal. Neither this Agreement nor the Settlement, nor any act performed, statement made, or document executed pursuant to or in furtherance of this Agreement or the Settlement shall be admissible in any proceeding for any purpose except to enforce the terms of the Settlement, and except that the Released Parties may file this Agreement and/or the Consent Judgment in any

action for any purpose, including, but not limited to, in order to support a defense or counterclaim based on principles of *res judicata*, collateral estoppel, release, good faith settlement, judgment bar or reduction, or any other theory of claim preclusion, issue preclusion, or similar defense or counterclaim. Notwithstanding anything to the contrary in this Agreement or otherwise, Remnant Defendants may file or use this Agreement and related materials in any action: (i) involving a determination regarding insurance coverage; (ii) involving a determination of the taxable income or tax liability of any Remnant Defendants; (iii) to support a claim for contribution and/or indemnification; or (iv) to support any argument or defense by a Remnant Defendant that the Pooled Settlement Amount provides a measure of compensation for asserted harms or otherwise satisfies the relief sought.

M. **Preservation of Records.** For five years following the Effective Date, (i) the Notice and Claims Administrator shall be required to keep, maintain, preserve, and otherwise refrain from altering, modifying, spoiling, deleting, removing, or destroying all records and data submitted in connection with any Participation Form; and (ii) each Participating Subdivision shall keep, maintain, preserve, and otherwise refrain from altering, modifying, spoiling, deleting, removing, or destroying all records and data supporting its Participation Form.

N. **Binding Effect.** This Agreement shall be binding upon, and inure to the benefit of, the successors and assigns of the Settling Parties.

O. **Notices.** All notices from or between the Settling Parties shall be in writing. Each such notice shall be given by: (a) email; (b) hand delivery; (c) registered or certified mail, return receipt requested, postage pre-paid; or (d) FedEx or similar overnight courier, to their representatives at the addresses set forth below or such other addresses as Plaintiffs' Settlement Counsel or the Remnant Defendants may designate, from time to time, by giving notice to all Settling Parties in the manner described in this paragraph.

If directed to Plaintiffs' Settlement Counsel, or Participating Subdivisions, address notice to:

Peter H. Weinberger
SPANGENBERG SHIBLEY & LIBER
1001 Lakeside Avenue East, Suite 1700
Cleveland, OH 44114
(216) 696-3232
pweinberger@spanglaw.com

Jayne Conroy
SIMMONS HANLY CONROY
112 Madison Avenue, 7th Floor
New York, NY 10016
(212) 784-6400
jconroy@simmonsfirm.com

Joseph F. Rice
MOTLEY RICE
28 Bridgeside Blvd.
Mt. Pleasant, SC 29464
(843) 216-9000
jrice@motleyrice.com

Paul T. Farrell, Jr., Esq.
FARRELL & FULLER
270 Munoz Rivera Ave., Suite 201
San Juan, PR 00918
(304) 654-8281
paul@farrellfuller.com

If directed to the Remnant Defendants, address notice to:

United Natural Foods, Inc.

Kim J. Myrdahl
Deputy General Counsel, Senior Vice President & Chief Compliance Officer
United Natural Foods, Inc.
Legal Department
PO Box 990
Minneapolis, Minnesota 55440
kim.j.myrdahl@unfi.com

With a copy (which shall not constitute notice) to:

Joseph M. Vanek
Greg Shinall
Trevor K. Scheetz
Sperling Kenny Nachwalter, LLC
321 N. Clark St., 25th Floor
Chicago, Illinois 60654
jvanek@sperlingkenny.com
shinall@sperlingkenny.com
tscheetz@sperlingkenny.com

J M Smith Corporation

Robert M. Barrett
General Counsel
J M Smith Corporation
9098 Fairforest Road
Spartanburg, SC 29301
rbarrett@jmsmith.com

With a copy (which shall not constitute notice) to:

John J. Haggerty
Fox Rothschild LLC
Stone Manor Corporate Ctr.
2800 Kelly Road, Suite 200
Warrington, PA 18975
jhaggerty@foxrothschild.com

Louisiana Wholesale Drug Company, Inc.

Chad Gielen
President
Louisiana Wholesale Drug Co., Inc.
2085 I-49 S. Service Rd.
Sunset, LA 70584

With a copy (which shall not constitute notice) to:

Neil G. Vincent
Allen & Gooch, ALC
2000 Kaliste Saloom Road, Ste. 400
Lafayette, Louisiana 70508
neilvincent@allengooch.com

Morris & Dickson Co., L.L.C.

Jim Walden
Walden Macht Haran & Williams LLP
250 Vesey Street, 27th Floor
New York, NY 10281
jwalden@wmhwlaw.com

Russell Dickson
General Counsel
Morris & Dickson Co., L.L.C.
PO Box 51367
Shreveport, LA 71135
rdickson@morrisdickson.com

North Carolina Mutual Wholesale Drug Company, Inc.

Clint Syvinski, Co-CEO
Katie Zechman, Co-CEO
North Carolina Mutual Wholesale Drug Co.

816 Ellis Rd.
Durham, NC 27703
csyvinski@mutualdrug.com
kzechman@mutualdrug.com

With a copy (which shall not constitute notice) to:

Chris Graebe
Morningstar Law Group
434 Fayetteville St., Suite 2200
Raleigh, NC 27601
cgraebe@morningstarlawgroup.com

Associated Pharmacies, Inc.; American Associated Pharmacies

Clint King
President
Associated Pharmacies, Inc.
211 Lonnie E. Crawford Blvd.
Scottsboro, AL 35769
clint@apirx.com

With a copy (which shall not constitute notice) to:

Carl S. Burkhalter
S. Reeves Jordan
Maynard Nexsen P.C.
1901 Sixth Ave. N., Suite 1700
Birmingham, AL 35203
cburkhalter@maynardnexsen.com
rejordan@maynardnexsen.com

Any Settling Party may change or add the contact information of the persons designated to receive notice on its behalf by notice given (effective upon the giving of such notice) as provided in this Section X.O.

P. **Consent to Jurisdiction.** The Remnant Defendants, the Plaintiffs' Settlement Counsel, and Participating Subdivisions (including all Releasors) hereby irrevocably submit to the exclusive jurisdiction of the MDL Court only for the specific purpose of any suit, action, proceeding, or dispute arising out of or relating to the enforcement of this Agreement or the applicability of this Agreement. Solely for purposes of such suit, action, or proceeding, to the fullest extent that they may effectively do so under applicable law, the Remnant Defendants, the Plaintiffs' Settlement Counsel, and the Participating Subdivisions and the Participating Subdivisions' Counsel irrevocably waive and agree not to assert, by way of motion, as a defense or otherwise, any claim or objection that they are not subject to the jurisdiction of the MDL Court or that the MDL Court is in any way an improper venue or an inconvenient forum. Nothing herein shall be construed as a submission to jurisdiction for any purpose other than any

suit, action, proceeding, or dispute arising out of or relating to enforcement of this Agreement or the applicability of this Agreement. For the avoidance of doubt, nothing herein shall be construed as a submission to jurisdiction in any action involving a determination regarding insurance coverage.

Q. **Resolution of Disputes; Retention of Exclusive Jurisdiction.** Any disputes between or among the Remnant Defendants and any Participating Subdivision concerning matters contained in this Agreement, including the Plan of Allocation, shall, if they cannot be resolved by negotiation and agreement, be submitted to the MDL Court. The MDL Court shall retain exclusive jurisdiction over the implementation and enforcement of the Settlement.

R. **Choice of Law.** This Agreement shall be construed and enforced in accordance with, and governed by, the applicable provisions of the Federal Rules of Civil Procedure and Evidence, and the internal, substantive laws of the State of Ohio without giving effect to that State's choice of law principles.

S. **No Waiver.** No delay or omission by any Settling Party in exercising any rights under this Agreement will operate as a waiver of that or any other right. The waiver of any rights conferred hereunder shall be effective only if made by written instrument executed by the waiving Party or Parties. The waiver by any Party of any breach of this Agreement shall not be deemed to be or construed as a waiver of any other breach, whether prior, subsequent, or contemporaneous, nor shall such waiver be deemed to be or construed as a waiver by any other Party.

T. **Preservation of Privilege**. Nothing contained in this Agreement or any Consent Judgment, and no act required to be performed pursuant to this Agreement or any Consent Judgment, is intended to constitute, cause, or effect any waiver (in whole or in part) of any attorney-client privilege, work product protection, or common interest/joint defense privilege, and each Party and Participating Subdivision agrees that it shall not make or cause to be made in any forum any assertion to the contrary.

U. **Duty Not to Encourage Non-Participation.** Plaintiffs' Settlement Counsel agrees not to in any way encourage, promote, or solicit any Subdivision, or their counsel, to decline to participate in this Settlement, or seek any relief inconsistent with this Settlement.

V. **Tax Cooperation and Reporting.**

1. Upon request by any Remnant Defendant, the Participating Subdivisions agree to perform such further acts and to execute and deliver such further documents as may be reasonably necessary for the Remnant Defendant to establish the statements set forth in Section III.B. to the satisfaction of their tax advisors, their independent financial auditors, the Internal Revenue Service, or any other governmental authority, including as contemplated by Treasury Regulations Section 1.162-21(b)(3)(ii) and any subsequently proposed or finalized relevant regulations or administrative guidance.

2. Without limiting the generality of Section X.V.1., each Participating Subdivision shall cooperate in good faith with any Remnant Defendant with respect to any tax claim, dispute, investigation, audit, examination, contest, litigation, or other proceeding relating to this Agreement. The Settling Parties agree to cooperate in good faith to provide documentation and perform such further acts, reporting, or allocation to achieve maximum deductibility under the terms of this Agreement.

3. The Designated Subdivision, as defined in Section I.K., on behalf of all Participating Subdivisions, shall designate one of its officers or employees to act as the "appropriate official" within the meaning of Treasury Regulations Section 1.6050X-1(f)(1)(ii)(B) (the "*Appropriate Official*"). The Designated Subdivision shall direct and ensure that the Appropriate Official timely (a) files (i) at the time this Agreement becomes binding on the Settling Parties, an IRS Form 1098-F with respect to each of the Remnant Defendants and (ii) any legally required returns or amended returns with any applicable governmental authority, or any returns requested by the respective Remnant Defendant, and (b) provides to each of the Remnant Defendants a copy of (i) the IRS Form 1098-F filed with respect to such Remnant Defendant and (ii) any legally required written statement pursuant to any applicable law and any other document referred to in clause (a)(ii) above. Any such form, return, or statement shall be prepared and filed in a manner fully consistent with Section III.B.

4. The Participating Subdivisions agree that any return, amended return, or written statement filed or provided pursuant to Section X.V.3., and any similar document, shall be prepared and filed in a manner consistent with reporting each Remnant Defendant's portion of the Pooled Settlement Amount as the "Total amount to be paid" pursuant to this Agreement in Box 1 of IRS Form 1098-F and each Remnant Defendant's portion of the Compensatory Restitution Amount as "Restitution/remediation amount" in Box 2 of IRS Form 1098-F. If the Designated Subdivision or Appropriate Official shall be required to file any return, amended return, or written statement contemplated by this Section X.V. other than an IRS Form 1098-F, the Designated Subdivision shall direct and ensure that the Appropriate Official provides to each Remnant Defendant a draft of such return, amended return, or written statement in respect of such Remnant Defendant no later than sixty (60) calendar days prior to the due date thereof and shall accept and reflect any reasonable comments of such Remnant Defendant on the return, amended return, or written statement in respect of such Remnant Defendant.

5. For the avoidance of doubt, neither the Remnant Defendants nor the Participating Subdivisions make any warranty or representation to any Participating Subdivision or Releasor as to the tax consequences of any aspect of the Settlement or this Agreement.

W. **No Third-Party Beneficiaries**. Except as expressly provided in this Agreement, no portion of this Agreement shall provide any rights to, or be enforceable by, any person or entity that is not a Released Entity. No Participating Subdivision may assign or otherwise convey any right to enforce any provision of this Agreement.

X. **Confidentiality.** The terms of this Agreement shall remain confidential until Subdivision Settlement Participation Forms are submitted to Subdivisions pursuant to the terms of this Agreement, or the proposed order to establish qualified settlement funds is submitted to the MDL Court, whichever occurs first; *provided that*, prior to then the Settling Parties may disclose the terms of this Settlement to accountants, lenders, auditors, legal counsel, tax advisors, insurers, or consultants; or as part of any security or other disclosure required by law (as determined by a Settling Party and its counsel); or in response to a request by any governmental, judicial, or regulatory authority or otherwise required by applicable law or court order; and Participating Subdivisions may disclose the terms of the Settlement to any entity that has applied to serve as Notice and Claims Administrator, or Settlement Fund Administrator, who shall abide by the terms of this paragraph. Any formal press release by a Settling Party regarding this Settlement prior to entry of the Final Judgment shall be shared in advance with the other Settling Party, with a reasonable opportunity for comments and suggested changes.

***

IN WITNESS WHEREOF, the Settling Parties hereto, through their fully authorized representatives, have executed this Agreement as of the date set opposite their names.

PLAINTIFFS' SETTLEMENT COUNSEL

Date: _____

By:_____

Printed Name: _____

Title:_____

IN WITNESS WHEREOF, the Settling Parties hereto, through their fully authorized representatives, have executed this Agreement as of the date set opposite their names.

MORRIS & DICKSON CO., L.L.C.

Date: _____

By:_____

Printed Name: _____

Title:_____

IN WITNESS WHEREOF, the Settling Parties hereto, through their fully authorized representatives, have executed this Agreement as of the date set opposite their names.

UNITED NATURAL FOODS, INC.

Date: _____

By:_____

Printed Name: _____

Title:_____

IN WITNESS WHEREOF, the Settling Parties hereto, through their fully authorized representatives, have executed this Agreement as of the date set opposite their names.

LOUISIANA WHOLESALE DRUG COMPANY, INC.

Date: _____

By:_____

Printed Name: _____

Title:_____

IN WITNESS WHEREOF, the Settling Parties hereto, through their fully authorized representatives, have executed this Agreement as of the date set opposite their names.

J M SMITH CORPORATION

Date: _____

By:_____

Printed Name: _____

Title:_____

IN WITNESS WHEREOF, the Settling Parties hereto, through their fully authorized representatives, have executed this Agreement as of the date set opposite their names.

ASSOCIATED PHARMACIES, INC.

Date: _____ By:_____

Printed Name: _____

Title:_____

AMERICAN ASSOCIATED PHARMACIES

Date: _____ By:_____

Printed Name: _____

Title:_____

IN WITNESS WHEREOF, the Settling Parties hereto, through their fully authorized representatives, have executed this Agreement as of the date set opposite their names.

NORTH CAROLINA MUTUAL WHOLESALE DRUG COMPANY, INC.

Date: _____

By:_____

Printed Name: _____

Title:_____

RESOLUTION NO. 8777

AUTHORIZING THE CITY OF REDLANDS PARTICIPATION IN THE SETTLEMENT WITH THE REMNANT DEFENDANTS AND ITS SUBSIDIARIES RELATED TO THE MULTIDISTRICT LITIGATION AGAINST DISTRIBUTORS AND DISPENSERS CONTRIBUTING TO THE OPIOID EPIDEMIC AND AUTHORITY TO RECEIVE DIRECT PAYMENT OF SETTLEMENT FUNDS; AND AUTHORIZE THE CITY MANAGER TO EXECUTE ALL RELATED DOCUMENTS IN CONNECTION WITH THE SETTLEMENT

WHEREAS, the United States is facing an ongoing public health crisis of opioid abuse addiction, overdose, and death, forcing the State of California and California counties and cities to spend billions of dollars each year to address the direct consequences of this crisis; and,

WHEREAS, pending in the U.S. District Court for the Northern District of Ohio is a multidistrict litigation ("MDL") being pursued by numerous public entity plaintiffs against the manufacturers and distributors of various opioids based on the allegation that the defendant's unlawful conduct caused the opioid epidemic resulting in settlements; and,

WHEREAS the City Council previously authorized the City's participation in settlement agreements to resolve claims against the following defendants in the litigation: 1) Three large opioid distributors (McKesson Corporation, Cardinal Health, Inc., and AmerisourceBergen Corporation) (2021); 2) Opioid manufacturer Janssen Pharmaceuticals (2021); 3) Five additional entities (Teva, Allergan, CVS, Walgreens, and Walmart) (2023); 4) The Kroger Company (2024); 5) Purdue Pharma L.P., certain of its affiliates and the Sackler family (2025); and 6) Opioid manufacturers Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun, and Zydus (2025).

WHEREAS, on or about February 2026, a new settlement was reached between the plaintiffs in the MDL and Distributors/Dispensaries (Associated Pharmacies, Inc. and American Associated Pharmacies, J M Smith Corporation, Louisiana Wholesale Drug Company, Inc., Morris and Dickson Co., North Carolina Mutual Wholesale Drug Company, Inc., and United Natural Foods, Inc. and its subsidiaries SuperValu and Advantage Logistics) collectively referred to as the "Remnant Defendants," resulting in a master settlement agreement covering all defendants (collectively referred to as the "Remnant Defendants Settlement Agreement"); and

WHEREAS, the proposed Remnant Defendants Settlement Agreement, once finalized, will result in these defendants paying a combined $97,625,000 in cash for purposes of abating the opioid epidemic, for which the City would receive a one-time payment based on allocation agreements that are contingent on factors, including the number of public entities that elect to participate in the settlements; and

WHEREAS, this Resolution seeks authorization to participate in the Remnant Defendants Settlement Agreement and authority for the City's direct receipt of the settlement funds; and

WHEREAS, with prior opioid settlement monies utilized by the Redlands Fire Department, the funds received from the Remnant Defendants Settlement Agreement can only be used for approved abatement uses, such as opioid abuse treatment services, services for opioid-addicted individuals who are pregnant, and opioid treatment for incarcerated people, etc.; and

WHEREAS, the deadline to participate in the Remnant Defendants Settlement is May 4, 2026.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Redlands as follows:

Section 1. The Recitals set forth above are true and correct and are incorporated by reference in this Resolution.

Section 2. The City shall receive direct payments of the settlement proceeds. The City Manager is hereby authorized to execute any and all documents consistent with and in furtherance of the City Council's participation in the Remnant Defendants Settlement Agreement.

ADOPTED, SIGNED AND APPROVED THIS 21st day of April, 2026.

Mario Saucedo, Mayor

ATTEST:

Jeanne Donaldson, City Clerk

I, Jeanne Donaldson, City Clerk, City of Redlands, hereby certify that the foregoing resolution was duly adopted by the City Council at a regular meeting thereof held on the 21st day of April, 2026, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____

Jeanne Donaldson, City Clerk

City Council **AGENDA ITEM NO. I9.**

DATE: April 21, 2026

TO: Honorable Mayor and City Council Members

SUBJECT: Approve the First Amendment to the Agreement with Alliant Insurance Services, Inc. as Broker of Record for Property and Casualty Insurance Services to extend the term for one additional year and increase the total compensation to an amount not to exceed to $133,514 (Assistant City Manager McConnell)

MOTION:

If the City Council determines that staff's recommendation is appropriate, the following motion is provided:

I move to approve the First Amendment to the Agreement with Alliant Specialty Insurance Services, Inc. as Broker of Record for property and casualty insurance services to extend the term of the agreement for one additional year and increase the total compensation to an amount not-to-exceed to $133,514.

RECOMMENDATION:

Staff recommends that the City Council approve the First Amendment to the Agreement with Alliant Specialty Insurance Services, Inc. as Broker of Record for property and casualty insurance services to extend the term of the agreement for one additional year and increase the total compensation to an amount not-to-exceed to $133,514.

DISCUSSION:

Alliant Specialty Insurance Services, Inc. ("Alliant") has provided the City of Redlands with property and casualty broker services for the past six (6) years, and has demonstrated a deep understanding of the City's risk profile, operations, and insurance needs. As the City's current Broker of Record, Alliant works in conjunction with the Human Resources Department to negotiate and secure coverage in the insurance marketplace for several critical policies such as Crime, Excess General Liability, Excess Workers' Compensation, Property, and others. Due to Alliant's existing knowledge of City operations, their continued service ensures efficiency in renewals, claim advocacy, and market competitiveness. Based on this and the continuity of service necessary to maintain uninterrupted coverage, staff recommends the City Council approve the First Amendment to the Agreement with Alliant Insurance Services, Inc. to extend the term of the agreement for one additional year and increase the total compensation to an amount not-to-exceed to $133,514.

ALTERNATIVES:

City Council may elect not to approve the agreement and sole source purchase; however, this will adversely affect the operation of the Human Resources/Risk Management department.

SUBMITTED BY:
Janice McConnell, Assistant City Manager

RECOMMENDED BY:
Charles M. Duggan Jr., City Manager

REVIEWED BY:
Yvette M. Abich Garcia, City Attorney
Christopher Boatman, Assistant City Manager
Danielle Garcia, Management Services/Finance Director

PREPARED BY:
Latasha Hopkins, Temp Employee

FISCAL IMPACT

Fiscal Year: 26-27

Amount: $ 67,418

Budgeted Y/N: Y

Discussion:

The cost for insurance brokerage services with Alliant Specialty Insurance Services for the extended one-year term is $67,418. Funding will be included in the FY27-28 budget.

Attachments

Alliant_Insurance_Service_Agreement_fully_executed.pdf
First_Amendment_Agreement_w_Alliant.pdf

AGREEMENT TO PERFORM PROFESSIONAL SERVICES

This agreement for the provision of property and casualty broker services ("Agreement") is made and entered in this 15th day of July 2025 ("Effective Date"), by and between the City of Redlands, a municipal corporation ("City") and Alliant Insurance Services, Inc., a California corporation ("Consultant"). City and Consultant are sometimes individually referred to herein as a "Party" and, together, as the "Parties." In consideration of the mutual promises contained herein, City and Consultant agree as follows:

ARTICLE 1 – ENGAGEMENT OF CONSULTANT

1.1 City hereby engages Consultant to provide property and casualty broker services for City (the "Services").

1.2 The Services shall be performed by Consultant in a professional manner, and Consultant represents that it has the skill and the professional expertise necessary to provide the Services to City at a level of competency presently maintained by other practicing professional consultants in the industry providing like and similar types of Services.

ARTICLE 2 – SERVICES OF CONSULTANT

2.1 The Services that Consultant shall perform are more particularly described in Exhibit "A," titled "Scope of Services," which is attached hereto and incorporated herein by reference.

2.2 Consultant shall comply with applicable federal, state and local laws and regulations in the performance of this Agreement including, but not limited to, State prevailing wage laws.

ARTICLE 3 – RESPONSIBILITIES OF CITY

3.1 City shall make available to Consultant information in its possession that may assist Consultant in performing the Services.

3.2 City designates Robert Meteau, Director, Human Resources/Risk Management, as City's representative with respect to performance of the Services, and such person shall have the authority to transmit instructions, receive information, interpret and define City's policies and decisions with respect to performance of the Services.

ARTICLE 4 – PERFORMANCE OF SERVICES

4.1 The term of this Agreement shall be for a period of one (1) year commencing on the Effective Date of this Agreement.

4.2 If Consultant's Services include deliverable electronic visual presentation materials, such materials shall be delivered in a form, and made available to the City, consistent with City Council adopted policy for the same. It shall be the obligation of Consultant to obtain a copy of such policy from City staff.

ARTICLE 5 – PAYMENTS TO CONSULTANT

5.1 The compensation for Consultant's performance of the Services shall not exceed the amount of Sixty-Six Thousand Ninety-Six Dollars ($66,096) for the Services provided term of this Agreement. The City shall pay Consultant on a time and materials basis up to the not to not-to-exceed amount in accordance with the rates specified in Exhibit "B," titled "Fee Proposal," which is attached hereto and incorporated herein by reference.

5.2 Consultant shall submit monthly invoices to City describing the Services performed during the preceding month. Consultant's invoices shall include a brief description of the Services performed, the dates the Services were performed, the number of hours spent and by whom, and a description of reimbursable expenses related to the Services. City shall pay Consultant no later than thirty (30) days after receipt and approval by City of Consultant's invoice.

5.3 Any notice or other communication required, or which may be given, pursuant to this Agreement, shall be in writing. Any such notice shall be deemed delivered (i) on the date of delivery in person; (ii) five (5) days after deposit in first class registered mail, with return receipt requested; (iii) on the actual delivery date if deposited with an overnight courier; or (iv) on the date sent by facsimile, if confirmed with a copy sent contemporaneously by first class, certified, registered or express mail; in each case properly posted and fully prepaid to the appropriate address set forth below, or such other address as a Party may provide notice in accordance with this section:

City
City Clerk
City of Redlands
35 Cajon Street
PO Box 3005 (mailing)
Redlands, CA 92373
(909) 798-7531
jdonaldson@cityofredlands.org

Consultant
Conor Boughey
SeniorVice President
Alliant Insurance Services, Inc.
560 Mission Street, 6th Floor
San Francisco, CA 94105
Phone: 415-403-1411
Fax: 415-403-1400

ARTICLE 6 – INSURANCE AND INDEMNIFICATION

6.1 The following insurance coverage required by this Agreement shall be maintained by Consultant for the duration of its performance of the Services. Consultant shall not perform any Services unless and until the required insurance listed below is obtained by Consultant. Consultant shall provide City with certificates of insurance and endorsements evidencing such insurance prior to commencement of the Services. Insurance policies shall include a provision prohibiting cancellation or modification of the policy except upon thirty (30) days prior written notice to City.

A. Workers' Compensation and Employer's Liability insurance in the amount that meets statutory requirements with an insurance carrier acceptable to City, or certification to City that Consultant is self-insured or exempt from the workers' compensation laws of the State of California. Consultant shall execute and provide City with Exhibit "C," titled "Workers' Compensation Insurance Certification," which is attached hereto and incorporated herein by this reference, prior to performance of the Services.

B. Comprehensive General Liability insurance with carriers acceptable to City in the minimum amount of One Million Dollars ($1,000,000) per occurrence and Two Million Dollars ($2,000,000) aggregate, for public liability, property damage and personal injury is required. City shall be named as an additional insured and such insurance shall be primary and non-contributing to any insurance or self-insurance maintained by City.

C. Consultant shall secure and maintain professional liability insurance throughout the term of this Agreement in the amount of One Million Dollars ($1,000,000) per claim made.

D. Business Auto Liability coverage, with minimum limits of One Million Dollars ($1,000,000) per occurrence, combined single limit bodily injury liability and property damage liability. This coverage shall include all Consultant owned vehicles used in connection with Consultant's provision of the Services, hired and non-owned vehicles, and employee non-ownership vehicles. City shall be named as an additional insured and such insurance shall be primary and non-contributing to any insurance or self-insurance maintained by City.

E. Consultant is expressly prohibited from assigning or subcontracting any of the Services without the prior written consent of City. In the event of mutual agreement by the Parties to assign or subcontract a portion of the Services, Consultant shall add such assignee or subcontractor as an additional insured to the insurance policies required hereby and provide City with the insurance endorsements prior to any Services being performed by the assignee or subcontractor.

6.2 Consultant shall defend, indemnify and hold harmless City and its elected officials, employees and agents from and against any and all claims, losses or liability, including attorneys' fees, arising from injury or death to persons or damage to property occasioned by any negligent act or omission by, or the willful misconduct of, Consultant, or its officers, employees and agents in performing the Services.

ARTICLE 7 – CONFLICTS OF INTEREST

7.1 Consultant covenants and represents that it does not have any investment or interest in any real property that may be the subject of this Agreement or any other source of income, interest in real property or investment that would be affected in any manner or degree by the performance of Consultant's Services. Consultant further covenants and represents that in the performance of its duties hereunder, no person having any such interest shall perform any Services under this Agreement.

7.2 Consultant agrees it is not a designated employee within the meaning of the Political Reform Act because Consultant:

A. Does not make a governmental decision whether to:

(i) approve a rate, rule or regulation, or adopt or enforce a City law;
(ii) issue, deny, suspend or revoke any City permit, license, application, certification, approval, order or similar authorization or entitlement;
(iii) authorize City to enter into, modify or renew a contract;
(iv) grant City approval to a contract that requires City approval and to which City is a party, or to the specifications for such a contract;
(v) grant City approval to a plan, design, report, study or similar item;
(vi) adopt, or grant City approval of, policies, standards or guidelines for City or for any subdivision thereof.

B. Does not serve in a staff capacity with City and in that capacity, participate in making a governmental decision or otherwise perform the same or substantially the same duties for City that would otherwise be performed by an individual holding a position specified in City's Conflict of Interest Code under Government Code section 87302.

7.3 In the event City determines that Consultant must disclose its financial interests, Consultant shall complete and file a Fair Political Practices Commission Form 700, Statement of Economic Interests, with the City Clerk's office pursuant to the written instructions provided by the City Clerk.

ARTICLE 8 – GENERAL CONSIDERATIONS

8.1 In the event any action is commenced to enforce or interpret any of the terms or conditions of this Agreement the prevailing Party shall, in addition to any costs and other relief, be entitled to the recovery of its reasonable attorneys' fees, including fees for the use of in-house counsel by a Party.

8.2 Consultant shall not assign any of the Services, except with the prior written approval of City and in strict compliance with the terms and conditions of this Agreement. Any assignment or attempted assignment without such prior written consent may, in the sole discretion of City, results in City's immediate termination of this Agreement.

8.3 Consultant is for all purposes under this Agreement an independent contractor and shall perform the Services as an independent contractor. Neither City nor any its agents shall have control over the conduct of Consultant or Consultant's employees, except as herein set forth. Consultant shall supply all necessary tools and instrumentalities required to perform the Services. Assigned personnel employed by Consultant are for its account only, and in no event shall Consultant or personnel retained by it be deemed to have been employed by City or engaged by City for the account of, or on behalf of City. Consultant

shall have no authority, express or implied, to act on behalf of City in any capacity whatsoever as an agent, nor shall Consultant have any authority, express or implied, to bind City to any obligation.

8.4 This Agreement may be terminated by City, in its sole discretion, by providing not less than five (5) days prior written notice to Consultant of City's intent to terminate. If this Agreement is terminated by City, an adjustment to Consultant's compensation shall be made, but (1) no amount shall be allowed for anticipated profit or unperformed Services, and (2) any payment due Consultant at the time of termination may be adjusted to the extent of any additional costs to City occasioned by any default by Consultant. Upon receipt of a termination notice, Consultant shall immediately discontinue its provision of the Services and, within five (5) days of the date of the termination notice, deliver or otherwise make available to City, copies (in both hard copy and electronic form, where applicable) of project related data, design calculations, drawings, specifications, reports, estimates, summaries and such other information and materials as may have been accumulated by Consultant in performing the Services. Consultant shall be compensated on a pro-rata basis for Services completed up to the date of termination.

8.5 Consultant shall maintain books, ledgers, invoices, accounts and other records and documents evidencing costs and expenses related to the Services for a period of three (3) years, or for any longer period required by law, from the date of final payment to Consultant pursuant to this Agreement. Such books shall be available at reasonable times for examination by City at the office of Consultant.

8.6 This Agreement, including the Exhibits incorporated herein by reference, represents the entire agreement and understanding between the Parties as to the matters contained herein, and any prior negotiations, written proposals or verbal agreements relating to such matters are superseded by this Agreement. Except as otherwise provided for herein, any amendment to this Agreement shall be in writing, approved by City and signed by City and Consultant.

8.7 This Agreement shall be governed by and construed in accordance with the laws of the State of California, without regard to its conflicts of laws provisions. The Parties agree that all actions or proceedings arising in connection with this Agreement shall be tried and litigated only in the state courts located in San Bernardino County, California, and the federal courts located in Riverside County, California.

8.8 If one or more of the sentences, clauses, paragraphs or sections contained in this Agreement is declared invalid, void or unenforceable by a court of competent jurisdiction, the same shall be deemed severable from the remainder of this Agreement and shall not affect, impair or invalidate the remaining sentences, clauses, paragraphs or sections contained herein, unless to do so would deprive a Party of a material benefit of its bargain under this Agreement.

IN WITNESS WHEREOF, duly authorized representatives of City and Consultant have signed in confirmation of this Agreement.

CITY OF REDLANDS

By: _____
Mario Saucedo, Mayor

ALLIANT INSURANCE SERVICES, INC.

By: Conor Boughey
Conor Boughey, Senior Vice President

ATTEST:

_____
Jeanne Donaldson, City Clerk

EXHIBIT "A"
SCOPE OF SERVICES

CONSULTANT shall perform the following services:

1. Develop and recommend insurance options and other risk financing or loss funding programs, techniques, and methods.
2. Assist CITY in developing underwriting and marketing information.
3. Review marketing plan with CITY and provide CITY with results of all marketing efforts.
4. Structure a coverage program as desired by CITY with financially acceptable insurance companies, when reasonably available.
5. When possible, negotiate insurance contract wording to meet the specific needs of CITY.
6. Review insurance agreements, binders, certificates, and other documents for accuracy and obtain revisions in such documents when needed.
7. Monitor the insurance placements to assure its continuing balance of coverage scope, cost, service, and stability.
8. Provide binders, certificates and policy documents.
9. Act as an advocate in claim matters for all lines of coverage and provide assistance in emergency situations.
10. Work with CITY Risk Management division in making a formal review of each CITY insurance program on an annual basis, including recommendations on alternative methods of handling the exposure and any analysis of exclusions and other problem areas.
11. Provide Insurance Requirements in Contracts (IRIC) training to staff involved in securing contracts.
12. Provide CITY with Probable Maximum Loss studies to evaluate appropriate levels of earthquake insurance.
13. Provide guidance for Loss Control Services as recommend appropriate firms.
14. Provide the CITY with options to participate in Joint Powers Authorities (JPA) to secure coverage.
15. Provide CITY with option to join Alliant Programs and all the ancillary services included in those placements
16. Assist in enhancement of Loss Prevention & Risk Management Programs
17. Conduct Renewal Strategy Meeting's (at least 60 days prior to major renewal dates) with CITY to review:
    a. Risk & Coverage Analysis and the adequacy of current insurance portfolio
    b. Update the City on current insurance market
    c. Discuss recent renewal results for similar clients
    d. Provide an analysis of viable underwriter alternatives, their capacity, and deductible preferences
    e. Provide renewal pricing ranges
    f. Suggest renewal timeline and options
18. Provide a review of loss exposure, and identify and advise on potential risk of loss as needed.
19. Provide additional broker services as agreed upon by the Parties.

EXHIBIT "B"
FEE PROPOSAL

Consultant's Service Fee is developed to achieve a mutually beneficial long-term relationship that both properly compensates our staff for their high skill levels, and succeeds in balancing costs relative to pricing pressures faced by municipalities in today's financial environment.

Based on your current program's structure, we are proposing an annual fee as outlined below:

An annual Retail Brokerage fee of $66,096, which can be paid in whole as a fee, or paid by offsetting retail commissions and fees collected. For renewal terms, we would increase our fee 2% each year.

Consultant will not charge any additional expenses for traditional brokerage services. If a project requires additional fees for services, those will be presented for review and approval by the City, (e.g. specialized Loss Control and testing).

Retail Brokerage compensation is complex to measure and compare. Many brokers have various units within their operations that provide client services. Insurance carriers sometimes pay 'overrides' to place a volume of business with them and client interests are not placed first; these are considered Contingent Income.

EXHIBIT "C"

WORKERS' COMPENSATION INSURANCE CERTIFICATION

Every employer, except the State, shall secure the payment of compensation in one or more of the following ways:

(a) By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this State.

(b) By securing from the Director of Industrial Relations, a certificate of consent to self-insure, either as an individual employer, or as one employer in a group of employers, which may be given upon furnishing proof satisfactory to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to his or her employees.

CHECK ONE

_X_ I am aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of the work and activities required or permitted under this Agreement. (Labor Code §1861).

_____ I affirm that at all times, in performing the work and activities required or permitted under this Agreement, I shall not employ any person in any manner such that I become subject to the workers' compensation laws of California. However, at any time, if I employ any person such that I become subject to the workers' compensation laws of California, immediately I shall provide the City with a certificate of consent to self-insure, or a certification of workers' compensation insurance.

I certify under penalty of perjury under the laws of the State of California that the information and representations made in this certificate are true and correct.

ALLIANT INSURANCE SERVICES, INC.

By: Conor Boughey Date: July 9, 2025

Conor Boughey, Senior Vice President

FIRST AMENDMENT TO AGREEMENT TO PERFORM PROFESSIONAL SERVICES

This first amendment ("First Amendment") to the agreement for the provision of property and casualty broker services ("Agreement"), dated 15th day of July, 2025 by and between the City of Redlands, a municipal corporation and a general law city ("City"), and Alliant Specialty Insurance Services, Inc., a California corporation ("Consultant"), is made and entered into this 21st day of April, 2026.

RECITALS

WHEREAS, it is the desire of the City and Consultant to amend their existing Agreement to extend the term of the Agreement for one additional year in an amount not-to-exceed $67,418; and

NOW, THEREFORE, for good and valuable consideration in the receipt of which is hereby acknowledged City and Consultant agree as follows:

AGREEMENT

Section 1. Subsection 4.1 of the Agreement, entitled "Article 5 Performance of Services," is hereby amended to read as follows:

"4.1 The term of this Agreement shall be for a period of one (1) year commencing from the Effective date of this Agreement and expiring on July 14, 2027."

Section 2. Subsection 5.1 of the Agreement, entitled "Article 5 Payments to Consultant," is hereby amended to read as follows:

"The compensation for Consultant's performance of the Services shall not exceed the amount of One Hundred Thirty-Three Thousand Five Hundred Fourteen Dollars ($133,514) for the Services provided during the Term of the agreement. City shall pay Consultant on a time and materials basis up to the not-to-exceed amount in accordance with the rates specified in Exhibit "B," titled "Fee Proposal," which is attached hereto and incorporated herein by this reference."

Section 3. All other provisions of the Agreement shall remain unchanged by this First Amendment and in effect.

IN WITNESS WHEREOF, the parties have executed this First Amendment, to be effective as of April 21, 2026.

CITY OF REDLANDS

_____
Mario Saucedo, Mayor

ATTEST:

_____
Jeanne Donaldson, City Clerk

ALLIANT SPECIALTY INSURANCE SERVICES, INC.

By: _____
Conor Boughey, Senior Vice President

City Council **AGENDA ITEM NO. I10.**

DATE: April 21, 2026

TO: Honorable Mayor and City Council Members

SUBJECT: Adopt Resolution No. 8779 Temporarily Suspending Enforcement of Redlands Municipal Code Sections 5.04.390 and 5.04.420 for the Limited Purpose of Aligning Certain Business License Renewals with a Calendar-Year Renewal Cycle (Management Services/Finance Director Garcia)

MOTION:
If the City Council determines that staff's recommendation is appropriate, the following motion is provided:

I move to adopt Resolution No. 8779 temporarily suspending enforcement of Redlands Municipal Code Sections 5.04.390 and 5.04.420 for the limited purpose of aligning certain business license renewals with a calendar-year renewal cycle and facilitating a one-time prorated transition.

RECOMMENDATION:
Staff recommends that the City Council adopt Resolution No. 8779 temporarily suspending enforcement of Sections 5.04.390 and 5.04.420 of the Redlands Municipal Code to allow a one-time proration of business license fees for certain businesses currently renewing in June, in order to transition those licenses to a calendar-year renewal cycle while minimizing financial burden.

DISCUSSION:
Section 5.04.390 of the Redlands Municipal Code establishes that annual business licenses operate on a calendar-year basis, with fees due on January 1 of each year. However, certain businesses within the City currently maintain a June renewal date as a result of prior provisions of the Code.

Section 5.04.420 of the Redlands Municipal Code provides that business license tax fees shall not be prorated, requiring the full annual fee regardless of whether the license is issued for a full or partial year. As a result, the City is currently unable to prorate license fees to transition these businesses to the standard calendar-year renewal cycle.
The proposed Resolution temporarily suspends enforcement of these provisions for the limited purpose of facilitating a one-time transition to a calendar-year renewal cycle. This approach is intended to minimize financial burden on affected businesses by avoiding duplicative or overlapping fee obligations that would otherwise result from a mid-year transition.

Under the proposed transition:

- Affected businesses with a current renewal date in June 2026 will complete their scheduled renewal at that time.
- The license issued in June 2026 will be prorated for a six-month period covering July 1, 2026 through December 31, 2026.

- Beginning January 1, 2027, these businesses will renew annually on a January through December calendar-year basis, consistent with the Municipal Code.

This one-time proration is intended to prevent businesses from incurring unintended costs during the transition period and to ensure an equitable alignment with the City's standard renewal cycle. The Resolution also provides flexibility for past due renewals to be brought into compliance with the new calendar-year cycle without imposing unintended or excessive financial burden. The temporary suspension will expire upon completion of the transition.

ALTERNATIVES:
The City Council may make alternative suggestions to modify the transition approach, or decline to adopt the Resolution, which would require businesses to continue renewing on their existing schedule.

STRATEGIC PLAN:
Not Applicable

SUBMITTED BY:
Danielle Garcia, Management Services Director

RECOMMENDED BY:
Charles M. Duggan Jr., City Manager

REVIEWED BY:
Yvette M. Abich Garcia, City Attorney
Janice McConnell, Assistant City Manager
Christopher Boatman, Assistant City Manager
Danielle Garcia, Management Services/Finance Director

PREPARED BY:
Ashley Deem-Sepulveda, Administrative Analyst

FISCAL IMPACT
Fiscal Year: 2026-2027
Revenue Generating: Yes or No
Amount: $
Budgeted Y/N: N/A
Account No.:
Additional Appropriation Required: No

Discussion:
Proration may result in a one-time adjustment to business license revenue in Fiscal Year 2026–2027 due to the six-month license period issued in June 2026. However, this adjustment is administrative in nature and does not represent a long-term loss of revenue. Beginning January 1, 2027, all affected businesses will renew on a full annual calendar-year basis. Aligning license renewals will also improve administrative efficiency for staff and simplify the renewal process for businesses.

Attachments

Resolution_No_8779.pdf

RESOLUTION NO. 8779

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDLANDS TEMPORARILY SUSPENDING ENFORCEMENT OF REDLANDS MUNICIPAL CODE SECTIONS 5.04.390 AND 5.04.420, FOR THE LIMITED PURPOSE OF ALIGNING CERTAIN BUSINESS LICENSE RENEWALS WITH A CALENDAR-YEAR RENEWAL CYCLE.

WHEREAS, Ordinance No. 2979 amended Redlands Municipal Code Chapter 5.04 to establish a January through December renewal period for annual business licenses, replacing the previous July through June renewal cycle.

WHEREAS, Section 5.04.390 of the Redlands Municipal Code provides that annual business license fees shall become due and payable on January 1 of each year and defines the annual license period as the calendar year of January through December, unless otherwise provided; and

WHEREAS, Section 5.04.420 of the Redlands Municipal Code provides that license tax fees shall not be prorated and that such fee shall apply for the prescribed time or any fractional part thereof; and

WHEREAS, certain businesses within the city currently maintain a business license renewal period of July-June pursuant to prior provisions of the Redlands Municipal Code; and

WHEREAS, the City Council desires to align the renewal dates for these affected businesses with the calendar year renewal period of January-December established in Redlands Municipal Code Section 5.04.390; and

WHEREAS, transitioning these businesses from a July-June license period to a January-December calendar year renewal cycle without temporary proration would require affected businesses to pay overlapping or duplicative license fees, resulting in an unintended financial burden; and

WHEREAS, strict enforcement of Redlands Municipal Code Section 5.04.420, which prohibits proration of license fees would prevent the City from implementing a temporary proration necessary to transition affected businesses to the January-December calendar-year renewal cycle in a fair and equitable manner; and

WHEREAS, the City Council finds that a temporary suspension of Redlands Municipal Code Section 5.040.390 and 5.04.420 that apply only to businesses with an annual renewal period of July-June, is necessary to facilitate this transition while minimizing financial impacts to affected businesses.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF REDLANDS AS FOLLOWS:

Section 1. The enforcement of Section 5.04.390 of the Redlands Municipal Code is hereby temporarily suspended for businesses that as of the effective date of this Resolution, maintain an annual business license renewal period of July-June.

Section 2. The enforcement of Section 5.04.420 of the Redlands Municipal Code, which prohibits the proration of business license tax fees, is hereby temporarily suspended for businesses that as of the effective date of this Resolution maintain an annual business renewal period of July-June.

Section 3. Businesses with an annual business license renewal period of July-June shall be subject to the following:

A. Businesses subject to this Resolution shall complete their regularly scheduled renewal in June 2026; however, such renewal shall be issued for a six-month period expiring December 31, 2026.
B. The City shall allow a one-time proration of business license tax fees for the period of July 1, 2026 through December 31, 2026 for the purpose of aligning affected licenses with a January through December renewal cycle.
C. Beginning January 1, 2027, and thereafter, all affected businesses shall renew their business licenses annually on a calendar year basis in full compliance with Section 5.04.390 of the Redlands Municipal Code.
D. Businesses that do not pay their prorated business license during the renewal period for July 1, 2026 through December 31, 2026, shall be deemed past due and said amount shall be included in the 2027 business license renewal invoice.

Section 4. The temporary suspension of Redlands Municipal Code Sections 5.04.390 and 5.04.420 applicable to businesses with an annual business renewal period of July-June shall automatically expire on December 31, 2026.

Section 5. This Resolution shall take effect immediately upon its adoption.

ADOPTED, SIGNED AND APPROVED this 21st day of April, 2026.

_____
Mario Saucedo, Mayor

ATTEST:

_____
Jeanne Donaldson, City Clerk

I, Jeanne Donaldson, City Clerk of the City of Redlands, hereby certify that the foregoing resolution was duly adopted by the City Council at a regular meeting thereof held on the 21st day of April, 2026, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Jeanne Donaldson, City Clerk

City Council **AGENDA ITEM NO. I11.**

DATE: April 21, 2026

TO: Honorable Mayor and City Council Members

SUBJECT: Approve the Memorandum of Understanding for General Law and Traffic Enforcement Services for the Metrolink System within the City of Redlands (Police Chief Tolber)

MOTION:

If the City Council determines that staff's recommendation is appropriate, the following motion is provided:

I move to approve the Memorandum of Understanding between the San Bernardino County Sheriff's Department and the City of Redlands Police Department for General Law and Traffic Enforcement Services for the Metrolink System within the City of Redlands.

RECOMMENDATION:

Staff recommends that the City Council approve the Memorandum of Understanding between the San Bernardino County Sheriff's Department and the City of Redlands Police Department for General Law and Traffic Enforcement Services for the Metrolink System within the City of Redlands.

DISCUSSION:

The San Bernardino County Sheriff's Department (SBCSD) has entered into a contractual agreement with the Southern California Regional Rail Authority (SCRRA) to provide security services for Metrolink passengers and property. As part of that agreement, SCRRA requires that the SBCSD establish Memoranda of Understanding (MOUs) with each local law enforcement agency whose jurisdiction includes Metrolink routes. The proposed MOU between the City of Redlands, on behalf of the Redlands Police Department (RPD), and the San Bernardino County Sheriff's Department fulfills this requirement.

Within the City of Redlands boundaries, Metrolink operations involve trains, platforms, rail facilities, right-of-way, and associated infrastructure. The MOU formalizes each agency's responsibilities related to general law enforcement and traffic enforcement in and around these areas. Under the agreement, RPD will maintain primary responsibility for law and traffic enforcement within the city, while coordinating with SBCSD personnel assigned under the SCRRA contract. This cooperative framework is intended to enhance passenger safety, property protection, and interagency collaboration.

Approval of this MOU ensures compliance with SCRRA's regional security framework and supports coordinated law enforcement services for the Metrolink system operating within the City of Redlands.

ALTERNATIVES:

The City Council may choose not to approve the Memorandum of Understanding and provide alternative direction to staff.

STRATEGIC PLAN:

N/A.

SUBMITTED BY:
Rachel Tolber, Police Chief

RECOMMENDED BY:
Charles M. Duggan Jr., City Manager

REVIEWED BY:
Yvette M. Abich Garcia, City Attorney
Janice McConnell, Assistant City Manager
Danielle Garcia, Management Services/Finance Director

PREPARED BY:
Jimmy Nguyen, Management Analyst

FISCAL IMPACT

Fiscal Year: 2026

Revenue Generating: No

Amount: N/A

Budgeted Y/N: N

Account No.: N/A

Additional Appropriation Required: No

Attachments

Redlands_LTR_Signature_Request_MOU-Metrolink.pdf
MOU_RPD_Metrolink_-_Outside_Agencies.pdf

SHANNON D. DICUS, SHERIFF-CORONER

December 18, 2025

Rachel Tobler, Chief of Police
Redlands Police Department
1270 W. Park Avenue
Redlands, CA 92373

RE: MEMORANDUM OF UNDERSTANDING-GENERAL LAW AND TRAFFIC ENFORCEMENT FOR METROLINK SYSTEM WITHIN THE CITY OF REDLANDS

Dear Chief Rachel Tolber,

Attached to this letter is a Memorandum of Understanding (MOU) between San Bernardino County Sheriff/Coroner/Public Administrator (Sheriff) and the Redlands Police Department. The Sheriff entered into a contractual agreement with the Southern California Regional Rail Authority (SCRRA) to provide security for passengers and property. That agreement requires MOUs to be established between the Sheriff and the local law enforcement agencies through which SCRRA's Metrolink train routes traverse. The MOU establishes the responsibilities of each agency related to general law and traffic enforcement in or around SCRRA's Metrolink trains, platforms, right-of-way, rail tracks, and facilities within the City of Redlands boundaries. The MOU will be in effect for five years from the date of full execution, or until amended in writing by the two agencies.

Please review and return two signed originals (blue ink) to the following address:

San Bernardino County Sheriff's Department
Attn.: Lili Flores, Bureau of Administration, Contracts Unit
655 E. Third Street
San Bernardino, CA 92415-0061

One fully executed original will be returned to you for your records. If you have any questions or need additional information, please contact Lili Flores at (909) 387-0384 or liflores@sbcsd.org.

Sincerely,

SHANNON D. DICUS, SHERIFF-CORONER

Jose L. Torres, Sheriff's Administrative Manager
Bureau of Administration

SDD/JLT/jlt

attachment

MEMORANDUM OF UNDERSTANDING

between the

SAN BERNARDINO COUNTY SHERIFF'S DEPARTMENT

and

THE CITY OF REDLANDS ON BEHALF OF
THE REDLANDS POLICE DEPARTMENT

This Memorandum of Understanding is by and between the San Bernardino County Sheriff/Coroner/Public Administrator (Sheriff) and the City of Redlands on behalf of the Redlands Police Department (RPD).

The Sheriff is responsible for general law and traffic enforcement within the unincorporated areas of San Bernardino County. The Sheriff is responsible for the security of passengers and property of the Metrolink Commuter Rail System within San Bernardino County, and its responsibilities are based upon contractual agreements with the Southern California Regional Rail Authority (SCRRA), operator of the Metrolink Commuter Rail System.

In furtherance of these obligations, the Sheriff and the RPD, agree to the following. As used in sections "A" and "B," "law enforcement responsibilities" include directly responding to incidents, investigation, follow-up, and preparation of legal documents and case filings:

A. The Sheriff agrees to accept law enforcement responsibility within its jurisdictional and contractual boundaries during SCRRA operational hours for:

1. All crimes or incidents occurring or originating on board the Metrolink trains.

2. All thefts of rail property from Metrolink trains, platforms, and facilities.

3. All reports of vandalism to the Metrolink trains, platforms, and facilities.

4. All crimes occurring on the rights-of-way, including rail track, grade crossings, and, in accordance with San Bernardino County Charter, Title 2, Division 8, Chapter 9, §28.0901-28.0905, encampment management/removal.

5. All transit related crimes and or incidents at Metrolink stations, platforms and facilities or associated crimes and incidents impacting safe transit operations.

6. Timely response to all Metrolink train accidents along the right-of-way and at

grade crossings, ensuring the RPD investigation is adequately supported.

7. With due cause, temporarily detaining persons of interest when requested by the RPD until a member of the RPD can respond to assume control of the investigation

And to:

8. Provide, via a designated liaison, when requested, statistical data relative to Metrolink passenger stations, rights-of-way, and facilities in the Sheriff's jurisdiction, including statistical analyses, trends, and other law enforcement-enhancing information.

B. If Sheriff is unavailable or it is outside the operational hours, the RPD agrees to accept law enforcement responsibility within its jurisdictional boundaries for:

1. All crimes or incidents occurring or originating on Metrolink trains.

2. All thefts of rail property from Metrolink trains, platforms or facilities.

3. All reports of vandalism to the Metrolink trains, platforms or facilities.

4. All crimes occurring on the rights-of-way, including rail track, grade crossings, and**,** in accordance with applicable city ordinances, encampment management/removal.

5. All crimes and/or incidents occurring at Metrolink stations, platforms and facilities, including transit-related violations.

6. With due cause, temporarily detaining persons of interest when requested by the Sheriff until the Sheriff can respond to assume control of the investigation.

And to:

7. Remain the primary investigating law enforcement agency responsible for all Metrolink train accidents along the right of way and at grade crossings.

8. Provide a liaison to interact with the Sheriff's liaison. A system will be established by which the Sheriff's liaison can access, generally monthly, all reports and statistical data collected by the RPD pertaining to criminal activity and incidents occurring on Metrolink station platforms or facilities, the adjacent parking areas (if available), grade crossings, and rail rights-of-way within RPD's jurisdiction. Utilizing this system, the Sheriff's liaison and the RPD's liaison will jointly endeavor to reduce criminal and public safety hazards within their respective jurisdictions.

C. Joint Responsibilities:

Members of the Sheriff and the SCRRA may respond to assist the RPD whenever an accident or incident directly or indirectly involves the Metrolink Commuter Rail System or may impact public safety and/or the safe continued operations of train service. The objective is to render assistance in handling the incident as expeditiously as possible to resume or continue public roadway access and train operations for the benefit of the riding public.

Until such time the Sheriff no longer has contractually obligated law enforcement responsibilities regarding the Metrolink Commuter Rail System within the City of Redlands, the Sheriff and the RPD will work cooperatively within the City of Redlands to ensure the law enforcement demands of the Metrolink Commuter Rail System are adequately met.

Both agencies are obliged to examine and identify any condition for which jurisdictional responsibility is not clearly delineated in this memorandum. Such issues shall be resolved promptly by dialogue involving both agencies.

D. Mutual Indemnification:

Neither party hereto shall be liable for any damages proximately resulting from the negligent or wrongful acts or omissions of the other party's employees or agents in the performance of this agreement; and each party shall indemnify, defend, and hold harmless the other party from any such damages or liability. If the parties are determined to be comparatively at fault for any claim, action, loss or damage which results from their respective obligations under this agreement, the parties shall indemnify the other to the extent of their comparative fault.

E. The Sheriff and the RPD agree:

1. To review the provisions of this memorandum a minimum of once every two years.

2. That this memorandum remains in force for a period of five years from the date of full execution, or until a proposal for an amendment to this memorandum has been jointly resolved by the signers or their successors, whichever occurs first.

Nothing in this memorandum is to be construed as conflicting with existing laws, regulations, and prescribed responsibilities applicable to the respective parties hereto.

By: _____ Date: _____

Rachel Tolber, Chief of Police
City of Redlands Police Department

By: _____ Date: _____

Charles M. Duggan Jr., City Manager
City of Redlands

Attest: _____ Date: _____

Jeanne Donaldson, City Clerk
City of Redlands

By: _____ Date: _____

Shannon D. Dicus, Sheriff - Coroner
San Bernardino County Sheriff/Coroner/Public Administrator

City Council **AGENDA ITEM NO. I12.**

DATE: April 21, 2026

TO: Honorable Mayor and City Council Members

SUBJECT: Approve the use of City resources and the request for in-kind support in the amount of $7,650.00 related to the Stand-Up-To-Stigma event hosted on May 17, 2026, by the Loma Linda University Behavioral Medicine Center; approve temporary street closures related to the event; and determine that the event is categorically exempt from environmental review pursuant to Section 15311(c) of the State's guidelines implementing the California Environmental Quality Act (Facilities and Community Services Department Director Crocker)

MOTION:

If the City Council determines that staff's recommendations are appropriate, the following motions are provided:

1. I move that the City Council determine that the authorization for the items associated with the event is exempt from environmental review pursuant to Section 15311(c) of the State's guidelines implementing the California Environmental Quality Act;

2. I move to authorize and approve the expenditure of City resources and in-kind support in the amount of $7,650.00; and

3. I move to authorize and approve the temporary street closures for the Stand-Up-to-Stigma 5k event to be held Sunday, May 17, 2026.

RECOMMENDATION:

Staff recommends that the City Council determine that authorization for the items associated with Stand-Up-to-Stigma 5K event, scheduled for Sunday, May 17, 2026, are exempt from environmental review pursuant to Section 15311(c) of the State's guidelines implementing the California Environmental Quality Act (CEQA). Staff further recommends that the City Council direct staff accordingly regarding the temporary street closures and the request for in-kind support in the amount of $7,650.00.

DISCUSSION:

The Facilities and Community Services Department manages the administration and issuance of permits for special events held in public areas of the City. Upon the issuance of a special event permit, the event may take place contingent on the event organizer paying the required fees. The City recognizes the value of partnering with non-profit agencies and organizations to provide services beneficial to the community. In an effort to support programs that provide a community benefit, the City Council will, from time to time, consider the authorization of in-kind support including the use of City equipment, staff, and facilities for special events.

Loma Linda University Medical Center, Inc., DBA Loma Linda University Behavioral Medicine Center is requesting in-kind support in the amount of $7,650.00 for departmental resources, including Facilities and Community Services (FCS) and Police personnel. The Center is a registered non-profit organization based in the City of Loma Linda. The event is held in an effort to bring awareness to mental health, reduce stigma and provide mental health resources to the community. The event this year is scheduled for Sunday, May 17, 2026 from 7:00 am to 11:00 am. This will be the seventh year holding the event and it is expected to draw over 900 participants for the 5k.
This event will require the closure of Iowa Street between Barton Rd and W. Park Avenue. The street closure and detour will be in place between 5:00 am and 12:00 pm. The City previously approved an in-kind support in the amount of $1,800.00 for last year's event.

The event is exempt from the requirements of the California Environmental Quality Act's guidelines pursuant to Section 15311(c). Section 15311(c), Accessory Structures Class 11 facilities, consists of the construction or replacement of minor structure accessory to existing commercial, industrial, or institutional facilities, including placement of seasonal or temporary use items such as mobile food units, portable restrooms or similar items in generally the same locations from time to time in publicly owned parks or other facilities designed for public use.

ALTERNATIVES:

The City Council may elect to deny the request for in-kind support, deny the request for temporary street closure and direct staff accordingly.

STRATEGIC PLAN:

Priority A - Quality of Life, Beautification, Arts and Culture.

SUBMITTED BY:
Tabitha Crocker, Facilities & Community Services Director

RECOMMENDED BY:
Charles M. Duggan Jr., City Manager

REVIEWED BY:
Yvette M. Abich Garcia, City Attorney
Janice McConnell, Assistant City Manager
Christopher Boatman, Assistant City Manager
Danielle Garcia, Management Services/Finance Director

PREPARED BY:
Jaclyn Ramirez, Admin Assistant

FISCAL IMPACT

Fiscal Year: 2025/2026

Revenue Generating: No

Amount: $7,650.00

Budgeted Y/N: N

Account No.:

Additional Appropriation Required: No

Discussion:

Please see the "Fiscal Impact" attachment for reference.

Attachments

A_Special_Event_Application_-_Stand-Up-To-Stigma.pdf
B_In-Kind_Request_-_Stand-Up-To-Stigma.pdf
C_Street_Closure_-_Stand-Up-To-Stigma.pdf
D_Event_Route_Map_-_Stand-Up-To-Stigma.pdf
E_Event_Layout_-_Stand-Up-To-Stigma.pdf
F_Verification_of_Non-Profit_-_Stand-Up-To-Stigma.pdf
G_Fiscal_Impact_-_Stand-Up-To-Stigma.pdf

City of Redlands
35 Cajon Street, Ste. 222
Redlands, CA 92373
(909) 798-7655 ext 3

SPECIAL EVENTS PERMIT APPLICATION

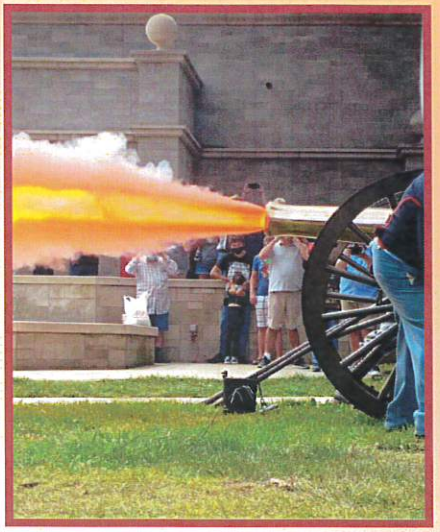
EVENT: Stand Up to Stigma 5k

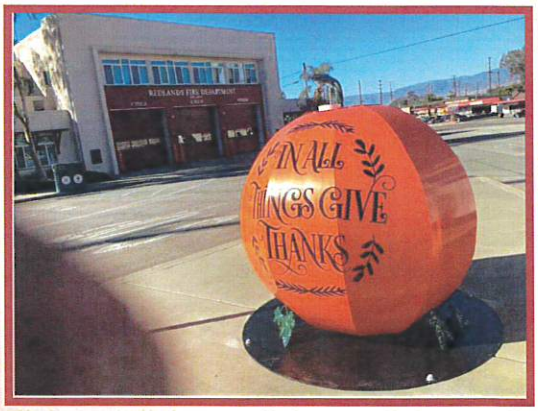
ORGANIZER: Lorina Guzman

Date of Event: 5 /17 /2026

Date Submitted: 1 / 23 / 2026







NOTICE TO PERMIT APPLICANT

- Completed Special Event Permit Applications **must** be submitted to the Facilities & Community Services Department a **minimum of four (4) months prior** to the date the event is scheduled to begin.
- All forms in this application package that are relevant to your event must be complete and submitted together in order to be considered.
- Applicants must conform to all requirements for maintaining liability insurance.
- Incomplete applications or applications submitted past the deadline are subject to denial of request to hold event.

SUMMARY OF EVENT

Event Title Stand Up to Stigma 5k

Description The 5k is a family-friendly community event with a goal of raising awareness for mental

Date/Time

Setup	Date 5/17/26	Time 5am	Location(s) LLU Behavioral H
Event Starts	Date 5/17/26	Time 7 am	Location(s) Same a
Event Ends	Date 5/17/26	Time 11 am	Location(s) same a
Dismantle	Date 5/17/26	Time 11 am	Location(s) same a

*Submit a Site Plan for each venue listed

Anticipated Attendance: Total 900 Per Day 900

Anticipated Participants: Total 800 Per Day 800

CONTACTS Person(s) or Agent(s) responsible for and authorized to represent this event on all matters:

	Primary Contact:	Secondary Contact
Name:	Lorina Guzman	
Address:	11215 Mountain V	
City, State, Zip	Loma Linda, Ca	
Phone:	626-590-6691	
Email:	lguzman@llu.edu	

Name of Organization: LLU Behavioral Health Is it Non-Profit? yes

Tax I.D.

Yes	No	
◉	○	Is this an annual event? How many years have you been holding this event? 7
⊗	○	Street Closure(s) requested? If yes, please complete Street Closure Permit Application and Barricade Rental Form in Appendix A
○	⊗	Does this event involve a parade? Please complete Parade/Public Assemblies Permit Application form in Appendix A
○	⊗	Will you be serving alcohol? If yes, please complete both Alcohol Permit forms in Appendix A
○	⊗	Are you requesting use of the Prospect Park Sign? If yes, please complete the Sign Request form in Appendix A
○	⊗	Are you requesting use of the City Stage? If yes, please complete the Show Mobile Rental form in Appendix A
⊗	○	Vendor(s)? If yes please complete the Vendor List in Appendix A.

SITE PLAN

Your event site plan/route map should include but not be limited to:

- ❑ An outline of the entire event venue including the names of all streets or areas that are part of the venue and the surrounding area. If the event involves a moving route of any kind, indicate the direction of travel and all street or lane closures.
- ❑ The location of fencing, barriers and/or barricades. Indicate any removable fencing for emergency access.
- ❑ The provision of minimum twenty foot (20') emergency access lanes throughout the event venue.
- ❑ The location of first aid facilities and ambulances.
- ❑ The location of all stages, platforms, scaffolding, bleachers, grandstands, canopies, tents, portable toilets, booths, beer gardens, cooking areas, trash containers and dumpsters, and other temporary structures.
- ❑ A detail or close-up of the food booth and cooking area configuration including booth identification of all vendors cooking with flammable gases or barbecue grills
- ❑ Generator locations and/or source of electricity.
- ❑ Placement of vehicles and/or trailers.
- ❑ Exit locations for outdoor events that are fenced and/or locations within tents and tent structures.
- ❑ Identification of all event components that meet accessibility standards.
- ❑ A parking and/or shuttle plan for events that are likely to exceed parking lot capacity of the space you are using.
- ❑ Other related event components not listed above.

TIMELINE

Please provide a narrative and timeline of your event. You may provide this information as an attachment if necessary.

HOUR	ACTION
5 AM	Set up begins
7 AM	Registration begins
8 AM	5k starts
8:30 AM	Post race bash begins
10:30 AM	Event ends
11 AM	Tear down begins
12 PM	Area clear

ACCESSIBILITY PLAN

This checklist is intended to serve as a planning guideline and may not be inclusive of all City, County, State and Federal access requirements. You may attach more detailed information if necessary.

YES NO

- [x] ☐ Will there be a Clear Path of Travel throughout your event venue? Please describe _
  Yes, please see event map.
- [x] ☐ Have you developed a Disabled Parking and/or Transportation Plan (including the use of public transportation or shuttle services) for your event? Please describe Please see parking map.
- [x] ☐ Will a minimum of 10% of portable rest rooms at your event be accessible? Pleasedescribe
  Yes, we will have portal restrooms at the event and there are also indoor restroom ace
- [x] ☐ Will all food, beverage and vending areas be accessible? Pleasedescribe
  Yes, food will be available at one one of our outdoor booths.
- [x] ☐ Will all signage be provided in highly contrasting colors and placed so pedestrian flow will not obstruct its visibility? Pleasedescribe
- ☐ [x] If telephones are provided, will at least one telephone at each phone bank have a volume control and is hearing aid compatible? Please describe
- ☐ [x] If an information center is provided at your event will customer service representatives be available to assist disabled individuals? Please describe
- ☐ ☐ If all areas of your event venue cannot be made accessible will maps or programs be made available to show the location of accessible rest rooms, parking, phones (if any), drinking fountains, and first aid stations? Pleasedescribe n/a

RESTROOM FACILITIES PLAN

You are required to provide portable rest room facilities at your event, unless you can substantiate the sufficient availability of both ADA accessible and non-accessible facilities in the immediate area of the event site which will be available to the public during your event. Indicate on your timeline when portable toilets will be set up.

Yes No

- [x] ☐ Do you plan to provide portable rest room facilities at yourevent?

If yes: Total number of portable toilets 4 & 1 ADA

If no: Please explain: _____

Rest Room Company _____

Address Street _____

City _____ State _____ Zip _____

Telephone Day _____ Evening _____ Fax _____ Pager/Cellular _____

LIST OF VENDORS

Please provide a list of vendors, what they are there for and their business license numbers. Keep in mind that this list of vendors cannot change after the event has been approved. All must have a Redlands business license in order to participate with your event. If you need more entries, please attach a list with the same information to your event package. Vendors include all businesses either performing a service or selling at your event. All food concessioners must meet the San Bernardino Counties Department of Public Health Food Handler's and Fire Suppression requirements.

Yes No

- ☐ ☒ Will items or services be sold at your event?
- ☒ ☐ Will you have some education only (not selling a product or service) booths?
- ☐ ☒ Will items or services sold at your event present unique liability issues (e.g. massage, etc.)?
- ☒ ☐ Does your event include food concession and/or preparation areas?
- ☐ ☒ Do you intend to cook food in the event area?

If yes, please specify method:

- ☐ Gas
- ☐ Electric
- ☐ Charcoal
- ☐ Other (specify) _____

VENDOR	SERVICE THEY ARE PROVIDING	REDLANDS BUSINESS LICENSE NUMBER	EDUCATIONAL INFORMATION ONLY? (Y/N)
Loma Linda University	Information		Yes
Superfly Photo	Photo booth		
National Institute of Me	Mental Health Resources		

ENTERTAINMENT PLAN

YES NO

☒ ☐ Are there any musical entertainment features related to your event?

If yes, complete the following information or provide an attachment listing all bands/performers, type of music, sound check and performance schedule.

Number of Stages 1

Number of Performers/Bands _____

Performer/Band name and music type DJ

☒ ☐ Will sound checks be conducted prior to the event?

If yes, Start time 7am Finish time 10 am

☒ ☐ Will sound amplification be used?

If yes, Start time 7 am Finish time 10 am

☐ ☒ Do you plan to have a patron dance component to either live or recorded music at your event?

If yes, please describe _____

☐ ☐ Please describe the sound equipment that will be used for your event speakers, wireless microphor

_____

☒ ☐ Will inflatables, such as jumpers, or similar devices be used at your event?

If yes, please describe Inflatable start/finish line.

☐ ☒ Does your event include the use of fireworks, rockets, lasers, or other pyrotechnics?

If yes, please fill out a fireworks permit also located in this packet.

If yes, please describe _____

☒ ☐ Will your event include the use of any signs, banners, decorations, or special lighting?

If yes, please describe Yes, we will have banners up at the registration area and throughout the post-race bash.

☐ ☒ Will there be massage activities at your event? If yes, please describe _____

_____

☐ ☒ Do your event plans include any, drawings or raffle opportunities?

If yes, please describe _____

ALCOHOL

Please Note: You will need to have your alcohol permit approved by Redlands city council prior to your event. A copy of your Alcohol license will be needed after city council approval, before the event.

Yes No

☐ ☒ Does your event involve the use of alcoholic beverages?

If yes, please check all that apply:

- ☐ Free/Host Alcohol
- ☐ Alcohol Sales
- ☐ Host and Sale Alcohol
- ☐ Beer
- ☐ Beer and Wine
- ☐ Beer, Wine and Distilled Spirits

Please describe your security plan to ensure the safe sale or distribution of alcohol at your event. _____

MITIGATION OF IMPACT

YES NO

☒ ☐ Have you met with the residents, businesses, places of worship, schools and other entities that may be directly impacted by your event? If yes, please attach a complete list of these entities.

If no, please explain _____

☒ ☐ Do you have a sample of the notice that you propose to distribute two weeks prior to your event? If yes, please attach.

If no, please explain _____

MARKETING AND PUBLIC RELATIONS

Yes No

☒ ☐ Will this event be marketed, promoted, or advertised in anymanner?

f yes, please describe _____

Yes, we plan to advertise to our employees at LLUH and through community calendars, social media, and email.

☐ ☒ Will there by live media coverage during the event?

f yes, please describe _____

☐ ☒ Will media vehicles be parked within the event venue?

f yes, please describe safety plan _____

☐ ☒ Do you have a plan to control or limit the placement and/or distribution of promotional signage, stickers, and other items?

f yes, please describe _____

INSURANCE REQUIREMENTS

Regardless of the event you are required to have insurance that indemnifies the city of Redlands listing the location date and time.

Name of Insurance Agency _____

Address Street _____

City _____ State _____ Zip _____

Telephone Day _____ Evening _____ Fax _____ Pager/Cellular _____

Contact Name _____

Policy Type _____

Policy Amount _____

Policy Number _____

AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event under the Redlands Municipal Code and I understand that this application is made subject to the rules and regulations established by the City Council and/or the City Manager or the City Manager's designee. Applicant agrees to comply will all other requirements of the City, County, State, Federal Government, and any other applicable entity which may pertain to the use of the Event venue and the conduct of the Event. In the event that a possessory interest subject to property taxation is created by virtue of this use permit, I agree to pay all possessory interest taxes and the City shall not be liable for the payment of such taxes I further agree that the payment of any such taxes shall not reduce any consideration paid to the City pursuant to this use permit. I agree to abide by these rules, and further certify that I, on behalf of the Host Organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event to the City of Redlands.

Print Name of Applicant/Host Organization: Lorina Guzman, Loma Linda Univeristy Behavioral Health

Title: Sr. Marketing Specialist

Signature: 

Date: 1/23/26

Print Name of Professional Event Organizer: Lorina Guzman

Title: Sr. Marketing Specialist

Signature: 

Date: 1/23/26

City of Redlands

In-Kind Support Request

Event Name: Stand Up to Stigma 2026

Event Date(s): 5/17/26 **Location(s):** LLU Behavioral Health Institute

Rain Out Date: none **Beginning Time:** 7:00am **End Time:** 11:00 am

Describe Your Request:

This completed form with all supporting documentation shall be submitted a minimum of 60 days prior to the scheduled event. Additional information may be attached to this application form, as needed.

We are requesting that any fees associated with our 5k event are waived because we are a non-profit organization.

Select and Describe All City Provided Services That May Apply to Your Request :

- [x] Traffic (*Personnel, equipment, cones, barricades, no-parking* — Street closures/barriers
- [ ] Police (*Public Safety Personnel)*
- [ ] Fire (*Paramedics, Inspectors)*
- [ ] Parks *(Cleanup Personnel, Ball Field Lights)*
- [ ] Facility

Refuse/Recycling *(Event Receptacles, Roll-Off Service)* acquired by Event Organizers through Redlands Customer Service

Section 13.65 of the Redlands Municipal Code requires that events that serve more than 2,000 individuals per day will be required to submit for review and approval a Large Venue Recycling Plan. The Quality of Life Department may require smaller events to comply with City recycling practices as a condition of waiving fees.

- [ ] Other

Group/Organization Name: LLU Behavioral Health

Is your Group/Organization a Registered Non-Profit: [x] Yes [ ] No **Non-Profit Federal Tax ID Number:**

Does your Group/Organization Presently Have Liability Insurance? [x] Yes [ ] No

Please be advised that depending upon your request, you may be required to provide proof of insurance coverage in an amount determined by the City and naming the City as an additional insured.

Has your Group/Organization received fee waivers from the City in the past? Yes

Primary Contact Name & Title: Lorina Guzman, Marketing Specialist Sr.

Mailing Address: 11215 Mountain View Ave Suite 165 Loma Linda, Ca

Phone Number: 626-590-6691 **E-Mail Address:** lguzman@llu.edu

As a part of our commitment to fiscal responsibility, the City of Redlands gathers data associated with the economic and social benefits associated with in-kind support. Please provide estimates, as applicable, for your event.

Positive outcomes for your organization from this

Raise awareness for mental health, reduce stigma, and provide needed resources to the community,

Describe what economic benefit and impact this event will bring to the City:

n/a

In April 2002, the City Council adopted Resolution No. 6038, which encourages groups or organizations requesting in-kind support from the City to use local businesses when procuring goods and services associated with the event. Receipts will need to be submitted through a follow up form. Failure to submit post event documentation (within 15 days) may affect future requests.

	Proposed Event	Previous Event Actuals	Vendors
Attendance: Redlands Residents	900	700	
Attendance: Non-Residents	n/a	n/a	
Food & Beverage Sales	none	none	
Merchandise Sales	none	none	
Ticket/Entrance Fees	$20	$20	
Other			
Total Revenue	$11,000	$11,000	$0

I certify that all statements on this application are true and complete to the best of my knowledge.

Signature: Lorina Guzman Digitally signed by Lorina Guzman Date: 2026.02.03 09:02:03 -08'00' **Title:** Marketing Specialist Sr.

Please Print Your Name: Lorina Guzman **Date:** 2/3/26

To Be Completed by the City of Redlands

Date Received: 02/03/26 **Received By:** Jaclyn Ramirez

Notes:

City Manager Approval: City Council Approval:

Event: 2026 Stand up to Stigma Date: 05.17.2026

PERMIT TO CLOSE STREET FOR SOCIAL EVENT(S)

Permission to close a street for an event is subject to the following requirements:

1.	**Street Closure Diagram MUST be attached. (Failure to submit diagram will result in non-issuance of permit).**
2.	**Event Flyer or Event Description MUST be attached. (Failure to submit flyer or event description will result in non-issuance of permit).**
3.	**Applicant MUST provide insurance coverage per City's requirements (see reverse)**
4.	Written permission from all residents of the effected portion of the street MUST be attached.
5.	No tables or other objects shall be placed on the street surface.
6.	No alcohol shall be consumed on the street or City right-of-way outside of a permitted area.
7.	Temporary No Parking Signs and barricades shall be supplied and posted by City Staff
8.	Affected street(s) shall remain accessible for emergency vehicles and local traffic at all times.
9.	This permit pertains only to the closing of the street(s). This permit does not relate to the type of activity, noise, or any other aspect of the event. All other applicable and appropriate ordinances and laws apply.

Permission is hereby granted to: LLUH Behavioral Health

To close (street names) Iowa St

Between (street names) Barton Road and Orange

Day & date 05.17.26 **Event times -** from (time) 5 [X] am [ ] pm to (time) 12 [ ] am [X] pm

Address of Applicant: 197 East Caroline street Phone No: 909 651-4019 Ext 58164

Signature of Applicant: Kevin Hesterlee Applicant Name (print): Kevin Hesterlee

Condition(s);**set up & clean up time required**: LLUBH will supply own security, traffic control and all road blocks.

Event Description: Family Friendly, 5K Event.

FOR OFFICE USE ONLY

This permit must be signed by the Chief of Police in order to be valid.

1. _____ Chief of Police — 2/10/26 Date

2. _____ Municipal Utilities & Engineering Department — 2/11/26 Date

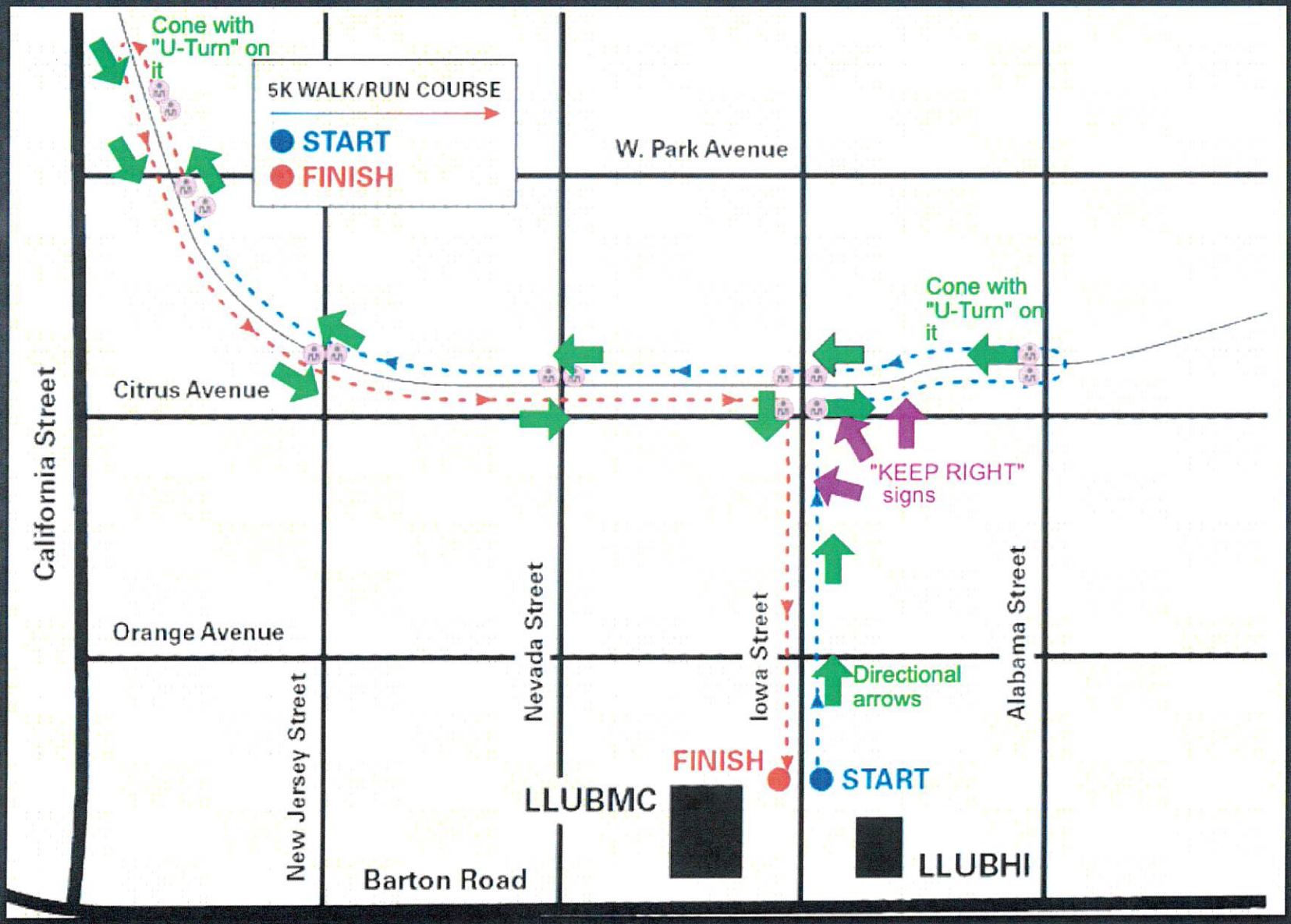
3. _____ Facilities & Community Services Department — 2/6/26 Date

4. _____ Risk Management Division — 2/12/26 Date

Street Closure time: From 4 [X] am [ ] pm To 2 [ ] am [X] pm

Staff Notes: CITY STAFF WILL SET OUT BARRIERS PER ATTACHED MAP.

Route Map


Cone with "U-Turn" on it
5K WALK/RUN COURSE
START
FINISH
W. Park Avenue
Cone with "U-Turn" on it
Citrus Avenue
California Street
"KEEP RIGHT" signs
Orange Avenue
Nevada Street
Iowa Street
Alabama Street
Directional arrows
New Jersey Street
FINISH
START
LLUBMC
LLUBHI
Barton Road

Event Layout



Internal Revenue Service

Date: August 17, 2004

General Conference of Seventh Day Adventist
Seventh-Day Adventists Loma Linda University
Medical Center Inc.
P.O. Box 2000
Loma Linda, CA 92354

Department of the Treasury
P. O. Box 2508
Cincinnati, OH 45201

Person to Contact:
Jamie Bowling 31-08346
Customer Service Representative
Toll Free Telephone Number:
8:00 a.m. to 6:30 p.m. EST
877-829-5500
Fax Number:
513-263-3756
Federal Identification Number:

Group Exemption Number:
1071

Dear Sir or Madam:

This is in response to your request of August 17, 2004, regarding your organization's tax-exempt status.

Your organization is exempt under section 501(c)(3) of the Code because it is included in a group ruling issued to General Conference of Seventh Day Adventist, located in Silver Springs, MD.

Our records indicate that contributions to your organization are deductible under section 170 of the Code, and that you are qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Internal Revenue Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,

Janna K. Skufca

Janna K. Skufca, Director, TE/GE
Customer Account Services

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

Loma Linda University Medical Center, Inc.

2 Business name/disregarded entity name, if different from above.

DBA: Loma Linda University Behavioral Medicine Center

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . .

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☑ Other (see instructions) 501 (C)(3) Tax Exempt Organization

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) 1

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) A

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

5 Address (number, street, and apt. or suite no.). See instructions.

1710 Barton Rd.

6 City, state, and ZIP code

Redlands, Ca 92373

Requester's name and address (optional)

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–			–				

or

Employer identification number

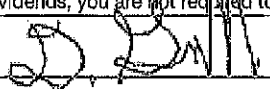
		–						

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here | **Signature of U.S. person**  **Date** 01/02/2026

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

In anticipation of the City Council's consideration of this request, staff has compiled the following table outlining costs related to fees established by Resolution of the City Council and departmental charges pertaining to personnel and equipment resources necessary for the support of the event. The departmental charges are costs outside of normal City operations that would not be incurred by the City if the special event was not taking place.

Departmental Charges (Personnel & Equipment)	**2025-2026 Amount**	**Type**	**2024-2025 Amount**
Police Personnel[1]	$3.930.00	Hard Cost	$0.00
Fire Personnel[1]	$0.00	Hard Cost	$0.00
Facilities & Community Services Personnel[1]	$1,800.00	Hard Cost	$1,800.00
Personnel & Equipment Subtotal	**$5,730.00**		**$1,800.00**
Fees Established by City Council Resolution			
Park Reservation	$0.00	Soft Cost	$0.00
FCS Equipment	$1,920.00	Soft Cost	$0.00
Fire Equipment	$0.00	Soft Cost	$0.00
Fees Subtotal	**$1,920.00**		**$0.00**
Total Departmental Charges and Fees	**$7,650.00**		**$1,800.00**
	$5,730.00 **$1,920.00** **$7,650.00**	Hard Cost Soft Cost Total	**$1,800.00** **$0.00** **$1,800.00**

[1]*Personnel costs are calculated conservatively assuming the highest staff cost scenario. Actual costs may vary on the day of the event based on the actual staff present. Actual costs will be confirmed following the event and will be included in a reconciliation report presented to the City Council.*

The following table summarizes the total estimated costs associated with the use of City resources and waiver of fees approved for events scheduled during Fiscal Year 2025-26 to date:

TABLE 2: FY 2025-26 Fee Waivers to date

Hard Costs	**Soft Costs**	**Deposits Refunded**	**Waiver Amount**	**Net Amount**
$332,856.19	$37,641.85	$0.00	$370,498.04	$370,498.04

City Council **AGENDA ITEM NO. I13.**

DATE: April 21, 2026

TO: Honorable Mayor and City Council Members

SUBJECT: Approve the request for in-kind support in the amount of $17,012.52 related to the 27th Annual Redlands Fire Fighter Car Show event hosted by the Professional Fire Fighters Association on May 24, 2026; approve temporary street closures along East State Street and Citrus Avenue; authorize the sale and consumption of alcoholic beverages at the event; and determine that the event is categorically exempt from environmental review pursuant to Section 15311(c) of the State's guidelines implementing the California Environmental Quality Act (Facilities and Community Services Department Director Crocker)

MOTION:

If the City Council determines that staff's recommendation is appropriate, the following motions are provided:

1. I move that the City Council determine that the approval of the event is exempt from environmental review pursuant to Section 15311(c) of the State's Guidelines implementing the California Environmental Quality Act; and

2. I move to approve the request for in-kind support in the amount of $17,012.52; and

3. I move to approve temporary street closures related to the event along East State Street and Citrus Avenue; and

4. I move to authorize the sale and consumption of alcoholic beverages at the 27th Annual Redlands Fire Fighter Car Show event hosted by the Redlands Community Foundation in support of the Professional Fire Fighters Association on Sunday, May 24, 2026

RECOMMENDATION:

Staff recommends that the City Council determine that approval of the actions associated with the 27th Annual Redlands Fire Fighter Car Show is exempt from environmental review pursuant to Section 15311(c) of the State's guidelines implementing the California Environmental Quality Act (CEQA). Staff further recommends that the City Council approve the request of an in-kind support in the amount of $17,012.52 related to the 27th Annual Redlands Fire Fighter Car Show event hosted by the Professional Fire Fighters Association on May 24, 2026 and approve temporary street closures along East State Street and Citrus Avenue and authorize the sale and consumption of alcoholic beverages at the event.

DISCUSSION:

The Facilities and Community Services Department manages the administration and issuance of permits for special events held in public areas of the City. Upon the issuance of a special event permit, the event may take place contingent on the event organizer paying the required fees. The City recognizes the value of partnering with non-profit agencies and organizations to provide beneficial services to the community. In an effort to support programs that provide community benefit, the City Council will, from time to time, consider the authorization of in-kind support, including the use of City equipment, staff, and facilities for special events.

The Redlands Professional Firefighters (RPFA) is a registered non-profit organization based in the City of Redlands. This will be the 27th year of the event, and RPFA intends to provide a family-friendly event featuring live music, vendors, beer garden, food, and a car show that will provide awards for best show cars. The event will be held on Sunday, May 24, 2026, from 8:00 a.m. to 5:00 p.m. RPFA anticipates approximately 2,500 attendees.

RPFA is requesting in-kind support in the amount of $17,012.52 for departmental resources, including Police, Fire, and Facilities and Community Services (FCS) personnel. Previously, the City Council approved $16,507.00 in in-kind support for last year’s 26th Annual Redlands Fire Fighter Car Show event, hosted on Sunday, May 25, 2025.

In addition, RPFA is requesting the temporary closure of East State Street between Orange Street and Redlands Boulevard; 5th Street between Redlands Boulevard and Citrus Avenue; 6th Street between the alleyway north of East State Street and Citrus Avenue; 7th and 8th Streets between the alleyway north of East State Street and the alleyway south of East State Street; 9th Street between Redlands Boulevard and the alleyway south of East State Street, Orange Street between Citrus Avenue and Redlands Boulevard, and Citrus Avenue between Orange Street and 5th Street. Access to both the lower and upper levels of the Citrus Avenue parking structure will remain open.

City Council approval is also necessary to authorize the consumption and sale of alcohol for this event due to its proposed beer garden located at Ed Hales Park. Staff's approval authority is limited to only enclosed public areas in public parks as defined by Resolution No. 7559, and therefore, the approval of this request is outside of staff's purview.

The event is exempt from the requirements of the California Environmental Quality Act’s guidelines pursuant to Section 15311(c). Section 15311(c), accessory structures Class 11 facilities, consists of the construction or replacement of a minor accessory structure next to existing commercial, industrial, or institutional facilities, including placement of seasonal or temporary use items such as mobile food units, portable restrooms, or similar items in generally the same locations from time to time in publicly owned parks or other facilities designed for public use.

ALTERNATIVES:

The City Council may elect to deny the request for in-kind support, deny the request for temporary street closures, and/or deny the sale and consumption of alcoholic beverages, and direct staff accordingly.

STRATEGIC PLAN:

Priority A: Quality of Life, Beautification, Arts and Culture.

SUBMITTED BY:
Tabitha Crocker, Facilities & Community Services Director

RECOMMENDED BY:
Charles M. Duggan Jr., City Manager

REVIEWED BY:
Yvette M. Abich Garcia, City Attorney
Janice McConnell, Assistant City Manager

Christopher Boatman, Assistant City Manager
Danielle Garcia, Management Services/Finance Director

PREPARED BY:
Jaclyn Ramirez, Admin Assistant

FISCAL IMPACT

Fiscal Year: 2025/2026

Revenue Generating: No

Amount: $17,012.52

Budgeted Y/N: N

Account No.:

Additional Appropriation Required: No

Discussion: Please see the "Fiscal Impact" attachment for reference.

Attachments

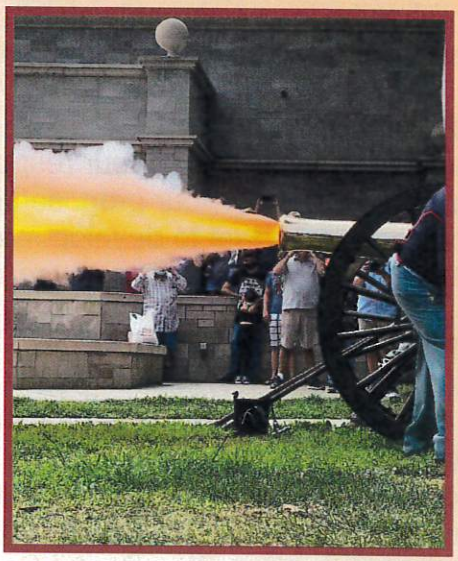
A_Special_Event_Application_-_FFCS.pdf
B_In-Kind_Request_-_FFCS.pdf
C_Street_Closure_-_FFCS.pdf
D_Street_Closure_Map_-_FFCS.pdf
E_ABC_Application_-_FFCS.pdf
F_Verification_of_non-profit_-_FFCS.pdf
G_Fiscal_Impact_2-_FFCS.pdf

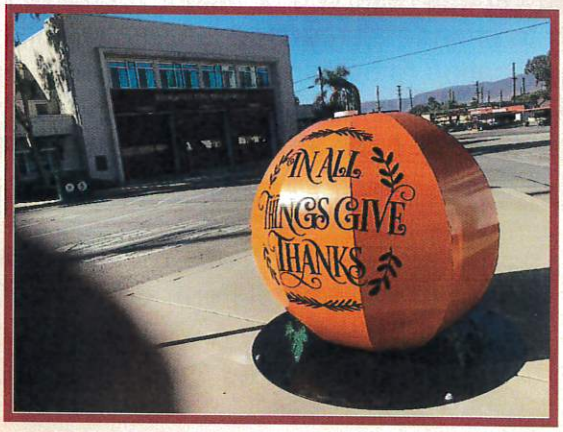
City of Redlands
35 Cajon Street, Ste. 222
Redlands, CA 92373
(909) 798-7655 ext 3

SPECIAL EVENTS PERMIT APPLICATION

EVENT: 27th Annual Redlands Firefighter CAR Show
ORGANIZER: Redlands Professional firefighters
Date of Event: 05 / 24 / 2026
Date Submitted: 12 / 26 / 25







NOTICE TO PERMIT APPLICANT

- Completed Special Event Permit Applications **must** be submitted to the Facilities & Community Services Department a **minimum of four (4) months prior** to the date the event is scheduled to begin.
- All forms in this application package that are relevant to your event must be complete and submitted together in order to be considered.
- Applicants must conform to all requirements for maintaining liability insurance.
- Incomplete applications or applications submitted past the deadline are subject to denial of request to hold event.

SUMMARY OF EVENT

Event Title 27th Annual Redlands Firefighters CAR Show

Description Charity car show to raise funds for the Redlands Fire Fighters Benevolent Fund. Monies given to the fund go to support the local community.

Date/Time

Setup	Date 5/23/26	Time 5:00 pm	Location(s) Ed Hales
Event Starts	Date 5/24/26	Time 8:00 Am	Location(s) State st x Orange
Event Ends	Date 5/24/26	Time 5:00 pm	Location(s) "
Dismantle	Date 5/24/26	Time 5:00 pm	Location(s) "

*Submit a Site Plan for each venue listed

Anticipated Attendance: Total 30000+ Per Day 1

Anticipated Participants: Total 400 Per Day (

CONTACTS Person(s) or Agent(s) responsible for and authorized to represent this event on all matters:

	Primary Contact:		Secondary Contact	
Name:	Dustin Tucker		—	Andrew Fick
Address:	PO Box 784		—	PO Box 784
City, State, Zip	Redlands, CA		—	Redlands CA 92373
Phone:	909 205-7174		—	951 522 4313
Email:	dustintucker80@gmail.com		—	

Name of Organization: Redlands Professional Firefighters Is it Non-Profit? Yes
Tax I.D. #:

Yes	No	
✓		Is this an annual event? How many years have you been holding this event? 27
✓		Street Closure(s) requested? If yes, please complete Street Closure Permit Application and Barricade Rental Form in Appendix A
	✓	Does this event involve a parade? Please complete Parade/Public Assemblies Permit Application form in Appendix A
✓		Will you be serving alcohol? If yes, please complete both Alcohol Permit forms in Appendix A
	✓	Are you requesting use of the Prospect Park Sign? If yes, please complete the Sign Request form in Appendix A
✓		Are you requesting use of the City Stage? If yes, please complete the Show Mobile Rental form in Appendix A
✓		Vendor(s)? If yes please complete the Vendor List in Appendix A.

SITE PLAN

Your event site plan/route map should include but not be limited to:

- ❑ An outline of the entire event venue including the names of all streets or areas that are part of the venue and the surrounding area. If the event involves a moving route of any kind, indicate the direction of travel and all street or lane closures.
- ❑ The location of fencing, barriers and/or barricades. Indicate any removable fencing for emergency access.
- ❑ The provision of minimum twenty foot (20') emergency access lanes throughout the event venue.
- ❑ The location of first aid facilities and ambulances.
- ❑ The location of all stages, platforms, scaffolding, bleachers, grandstands, canopies, tents, portable toilets, booths, beer gardens, cooking areas, trash containers and dumpsters, and other temporary structures.
- ❑ A detail or close-up of the food booth and cooking area configuration including booth identification of all vendors cooking with flammable gases or barbecue grills
- ❑ Generator locations and/or source of electricity.
- ❑ Placement of vehicles and/or trailers.
- ❑ Exit locations for outdoor events that are fenced and/or locations within tents and tent structures.
- ❑ Identification of all event components that meet accessibility standards.
- ❑ A parking and/or shuttle plan for events that are likely to exceed parking lot capacity of the space you are using.
- ❑ Other related event components not listed above.

TIMELINE

Please provide a narrative and timeline of your event. You may provide this information as an attachment if necessary.

HOUR	ACTION
0800	Officials Start
1000	Live Music + Vendors
1100 – 1200	Beer Garden opens
1400 – 1500	Awards / Trophies
1500 – 1600	Live Music
1700	Last Call
1700 – 1800	Tear-down / clean up

ACCESSIBILITY PLAN

This checklist is intended to serve as a planning guideline and may not be inclusive of all City, County, State and Federal access requirements. You may attach more detailed information if necessary.

YES NO

- [x] ☐ Will there be a Clear Path of Travel throughout your event venue? Please describe _ All Streets Open to Pedestrian Traffic
- ☐ [x] Have you developed a Disabled Parking and/or Transportation Plan (including the use of public transportation or shuttle services) for your event? Please describe
- [x] ☐ Will a minimum of 10% of portable rest rooms at your event be accessible? Pleasedescribe All portable restrooms accessible placed throughout event.
- [x] ☐ Will all food, beverage and vending areas be accessible? Pleasedescribe 5th st x Ed Hales Park Accessible by foot
- [x] ☐ Will all signage be provided in highly contrasting colors and placed so pedestrian flow will not obstruct its visibility? Pleasedescribe
- ☐ [x] If telephones are provided, will at least one telephone at each phone bank have a volume control and is hearing aid compatible? Please describe
- ☐ [x] If an information center is provided at your event will customer service representatives be available to assist disabled individuals? Please describe
- [x] ☐ If all areas of your event venue cannot be made accessible will maps or programs be made available to show the location of accessible rest rooms, parking, phones (if any), drinking fountains, and first aid stations? Pleasedescribe Signage and Maps Available to Public

RESTROOM FACILITIES PLAN

You are required to provide portable rest room facilities at your event, unless you can substantiate the sufficient availability of both ADA accessible and non-accessible facilities in the immediate area of the event site which will be available to the public during your event. Indicate on your timeline when portable toilets will be set up.

Yes No

- [x] ☐ Do you plan to provide portable rest room facilities at yourevent?

If yes: Total number of portable toilets 10+

If no: Please explain:

Rest Room Company TBD

Address Street

City State Zip

Telephone Day Evening Fax Pager/Cellular

ENTERTAINMENT PLAN

YES NO

☑ ☐ Are there any musical entertainment features related to your event?

If yes, complete the following information or provide an attachment listing all bands/performers, type of music, sound check and performance schedule.

Number of Stages 1

Number of Performers/Bands 1

Performer/Band name and music type Rock and Oldies

☐ ☑ Will sound checks be conducted prior to the event?

If yes, Start time _____ Finish time _____

☑ ☐ Will sound amplification be used?

If yes, Start time _____ Finish time _____

☐ ☑ Do you plan to have a patron dance component to either live or recorded music at your event?

If yes, please describe _____

☐ ☐ Please describe the sound equipment that will be used for your event PA Systems

☐ ☑ Will inflatables, such as jumpers, or similar devices be used at your event?

If yes, please describe _____

☐ ☑ Does your event include the use of fireworks, rockets, lasers, or other pyrotechnics?

If yes, please fill out a fireworks permit also located in this packet.

If yes, please describe _____

☑ ☐ Will your event include the use of any signs, banners, decorations, or special lighting?

If yes, please describe Supporter Banners Hung at event

☐ ☑ Will there be massage activities at your event? If yes, please describe _____

☑ ☐ Do your event plans include any, drawings or raffle opportunities?

If yes, please describe Opportunity Drawing and 50/50

LIST OF VENDORS

Please provide a list of vendors, what they are there for and their business license numbers. Keep in mind that this list of vendors cannot change after the event has been approved. All must have a Redlands business license in order to participate with your event. If you need more entries, please attach a list with the same information to your event package. Vendors include all businesses either performing a service or selling at your event. All food concessioners must meet the San Bernardino Counties Department of Public Health Food Handler's and Fire Suppression requirements.

Yes	No	
☑	☐	Will items or services be sold at your event?
☐	☑	Will you have some education only (not selling a product or service) booths?
☐	☑	Will items or services sold at your event present unique liability issues (e.g. massage, etc.)?
☑	☐	Does your event include food concession and/or preparation areas?
☑	☐	Do you intend to cook food in the event area?

If yes, please specify method:

- ☐ Gas
- ☐ Electric
- ☐ Charcoal
- ☑ Other (specify) Propane/Electric

VENDOR	SERVICE THEY ARE PROVIDING	REDLANDS BUSINESS LICENSE NUMBER	EDUCATIONAL INFORMATION ONLY? (Y/N)
JAM Sports	Merchandise		

ALCOHOL

Please Note: You will need to have your alcohol permit approved by Redlands city council prior to your event. A copy of your Alcohol license will be needed after city council approval, before the event.

Yes No

☑ ☐ Does your event involve the use of alcoholic beverages?

If yes, please check all that apply:

- ☐ Free/Host Alcohol
- ☐ Alcohol Sales
- ☐ Host and Sale Alcohol
- ☐ Beer
- ☐ Beer and Wine
- ☑ Beer, Wine and Distilled Spirits

Please describe your security plan to ensure the safe sale or distribution of alcohol at your event. Security provided by event staff, RPD presence on duty at event.

MITIGATION OF IMPACT

YES NO

☐ ☑ Have you met with the residents, businesses, places of worship, schools and other entities that may be directly impacted by your event? If yes, please attach a complete list of these entities.

If no, please explain _____

☐ ☑ Do you have a sample of the notice that you propose to distribute two weeks prior to your event? If yes, please attach.

If no, please explain _____

MARKETING AND PUBLIC RELATIONS

Yes No

☑ ☐ Will this event be marketed, promoted, or advertised in anymanner?

f yes, please describe Social Media

☐ ☑ Will there by live media coverage during the event?

f yes, please describe _____

☐ ☑ Will media vehicles be parked within the event venue?

f yes, please describe safety plan _____

☐ ☑ Do you have a plan to control or limit the placement and/or distribution of promotional signage, stickers, and other items?

f yes, please describe _____

INSURANCE REQUIREMENTS

Regardless of the event you are required to have insurance that indemnifies the city of Redlands listing the location date and time.

Name of Insurance Agency _____

Address Street _____

City _____ State _____ Zip _____

Telephone Day _____ Evening _____ Fax _____ Pager/Cellular _____

Contact Name _____

Policy Type _____

Policy Amount _____

Policy Number _____

AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event under the Redlands Municipal Code and I understand that this application is made subject to the rules and regulations established by the City Council and/or the City Manager or the City Manager's designee. Applicant agrees to comply will all other requirements of the City, County, State, Federal Government, and any other applicable entity which may pertain to the use of the Event venue and the conduct of the Event. In the event that a possessory interest subject to property taxation is created by virtue of this use permit, I agree to pay all possessory interest taxes and the City shall not be liable for the payment of such taxes I further agree that the payment of any such taxes shall not reduce any consideration paid to the City pursuant to this use permit. I agree to abide by these rules, and further certify that I, on behalf of the Host Organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event to the City of Redlands.

Print Name of Applicant/Host Organization Redlands Professional Firefighters

Title Member, Justin Tucker

Signature

Date 12/26/25

Print Name of Professional Event Organizer Andrew ~~Fitzpatrick~~ Fick

Title Member

Signature

Date

City of Redlands

In-Kind Support Request

Event Name: Redlands Firefighter car show

Event Date(s): 5/24/26 **Location(s):** Ed Hales Park / State St.

Rain Out Date: **Beginning Time:** 0800 **End Time:** 1700

Describe Your Request:

This completed form with all supporting documentation shall be submitted a minimum of 60 days prior to the scheduled event. Additional information may be attached to this application form, as needed.

Fee Waiver for Police and Fire. It is a Requirement for a Police Presence for the one day alcohol use permit. Additional Security will be provided by event personnel at the Beer Garden. Fire Dept. ARV will be utilized.

Select and Describe All City Provided Services That May Apply to Your Request :

- [x] Traffic (*Personnel, equipment, cones, barricades, no-parking*) — Barricades
- [x] Police (*Public Safety Personnel*) — As required by State for Beer Garden
- [x] Fire (*Paramedics, Inspectors*) — Fire Department ARV
- [ ] Parks (*Cleanup Personnel, Ball Field Lights*)
- [x] Facility — Event Staff and Volunteers will Assist in Clean-up of State, Orange, Citrus

Refuse/Recycling *(Event Receptacles, Roll-Off Service)* acquired by Event Organizers through Redlands Customer Service

Section 13.65 of the Redlands Municipal Code requires that events that serve more than 2,000 individuals per day will be required to submit for review and approval a Large Venue Recycling Plan. The Quality of Life Department may require smaller events to comply with City recycling practices as a condition of waiving fees.

- [x] Other — Refuse Boxes will be placed Along State St and Citrus

Group/Organization Name: Redlands Professional firefighters

Is your Group/Organization a Registered Non-Profit: [x] Yes [ ] No **Non-Profit Federal Tax ID Number:**

Does your Group/Organization Presently Have Liability Insurance? [x] Yes [ ] No

Please be advised that depending upon your request, you may be required to provide proof of insurance coverage in an amount determined by the City and naming the City as an additional insured.

Has your Group/Organization received fee waivers from the City in the past? Yes

Primary Contact Name & Title: Dustin Tucker

Mailing Address: PO Box 784 Redlands CA 92373

Phone Number: 909-705-7174 **E-Mail Address:** dustintucker8@gmail.com

As a part of our commitment to fiscal responsibility, the City of Redlands gathers data associated with the economic and social benefits associated with in-kind support. Please provide estimates, as applicable, for your event.

Positive outcomes for your organization from this

proceeds from the event are used to support the local community through the Redlands Firefighters Benevolent Fund. The fund has supported local charities, Youth sports, and families in need.

Describe what economic benefit and impact this event will bring to the City:

Redlands Firefighters curfew attracts Hundreds to thousands of spectators to downtown Redlands. Spectators frequent local Businesses and dining.

In April 2002, the City Council adopted Resolution No. 6038, which encourages groups or organizations requesting in-kind support from the City to use local businesses when procuring goods and services associated with the event. Receipts will need to be submitted through a follow up form. Failure to submit post event documentation (within 15 days) may affect future requests.

	Proposed Event	Previous Event Actuals	Vendors
Attendance: Redlands Residents	500-1000	500-1000	10-12
Attendance: Non-Residents	Approx 1500	Approx 1500	
Food & Beverage Sales	Local Vendors		
Merchandise Sales	Local Vendors		
Ticket/Entrance Fees	$30 car registration		
Other			
Total Revenue	10,000		

I certify that all statements on this application are true and complete to the best of my knowledge.

Signature: [signature] **Title:** Volunteer

Please Print Your Name: Dustin Tucker **Date:** 12/20/25

To Be Completed by the City of Redlands

Date Received: 01/07/26 **Received By:** Jaelyn Ramirez

Notes:

City Manager Approval: City Council Approval:

Event: 27th Annual Redlands Firefighter's Car Show Date: 5/24/26

PERMIT TO CLOSE STREET FOR SOCIAL EVENT(S)

Permission to close a street for an event is subject to the following requirements:

1.	**Street Closure Diagram MUST be attached. (Failure to submit diagram will result in non-issuance of permit).**
2.	**Event Flyer or Event Description MUST be attached. (Failure to submit flyer or event description will result in non-issuance of permit).**
3.	**Applicant MUST provide insurance coverage per City's requirements (see reverse)**
4.	Written permission from all residents of the effected portion of the street MUST be attached.
5.	No tables or other objects shall be placed on the street surface.
6.	No alcohol shall be consumed on the street or City right-of-way outside of a permitted area.
7.	Temporary No Parking Signs and barricades shall be supplied and posted by City Staff
8.	Affected street(s) shall remain accessible for emergency vehicles and local traffic at all times.
9.	This permit pertains only to the closing of the street(s). This permit does not relate to the type of activity, noise, or any other aspect of the event. All other applicable and appropriate ordinances and laws apply.

Permission is hereby granted to: Redlands Professional Firefighters

To close (street names) E. State St, Orange St, Citrus Ave, 5th,6th,7th,8th,9th

Between (street names) Refer to attached map

On (date) 5/24/26 **Event times -** from (time) 4 ☑ am ☐ pm to (time) 6 ☐ am ☑ pm

Address of Applicant: PO Box 784 Redlands Ca 92373 Phone No: 909 705-7174

Signature of Applicant: Dustin Tucker Applicant Name (print): Dustin Tucker

Condition(s); set up & clean up time required: Set up on 5/24/26 at 3am; Breakdown at 5pm

Event Description: Charity Car Show

FOR OFFICE USE ONLY

This permit must be signed by the Chief of Police in order to be valid.

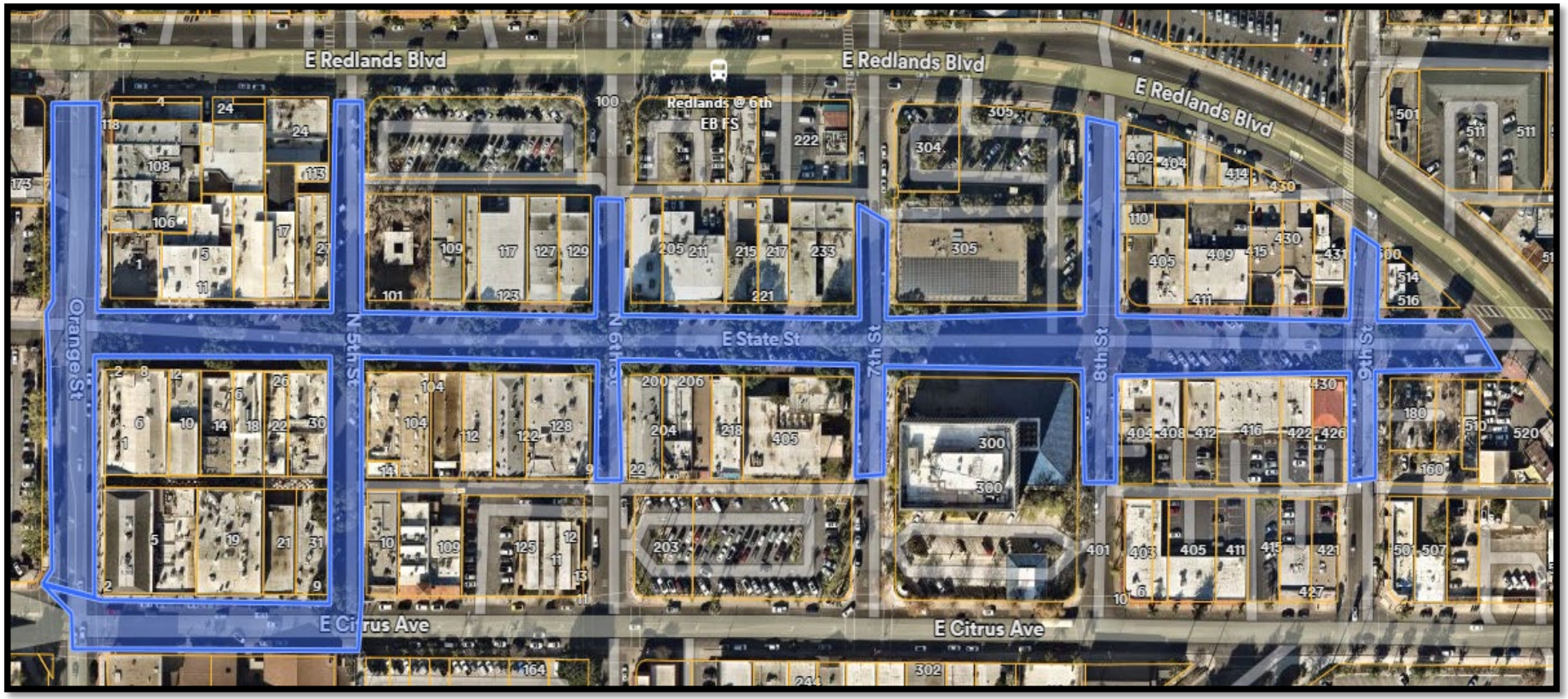
1. _____ Chief of Police — 1/14/26 Date
2. _____ Municipal Utilities & Engineering Department — 2/10/26 Date
3. _____ Facilities & Community Services Department — 1/13/26 Date
4. _____ Risk Management Division — 2/10/26 Date

Street Closure time: From 2:00 ☑ am ☐ pm To 8:00 ☐ am ☑ pm

Staff Notes:

FCS staff to close all areas with barriers

Firefighters Car Show Street Closure- 2026



State of California — Department of Alcoholic Beverage Control

DAILY LICENSE APPLICATION

ABC USE ONLY		
License #	Receipt #	Fee $
Conditions Requested ☐ Yes ☐ No		Diagram Requested ☐ Yes ☐ No
License Type ☐ B & W ☐ General ☐ Special		

Complete all applicable items. Submit this application to your local ABC District Office with the required fee payable to ABC. To determine fee(s) due, visit https://www.abc.ca.gov/licensing/license-fees. Once the daily license is issued, fees cannot be refunded. Listing of ABC District Office is available at https://www.abc.ca.gov/contact/. Please visit https://www.abc.ca.gov/abc-221-instructions/ for further instructions.

SECTION 1. ORGANIZATION AND LICENSE TYPE INFORMATION

Organization Name	Tax ID
Redlands Professional Firefighters	[redacted]
Organization Mailing Address	
PO Box 784 Redlands, CA 92373	

LICENSE TYPE

☐ Special Daily Beer and Wine
- ☐ Amateur Sports Organization
- ☑ Charitable
- ☐ Civic
- ☐ Cultural
- ☐ Fraternal
- ☐ Political
- ☐ Religious
- ☐ Social
- ☐ Other:

☐ Daily General
- ☐ Political Party/Affiliate Supporting Candidate for Public Office or Ballot Measure
- ☐ Organization Formed for Specific Charitable or Civic Purpose
- ☐ Fraternal Organization in Existence over Five Years with Regular Membership
- ☐ Religious Organization
- ☐ Vessel per Section 24045.10 B&P ($50.00)

☐ Special Temporary License
- ☐ Television Station per Section 24045.2 or 24045.9 B&P
- ☐ Non-profit Corporation per Section 24045.4 and 24045.6 B&P
- ☐ Person conducting Estate Wine Sale per Section 24045.8 B&P
- ☐ Women's Educational and Charitable Organization per Section 24045.3 B&P
- ☐ Other Special Temporary License Per Section:

License #: Amount:

SECTION 2. EVENT DETAILS

Event Dates	Total # of Days	Hours of Alcoholic Beverage Sales, Service and/or consumption	Virtual Event (Mark Yes, if the event is 100% virtual)
5/24/26	1	~~0900~~ 1100 To 1700	☐ Yes ☑ No

Event Address (Street #, name, and city)	Event Location Description (Jones Park, Pavilion A, etc.)	Location Within the City Limit
101 E. State St Redlands, CA 92373	Ed Thiles Park	☑ Yes ☐ No

Event Type	Type of Entertainment	Event Open to Public
☐Barbeque ☐Dinner ☐Sporting Event ☐Birthday ☐Festival ☐Social Gathering ☐Concert ☐Lunch ☐Wedding ☐Carnival ☐Mixer ☑Other: Car Show ☐Dance ☐Picnic	Car Show, Live Music	☑ Yes ☐ No

Estimated Attendance	Security Guard	If Yes, how many	Outdoor Event
3000	☑ Yes ☐ No	RPD in attendance	☑ Yes* ☐ No *If Yes, a diagram of the event area is required

REQUIRED

☑ By checking this box, you are certifying that you understand the requirements detailed in Business and Professions (B&P) Code Section 25682(c) which state that a nonprofit organization that has obtained a temporary daily license from the department must designate a person(s) to receive RBS training certification prior to the event, and that designated person(s) shall remain onsite for the duration of the event.

SECTION 3. CONTACT INFORMATION

Contact Person	Phone Number	Email Address
Dustin Tucker	909 705 7174	dustintucker8@gmail.com

SECTION 4. SIGNATURES AND APPROVALS

I attest that I am authorized by the organization named above to make this application on its behalf.

Organization's Authorized Representative Name	Phone Number	Signature	Date Signed
Dustin Tucker	909 705 7174		12/27/25
Property Owner Approval By (Name) Required	**Phone Number**	**Signature**	**Date Signed**
Tabitha Crocker	909 798 7655	Tabitha Crocker	1/31/26
Law Enforcement Approval By (Name), If applicable	**Phone Number**	**Signature**	**Date Signed**
Ryan Stevenaes	909 647 8165		01/20/26
District Office Approval By (Name)	**Phone Number**	**ABC Employee Signature**	**Issuance Date**

The above named organization is hereby licensed, pursuant to the California B&P Code Division 9 and California Code of Regulations, to engage in the temporary sale of alcoholic beverages for consumption at the abovenamed location for the period authorized above. B&P Code Section 25682(c) requires that a designated RBS-trained person(s) shall remain on site for the duration of the event. Failure to comply with this requirement will result in immediate cancellation of the permit. **This license may be revoked summarily by the Department if, in the opinion of the Department and/or the local law enforcement agency, it is necessary to protect the safety, welfare, health, peace and morals of the people of the State.**

Department of Alcoholic Beverage Control

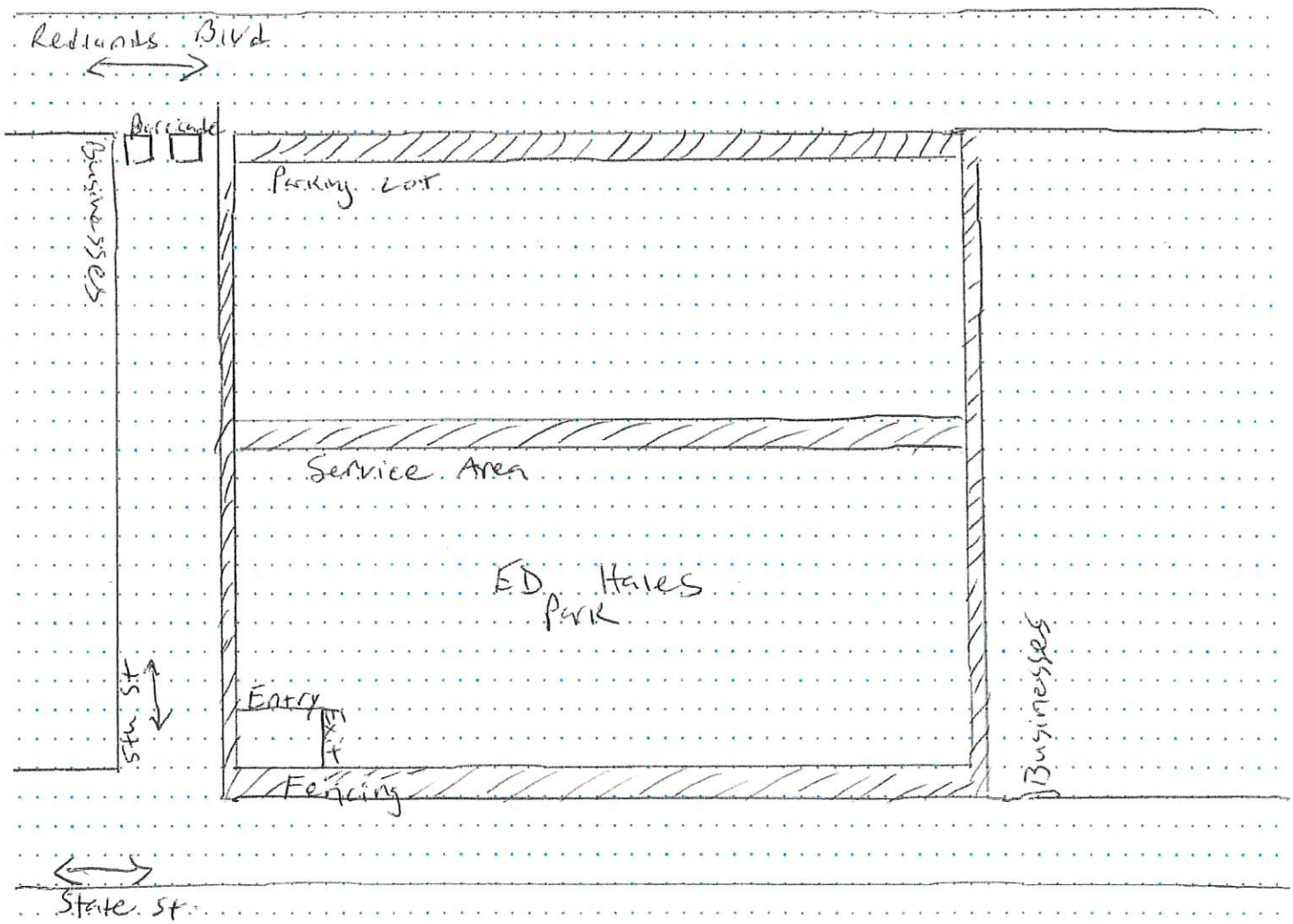
State of California
Gavin Newsom, Governor

SUPPLEMENTAL DIAGRAM

Instructions to Applicant:
Draw a sketch of the area on which the licensed premises is or will be located Show adjacent structures and nearest cross streets. *If this is an event for a daily license, catering authorization, event authorization or miscellaneous use, show the area where sales and consumption of alcoholic beverages will occur. Post a copy of this diagram with Daily License, Catering Authorization or Event Authorization where the event is held. Sales and consumption of alcoholic beverages must be confined to the area designated in the diagram and supervised to prevent violations of the Alcoholic Beverage Control Act.*

1. APPLICANT NAME (Last, first, middle)	2. LICENSE TYPE
3. PREMISES ADDRESS (Street number and name, city, zip code)	**4. NEAREST CROSS STREET**
101 E. State St.	5th St x State

DIAGRAM



I have read the above instructions and I declare under penalty of perjury that the above diagram is true and correct.

APPLICANT SIGNATURE	DATE SIGNED
	12/27/25

FOR ABC USE ONLY

CERTIFIED CORRECT (Signature)	PRINTED NAME	INSPECTION DATE

CITY OF REDLANDS
APPLICATION REQUESTING AUTHORIZATION TO SERVE ALCOHOL

TYPE/NAME OF EVENT: Redlands firefighters car show
DATE OF EVENT: 5/24/26 HOURS: 0820 - 500pm
LOCATION: Ed Hales Park, State St.

APPLICANT'S INFORMATION:

INDIVIDUAL/ORGANIZATION NAME: Redlands Professional Firefighters
CONTACT PERSON: Dustin Tucker PHONE: 9097057174
EMAIL: dustintucker80@gmail.com ADDRESS: Po Box 784 Redlands, CA 92373

EVENT INFORMATION:

ARE FEES BEING CHARGED FOR EVENT? YES ☐ NO ☑ PRICE: _____
ARE FEES BEING CHARGED FOR ALCOHOL? YES ☑ NO ☐ PRICE: $5
TYPE OF ALCOHOL BEING SERVED: BEER ☑ WINE ☐ DISTILLED SPIRITS ☐

RELEASE, HOLD HARMLESS AND AGREEMENT NOT TO SUE

I, the undersigned, representing RPFA and in consideration of being permitted to conduct the Event, agree that the members/participants of Redlands FF Car Show shall defend, indemnify and hold harmless the City of Redlands, its elected officials, officers, boards, commissions, agents and employees from and against any and all claims, demands, actions, suits, damages, liabilities and judgments of every kind and nature and regardless of the merit of the same, arising out of the use of City of Redlands' facilities.

The members/participants of Redlands FF Car Show hereby release, discharge and agree not to sue the City of Redlands for any injury, death or damages to or loss of property arising out of or in connection with this event from whatever cause.

I HAVE CAREFULLY READ THIS RELEASE, HOLD HARMLESS AND AGREEMENT NOT TO USE AND FULLY UNDERSTAND ITS CONTENTS. I REPRESENT I HAVE THE FULL AUTHORITY TO EXECUTE THIS FULL RELEASE OF LIABILITY ON BEHALF OF THE MEMBERS/PARTICIPANTS OF Redlands FF Car Show AND THAT I HAVE SIGNED THIS AGREEMENT ON:

Date: 12/27/25 Signature: _____

AUTHORIZATION

Pursuant to the use of alcohol within the City property noted above, the City of Redlands grants you permission to do so with the following conditions set forth by the City Council:

ALCOHOL RELATED TO PARKS:

Redlands Municipal; Code, Section 12.44.270 does allow, pursuant to a written permit from the Quality of Life Director, a person or persons to drink or consume alcoholic beverages in public parks, only in enclosed public areas as defined by resolution of the City Council. Any other locations within the City's property requires the City Council approval and designation of the place for the sale and consumption thereof.

Tape or fencing of some kind shall be used for setting off the area for which the alcoholic beverages are served and consumed. Alcohol sales and distribution shall cease one hour prior to end of the event unless otherwise directed by RPD or ABC office.

ALCOHOL RELATED TO AIRPORT:

12.56.090: USE OF INTOXICATING LIQUOR OR DRUGS: No person shall operate or assist in the operation of any aircraft while under the influence of, or using, any intoxicating liquor or habit forming or hallucinatory or narcotic drug. No alcoholic beverage may be consumed or sold on the airport unless the city council shall have approved and designated the place for the sale and consumption thereof.

APPROVED: _____ DATE: _____ DENIED: _____ DATE: _____

CITY COUNCIL DATE (If applicable): _____

Redlands Community Foundation

EIN: Redlands, California, United States

Publication 78 Data

Organizations eligible to receive tax-deductible charitable contributions. Users may rely on this list in determining deductibility of their contributions.

On Publication 78 Data List: Yes

Deductibility Code: PC

Copies of Returns (990, 990-EZ, 990-PF, 990-T)

Electronic copies (images) of Forms 990, 990-EZ, 990-PF or 990-T returns filed with the IRS by charities and non-profits.

Tax Year 2023 Form 990

Organization Name:
REDLANDS COMMUNITY FOUNDATION

EIN:

Tax Period:
202306

Return ID:
4724280

Filing Type:
E

Return Type:
990

Copy of Return:

2023 Form 990 Filing
[https://apps.irs.gov/pub/epostcard/cor/ 202306_99
0_2024031222317361.pdf]

Tax Year 2022 Form 990

Tax Year 2021 Form 990

Tax Year 2020 Form 990

Tax Year 2019 Form 990

Tax Year 2018 Form 990

Tax Year 2017 Form 990

Tax Year 2016 Form 990

In anticipation of the City Council's consideration of this request, staff has compiled the following table outlining costs related to fees established by Resolution of the City Council and departmental charges pertaining to personnel and equipment resources necessary for the support of the event. The departmental charges are costs outside of normal City operations that would not be incurred by the City if the special event was not taking place.

Departmental Charges (Personnel & Equipment)	**2025-2026 Amount**	**Type**	**2024-2025 Amount**
Police Personnel[1]	$6,082.00	Hard Cost	$5,913.00
Fire Personnel[1]	$0.00	Hard Cost	$0.00
Facilities & Community Services Personnel[1]	$6,300.00	Hard Cost	$6,300.00
Personnel & Equipment Subtotal	**$12,382.00**		**$12,213.00**
Fees Established by City Council Resolution			
Park Reservation	$94.00	Soft Cost	$94.00
FCS Equipment	$4,295.00	Soft Cost	$3,600.00
Fire Equipment	$241.52	Soft Cost	$600.00
Fees Subtotal	**$4,630.52**		**$4,294.00**
Total Departmental Charges and Fees	**$17,012.52**		**$16,507.00**
	$12,382.00 **$4,630.52** **$17,012.52**	Hard Cost Soft Cost Total	**$12,213.00** **$4,294.00** **$16,507.00**

[1]*Personnel costs are calculated conservatively assuming the highest staff cost scenario. Actual costs may vary on the day of the event based on the actual staff present. Actual costs will be confirmed following the event and will be included in a reconciliation report presented to the City Council.*

The following table summarizes the total estimated costs associated with the use of City resources and waiver of fees approved for events scheduled during Fiscal Year 2025-26 to date:

TABLE 2: FY 2025-26 Fee Waivers to date

Hard Costs	**Soft Costs**	**Deposits Refunded**	**Waiver Amount**	**Net Amount**
$332,856.19	$37,641.85	$0.00	$370,498.04	$370,498.04

City Council **AGENDA ITEM NO. J1.**

DATE: April 21, 2026

TO: Honorable Mayor and City Council Members

SUBJECT: Consideration of a Letter Supporting San Bernardino County Transportation Authority's decision to oppose Assembly Bill 1678 related to the Gold Line (Mayor Saucedo)

MOTION:

If the City Council desires to oppose Assembly Bill 1678, the following motion is provided:

I move to authorize the Mayor to sign a letter supporting San Bernardino County Transportation Authority's decision to oppose Assembly Bill 1678, related to the Gold Line

RECOMMENDATION:

Mayor Saucedo recommends the City Council support San Bernardino County Transportation Authority's decision to oppose Assembly Bill 1678, related to the Gold Line

DISCUSSION:

Assembly Bill 1678 (AB 1678), introduced by John Harabedian, proposes the creation of a new construction authority to advance the extension of the Metro A Line (formerly known as the Gold Line) from the City of Claremont in Los Angeles County to the City of Montclair in San Bernardino County.

The San Bernardino County Transportation Authority (SBCTA) Board of Directors recently considered this legislation and voted unanimously to oppose AB 1678. According to SBCTA, the bill would override prior Board direction to pursue enhanced Metrolink service frequency between the Pomona North station and the Rancho Cucamonga station.

In addition, AB 1678 would transfer project authority to a newly created entity, thereby removing decision-making and approval authority from SBCTA for the proposed extension to Montclair. SBCTA has also expressed concerns that the legislation could place agency assets and financial resources at risk on an ongoing basis.

SBCTA has requested that member and partner agencies consider submitting letters of opposition to AB 1678. The attached letter reflects the concerns raised by SBCTA and communicates the City of Redlands' position in opposition to the proposed legislation.

The proposed action would authorize the Mayor to sign and submit a letter opposing AB 1678.

ALTERNATIVES:

The City Council may elect not to authorize the submission of a letter of opposition and provide alternative direction to staff.

STRATEGIC PLAN:

N/A

SUBMITTED BY:
Janice McConnell, Assistant City Manager

REVIEWED BY:
Charles M. Duggan Jr., City Manager
Janice McConnell, Assistant City Manager

PREPARED BY:
Whitney Mesna, Management Analyst

FISCAL IMPACT

Fiscal Year: N/A

Revenue Generating: N/A

Amount: N/A

Budgeted Y/N: N/A

Account No.: N/A

Additional Appropriation Required: N/A

Discussion:

There is no direct fiscal impact associated with the authorization of this letter.

Attachments

Letter_of_Opposition-_AB1678.pdf

MARIO SAUCEDO
Mayor

City of
REDLANDS
300 E. State Street, Suite 690, Redlands, CA 92373
909-798-7510
msaucedo@cityofredlands.org

MARC SHAW
Mayor Pro Tempore

PAUL BARICH
Council Member

EDDIE TEJEDA
Council Member

DENISE DAVIS
Council Member

April 21, 2026

The Honorable Lori D. Wilson
Chair, Assembly Committee on Transportation
California State Assembly
1020 N Street, Suite 112
Sacramento, CA 95814

RE: AB 1678 (Harabedian) – OPPOSE

Dear Chair Wilson,

On behalf of City of Redlands, I am writing to express our opposition to Assembly Bill (AB) 1678 by Assemblymember John Harabedian.

AB 1678 would remove the existing Metro Foothill Gold Line Construction Authority's responsibility for extending the A Line (formerly the Gold Line) beyond Claremont and create a new authority – the Claremontclair Authority (CMA) – to deliver the extension from Claremont to Montclair. While the City of Redlands supports expanding high-quality transit service in our region, this bill raises significant legal, financial, and governance concerns and sets a troubling precedent for the State to mandate that local agencies build, fund, and operate specific projects regardless of locally adopted priorities or funding capacity.

Most concerning, AB 1678 exposes local agencies to substantial risk while limiting their authority. The bill would require the transfer of assets at the discretion of the CMA without adequate protection for local agency interests, including right-of-way protections and risk mitigation. It also grants the Los Angeles County Metropolitan Transportation Authority (Metro) – but not affected local agencies – the authority to review significant project changes, effectively excluding local jurisdictions from meaningful oversight of a project within their own communities.

Additionally, the bill creates significant and ongoing financial exposure. Local agencies could be precluded from negotiating operations and maintenance agreements until after construction begins, effectively pre-committing them to fund operations without defined terms. This structure risks obligating local jurisdictions to cover ongoing operating costs without meaningful oversight or cost control.

These concerns are particularly significant given the history of the project, which has experienced ongoing cost escalation, repeated delays, and uncertainty regarding delivery. In

response, local and regional agencies have begun advancing alternative transit strategies that better reflect current conditions, prioritize fiscal responsibility, and deliver more reliable mobility outcomes.

AB 1678 would override these locally adopted policy directions, undermining the authority of local elected officials to determine which transportation projects are advanced and funded in their communities. It raises broader concerns regarding accountability and the responsible stewardship of limited transportation resources.

For these reasons, the City of Redlands respectfully opposes AB 1678. The bill exposes local taxpayers to significant financial risk, weakens local control, and sets a precedent that could have far-reaching implications for other regions across the state.

We remain committed to working collaboratively on transportation solutions that are fiscally responsible, locally supported, and deliver meaningful mobility improvements for the communities we serve.

If you have any questions, please contact Mario Saucedo, Mayor at msaucedo@cityofredlands.

Sincerely,

Mario Saucedo
Mayor
City of Redlands

Cc: San Bernardino County Legislative Delegation
Assembly Transportation Committee

City Council **AGENDA ITEM NO. J2.**

DATE: April 21, 2026

TO: Honorable Mayor and City Council Members

SUBJECT: Recognition of the City of Redlands Wastewater Treatment Plant as Plant of the Year by the Santa Ana River Basin Section of the California Water Environment Association (Municipal Utilities and Engineering Director Heredia)

DISCUSSION:

The California Water Environment Association (CWEA) selected the City of Redlands Wastewater Treatment Plant in the medium-sized Plant of the Year Award category. This award recognizes accomplishments in compliance, innovative practices, cost-effectiveness, and superior plant performance within the Santa Ana River Basin Section (SARBS). The City of Redlands received 1st place for medium-sized plants out of eight (8) wastewater treatment plants in the local section (SARBS) and 4th place within the State of California. Staff at the wastewater treatment plant worked hard to achieve this award, and they should be proud to receive this recognition.

SUBMITTED BY:

Monica Heredia, Municipal Utilities and Engineering Director

REVIEWED BY:

Charles M. Duggan, Jr., City Manager
Janice McConnell, Assistant City Manager
Carl Baker, Public Information Officer

Attachments

SARBS_Gold_Award_Letter.pdf

Dear Joseph and City of Redlands,

I am delighted to inform you that after reviewing the nomination you submitted for the Plant of the Year Medium category, City of Redlands has been selected as the recipient of the Santa Ana River Basin Section (SARBS) **Plant of the Year Medium GOLD Award.**

We want to recognize your achievement and we would love to present the award to you in person at our highly anticipated SARBS Annual Awards Banquet which will take place on Saturday, March 14, 2026, at the Green River Golf Club at 5215 Green River Rd, Corona CA. Your presence at the awards ceremony will not only add to the significance of the event but also provide an opportunity for your peers and colleagues to applaud your remarkable accomplishment.

As the winner of the GOLD award, we are extending you a FREE ticket to the Awards Banquet. To claim your FREE registration, please email us (shawns@cvwdwater.com) for ONE registration. Additional tickets can be purchased through the link below for your agency and attendees who are welcomed to be present to celebrate your accomplishment.

Please RSVP by registering on the CWEA website at: https://bit.ly/SARBS2026AnnualAwardsBanquet

Deadline for registration is February 20, 2026, or until seats are full.

Once again, congratulations on this well-deserved recognition. We look forward to celebrating your success at the awards ceremony.

If you have any questions or need further information, please do not hesitate to contact me at shawns@cvwdwater.com (909)912-4099.

Best regards,
Shawn Spromberg
SARBS Award Chair / SARBS Past President

City Council **AGENDA ITEM NO. K1.**

DATE: April 21, 2026

TO: Honorable Mayor and City Council Members

SUBJECT: Consideration of the License Agreement with Redlands Historical Museum Association and determine that approval of the license agreement with the Redlands Historical Museum Association is exempt from environmental review pursuant to Section 15061(b)(3) of the State's guidelines implementing the California Environmental Quality Act (Assistant City Manager Boatman)

MOTION:

If the City Council determines that staff's recommendation is appropriate, the following motions are provided:

1. I move that the City Council determine that approval of the License Agreement with the Redlands Historical Museum Association is exempt from environmental review pursuant to Section 15061(b)(3) of the State's CEQA Guidelines.

2. I move that the City Council approve the License Agreement between the City of Redlands and the Redlands Historical Museum Association.

RECOMMENDATION:

Staff recommends that the City Council determine that approval of the License Agreement with the Redlands Historical Museum Association is exempt from environmental review pursuant to Section 15061(b)(3) of the State's CEQA Guidelines, and approve the License Agreement between the City of Redlands and the Redlands Historical Museum Association.

DISCUSSION:

At its June 17, 2025 meeting, the City Council approved a transfer agreement with the Redlands Historical Museum Association (RHMA) for the conveyance of the Museum of Redlands property located at 1 North Center Street to the City. Escrow closed on August 4, 2025, and the City formally assumed ownership of the property. As part of the transfer agreement, the parties contemplated a subsequent license agreement to define RHMA's ongoing role in supporting operations at the Museum.

The attached License Agreement implements that component of the transfer agreement by establishing the framework under which RHMA may conduct certain activities at the Museum. Specifically, the agreement provides RHMA with an exclusive right to operate the museum store and a non-exclusive right to utilize the event pavilion and associated outdoor areas for programming, fundraising, and third-party rentals. Under the License Agreement, the City retains ownership and overall operational control of the Museum, while RHMA serves in a supporting role focused on programming and revenue-generating activities that directly benefit the facility.

With respect to the museum store, RHMA is granted the exclusive right to operate the store within the Museum. The store will be stocked and managed at RHMA's sole cost and expense, and all net revenues must be reinvested into the Museum consistent with prior agreements. Store operations are required to align with Museum hours and will be coordinated with Library staff. The agreement allows the store to be operated by RHMA volunteers or a City-approved contractor, providing flexibility while maintaining City oversight. The Library Director retains authority to address merchandise or operations that may impact public health, safety, or welfare.

For the event pavilion and related outdoor areas, RHMA is granted a non-exclusive right to utilize the space for fundraising events and to coordinate third-party rentals. All events must be scheduled through a centralized booking process and approved by the Library Director to ensure consistency with Museum operations and City policies. The City retains the ability to use the pavilion for City-sponsored programming and to ensure that public access and operational priorities are maintained. RHMA is responsible for all costs associated with its events, including setup, cleanup, insurance, and required permits.

The agreement establishes clear operational parameters for events, including requirements related to capacity, security, parking, noise, and compliance with municipal code and permitting requirements. Larger events are subject to additional planning and approval requirements. Alcohol service may be permitted on a case-by-case basis subject to City approval and applicable regulations. These provisions are intended to activate the facility while ensuring compatibility with surrounding uses and City standards.

The License Agreement also includes provisions related to insurance, indemnification, maintenance responsibilities, and performance expectations. RHMA is required to operate in a commercially reasonable manner to support the financial sustainability of the Museum, including generating revenue through the store and event programming. The agreement includes termination provisions and performance safeguards to ensure that the City can address operational issues if they arise and maintain the long-term viability of the Museum as a public facility.

The Museum of Redlands represents a long-standing community initiative that originated with RHMA in the late 1990s. Over time, the City has supported the project through policy direction and financial contributions, including a $1 million grant (2022), a $1 million loan (2024, largely repaid), and a $2 million advance tied to State reimbursement, of which $1.8 million has been received to date. With construction substantially complete and the facility now under City ownership, the License Agreement represents the final step in formalizing the operational partnership between the City and RHMA.

The proposed action is exempt from environmental review pursuant to Section 15061(b)(3) of the State's CEQA Guidelines, commonly referred to as the “common sense” exemption, which applies where it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment. Approval of the License Agreement does not authorize any new construction, expansion of use, or physical changes to the property, but instead establishes operational terms for the use of an existing facility. As such, the action will not result in a direct or reasonably foreseeable indirect physical change in the environment. Accordingly, the activity is not subject to CEQA.

ALTERNATIVES:

The City Council may decline to approve the License Agreement or provide direction to staff to renegotiate specific terms.

STRATEGIC PLAN:

The Museum of Redlands supports Strategic Priority A (Quality of Life) by preserving local history and providing educational, cultural, and community programming opportunities.

SUBMITTED BY:
Chris Boatman, Assistant City Manager

RECOMMENDED BY:
Charles M. Duggan Jr., City Manager

REVIEWED BY:
Yvette M. Abich Garcia, City Attorney
Janice McConnell, Assistant City Manager
Danielle Garcia, Management Services/Finance Director

PREPARED BY:
Chris Boatman, Assistant City Manager

FISCAL IMPACT

Fiscal Year: 2026

Revenue Generating: No

Amount: NA

Budgeted Y/N: NA

Account No.:

Additional Appropriation Required: No

Discussion:

Approval of the License Agreement does not have a direct fiscal impact. The agreement allows RHMA to generate revenue through museum-related activities, which must be reinvested in support of museum operations consistent with prior agreements.

Attachments

RHMA_License_Agreement.pdf

LICENSE AGREEMENT BY AND BETWEEN
THE CITY OF REDLANDS AND THE
REDLANDS HISTORICAL MUSEUM ASSOCIATION

This License Agreement ("License") is made and entered in this 21st day of April, 2026 ("Effective Date"), by and between the City of Redlands, a municipal corporation and general law city ("City"), and the Redlands Historical Museum Association, a California nonprofit public benefit corporation ("Licensee" or "RHMA"). City and Licensee are sometimes individually referred to herein as a "Party" and, together, as the "Parties."

RECITALS

WHEREAS, Licensee transferred to City property located at 1 North Center Street, Redlands, CA 92373, including a 24,000 square foot building and other improvements, including a store and event pavilion (the "Property") to be operated as the Museum of Redlands as particularly described in Exhibit "A," titled "Museum Site Plan;" and

WHEREAS, the Parties are committed to promoting public understanding of and support for the Museum; and

WHEREAS, Licensee desires to have use of certain areas of the Museum to further its mission and to financially support Museum operations; and

WHEREAS, City and Licensee desire to enter into this License to set forth the terms and conditions under which the City will permit use of portions of the Property to Licensee; and

WHEREAS, City and Licensee desire to cooperate to further the above-stated purpose in a way compatible with the City's operations of the Museum in service of the public interest.

NOW, THEREFORE, in consideration of the mutual promises contained herein, the City and Licensee agree as follows:

AGREEMENT

Section 1. Premises. City hereby grants to Licensee a license to use the store area and event pavilion located at the Museum ("Premises") as more particularly described in Exhibits "B," and "C," titled "Store Area Plan" and "Event Pavilion Plan," respectively, which is attached hereto and incorporated herein by this reference. The Premises shall be used in connection with the activities described herein. This License is exclusive with respect to the store area, and non-exclusive with respect to the event pavilion. City shall continue to control the Property, including, without limitation, the right to issue additional permits and licenses so long as they do not conflict with this license.

Section 2. Acknowledgment of License and Disclaimer of Tenancy.

1. Licensee acknowledges and agrees that City is the owner of Premises and that nothing in this License grants to Licensee any rights, title, or interest in the Premises, except for the revocable, exclusive right to use and operate the store area and the

revocable, non-exclusive right to use the event pavilion as provided in this License. Licensee is not a tenant or lessee of City and holds no rights of tenancy or leasehold in relation to the Premises.

2. In consideration of City's grant of this License, Licensee specifically and expressly waives, releases, and relinquishes any and all rights to assert any claim of right, privilege, or interest in the Premises other than the revocable rights expressly granted by this License.
3. Licensee further acknowledges and agrees that without the representations and agreements set forth herein, City would not enter into this License.

Section 3. Term. The term of this License shall commence on the Effective Date and continue for a period of twenty (20) years, unless terminated earlier as provided herein.

Section 4. License Fee. The use of the Premises by Licensee shall be at no cost to Licensee. The Parties acknowledge that the use and operation of the store area and event pavilion under this License will be performed by Licensee at no cost to the City. All net revenues from the operation of the store and event pavilion shall be utilized as set forth herein and the Real Estate Transfer Agreement approved on June 17, 2025. In order to maintain this License, Licensee shall provide a net financial benefit to City of at least $5,000 per calendar year. Licensee shall provide to City, within thirty (30) days following the end of each calendar year, a written financial report in a form reasonably acceptable to City summarizing the net financial benefit provided to the Property, along with supporting documentation upon request to verify compliance with the minimum annual requirement.

Section 5. Use of Premises.

A. **Store Area**

1. Licensee is permitted exclusive use and operation of the store area and non-exclusive use of the front desk, surrounding lobby area, and Will J. Reid Library described in Exhibit "B" attached hereto and incorporated by reference herein. Licensee's use of the store area shall be for the sole purpose of selling merchandise for the sole benefit of the Museum.

2. The store area shall be operated only by RHMA volunteers or a City contractor, which costs shall be paid by Licensee under a separate funding agreement with City.

3. Library Director may object and cause the removal of merchandise within store area if it is determined that such merchandise is detrimental to the health, safety, or welfare of the public or City. Pre-packaged food and/or non-alcoholic beverages may be sold in the store area with prior written approval of the Library Director and with a valid San Bernardino County Health Permit.

4. Licensee shall stock the store area with merchandise at its sole cost and expense. Licensee shall be solely responsible for securing the merchandise from theft, damage or vandalism. The City shall not be liable for any stolen or damaged merchandise. In

the event of termination of the License, Licensee shall retain ownership of any unsold merchandise.

5. The hours of operation for the store area shall align with Museum operating hours. The store area shall not be operated outside of Museum operating hours, unless Licensee obtains a permit for a special event in the Museum, and in that case, the store area may be operated during the special event with the approval of the Library Director.

6. A City employee must be present during the operating hours of the store area.

B. **Event Pavilion**

1. Licensee is permitted non-exclusive use of the event pavilion area. Licensee is permitted to use the adjacent outdoor areas (loggia), Rochford Family Building interior restrooms, kitchen, green room, and southwest vehicular ramp, ancillary to its use of the event pavilion as described in Exhibit C.

2. Licensee shall operate the event pavilion, performing specific tasks, including but not limited to: addressing booking inquiries, booking events for RHMA, and third party events, the completion of rental applications, insurance, collection of rental fees for third party renters, and ensuring compliance with all City requirements for facility rentals consistent with City policies, regulations and ordinances.

3. Licensee shall not be required to pay a rental fee to the City for use of the event pavilion. However, the net revenue from Licensee's use of the event pavilion shall be paid to City as directed by the City. Licensee's events shall be subject to this Section B and consistent with City policies, regulations and ordinances, including insurance.

4. Licensee may also schedule events by third parties, including payment of rental fees and consistent with all City requirements for facility rentals and consistent with City policies, regulations and ordinances, including insurance.

5. City and RHMA shall maintain a central booking calendar. All events scheduled in the event pavilion must be approved by the Library Director prior to booking the event, which approval shall not be unreasonably withheld.

6. The event pavilion shall be operated only by City staff, RHMA volunteers or City contractor(s) which costs shall be paid by Licensee under a separate funding agreement with City.

7. Licensee shall be responsible for staging and breakdown of rental events including post-event cleaning. All costs associated with holding RHMA events at the event pavilion shall be at the sole cost of Licensee. No city staff shall be used for rental events.

8. A City employee must be present during all events in the event pavilion and Licensee shall be responsible for associated overtime costs, if any.

9. Noise levels for indoor and outdoor events shall not exceed those applicable limits pursuant to the Redlands Municipal Code.

10. Event pavilion capacity shall not exceed the maximum occupancy requirements as determined by the Redlands Fire Marshal.

11. Events shall not conflict with Museum operations and shall be coordinated with the Library Director at least thirty (30) days in advance.

12. An event which includes 200 attendees or greater shall be considered a "Large Event." Large Events shall be subject to the following additional conditions:

    a) An event plan shall be submitted for events of 200 or more attendees. Such plan shall include, but not be limited to, a description of any plans for offsite parking and security, and any other information requested by City.

    b) The event plan shall be submitted no later than 60 days in advance of the event, and a decision shall be rendered by City within 30 days of submittal of application approving or denying the event in the event pavilion.

    c) In no case shall an event located within the event pavilion exceed the maximum occupancy allowed in the event pavilion as determined by the Redlands Fire Marshal.

13. Licensee shall obtain any applicable local, county, and state permits for its events and shall indemnify, defend and hold harmless City, and its officers, officials, employees and agents for failure to obtain any required permits or to operate the event pavilion contrary to federal, state, county and local regulations and laws.

14. Licensee is prohibited from using the following in the event pavilion or adjacent outdoor areas: open flames or candles (battery-operated alternatives are allowed), and pyrotechnics. Space heaters are permitted upon approval by the Redlands Fire Marshal.

15. Licensee may serve alcohol at an approved event in the event pavilion with the prior written approval of the Library Director and in accordance with City rules, insurance requirements and applicable ABC regulations.

16. City shall utilize the event pavilion for City/Library-sponsored events. Licensee shall coordinate use of the event pavilion to ensure that RHMA-events do not conflict with City events.

Section 6. RHMA Volunteers. Licensee may assign City-approved volunteers or City contractor(s), which costs shall be paid by Licensee under a separate funding agreement with City to the Premises to assist Licensee in operating the store area and the event pavilion under the following conditions:

A. Licensee shall supervise and control all volunteers or contractors while on the Premises. Under no circumstances shall Licensee or its volunteers or contractors direct or interfere with the work performed by city employees in the Museum.

B. Licensee's volunteers or contractors shall only be assigned to the store area and the event pavilion and no other area in the Museum.

C. Licensee shall confer with the Library Director to establish reporting mechanisms for incidents involving its volunteers. Communication protocols shall be developed to address issues or updates regarding volunteers.

D. City shall approve all volunteers and contractors assigned to the Premises, and require background checks for all Licensee's volunteers and contractors assigned to work on the Premises in accordance with City policy.

E. Conflicts between Licensee's volunteers/contractors and city employees shall be resolved by the City Manager or his/her designee, which decision shall be final.

Section 7. Maintenance of Premises. Licensee shall maintain the Premises in a clean and orderly state. Any damage caused by Licensee's use of the Premises shall be repaired at Licensee's expense. The City shall retain the right to inspect the Premises and provide written notice of any required repairs or maintenance. Failure to act within fifteen (15) days of such notice shall result in the City performing the necessary work at Licensee's expense.

Section 8. Indemnity. Licensee shall defend, indemnify and hold harmless City, and its elected officials, officers, employees and agents, from and against any and all claims, causes of action, damages and liability resulting from Licensee's negligent acts or omissions, and willful misconduct of Licensee, and its contractors, volunteers, employees, guests, agents and invitees arising from Licensee's occupation and use of the Premises or while on the Property, and the improvements or equipment thereon, during the term of this License. City shall indemnify and hold harmless Licensee from and against any and all claims, causes of action, damages and liability resulting solely from City's negligent acts or omissions and willful misconduct and those of its employees and agents during the term of this License. This section shall survive any termination of this License.

Section 9. Public Liability and Property Damage Insurance. Licensee shall maintain at its own cost for the term of this License, public liability and property damage insurance in the amount of two million dollars ($2,000,000) per occurrence and four million dollars ($4,000,000) in the aggregate, issued by an insurance company acceptable to City. Licensee shall provide City with a certificate of insurance and endorsements showing City as an additional insured on the policy prior to Licensee's use and occupancy of the Premises. Such insurance shall be primary with respect to City and non-contributory to any insurance or self- insurance maintained by City. The policy shall require that, before amending or canceling the policy, the issuing insurance company shall give City at least thirty (30) days prior written notice. City and Licensee

acknowledge and agree that the insurance required of Licensee is subject to annual review by City and subject to increases in the amount and scope of coverage, as reasonably determined by City.

Licensee shall procure and maintain Worker's Compensation Insurance, if applicable, in such amount as will fully comply with the laws of the State of California, and which shall indemnify, insure and provide legal defense for both Licensee and City against any loss, claim, or damage arising from injuries or occupational diseases happening to any worker employed by Licensee in, at or about the Premises.

Section 10. Assignment Prohibited. Licensee shall not encumber, assign, sublease, or otherwise transfer this License, or any right or interest therein, without City Council approval. Any attempt to do so shall be null and void. Any encumbrance, assignment, sublease, or transfer of this License shall constitute a breach of this License and may, at the sole discretion of City, result in the immediate termination of this License.

Section 11. Attorneys' Fees. In the event any action is commenced to enforce or interpret the terms or conditions of this License, the prevailing Party shall, in addition to any costs and other relief, be entitled to the recovery of its reasonable attorneys' fees, including fees for use of in-house counsel by a Party.

Section 12. Notices. Any notice or other communication required, or which may be given, pursuant to this License, shall be in writing. Any such notice shall be deemed delivered (i) on the day of delivery in person; (ii) five (5) days after deposit in first class registered mail, with return receipt requested; (iii) on the actual delivery date if deposited with an overnight courier; or (iv) on the date sent by facsimile or electronic email transmission (including PDF), if confirmed with a copy sent contemporaneously by first class, certified, registered or express mail; in each case properly posted and fully prepaid to the appropriate address set forth below, or such other address as a party may provide notice of in accordance with this section:

CITY:

City Clerk
City of Redlands
35 Cajon Street
PO Box 3005 (mailing)
Redlands, CA 92373
jdonaldson@cityofredlands.org
909-798-7531

LICENSEE:

Redlands Historical Museum Association
Attn: President
P.O. Box 470
Redlands, CA 92373
info@redlandshistoricalmuseum.org
909-798-7632

Section 13. Termination.

A. City shall have the right to terminate this License for cause in accordance with this Section 13 and subject to the default and cure provisions of Section 14. For purposes of this Agreement, "cause" shall be defined as the following:

(i) Licensee allows, promotes, causes, tolerates or facilitates any activity, conduct or circumstance that occurs on or at the Premises, whether caused by Licensee, its volunteers or invitees or Licensee's use of the Premises, that:

(a) Violates any provision of the Redlands Municipal Code or Ordinance or that violates state or federal law;
(b) Creates an unsafe or unhealthy condition or environment for occupants of the Property or surrounding landowners or the public as determined by the City;
(c) Produces excessive noise, noxious odors, smoke, or bright lights that unreasonably interfere with neighboring residents' quality of life as determined by the City;
(d) Creates or facilitates improper parking/overburdens parking in the neighboring area, or other negative impacts to the surrounding neighboring properties or public spaces;
(e) Causes more than three (3) calls for service in a calendar month from the Redlands Police Department and/or Redlands Fire Department;
(f) Creates a public or private "nuisance" as that term is defined in California Civil Code Section 3479 and as amended.
(g) Is detrimental or harmful to the public or surrounding landowners as determined by the City.

(ii) Failing to use all net revenues earned from use of the Premises pursuant to this License for the benefit of the Property in accordance with the terms of the Real Estate Transfer Agreement approved on June 17, 2025.
(iii) Failing to comply with the audit provisions contained in the Real Estate Transfer Agreement approved on June 17, 2025.
(iv) Failing to use reasonable efforts to utilize the Premises continuously and in a commercially reasonable manner in order to maximize the potential financial benefit to the Property.
(v) Failure to maintain an adequate number of volunteers or failure to fund a City contractor to operate the store area and/or event pavilion to the satisfaction of the City.
(vi) Licensee fails to comply with any of the other terms of this Licensee.

B. City has the right to terminate this License without complying with the default and cure provision of Section 14 in the following circumstances:

(i) The City Council takes action to temporarily close the Property or the Premises for events beyond the City's reasonable control including but not limited to: acts of nature or of the public enemy; war; acts or orders of the State or Federal government; fires; floods; tidal waves; epidemics; quarantine restrictions; earthquakes; unusually severe weather; strikes, layoffs, or other substantial interruption of work because of labor disputes. Should the Property or Premises remain closed longer than one hundred eighty (180) days, the City may terminate

this License without liability by providing thirty (30) days prior written notice to Licensee.

(ii) The City Council takes action to temporarily close the Property or the Premises due to a federal, state or local declaration of emergency. Should the Property or Premises remain closed longer than one hundred eighty (180) days, the City may terminate this License without liability by providing thirty (30) days' prior written notice to Licensee.

(iii) The City Council declares a fiscal emergency or otherwise does not appropriate or otherwise budget available funds to open and operate the Property or the Premises in any fiscal year, City may terminate this License by providing thirty (30) days' prior written notice to Licensee.

(iv) The Property is transferred by the City either by sale, exchange, lease, assignment or any other form of transfer by the City of the Property. This License shall terminate immediately upon the effective date of such transfer of the Property.

(v) The Property or the Premises are determined to be uninhabitable by the Redlands Building Official or Redlands Fire Marshal. City may terminate this License by providing five (5) days' prior written notice to Licensee.

(vi) Either party becomes insolvent or commences proceedings in bankruptcy court or enters receivership or liquidation. City may terminate this License by providing thirty (30) days' prior written notice to Licensee.

(vii) The City commences proceedings to disincorporate or if proceedings are commenced to dissolve Licensee's nonprofit corporate status. City may terminate this License by providing thirty (30) days' prior written notice to Licensee.

C. Licensee may terminate this License at any time upon providing six (6) months' prior written notice to the City.

Section 14. Default and Cure by Licensee.

A. In the event City asserts that this License is subject to termination in accordance with Section 13.A, City shall provide Licensee with forty-five (45) days prior written notice of any intention to terminate this License and Licensee shall have the opportunity to cure any breach within said forty-five (45) day period to the satisfaction of the City. In the event that the breach is cured, then the License shall not be subject to termination.

B. Failure of Licensee to cure any breach of this License to the satisfaction of the City and within the time period set forth in the written notice of breach may result in termination for cause by City. City shall have no liability for any claims or damages resulting to Licensee as a result of any exercise by City of its right to terminate this License.

Section 15. Anti-Discrimination. During the performance of this License, Licensee shall not unlawfully discriminate against any person because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, reproductive health decision-making, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status pursuant to State and Federal law.

Section 16. Entire Agreement. This License constitutes the entire agreement between the Parties with respect to the subject matter hereof. Any prior verbal or written representations or agreements respecting the Premises not expressly set forth herein are null and void.

Section 17. Amendment; Waiver. No term or provision of this License may be amended, altered, modified, or waived orally or by course of conduct, but only by an instrument in writing signed by a duly authorized officer or representative of each Party. No waiver by either Party of any provision of this License, or waiver of any breach of this License, shall be deemed to be a waiver of any other provision of this License, or of any subsequent breach by either Party of the same or any other provision of this License. The City Manager shall resolve any conflicts between the parties regarding interpretation of this License which decision shall be final.

Section 18. Governing Law; Venue. This License is to be governed by and construed in accordance with the laws of the State of California, without regard to the principles of conflicts of laws. Any action by a party to this Agreement to enforce or interpret the terms hereof shall be maintained in the courts in San Bernardino County. Prior to the filing of any action, the parties shall attempt an informal resolution of the dispute by either meeting and conferring to discuss a resolution to the dispute or by initiating a mediation with each party paying half of such costs.

Section 19. Relationship. The Parties intend by this License to establish the relationship of licensor and licensee only and do not intend to create a partnership, joint venture, joint enterprise, or any business relationship other than that of licensor and licensee.

Section 20. Authority. Licensee hereby represents and warrants to City that it is (a) a duly organized and validly existing nonprofit public benefit corporation, formed and in good standing under the laws of the State of California; (b) has the power and authority and the legal right to conduct the business in which it is currently engaged; and (c) has all requisite power and authority and the legal right to consummate the transactions contemplated in this License. Licensee hereby further represents and warrants that this License has been duly authorized, and when executed by the signatory or signatories listed below, shall constitute a valid agreement binding on Licensee in accordance with the terms hereof.

Section. 21. Counterparts. This License Agreement may be executed in counterparts, each of which is an original but all of which together constitute but one and the same instrument.

Section 22. Severability. If any particular provision of this License is held invalid or unenforceable for any reason by a court of competent jurisdiction, this License shall otherwise remain in full force and effect and shall be construed in all respects as if such invalid or unenforceable provision was omitted.

Executed on the 21st day of April, 2026, at Redlands, California

CITY OF REDLANDS	REDLANDS HISTORICAL MUSEUM ASSOCIATION
_____	_____
Mario Saucedo, Mayor	Charlotte Burgess, President

ATTEST:

_____
Jeanne Donaldson, City Clerk

EXHIBIT A

MUSEUM SITE PLAN

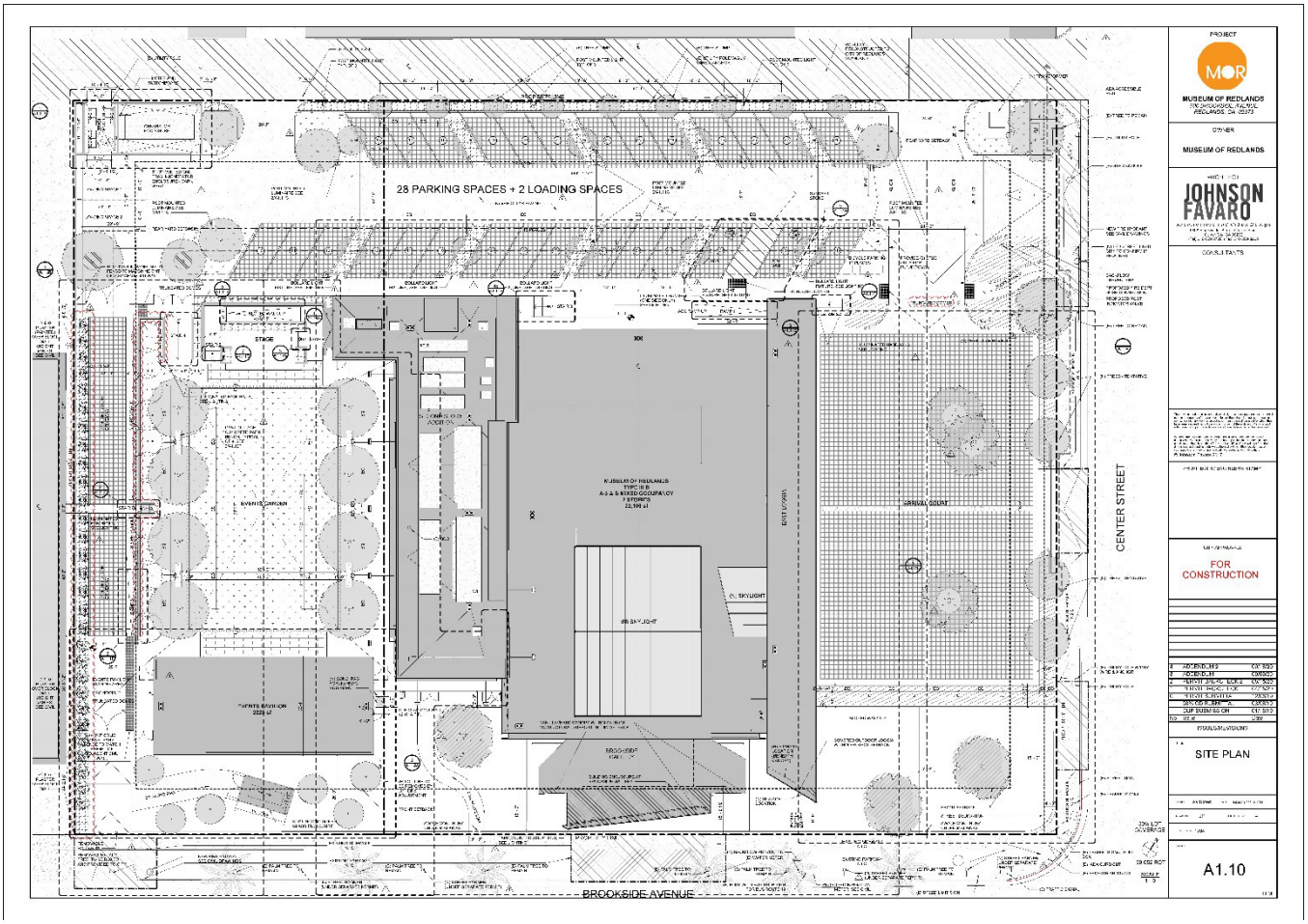
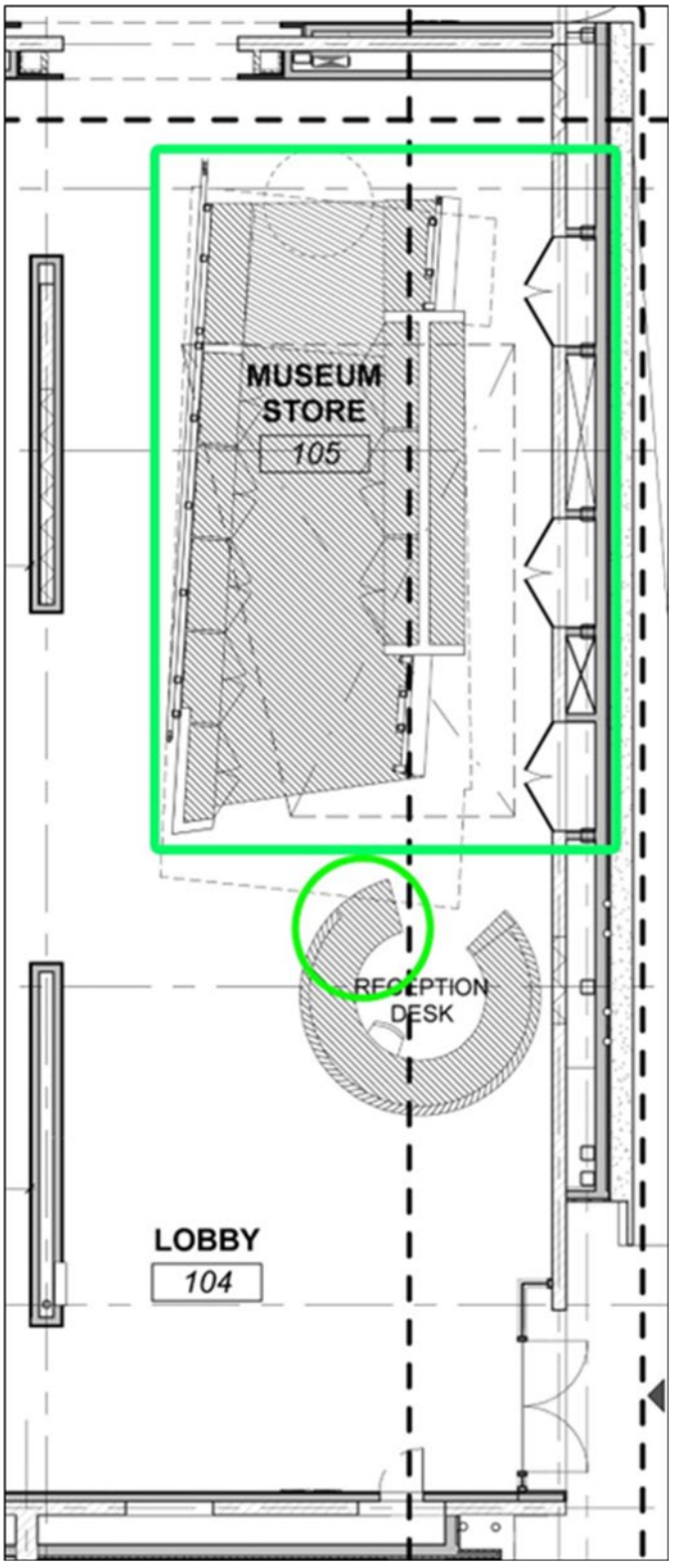


EXHIBIT B

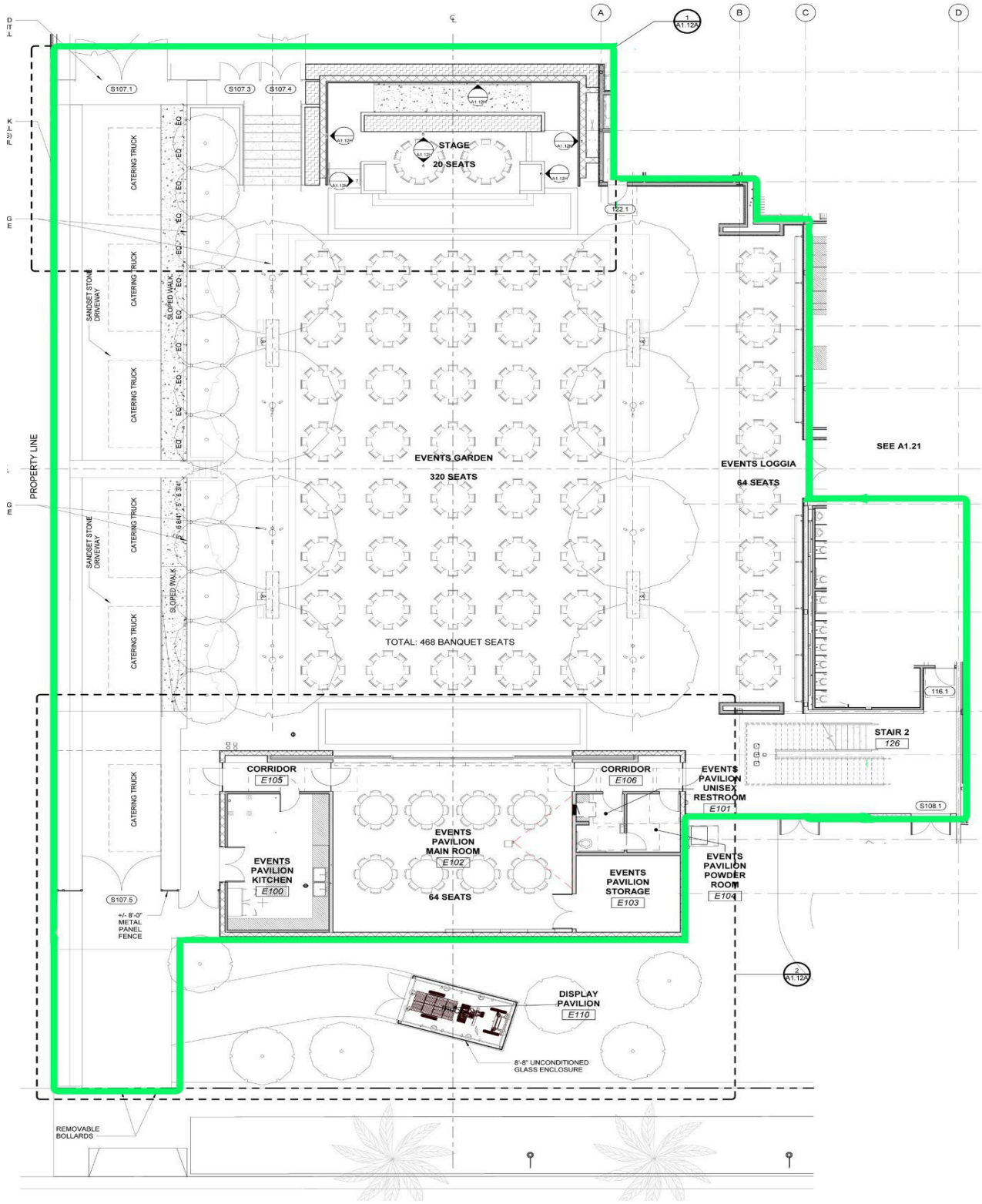
STORE AREA PLAN



Lobby area shall be available for RHMA use during non-public hours

EXHIBIT C

EVENT PAVILION PLAN



City Council

AGENDA ITEM NO. K2.

DATE: April 21, 2026

TO: Honorable Mayor and City Council Members

SUBJECT: Consideration of Resolution No. 8735 Adopting the Arts and Culture Master Plan and determine that approval of the Resolution is exempt from environmental review pursuant to Section 15301 of the State's guidelines implementing the California Environmental Quality Act (Facilities and Community Services Department Director Crocker)

MOTION(S):

If the City Council determines that staff's recommendation is appropriate, the following motions are provided:

1. I move that the City Council find that adoption of the Arts and Culture Master Plan is exempt from the California Environmental Quality Act pursuant to Section 15061(b)(3) of the CEQA Guidelines; and

2. I move that the City Council approve Resolution No. 8735 adopting the Arts and Culture Master Plan.

COMMISSION RECOMMENDATION

At their special meeting on August 11, 2025, the Cultural Arts Commission unanimously recommended the City Council approve the Arts and Culture Master Plan, with the following changes:

- The plan should call for a developer impact fee for public art; and
- The plan should call for a full-time position for the arts, either city or contracted staff.

Staff has reviewed and incorporated the Cultural Arts Commission's recommendations into the Arts and Culture Master Plan to the extent feasible within the framework of a long-range planning document. Specifically, the Plan identifies potential funding mechanisms, including art in private development, which may take the form of a development impact fee, percent-for-art program, or other incentive-based approaches, as outlined in the Funding Options section of the Plan. Additionally, the Plan contemplates enhancing organizational capacity through the potential establishment of dedicated arts staffing, either through a City position or contracted services, as reflected in multiple strategies related to program administration and implementation.

It is important to note that the Arts and Culture Master Plan is intended to serve as a guiding and non-binding policy document. While it outlines potential strategies and tools, including those recommended by the Commission, any future implementation actions, such as adoption of a development impact fee, creation of new staff positions, or allocation of funding would require separate City Council direction and approval, through future policy actions, budget processes, or ordinance adoption.

STAFF RECOMMENDATION

Staff recommends that the City Council find that adoption of the Arts and Culture Master Plan is exempt from the California Environmental Quality Act pursuant to Section 15061(b)(3) of the CEQA Guidelines. Staff further recommends that the City Council approve Resolution No. 8735 adopting the Arts and Culture Master Plan.

DISCUSSION:

The Cultural Arts Commission (Commission) promotes public interest in the arts, recommends new art programs and funding for those programs, and recommends to the City Council policies to encourage, develop, and support the Arts in Redlands. The Commission also advises the City Council on the administration of the City's Art in Public Places program.

In May 2022, City Council received and filed the Arts Economic Impact Study completed for the City of Redlands by the Americans for the Arts. The study prepared for the City of Redlands incorporates the Arts & Economic Prosperity 5 National Study (AEP5 Study), published in 2017. It is the most comprehensive economic impact study of the nonprofit arts and culture industry ever conducted. The AEP5 Study documented the economic contributions of the arts in 341 communities and regions across the country, representing all 50 states and the District of Columbia.

The economic impact on the City of Redlands from nonprofit arts and culture organizations and their audiences was found to support 416 full-time equivalent jobs, with over $609,000 in revenue generated for local government and over $3,390,000 in event-related expenditures annually. After review of the Arts Economic Impact Study, the Commission recommended that the City Council direct staff to procure the services of a consultant to develop an Arts and Culture Master Plan (Plan), as the Plan is a necessary tool to ensure that art is promoted and utilized in a cohesive and intentional manner throughout the community.

On December 6, 2022, the City Council directed staff to advertise a Request for Proposal (RFP) for the development of the Plan. As such, the City advertised a Request for Proposals for the development of an Arts and Culture Master Plan on April 27, 2023. Forty-two vendors were solicited, and eight responsive bids were received on June 15, 2023. A selection committee reviewed and ranked each organization based on their demonstrated competence and professional qualifications deemed necessary for the satisfactory performance of the services required in accordance with the City's procurement policy.

Cultural Planning Group (CPG) was selected as the most highly qualified firm, based on the response to the scope of work provided in the RFP. Since then, CPG has conducted two public outreach sessions, provided presentations to the Cultural Arts Commission, and has produced a draft master plan. Staff internally reviewed and provided initial feedback on the plan and CPG has adjusted the language within the draft.

At the meeting, CPG will be providing an overview of the developed Master Plan to City Council, and approval of Resolution No. 8735 will adopt the Master Plan. This will be the first arts and culture master plan adopted by the City that will be a guiding document for the arts in the community.

The proposed project is exempt from the requirements of the California Environmental Quality Act’s guidelines pursuant to Section 15061(b)(3). Section 15061(b)(3) applies to those activities where it is seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment. Staff has determined that the development of an Arts and Culture Master Plan will not result in a physical change in the environment.

ALTERNATIVES:

The City Council may choose not to approve Resolution No. 8735 adopting the Arts and Culture Master Plan and direct staff accordingly.

STRATEGIC PLAN:

Supports Priority A - Quality of Life; Strategic Objective 1. Beautification, Arts and Culture

SUBMITTED BY:
Tabitha Crocker, Facilities & Community Services Director

RECOMMENDED BY:
Charles M. Duggan Jr., City Manager

REVIEWED BY:
Yvette M. Abich Garcia, City Attorney
Janice McConnell, Assistant City Manager
Christopher Boatman, Assistant City Manager
Danielle Garcia, Management Services/Finance Director

PREPARED BY:
Joe Bierma, Management Analyst

FISCAL IMPACT

Fiscal Year: 2024-2026

Revenue Generating: No

Amount:

Budgeted Y/N:

Account No.:

Additional Appropriation Required: No

Discussion:

Adoption of the Arts and Culture Master Plan will have no direct impact on the City's budget.

Attachments

Resolution_No_8735.pdf
B_Exhibit_A-_Arts_and_Culture_Master_Plan.pdf
C_Appendix_City_of_Redlands_Public_Art_Inventory.pdf

RESOLUTION NO. 8735

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDLANDS APPROVING THE ADOPTION OF THE ARTS AND CULTURE MASTER PLAN

WHEREAS, The City has not adopted an arts and culture master plan; and

WHEREAS, the City Council wishes to adopt a plan so that City has a guiding document for arts and culture in the community; and

WHEREAS, the Cultural Arts Commission, at its August 11, 2025 special meeting, recommended the City Council adopt the proposed Arts and Culture Master Plan; and

WHEREAS, the Cultural Arts Commission wholeheartedly support this resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF REDLANDS AS FOLLOWS:

Section 1. The City Council hereby adopts the Arts and Culture Master Plan, attached hereto as Exhibit "A" and incorporated herein by this reference.

ADOPTED, SIGNED AND APPROVED this 21st day of April, 2026.

_____
Mario Saucedo, Mayor

ATTEST:

_____
Jeanne Donaldson, City Clerk

I:\cmo\Resolutions\Resolution No. 8735.bm.04.06.2026.docx

I, Jeanne Donaldson, City Clerk of the City of Redlands, hereby certify that the foregoing resolution was duly adopted by the City Council at a regular meeting thereof held on the 21st day of April, 2026, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Jeanne Donaldson, City Clerk

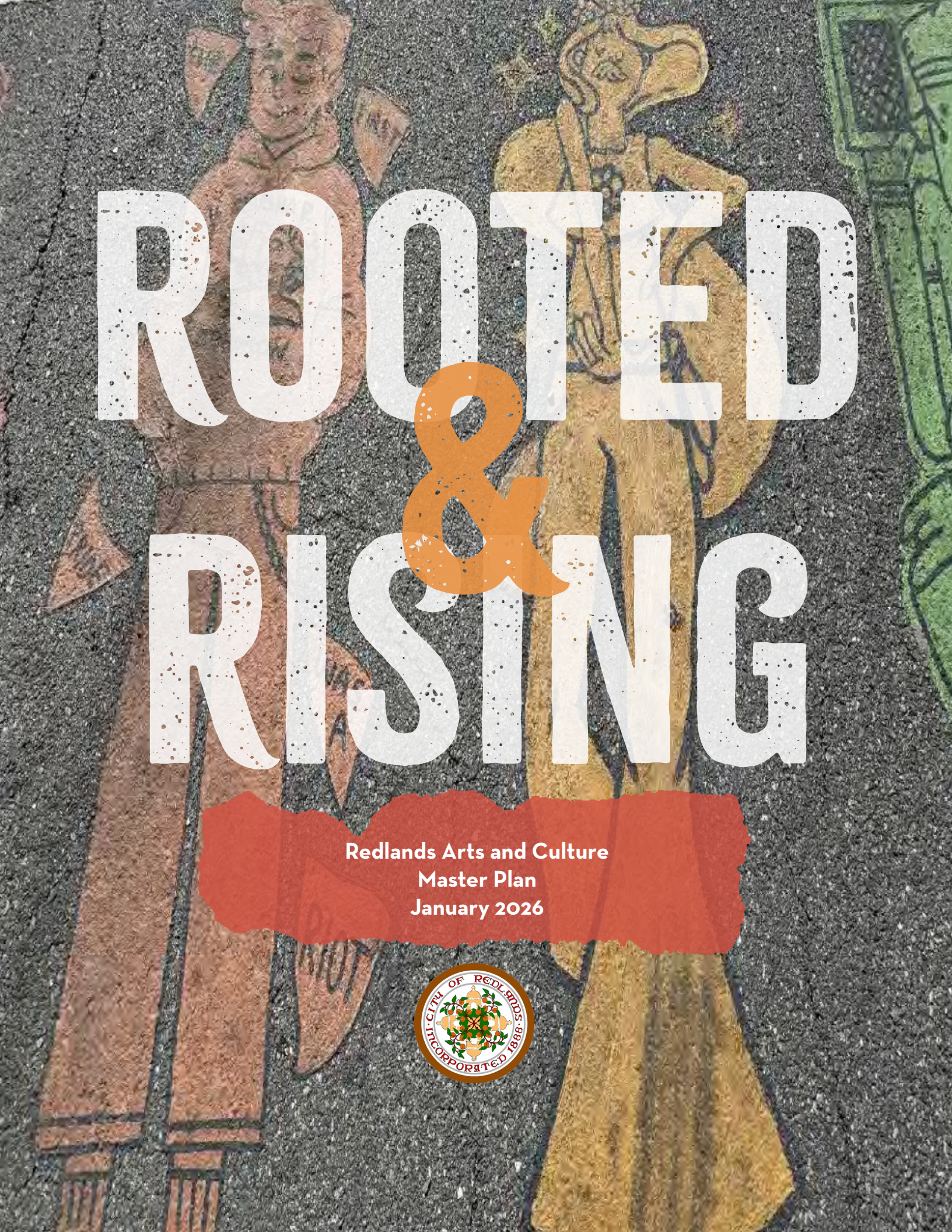
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Exhibit A

Arts and Culture Master Plan

(Attached)

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ROOTED & RISING

Redlands Arts and Culture Master Plan
January 2026

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Cover Photo: Jillian Sanders, Bridget Bilbo, Sofia Diaz, Pulp Press, *Mural honoring the LGBTQ community*, E. Vine Street at S. 5th Street, Redlands. Photo: Joe Bierma

ACKNOWLEDGEMENTS

City Council

Mario Saucedo, Mayor, District 3
Marc Shaw, Mayor Pro Tem, District 4
Denise Davis, District 1
Eddie Tejeda, District 2
Paul Barich, District 5

Cultural Arts Commission

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Edie Punt
Dennis Christensen
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Consultants

Cultural Planning Group
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- Linda Flynn, Ph.D., Partner

Kearns & West
- Taylor Funderburk, Senior Associate

Arts Connection / The Arts Council of San Bernardino County
- Alejandro Gutierrez Chavez, Executive Director
- Ulises Rodriguez, Associate Director
- Willis Salomon, Programs Director

EXECUTIVE SUMMARY

Vision and Overview

The City of Redlands Arts and Culture Master Plan presents a transformative ten-year vision for integrating arts and culture more deeply into the fabric of the community. Through extensive community engagement involving nearly 1,000 people—including a survey of over 500 residents, workshops with 350+ participants, and stakeholder interviews—this plan reflects the collective voice of Redlands residents who view arts and culture as essential to community vitality, economic prosperity, and quality of life.

Key Findings and Community Priorities

The planning process revealed strong community support for arts and culture, with 85% of residents viewing creative opportunities as essential to their families and 84% believing arts and culture make Redlands more desirable. However, significant challenges emerged:

Geographic Equity: Cultural assets are concentrated in downtown and southern areas, with significantly fewer organizations and public artworks in north Redlands, creating disparity in access to cultural opportunities. Representation and Inclusion: While Redlands has a diverse population, only 45% of residents feel their culture is well-represented in arts programming. This disparity is particularly pronounced among people of color, with only 11% feeling well-represented compared to 64% of Caucasian respondents.

Awareness Barriers: Despite an active arts scene, 62% of residents cite lack of awareness as the primary barrier to participation, indicating need for improved marketing and communications.

Infrastructure Needs: Community members identified significant needs for affordable artist studios, exhibition spaces, performance venues, and a dedicated community arts center.

Community priorities identified through engagement include arts and cultural events and festivals, creative activities for all ages, downtown arts district development, a vibrant music scene, and expanded public art throughout the city.

Community Vision:

The arts thrive in every corner of the Redlands community - bridging neighborhoods, generations, and cultures. Our distinctive heritage is celebrated and reimagined through the arts and creativity, enhancing our quality of life, strengthening our economy, and fostering a connected community where everyone has opportunities to create and experience the arts in their own way.

Cultural Assets and Economic Impact

Redlands possesses remarkable cultural assets that form the foundation for future growth. The iconic Redlands Bowl, operating as the nation's oldest continuously running free summer music festival since 1915, exemplifies the community's long-standing commitment to accessible arts programming. The city is home to approximately 32 nonprofit arts organizations and a diverse public art collection of 69 works including murals, sculptures, and installations.

The creative economy in Redlands generates substantial economic impact, with approximately 2,379 creative jobs producing $103 million in annual earnings. The nonprofit arts and culture sector alone contributed $14.2 million to the local economy in 2022, supporting 416 full-time jobs and generating $609,000 in local government revenue—demonstrating significant return on cultural investment.

Seven Strategic Goals

The plan establishes seven interconnected goals to achieve the community vision:

Goal 1:

Develop a Comprehensive Public Art Program - Expand and professionalize the public art program with sustainable funding, equitable distribution, community engagement, and integration into infrastructure projects.

Goal 2:

Enhance Cultural Infrastructure and Creative Spaces - Address space needs through creative reuse of buildings, support for new cultural facilities, development of affordable artist spaces, and establishment of cultural districts.

Goal 3:

Strengthen Community Connections Through Arts and Culture - Use arts programming to bridge neighborhoods, celebrate diversity, connect generations, and enhance public safety.

Goal 4:

Strengthen Cultural Sector Capacity and Sustainability - Build city government capacity for arts leadership, establish grant programs for artists and organizations, and create coordinated marketing strategies.

Goal 5:

Integrate Arts and Culture into Economic Development - Embrace cultural tourism, support the nighttime economy through live music venues, and use arts to enhance business districts and downtown vitality.

Goal 6:

Expand Arts Education and Lifelong Learning Opportunities - Partner with schools to strengthen arts education, create youth programming, and develop cultural enrichment for adults and seniors.

Goal 7:

Preserve and Celebrate Redlands' Cultural Heritage - Document and share diverse community stories, honor indigenous history and presence, support living cultural traditions, and celebrate the city's citrus heritage and architectural legacy.

Implementation and Funding

The plan acknowledges that full implementation will require additional resources while recognizing that some initiatives can begin with existing capacity. Current funding mechanisms are insufficient for comprehensive implementation, necessitating diversified revenue sources including:

- Art requirements or incentives for private development
- Transient Occupancy Tax allocation
- Enhanced General Fund allocations
- Establishment of a Redlands Arts Foundation for private fundraising
- Grant funding from state, federal, and private sources

The plan emphasizes that supporting arts with multiple funding sources reduces reliance on any single revenue stream and promotes sustainability when individual revenues fluctuate.

Moving Forward

This Arts and Culture Master Plan serves as a flexible guide and toolkit for pursuing an increasingly vibrant cultural life in Redlands over the next decade. Success will depend on continued community engagement, strategic partnerships between public and private sectors, and sustained commitment to equity and inclusion in all cultural programming. The plan positions Redlands to build upon its rich cultural heritage while embracing new artistic expressions that reflect the full diversity of its community.

By implementing these strategies, Redlands can strengthen its position as a cultural destination within the Inland Empire while ensuring that all residents—regardless of neighborhood, background, or economic status—have meaningful opportunities to participate in and benefit from the city's thriving arts and culture ecosystem.

INTRODUCTION

The City of Redlands Arts and Culture Master Plan presents a vision for integrating arts and culture more deeply into the fabric of the city, building upon Redlands' rich heritage while moving forward in the city's development.

Redlands has long been distinguished by its historic assets, from the iconic Redlands Bowl — the nation's oldest continuously running summer music festival with free admission — to the historic downtown, architectural treasures, and creative community.

Created through extensive community engagement involving nearly 1,000 people — including interviews, focus groups, public workshops, and surveys gathering over 500 responses — this plan reflects the collective voice and vision of Redlands residents. It recognizes that arts and culture are not luxuries but essential components of community vitality, economic prosperity, and quality of life.

The plan is designed to be flexible and adaptable, acknowledging that implementation will occur incrementally as resources become available and priorities evolve. Some initiatives can be accomplished with existing resources, while others will require new investments and partnerships.



Lance Jost, *Culmination in Singularity*.
Cul-de-sac of Research Drive, Redlands. Photo: Joe Bierma

EXISTING CONDITIONS

Redlands Cultural Context

Redlands is a city with a distinctive identity rooted in its rich history and ongoing commitment to cultural vitality. Since its founding in 1881, Redlands has cultivated a reputation as a community that values its heritage. With a population of approximately 72,556 residents, Redlands is characterized by its small-town feeling, historic architecture, and strong community identity rooted in its citrus industry heritage.



The city's physical landscape is characterized by historic architecture, tree-lined streets, and the iconic citrus groves that helped establish Redlands as an agricultural center. These visual elements contribute to the city's sense of place and provide an engaging backdrop for arts and cultural activities. Spanning 36.43 square miles, Redlands' built environment includes eight designated historic districts, 14 properties on the National Register of Historic Places, and numerous culturally significant sites that tell the story of its development.

The demographic makeup of Redlands reflects California's diversity and offers rich opportunities for cross-cultural expression and exchange. The population is distributed fairly evenly across generations, with Baby Boomers (23%), Generation X (22%), Millennials (28%), and Generation Z (28%) all substantially represented. This generational balance provides both challenges and opportunities for arts programming that should meet diverse needs and interests. More than half of residents (55%) identify as People of Color, with Hispanic residents comprising 39% of the population.

Redlands educational attainment is higher than the state and national averages, with 48% of adults holding at least a bachelor's degree and 22% possessing graduate degrees. This educated population forms a robust audience for arts and cultural offerings while also contributing to the creative workforce. It also reflects the city's economic character, with a significant professional class (70.8% of workers) and major employers including universities, hospitals, and the GIS company Esri.

Arts and Cultural Assets

Redlands possesses a remarkable array of cultural assets that span physical infrastructure, organizations, events, people, and traditions that collectively contribute to the city's cultural identity.

Cultural and Historical Venues

The iconic Redlands Bowl, opened in 1915 as the Redlands City Amphitheater, stands as a testament to the community's long-standing commitment to the performing arts. As the nation's oldest continuously operating, free summer music festival, the Redlands Bowl embodies the ideal that the arts should be accessible to everyone regardless of economic means—a value that continues to resonate in Redlands today.

Other significant venues include Prospect Park and its Carriage House (home to the Redlands Theater Festival), the A.K. Smiley Public Library (dating from 1898), and the new Museum of Redlands. These institutions preserve the city's heritage while providing spaces for contemporary cultural expression and community gathering. The San Bernardino County Museum is the largest cultural and natural history museum in the region, with a vision to build a home for local and regional artists to showcase their work and the long-term goal of establishing a residency program.

The University of Redlands further enriches the cultural landscape, offering performances, exhibitions, and educational opportunities that connect the campus with the broader community. Historic downtown Redlands serves as a cultural and commercial hub, with its distinctive architecture creating an attractive setting for cultural activities.

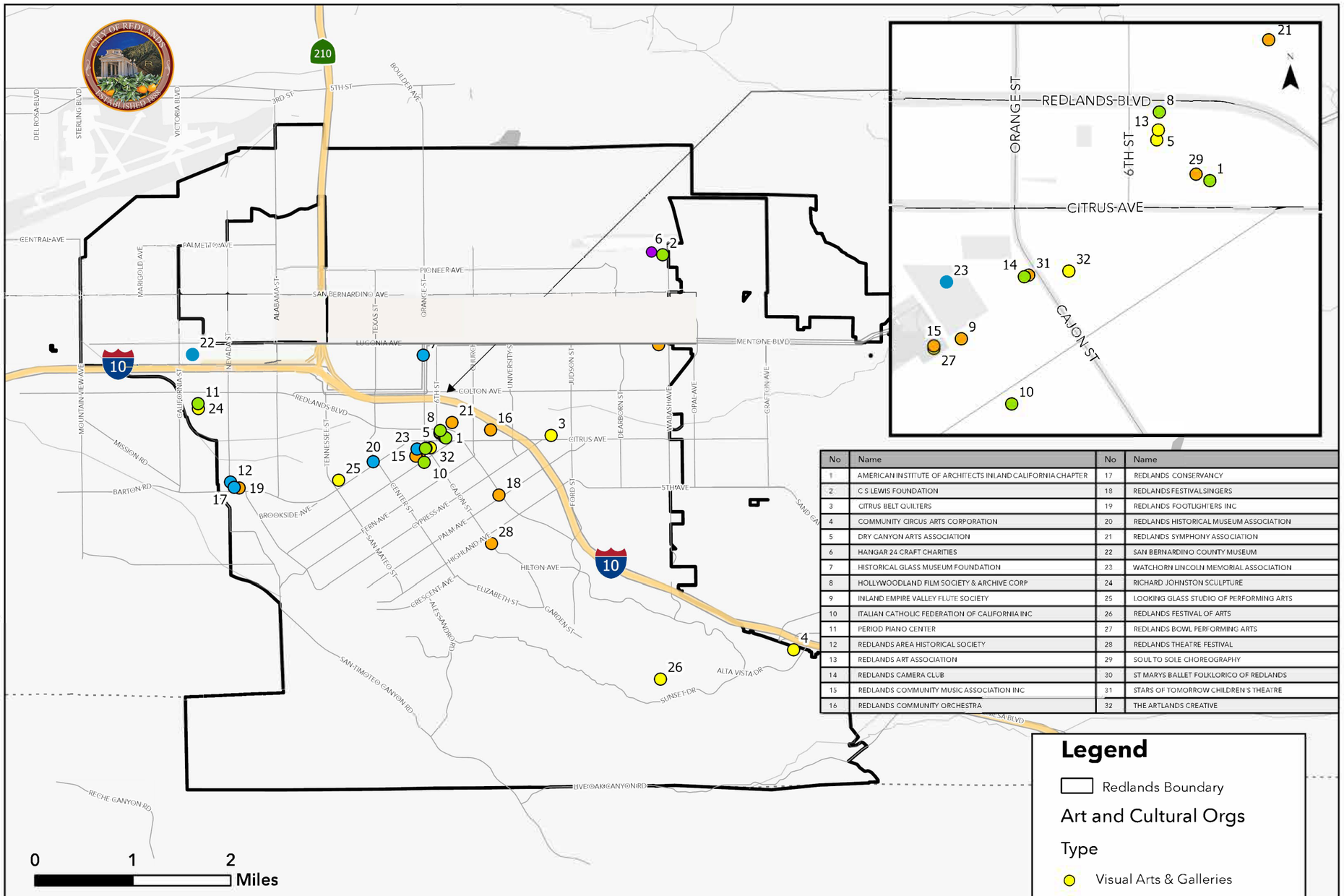
Arts Organizations and Creative Industries

Approximately 32 nonprofit arts and cultural organizations call Redlands home, offering programming in theater, music, visual arts, youth arts, dance, and crafts. While about one-third of these organizations operate with budgets exceeding $100,000, many smaller groups rely on dedicated volunteers to sustain their activities. Organizations span a broad range of artistic disciplines, including performing arts, visual arts, history, cultural heritage, museums, film, literary, craft and design. The great majority are located in and near downtown, with few organizations in the north areas of the city.

The creative economy in Redlands extends beyond nonprofit organizations to include a substantial creative workforce. According to Creative West Creative Vitality Suite, in 2023 the Creative Vitality Index of Redlands is 1.24, significantly higher than the national average of 1.0. The city supports approximately 2,379 creative jobs, with photographers, software developers, and graphic designers being the most prevalent creative occupations.

The economic impact of this creative activity is substantial. Creative industries in Redlands generate approximately $103 million in earnings annually, with architectural services, mobile food services, and artists/writers/performers contributing the highest earnings. According to Americans for the Arts "Arts and Economic Prosperity 5" (2022), the nonprofit arts and culture sector alone contributed an estimated $14.2 million to the local economy, supporting 416 full-time jobs and generating $609,000 in local government revenue—a significant return on the city's investment in cultural infrastructure.





No	Name	No	Name
1	AMERICAN INSTITUTE OF ARCHITECTS INLAND CALIFORNIA CHAPTER	17	REDLANDS CONSERVANCY
2	C S LEWIS FOUNDATION	18	REDLANDS FESTIVALSINGERS
3	CITRUS BELT QUILTERS	19	REDLANDS FOOTLIGHTERS INC
4	COMMUNITY CIRCUS ARTS CORPORATION	20	REDLANDS HISTORICAL MUSEUM ASSOCIATION
5	DRY CANYON ARTS ASSOCIATION	21	REDLANDS SYMPHONY ASSOCIATION
6	HANGAR 24 CRAFT CHARITIES	22	SAN BERNARDINO COUNTY MUSEUM
7	HISTORICAL GLASS MUSEUM FOUNDATION	23	WATCHORN LINCOLN MEMORIAL ASSOCIATION
8	HOLLYWOODLAND FILM SOCIETY & ARCHIVE CORP	24	RICHARD JOHNSTON SCULPTURE
9	INLAND EMPIRE VALLEY FLUTE SOCIETY	25	LOOKING GLASS STUDIO OF PERFORMING ARTS
10	ITALIAN CATHOLIC FEDERATION OF CALIFORNIA INC	26	REDLANDS FESTIVAL OF ARTS
11	PERIOD PIANO CENTER	27	REDLANDS BOWL PERFORMING ARTS
12	REDLANDS AREA HISTORICAL SOCIETY	28	REDLANDS THEATRE FESTIVAL
13	REDLANDS ART ASSOCIATION	29	SOUL TO SOLE CHOREOGRAPHY
14	REDLANDS CAMERA CLUB	30	ST MARYS BALLET FOLKLORICO OF REDLANDS
15	REDLANDS COMMUNITY MUSIC ASSOCIATION INC	31	STARS OF TOMORROW CHILDREN'S THEATRE
16	REDLANDS COMMUNITY ORCHESTRA	32	THE ARTLANDS CREATIVE

Art & Cultural Organizations in the City

Facilities & Community Services
***Author:** Redlands GIS **Date:** September 2025*

Snapshot of the Arts in City of Redlands CA
2023

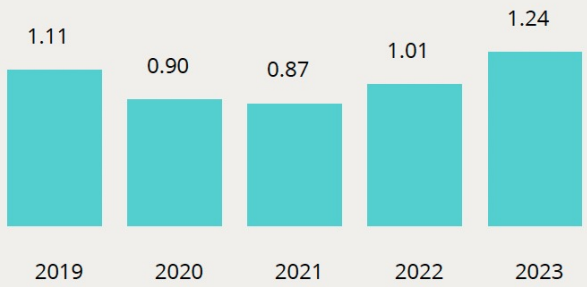
Creative Vitality™ SUITE

Creative Vitality Index

1.24
CVI Value
United States CVI = 1.0

This regional snapshot report gives the big picture of a region's creative landscape. It provides an overview of creative jobs, industry earnings, FDR grants, and Nonprofit revenues.

Past 5 years of CVI Performance



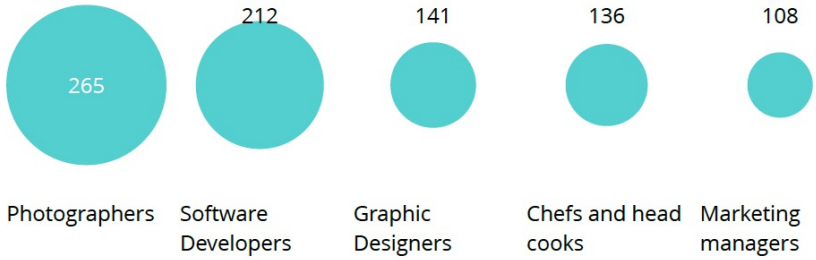
GAIN
▲ 0%
since 2022

2023 Creative Jobs

2,379
Total Creative Jobs

There are 4 more creative jobs in the region since 2022

Occupations with greatest number of jobs



GAIN
▲ 2%
since 2022

2023 Creative Industries

$103.0M
Total Industry Earnings

There is a gain of $2.1 M in creative industry earnings in the region since 2022

Industries with greatest earnings

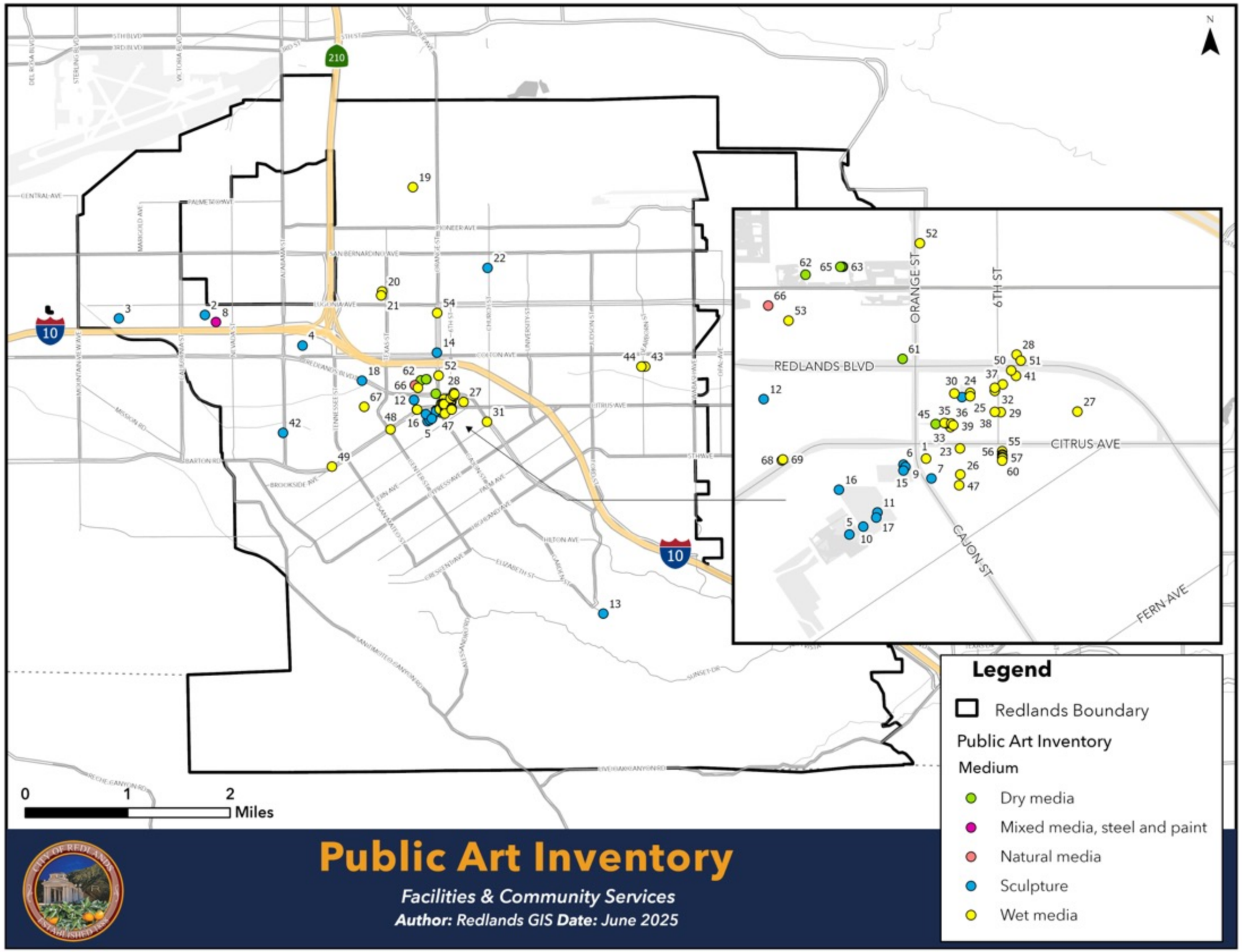
Industry type	Industry Earnings
Architectural Services	$21.0M
Mobile food services	$12.3M
Artists, Writers, & Performers	$6.4M
Industrial Design Services	$6.2M
Graphic Design Services	$5.9M

OUR HERITAGE ISN'T JUST PRESERVED IN MUSEUMS — IT LIVES, BREATHES, AND EVOLVES THROUGH EVERY ARTIST'S HANDS.

Public Art Collection

Redlands has developed a diverse collection of public art that enhances public spaces and reflects community identity. The collection includes 69 works of public art: 34 murals, 19 sculptures, 10 bus benches, the Umbrella Alley, and additional works. These works represent historic Redlands scenes, abstracts, wildlife and nature, agriculture/citrus, historical figures, and other subject matter. About one-third are city-owned and others privately owned or owned by an outside agency. Almost half of the artworks are located downtown, about one-quarter in parks and public spaces and one-quarter in commercial settings. As with the nonprofit arts and cultural organizations, relatively few public artworks are located in the north areas of the city. Many of the works are also documented with photographs, found in the Appendix.




N
ORANGE ST
6TH ST
REDLANDS BLVD
CITRUS AVE
CAJON ST
FERN AVE
CENTRAL AVE
SAN BERNARDINO AVE
PIONEER AVE
COLTON AVE
BROOKSIDE AVE
HILTON AVE
SUNSET DR
10
210
0
1
2
Miles
Legend
Redlands Boundary
Public Art Inventory
Medium
Dry media
Mixed media, steel and paint
Natural media
Sculpture
Wet media
Public Art Inventory
Facilities & Community Services
Author: Redlands GIS Date: June 2025

PUBLIC ART IN REDLANDS

No	Artwork	Artist
1	The Casa Loma Hotel	Original artist unknown, restored in 1996 by Vernon Dornbach
2	California Condor	Artist unknown
3	Culmination in Singularity	Lance Jost
4	Fruitful Pause	Gerry Berg, sculptor. Roger L. Grulke, designer
5	Grace Stewart Mullen Memorial	Artist unknown
6	George S. Hinckley Memorial	Artist unknown
7	Interiorem Pulchritudinem	John Gilbert Luebtow
8	Isis	Roslyn Mazzilli
9	Ishi Dohroh	Artist unknown
10	President William McKinley Memorial	Artist unknown
11	Mother and Child	Joseph L. Castle III
12	Reflections	Saim Caglayan
13	The Peloton Takes the Classic Curve	Kathleen King
14	Semi-Quaver	Paul Lindhard
15	Redlands 9-11 Memorial	Lawrence Noble
16	Smiley Brothers Memorial	Artist unknown
17	Watchorn Memorial	Linda Pew
18	Widows and Orphans Memorial	Linda Hundevadt Pew
19	Spaceman Mural	Christopher Robert Becktel and Alfredo Perez Salmeron
20	Geometric Mural	Christopher Robert Becktel and Alfredo Perez Salmeron
21	Unity Mural	Christopher Robert Becktel and Alfredo Perez Salmeron
22	Sunfair	Benjamin Allanoff
23	Citrus Parking Structure Mural	Christine Curry
24	Western Star Soap Advert	Artist unknown, restored by Larry Dierdorff in 1985 and 2015
25	Mermaid Queen German Family Soap Advert	Artist unknown, restored by Larry Dierdorff in 1985 and 2015
26	Orange Trees Mural	Larry Dierdorff
27	Grapevines Mural	Larry Dierdorff
28	Inland Empire Area Map	Original artist unknown, restored by Larry Dierdorff
29	Citrus Groves	Jeff Owens
30	Love Mural	Artist unknown
31	Child with Umbrella, Dog, and Orange Mural	Larry Dierdorff
32	July 4th in Redlands	Larry Dierdorff
33	Hate Burger Mural	Christine Coates

34	Redlands Orange Mural	Geoff Gouveia
35	Stag Skull Mural	Artist unknown
36	Werewolf Mural	Artist unknown
37	Mural on Pacific Premier Bank	Christine Coates
38	Chapel Pespective and LaFourcade Community Garden	Rudy Estanque
39	Redlands Jewelers Murals	Christine Coates
40	Redlands Theatre Festival Mural	Artist unknown
41	A Run Thru Redlands Mural	Karen Wilmot, restored by Larry Dierdorff
42	V Shaped Sculpture	Christos Hardt, designer
43	Orange Blossom Trail Mural - Redlands History	Ekaterina Orlovie
44	Redlands' Sister Cities Murals	Artist unknown
45	Orange Street Alley Park Umbrellas	No artist
46	Sister Cities Clock Tower	Dan Romero
47	LGBTQ Mural	Pulp Press, Jillian Sander, Bridget Bilbo, Sofia Diaz
48	Omnitrans Bus Bench Murals	Multiple artists
49	Omnitrans Bus Bench Murals	Multiple artists
50	Omnitrans Bus Bench Murals	Multiple artists
51	Omnitrans Bus Bench Murals	Multiple artists
52	Omnitrans Bus Bench Murals	Multiple artists
53	Omnitrans Bus Bench Murals	Multiple artists
54	Omnitrans Bus Bench Murals	Multiple artists
55	Redlands Bowl Mural	Larry Dierdorff
56	Redlands Bicycle Classic Mural	Larry Dierdorff
57	University of Redlands Memorial Chapel Mural	Larry Dierdorff
58	Orange Growers Mural	Larry Dierdorff
59	Kimberly Crest Mural	Larry Dierdorff
60	Sylvan Park Bandstand Mural	Larry Dierdorff
61	Redlands Heritage	Millard Sheets, Denis O'Connor, and Sheets Studio artists
62	Welcome to Redlands Mural	Artist unknown
63	A.K. Smiley Library Mural	Artist unknown
64	Memorial Chapel Mural	Artist unknown
65	Asistencia Bell Tower Mural	Artist unknown
66	Limestone Columns	Artist unknown
67	Omnitrans Bus Bench Murals	Multiple artists
68	Omnitrans Bus Bench Murals	Multiple artists
69	Omnitrans Bus Bench Murals	Multiple artists

Community Arts Participation

Redlands residents demonstrate strong appreciation for arts and cultural activities, with 85% of survey respondents viewing arts and creative opportunities as essential to their families. A significant majority (84%) believe arts and culture make Redlands a more desirable place to live, affirming the value of cultural investments for community wellbeing and quality of life.

Participation patterns reveal an engaged community, with 60% of residents participating in arts and cultural activities either frequently or occasionally. The most popular personal creative activities include visual arts (59%), literary arts (56%), music (49%), and crafts (45%). For attendance at events, performing arts (48%), visual arts fairs/festivals (41%), and music/arts events at small or non-traditional venues (36%) attract the highest participation (note that amounts do not total 100% because respondents could select more than one option – "check all that apply").

Current Governance and Support Structures

The City of Redlands has established formal structures to support arts and cultural development. reflecting an institutional commitment to arts and culture.

Cultural Arts Commission

Established in the Redlands Municipal Code, the Cultural Arts Commission consists of seven volunteer members appointed by the Mayor with City Council approval. These commissioners serve four-year terms and are tasked with promoting public interest in the arts, recommending new arts programs and funding sources, advising on policies for arts development, and administering the City's "Art in Public Places" program.

FROM NORTH TO SOUTH, MOUNTAIN VIEW TO CITRUS GROVE, ART WILL FLOW THROUGH EVERY NEIGHBORHOOD LIKE ROOTS GROWING IN RICH SOIL.

Public Art Program

In 2009, the Redlands City Council established a formal Public Art Program through a resolution that outlined the program's structure, funding mechanisms, and procedural guidelines. The program includes an "Art in Public Places" initiative overseen by the Cultural Arts Commission, which makes recommendations to the City Council regarding the acquisition, installation, and maintenance of public artworks.

Alignment with City Plans

The importance of arts and culture is recognized in the City's broader planning documents. The General Plan 2035, adopted in 2017, includes arts and culture as key elements of Redlands' distinctive identity. The plan articulates specific policies to promote arts organizations, arts-related programming in festivals and events, and arts-related educational outreach. It also recognizes the role of arts and culture in economic development, particularly through tourism.

Similarly, the Strategic Plan FY22-28 identifies arts and culture as essential components of quality of life in Redlands. Strategic objectives include enhancing community events to better reflect Redlands' residents, creating a strategic vision for the arts within the community, ensuring the Redlands Bowl remains a vibrant cultural centerpiece, and enhancing the Art in Public Places Program. The plan also addresses equity and inclusion, emphasizing the importance of ensuring all residents have access to city services and facilities.

Challenges and Opportunities

Despite its cultural assets and supportive structures, Redlands faces several challenges in fully realizing its potential as a cultural hub. These challenges, however, present opportunities for strategic intervention and development.



Redlands Bowl, 7 Bridges. Photo: Bruce Herwig.

Geographic Equity in the Arts

A challenge identified through community engagement is the geographic disparity in cultural assets in different areas of Redlands. As noted above in Arts and Cultural Assets, there are significantly fewer nonprofit arts and cultural organizations and public artworks in north areas of the city: 6 of 32 nonprofits are located north of the freeway and 11 of 69 public artworks. Survey data and stakeholder input indicate that the northside of Redlands is ready for more arts investment and arts programming. Community members have expressed a desire for stronger linkages between neighborhoods to ensure all parts of the community are connected and have access to arts and cultural opportunities.

This challenge presents an opportunity to use arts and culture as vehicles for community connection, developing programming that intentionally bridges different areas of the city and brings residents together across geographic boundaries. Strategic placement of public art, development of cultural venues in underserved areas, and creation of citywide cultural events that engage all neighborhoods could help address this division.

Resource Limitations

Like many cities, Redlands faces limitations in dedicated funding, staffing, and space for arts organizations and artists. Because most nonprofit arts and cultural organizations have small budgets, many cultural initiatives rely heavily on volunteer efforts and minimal resources. Limitations on current city arts staff positions further constrain the capacity for program development and implementation.

These resource limitations present opportunities for creative partnerships, diversified funding streams, and alternative space utilization. Potential strategies include developing public-private partnerships for arts funding, establishing a percent-for-art program for private development, repurposing vacant or underutilized spaces for creative use, and leveraging the economic impact of the arts to justify increased public investment.

Facility Needs

Community engagement has identified significant needs for affordable artist studios, exhibition spaces, performance

venues, and a dedicated community arts center. Some existing city-owned cultural facilities require updating and upgrading to meet contemporary needs for technical capacity and audience amenities. The City recently completed improvements to the Redlands Bowl, which is a positive step. Additionally, the lack of indoor performance spaces limits year-round programming and constrains the development of a robust music scene.

These facility needs present opportunities for adaptive reuse of existing buildings, integration of arts spaces into new developments, and strategic facility planning. One specific opportunity is to adaptively reuse a city-owned property as a community arts center. Also, partners such as the University of Redlands would like greater community use of their performing arts spaces.

Coordination and Promotion

Lack of awareness has been identified as the primary barrier to arts participation, with 62% of survey respondents citing it as a factor that prevents them from attending cultural activities. This suggests a need for better promotion, marketing, and centralized information about arts and cultural activities in Redlands.

This challenge presents opportunities for developing coordinated marketing strategies, leveraging digital platforms for information sharing, and creating centralized resources for arts information. Strengthening networks among arts organizations, businesses, and city departments could facilitate more effective promotion and increase awareness of cultural offerings.

Diversity and Inclusion

While Redlands has a diverse population, only 45% of survey respondents feel that their culture is well represented in the arts and cultural events in the city. This perception is particularly pronounced among respondents identifying with races or ethnicities other than European/White, with only 11% feeling well represented compared to 64% of European/White respondents.

This challenge presents opportunities for more inclusive programming, diverse artist selection, and cultural celebrations that reflect the full spectrum of Redlands' communities. Engaging underrepresented communities in cultural planning and program development could ensure that arts and cultural offerings resonate with all residents.



The Artlands exhibit opening. Photo courtesy of The Artlands.

PLANNING PROCESS

The City of Redlands undertook a comprehensive planning process to develop the Arts and Culture Master Plan, spanning from September 2024 to early 2025. The cultural planning process utilized a mixed-methods approach that combined rigorous data collection with extensive community engagement. This methodology ensured that the plan was informed by both quantitative evidence and the experiences, aspirations, and creative visions of Redland's residents.

The research design was built on three complementary pillars:



Black Lives Matter mural installed on north side of building located at 16 E. Redlands Boulevard. Photo: theartlands, Instagram

- Qualitative Community Engagement - In-depth conversations and interactive sessions with residents, artists, cultural organizations, and community leaders
- Quantitative Research - Data collection and analysis to understand the cultural landscape, creative economy, and community needs
- Supplementary Research - Review of existing plans, best practices, and case studies to inform strategy development.

Through this triangulated approach, consistent themes emerged across multiple sources, strengthening the validity of the findings and ensuring that recommendations address community needs and aspirations.

Community and Stakeholder Engagement

- Interviews with city leadership including the Mayor, City Council members, and department heads
- Discussion groups with arts organizations, businesses, and individual artists
- Community listening sessions
- Community Workshop engaging over 325 participants alone
- Meetings with the Cultural Arts Commission
- Consultations with other stakeholders including the Chamber of Commerce

Community Survey

A comprehensive survey that gathered 507 responses between October 2024 and February 2025, available in both English and Spanish.

Background Research and Document Review

Analysis of existing city plans including the General Plan 2035, Strategic Plan FY22-28, Downtown Mall Area Plan, and other relevant documents to ensure alignment with the city's overall vision.

Analysis and Synthesis

All input and data were analyzed to identify patterns, priorities, and areas of opportunity to inform the plan's development.

FINDINGS

The planning process for Redlands' Arts and Culture Master Plan revealed a community with a deep appreciation for arts and culture, a strong creative foundation, and a desire for growth and enhanced coordination of cultural assets. Through the engagement insights a picture emerged of a city with rich cultural traditions seeking to preserve its heritage while embracing the future and new artistic expressions.

LIKE THE REDLANDS BOWL'S CENTURY OF FREE CONCERTS, TRUE CULTURE BELONGS TO EVERYONE."

A Community That Values Arts and Culture

Redlands residents demonstrated strong support for arts and cultural activities, with 85% of survey respondents viewing creative opportunities as essential to their families. This appreciation crosses demographic boundaries, though engagement levels vary across the community. The city's historic commitment to the arts is evident in beloved institutions like the Redlands Bowl, which has provided free concerts since 1924, and the community's support for numerous arts organizations and events. Nearly 70% support increased local government funding for arts and cultural growth, indicating a willingness to invest in these community assets.

The results from the cultural plan survey align with the parks and recreation survey, with most residents (78%) rating the provision of high-quality parks and cultural programs as "very important" to the community's quality of life.



Musician Phanny Dantom performing at an Artlands event. Photo: phannydantommusic, Instagram.

Economic and Community Development Potential

Stakeholders widely recognized the potential for arts and culture to drive economic development in Redlands. The Arts and Economic Prosperity Study estimated that the nonprofit arts and culture sector generated approximately $14.2 million in economic impact in 2022, supporting 416 full-time equivalent jobs and contributing significantly to the local tax base.

Beyond direct economic impacts, stakeholders identified cultural tourism, downtown revitalization, and enhancement of the night-time economy as key opportunities. The Chamber of Commerce specifically noted the potential for arts and cultural activities to attract visitors and increase spending at local businesses. City leadership expressed interest in developing cultural districts, particularly in downtown and along Colton Avenue, as catalysts for economic development and community vitality. These districts could serve as anchors for creative activity, tourism, and business development.

Public Art Aspirations

Survey respondents and engagement participants expressed strong interest in expanding Redlands' public art program. When asked what public art should accomplish, respondents prioritized:

- Enlivening and beautifying public spaces (73%)
- Improving quality of life and well-being for residents (56%)
- Representing diverse perspectives and experiences (53%)

Community members expressed desire for public art that reflects Redlands' diversity, history, natural environment, and creative spirit. They envisioned murals, sculptures, functional art (like benches and bike racks), and interactive installations throughout the city, with attention to equitable distribution across all neighborhoods.

The success of recent projects like the Umbrella Alley was frequently cited as evidence of public art's potential to transform spaces and create community gathering places. As one stakeholder noted, "These colorful installations have become spots that draw people downtown and create a sense of place."

Addressing Geographic Disparities

A theme emerging from the engagement process was the perception of geographic and cultural disparity involving north Redlands. This difference manifests in the distribution of cultural amenities, programming, and investment. Stakeholders and Council members emphasized the need to bridge this gap through strategic placement of public art, cultural facilities, and programming that intentionally connects these areas of the city. This sentiment was echoed in focus groups with artists who noted that cultural programming needs to be more accessible to residents in all neighborhoods, particularly those historically underserved.

Survey data revealed significant disparities in how different communities feel represented in Redlands' cultural life. While 45% of overall respondents felt their culture was well-represented in arts and cultural events, the figures varied dramatically by demographic group. Among respondents identifying as European/White only, 64% felt well-represented, compared to just 11% of respondents identifying with other groups.

These findings underscore the need for more culturally relevant programming. Community members expressed desire for celebrations that honor the contributions of Hispanic, Black, Asian, and indigenous communities to Redlands' history and contemporary culture. As one listening session participant stated, "Our city's cultural offerings should reflect the beautiful diversity of our community."

Awareness Barriers

Despite Redlands' active arts scene, many residents remain unaware of available opportunities. Sixty-two percent (62%) of survey respondents cited lack of awareness as the primary barrier to participation in cultural activities. This finding suggests that current communication channels are not effectively reaching all segments of the population.

One focus group participant noted, "There are lots of activities and many are interesting, but it.....is hard to find out about them." This sentiment was echoed across various engagement forums, with participants suggesting more coordinated marketing efforts, centralized information sources, and targeted outreach to underrepresented communities.

Physical and economic accessibility also emerged as concerns. Some residents mentioned that program timing, location, and cost created barriers to participation, with 31% citing inconvenient schedules or locations and 22% mentioning cost as prohibitive factors.

Space Needs for Creation and Presentation

The engagement process revealed significant need for additional cultural spaces in Redlands. Artists consistently expressed the need for affordable studio space, exhibition venues, and performance facilities. Organizations similarly noted challenges in finding appropriate, affordable spaces for programs and events.

The community identified several potential opportunities for addressing these needs, including:

- Repurposing a city-owned property as a community arts center
- Developing a makers or artists co-working space
- Better utilizing the Redlands Bowl and other city-owned theaters during off-seasons
- Incorporating arts spaces into the redevelopment of the Redlands Mall site

These opportunities align with the city's broader goals for downtown revitalization, adaptive reuse of historic properties, and creating vibrant community gathering places.

Organizational Capacity and Coordination Needs

The engagement process revealed both strengths and challenges in Redlands' cultural organizational ecosystem. While the community boasts numerous passionate arts organizations and advocates, many operate with limited resources and capacity. Stakeholders noted the need for better coordination, resource sharing, and collaborative marketing efforts.

The Cultural Arts Commission identified several priorities for strengthening the city's role in supporting arts and culture:

- Establishing dedicated staff position(s) for arts and cultural programming
- Developing sustainable funding sources
- Creating grant programs for artists and organizations
- Improving the public art program
- Enhancing coordination among cultural organizations

These findings point to a need for thoughtful infrastructure development to support the growth and sustainability of Redlands' cultural sector.

Residents' Overall Priorities

When asked about priorities for a cultural plan, respondents emphasized arts and cultural city events and festivals, creative activities for all ages, downtown arts and cultural district development, a vibrant music scene, and public art throughout the city as top priorities.

Community Workshop Findings

Participants were asked to share what they loved about arts and culture in Redlands, what they wanted to see in the future, and what they wanted to change. The following themes highlight responses in conversations:

- Maintain and add public art installations, such as Umbrella Alley
- Maintain and add more murals to beautify the city
- Create a dedicated Arts Center with classes and open studios to offer creative breaks and safe space for the community
- Create an all-ages venue to make art accessible to all
- Support and invest in additional arts events, festivals, and ways to connect the community
- Maintain and improve the Redlands Bowl, local music venues, and performing arts venues
- Invest in opportunities to support local musicians and artists
- Consider offering artistic grant opportunities to fund local Redlands artists

Coin Jar Polling Activity: What are your Arts & Culture priorities?

Each participant was given four coins to select from seven arts and culture categories. The coin jar polling activity involved a total of 1,140 coins, which represents the funding priorities indicated by the 285 participants in this activity. The following four categories received the highest number of coins (priority designation) across all available options:

1. Vibrant live music scene
2. Arts events and festivals to connect the community
3. More arts and creative activities in the city for all ages
4. Public art and murals throughout the City

VISION

THE ARTS THRIVE IN EVERY CORNER OF THE REDLANDS COMMUNITY - BRIDGING NEIGHBORHOODS, GENERATIONS, AND CULTURES. OUR DISTINCTIVE HERITAGE IS CELEBRATED AND REIMAGINED THROUGH THE ARTS AND CREATIVITY, ENHANCING OUR QUALITY OF LIFE, STRENGTHENING OUR ECONOMY, AND FOSTERING A CONNECTED COMMUNITY WHERE EVERYONE HAS OPPORTUNITIES TO CREATE AND EXPERIENCE THE ARTS IN THEIR OWN WAY.



Smiley Public Library. Photo: Eddie Corral.

GOALS AND STRATEGIES

The Redlands Arts and Culture Master Plan is a ten-year framework to achieve the community's vision for arts and culture. It is a cultural plan for all forms of arts and culture, as well as a plan to build on the city's long involvement with public art. While it is a plan for city action, it is also a community plan that anticipates partnerships and coordination with the creative community, developers, businesses, schools, and many more.

The plan has seven goals reflecting the community's desires, needs, and priorities. Each goal is accompanied by strategies and actions that provide detail on how to fulfill the objective. As with any master plan, there will be changed circumstances during implementation. New opportunities and challenges will arise. So, this plan is best seen as a flexible guide and toolkit to pursue the ultimate vision of an ever-increasingly vibrant and shared cultural life in Redlands.



GOAL 1:
DEVELOP A COMPREHENSIVE PUBLIC ART PROGRAM.

GOAL 2:
ENHANCE CULTURAL INFRASTRUCTURE AND CREATIVE SPACES.

GOAL 3:
STRENGTHEN COMMUNITY CONNECTIONS THROUGH ARTS AND CULTURE.

GOAL 4:
STRENGTHEN CULTURAL SECTOR CAPACITY AND SUSTAINABILITY.

GOAL 5:
INTEGRATE ARTS AND CULTURE INTO ECONOMIC DEVELOPMENT.

GOAL 6:
EXPAND ARTS EDUCATION AND LIFELONG LEARNING OPPORTUNITIES.

GOAL 7:
PRESERVE AND CELEBRATE REDLANDS' CULTURAL HERITAGE.

GOAL 1: DEVELOP A COMPREHENSIVE PUBLIC ART PROGRAM.

Strategies:

1.1 Develop and evolve the current public art program based on best practices

1.1.1 Create curatorial frameworks for public art.

- Develop cohesive themes that reflect Redlands' identity (citrus heritage, cultural diversity, natural environment).
- Balance historical/heritage themes with contemporary artistic expressions.
- Create opportunities for art that involves the community.

1.1.2 Establish a diverse portfolio approach to public art.

- Balance permanent installations with temporary art, interactive art, and rotating exhibits to create dynamic experiences.
- Include various media including sculpture, murals, digital art, lighting installations, performance art, and sound installations.

1.1.3 Ensure equitable distribution of public art.

- Create a geographic equity plan to identify arts deserts and distributes public art throughout the City of Redlands.
- Develop a specific North Redlands public art initiative.

1.1.4 Integrate art into infrastructure projects.

- Identify upcoming capital improvement projects suitable for artistic enhancement and ensure public art is planned at the onset of the project.
- Involve relevant city departments early in planning processes for public art projects.
- Create artistic wayfinding systems that help navigation while enhancing the streetscape.

1.1.5 Enhance artistic quality through improved selection processes.

- Develop robust artist selection guidelines with clear criteria for artistic excellence.
- Establish selection panels including arts professionals, community representatives, and subject matter experts.
- Create mentorship opportunities pairing established artists with emerging local talent.

1.2 Develop sustainable funding for public art.

1.2.1 Consider optional funding mechanisms for City public art projects.

- Allocate voluntary amounts for public artworks within capital improvement projects. Consider the national best practice amount of 1%-2% of capital budgets as a reference point.
- In the long-term, consider adopting a percent-for-art ordinance.

1.2.2 Develop a private development art program.

- Create incentives for developers to include public art in projects (density bonuses, expedited permitting).
- Establish a requirement that new developments over a certain size include public art or contribute to a public art fund.
- Develop clear guidelines for developers regarding selection, placement, and maintenance.
- Provide technical assistance to developers implementing public art projects.

1.2.3 Create a dedicated public art maintenance fund.

- Allocate 10% of all public art funding for future maintenance and conservation.
- Develop a maintenance schedule and inspection protocol for all works in the collection.
- Create detailed documentation for each artwork including artist's intentions and maintenance requirements and house on a public art program platform.

1.2.4 Diversify funding sources.

- Pursue grants from state and national arts organizations.
- Establish a public art donation program with clear acceptance criteria (cross reference: Funding Options, Redlands Arts Foundation).

- Create public-private partnerships with local businesses, universities and foundations.

1.3 Build community engagement and education around public art

1.3.1 Create robust community engagement processes.
- Develop protocols for meaningful community input on public art projects.
- Establish community advisory committees for major installations in neighborhoods.
- Ensure multilingual and culturally appropriate engagement methods.

1.3.2 Document and promote the public art collection.
- Develop interpretive materials including plaques, brochures, and digital content.
- Create a public art map and mobile app for self-guided exploration.
- Establish a regular program of public art events.

1.4 Strengthen administration and oversight of the public art program.

1.4.1 Clarify roles and responsibilities.
- Define the role of the Cultural Arts Commission in the public art program.
- Create comprehensive public art program policies and guidelines.

1.4.2 Improve documentation and policies.
- Create a comprehensive public art policy manual.
- Develop standardized contracts for artists.
- Establish clear guidelines for copyright and reproduction rights.
- Create protocols for responding to controversy or community concerns.

1.4.3 Enhance staff capacity.
- Provide professional development for staff managing the public art program.
- Supplement staff resources by outsourcing public art tasks to a contracted expert or organization.
- If resources become available, consider creation of a dedicated arts administrator position. Consider [outsourcing] public art contract position to supplement staff's management of the program.

GOAL 2: ENHANCE CULTURAL INFRASTRUCTURE AND CREATIVE SPACES.

Strategies:

2.1 Develop, support, and incentivize the availability of cultural facilities and creative spaces to meet identified community needs.

2.1.1 Identify opportunities for creative reuse of vacant/underutilized spaces for arts activities.

2.1.2 Integrate arts spaces into community centers and parks.

2.1.3 Support, facilitate, and incentivize development of new and renovated/reused cultural facilities.

2.1.4 Support, facilitate, and incentivize development of affordable studio, rehearsal, performance, and exhibition spaces for artists.

2.1.5 Support, facilitate, and incentivize maker spaces and collaborative work environments for creative entrepreneurs.

2.1.6 Evaluate the feasibility of establishing a community arts center.

2.1.7 Enhance existing cultural venues like the Redlands Bowl.

2.1.8 Improve accessibility of cultural facilities for people of all abilities.

2.2 Support development of one or more cultural districts in Redlands.

2.2.1 Explore development of a cultural district in downtown Redlands

2.2.2 Explore development of a cultural district along Colton Avenue.

GOAL 3: STRENGTHEN COMMUNITY CONNECTIONS THROUGH ARTS AND CULTURE.

Strategies:

3.1 Use arts and culture to build community connections and celebrate local communities.

3.1.1 Integrate arts into community-wide events and festivals.

3.1.2 Establish neighborhood-based arts programming in underserved areas.

3.1.3 Develop arts events and programs that specifically connect different communities in Redlands.

3.1.4 Support culturally diverse programming that reflects the city's demographic makeup.

3.1.5 Create opportunities for intergenerational arts participation.

3.1.6 Develop participatory arts projects that encourage community interaction.

3.2 Use arts programming to enhance public safety.

3.2.1 Support arts and heritage programs within the Fire and Police Departments.

3.2.2 Integrate public art into fire and police buildings to beautify and enhance public safety.

3.2.3 Identify opportunities to deploy public art as a public safety enhancement in public spaces.

GOAL 4: STRENGTHEN CULTURAL SECTOR CAPACITY AND SUSTAINABILITY.

Strategies:

4.1 Build the capacity of city government to lead Redlands' arts and cultural development.

4.1.1 Establish sustainable funding mechanisms for arts and culture (see Funding Options).

4.1.2 Supplement staff resources by outsourcing arts administration tasks to a contracted expert or organization. If resources become available, consider creation of a dedicated arts administrator position. Provide professional development (see also 1.4.3).

4.1.3 Review and update the role, qualifications, and other elements of the Cultural Arts Commission to best support implementation of this plan.

4.2 Build the capacity of the Redlands' arts and culture sector.

4.2.1 Establish a grant program for artists and arts organizations

4.2.2 Create professional development programs for artists and arts organizations.

4.2.3 Foster collaboration among arts organizations, businesses, and city departments.

4.2.4 Support volunteer engagement in the arts. Develop a coordinated marketing and promotional strategy for arts and culture.

GOAL 5: INTEGRATE ARTS AND CULTURE INTO ECONOMIC DEVELOPMENT.

Strategies:

5.1 Embrace cultural tourism as an economic development strategy.

5.1.1 Market Redlands as a cultural destination within the Inland Empire region.

5.1.2 Develop and package arts and cultural experiences as part of the city's tourism marketing.

5.1.3 Develop an arts and cultural events calendar and attractions/venues list integrated into tourism marketing.

5.1.4 Deploy the arts and culture calendar and list as a marketing tool for residents and the immediate region.

5.2 Utilize arts and culture as an economic development tool.

5.2.1 Include creative sector development in economic planning efforts.

5.2.2 Support live music venues and performances to enhance the nighttime economy.

5.2.3 Use arts and design to enhance business districts and improve downtown vitality, building on the success of Umbrella Alley and other downtown art projects.

5.2.4 Connect artists to business development resources and entrepreneurship training.

5.2.5 Develop partnerships with local businesses to support arts and culture.

GOAL 6: EXPAND ARTS EDUCATION AND LIFELONG LEARNING OPPORTUNITIES.

Strategies:

6.1 Support arts education for children and youth.

6.1.1 Partner with schools to strengthen arts education programs.

6.1.2 Create after-school and summer arts programs for youth.

6.1.3 Support programs for at-risk youth that engage them in creative activities.

6.1.4 Create mobile arts education programming to reach all neighborhoods.

6.1.5 Develop intergenerational arts learning programs.

6.1.6 Establish mentorship programs connecting established and emerging artists.

6.2 Support lifelong learning in arts and culture.

6.2.1 Develop cultural enrichment programs for adults and seniors.

6.2.2 Partner with University of Redlands and other educational institutions.

GOAL 7: PRESERVE AND CELEBRATE REDLANDS' CULTURAL HERITAGE.

Strategies:

7.1 Support interpretation and celebration of local history through the arts.

7.1.1 Develop programs highlighting Redlands' citrus heritage and architectural legacy.

7.1.2 Support programs that share Redlands' history and heritage, such as the Museum of Redlands, A.K. Smiley Library Heritage Room, and others.

7.1.3 Use digital media to make local history accessible to broader audiences.

7.2 Share and celebrate Redlands' cultures through the arts.

7.2.1 Document and share stories of diverse community members through creative media.

7.2.2 Create opportunities to honor indigenous history and culture.

7.2.3 Support living cultural traditions through festivals, demonstrations, and workshops.

FUNDING OPTIONS

Cultural plans naturally raise community expectations of new resources and questions of how to pay for implementation. In fact, fully implementing the Redlands Arts and Culture Master Plan will require additional resources of funding and staff. However, some recommendations can be accomplished with current resources, and it is anticipated that new resources can be allocated as they become available and needed.

Redlands currently lacks dedicated sustainable funding for arts and culture. While the city has some mechanisms in place (such as a Public Art Fund and in-kind support for cultural events), these are insufficient to fully implement a comprehensive ten-year cultural plan. The economic impact of nonprofit arts and culture in Redlands – $14.2 million in earnings and 416 jobs, generating $609,000 in local government revenues (see Arts Organizations and Creative Industries, page 6) – demonstrates the sector's return on investment and potential for growth with increased investment.

The funding objective is not merely new resources for the arts, it is also diversified revenues to engender greater sustainability and community impact. Supporting the arts with more than one or two sources reduces reliance on a single source and promotes continuity when revenues in one category decline.

The following are funding options for the City and potential partners.

Potential Revenue Sources for Redlands Arts and Culture

Art in Private Development: The city can enact an art requirement for private real estate development, with certain thresholds and exclusions. Art can be required on site, integrated into the project, or the value of the art requirement can be paid into an in-lieu fund for use elsewhere and/or more flexibly for other arts purposes.

LIKE TENDING AN ORCHARD, BUILDING CULTURAL COMMUNITY REQUIRES PATIENCE, INVESTMENT, AND SHARED COMMITMENT TO GROWTH.

The requirement could be in the form of a Development Impact Fee (DIF), building on Redlands' current DIF schedule, or a percent-for-art obligation based on the permit value of the project, a common approach in California. As an alternative to an art requirement, the city can adopt developer incentives to include art in projects, such as a density or height bonus, flexible parking requirements, or other benefit. The city can also encourage and facilitate developers to include arts spaces within their projects to satisfy requirements or incentives.

Transient Occupancy Tax Allocation: The city can allocate a portion of TOT revenues to arts uses.

General Fund Allocation: The city already allocates general funds to arts uses on an ad hoc basis. These allocations can be increased to fund specific priorities of this plan. For example, the city can voluntarily allocate a portion of selected capital improvement project budgets for public art (see 1.2 Develop Sustainable Funding for Public Art). If city funding becomes available, it can consider adopting a percent for art ordinance.

Redlands Arts Foundation: The city can form or encourage the formation of a nonprofit "friends of" organization whose mission is to raise private funds from the community to support arts and cultural priorities identified in this plan. The foundation can also be a platform for corporate and business sponsorships of arts projects and events.

Grants: The city can seek grant funding from the California Arts Council, National endowment for the Arts, and other state and federal sources. In addition, the recommended Redlands Arts Foundation can be a vehicle for grant funding from private foundations and individuals.

IMPLEMENTATION

Implementation will be guided by staff working together with the Cultural Arts Commission to identify annual priorities and workplans. This allows for the Commission, as the voice of the community, and staff, grounded in the realities and opportunities of city priorities and budgets, to form the most ambitious and achievable objectives for a given year.

The following are potential starting points for the first two years, representing a melding of Commission, staff and consultants' ideas. They are achievable and can generate visible success across many of the community's priorities.

Starting Points for Years 1 & 2

- Conduct an assessment across public parks, city facilities and other public places to identify opportunities in Redlands for arts and cultural programs, events, public artworks, and activities in alignment with the cultural plan. Through an RFP process, engage an organization or consultant with strong local knowledge to conduct the assessment and to provide a framework for selection.
- Working through the Cultural Arts Commission, conduct an annual call to arts and cultural nonprofits and artists for project concepts in Redlands consistent with the assessment. Select and fund priority project proposals.
- Create a private development art fee, whether through a percent for art requirement, a development impact fee, or voluntary incentives, to provide resources to enhance artworks, arts programs, installations, and other arts initiatives throughout the city.
- Allocate staff time to research and apply for grants, donations, sponsorships and other support for implementation of this plan.



Charles Benjamin Russell at Aroi Mak Mak Restaurant. Photo courtesy The Artlands.



City of Redlands

Public Art Inventory

Resolution No. 6818

October 2024

Compiled by:

Joseph Bierma, MPA

FCS Administrative Analyst



The Casa Loma Hotel

Original artist unknown, restored 1996 by Vernon Dornbach

Paint on canvas

Depicts the historic Casa Loma Hotel

Originally displayed in the offices of the Downtown Redlands Business Association. Currently on display at the City of Redlands Council Chambers at 35 Cajon Street, Suite 4

Original acquisition date and method unknown



California Condor

Original artist unknown

Steel sculpture

Depicts a California Condor perched on a tree branch

Currently on display at the San Bernardino County Museum at 2024 Orange Tree Lane

Outside agency



Culmination in Singularity

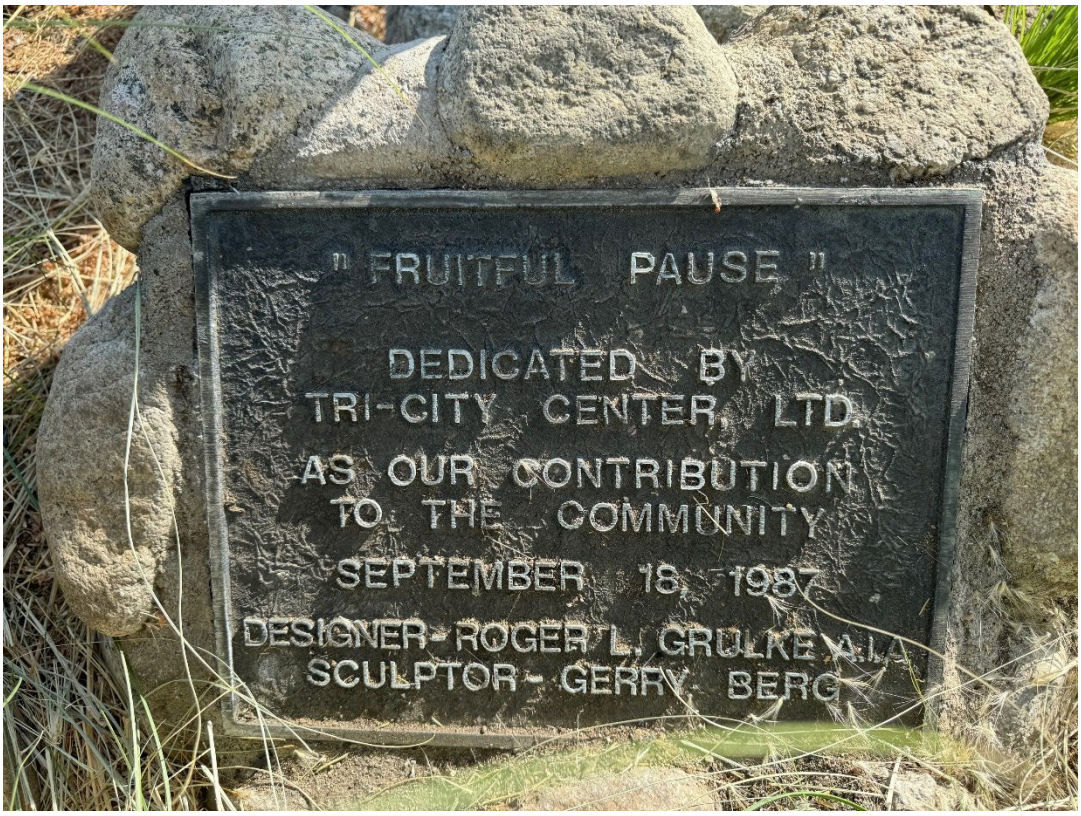
Lance Jost

Steel sculpture

Currently on display in the center of the Research Drive cul-de-sac

Original install 1991, Private





Fruitful Pause

Roger L. Grulke, A.I.A, Designer

Gerry Berg, Sculptor

Bronze and steel sculpture

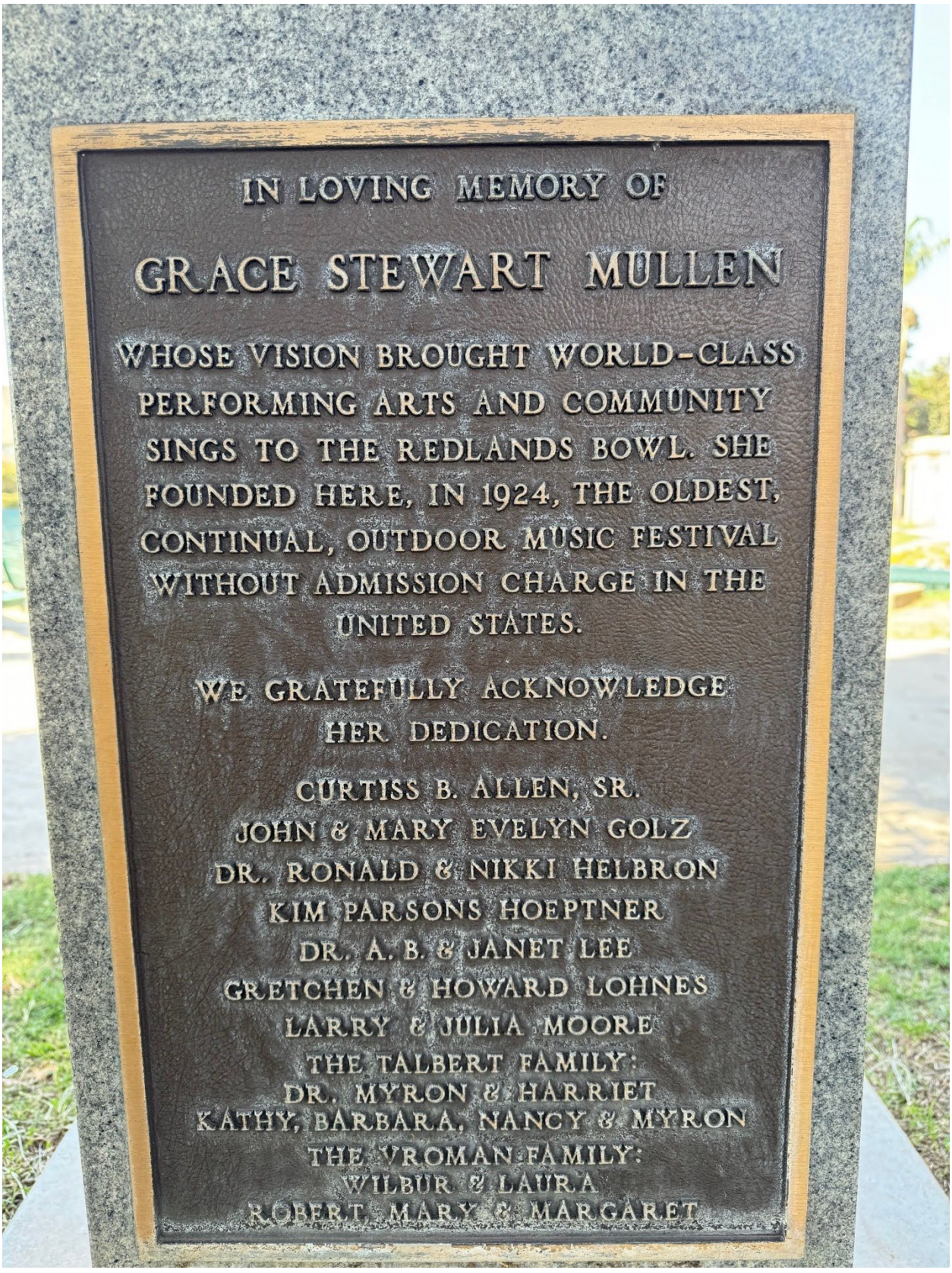
Depicts a grove worker, with orange picking bag, reaching for an orange hanging from a branch

Currently on display at 811 Tri City Center Drive

Purchased and installed by Tri-City Center, LTD. Dedicated September 18, 1987, Private


GRACE STEWART MILLEN
1875 – 1967
FOUNDER OF THE REDLANDS COMMUNITY MUSIC ASSOCIATION.
AFFECTIONATELY CALLED "THE FIRST LADY OF REDLANDS," SHE DEFINED HER GLORIOUS LEGACY AS "MUSIC FOR EVERYONE."
"I FEEL THE BOWL IS GOD'S WORK. IT IS BUILT ON UNIVERSAL BROTHERHOOD. WHEN PEOPLE LISTEN TO GREAT MUSIC TOGETHER, MAN-MADE BOUNDARIES DISAPPEAR."


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IN LOVING MEMORY OF
GRACE STEWART MULLEN
WHOSE VISION BROUGHT WORLD-CLASS PERFORMING ARTS AND COMMUNITY SINGS TO THE REDLANDS BOWL. SHE FOUNDED HERE, IN 1924, THE OLDEST, CONTINUAL, OUTDOOR MUSIC FESTIVAL WITHOUT ADMISSION CHARGE IN THE UNITED STATES.
WE GRATEFULLY ACKNOWLEDGE HER DEDICATION.
CURTISS B. ALLEN, SR.
JOHN & MARY EVELYN GOLZ
DR. RONALD & NIKKI HELBRON
KIM PARSONS HOEPTNER
DR. A. B. & JANET LEE
GRETCHEN & HOWARD LOHNES
LARRY & JULIA MOORE
THE TALBERT FAMILY:
DR. MYRON & HARRIET
KATHY, BARBARA, NANCY & MYRON
THE VROMAN FAMILY:
WILBUR & LAURA
ROBERT, MARY & MARGARET

Grace Stewart Mullen

Artist unknown

Bronze bust, Granite base

Depicts Grace Stewart Mullen, Founder, Redlands Community Music Association

Currently on display in the Redlands Bowl at Grant Street & Glenwood Drive

Date and method of acquisition unknown


GEORGE S HINCKLEY
CITY ENGINEER · 1903·1948 ·
TO THE THIRSTY LAND
HE BROUGHT SPRINGS OF WATER



George S. Hinckley Memorial

Poured concrete fountain

Non-working fountain with relief of a deer fawn laying down in leaves

Currently on display in Smiley Park at 30 Cajon Street

Date and acquisition method unknown





Interiorem Pulchritudinum

John Gilbert Luebtow

Steel I-beam with glass center section

Purchased as part of Mayor's Art Initiative

Currently on display in City Hall parking lot at 35 Cajon Street

June 14, 2018, original acquisition by purchase and sales agreement



Isis

Roslyn Mazzilli

Steel bars painted yellow with white tips

Currently on display at 1980 Orange Tree Lane

Created 1988, Private





Ishi Dohroh

Artist unknown

Stone sculpture

Depicts a Japanese stone lantern

Currently on display in Smiley Park at 30 Cajon Street

Original date and method of acquisition unknown


McKINLEY
WILLIAM McKINLEY
PATRIOT STATESMAN MARTYR
AS PRESIDENT
OF THE UNITED STATES
HE VISITED THIS CITY
ON THE EIGHTH DAY OF MAY
— M C M I —
AND THE FREEDOM OF THE STATE
WAS HERE TENDERED HIM
BY THE GOVERNOR OF CALIFORNIA
AS A TRIBUTE TO THE MAN
AND A RECORD OF THE EVENT
THIS MEMORIAL WAS
ERECTED BY THE CITIZENS
— OF REDLANDS —


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PATRIOT STATESMAN MARTYR
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THIS MEMORIAL WAS
ERECTED BY THE CITIZENS
— OF REDLANDS —
UNVEILED MAY 7, 1903, ON OCCASION OF THE
VISIT OF THEODORE ROOSEVELT
PRESIDENT OF THE U. S. DEDICATED
MEMORIAL DAY UNDER AUSPICES OF
BEAR VALLEY POST 162 G.A.R.



William McKinley

Artist unknown

Bronze bust, granite base

Monument to former US President William McKinley

Original date unknown, moved to current location in 1906

Currently on display in Smiley Park at 125 West Vine Street

Unveiled on May 7, 1903


MOTHER AND CHILD
BY
JOSEPH L. CASTLE III
A GIFT OF THE FRIENDS OF
A.K. SMILEY PUBLIC LIBRARY
1994



Mother and Child

Joseph L. Castle III, sculptor

Bronze sculpture on concrete base

Abstractly depicts a child being cradled by its mother

Currently on display in Smiley Park at 125 West Vine Street

Donated in 1994 by Friends of A.K. Smiley Public Library




LA FORGE PLAZA

Reflections

Saim Caglayan, sculptor

White Carrara marble slabs, vertically arranged, with black marble trim strips

Installed as part of the development of La Farge Plaza

Currently on display at 310 West State Street

Installed in 1988, acquired 2024 by donation



The Peloton Takes the Classic Curve

Kathleen King

Steel sculpture

Depicts a group of cyclists riding around a corner

Originally designed for a business park in Rancho Cucamonga, the piece was repurposed for the course of the Redlands Bicycle Classic

Currently on display in Simonds Parkway across from 1716 Garden Street

Created in 2018


BEAUTY BAR
YM MASSAGE
OPEN
WALK-IN'S
Welcome
HAIR
SALON



Semi-Quaver

Paul Lindhard, sculptor

Steel and granite sculpture

Depicts a semiquaver musical note with a steel flag and stem and a granite notehead

The sculpture is an acknowledgement of the Wyatt Opera House, which once occupied the site

Currently on display at 6 West Colton Avenue

Purchased and dedicated by La Mancha Development Company in 1989, private





Redlands 9-11 Memorial

Lawrence Noble, sculptor

Bronze sculpture on concrete base

Depicts the Statue of Liberty releasing 3 doves

The sculpture was erected as a memorial to the September 11, 2001, terrorist attacks

Currently on display in Smiley Park located at 30 Cajon Street

Erected September 11, 2002

Purchased for $40,000


THIS MEMORIAL IS PLACED IN DEEP
APPRECIATION OF ALBERT K. AND
ALFRED H. SMILEY AND ALSO
THEIR BROTHER DANIEL THESE MEN
OF NOBLE CHARACTER AND GENEROSITY
ARE EXAMPLES OF THE BEST IN
MANKIND
DEDICATED BY THE CITIZENS
OF REDLANDS ON
"FOUNDERS CHARTER DAY"
MARCH 12, 1931



Smiley Brothers Memorial

Artist unknown

Bronze sculpture on granite base

Depicts Albert K. and Alfred H. Smiley

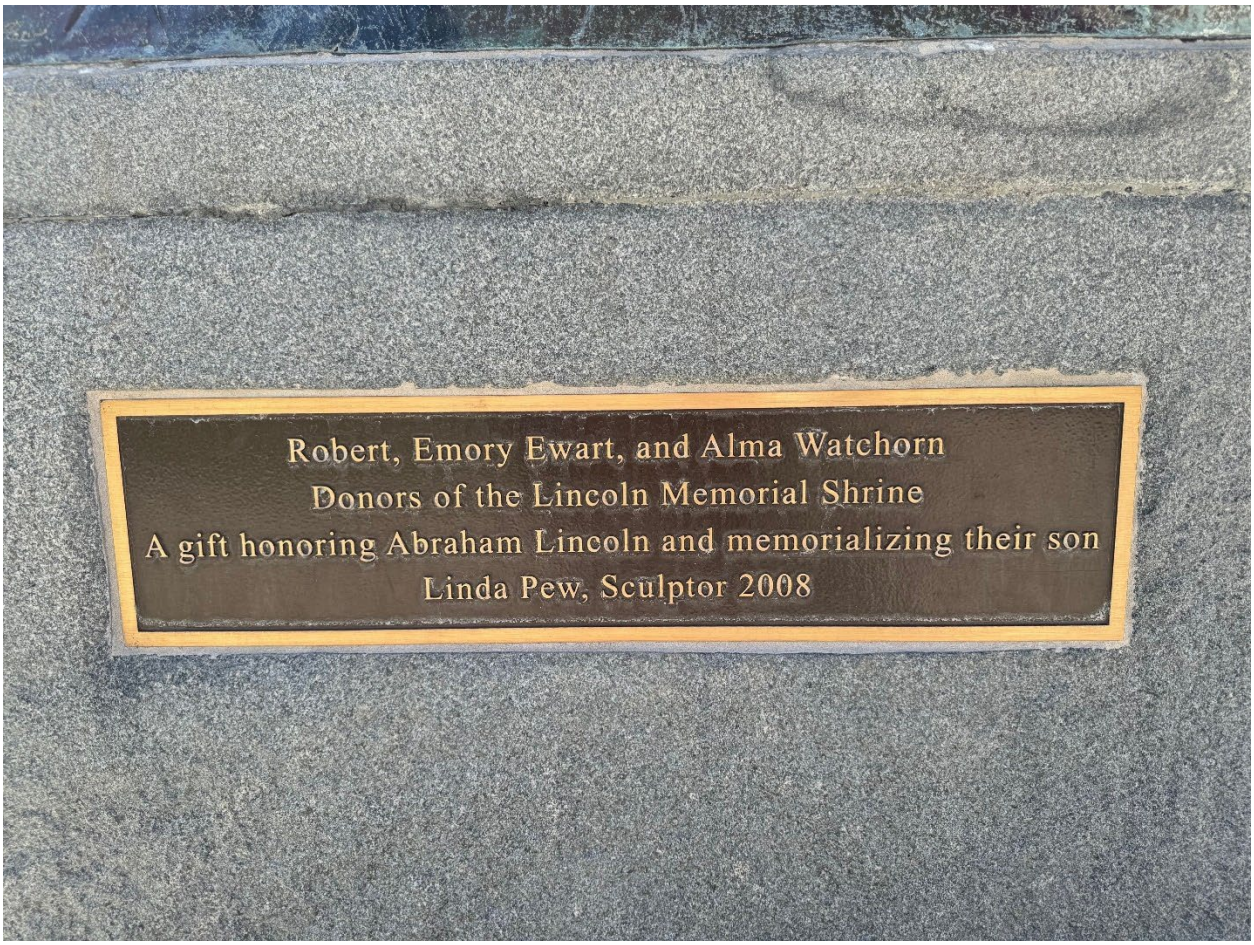
Commissioned to commemorate Patron Saints Day in Redlands

Currently on display in front of A.K. Smiley Library at 125 West Vine Street

Dedicated on March 17, 1991

Method of acquisition unknown


Robert, Emory Ewart, and Alma Watchorn
Donors of the Lincoln Memorial Shrine
A gift honoring Abraham Lincoln and memorializing their son
Linda Pew, Sculptor 2008



Watchorn Memorial

Linda Pew, sculptor

Bronze relief on granite pedestal

Depicts Robert, Emory, and Alma Watchorn

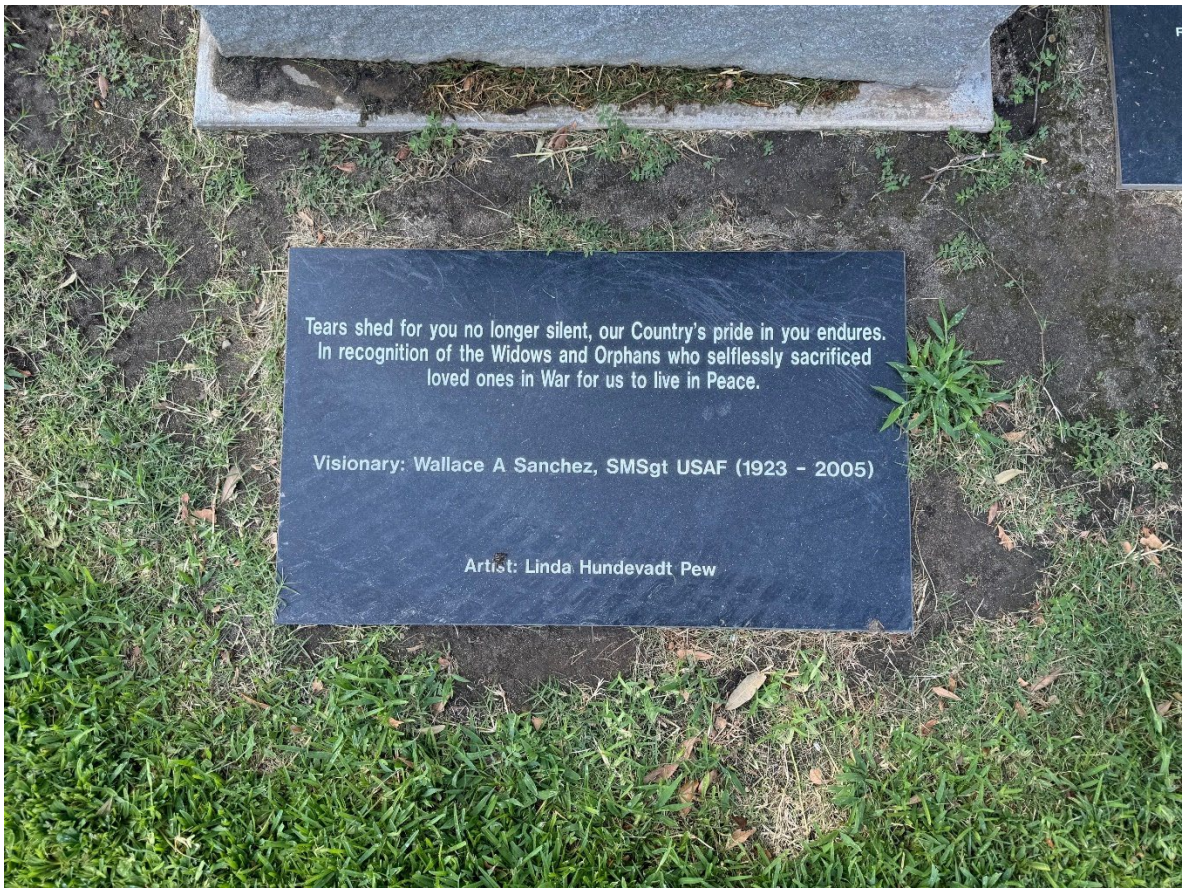
Currently on display in front of the Lincoln Shrine at 125 West Vine Street

Created in 2008

Date and method of acquisition unknown


Tears shed for you no longer silent, our Country's pride in you endures.
In recognition of the Widows and Orphans who selflessly sacrificed
loved ones in War for us to live in Peace.
Visionary: Wallace A Sanchez, SMSgt USAF (1923 - 2005)
Artist: Linda Hundevadt Pew


WIDOWS AND ORPHANS
MEMORIAL
CONTRIBUTIONS
Affordable RV, Ontario
Al Twine
B. Andrew Cantrell
Bob and Erlene Clinton
Bradley Alewine
Bruce and Nancy Varner
Chas and Liz Wick
David and Nanette Porras
David Fortner
Donald Driftmier
George and Betty Sakato
Goodman and Associates
Jerome Fairchild
Jim and Susan Drabinski
Jon and Lynette Harrison
Kathleen Kjellberg
Kevin and Tracy Varner
LeVae Romo
Manufactured Housing Educational Trust
Mary S. Roberts Foundation
Matt and Laura Merickel
Moreno Valley Investors
Nancy Sanchez-Spears
O'Reilly Public Relations
Pat Gilbreath
Phebe N. Baty
Redlands Community Foundation
San Manuel Band of Indians
Sean and Kristin Varner
Steven A. Becker
Tracy Topoleski
Vahe Sarrafian
Vicki Williams
Walton Development, LLC
Westland Realty Development
William Cunningham
William T. Corridan



Widows and Orphans Memorial

Linda Hundevadt Pew, sculptor

Depicts a mother and child, head-to-head, holding a folded flag

World War II veteran Wallace Sanchez originally engaged Ms. Pew to create the sculpture, and the City of Redlands assisted with the cost

Currently on display in Jennie Davis Park at New York Street & Redlands Boulevard

Dedicated May 1, 2008, acquisition method unknown



Spaceman Mural

Christopher Robert Becktel and Alfredo Perez Salmeron

Paint on sports surface

Depicts an astronaut holding the Earth like a basketball

Part of Music Changing Lives and Stronger Together Now's Spread Paint Not Hate program

Currently on display in Israel Beal Park on Riverview Drive between Furlow Drive and Colorado Street

Installed on June 2, 2021

City paid $9,609.78 for materials



Geometric Mural

Christopher Robert Becktel and Alfredo Perez Salmeron

Paint on sports surface

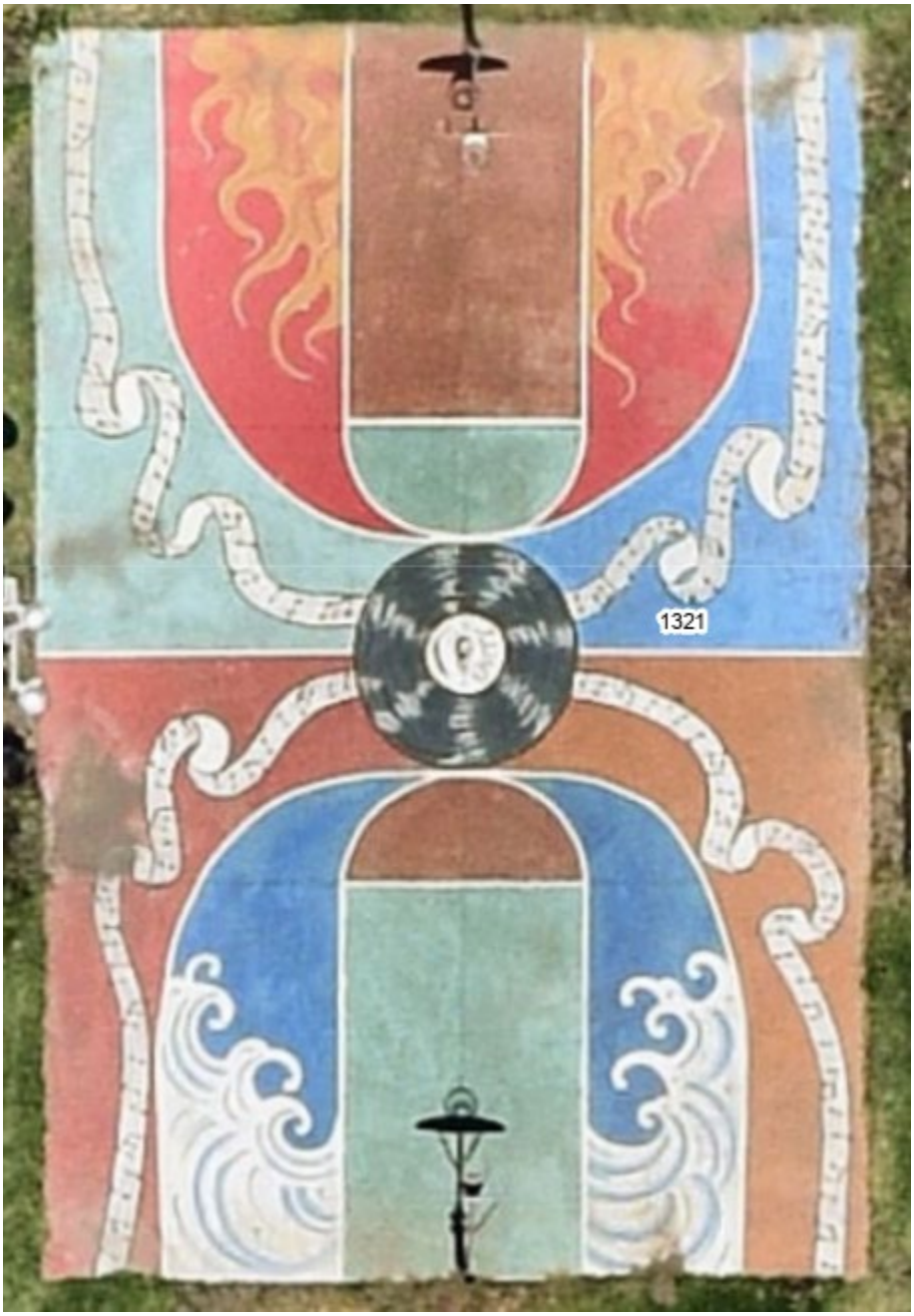
Depicts multicolored geometric shapes

Part of Music Changing Lives and Stronger Together Now's Spread Paint Not Hate program

Currently on display in Texonia Park at 1321 Texas Street

Installed on June 2, 2021

City paid $9,609.78 for materials



Unity Mural

Paint on sports surface

Depicts a music record with “unity” written in the center. Sheet music is coming out of the record. The space between the 3-point line and the key contains depictions of waves on the southern half and flames on the northern half of the court

Part of Music Changing Lives and Stronger Together Now's Spread Paint Not Hate program

Currently on display in Texonia Park at 1321 Texas Street

Installed on June 2, 2021

City paid $9,609.78 for materials





Sunfair

Benjamin Allanoff, sculptor

Steel sculpture on steel base

Depicts a steel circle inside a steel square

Part of the City's Art on Loan program

Currently on display at the entrance to Community Park at 1521 North Church Street

Installed 2024, acquisition by loan agreement

City paid $3,000 for the loan of the piece


PUBLIC PARKING
ENTER 6'-9" HIGH CLEARANCE
CLEARANCE 6'-9"




CHRISTINE CURRY
CHRISTINECURRY.COM



Citrus Parking Structure Mural

Christine Curry

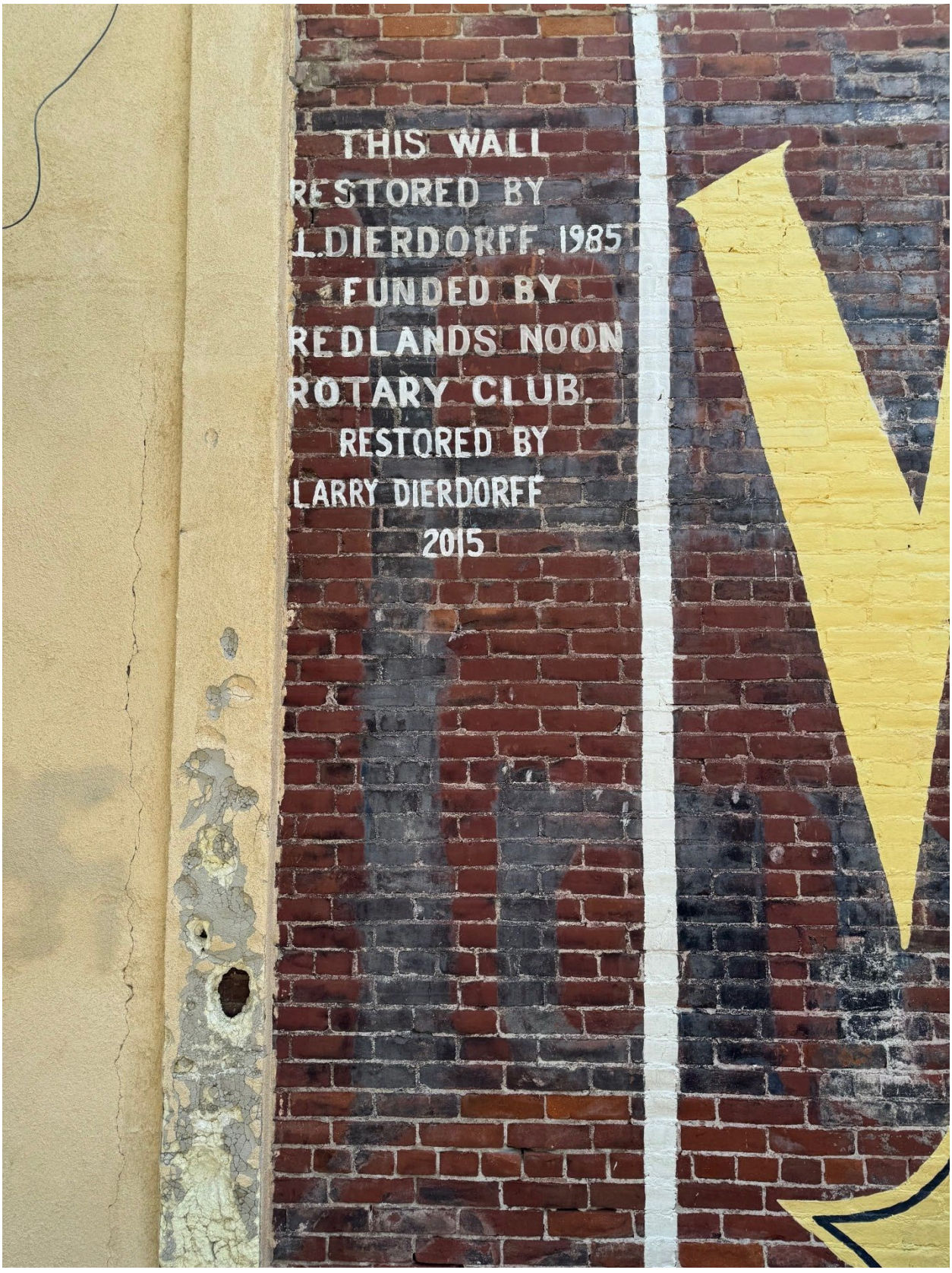
Paint on concrete block

Depicts a park scene on the northeast corner. Depicts a classic truck in front of orange groves on the northern side

On display on City owned parking structure located on East Citrus Avenue between South 5th Street and South 6th Street

Installed 2003, acquisition by independent contractor agreement with artist


TRY
WESTERN STAR
SOAR


THIS WALL
RESTORED BY
L.DIERDORFF. 1985
FUNDED BY
REDLANDS NOON
ROTARY CLUB.
RESTORED BY
LARRY DIERDORFF
2015

Western Star Soap Advert

Original date unknown, restored by Larry Dierdorff 1985 and 2015

Paint on brick and mortar

Depicts an advertisement for Western Star Soap

Located on the west façade of the building located at 109 East State Street

Acquisition by Façade and Access Easement Agreement with David & Nancy Jacobson Revocable Trust 4/3/2008



Mermaid Queen German Family Soap Advert

Original date unknown, restored by Larry Dierdorff 1985 and 2015

Paint on brick and mortar

Depicts an advertisement for Mermaid Queen German Family Soap

Located on the west façade of the building located at 109 East State Street

Acquisition by Façade and Access Easement Agreement with David & Nancy Jacobson Revocable Trust 4/3/2008


MURAL BY LARRY DIERDORFF 2014



Orange Trees Mural

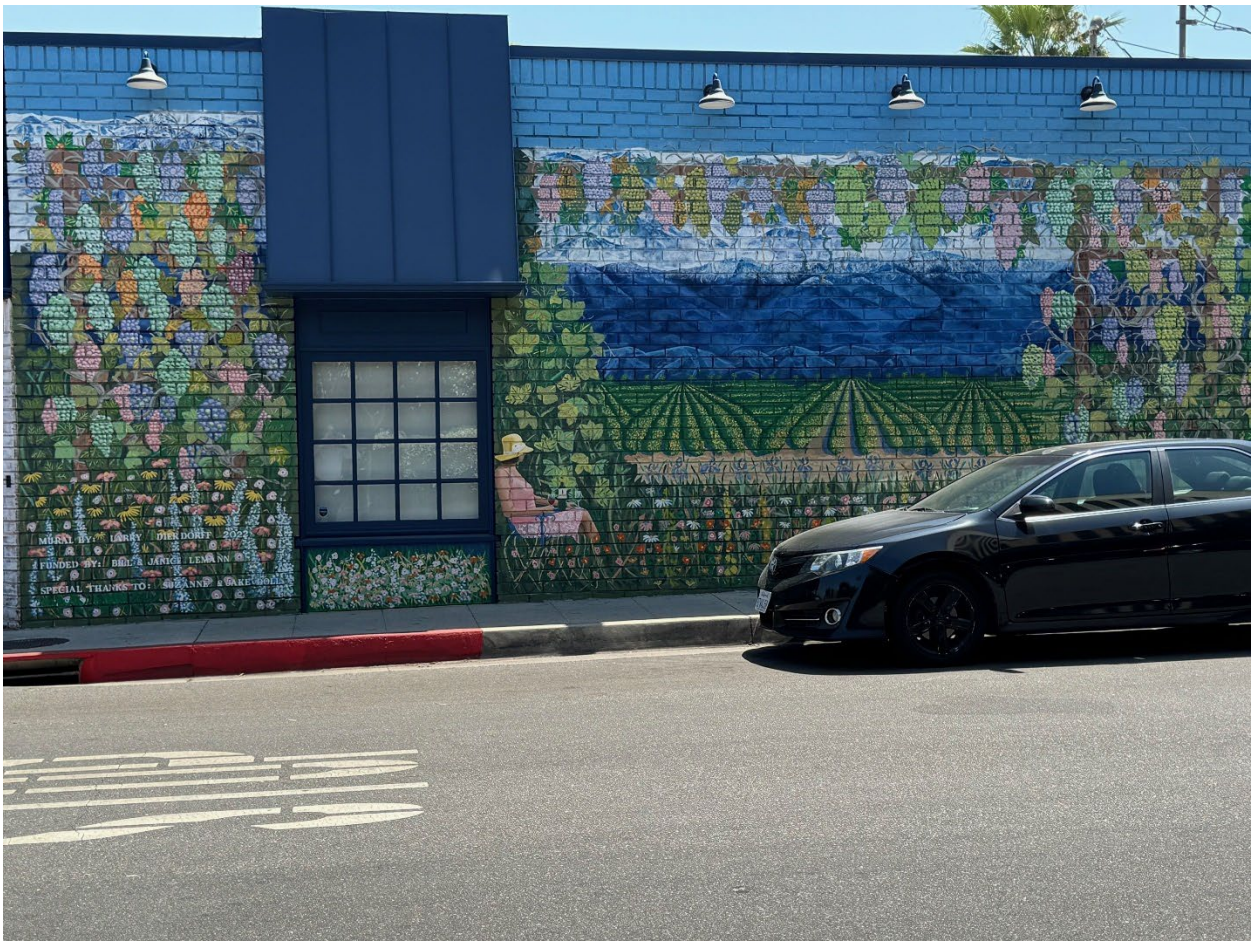
Larry Dierdorff

Paint on concrete forms

Depicts orange trees

Currently on display on the west side of the building located at 17 South 5th Street

Installed in 2014, Private


MURAL BY: LARRY DIEKDORFF 2022
FUNDED BY: BILL & JANICE LEMANN
SPECIAL THANKS TO: SUZANNE & DAKE COOLIDGE



Grapevines Mural

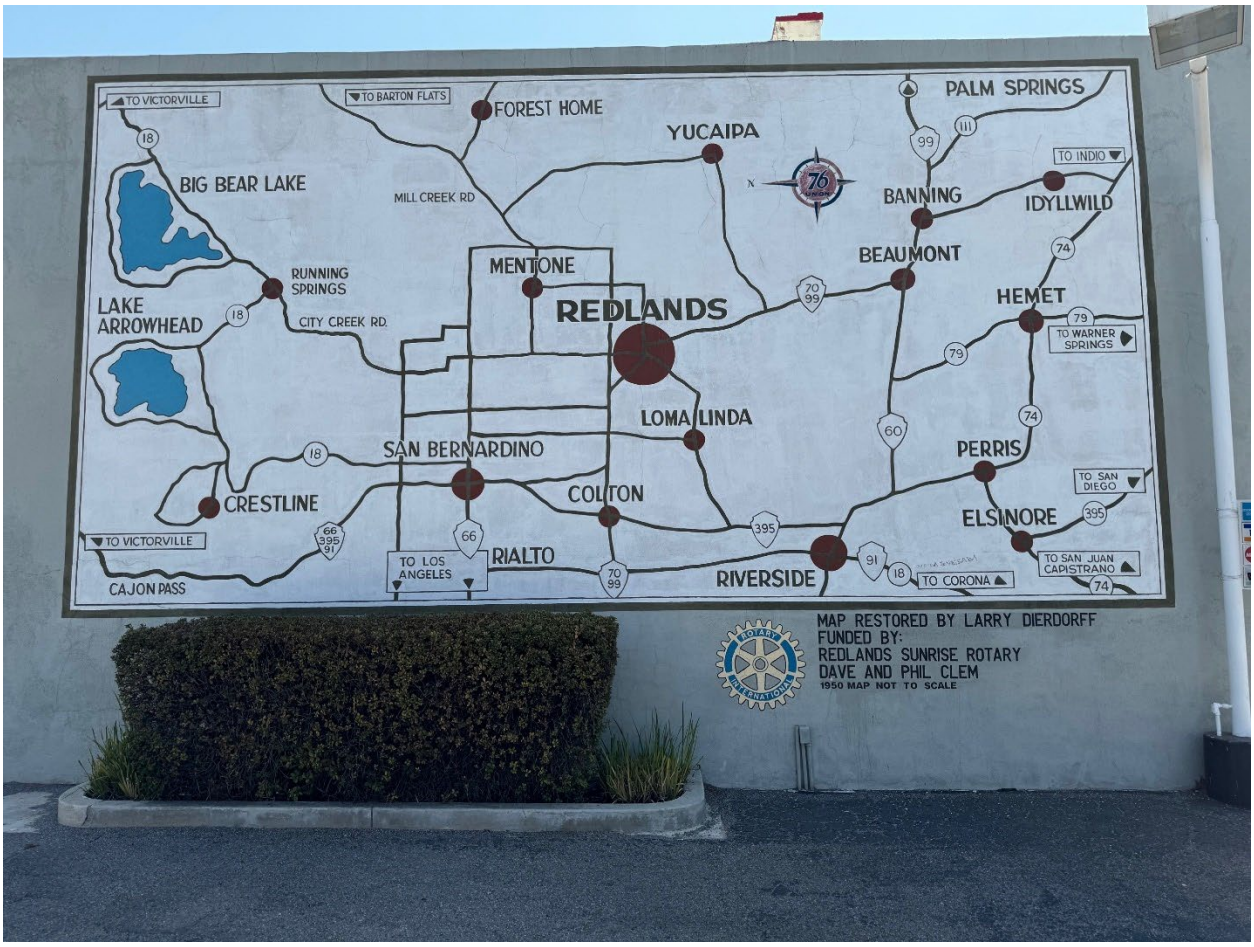
Larry Dierdorff

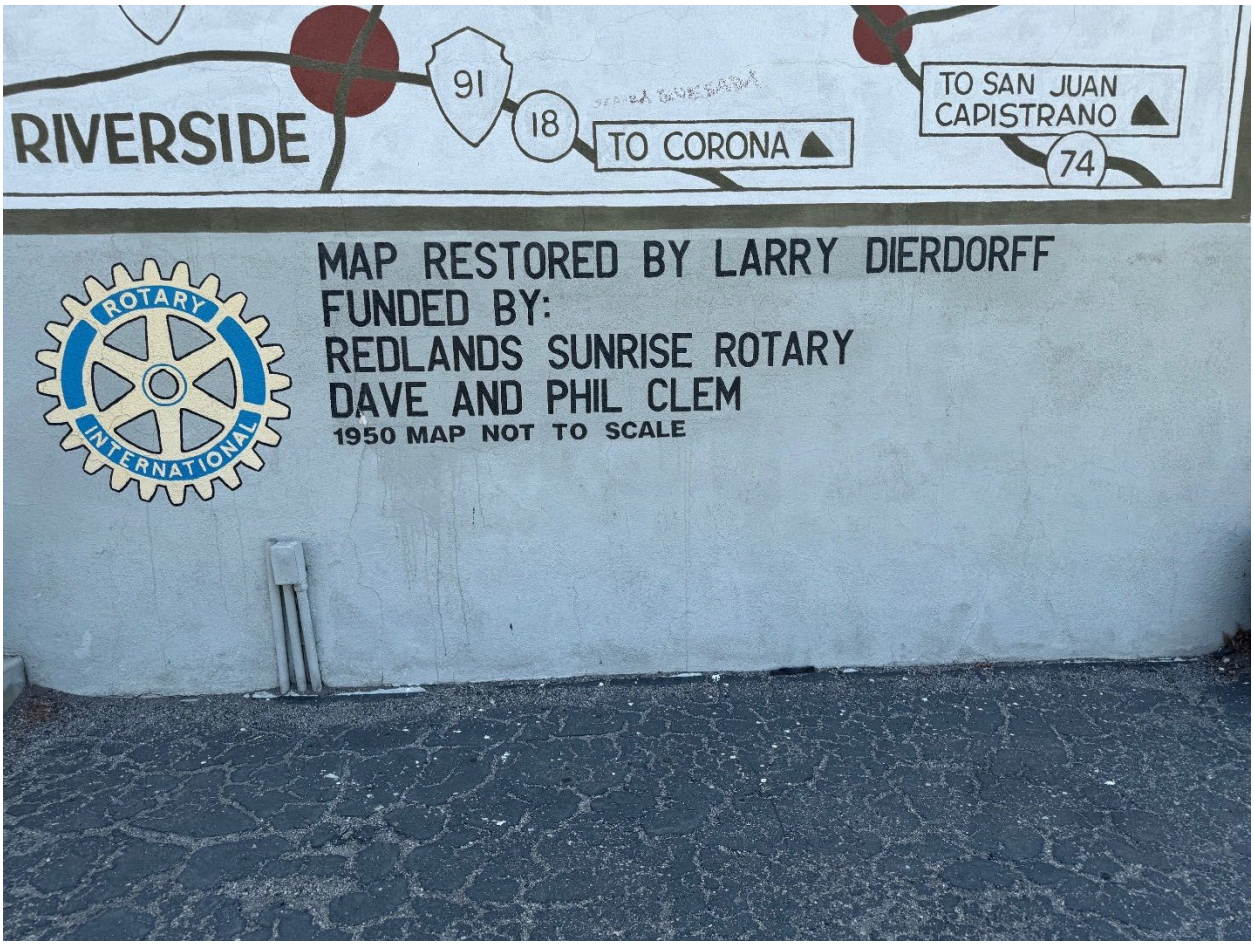
Paint on brick and mortar

Depicts grapevines and local mountains

Currently on display on the west side of the building located at 404 East State Street

Purchased by Bill & Janice Lemann with thanks to Suzanne and Jake Doll, 2022, Private


TO VICTORVILLE
TO BARTON FLAT'S
FOREST HOME
YUCAIPA
PALM SPRINGS
BIG BEAR LAKE
MILL CREEK RD
BANNING
IDYLLWILD
TO INDIO
BEAUMONT
MENTONE
RUNNING SPRINGS
LAKE ARROWHEAD
CITY CREEK RD.
REDLANDS
HEMET
TO WARNER SPRINGS
LOMA LINDA
SAN BERNARDINO
PERRIS
CRESTLINE
COLTON
TO SAN DIEGO
ELSINORE
TO VICTORVILLE
TO LOS ANGELES
RIALTO
CAJON PASS
RIVERSIDE
TO CORONA
TO SAN JUAN CAPISTRANO
MAP RESTORED BY LARRY DIERDORFF
FUNDED BY:
REDLANDS SUNRISE ROTARY
DAVE AND PHIL CLEM
1950 MAP NOT TO SCALE



Inland Empire Area Map

Original artist unknown, restored by Larry Dierdorff

Paint on stucco

Depicts a road map of the Inland Empire area

Currently on display on the side of the building located at 215 East Redlands Boulevard

Restoration funded by Redlands Sunrise Rotary, date unknown, Private





Citrus Grove

Jeff Owens

Paint on stucco

Depicts a landscape of orange groves, palm trees, and local mountains

Currently on display on the side of the building located at 202 East State Street

Funded by Dole Corporation, Redlands Federal Bank, and Mr. and Mrs. James Glaze, Sr., dedicated June 1989, Private



Love

Artist unknown

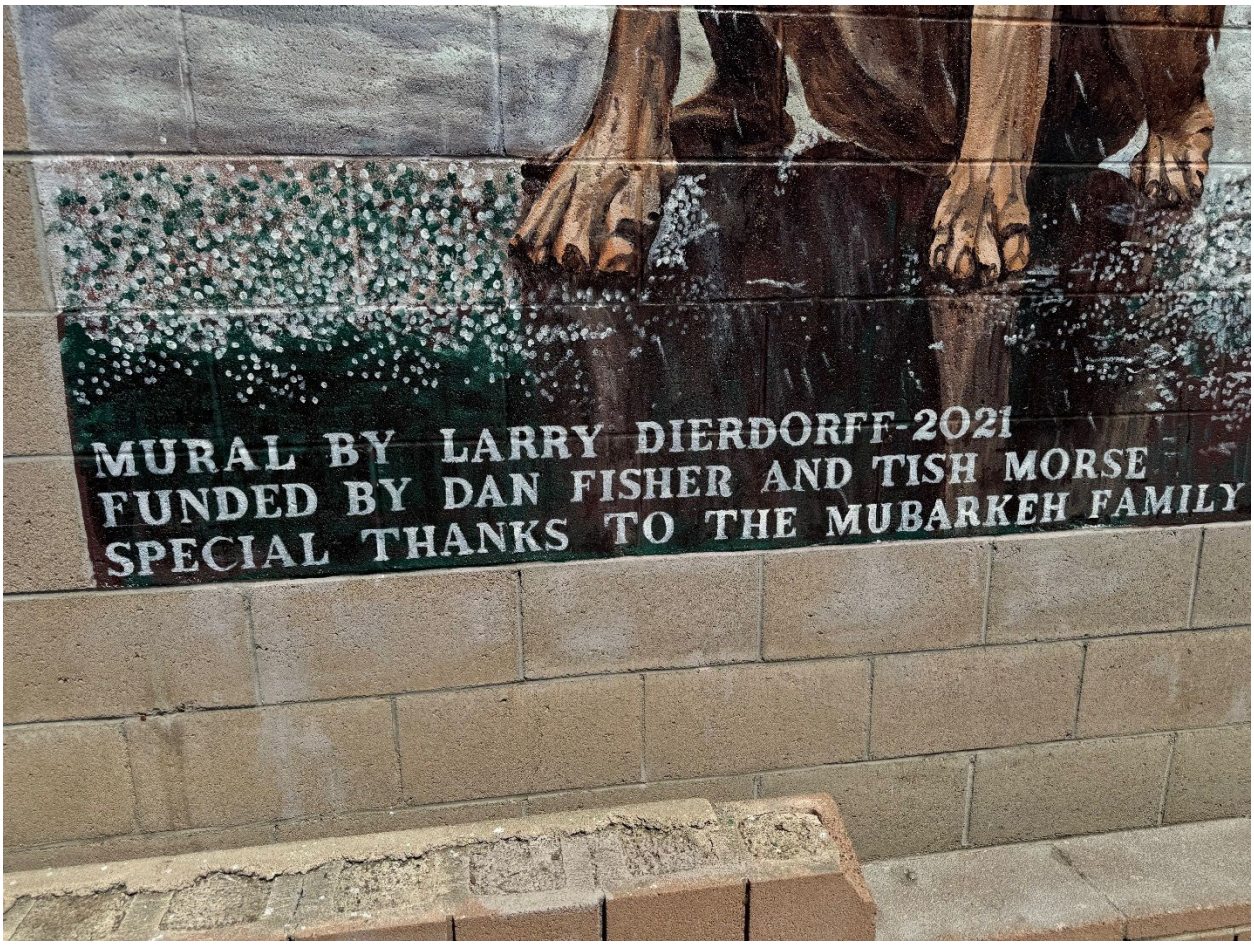
Paint on stucco

Depicts the word “love” in cursive with a stylized heart at the end

Currently on display on the east side of the building located at 27 East State Street

Original date unknown, Private


MURAL BY LARRY DIERDORFF-2021
FUNDED BY DAN FISHER AND TISH MORSE
SPECIAL THANKS TO THE MUBARKEH FAMILY



Child with Umbrella, Dog, and Orange

Larry Dierdorff

Paint on concrete block

Depicts a young child, standing in the rain, holding an umbrella over herself and a dog while reaching for an orange which is on the ground

Currently on display on the southeast side of the building located at 672 East Redlands Boulevard

Funded by Dan Fisher and Tish Morse, with thanks to the Mubarkeh family, 2021, Private


FIREWORKS
REDLANDS
JULY 4th
CELEBRATION
MURAL BY LARRY DIERDORFF
FUNDED BY REDLANDS 4TH OF JULY COMMITTEE


Dedicated to the Redlands Celebration of our Nation's Birthday
by the Redlands 4th of July Committee, Inc.
William A. McCalman, President S. Scott Reynolds, Secretary Joseph W. Wallach, Treasurer
Artist: Larry Dierdorf July 4, 1990
Art Squad Members:
Redlands Art Association
Redlands Educational Partnership
Carolyn Juran
Debi, Stuart, Kendra & Taryn Sutherland
Jeanne Shaner
Ron and Nikki Helbron
Sandy and Beverly Sanderson
J. Robert and Donna West
Diana Holmes
Rita Campbell
Andy Glaze
Vince and Sue Kovacevich
Rick, Carole, Michelle & Brad Beswick
Casey and Scott Rideout
Marion and Robert Wiens
James and Patricia Belote
Ward Krause
Corrine and Fritz Bromberger
Ryan and Cody Steinhaus
Dan Rodriguez
Sally Glaze
Shelly Glaze

July 4th in Redlands

Larry Dierdorff

Paint on stucco

Depicts Uncle Sam raising his right hand over a landscape of orange trees and local mountains, his left hand is holding a bunch of oranges. The upper left corner shows a squadron of airplanes with the word “fireworks” in a banner spanning the same corner

Currently on display on the east side of the building located at 129 East State Street

Funded by the Redlands 4th of July Committee, Inc., dedicated July 4th, 1990, Private



Hate Burger Mural

ccpainter.com

Paint on concrete block

Depicts a bare skull with mouth open trying to eat floating hamburgers and French fries. A lizard sits atop the skull

Currently on display on the northwest side of the building located at 31 East Citrus Avenue

Original install date unknown, Private


REDLANDS



Redlands Orange Mural

Geoff Gouveia

Paint on concrete block

Depicts a stylized orange in center, with figures of people standing beside it

Currently on display on the south side of the building located at 22 East State Street

Original date unknown, Private



Stag Skull Mural

Artist unknown

Paint on concrete block

Depicts a stag skull on a floral background

Currently on display on the south side of the building located at 22 East State Street

Original date unknown, Private



Werewolf Mural

Artist unknown

Paint on stucco

Depicts a stylized werewolf howling

Currently on display on the south side of the building located at 24 East State Street

Original date unknown, Private



Mural on Pacific Premier Bank

ccpainter.com

Paint on concrete block

Depicts a market scene with a classic truck parked and people conversing with each other

Currently on display on the north side of the building located at 201 East State Street

Install 2007, Private


MURAL BY RUDY ESTANQUE -2009
FROM A PAINTING BY JIM WODARK


GARDEN
HOUSE
MURAL BY RUDY ESTANQUE 2009



Chapel Perspective & *LaFourcade Community Garden*

Both by Rudy Estanque

Paint on stucco

Chapel depicts the University of Redlands Memorial Chapel at sunset. The viewpoint is facing east. *LaFourcade* depicts the historical community garden located outside the administration building of the University of Redlands.

Currently on display on the east side of the building located at 128 East State Street

Funded by Downtown Redlands Business Association, University of Redlands' Office of Community Service Learning, Capital Source Bank, 2009, Private




CCPAINTER.COM

Redlands Jewelers Murals

ccpainter.com

Paint on brick

The north façade depicts a late 1800’s or early 1900’s street scene showing a couple peering into the windows of a shop. The east façade depicts a jeweler showing a necklace to the viewer

Both pieces currently on display on the north and east sides of the building located at 31 East Citrus Avenue

Original installation date unknown, Private



Redlands Theatre Festival Mural

Artist unknown

Paint on stucco

Depicts an outdoor amphitheater with a theatre building in the center

Currently on display on the east side of the building located at 129 East State Street

Original install date unknown, Private


RUN THRU REDLANDS





A Run Thru Redlands Mural

Karen Wilmot, restored by Larry Dierdorff

Paint on stucco

Depicts Victorian and Queen Anne style homes

Currently on display on the west side of the building located at 214 East Redlands Boulevard

Original install c. 1980, restored 2014 funded by Redlands Kiwanis Club, Private



“V” Shaped Sculpture

Christos Hardt, designer

Steel sculpture on concrete base

Depicts a stylized “V” in a circle

Installed as a condition of approval for the surrounding residential development

Currently on display at the northwest corner of Alabama Street & Orange Avenue

Purchased and installed by Venue at Orange, LLC, 2024



Orange Blossom Trail Mural – Redlands History

Artist unknown

Paint on concrete block

Depicts oranges, a mission style building, the “R” on the local mountains, the Redlands Bowl amphitheater, the Moorish revival style A.K. Smiley Library, and a Hispanic mother and child

Currently on display on the Orange Blossom Trail on the east side of its intersection with North Dearborn Street

Commissioned by Redlands Sunrise Rotary, 2023



Redlands' Sister Cities Murals

Artist unknown

Paint on concrete block

Depicts a Chinese temple next to a pond for Linli China, a cathedral for San Miguel de Allende Mexico, and a bridge and pagoda for Hino Japan

Currently on display on the Orange Blossom Trail on the west side of its intersection with North Dearborn Street

Original install date unknown, funded by the Redlands Sister Cities Association

ORANGE STREET ALLEY
5TH STREET

Orange Street Alley Park Umbrellas

No artist

Nylon umbrellas suspended on wire and held by u-bolts

The Orange Street Alley umbrellas were originally suggested by former city manager Enrique Martinez

Currently on display above the alleyway located at 50 Orange Street

Paid for and installed by City of Redlands


Mexico
Japan
China
MERMAID
MILY




STOP
STOP



Sister Cities Clock Tower

Dan & Dina Romero, sculptor

Steel arch structure with inset clocks and a ball on track function set mid-center

Depicts arches with clocks set to the local time for Linli China, Hino Japan, and San Miguel de Allende Mexico. Set in the center of the piece is a metal track on which cue balls roll down and are then lifted via an ascending chain mechanism

Currently on display in Ed Hales Park located at North 5th Street and East State Street

Funded by Tim and Carol Rochford and Redlands Sister City Association. City paid $66,000

2019

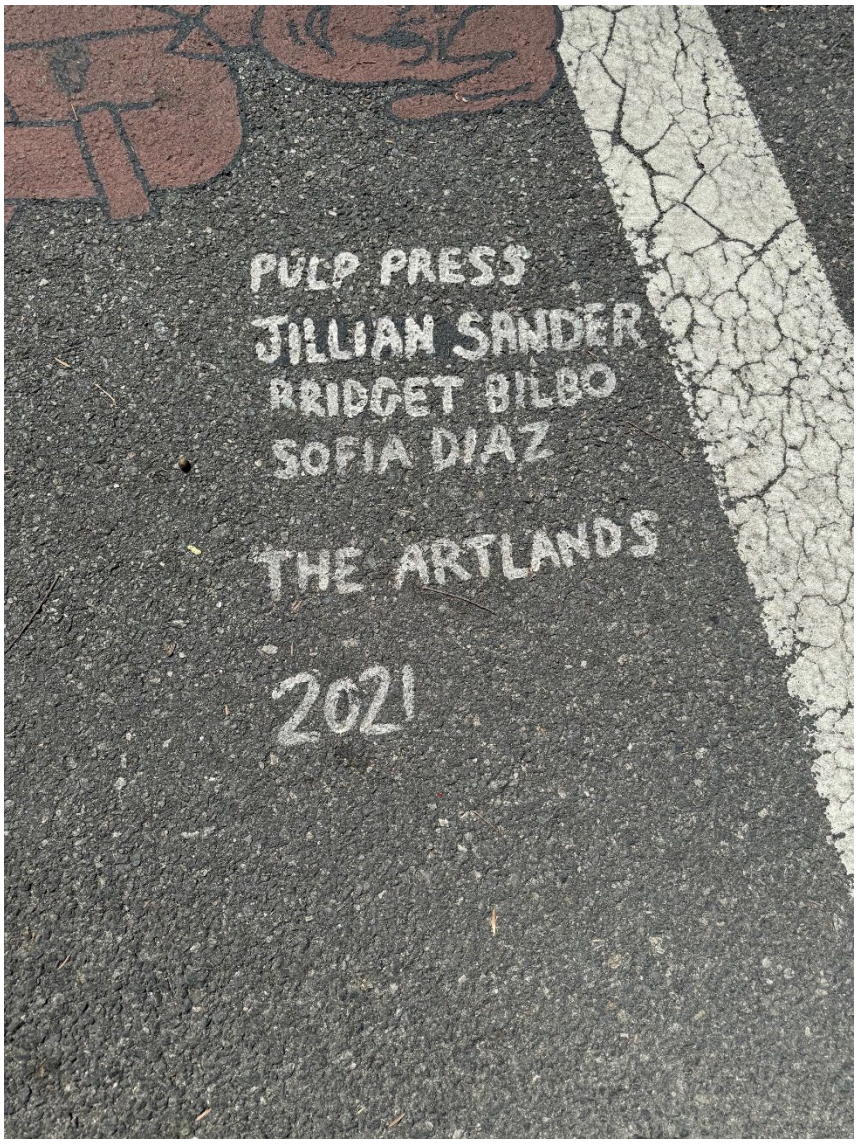



WAS
A
RIOT


IT'S
NOT
JUST
A
PHASE




LOVE
PULP PRESS
JILLIAN SANDE
KRIBGET BLOO
SOFIA DIAZ
THE ARTLANDS
2021



LGBTQ Mural

Pulp Press, Jillian Sanders, Bridget Bilbo, Sofia Diaz

Mural depicts LGBTQ figures in different colors

Paint on asphalt

Currently on display within the crosswalk between the buildings located at 101 Cajon Street and 29 South 5th Street

Installed 2021. Paid for by City of Redlands







Omnitrans Bus Bench Murals

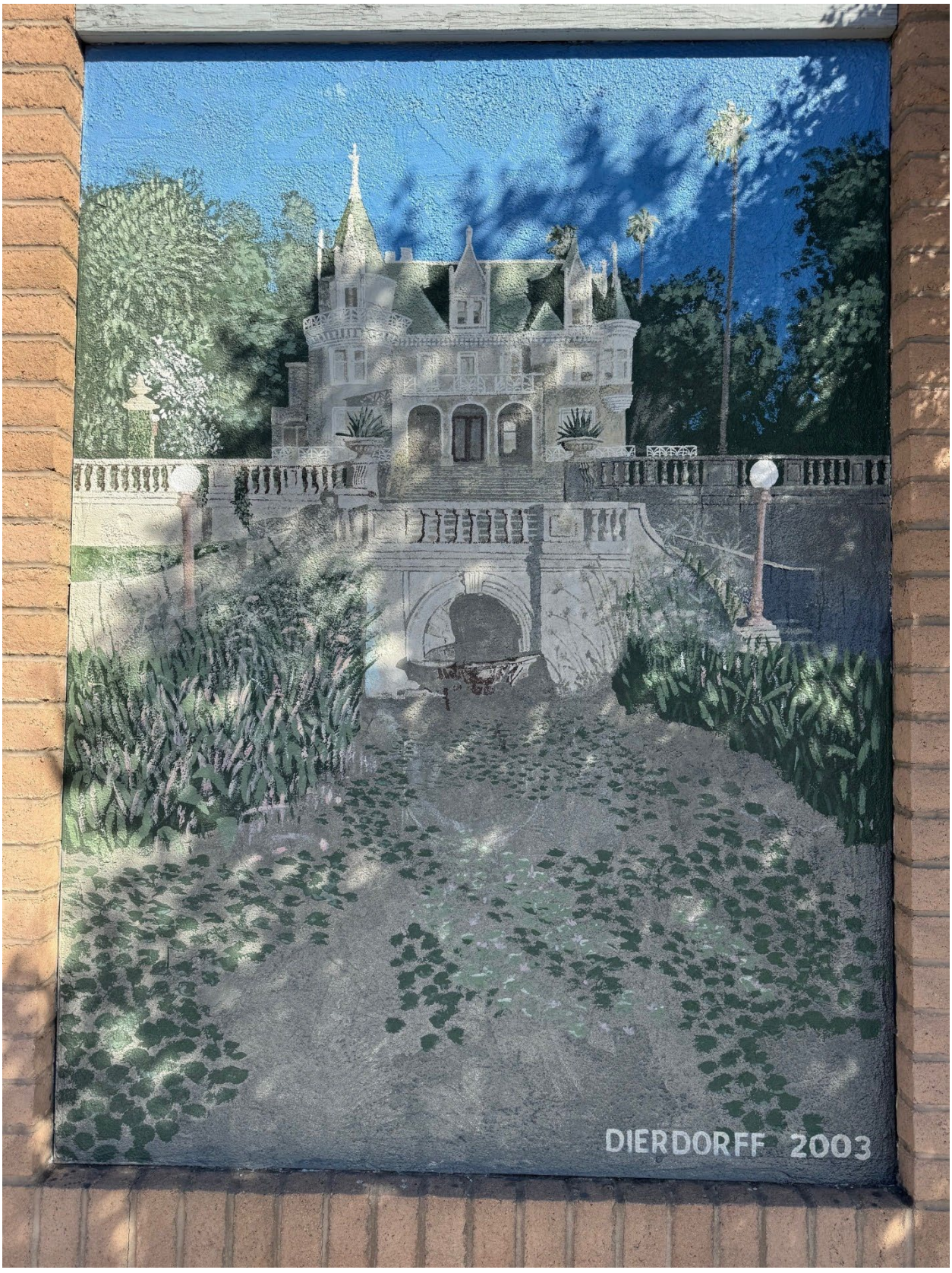
Multiple artists

Paint on concrete benches

Murals depict abstract objects as well as floral motifs

Currently on display at multiple bus stops in Redlands

Outside agency


DIERDORFF 2003

Kimberly Crest Mural

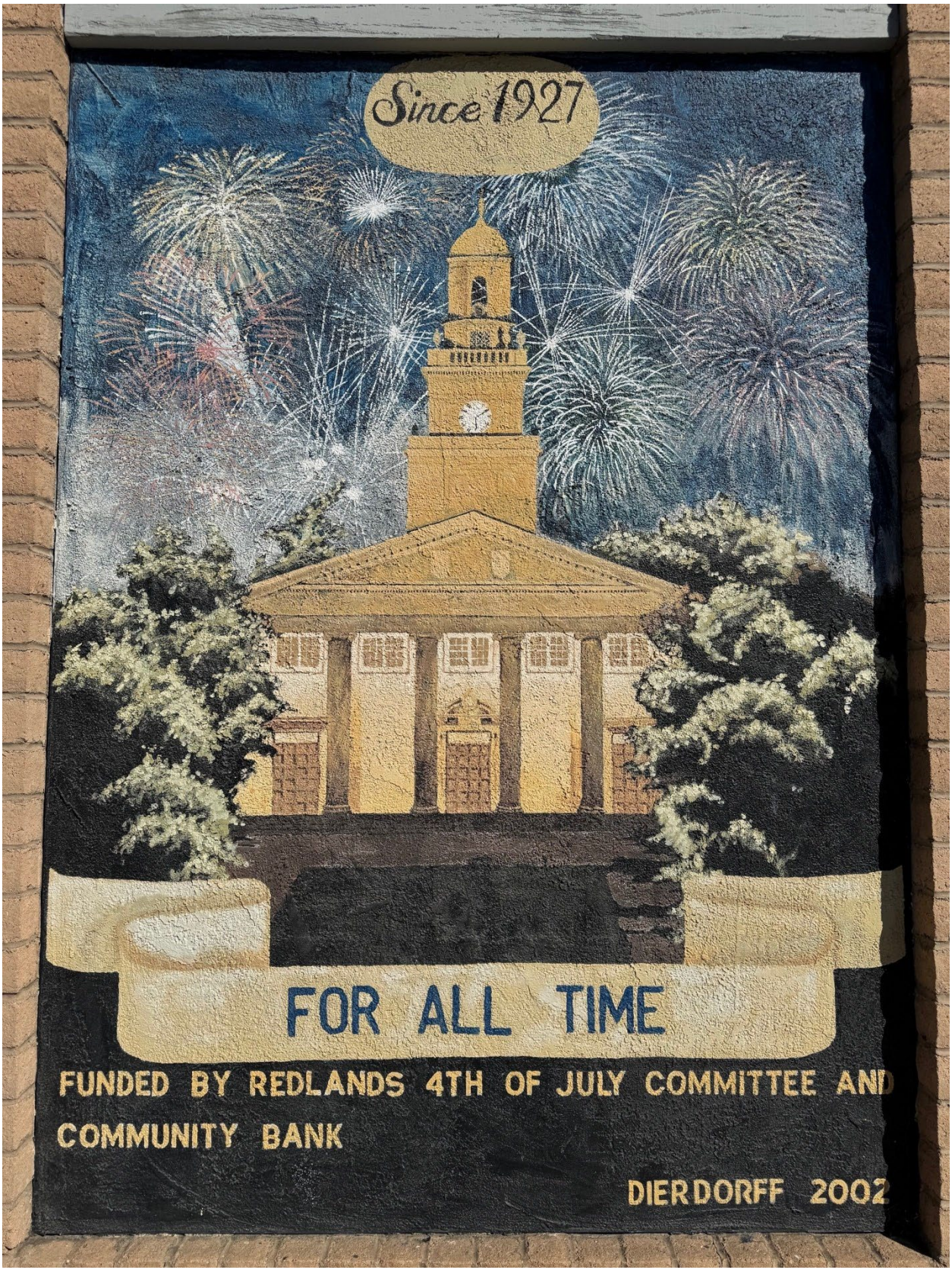
Larry Dierdorff

Mural depicts the Kimberly Crest mansion from the Italian garden

Paint on stucco

Currently on display on the west side of the building located at 200 East Citrus Avenue

Painted 2003


Since 1927
FOR ALL TIME
FUNDED BY REDLANDS 4TH OF JULY COMMITTEE AND
COMMUNITY BANK
DIERDORFF 2002

Memorial Chapel Mural

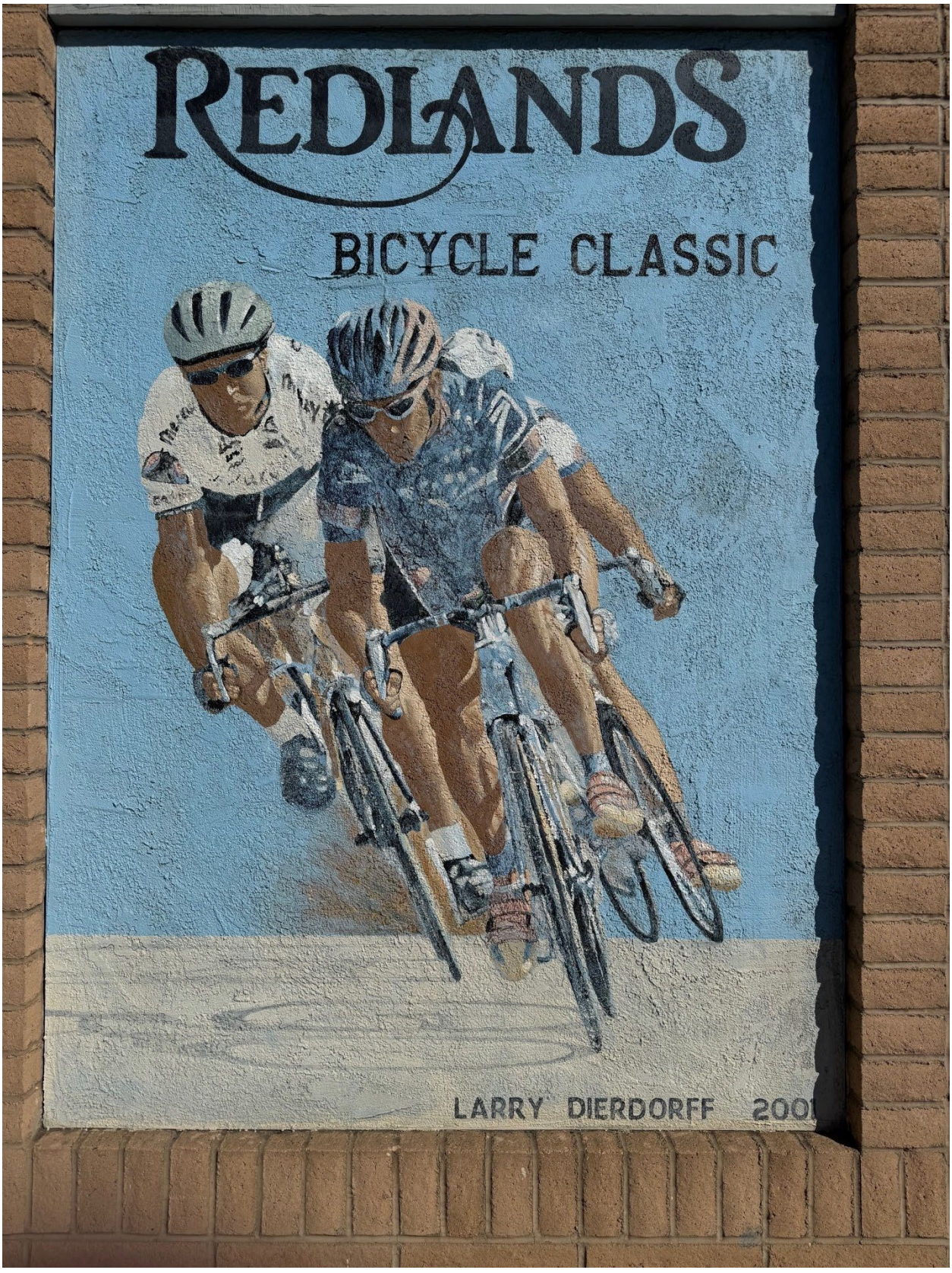
Larry Dierdorff

Mural depicts Memorial Chapel at the University of Redlands at night, with lights in the colonnade and fireworks exploding in the sky above

Paint on stucco

Currently on display on the west side of the building located at 200 East Citrus Avenue

Painted 2002


REDLANDS
BICYCLE CLASSIC
LARRY DIERDORFF 200

Redlands Bicycle Classic Mural

Mural depicts three cyclists racing each other

Paint on stucco

Currently on display on the west side of the building located at 200 East Citrus Avenue

Painted 2001


REDLANDS BOWL
DIAMOND JUBILEE 1924 — 1998
MURAL BY LARRY DIERDORFF
FROM A PAINTING BY FRED COWLAND

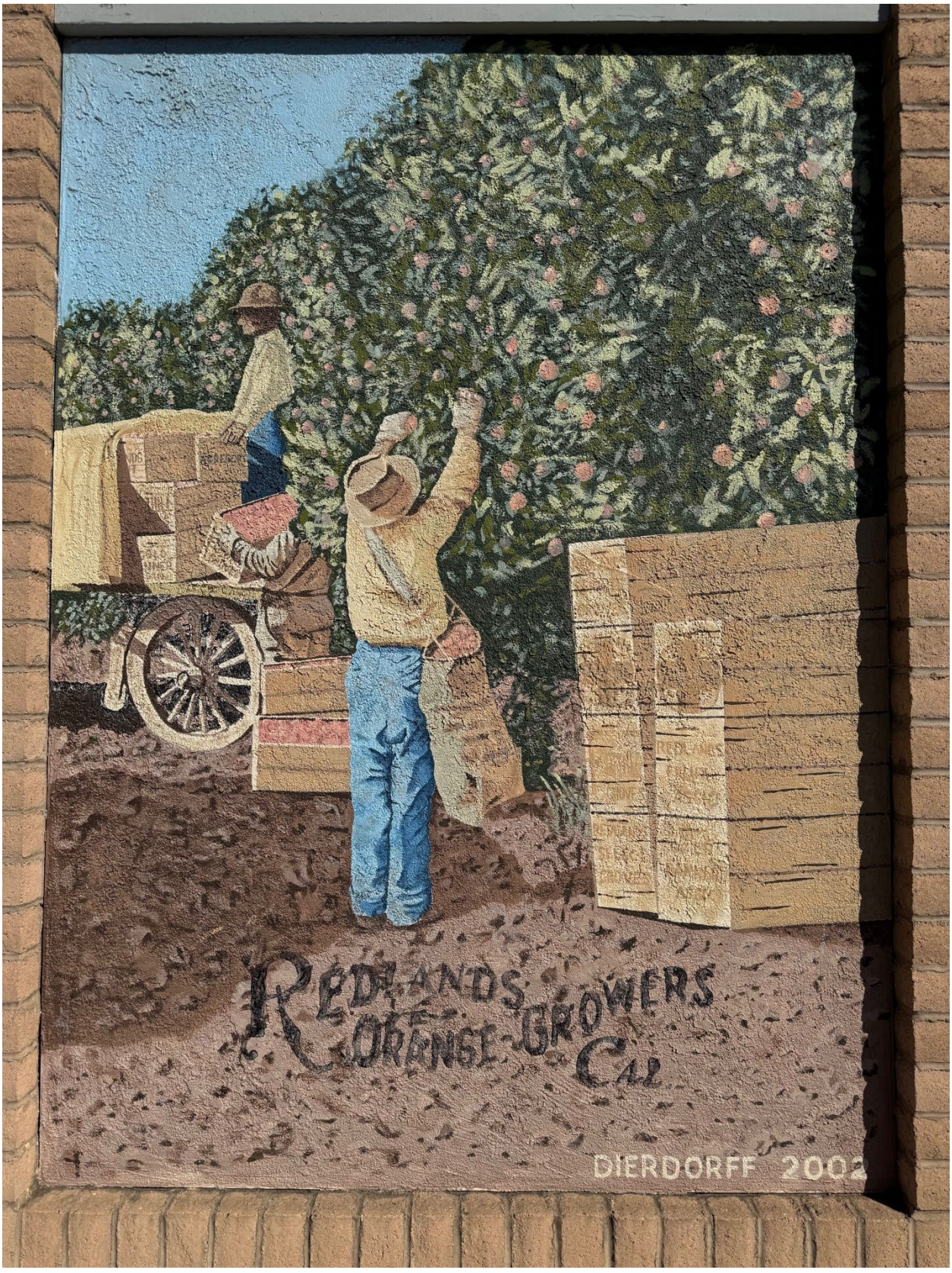
Redlands Bowl Mural

Larry Dierdorff

Mural depicts the Redlands Bowl with an orchestra in the clam shell and fireworks exploding above the venue

Paint on stucco

Painted 1998 for Redlands' diamond jubilee


REDLANDS
ORANGE GROWERS
CAL
DIERDORFF 2002

Orange Growers Mural

Larry Dierdorff

Mural depicts orange pickers picking oranges and loading them into satchels and boxes

Paint on stucco

Currently on display on the west side of the building located at 200 East Citrus Avenue

Painted 2002



Sylvan Park Bandstand Mural

Larry Dierdorff

Mural depicts an orchestra in the gazebo bandstand at Sylvan Park for a 4th of July celebration. A conductor is also in frame

Paint on stucco

Currently on display on the west side of the building located at 200 East Citrus Avenue

Painted 2005









Redlands Heritage

Millard Sheets, Denis O’Connor, and Sheets Studio artists

Mosaic depicts three vignettes of early Redlands pioneers. Vignette one depicts a White woman in Victorian dress in front of the Morey mansion. Vignette two depicts Hispanic grove workers picking oranges. Vignette three depicts a White woman in Victorian dress with two young children standing in front of the University’s Memorial Chapel

Mixed media, ceramic and glass mosaic with gold leaf

Currently on display on the south side of the building located at 4 West Redlands Boulevard

Installed in 1980



Welcome to Redlands Mural

Artist unknown

Mural depicts the San Bernardino mountains in the background. The foreground depicts a bunch of oranges at upper left corner, a hummingbird feeding on honeysuckle at right and local foothills at bottom

Ceramic tile

Currently on display on the west side of the parking garage located at 101 West Stuart Avenue

Installed in 2024



A.K. Smiley Library Mural

Artist unknown

Mural depicts the east façade of the A.K. Smiley public library showing the Moorish revival colonnade and tower

Ceramic tile

Currently on display on the north side of the parking garage located at 101 West Stuart Avenue

Installed in 2024



Memorial Chapel Mural

Artist unknown

Mural depicts the Memorial Chapel at the University of Redlands. The San Bernardino mountains are in the background

Ceramic tile

Currently on display on the north side of the parking garage located at 101 West Stuart Avenue

Installed in 2024



Asistencia Bell Tower Mural

Artist unknown

Mural depicts the bell tower of the Asistencia in the foreground. The background depicts the local mountains

Ceramic tile

Currently on display on the north side of the parking garage located at 101 West Stuart Avenue

Installed in 2024











Limestone Columns Installation

Artist unknown

The artwork consists of 11 natural finish limestone columns arranged in a random pattern. There are two groupings on either side of the north/south oriented sidewalk

Natural limestone columns

Currently on display on the southeast corner of the parcel addressed as 349 North Eureka Street

Installed in 2022

City Council **AGENDA ITEM NO. K3.**

DATE: April 21, 2026

TO: Honorable Mayor and City Council Members

SUBJECT: Consideration of Resolution No. 8778 providing notice of intent to increase water and wastewater rates, direct staff to issue the required Proposition 218 notice establishing a public hearing date and location, and determine that consideration of the proposed rate increases are exempt from environmental review pursuant to Section 15061(b)(3) of the State's guidelines implementing the California Environmental Quality Act (Municipal Utilities and Engineering Director Heredia)

MOTION:

If the City Council determines that staff's recommendation is appropriate, the following motions are provided:

1. I move that the City Council determine that approval of the proposed water and wastewater rate increases is exempt from environmental review pursuant to Section 15061(b)(3) of the State's CEQA Guidelines; and

2. I move that the City Council adopt Resolution No. 8778 providing notice of intent to increase water and wastewater rates; and

3. I move that City Council direct staff to issue the required Proposition 218 notice for a public hearing.

RECOMMENDATION:

The Utility Advisory Committee and staff recommend the following water and wastewater rate increases:

Water -

- A two-and-a-half percent (2.5%) rate increase effective January 1, 2027, in FY 26/27
- A two-and-a-half percent (2.5%) rate increase effective July 1, 2027, in FY 27/28
- A two-and-a-half percent (2.5%) rate increase effective July 1, 2028, in FY 28/29

Wastewater -

- A seven percent (7%) rate increase effective January 1, 2027, in FY 26/27
- A seven percent (7%) rate increase effective July 1, 2027, in FY 27/28
- A seven percent (7%) rate increase effective July 1, 2028, in FY 28/29

Staff further recommends that the City Council determine that adoption of Resolution No. 8778 is exempt from environmental review pursuant to Section 15061(b)(3) of the State's guidelines implementing the California Environmental Quality Act; adopt Resolution No. 8778 providing notice of intent to increase water and wastewater rates; and direct staff to issue the Proposition 218 notice establishing the date and location for a public hearing.

DISCUSSION:

Chapter 2.70 of the Redlands Municipal Code establishes a framework for a citizen committee, the Utility Advisory Committee (UAC), to help develop fair and equitable rates to cover costs of services for the City's water and wastewater utilities. The seven (7) member UAC was appointed by City Council on January 20, 2026, and worked with MUED staff and the City's Utility Rate Consultant, Raftelis, to develop rate recommendations that provide adequate revenue to recover costs for services, are equitable to all customer classes, comply with state and federal laws, and are easily explained to customers. The UAC serves in an advisory capacity to the City Council.

The rate recommendation process began by introducing the UAC to the Municipal Utilities and Engineering Department (MUED) financial structure, water and wastewater utilities operations, and the associated 6-year Capital Improvement Program (CIP). The UAC reviewed historic and projected operating, maintenance, and CIP costs necessary to provide high-quality services for Redlands' utility customers. Raftelis presented a financial analysis including multi-year revenue projections, target reserve balances, and annual labor and material cost escalations. Several rate scenarios were modeled and considered by the UAC, who ultimately recommends the following rate adjustments:

Potable Water:

- 2.5% increase effective January 1, 2027, in FY 26/27
- 2.5% increase effective July 1, 2027, in FY 27/28
- 2.5% increase effective July 1, 2028, in FY 28/29

Non-Potable Water:

- 0% increase effective January 1, 2027, in FY 26/27
- 0% increase effective July 1, 2027, in FY 27/28
- 0% increase effective July 1, 2028, in FY 28/29

Wastewater:

- 7% increase effective January 1, 2027, FY 26/27
- 7% increase effective July 1, 2027, in FY 27/28
- 7% increase effective July 1, 2028, in FY 28/29

These increases will be applied to customer classifications proportionally based on the demands placed on each utility, and will generate the additional revenue necessary to continue providing water and wastewater utility services for all Redlands customers. Resolution No. 8778 provides notice of intent to increase water and wastewater rates.

If City Council determines these recommendations are appropriate, staff will issue a Public Hearing Proposition 218 notice, which will include a copy of Resolution No. 8778 that describes protest procedures. The following schedule is anticipated:

Resolution of Intent	April 21, 2026
Proposition 218 Notices Mailed	May 1, 2026
Ordinance Introduction - Public Hearing	July 7, 2026
Ordinance Adoption	July 21, 2026
Rate Implementation	January 1, 2027

Approval of water and wastewater utility rate increases is exempt from environmental review pursuant to Section 15061(b)(3) of the State's guidelines implementing the California Environmental Quality Act, since it will not result in a direct or reasonably foreseeable indirect physical change in the environment.

ALTERNATIVES:

The City Council may deny the staff recommendation and provide alternate direction.

STRATEGIC PLAN:

N/A

SUBMITTED BY:
Monica Heredia, Municipal Utilities and Engineering Director

RECOMMENDED BY:
Charles M. Duggan Jr., City Manager

REVIEWED BY:
Yvette M. Abich Garcia, City Attorney
Janice McConnell, Assistant City Manager
Danielle Garcia, Management Services/Finance Director

PREPARED BY:
Goutam Dobey, City Engineer

FISCAL IMPACT

Fiscal Year: FY 26/27

Revenue Generating: Yes

Additional Appropriation Required: No

Discussion:

Adoption of the recommended Water and Wastewater rates will generate revenues necessary to offset operating, maintenance, and capital improvement costs for each utility.

Attachments

RESOLUTION NO. 8778

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDLANDS DECLARING ITS INTENTION TO ADJUST WATER AND WASTEWATER RATES; SETTING THE TIME AND PLACE FOR A PROPOSITION 218 MAJORITY PROTEST PUBLIC HEARING; AND AUTHORIZING THE CITY MANAGER OR DESIGNEE TO PROVIDE THE RELATED NOTICE IN COMPLIANCE WITH THE STATE-MANDATED TIMING REQUIREMENTS

WHEREAS, the City of Redlands has identified ongoing operational and capital needs associated with the City's water and wastewater utility systems; and

WHEREAS, in order to fund the identified water and wastewater system operational and capital costs, it will be necessary to adjust the City's current water and wastewater rates; and

WHEREAS, the City of Redlands engaged Raftelis, a firm with expertise in the analysis of costs relating to utilities, to conduct a rate study of the City's water and wastewater utilities; and

WHEREAS, the City Council received the report prepared by Raftelis at the April 21, 2026 City Council meeting and heard from staff on this matter; and

WHEREAS, on November 5, 1996, California voters approved Proposition 218, requiring specific procedures be followed with regard to "property-related" fee increases, including the need to provide written notice at least 45 days in advance of a public hearing; and

WHEREAS, on July 24, 2006, the California Supreme Court confirmed that charges for water and wastewater (sewer) are subject to Proposition 218 procedures (*Bighorn-Desert View Water Agency v. Verjil* (2006) 39 Cal. 4th 205); and

WHEREAS, on April 20, 2015, the California Court of Appeal ruled that water rate surcharges and by analogy, wastewater surcharges may be charged as long as they are based upon the actual cost of service to the ratepayers receiving the surcharge (*Capistrano Taxpayers Association, Inc. v. City of San Juan Capistrano* (2015) 235 Cal. App. 4th 1493); and

WHEREAS, the City Council believes it is in the public interest and desires to proceed through the requisite processes pursuant to the provisions of Proposition 218 in order to consider adjustments to the City of Redlands' fees, rates, and charges related to its water and wastewater systems.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Redlands as follows:

Section 1. A Proposition 218 Public Hearing is hereby set and will be held before the City Council on July 7, 2026, in order for the City Council to consider adjustments to the City's water and wastewater utility fees, rates, and/or charges; and

Section 2. The City Manager, or designee, is hereby authorized and directed to cause a notice of Public Hearing that provides details related to adjustments to the specific water and wastewater fees, Rates, and/or charges being proposed to be mailed no later than May 1, 2026, in a manner that complies with applicable laws, including without limitation, the State-mandated 45-day required notice under Proposition 218.

Section 3. At the Public Hearing, the City Council shall consider objections and protests, if any, to the proposed rate adjustments, and Resolution No. 7128 shall govern the submission and tabulation of written protests with respect to the proposed rate adjustments.

ADOPTED, SIGNED AND APPROVED this 21st day of April, 2026.

_____
Mario Saucedo, Mayor

ATTEST:

_____
Jeanne Donaldson, City Clerk

I, Jeanne Donaldson, City Clerk of the City of Redlands, hereby certify that the foregoing resolution was duly adopted by the City Council at a regular meeting thereof held on the 21st day of April, 2026, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Jeanne Donaldson, City Clerk



CITY OF REDLANDS

Water, Wastewater, and Non-Potable Water Financial Plan and Rate Study

FINAL REPORT / APRIL 16, 2026

RAFTELIS

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RAFTELIS

April 16, 2026

Monica Heredia, PE
Director of Municipal Utilities and Engineering Department
City of Redlands
35 Cajon Street
Redlands, CA 92373

Subject: Water, Wastewater, and Non-Potable Water Financial Plan and Rate Study Report

Dear Ms. Heredia:

Raftelis is pleased to provide this Water, Wastewater, and Non-Potable Water Financial Plan Study Report (Report) for the City of Redlands (City). This report presents the analyses, rationales, and methodologies utilized in the study to determine utility rates that align with the requirements of Proposition 218. The study was developed with feedback and input from City staff.

The study involved a comprehensive review of the City's current water, wastewater, and non-potable water cost requirements to determine rates that meet the City's objectives. The main objectives that informed the study include:

- Adequately recovering all costs to ensure the financial sufficiency of the City's utilities
- Determining feasible capital financing plans for all three utilities
- Developing long-term financial plans for all three utilities
- Calculating cost of service-based rates for all three utilities
- Minimizing customer impacts from rate adjustments

We are confident that the proposed rates developed during this study are fair and equitable for the City's customers and are in alignment with the requirements of Proposition 218. We appreciate the input provided by City staff, which helped guide the final recommendations of the financial plan and resulting rates. It was a pleasure working with you and your team, and we wish to express our gratitude for the support you and other City staff provided during the study.

Sincerely,

Sudhir Pardiwala
Executive Vice President

Jeremy Tamargo
Manager

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1. Executive Summary

1.1. Study Background

In 2025, the City of Redlands (City) contracted Raftelis to conduct a Water, Wastewater, and Non-Potable Water Rate Study, which included developing long-term financial plans and cost-of-service rates.

This report presents the three financial plans and resulting rates for the water, wastewater, and non-potable water utilities for a three-year period to ensure fairness and equity for its customers and the financial stability of the three enterprises.

This Executive Summary outlines the proposed financial plans and resulting rates and contains a description of the rate study process, methodology, and recommendations for the City's rates. The main objectives that informed the Study include:

- Adequately recovering all costs to ensure the financial sufficiency of the City's utilities
- Determining feasible capital financing plans for all three utilities
- Developing long-term financial plans for all three utilities
- Calculating cost of service-based rates for the three utilities
- Minimizing customer impacts from changes to the rate structures

1.2. Current Rates

The City's current water rates were implemented on July 1, 2025, and include a bi-monthly service charge based on meter size for water service, fire protection service, and tiered water usage rates per hundred cubic feet (ccf) of water by customer class. **Table 1-1** shows current bi-monthly service charges and fire protection charges, and **Table 1-2** shows the water usage rates by customer class, each unit is one ccf.

Table 1-1: Current Bi-Monthly Water Service Charges ($/meter size)

	A	B	C
Line	Meter Size	Water Service Charge	Fire Protection Water Service Charge
1	5/8"	$33.60	
2	3/4"	$44.90	
3	1"	$66.81	
4	1 1/2"	$119.96	
5	2"	$177.10	$12.05
6	3"	$305.97	$21.63
7	4"	$472.05	$38.14
8	6"	$870.64	$97.39
9	8"	$1,282.51	$199.61
10	10"	$3,036.30	$353.35
11	12"	$3,992.91	$566.44

Table 1-2: Current Water Usage Rates ($/ccf of water)

	A	B
Line	**Customer Class**	**Water Usage Rate**
1	**Building Water Usage**	
2	Tier 1 first 16 units	$1.61
3	Tier 2 17-27 units	$1.90
4	Tier 3 over 27 units	$2.85
5		
6	**Non-Building Water Usage**	
7	Tier 1 first 27 units	$1.81
8	Tier 2 over 27 units	$2.85
9		
10	**Other Water Usage**	
11	B Contract	$100.46
12	Recycled	$110.00
13		
14	**Fire Protection/Fire Hydrant Water Usage**	
15	All Units	$2.85

The current wastewater rates were implemented on July 1, 2025, and include a bi-monthly service charge for residential customers and schools and non-residential wastewater usage rates per ccf of water usage. **Table 1-3** shows the current bi-monthly residential service charges, **Table 1-4** shows the non-residential wastewater usage rates for all non-residential customer classes, and **Table 1-5** shows the bi-monthly schools service charge by school type based on average daily attendance (ADA).

Table 1-3: Current Bi-Monthly Residential Wastewater Service Charges ($/dwelling unit)

	A	B
Line	**Residential Customer Class**	**Wastewater Service Rate**
1	Single Family	$72.65
2	Multiple Family	$57.64

Table 1-4: Current Non-Residential Wastewater Rates ($/ccf of water)

	A	B
Line	Non-Residential Customer Class	Wastewater Rate per ccf
1	Low Strength I	$3.11
2	Low Strength II	$3.76
3	Low Strength III	$4.39
4	Medium Strength I	$5.04
5	Medium Strength II	$5.68
6	Medium Strength III	$6.33
7	High Strength I	$6.98
8	High Strength II	$7.62
9	Large Volume User	$4.39
10	Minimum Charge ($)	$57.64
11		
12	Septage Charge ($/gal)	$0.11

Table 1-5: Current Bi-Monthly Schools Wastewater Service Charge ($/100 students)

	A	B
Line	Schools Customer Class	Wastewater Service Rate
1	Elementary	$157.43
2	Secondary & High	$262.38

The current non-potable water rates include a bi-monthly service charge and a usage rate per ccf of non-potable water usage.

Table 1-6 and **Table 1-7** show the bi-monthly non-potable water service charges and non-potable water usage rates, respectively.

Table 1-6: Current Bi-Monthly Non-Potable Water Service Charges ($/meter size)

	A	B
Line	Meter Size	Non-Potable Water Service Charge
1	3/4"	$13.81
2	1"	$20.65
3	1 1/2"	$37.29
4	2"	$55.16
5	3"	$95.50
6	4"	$147.45
7	6"	$272.16
8	8"	$401.04

Table 1-7: Current Non-Potable Water Usage Rates ($/ccf of water)

	A	B
Line	Non-Potable Customer Class	Non-Potable Water Usage Rate per ccf
1	Non-Potable Water	$0.99
2	Conversion Customer	$0.64

1.3. Process and Approach

The City's rate-setting process involves participation and feedback from City staff and the Utilities Advisory Committee (UAC). During the study, Raftelis met with City staff to discuss and understand the challenges the City's three utilities face and to provide guidance to finalize the rate recommendations, which are detailed in this report.

During meetings with staff and UAC, Raftelis presented the various assumptions, inputs, and scenario analyses that were utilized to determine the water, wastewater, and non-potable water financial plans. City staff discussed the upcoming capital project requirements, which are some of the main drivers for the revenue adjustments in the final recommendations presented in this report. Raftelis designed and presented the financial plan and rate models to analyze various scenarios, such as those related to debt issuances, revenue adjustments, and capital funding.

The proposed financial plans detailed in this report followed industry standard practices for long-term financial planning and utilized commonly accepted assumptions in the absence of specified assumptions from the City, such as general inflation based on the Consumer Price Index (CPI). Raftelis worked closely with City staff to project future revenues and expenses to reinforce sound fiscal management practices.

The cost-of-service analysis utilized to develop the water rates followed the guidelines for allocating costs outlined in the American Water Works Association's (AWWA) "Principles of Water Rates, Fees, and Charges: Manual of Water Supply Practices M1, 6th edition" (M1 Manual). Wastewater rates followed the guidelines for allocating costs outlined in the Water Environment Federation (WEF) *Manual of Practice No. 27, Financing and Charges for Wastewater (2018)*. The cost-of-service analysis and rate design process consists of seven major steps, as outlined below:

1. Determine the revenue requirement from rates to meet operation, capital expenditures, debt financing, and reserves.
2. Functionalize operations and maintenance (O&M) expenses and capital assets into functional categories such as supply, distribution, treatment, laboratory, collection, engineering, etc.
3. Allocate each functional category into cost components such as supply, base delivery, peaking, meter and customer service for water, and wastewater flow and strength, which includes biochemical oxygen demand (BOD) and total suspended solids (TSS) for wastewater.
4. Develop customer class characteristics and units of service by cost component.
5. Calculate the unit cost component rates by dividing the total cost in each component by the total units of service for that component. For example, wastewater service units include flow which is measured in ccf and BOD and TSS which are measured in pounds (lbs) per year.
6. Calculate the cost for each customer class by multiplying the unit cost by the units of service for each customer class.
7. Design rates to meet the City's objectives.

The financial plans for the three utilities include the three-year Study period from fiscal year (FY) 2027[1] to FY 2029. The proposed rates were developed for implementation on January 1, 2027 (middle of FY 2027) and in July of every year thereafter (July 1, 2027, through July 1, 2028).

1.4. Legal Framework

California Constitution Article XIII D, Section 6, commonly referred to as Proposition 218, was enacted in 1996 to ensure that rates and fees are reasonable and proportionate to the cost of providing service. The principal requirements for the fairness of the fees, as they relate to public water and wastewater service are as follows:

1. A property-related charge (such as water and wastewater rates) imposed by a public agency on a parcel shall not exceed the costs required to provide the property-related service.
2. Revenues derived by the charge shall not be used for any purpose other than that for which the charge was imposed.
3. The amount of the charge imposed upon any parcel shall not exceed the proportional cost of service attributable to the parcel.
4. No charge may be imposed for a service unless that service is actually used or immediately available to the owner of the property.
5. A written notice of the proposed charge shall be mailed to the record owner of each parcel at least 45 days prior to the public hearing, when the agency considers all written protests against the charge.

Proposition 218 requires that rates cannot be "arbitrary and capricious," meaning that the rate-setting methodology must be sound and there must be a nexus between the costs and the rates charged. Raftelis follows industry-standard rate-setting methodologies to perform cost-of-service analyses for the water utility based on the M1 Manual and for the wastewater utility based on WEF's Manual No. 27.

1.5. Results and Recommendations

Raftelis worked closely with City staff to define the final results and recommendations of the water, wastewater, and non-potable water rate Study. The recommendations presented in this report will ensure the financial sufficiency and stability of the City's three utilities to fund all necessary operating costs, capital costs, and to maintain sufficient cash reserves. To minimize customer impacts due to changes in rate structure, which is a key objective that informed the Study approach, Raftelis recommends that the City maintain the same rate structure for the water, wastewater, and non-potable water systems.

1.5.1. Water Utility

- The water O&M expenses are expected to increase, on average, by approximately 2.8 percent each year of the Study based on the City's FY 2026 budget and inflationary assumptions.
- The City plans to spend approximately $51.5 million on capital projects from FY 2027 to FY 2029.
- Raftelis recommends 2.5 percent revenue adjustments per year in FY 2027 through FY 2029 to fund its capital project spending and to maintain sufficient cash reserves.

[1] FY 2027 is the period from July 1, 2026, to June 30, 2027.

1.5.2. Wastewater Utility

- The wastewater O&M expenses are expected to increase, on average, by approximately 2.8 percent each year of the Study based on the City's FY 2026 budget and inflationary assumptions.
- The City plans to spend $55.1 million in capital projects from FY 2027 to FY 2029, the majority of which is to refurbish and modify the City's current wastewater treatment plant.
- The City has obtained the State Revolving Fund (SRF) loan of $45 million to fund part of the wastewater treatment plant project costs.
- Raftelis recommends 7 percent revenue adjustments per year in FY 2027 through FY 2029 to fund capital projects and debt service and to meet debt coverage requirements.

1.5.3. Non-Potable Water Utility

- The non-potable O&M expenses are expected to increase, on average, by approximately 3.1 percent each year of the Study based on the City's FY 2026 budget and inflationary assumptions.
- The City does not currently have planned capital projects for the non-potable water utility from FY 2027 to FY 2029.
- Raftelis recommends no revenue adjustments for FY 2027 through FY 2029 as the utility has sufficient cash reserves to fund capital project costs and operating expenses.

1.6. Proposed Rates

Table 1-8 and **Table 1-9** show the proposed bi-monthly water service charges and water usage rates for the City's water utility, respectively, based on the above recommendations. The proposed water rates for FY 2027 are determined by the cost-of-service analysis, and rates for the following years are increased from those rates based on the proposed revenue adjustments.

Table 1-8: Proposed Bi-Monthly Water Service Charges ($/meter size)

A	B	C	D	E
Bi-Monthly Water Service Charges	**Current Rates**	**January 2027**	**July 2027**	**July 2028**
Water Service				
5/8"	$33.60	$34.09	$34.95	$35.83
3/4"	$44.90	$45.54	$46.68	$47.85
1"	$66.81	$67.76	$69.46	$71.20
1 1/2"	$119.96	$121.64	$124.69	$127.81
2"	$177.10	$179.56	$184.05	$188.66
3"	$305.97	$310.22	$317.98	$325.93
4"	$472.05	$478.60	$490.57	$502.84
6"	$870.64	$882.70	$904.77	$927.39
8"	$1,282.51	$1,300.27	$1,332.78	$1,366.10
10"	$3,036.30	$3,078.32	$3,155.28	$3,234.17
12"	$3,992.91	$4,048.16	$4,149.37	$4,253.11
Fire Protection Service				
2"	$12.05	$12.05	$12.36	$12.67
3"	$21.63	$21.39	$21.93	$22.48
4"	$38.14	$37.51	$38.45	$39.42
6"	$97.39	$95.34	$97.73	$100.18
8"	$199.61	$195.09	$199.97	$204.97
10"	$353.35	$345.14	$353.77	$362.62
12"	$566.44	$553.09	$566.92	$581.10
Fire Hydrant Service				
All Meters	$305.97	$313.62	$321.47	$329.51

Table 1-9: Proposed Water Usage Rates ($/ccf of water)

A	B	C	D	E	F
Water Usage Rates	**Bi-Monthly Tiers**	**Current Rates**	**January 2027**	**July 2027**	**July 2028**
Building Water Usage					
Tier 1	16	$1.61	$1.59	$1.63	$1.68
Tier 2	27	$1.90	$1.95	$2.00	$2.05
Tier 3	Over 27	$2.85	$3.00	$3.08	$3.16
Non-Building Water Usage					
Tier 1	27	$1.81	$1.87	$1.92	$1.97
Tier 2	Over 27	$2.85	$2.66	$2.73	$2.80
Fire Protection Water Usage					
All Units		$2.85	$2.93	$3.01	$3.09

Table 1-10 and **Table 1-11** show the proposed bi-monthly residential and schools wastewater service charges and non-residential water usage rates for the wastewater utility, respectively. The proposed wastewater rates are based on the cost-of-service analysis.

Table 1-10: Proposed Bi-Monthly Residential and Schools Wastewater Service Charges

A	B	C	D	E
Bi-Monthly Wastewater Service Charges	**Current Rates**	**January 2027**	**July 2027**	**July 2028**
Residential ($/dwelling unit)				
Single Family	$72.65	$78.15	$83.63	$89.49
Multiple Family	$57.64	$62.01	$66.36	$71.01
Schools ($/100 students)				
Elementary	$157.43	$165.62	$177.22	$189.63
Secondary & High	$262.38	$276.04	$295.37	$316.05

Table 1-11: Proposed Non-Residential Wastewater Usage Rates ($/ccf of water)

A	B	C	D	E
Wastewater Usage Rates	**Current Rates**	**January 2027**	**July 2027**	**July 2028**
Non-Residential Usage ($/ccf)				
Low Strength I	$3.11	$3.31	$3.55	$3.80
Low Strength II	$3.76	$3.93	$4.21	$4.51
Low Strength III	$4.39	$4.56	$4.88	$5.23
Medium Strength I	$5.04	$5.18	$5.55	$5.94
Medium Strength II	$5.68	$5.81	$6.22	$6.66
Medium Strength III	$6.33	$6.43	$6.89	$7.38
High Strength I	$6.98	$7.06	$7.56	$8.09
High Strength II	$7.62	$7.69	$8.23	$8.81
Large Volume User	$4.39	$4.56	$4.88	$5.23
Minimum Charge ($)	$57.64	$62.01	$66.36	$71.01
Septage Charge ($/gal)	$0.11	$0.11	$0.12	$0.13

Table 1-12 and **Table 1-13** show the bi-monthly non-potable water service charges and non-potable water usage rates, respectively. Raftelis recommends no revenue adjustments for the study period. The proposed rates for FY 2027 are based on the cost of service analysis and remain the same through FY 2029.

Table 1-12: Proposed Bi-Monthly Non-Potable Water Service Charges ($/meter size)

	A	B	C	D	E
Line	Bi-Monthly Non-Potable Water Service Charges	Current Rates	January 2027	July 2027	July 2028
1	Non-Potable Water Service				
2	3/4"	$13.81	$13.81	$13.81	$13.81
3	1"	$20.65	$20.65	$20.65	$20.65
4	1 1/2"	$37.29	$37.29	$37.29	$37.29
5	2"	$55.16	$55.16	$55.16	$55.16
6	3"	$95.50	$95.50	$95.50	$95.50
7	4"	$147.45	$147.45	$147.45	$147.45
8	6"	$272.16	$272.16	$272.16	$272.16
9	8"	$401.04	$401.04	$401.04	$401.04

Table 1-13: Proposed Non-Potable Water Usage Rates ($/ccf of water)

	A	B	C	D	E
Line	Non-Potable Water Usage Rates	Current Rates	January 2027	July 2027	July 2028
1	**Non-Potable Water Usage**				
2	Non-Potable Water	$0.99	$0.99	$0.99	$0.99
3	Conversion Customer	$0.64	$0.64	$0.64	$0.64

1.7. Combined Customer Impacts

Table 1-14 outlines the proposed customer bi-monthly impacts for a Single Family customer with a ¾" meter using 40 ccf of water each billing period. The customer impacts show the water, wastewater, non-potable water, and combined bill impacts. A typical Single Family customer will have water and wastewater service, and the total impact for this typical customer is $8.32 per bi-monthly billing period in the first year (Column B, last row).

Table 1-14: Proposed Single Family Customer Bi-Monthly Impacts (3/4" meter, 40 ccf)

A	B	C	D
Bi-Monthly Impacts	**Proposed January 2027**	**Proposed July 2027**	**Proposed July 2028**
Current Water Bill	$128.61	$128.61	$128.61
Proposed Water Bill	$131.43	$134.80	$138.36
Difference ($)	*$2.82*	*$6.19*	*$9.75*
Current Wastewater Bill	$72.65	$72.65	$72.65
Proposed Wastewater Bill	$78.15	$83.63	$89.49
Difference ($)	*$5.50*	*$10.98*	*$16.84*
Current Non-Potable Water Bill	$53.41	$53.41	$53.41
Proposed Non-Potable Water Bill	$53.41	$53.41	$53.41
Difference ($)	*$0.00*	*$0.00*	*$0.00*
Current Water and Wastewater Bill	$201.26	$201.26	$201.26
Proposed Water and Wastewater Bill	$209.58	$218.43	$227.85
Difference ($)	*$8.32*	*$17.17*	*$26.59*
Current Combined Bill	$254.67	$254.67	$254.67
Proposed Combined Bill	$262.99	$271.84	$281.26
Difference ($)	*$8.32*	*$17.17*	*$26.59*

1.8. Regional Rate Survey

Figure 1-1 shows the bi-monthly sewer bill comparison for a Single Family Dwelling Unit customer. The graph shows the City's proposed wastewater charge to be implemented in January of 2027.

Figure 1-2 shows the bi-monthly water bill comparison for a Single Family Dwelling Unit customer using a 3/4" meter and 40 ccf of water use per bi-monthly billing period. The graph shows the City's proposed water rates to be implemented in January of 2027.

Figure 1-1: Regional Single Family Customer Bi-Monthly Sewer Bill Comparison

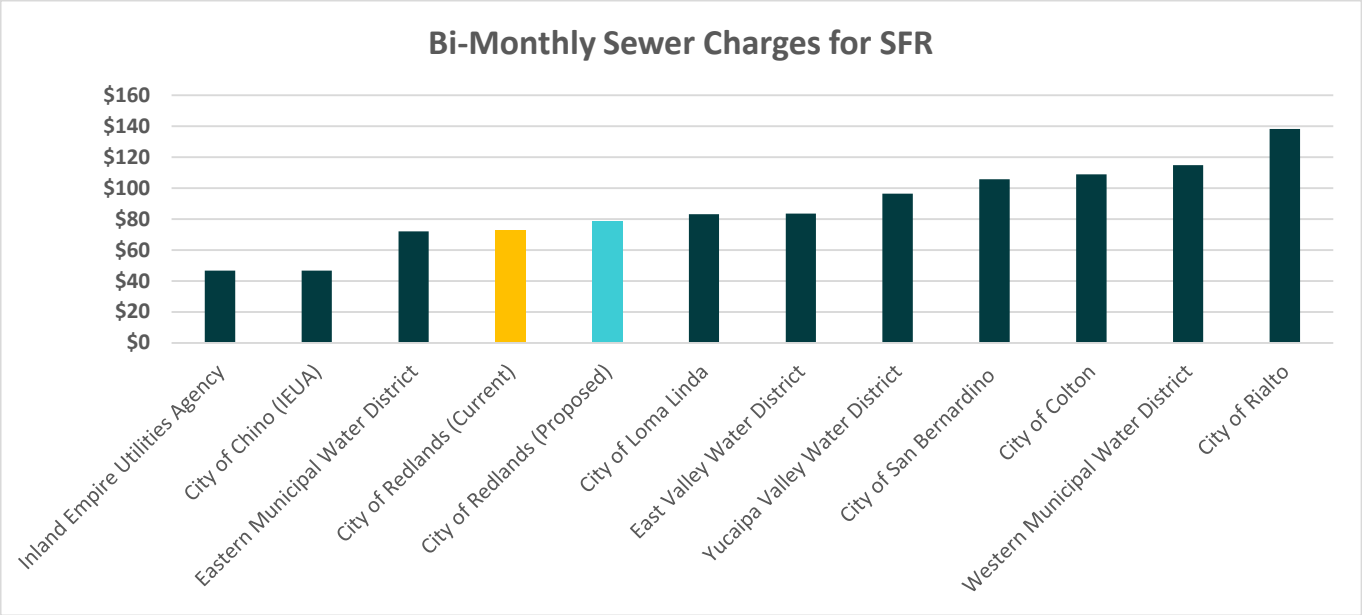
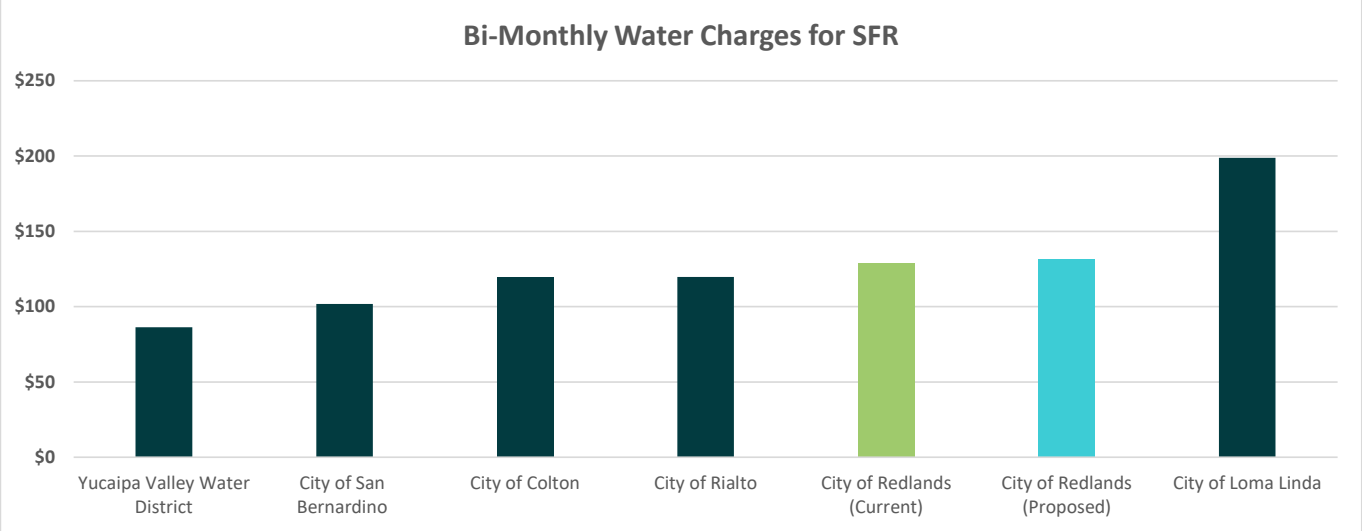


Figure 1-2: Regional Single Family Customer Bi-Monthly Water Bill Comparison



2. Key Assumptions

The key assumptions outlined in this section of the report represent the global assumptions utilized in the Study to project the number of customer accounts, revenues, and expenses for future years. City staff provided data on customer accounts, usage, and actual revenues and expenses for FY 2025 and budgeted revenues and expenses for FY 2026. The remaining years of the Study, from FY 2027 to FY 2029, were projected based on this information and the key assumptions shown in this section.

2.1. Customer Account Growth

Table 2-1 shows the customer account growth projections for each customer class based on input from City staff. The values from the 2020 Urban Water Management Plan (UWMP) were maintained for this rate study cycle. These conservative growth values were used as a prudent fiscal practice to ensure that adequate revenues are collected to fund the City's utilities.

Table 2-1: Customer Account Growth Projections

	A	B	C	D	E
Line	Customer Account Growth	FY 2026	FY 2027	FY 2028	FY 2029
1	Single Family	0.5%	0.5%	0.5%	0.5%
2	Multiple Family	0.5%	0.5%	0.5%	0.5%
3	Commercial	0.5%	0.5%	0.5%	0.5%
4	Municipal	0.5%	0.5%	0.5%	0.5%
5	Non-Building	0.6%	0.6%	0.5%	0.5%
6	Fire Service	0.5%	0.5%	0.5%	0.5%
7	School	0.5%	0.5%	0.5%	0.5%
8	Non-Potable	0.5%	0.5%	0.5%	0.5%

2.2. Revenue Inflation Factors

Table 2-2 shows the revenue inflation factors utilized to project future revenues and calculate investment income. Projections assume no increase in miscellaneous and non-rate revenues throughout the study period. The reserve interest rate is used to calculate the investment income based on projected fund balances and is based on conservative estimates.

Table 2-2: Revenue Inflation Factors

	A	B	C	D	E
Line	Revenue Inflation Factors	FY 2026	FY 2027	FY 2028	FY 2029
1	Non-Rate Revenues	0.0%	0.0%	0.0%	0.0%
2	Reserve Interest Rate	4.0%	3.5%	3.5%	3.5%

1

2.3. Expense Inflation Factors

Table 2-3 shows the expense inflation factors, which are used to project future operating and capital project expenses for the study period. These factors were determined with input from City staff and reference industry standard escalations and commonly used price indices. The general inflation factor is based on the long-term change in the CPI. Water supply, utilities, power, and chemical costs are based on industry averages. Capital was provided in already-inflated dollars.

Table 2-3: Expense Inflation Factors

	A	B	C	D	E
Line	Expense Inflation Factors	FY 2026	FY 2027	FY 2028	FY 2029
1	General	3.0%	3.0%	3.0%	3.0%
2	Salary/Benefits	3.0%	3.0%	3.0%	3.0%
3	Water Supply	5.0%	5.0%	5.0%	5.0%
4	Utilities/Power	5.0%	5.0%	5.0%	5.0%
5	Chemicals	4.0%	4.0%	4.0%	4.0%
6	Supplies/Materials	2.0%	2.0%	2.0%	2.0%
7	Capital	0%	0%	0%	0%

3. Water – Financial Plan

This section of the report details the water enterprise's long-term financial plan, based on the projected revenues, expenses, debt service, and capital project costs. Raftelis modeled the financial plan without revenue adjustments (status quo) and with proposed revenue adjustments to ensure the financial sustainability and solvency of the water utility. The results of the water financial plan are the proposed rates for three years based on the proposed revenue adjustments.

3.1. Projected Revenues

City staff provided the actual FY 2025 revenues and budgeted FY 2026 and FY 2027 revenues for the water utility, which were used to project revenues for the remainder of the study period. **Table 3-1** shows the projected water revenues for each of the water funds.

The water rate revenues (Lines 1-4) are calculated for future years based on the weighted customer account growth assumptions for each customer class (**Table 2-1**). The City expects modest increases in water rate revenues for all years of the study based on the growth assumptions. The investment income (Lines 13, 21) is calculated using the reserve interest rate (**Table 2-2** , Line 2) and we see a reduction in interest based on the conservative assumption of the interest rate and a reduction in the reserve balance. The remaining revenues are inflated using the non-rate revenue inflation factor (**Table 2-2**, Line 1).

Table 3-1: Projected Water Revenues

Line No.	A Projected Revenues	B FY 2026	C FY 2027	D FY 2028	E FY 2029
1	**Water Service (501)**				
2	Water Usage	$28,231,718	$28,372,877	$28,514,741	$28,657,315
3	Fire Hydrant Water Usage	$100,000	$100,500	$101,003	$101,508
4	Fire Protection Water Usage	$450,000	$452,250	$454,511	$456,784
5	Irrigation Water Usage	$3,100,000	$3,115,500	$3,131,078	$3,146,733
6	Cost Recover/Reimb Expenditure	$15,000	$15,075	$15,150	$15,226
7	Plan Check	$0	$0	$0	$0
8	Fire Flow Testing	$1,500	$1,508	$1,515	$1,523
9	"B" Contract Water Usage	$60,000	$60,300	$60,602	$60,905
10	Water Meter Install	$30,000	$30,150	$30,301	$30,452
11	Transfers in from Other Funds	$637,000	$640,185	$643,386	$646,603
12	Frontage Charge	$20,000	$20,100	$20,201	$20,302
13	Investment Income	$2,018,746	$1,477,396	$1,172,291	$1,318,224
14	Returned Check Charge	$0	$0	$0	$0
15	Rental Income	$100,000	$100,500	$101,003	$101,508
16	Miscellaneous Receipts	$250,000	$251,250	$252,506	$253,769
17	**Total - Water Service (501)**	**$35,013,964**	**$34,637,590**	**$34,498,286**	**$34,810,849**
18	**Water CIP (509)**				
19	Capital Improv Chrg Non-Res	$400,000	$402,000	$404,010	$406,030
20	Capital Improv Chrg Resident	$250,000	$251,250	$252,506	$253,769
21	Investment Income	$0	$0	$0	$0
22	**Total - Water CIP (509)**	**$650,000**	**$653,250**	**$656,516**	**$659,799**
23	**Total - Revenues**	**$35,663,964**	**$35,290,840**	**$35,154,802**	**$35,470,648**

3.2. Projected O&M Expenses

City staff provided the actual FY 2025 and budgeted FY 2026 O&M expenses for the water utility. **Table 3-2** shows the projected O&M expenses for the study period, inflated for FY 2027 and beyond using the expense inflation factors (**Table 2-3**).

Table 3-2: Projected Water O&M Expenses

Line	A Projected O&M Expenses	B FY 2026	C FY 2027	D FY 2028	E FY 2029
1	**Water Service (501)**				
2	Salaries and Benefits	$9,697,424	$9,988,346	$10,287,997	$10,596,637
3	Services - Power	$2,568,963	$2,646,032	$2,725,413	$2,807,175
4	Services	$12,135,086	$12,476,754	$12,828,518	$13,190,677
5	Supplies - Purchased Water	$294,770	$300,665	$306,678	$312,812
6	Supplies - Treatment	$651,500	$664,530	$677,821	$691,377
7	Supplies	$3,073,733	$3,135,208	$3,197,912	$3,261,870
8	**Total - Water Service (501)**	**$28,421,475**	**$29,211,535**	**$30,024,338**	**$30,860,548**

3.3. Debt Service

The City currently has two existing debt issues for the water utility. **Table 3-3** shows the annual principal and interest payments for the existing debts.

Table 3-3: Existing Water Debt Service

Line	A Existing Debt Service	B FY 2026	C FY 2027	D FY 2028	E FY 2029
1	**Safe Drinking Water (Tate)**				
2	Principal	$372,727	$189,641	$0	$0
3	Interest	$10,992	$2,219	$0	$0
4	**Total - Safe Drinking Water (Tate)**	**$383,719**	**$191,859**	**$0**	**$0**
5					
6	**Hinkley SRF Loan**				
7	Principal	$525,439	$538,666	$552,226	$566,127
8	Interest	$127,678	$114,450	$100,890	$86,989
9	**Total - Hinkley SRF Loan**	**$653,116**	**$653,116**	**$653,116**	**$653,116**
10					
11	**Total - Existing Debt Service**	**$1,036,835**	**$844,976**	**$653,116**	**$653,116**

The City plans to debt finance the Sunset Reservoir project with a $26 million bond. The projected debt service for that bond is $1,526,480 per year starting in FY 2029.

3.4. Capital Projects

City staff provided the Capital Improvement Plan (CIP) for the water utility for the study period. **Table 3-4** shows the CIP costs for the study period, which per the City are already inflated.

Table 3-4: Inflated Water Capital Projects

	A	B	C	D	E
Line	**Capital Projects (Inflated)**	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**
1	**Replacement**				
2	Joint Utility Lab (Design, Bidding & Construction Support)	$200,000	$200,000	$200,000	$0
3	Joint Utility Lab Phases (Construction)	$1,800,000	$1,500,000	$1,500,000	$0
4	CIP Waterline Replacements (Construction)	$4,500,000	$4,500,000	$4,500,000	$4,500,000
*5	Highline Replacement	$0	$0	$0	$0
*6	AWIA Security Fencing (HWTP, TWTP, HAWC, Maguet 2, E.L. 6)	$0	$0	$0	$0
*7	Fixed Generator - 5th Ave., Country Club, Texas St., Agate (Equipment)	$0	$0	$0	$0
8	Fixed Generator - 5th Ave., Country Club, Texas St., Agate (Construction)	$3,500,000	$0	$0	$0
*9	Hinckley WTP Sludge Press (Equipment Purchase)	$0	$0	$0	$0
10	Hinckley WTP Sludge Press (Construction)	$0	$3,815,000	$0	$0
11	Hinckley WTP Parking Improvements (Design)	$225,000	$0	$0	$0
12	Hinckley WTP Parking Improvements (Construction)	$0	$750,000	$0	$0
13	Well 38 & 39 Wellhead Treatment System (Construction)	$0	$9,000,000	$0	$0
14	Drill New Well (Construction)	$0	$3,000,000	$0	$0
15	Sunset Reservoir (Design)	$1,305,910	$0	$0	$0
16	Sunset Reservoir (Construction)	$0	$0	$0	$10,000,000
17	Tate Transmission Line Replacement (Phase 1)	$0	$0	$0	$8,000,000
**18	Tate Transmission Line Replacement (Phase 2)	$0	$0	$0	$0
**19	Tate WTP Upgrades (Design)	$0	$0	$0	$0
**20	Tate WTP Upgrades (Construction)	$0	$0	$0	$0
21	**Total - Replacement**	**$11,530,910**	**$22,765,000**	**$6,200,000**	**$22,500,000**

* Completed

** Future projects beyond FY 2029

Table 3-5 shows the proposed capital financing plan for the water utility. The City plans to fully fund its water CIP for all years of the study (Line 1) through rates, reserves and debt. The inflated project costs (Line 3) are the total project costs (**Table 3-4**, Line 21).

Table 3-5: Proposed Water Capital Financing Plan

	A	B	C	D	E
Line	Capital Financing Plan	FY 2026	FY 2027	FY 2028	FY 2029
1	**CIP to Spend**	100%	100%	100%	100%
2					
3	**Inflated Project Costs**	$11,530,910	$22,765,000	$6,200,000	$22,500,000
4					
5	Bond Proceeds	$0	$0	$0	$26,000,000
6	Balance	$0	$0	$0	$26,000,000
7					
8	**Capital Financing**				
9	Rate Funded	$11,530,910	$22,765,000	$6,200,000	$12,500,000
10	Bond Funded	$0	$0	$0	$10,000,000
11					
12	**Total - Capital Financing**	**$11,530,910**	**$22,765,000**	**$6,200,000**	**$22,500,000**

3.5. Proposed Financial Plan

Table 3-6 shows the proposed revenue adjustments for the study period, which will allow the City to fund all necessary operating expenses with debt financing of major capital costs.

Table 3-6: Proposed Water Revenue Adjustments

	A	B	C
Line	Fiscal Year	Revenue Adjustment	Month Effective
1	FY 2027	2.5%	January
2	FY 2028	2.5%	July
3	FY 2029	2.5%	July

Table 3-7 shows the projected water financial plan with the proposed revenue adjustments from FY 2027 through FY 2029. The net cash flow (Line 22) is negative for all years (except for FY 2029, which includes debt proceeds) as the water utility draws down cash reserves to fund capital projects. The ending cash balance (Line 27) is drawn down; however, it remains positive throughout the study period and exceeds the required target. It should be noted that revenue adjustments are required to ensure the ability to meet expenses in future years based on the City's projected capital improvement program.

Table 3-7: Projected Water Financial Plan (Proposed Revenue Adjustments)

	A	B	C	D	E
Line	Water Financial Plan	FY 2026	FY 2027	FY 2028	FY 2029
1	**Revenues**				
2	Rate Revenues	$31,881,718	$32,041,127	$32,201,333	$32,362,339
3	Revenue Adjustments	$0	$400,514	$1,630,192	$2,488,360
4	Investment Income	$2,018,746	$1,477,396	$1,172,291	$1,318,224
5	Other Revenues	$1,763,500	$1,772,318	$1,781,179	$1,790,085
6	Debt Proceeds	$	$0	$0	$26,000,000
7	**Total - Revenues**	**$35,663,964**	**$35,691,354**	**$36,784,995**	**$63,959,009**
8					
9	**O&M Expenses**				
10	Salaries and Benefits	$9,697,424	$9,988,346	$10,287,997	$10,596,637
11	Services - Power	$2,568,963	$2,646,032	$2,725,413	$2,807,175
12	Services	$12,135,086	$12,476,754	$12,828,518	$13,190,677
13	Supplies - Purchased Water	$294,770	$300,665	$306,678	$312,812
14	Supplies - Treatment	$651,500	$664,530	$677,821	$691,377
14	Supplies	$3,073,733	$3,135,208	$3,197,912	$3,261,870
15	**Total - O&M Expenses**	**$28,421,475**	**$29,211,535**	**$30,024,338**	**$30,860,548**
16	**Debt and Capital**				
18	Existing Debt Service	$1,036,835	$844,976	$653,116	$653,116
17	Proposed Debt Service	$0	$0	$0	$1,526,480
18	Rate Funded Capital Projects	$11,530,910	$22,765,000	$6,200,000	$12,500,000
19	Debt Funded Capital Projects	$0	$0	$0	$10,000,000
20	DIF Funded Capital Projects	$0	$0	$0	$0
21	**Total - Debt and Capital**	**$12,567,745**	**$23,609,976**	**$6,853,116**	**$24,679,596**
22	**Net Cash Flow**	**($5,325,255)**	**($17,130,156)**	**($92,459)**	**$8,418,865**
23	Net Operating Revenue	$7,242,490	$6,479,820	$6,760,657	$7,098,461
24	**Calculated Debt Coverage**	**6.99**	**7.67**	**10.35**	**3.26**
25	Required Debt Coverage	1.25	1.25	1.25	1.25
26	Beginning Balances	$56,297,272	$50,972,017	$33,841,861	$33,749,402
27	Ending Balances	$50,972,017	$33,841,861	$33,749,402	$42,168,267
28	Reserve Target	$19,604,551	$19,195,884	$16,546,085	$16,755,137

Figure 3-1 shows the proposed water capital financing plan in graphical format, based on the capital financial plan shown in **Table 3-5**.

Figure 3-1: Proposed Water Capital Financing Plan

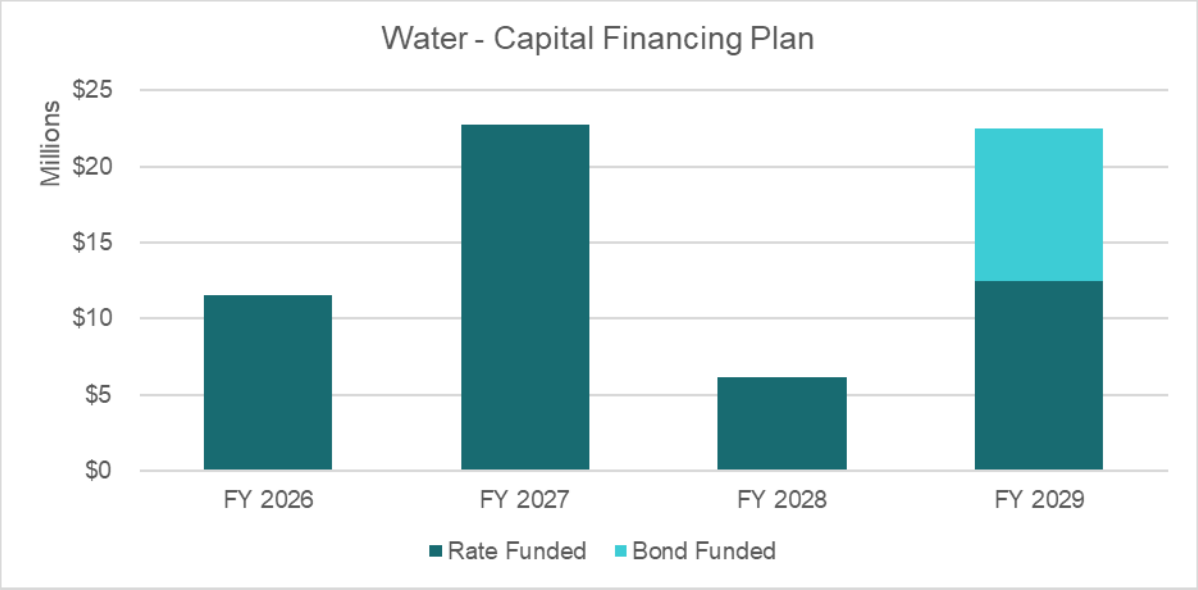
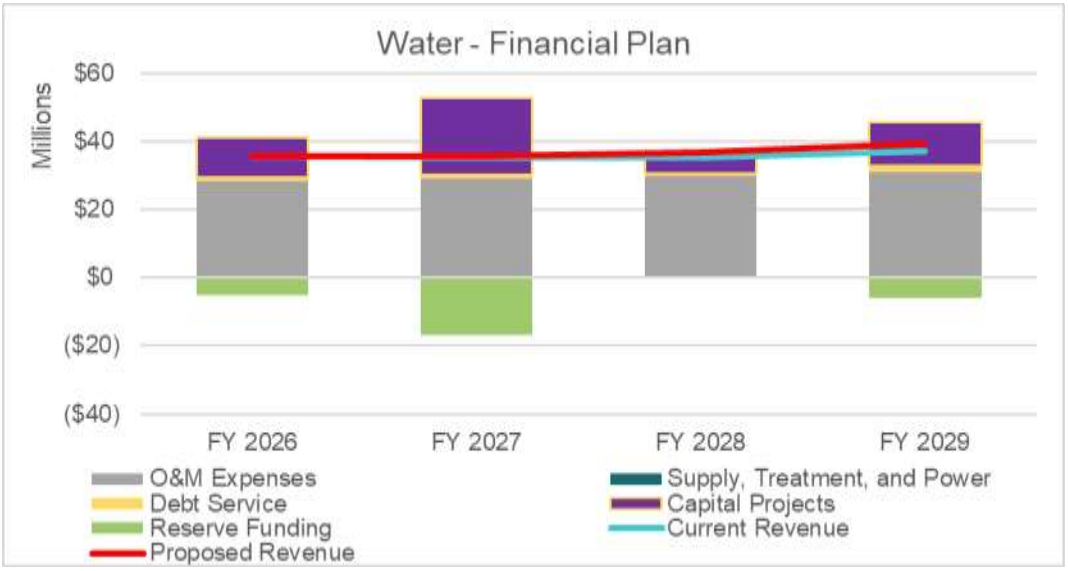


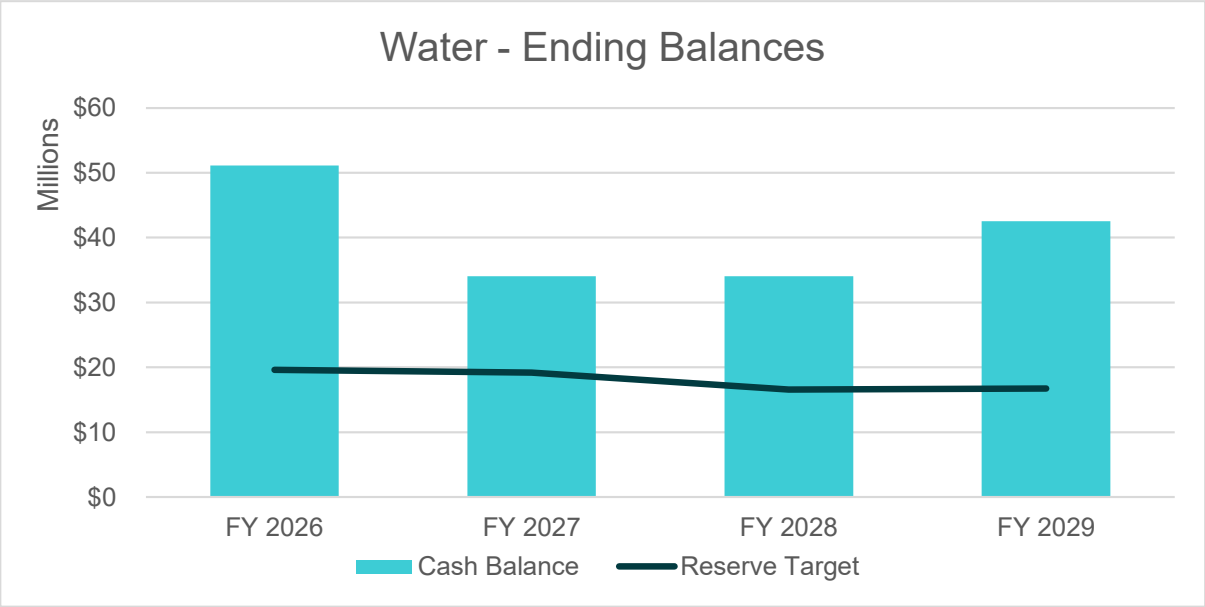
Figure 3-2 shows the proposed financial plan in graphical format with the revenue adjustments in **Table 3-6**. The proposed revenues shown as the dark teal line, along with the drawdown of the reserves (green bars), allow the City to fund its operating and capital costs for the study period.

Figure 3-2: Projected Water Financial Plan (Proposed Revenue Adjustments)



The City's current policy is to target operating reserves at 25% of the operating expenses and the capital reserve at 100% of the 5-yr rolling average rate funded CIP. **Figure 3-3** shows the projected water fund balances with the proposed revenue adjustments in **Table 3-6**. The City's restricted reserves are for the source acquisition fund and are represented by the gray bars. The unrestricted reserves or cash balance is comprised of operating and capital reserves. The blue bars represent the unrestricted cash balance available to finance operating expenses and capital projects. While the unrestricted reserves are being drawn down through the study period, the ending balance remains at or above target through FY 2029.

Figure 3-3: Projected Water Fund Balances (Proposed Revenue Adjustments)



4. Water – Cost-of-Service Analysis and Rates

This section of the report details the cost-of-service analysis and rate calculation process to determine the proposed water rates. The goal of this process is to determine the cost of providing water service to each of the City's water customer classes and to ensure equity and fairness among the various classes.

4.1. Process and Approach

The cost-of-service analysis utilized to develop the water rates followed the guidelines for allocating costs outlined in the AWWA M1 manual. The cost-of-service analysis and rate design process consists of seven major steps, as outlined below:

1. Determine the revenue requirement, equal to the revenue to be recovered from rates
2. Functionalize O&M expenses and capital assets into functional categories such as supply, pumping, transmission & distribution, customer service & billing, etc.
3. Allocate each functional category into cost components such as supply, meters, customer service, conservation, base delivery, etc.
4. Develop customer class characteristics and units of service by cost component
5. Calculate the cost component unit rates by dividing the total cost in each cost component by the total units of service for that component. For example, base delivery costs are divided by the annual water demand and customer billing costs are divided by the annual number of bills.
6. Calculate the cost for each customer class by multiplying the unit cost by the units of service for each customer class.
7. Design rates to meet the City's objectives.

4.2. Revenue Requirement

The first step of the cost-of-service analysis is to determine the revenue requirement for the test year, or rate-making year. The test year of this study is FY 2027. Table 4-1shows the revenue requirement calculations for the water utility. The revenue requirements (Lines 2-4) are equal to the O&M expense and debt and capital costs for FY 2027 (Table 3-7, Column C). The revenues from other sources (Lines 8-12), also known as non-rate revenues or revenue offsets, are equal to all non-rate revenues (**Table 3-7**, Column C). The adjustment for cash from/(to) reserves (Line 14) is equal to the negative value of net cash flow (Table 3-7, Column C), which excludes the source acquisition fund revenue. Line 15 reflects that revenue adjustments occur partway through the first year.

Table 4-1: Water Revenue Requirement Calculation

	A	B	C	D
Line	Revenue Requirement Calculation	Operating	Capital	Total
1	**Revenue Requirements**			
2	O&M Expenses	$29,211,535	$0	$29,211,535
3	Capital	$0	$22,765,000	$22,765,000
4	Debt		$844,976	$844,976
5	**Total - Revenue Requirements**	**$29,211,535**	**$23,609,976**	**$52,821,510**
6	**Revenue from Other Sources**			
7	Investment Income (501 & 508)	$486,443	$0	$486,443
8	Investment Income (503)	$0	$990,953	$990,953
9	Water Service (501)	$1,058,768	$0	$1,058,768
10	Water Capital Improvement (509)	$0	$653,250	$653,250
11	B Contract Water Revenue	$60,300	$0	$60,300
12	**Total - Revenue from Other Sources**	**$1,605,511**	**$1,644,203**	**$3,249,713**
13	**Less Adjustments**			
14	Cash from Reserves	$0	$17,130,156	$17,130,156
15	Midyear Increase	($400,514)	$0	($400,514)
16	**Subtotal - Adjustments**	**$0**	**$17,130,156**	**$16,729,642**
17	**Revenue to be Recovered from Rates**	**$28,006,538**	**$4,835,617**	**$32,842,155**

4.3. Allocation of Functionalized Net Revenue Requirements to Cost Components

After functionalizing the net revenue requirements, the next step is to allocate the functionalized net revenue requirements to the following cost components.

- Base–fixed costs associated with providing service under average demand conditions
- Peaking (Max Day and Peak Hour) – costs associated with meeting demand in excess of average use
- Customer Service– the costs associated with meter reading, billing, and customer service
- Equivalent Meters– costs associated with meter capacity, maintenance, and replacement

4.3.1. Peaking Factors

Water demand varies from parcel to parcel. Water systems have to be designed to meet the highest levels of demand placed on the system. Components of the water system are therefore oversized compared to the requirement for average demands. For example, reservoirs are designed to meet maximum day requirements, and distribution lines are designed to meet instantaneous peak demands or peak hour demands. Therefore, peaking plays a significant part in the costs of operating and constructing a water system. Demonstrating that rates are proportional to the demands and associated costs that customer classes place on the utility system is critical to ensure that rates align with the intent of Proposition 218. The capital and operating costs of the system must then be allocated to customer classes in proportion to the demands they place on the system. For costs recovered through a water utility's fixed meter charge, costs are allocated either over all accounts or by meter size, depending on the type of expense. Variable costs are allocated among customer classes based on the demands they place on the water system and the cost of water supplies.

One of the major factors in cost allocation is allocation of peaking costs. To do so, we must identify system-wide peaking factors. The maximum day demand is the maximum amount of water used in a single day in a year. The maximum hour demand is the maximum usage in an hour on the maximum usage day. Different facilities, such as distribution and storage facilities and infrastructure, and the capital and O&M costs associated with those facilities, are designed to meet the peak demands placed on the system by customers. Therefore, extra capacity costs include the O&M and capital costs associated with meeting peak customer demand in excess of average rate of use, or base use, requirements. This method is consistent with AWWA Manual M1 and is widely used in the water industry for cost-of-service analyses. Importantly, it ensures that average and below-average users pay rates that reflect the level of capital investment necessary to serve them.

The system-wide factors for maximum day and maximum hour were provided in Section 4.1 of the City's 2022 Water Master Plan. Maximum day and maximum hour factors are shown in **Table 4-2** relative to the base factor. Base, or average daily demand, is represented by the factor of 1.00.

Table 4-2: System Peaking

	A	B
Line	Allocation Factor	System Peaking Factor
1	Base	1.00
2	Max Day	1.70
3	Max Hour	2.75

The system-wide peaking factors from Table 4-2 are used to derive the cost causation component allocation base, maximum day, and maximum hour percentages shown in Columns of **Table 4-3**. The numbers and calculations outlined in the following sections are rounded and may not be equal to the exact amounts shown.

Line 1 "Base" represents the average day demand throughout the year and is, therefore assigned a factor of 1.00.

- Base = 1.00 / 1.00 = 100%

Line 2 "Max Day" is the ratio of maximum day demand relative to base demand, or 1.7. The percentage allocated to maximum day is the incremental responsibility above base demand.

- Base = 1.00 / 1.70 = 59%
- Max Day = (1.70 – 1.00) / 1.70 = 41%

Similarly, Line 3, "Max Hour" is the ratio of maximum hour demand, on the maximum day, relative to base demand. The max hour factor is 2.75

- Base = 1.00 / 2.75 = 36%
- Max Day = (1.70 – 1.00) / 2.75 = 26%
- Max Hour = (2.75 – 1.70) / 2.75 = 38%

These peak factors indicate how much additional capacity is required to meet demand above average daily use. As demand, and therefore capacity, increases, so must the sizing of facilities and pipelines, which incur greater costs to construct, maintain, and replace. To understand the interpretation of the percentages shown in columns C through E, "Base" is the average daily demand during the year. These allocation bases are used to spread the functionalized costs for reservoir, transmission, treatment, and distribution functions to the cost causation components.

Table 4-3: Average and Peaking Cost Causation Factors

	A	B	C	D	E	F
Line	Allocation Factor	System Peaking Factor	Base	Max Day	Max Hour	Total
1	Base	1.00	100%	0%	0%	100%
2	Max Day	1.70	59%	41%	0%	100%
3	Max Hour	2.75	36%	26%	38%	100%
4	Average Max Day/Max Hour		48%	33%	19%	100%

4.4. Operating and Capital Cost Allocation

The next step in the cost-of-service analysis is to determine the operating and capital cost allocations by cost causation component. The cost causation components for water include Base, Max Day, Max Hour, Meters, Customer, Fire Protection, Conservation and General.

Table 4-4 shows the water operating cost allocation. The allocation basis for each function is listed in Column B. For the purpose of allocating operating costs, City staff provided the O&M expense budget estimates by function (Column A, Lines 14-25). This is representative of the distribution of operating costs shown in **Table 3-2**. Functions include General and Administration, Engineering, Production & Operations, Production Maintenance, Water Treatment, Water Quality, Water Distribution, Water Conservation Program, B Contract (Reimbursable and City). The operating costs are allocated to each cost component based on the percentage allocation (Lines 1-12) for each component. The final O&M expense allocation (Line 27) is determined by multiplying each cost component's percentage allocation by total operating costs. Adjustments for fire and meters were made to max day and max hour. Reservoirs and distribution lines are designed for max day plus fire flow and max hour plus fire flow, respectively. For purposes of allocating costs to fire flow for expenses related to these two assets, we need to modify the allocation factors shown above in Table 4-3 to include fire flow. For the large number of fire hydrants and private fire lines in the City, we have used the ISO standards to allocate 15% of the costs to fire and an additional 5% to meter for max day, and 15% to meters for distribution-related max hour costs. This ensures that larger meters, which would need more fire capacity, are paying their fair share of fire hydrant costs.

Table 4-5 shows the water capital cost allocation. To minimize fluctuations in the capital cost allocation as capital projects change from year-to-year, capital costs are allocated on the basis of capital assets. For the purpose of allocating capital costs, City staff provided the water capital assets listed by function (Column A, Lines 16-29). This is representative of the distribution of capital costs shown in **Table 3-5**. Functions include Source of Supply, Wells, Pumping, Treatment, Transmission, Distribution, Storage, Meters, Fire Protection, Customer Billing, Land, Building Improvements, Rolling Stock (Vehicles), and General Plant. The capital asset costs are allocated into each cost component based on the percentage allocation (Lines 1-14) for each component. The final capital expense allocation (Line 31) is determined by taking the weighted proportion of total capital asset costs by cost component.

Table 4-4: Water Operating Cost Allocation

	A	B	C	D	E	F	G	H	I	J	K
Line	O&M Allocation	Allocation Basis	Base	Max Day	Max Hour	Meters	Customer	Fire Protection	Conservation	General	Total
1	Water Admin & General	General	0%	0%	0%	0%	10%	0%	0%	90%	100%
2	Water Engineering	Max Hour Fire	25%	18%	27%	15%	0%	15%	0%	0%	100%
3	Water Production & Operations - General	Max Day	59%	41%	0%	0%	0%	0%	0%	0%	100%
4	Water Production Maintenance	Max Day	59%	41%	0%	0%	0%	0%	0%	0%	100%
5	Water Treatment - HTWTP	Max Day	59%	41%	0%	0%	0%	0%	0%	0%	100%
6	Water Treatment - HHWTP	Max Day	59%	41%	0%	0%	0%	0%	0%	0%	100%
7	Water Quality - General	Base	95%	0%	0%	5%	0%	0%	0%	0%	100%
8	Water Distribution - General	Max Hour Fire	25%	18%	27%	15%	0%	15%	0%	0%	100%
9	Water Conservation Program	Conservation	0%	0%	0%	0%	0%	0%	100%	0%	100%
10	B' Contract (Reimbursable)	Base	95%	0%	0%	5%	0%	0%	0%	0%	100%
11	B' Contract (City)	Base	95%	0%	0%	5%	0%	0%	0%	0%	100%
12	South Mountain Water (Reimbursable)	Base	95%	0%	0%	5%	0%	0%	0%	0%	100%
13											
14	Water Admin & General	General	$0	$0	$0	$0	$926,202	$0	$0	$8,335,822	$9,262,025
15	Water Engineering	Max Hour Fire	$333,527	$234,370	$349,753	$196,639	$0	$196,639	$0	$0	$1,310,929
16	Water Production & Operations - General	Max Day	$3,324,898	$2,336,415	$0	$0	$0	$0	$0	$0	$5,661,313
17	Water Production Maintenance	Max Day	$2,047,073	$1,438,484	$0	$0	$0	$0	$0	$0	$3,485,557
18	Water Treatment - HTWTP	Max Day	$543,659	$382,031	$0	$0	$0	$0	$0	$0	$925,690
19	Water Treatment - HHWTP	Max Day	$750,848	$527,623	$0	$0	$0	$0	$0	$0	$1,278,471
20	Water Quality - General	Base	$504,585	$0	$0	$26,557	$0	$0	$0	$0	$531,142
21	Water Distribution - General	Max Hour Fire	$1,559,500	$1,095,865	$1,635,368	$919,443	$0	$919,443	$0	$0	$6,129,619
22	Water Conservation Program	Conservation	$0	$0	$0	$0	$0	$0	$498,725	$0	$498,725
23	B' Contract (Reimbursable)	Base	$103,121	$0	$0	$5,427	$0	$0	$0	$0	$108,548
24	B' Contract (City)	Base	$13,667	$0	$0	$719	$0	$0	$0	$0	$14,387
25	South Mountain Water (Reimbursable)	Base	$4,872	$0	$0	$256	$0	$0	$0	$0	$5,129
26	**Total O&M Expenses**		**$9,185,751**	**$6,014,788**	**$1,985,121**	**$1,149,043**	**$926,202**	**$1,116,082**	**$498,725**	**$8,335,822**	**$29,211,535**
27	*O&M Allocation*		*31%*	*21%*	*7%*	*4%*	*3%*	*4%*	*2%*	*29%*	*100%*

Table 4-5: Water Asset Allocation

Line	A Assets Allocation	B Allocation Basis	C Base	D Max Day	E Max Hour	F Meters	G Customer	H Fire Protection	I General	J Total
1	Source of Supply	Base	95%	0%	0%	5%	0%	0%	0%	100%
2	Wells	Max Day	59%	41%	0%	0%	0%	0%	0%	100%
3	Pumping	Max Day	59%	41%	0%	0%	0%	0%	0%	100%
4	Treatment	Max Day	59%	41%	0%	0%	0%	0%	0%	100%
5	Transmission	Max Day Fire	47%	33%	0%	5%	0%	15%	0%	100%
6	Distribution	Max Hour Fire	25%	18%	27%	15%	0%	15%	0%	100%
7	Storage	Max Day Fire	47%	33%	0%	5%	0%	15%	0%	100%
8	Meters	Meters	0%	0%	0%	100%	0%	0%	0%	100%
9	Fire Protection	Fire Service	0%	0%	0%	0%	0%	100%	0%	100%
10	Customer Billing	Billing & Customer Service	0%	0%	0%	0%	100%	0%	0%	100%
11	Land	Max Day Fire	47%	33%	0%	5%	0%	15%	0%	100%
12	Building and Improvements	General	0%	0%	0%	0%	11%	0%	89%	100%
13	Rolling Stock (Vehicles)	Base	95%	0%	0%	5%	0%	0%	0%	100%
14	General Plant	Max Day	59%	41%	0%	0%	0%	0%	0%	100%
15										
16	Source of Supply	Base	$9,387,387	$0	$0	$494,073	$0	$0	$0	$9,881,460
17	Wells	Max Day	$1,504,123	$1,056,951	$0	$0	$0	$0	$0	$2,561,074
18	Pumping	Max Day	$329,162	$231,303	$0	$0	$0	$0	$0	$560,466
19	Treatment	Max Day	$42,208	$29,660	$0	$0	$0	$0	$0	$71,867
20	Transmission	Max Day Fire	$29,223,535	$20,535,457	$0	$3,109,937	$0	$9,329,811	$0	$62,198,740
21	Distribution	Max Hour Fire	$2,240,016	$1,574,065	$2,348,990	$1,320,658	$0	$1,320,658	$0	$8,804,388
22	Storage	Max Day Fire	$2,815,532	$1,978,482	$0	$299,626	$0	$898,878	$0	$5,992,518
23	Meters	Meters	$0	$0	$0	$0	$0	$0	$0	$0
24	Fire Protection	Fire Service	$0	$0	$0	$0	$0	$0	$0	$0
25	Customer Billing	Billing & Customer Service	$0	$0	$0	$0	$0	$0	$0	$0
26	Land	Max Day Fire	$3,307,469	$2,324,167	$0	$351,977	$0	$1,055,932	$0	$7,039,545
27	Building and Improvements	General	$0	$0	$0	$0	$1,562,036	$0	$12,638,289	$14,200,325
28	Rolling Stock (Vehicles)	Base	$383,718	$0	$0	$20,196	$0	$0	$0	$403,913
29	General Plant	Max Day	$0	$0	$0	$0	$0	$0	$0	$0
30	**Total Assets**		**$49,233,150**	**$27,730,086**	**$2,348,990**	**$5,596,467**	**$1,562,036**	**$12,605,279**	**$12,638,289**	**$111,714,296**
31	*Asset Allocation*		*44%*	*25%*	*2%*	*5%*	*1%*	*11%*	*11%*	*100%*

4.5. Allocation of Fire Protection Costs – Public vs. Private

Water systems provide two types of fire protection: public fire protection for firefighting, which is generally visible as hydrants on a street, and private fire protection which provides fire flow to buildings and other structure sprinkler systems for fire suppression within private improvements. To determine the share of total fire costs attributable to each, Raftelis performed an analysis of the public hydrants and private fire lines.

Table 4-6 shows the basis for allocating costs between public and private fire service. Each fire connection size has a fire flow demand factor similar to a hydraulic capacity factor of a water meter. The diameter of the connection is raised to the 2.63 power to determine the fire flow demand factor[2]. The number of connections of a specific size is multiplied by the fire flow demand factor to derive total equivalent fire connections. Total fire costs are allocated based on the percentage share of total equivalent fire connections between public and private. The analysis estimates that 75 percent of fire costs relate to public fire and will be included and recovered on the monthly fixed charges. The remaining 25 percent is attributable to private fire service and will be recovered through private fire service charges.

Table 4-6: Fire Analysis

	A	B	C	D
Line	Fire Line/Hydrant Size	Fire Ratio	Number of Lines/Hydrants	Equivalent Demand
1	**Private Fire Line Size**			
2	2"	6.19	10	64
3	3"	17.98	0	0
4	4"	38.32	155	5,933
5	6"	111.31	153	17,002
6	8"	237.21	185	43,871
7	10"	426.58	129	54,961
8	12"	689.04	0	0
9	**Total Fire Lines**		**632**	**121,831**
10				25%
11	**Public Fire Hydrant Size**			
12	**6"**	**111.31**	**3,236**	**360,202**
13				75%

[2] Hazen-Williams equation via AWWA M1 Manual

4.6. Final Cost Allocation of Revenue Requirement

The total revenue recoverable from each cost causation component through water rates is shown in **Table 4-7** using the revenue requirement from **Table 4-1** the O&M and Capital allocations in **Table 4-4** and **Table 4-5**, and the fire cost analysis in **Table 4-6**. Since public fire protection costs are a function of system capacity, they are reallocated to the Meter component. Interest earnings, shown separately, will be used to offset some rates. Five percent of Base costs and 31 percent of Peaking costs (Max Day plus Max Hour) are allocated to the meter charge to cover the fixed costs and preserve the utility's current fixed revenue recovery of 31 percent.

Table 4-7: Revenue Requirement by Cost Component

	A	B	C	D	E	F	G	H	I	J	K
Line	Cost Allocation	Base	Max Day	Max Hour	Meters	Customer	Fire Protection	Conservation	General	Offset	Total
1	Operating Revenue Requirement	$9,185,751	$6,014,788	$1,985,121	$1,149,043	$926,202	$1,116,082	$498,725	$8,335,822	$0	$29,211,535
2	Capital Revenue Requirement	$2,131,085	$1,200,313	$101,677	$242,246	$61,467	$545,627	$0	$553,202	$0	$4,835,617
3	Revenue Offset	-$682,626	$0	$0	-$35,928	$0	$0	$0	$0	-$486,443	-$1,204,997
4	**Total Cost of Service**	**$10,634,210**	**$7,215,100**	**$2,086,798**	**$1,355,361**	**$987,669**	**$1,661,709**	**$498,725**	**$8,889,024**	**-$486,443**	**$32,842,155**
5	Allocation of General Cost	$4,030,707	$2,734,755	$790,963	$513,725	$0	$629,841	$189,033	-$8,889,024	$0	$0
6	Allocation to Public Fire	$0	$0	$0	$1,712,374	$0	-$1,712,374	$0	$0	$0	$0
7	Allocation of Base to Meter	-$733,246	$0	$0	$733,246	$0	$0	$0	$0	$0	$0
8	Allocation of Peak to Meter	$0	-$3,084,455	-$892,106	$3,976,561	$0	$0	$0	$0	$0	$0
9	**Total Adjusted Cost of Service**	**$13,931,671**	**$6,865,400**	**$1,985,656**	**$8,291,267**	**$987,669**	**$579,176**	**$687,758**	**$0**	**-$486,443**	**$32,842,155**

4.7. Unit Cost Components

Unit costs for each component must be calculated, which starts by assessing the total water demand (or equivalent service units) for each cost component. Projected water use (base units of service) for FY 2027 is shown in **Table 4-8**. Daily use is calculated as annual use is divided by 365 days. Demand is detailed by rate class. Values are rounded to the nearest ccf and may not be equal to the exact values shown.

Table 4-8: FY 2027 Projected Water Usage by Class

	A	B	C
Line	Customer Class	Annual Use (ccf)	Average Daily Use (ccf/day)
1	**Building Water Usage**		
2	Tier 1	3,250,414	8,905
3	Tier 2	285,707	783
4	Tier 3	4,716,622	12,922
5	**Non-Building Water Usage**		
6	Tier 1	77,000	211
7	Tier 2	1,131,591	3,100
8	**Total**	**9,461,335**	**25,921**

Table 4-9 shows the total equivalent meters and annual number of bills. **Table 4-10** shows the total equivalent fire line connections. These totals are used as the denominator in developing unit costs for the rate components of the monthly fixed service charges and private fire service charges.

Table 4-9: Derivation of Equivalent Meters

	A	B	C	D	E
Line	Meter Size	Meter Count	Hydraulic Capacity Factor	Equivalent Meters	Annual Bi-monthly Bills
1	5/8"	181	1.00	181	1,085
2	3/4"	8,375	1.43	11,935	50,251
3	1"	12,113	2.25	27,254	72,676
4	1 1/2"	787	4.25	3,343	4,720
5	2"	783	6.40	5,014	4,701
6	3"	79	11.25	888	474
7	4"	55	17.50	964	330
8	6"	28	32.50	912	168
9	8"	14	48.00	648	81
10	10"	0	114.00	0	0
11	12"	1	150.00	156	6
12	**Total**	**22,415**		**51,294**	**134,492**

Table 4-10: Derivation of Equivalent Fire Lines

	A	B	C	D	E
Line	Fire Line Size	Fire Line Count	Demand Factor	Equivalent Fire Lines	Annual Bi-monthly Bills
1	2"	10	6.19	64	62
2	3"	0	17.98	0	0
3	4"	155	38.32	5,933	929
4	6"	153	111.31	17,002	916
5	8"	185	237.21	43,871	1,110
6	10"	129	426.58	54,961	773
7	12"	0	689.04	0	0
8	**Total**	**632**		**121,831**	**3,790**

Table 4-11 shows the total and extra capacity calculation by class and tier for maximum day and maximum hour demand. The class and tier specific maximum day peaking factors were calculated by dividing the maximum billing period usage by the average billing period usage in FY 2025 for the City's customers. The class and tier specific maximum hour peaking factors were calculated by multiplying the maximum day peaking factors by the ratio of the system-wide maximum hour to maximum day peaking factors shown in **Table 4-3**.

Utilizing the final cost of service from **Table 4-11** as the numerator and **Table 4-8**, **Table 4-9**, **Table 4-10**, and **Table 4-11**, as the denominators allows us to derive the unit costs of service in **Table 4-12**. . The total cost of service is divided by the respective units of service to calculate the unit cost of each cost component.

Meter costs are divided by the total meter equivalencies from **Table 4-9** multiplied by 6 bi-monthly bills to determine a cost per equivalent meter and annual customer costs are divided by the estimated number of annual monthly bills, also from **Table 4-9**. Fire protection costs are divided by total fire line equivalencies from **Table 4-10** to determine a cost per equivalent inch of fire line. Base delivery costs are divided by total annual water demand from **Table 4-8** to determine a cost per unit of water usage. Similarly, Conservation costs are divided by annual Tier 3 water demand and Offset savings are divided by Building Tier 1 usage as those are the units from **Table 4-8** over which those costs and savings, respectively, are being recovered. The unit costs are used to distribute the cost components to the meter classes and commodity classes and tiers.

Table 4-11: Calculation of Peak Capacity

	A	B	C	D	E	F	G	H	I
				Max Day			Max Hour		
Line	Customer Class	Annual Use (ccf)	Average Daily Use (ccf/day)	Capacity Factor	Total Capacity (ccf/day)	Extra Capacity (ccf/day)	Capacity Factor	Total Capacity (ccf/day)	Extra Capacity (ccf/day)
1	**Building Water Usage**								
2	Tier 1	3,250,414	8,905	1.33	11,812	2,907	2.14	19,086	7,275
3	Tier 2	285,707	783	1.48	1,162	379	2.40	1,877	715
4	Tier 3	4,716,622	12,922	2.41	31,081	18,158	3.89	50,222	19,142
5	**Non-Building Water Usage**								
6	Tier 1	77,000	211	1.55	326	115	2.50	527	201
7	Tier 2	1,131,591	3,100	2.26	7,000	3,900	3.65	11,311	4,311

Table 4-12: Cost Causation Component Unit Cost Calculation

	A	B	C	D	E	F	G	H	I
Line	Cost of Service	Base	Max Day	Max Hour	Meters	Customer	Fire Protection	Conservation	Offset
1	Cost of Service	$13,931,671	$6,865,400	$1,985,656	$8,291,267	$987,669	$579,176	$687,758	($486,443)
2	Units of Service	9,461,335	25,458	31,643	307,767	138,283	730,987	4,716,622	3,250,414
3	Unit of Measure	ccf	ccf/day	ccf/day	equiv. meter/yr	bills/yr	equiv. line/yr	ccf	
4	**Unit Cost**	**$1.47**	**$269.67**	**$62.75**	**$26.94**	**$7.14**	**$0.79**	**$0.15**	**($0.15)**

4.8. Distribution of Cost Components to Customer Classes

The final step in a cost-of-service analysis is to distribute the cost components to the customer classes using the unit costs derived in **Table 4-12**. This is the end goal of a cost-of-service analysis and yields the cost to serve each class. Table 4-13 shows the derivation of the costs to serve each class. The supply, base, max day, max hour, conservation, and offset cost components are collected through the commodity charges ($/ccf). Fire protection, meters, and customer cost components are collected through the City's bi-monthly fixed service charge ($/2 months) and private fire service charge ($/2 months). The interest revenue, which is a non-rate revenue and over which the City Council has discretion, is applied as an offset to the Tier 1 rate for building usage to provide affordability for low-volume customers. All building users will benefit from the lower rate in Tier 1.

To derive the cost to serve each class, the unit costs from **Table 4-12** are multiplied by the respective units of service for each class (**Table 4-8**, **Table 4-9**, **Table 4-10**, and **Table 4-11)**. With the cost to serve each user class calculated, we can proceed to derive rates to collect the cost to serve each commodity class, tier, and meter size.

Table 4-13: Derivation of Costs to Serve Each Class

	A	B	C	D	E	F	G	H	I
Line	Customer Class	Base	Max Day	Max Hour	Meters	Customer	Fire Protection	Conservation	Offset
1	**Building Water Usage**				$8,291,267	$960,596			
2	Tier 1	$4,786,185	$783,813	$456,485					($486,443)
3	Tier 2	$420,699	$102,140	$44,889					
4	Tier 3	$6,945,155	$4,896,793	$1,201,160				$687,758	
5	**Non-Building Water Usage**								
6	Tier 1	$113,382	$31,042	$12,602					
7	Tier 2	$1,666,251	$1,051,612	$270,520					
8	**Fire Protection**	$0	$0	$0		$27,073	$579,176		
9	**Total Cost of Service**	**$13,931,671**	**$6,865,400**	**$1,985,656**	**$8,291,267**	**$987,669**	**$579,176**	**$687,758**	**($486,443)**

4.9. Rate Calculation

4.9.1. Proposed Bi-Monthly Fixed Charges

Table 4-14 shows the bi-monthly service charge calculation, which consists of the Meter and Customer cost components. The Meter cost component is derived based on total equivalent meters. Therefore, the meter unit cost (**Table 4-12**, Column E, Line 4) is multiplied by the capacity ratio for each meter size (Column B) to appropriately reflect the share of cost by meter size (Column C). The Customer cost does not vary with meter size, and therefore the Customer unit cost (**Table 4-12**, Column F, Line 4) is applied uniformly across all meter sizes (Column D). These components added together determine the proposed bi-monthly service charge (Column E).

Table 4-14: Proposed Bi-Monthly Service Charge (FY 2027)

	A	B	C	D	E	F
Line	Bi-Monthly Service Charge	Capacity Ratio	Meter	Customer	Proposed Charge	Current Charge
1	5/8"	1.00	$26.94	$7.14	$34.09	$33.60
2	3/4"	1.43	$38.39	$7.14	$45.54	$44.90
3	1"	2.25	$60.62	$7.14	$67.76	$66.81
4	1 1/2"	4.25	$114.50	$7.14	$121.64	$119.96
5	2"	6.40	$172.42	$7.14	$179.56	$177.10
6	3"	11.25	$303.08	$7.14	$310.22	$305.97
7	4"	17.50	$471.45	$7.14	$478.60	$472.05
8	6"	32.50	$875.55	$7.14	$882.70	$870.64
9	8"	48.00	$1,293.12	$7.14	$1,300.27	$1,282.51
10	10"	114.00	$3,071.17	$7.14	$3,078.32	$3,036.30
11	12"	150.00	$4,041.01	$7.14	$4,048.16	$3,992.91

4.9.2. Proposed Bi-Monthly Fire Service Charges

Table 4-15 shows the bi-monthly service charge calculation, which consists of the Private Fire and Customer cost components. The Private Fire unit cost (**Table 4-12**, Column G, Line 4) is multiplied by the fire ratio for each fire line diameter (Column B) to appropriately reflect the share of cost by fire line (Column C). A connection's share of the Customer cost does not vary with fire line size, and therefore the Customer unit cost (**Table 4-12**, Column F, Line 4) is applied uniformly across all meter sizes (Column D). These components added together arrive at the proposed bi-monthly fire service charge (Column E).

Table 4-15: Proposed Bi-Monthly Fire Service Charge (FY 2027)

	A	B	C	D	E	F
Line	Bi-Monthly Fire Service Charge	Capacity Ratio	Fire	Customer	Proposed Charge	Current Charge
1	2"	6.19	$4.90	$7.14	$12.05	$12.05
2	3"	17.98	$14.25	$7.14	$21.39	$21.63
3	4"	38.32	$30.36	$7.14	$37.51	$38.14
4	6"	111.31	$88.19	$7.14	$95.34	$97.39
5	8"	237.21	$187.94	$7.14	$195.09	$199.61
6	10"	426.58	$337.99	$7.14	$345.14	$353.35
7	12"	689.04	$545.94	$7.14	$553.09	$566.44

4.9.3. Proposed Water Usage Rates

The City's water usage rates consist of five components: Base, Peaking, Supply, Conservation, and Offset. The following subsections will present the calculations for each of the components.

4.9.3.1. Base Component

The Base component is applied uniformly across all units of water and is equal to the Base unit cost (**Table 4-12**, Column B, Line 4).

4.9.3.2. Peaking Component

Table 4-16 shows the Peaking unit cost calculation for each customer class and tier. Peaking costs (Column C) are the sum of Max Day and Max Hour costs for each class and tier (**Table 4-13**, Columns C and D). Peaking costs are divided by annual use (Column B) to determine the Peaking unit cost for each class and tier (Column D).

Table 4-16: Peaking Unit Cost Calculation

	A	B	C	D
Line	Customer Class	Annual Use (ccf)	Peaking Costs	Unit Cost
1	**Building Water Usage**			
2	Tier 1	3,250,414	$1,240,298	$0.38
3	Tier 2	285,707	$147,029	$0.51
4	Tier 3	4,716,622	$6,097,952	$1.29
5	**Non-Building Water Usage**			
6	Tier 1	77,000	$43,644	$0.57
7	Tier 2	1,131,591	$1,322,132	$1.17

4.9.3.3. Supply Component

Table 4-17 shows the calculation of the unit cost for each source of water (Line 6). The percentage from each source (Line 2) is determined by the proportion of volume purchased from each source in Line 1. These proportions are used to determine the proportion of demand from each source (Line 3). The direct water purchase costs (provided by City staff) on Line 4 are divided by the estimated potable demand (Line 3) to

calculate the unit costs in Line 6. **Table 4-18** shows the supply component unit cost calculation for each customer class and tier. The lowest cost water source is used for Tier 1, if that source does not meet the demand, then water from the next lowest source is used and so on. Once the Tier 1 demand is met then Tier 2 is allocated the remaining lowest cost water and so on. The uses for each class and tier from each source (Columns E through H) are multiplied by their respective unit costs (**Table 4-17**, Line 6) to calculate the total supply cost for each class and tier in Column J. The total costs (Column J) are divided by the total use (Column I) to calculate the supply unit cost for each class and tier (Column K).

Table 4-17: Potable Water Supply Cost

	A	B	C	D	E	F
Line	Potable Water Supply Cost	MC Surface	SAR Surface (BV)	Groundwater	SWP Water	Total
1	Volume (AF)	5,700	5,466	10,767	1,342	23,275
2	% from Source	24%	23%	46%	6%	100%
3	Estimated Potable Demand	2,317,185	2,221,738	4,376,777	545,634	9,461,335
4	Direct Water Purchase Costs	$148,209	$431,779	$1,453,551	$200,000	$2,233,539
5	% of Water Purchase Costs	7%	19%	65%	9%	100%
6	Unit Cost ($/ccf)	$0.06	$0.19	$0.33	$0.37	$0.24

The tiers were designed to provide low-cost water from the lowest cost source, which is the Mill Creek (MC) surface water. Since the wildfires of 2024, this source does not provide all the water used in Tier 1 anymore. However, the turbidity levels of Mill Creek surface water are returning to normal, and the City expects to return to typical historical use of this water source. Therefore, the City has decided to retain that tier definition to provide indoor water use. The second tier basically provides water from the Santa Ana River (SAR) and provide the average water use for irrigation. Tier 3 then uses any remaining water from SAR, groundwater and State Water Project Water.

Table 4-18: Supply Component Calculation

Line	A Customer Class	B Tier Definitions	C Annual Use (ccf)	D % of Annual Use	E MC Surface	F SAR Surface (BV)	G Groundwater	H SWP Water	I Total Use (ccf)	J Total Cost	K Supply Unit Cost
1	**Building Water Usage**										
2	Tier 1	16	3,250,414	34%	2,021,188	1,229,226	0	0	3,250,414	368,169	$0.11
3	Tier 2	27	285,707	3%	0	285,707	0	0	285,707	55,525	$0.19
4	Tier 3	Over 27	4,716,622	50%	0	423,000	3,817,688	475,935	4,716,622	1,524,533	$0.32
5	**Non-Building Water Usage**										
6	Tier 1	27	77,000	1%	77,000	0	0	0	77,000	4,925	$0.06
7	Tier 2	Over 27	1,131,591	12%	218,997	283,805	559,090	69,699	1,131,591	280,387	$0.25
8	**Total Potable Use**		**9,461,335**	**100%**	**2,317,185**	**2,221,738**	**4,376,777**	**545,634**	**9,461,335**	**2,233,539**	

4.9.3.4. Conservation Component

The Conservation component is applied to Building Tier 3 use and is equal to the Conservation unit cost (**Table 4-12**, Column H, Line 4) for that class and tier only.

4.9.3.5. Offset Component

The Offset component is applied to Building Tier 1 use and is equal to the Offset unit cost (**Table 4-12**, Column I, Line 4) for that class and tier only. The offset helps to provide affordability in Tier 1 and benefits all building customers.

4.9.3.6. Water Usage Rates

Table 4-19 shows the calculation of proposed water usage rates (Column H) for each customer class and tier based on the five rate components (Columns C through G) described previously.

Table 4-19: Proposed Water Usage Rates (FY 2027)

	A	B	C	D	E	F	G	H
Line	Customer Class	Bi-monthly Tiers, ccf	Supply	Base Delivery	Peaking	Conservation	Offset	Proposed Rate
1	**Building Water Usage**							
2	Tier 1	16	$0.11	$1.24	$0.38	$0.00	($0.15)	$1.59
3	Tier 2	27	$0.19	$1.24	$0.51	$0.00	$0.00	$1.95
4	Tier 3	Over 27	$0.32	$1.24	$1.29	$0.15	$0.00	$3.00
5	**Non-Building Water Usage**							
6	Tier 1	27	$0.06	$1.24	$0.57	$0.00	$0.00	$1.87
7	Tier 2	Over 27	$0.25	$1.24	$1.17	$0.00	$0.00	$2.66

4.9.3.7. Proposed Rate Schedule

Table 4-20 and **Table 4-21** show the proposed bi-monthly water service charges, private fire service charges, and water usage rates, respectively. The proposed water rates after the FY 2027 test year are increased across the board by the revenue adjustments in **Table 3-6**.

Table 4-20: Proposed Bi-Monthly Service Charges

	A	B	C	D	E
Line	Bi-Monthly Water Service Charges	Current Rates	January 2027	July 2027	July 2028
1	**Water Service**				
2	5/8"	$33.60	$34.09	$34.95	$35.83
3	3/4"	$44.90	$45.54	$46.68	$47.85
4	1"	$66.81	$67.76	$69.46	$71.20
5	1 1/2"	$119.96	$121.64	$124.69	$127.81
6	2"	$177.10	$179.56	$184.05	$188.66
7	3"	$305.97	$310.22	$317.98	$325.93
8	4"	$472.05	$478.60	$490.57	$502.84
9	6"	$870.64	$882.70	$904.77	$927.39
10	8"	$1,282.51	$1,300.27	$1,332.78	$1,366.10
11	10"	$3,036.30	$3,078.32	$3,155.28	$3,234.17
12	12"	$3,992.91	$4,048.16	$4,149.37	$4,253.11
13					
14	**Fire Protection Service**				
15	2"	$12.05	$12.05	$12.36	$12.67
16	3"	$21.63	$21.39	$21.93	$22.48
17	4"	$38.14	$37.51	$38.45	$39.42
18	6"	$97.39	$95.34	$97.73	$100.18
19	8"	$199.61	$195.09	$199.97	$204.97
20	10"	$353.35	$345.14	$353.77	$362.62
21	12"	$566.44	$553.09	$566.92	$581.10
22					
23	**Fire Hydrant Construction Service Charge**				
24	All Meters	$305.97	$313.62	$321.47	$329.51

Table 4-21: Proposed Water Usage Rates

	A	B	C	D	E	F
Line	Water Usage Rates	Bi-Monthly Tiers	Current Rates	January 2027	July 2027	July 2028
1	**Building Water Usage**					
2	Tier 1	16	$1.61	$1.59	$1.63	$1.68
3	Tier 2	27	$1.90	$1.95	$2.00	$2.05
4	Tier 3	Over 27	$2.85	$3.00	$3.08	$3.16
5						
6	**Non-Building Water Usage**					
7	Tier 1	27	$1.81	$1.87	$1.92	$1.97
8	Tier 2	Over 27	$2.85	$2.66	$2.73	$2.80
9						
10	**Fire Protection Water Usage**					
11	All Units		$2.85	$2.93	$3.01	$3.09

5. Wastewater – Financial Plan

This section of the report details the wastewater enterprise's long-term financial plan, based on the projected revenues, expenses, debt service, and capital project costs. Raftelis modeled the financial plan without revenue adjustments (status quo) and with proposed revenue adjustments to ensure the financial sustainability and solvency of the wastewater utility. The result of the wastewater financial plan is the total revenue requirement utilized as the basis for the cost-of-service analysis and resulting rates in the next section of the report.

5.1. Customer Accounts and Usage

Table 5-1 shows the projected wastewater customer accounts and water usage for the study period. City staff provided wastewater customer accounts and usage data for FY 2024, which are then projected based on the customer account growth rates from **Table 2-1**. Typical types of users that fall within the non-residential classes include:

- Low Strength I – Car Wash
- Low Strength II – Office Building
- Low Strength III – Hotel (rooms only, no restaurant)
- Medium Strength I – Laundromat (linen & general)
- Medium Strength II – Mini-Mall
- Medium Strength III – Hotel (with restaurant)
- High Strength I – Laundry (industrial)
- High Strength II - Bakery

5.2. Current Rates

The City's current wastewater rates include bi-monthly wastewater service charges for residential customers by type of dwelling unit, a non-residential wastewater usage rate based on ccf of water usage per customer class, and for schools by 100 students. **Table 5-2** shows the current wastewater rates effective July 1, 2025.

Table 5-1: Projected Wastewater Customer Accounts and Usage

	A	B	C	D	E
Line	Wastewater Customer Data	FY 2026	FY 2027	FY 2028	FY 2029
1	**Residential (dwelling units)**				
2	Single Family	16,844	16,937	17,030	17,123
3	Multiple Family	10,127	10,183	10,239	10,295
4	**Total - Residential**	**26,971**	**27,119**	**27,268**	**27,418**
5					
6	**Non-Residential (ccf)**				
7	Low Strength I	44,333	44,576	44,821	45,067
8	Low Strength II	415,541	417,821	420,114	422,419
9	Low Strength III	90,314	90,810	91,308	91,809
10	Medium Strength I	26,341	26,486	26,631	26,777
11	Medium Strength II	38,299	38,509	38,721	38,933
12	Medium Strength III	19,797	19,906	20,015	20,125
13	High Strength I	10,329	10,386	10,443	10,500
14	High Strength II	137,263	138,016	138,774	139,535
15	Large Volume User	33,481	33,664	33,849	34,035
16	**Total - Non-Residential**	**815,699**	**820,175**	**824,675**	**829,200**
17					
18	**Schools (students)**				
19	Elementary	4,875	4,901	4,928	4,955
20	Secondary & High	8,234	8,279	8,325	8,371
21	**Total - Schools**	**13,109**	**13,181**	**13,253**	**13,326**

Table 5-2: Current Bi-Monthly Wastewater Service Charges and Usage Rates

	A	B
Line	Current Wastewater Rates	FY 2026
1	**Bi-Monthly Residential Rate ($/dwelling unit)**	
2	Single Family	$72.65
3	Multiple Family	$57.64
4		
5	**Non-Residential Rate ($/ccf water)**	
6	Low Strength I	$3.11
7	Low Strength II	$3.76
8	Low Strength III	$4.39
9	Medium Strength I	$5.04
10	Medium Strength II	$5.68
11	Medium Strength III	$6.33
12	High Strength I	$6.98
13	High Strength II	$7.62
14	Large Volume User	$4.39
15		
16	**Bi-Monthly Schools Rate ($/100 students)**	
17	Elementary	$157.43
18	Secondary & High	$262.38

5.3. Calculated Rate Revenues at Current Rates

Table 5-3 shows the calculated wastewater rate revenues by customer class. To calculate rate revenues, the current wastewater rates (**Table 5-2**) are multiplied by the customer account and usage data (**Table 5-1**) for all years of the study.

Residential rate revenues (Lines 2-3) = Residential wastewater service charge x Residential dwelling units x 6 billing periods

Non-residential rate revenues (Lines 7-15) = Non-residential wastewater usage rate x Non-residential water usage in ccf

Schools rate revenues (Lines 19-20) = Schools wastewater service charge x (Number of students / 100 students) x 6 billing periods

Table 5-3: Calculated Wastewater Rate Revenues at Current Rates

	A	B	C	D	E
Line	Calculated Rate Revenues	FY 2026	FY 2027	FY 2028	FY 2029
1	**Residential (dwelling units)**				
2	Single Family	$7,342,382	$7,382,681	$7,423,200	$7,463,942
3	Multiple Family	$3,502,352	$3,521,567	$3,540,886	$3,560,312
4	**Total - Residential**	**$10,844,734**	**$10,904,247**	**$10,964,086**	**$11,024,254**
5					
6	**Non-Residential (ccf)**				
7	Low Strength I	$137,875	$138,632	$139,393	$140,158
8	Low Strength II	$1,562,435	$1,571,008	$1,579,628	$1,588,296
9	Low Strength III	$396,480	$398,655	$400,843	$403,042
10	Medium Strength I	$132,761	$133,490	$134,222	$134,958
11	Medium Strength II	$217,539	$218,732	$219,932	$221,139
12	Medium Strength III	$125,318	$126,005	$126,697	$127,392
13	High Strength I	$72,096	$72,492	$72,890	$73,290
14	High Strength II	$1,045,945	$1,051,684	$1,057,454	$1,063,257
15	Large Volume User	$146,980	$147,786	$148,597	$149,412
16	**Total - Non-Residential**	**$3,837,428**	**$3,858,484**	**$3,879,656**	**$3,900,944**
17					
18	**Schools (students)**				
19	Elementary	$46,044	$46,297	$46,551	$46,806
20	Secondary & High	$129,631	$130,342	$131,057	$131,776
21	**Total - Schools**	**$175,674**	**$176,638**	**$177,608**	**$178,582**
22					
23	**Total - Non-Residential and Schools**	**$4,013,103**	**$4,035,123**	**$4,057,263**	**$4,079,526**
24	**Total Revenue at Current Rates**	**$14,857,837**	**$14,939,370**	**$15,021,350**	**$15,103,780**

5.4. Projected Revenues at Current Rates

Table 5-4 shows the all projected wastewater revenues for the study period. City staff provided actual revenues for FY 2025 and budgeted revenues for FY 2026. The wastewater rate revenues (Lines 3-4) from FY 2027 and beyond are from the rate revenue calculations (**Table 5-3**, Lines 4 and 23). Investment income (Line 8) is calculated using the reserve interest rate (**Table 2-2**, Line 2). All other revenues are inflated for future years based on the non-rate revenue inflation factor (**Table 2-2**, Line 1).

Table 5-4: Projected Wastewater Revenues at Current Rates

	A	B	C	D	E
Line	Projected Revenues	FY 2026	FY 2027	FY 2028	FY 2029
1	**Wastewater Service (521)**				
2	Cost Recover/Reimb Expenditure	$1,500	$1,508	$1,515	$1,523
3	Sewer Residential	$10,844,734	$10,904,247	$10,964,086	$11,024,254
4	Sewer Non-Residential	$4,013,103	$4,035,123	$4,057,263	$4,079,526
5	Recycled Water Usage	$375,000	$376,875	$378,759	$380,653
6	Septage Charge	$55,000	$55,275	$55,551	$55,829
7	Frontage Charge	$30,000	$30,150	$30,301	$30,452
8	Investment Income	$565,512	$446,861	$355,289	$329,257
9	**Total - Wastewater Service (521)**	**$15,884,849**	**$15,850,038**	**$15,842,766**	**$15,901,494**

5.5. Projected O&M Expenses

Table 5-5 shows the projected wastewater O&M expenses for the study period. City staff provided the actual O&M expenses for FY 2025 and budgeted O&M expenses for FY 2026, which are escalated for future years of the study based on the expense inflation factors (**Table 2-3**).

Table 5-5: Projected Wastewater O&M Expenses

	A	B	C	D	E
Line	Projected O&M Expenses	FY 2026	FY 2027	FY 2028	FY 2029
1	**Wastewater Service (521)**				
2	Salaries and Benefits	$5,245,925	$5,352,199	$5,461,661	$5,574,407
3	Services - Power	$1,250,000	$1,287,500	$1,326,125	$1,365,909
4	Services	$6,467,494	$6,654,692	$6,847,506	$7,046,104
5	Supplies - Treatment	$1,252,500	$1,315,125	$1,380,881	$1,449,925
6	Supplies	$1,231,672	$1,268,622	$1,306,681	$1,345,881
7	**Total - Wastewater Service (521)**	**$15,447,591**	**$15,878,138**	**$16,322,854**	**$16,782,226**
8	**Total - O&M Expenses**	**$15,447,591**	**$15,878,138**	**$16,322,854**	**$16,782,226**

5.6. Debt Service

The City currently has no existing debt issue for the wastewater utility. To fund the wastewater capital program, the City has obtained an SRF loan of $ 45 million. The SRF loan is a 30-year term at 2.1% interest. The proposed loan proceeds would be used to fund most of the wastewater treatment plant rehabilitation capital costs. The proposed annual debt service is shown in **Table 5-6**. Because the SRF loan payments start after completion of the project it is funding, repayment will start in FY 2029.

Table 5-6: Proposed Wastewater Debt Service

	A	B	C	D	E
Line	Proposed Debt Service	FY 2026	FY 2027	FY 2028	FY 2029
1	Proposed SRF Loan	$0	$45,000,000	$0	$0
2	Loan Proceeds	$0	$45,000,000	$0	$0
3					
4	**Annual Debt Service**				$1,927,962
5	**Total - Proposed Debt Service**	**$0**	**$0**	**$0**	**$1,927,962**

5.7. Capital Projects

City staff provided the CIP for the wastewater utility for the study period. **Table 5-7** shows the CIP costs for the study period, which were provided by the client in inflated dollars. The CIP provided consists of projects totaling $55.1 million for the three years FY 2027 through FY 2029. Projects are funded through a combination of wastewater rate revenues, cash reserves, DIF revenues, and debt proceeds.

Table 5-7: Inflated Wastewater Capital Projects

	A	B	C	D	E
Line	Capital Projects (Inflated)	FY 2026	FY 2027	FY 2028	FY 2029
1	**Replacement**				
2	CIP Sewerline Replacement	$1,000,000	$1,000,000	$1,000,000	$1,000,000
3	Citywide Sewer Manhole Rehabilitation	$500,000	$500,000	$500,000	$500,000
4	Alabama Septage Pond Remediation	$0	$650,000	$50,000	$50,000
5	WWTP Drying bed leachate remediation	$0	$0	$500,000	$0
6	Joint Utility Lab (Design, Bidding & Construction Support)	$200,000	$200,000	$200,000	$0
7	Joint Utility Lab Phases (Construction)	$1,800,000	$1,500,000	$1,500,000	$0
8	WWTP Rehabilitation - Phase 2 (Construction)	$1,000,000	$45,000,000	$0	$0
9	**Total - Replacement**	**$4,500,000**	**$48,850,000**	**$3,750,000**	**$1,550,000**
10					
11	**Expansion**				
12	Pipeline Upsizing - Cajon St (Cypress to Fern)	$0	$0	$0	$827,000
13	Pipeline Upsizing - Cajon St @ Citrus Avenue	$0	$0	$0	$141,000
14	**Total - Expansion**	**$0**	**$0**	**$0**	**$968,000**

Table 5-8 shows the proposed wastewater capital financing plan based on the CIP **Table 5-7**. The City plans to fully fund its wastewater CIP for all years of the study (Line 1). The debt proceeds (Line 11) are from the proposed Debt issues (**Table 5-6**, Line 2).

Table 5-8: Proposed Wastewater Capital Financing Plan

	A	B	C	D	E
Line	Capital Financing Plan	FY 2026	FY 2027	FY 2028	FY 2029
1	**CIP to Spend**	100%	100%	100%	100%
2					
3	**Inflated Project Costs**	$4,500,000	$48,850,000	$3,750,000	$1,550,000
4					
5	**Capital Financing**				
6	Rate Funded	$4,500,000	$3,850,000	$3,750,000	$1,550,000
7	Bond Funded	$0	$0	$0	$0
8	Loan Funded	$0	$45,000,000	$0	$0

5.8. Proposed Financial Plan

Table 5-9 shows the proposed revenue adjustments necessary to maintain the financial sufficiency of the City's wastewater utility. The revenue adjustments will be effective starting January 2027 and in July each year thereafter.

Table 5-9: Proposed Wastewater Revenue Adjustments

	A	B	C
Line	Fiscal Year	Revenue Adjustment	Month Effective
1	FY 2027	7.0%	January 2027
2	FY 2028	7.0%	July 2027
3	FY 2029	7.0%	July 2028

Table 5-10 shows the projected wastewater financial plan with the proposed revenue adjustments (**Table 5-9**). The net cash flow (Line 25) is negative in some years of the study period but will reduce the wastewater cash balances significantly less than under the status quo scenario. With the proposed revenue adjustments and debt issuance, the wastewater utility will meet its debt coverage ratio requirements (Line 29) and have positive ending balances (Line 32).

Table 5-10: Projected Wastewater Financial Plan (Proposed Revenue Adjustments)

Line	A Wastewater Financial Plan	B FY 2026	C FY 2027	D FY 2028	E FY 2029
1	**Revenues**				
2	Rate Revenues	$14,912,837	$14,994,645	$15,076,901	$15,159,609
3	Revenue Adjustments	$0	$524,813	$2,184,643	$3,411,564
4	Investment Income	$416,893	$314,286	$220,760	$207,562
5	Sale of Surplus Property	$375,000	$375,000	$375,000	$375,000
6	Other Revenues	$1,261,500	$1,387,808	$1,274,147	$1,280,517
7	**Total - Revenues**	**$16,966,230**	**$17,596,551**	**$19,131,451**	**$20,434,252**
8					
9	**O&M Expenses**				
10	Salaries and Benefits	$5,245,925	$5,352,199	$5,461,661	$5,574,407
11	Services - Power	$1,250,000	$1,287,500	$1,326,125	$1,365,909
12	Services	$6,467,494	$6,654,692	$6,847,506	$7,046,104
14	Supplies - Treatment	$1,252,500	$1,315,125	$1,380,881	$1,449,925
15	Supplies	$1,231,672	$1,268,622	$1,306,681	$1,345,881
16	**Total - O&M Expenses**	**$15,447,591**	**$15,878,138**	**$16,322,854**	**$16,782,226**
17					
18	**Debt and Capital**				
19	Existing Debt Service	$0	$0	$0	$0
20	Proposed Debt Service	$0	$0	$0	$1,927,962
21	Rate Funded Capital Projects	$4,500,000	$3,850,000	$3,750,000	$1,550,000
22	DIF Funded Capital Projects	$0	$0	$0	$968,000
23	**Total - Debt and Capital**	**$4,500,000**	**$3,850,000**	**$3,750,000**	**$4,445,962**
24					
25	**Net Cash Flow**	**($2,981,361)**	**($2,251,587)**	**($941,403)**	**($793,936)**
26	Net Operating Revenue	$1,518,639	$1,598,413	$2,808,597	$3,652,026
27					
28	**Calculated Debt Coverage**	**#N/A**	**#N/A**	**#N/A**	**1.76**
29	Required Debt Coverage	1.25	1.25	1.25	1.25
30					
31	Beginning Balances	$15,844,918	$12,863,557	$10,611,971	$9,670,567
32	Ending Balances	$12,863,557	$10,611,971	$9,670,567	$8,876,631

Figure 5-1 shows the proposed wastewater capital financing plan in graphical format, based on the capital financial plan shown in **Table 5-8**. The dark teal bars represent the portion of replacement CIP funded by rates and the turquoise bars represent the portion of replacement CIP funded by bond proceeds. Most of the capital projects in FY 2027 are funded from SRF Loan proceeds.

Figure 5-1: Proposed Wastewater Capital Financing Plan

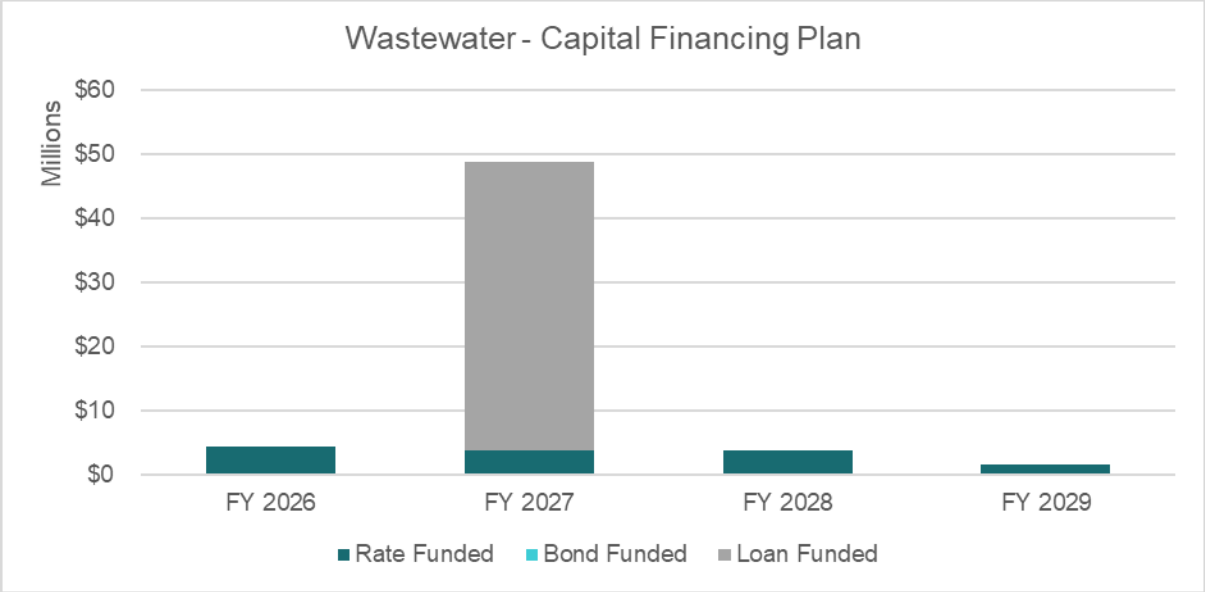


Figure 5-2 shows the projected wastewater financial plan with the proposed revenue adjustments. Although the net cash flow is still negative in some years of the study, shown by the green bars under the stacked grey, yellow, and teal bars, the additional revenue will allow the wastewater utility to meet its debt coverage requirements and fund its operating and capital costs for the Study period.

Figure 5-2: Projected Wastewater Financial Plan (Proposed Revenue Adjustments)

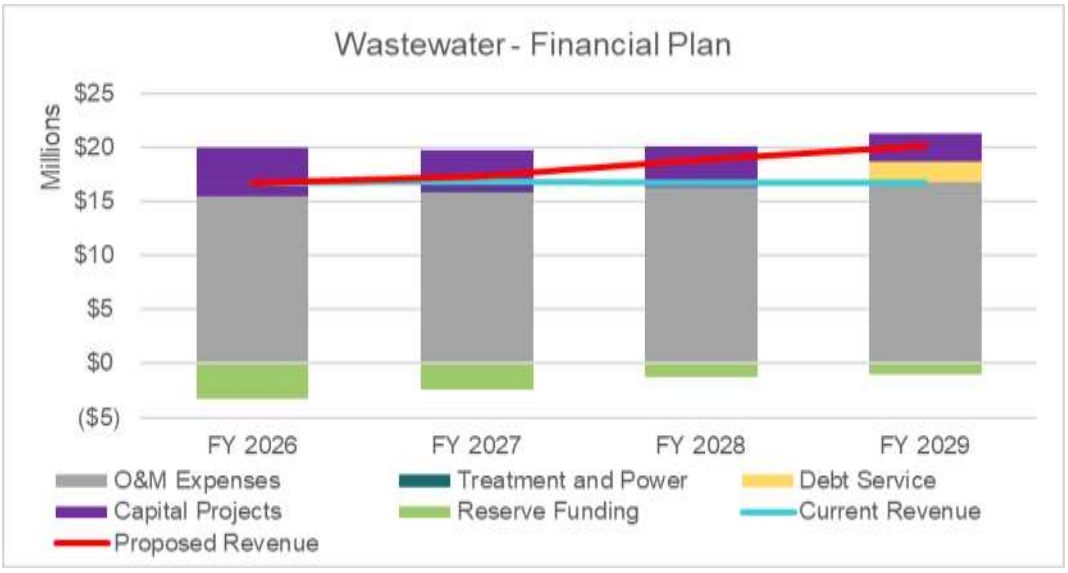
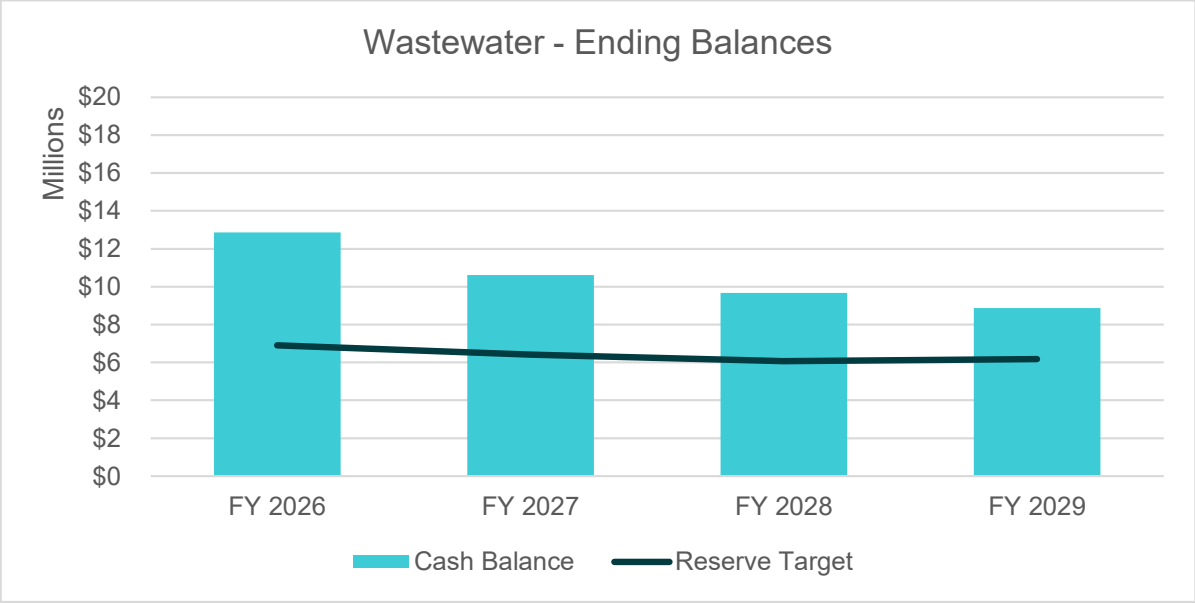


Figure 5-3 shows the projected wastewater fund balances with the proposed revenue adjustments. The cash balances are positive for all years of the Study. These balances are drawn down to fund the City's capital projects in FY 2027, FY 2028, and FY 2029.

Figure 5-3: Projected Wastewater Fund Balances (Proposed Revenue Adjustments)



6. Wastewater – Cost of Service Analysis and Rates

This section of the report details the cost-of-service analysis and rate calculation process to determine the proposed wastewater rates. The goal of this process is to determine the cost of providing wastewater service to each of the City's wastewater customer classes and to ensure equity and fairness among the various classes.

6.1. Process and Approach

The cost-of-service analysis utilized to develop the wastewater rates followed the guidelines for allocating costs outlined in the WEF Manual No. 27. The cost-of-service analysis and rate design process consists of eight major steps, as outlined below:

1. Determine the revenue requirement, equal to the revenue to be recovered from rates.
2. Conduct a treatment plant mass balance analysis to estimate the flows and strength characteristics of each customer class.
3. Functionalize O&M expenses and capital assets into functional categories such as treatment, laboratory, collection, engineering, etc.
4. Allocate each functional category into cost components such as wastewater flow and strength, which includes BOD and TSS.
5. Develop customer class characteristics and units of service by cost component.
6. Calculate the cost component unit rates by dividing the total cost in each cost component by the total units of service for that component. For example, wastewater flow is measured in ccf and BOD and TSS are measured in lbs per year.
7. Calculate the cost for each customer class by multiplying the unit cost by the units of service for each customer class.
8. Design rates to meet City's objectives.

6.2. Revenue Requirement

The first step of the cost-of-service analysis is to determine the revenue requirement for the test year, or rate-making year. The test year of this study is FY 2027. **Table 6-1** shows the revenue requirement calculation for the wastewater utility.

The revenue requirements (Lines 2-3) are equal to the O&M expenses and debt and capital costs for FY 2027 (**Table 5-10**, Column C, Lines 16 and 23). The revenues from other sources (Lines 7-10), also known as non-rate revenues or revenue offsets, are equal to all non-rate revenues (**Table 5-10**, Column C, Lines 4-6). The adjustment for cash from/(to) reserves (Line 15) is equal to the negative value of net cash flow (**Table 5-10**, Column C, Line 25).

The revenue to be recovered from rates (Line 18) is divided between operating (Column B) and capital (Column C) based on the function of each line item. For example, debt and capital costs (Line 3) are allocated to capital, while O&M expenses (Line 2) are allocated to operating. Note that the total revenue requirement (Column D, Line 18) is equal to rate revenues for a full year of the revenue adjustment for FY 2027.

Table 6-1: Wastewater Revenue Requirement Calculation

	A	B	C	D
Line	Revenue Requirement (FY 2027)	Operating	Capital	Total
1	**Revenue Requirements**			
2	O&M Expenses	$15,878,138	$0	$15,878,138
3	Debt and Capital	$0	$3,850,000	$3,850,000
4	**Total - Revenue Requirements**	**$15,878,138**	**$3,850,000**	**$19,728,138**
5				
6	**Revenue from Other Sources**			
7	Investment Income	$0	$314,286	$314,286
8	Recycled Water	$375,000	$0	$375,000
9	Wastewater Service (521)	$463,808	$0	$463,808
10	Transfer from (to) Capital Improvement Fund (529)	$0	$924,000	$924,000
11	**Total - Revenue from Other Sources**	**$838,808**	**$1,238,286**	**$2,077,094**
12				
13	**Less Adjustments**			
14	Cash from Reserves	$0	$2,251,587	$2,251,587
15	Midyear Increase	($524,813)	$0	($524,813)
16	**Subtotal - Less Adjustments**	**($524,813)**	**$2,251,587**	**$1,726,774**
17				
18	**Revenue to be Recovered from Rates**	**$15,564,143**	**$360,127**	**$15,924,270**

6.3. Plant Mass Balance

The second step of the cost-of-service analysis is to conduct a plant mass balance analysis. The plant mass balance analysis is used to estimate and validate the wastewater loadings (flow and strength) generated by each customer class. While wastewater discharged into sewers is not metered, the total amount of flow and strength entering the treatment plant is a known quantity. The quantity entering into the wastewater treatment plant is called total plant influent.

From the total plant influent, a portion is subtracted for inflows and infiltration (I&I). Non-residential customer flows can be estimated based on their water usage and using City-accepted return factors. From there, residential customer loadings can be calculated by subtracting I&I and estimated non-residential loadings from total plant influent to determine the reasonableness of residential loadings.

Table 6-2 shows the wastewater flow estimates for elementary and secondary schools. The estimated wastewater flow per student (Line 1) in gallons per capita per day (gpcd) is based on industry standards, with some conservation factored in for secondary schools. This is multiplied by the projected number of students for FY 2025 (**Table 5-1**, Column C, Lines 19-20). The annual flow in gallons (Line 3) is converted to ccf (Line 4) to determine the total wastewater flow in ccf for elementary and secondary schools.

Table 6-2: Schools Wastewater Flow Estimate

	A	B	C
Line	Schools	Elementary	Secondary
1	Per Student Flow (gcpd)	5	8
2	Students	4,901	8,279
3	Annual Flow (gal)	8,050,355	22,665,011
4	Annual Flow (ccf)	10,763	30,301

Table 6-3 shows the plant balance analysis for all customer classes. There is no change to the customer classes, which are grouped by the strength of their wastewater flow. The left-most columns (Columns B to D) represent the same values as the right-most columns (Columns F to H) in converted units. Flow is measured in million gallons per day (MGD) and converted to ccf per year. BOD and TSS are measured in milligrams per liter (mg/L) and converted to lbs per year.

City staff provided total plant influent (Line 1) and estimated approximately seven percent (7%) of total influent to be from I&I (Line 2). Customers are grouped based on their strength and estimated strength - BOD and TSS in mg/L (Columns C and D, Lines 6-17) - are based on industry standards. The non-residential return factors, which represent the wastewater generated from water use (Column E) are estimated for the City's characteristics. The wastewater flows for non-residential customers (Column F, Lines 6-14) are calculated by multiplying the non-residential water usage (**Table 5-1**, Column C, Lines 7-15) by the return factors. The estimated wastewater flows for schools (Column D, Lines 16-17) were calculated in **Table 6-2.** Septage loadings (Line 20) represent a small portion of total plant loadings; flow is derived from data provided by City staff, and strength is based on industry standards.

The net residential loadings (Line 22) are determined by subtracting non-residential loadings (Lines 6-17), septage (Line 20), and I&I (Line 2) from total plant influent (Line 1).

Table 6-3: Wastewater Plant Balance Calculation

	A	B	C	D	E	F	G	H
Line	**Plant Balance**	**Flow (MGD)**	**BOD (mg/L)**	**TSS (mg/L)**	**Return Factor**	**Flow (ccf)**	**BOD (lbs/yr)**	**TSS (lbs/yr)**
1	Total Plant Influent	5.86	309	312		2,859,492	5,515,643	5,569,193
2	Less: I&I	0.41	100	100		200,164	124,950	124,950
3	**Net Plant Influent**	**5.45**	**325**	**328**		**2,659,328**	**5,390,693**	**5,444,243**
4								
5	**Non-Residential**							
6	Low Strength I	0.08	50	50	84%	37,444	11,687	11,687
7	Low Strength II	0.72	150	150	84%	350,970	328,632	328,632
8	Low Strength III	0.16	250	250	84%	76,280	119,042	119,042
9	Medium Strength I	0.05	350	350	84%	22,248	48,609	48,609
10	Medium Strength II	0.07	450	450	84%	32,348	90,867	90,867
11	Medium Strength III	0.03	550	550	84%	16,721	57,408	57,408
12	High Strength I	0.02	650	650	84%	8,724	35,398	35,398
13	High Strength II	0.24	750	750	84%	115,934	542,775	542,775
14	Large Volume User	0.06	250	250	84%	28,278	44,130	44,130
15								
16	Elementary School	0.02	130	130	100%	10,763	8,734	8,734
17	Secondary & High School	0.06	130	130	100%	30,301	24,589	24,589
18	**Subtotal Non-Residential Flow**	**1.50**	**288**	**288**		**730,010**	**1,311,871**	**1,311,871**
19								
20	Septage	0.001	5,400	12,000		488	16,449	36,553
21								
22	**Net Residential Flow**	**3.95**	**337**	**340**		**1,928,829**	**4,062,373**	**4,095,819**

The plant mass balance analysis in **Table 6-3** results in total estimated residential loadings. **Table 6-4** shows the number of total single family and multiple family dwelling units. To allocate the total flow and strength between single and multiple family customers, the dwelling units (**Table 5-1**, Column D, Lines 2-3) are multiplied by the dwelling unit (DU) ratio (Column C) to determine the adjusted units (Column D). The dwelling unit ratio represents the amount of wastewater flow compared to the average flow from a single family customer. The ratio for multiple family dwelling units is lower than that of single family because multiple family units tend to have a smaller household size based on American Community Survey (ACS) housing density data. The proportion of adjusted units (Column E), or equivalent dwelling units (EDU), is used to allocate the estimated residential loadings between single and multiple families.

Table 6-4: Residential Proportion of Wastewater Flow

	A	B	C	D	E
Line	Residential Customer Classes	Dwelling Units	DU Ratio	Adjusted Units	Proportion of Total Units
1	Single Family	16,937	1.00	16,937	67.7%
2	Multiple Family	10,183	0.79	8,079	32.3%
3	**Total - Residential**	**27,119**		**25,016**	**100.0%**

Table 6-5 shows the estimated residential wastewater loadings, allocated using the EDU ratios (**Table 6-4**, Column E). The total residential flow (Line 3) is equal to that calculated in the plant mass balance analysis (Table 6-3, Columns F to H, Line 22). To validate the results of the plant mass balance analysis, the total estimated residential flow is divided by the total population estimate, equal to approximately 70,130 people, to determine that each resident in the City uses approximately 56 gpcd. The residential wastewater strength, in mg/l, shown in **Table 6-3**, Line 22, is also reasonable given the reduced wastewater flow. This is a reasonable estimate based on industry standard wastewater flow and strength estimates.

Table 6-5: Estimated Residential Wastewater Loadings

	A	B	C	D
Line	Residential Customer Classes	Flow (ccf)	BOD (lbs/yr)	TSS (lbs/yr)
1	Single Family	1,305,878	2,750,354	2,772,998
2	Multiple Family	622,951	1,312,019	1,322,821
3	**Total - Residential**	**1,928,829**	**4,062,373**	**4,095,819**

The estimated flow from a single family dwelling unit is approximately 158 gpd. The wastewater strength is higher because of lower wastewater flow due to conservation. This is now common for residential flow and strength. The estimated flow is calculated as follows:

1,305,878 ccf per year / 16,937 units x 748 gallons per ccf / 365 days per year = 158 gpd

6.4. Operating and Capital Cost Allocation

The next step in the cost-of-service analysis is to determine the operating and capital cost allocations by cost component. The cost components in this Study include flow, BOD, TSS, and general.

Table 6-6 shows the wastewater operating cost allocation. The flow cost component represents costs associated with wastewater flow, such as collection. The BOD and TSS cost components represent costs associated with wastewater strength, such as treatment and laboratory analyses. General costs, such as administration or engineering costs, do not have a specific function.

For the purpose of allocating operating costs, City staff provided the O&M expense budget estimates by function (Column F, Lines 13-21). This is representative of the distribution of operating costs shown in **Table 5-5**. Functions include administration, engineering, treatment and operations, treatment plant maintenance, quality control, industrial waste monitoring, collection, and laboratory. The operating costs are allocated to each cost component based on the percentage allocation (Lines 2-10) for each component. The final O&M expense allocation (Line 23) is determined by taking the weighted proportion of total operating costs by cost component based on the percentage allocations.

Table 6-6: Wastewater Operating Cost Allocation

	A	B	C	D	E	F
Line	**O&M Expense Allocation**	**Flow**	**BOD**	**TSS**	**General**	**Total**
1	**Percentage Allocation**					
2	Wastewater Admin & General				100%	100%
3	Wastewater Engineering				100%	100%
4	Wastewater Treatment and Operations	50%	25%	25%		100%
5	Wastewater Treatment Plant Maintenance	50%	25%	25%		100%
6	Wastewater Quality Control		50%	50%		100%
7	Wastewater Industrial Waste Monitoring	95%	2.5%	2.5%		100%
8	Wastewater Collection System - General	100%				100%
9	WW Joint Laboratory - Water		50%	50%		100%
10	WW Joint Laboratory - Solid Waste		50%	50%		100%
11						
12	**Dollar Allocation**					
13	Wastewater Admin & General	$0	$0	$0	$3,809,968	$3,809,968
14	Wastewater Engineering	$0	$0	$0	$831,036	$831,036
15	Wastewater Treatment and Operations	$2,686,067	$1,343,034	$1,343,034	$0	$5,372,135
16	Wastewater Treatment Plant Maintenance	$684,383	$342,192	$342,192	$0	$1,368,766
17	Wastewater Quality Control	$0	$408,646	$408,646	$0	$817,291
18	Wastewater Industrial Waste Monitoring	$1,000,947	$26,341	$26,341	$0	$1,053,628
19	Wastewater Collection System - General	$2,252,964	$0	$0	$0	$2,252,964
20	WW Joint Laboratory - Water	$0	$181,233	$181,233	$0	$362,465
21	WW Joint Laboratory - Solid Waste	$0	$4,942	$4,942	$0	$9,9885
22	**Total - O&M Expenses**	**$6,624,361**	**$2,306,386**	**$2,306,386**	**$4,641,004**	**$15,878,138**
23	*O&M Expense Allocation*	*41.7%*	*14.5%*	*14.5%*	*29.2%*	*100.0%*

Table 6-7 shows the wastewater capital cost allocation. To minimize fluctuations in the capital cost allocation as capital projects change from year to year, capital costs are allocated on the basis of capital assets. For the purpose of allocating capital costs, City staff provided the wastewater capital assets listed by function (Column F, Lines 10-15). Functions include land, wastewater facilities, construction in progress, machinery and equipment, collection system, and vehicles. The capital asset costs are allocated into each cost component based on the percentage allocation (Lines 2-7) for each component. The final capital expense allocation (Line 17) is determined by taking the weighted proportion of total capital asset costs by cost component.

Table 6-7: Wastewater Capital Costs Allocation

	A	B	C	D	E	F
Line	Capital Expense Allocation	Flow	BOD	TSS	General	Total
1	**Percentage Allocation**					
2	Land (For WWTP and Perc Ponds)	30%	40%	30%		100%
3	Wastewater Facilities/Plant	45%	30%	25%		100%
4	Construction in Progress				100%	100%
5	Machinery and Equipment	45%	30%	25%		100%
6	Collection System	100%				100%
7	Vehicles	100%				100%
8						
9	**Dollar Allocation**					
10	Land (For WWTP and Perc Ponds)	$1,331,650	$1,775,533	$1,331,650	$0	$4,438,832
11	Wastewater Facilities/Plant	$4,776,426	$3,184,284	$2,653,570	$0	$10,614,280
12	Construction in Progress	$0	$0	$0	$0	$0
13	Machinery and Equipment	$74,556	$49,704	$41,420	$0	$165,680
14	Collection System	$18,220,858	$0	$0	$0	$18,220,858
15	Vehicles	$186,819	$0	$0	$0	$186,819
16	**Total - Capital Assets**	**$24,590,309**	**$5,009,521**	**$4,026,640**	**$0**	**$33,626,469**
17	*Capital Expense Allocation*	*73%*	*15%*	*12%*	*0%*	*100%*

6.5. Unit Cost Components

Table 6-8 shows the wastewater service units by cost component, which are from the plant mass balance analysis (**Table 6-3**).

Table 6-8: Wastewater Service Units by Cost Component

	A	B	C	D
Line	Customer Class	WW Flow (ccf)	BOD (lbs/yr)	TSS (lbs/yr)
1	**Residential**			
2	Single Family Residence	1,305,878	2,750,354	2,772,998
3	Multi-Family Residence	622,951	1,312,019	1,322,821
4	**Total - Residential**	**1,928,829**	**4,062,373**	**4,095,819**
5				
6	**Non-Residential**			
7	Low Strength I	37,444	11,687	11,687
8	Low Strength II	350,970	328,632	328,632
9	Low Strength III	76,280	119,042	119,042
10	Medium Strength I	22,248	48,609	48,609
11	Medium Strength II	32,348	90,867	90,867
12	Medium Strength III	16,721	57,408	57,408
13	High Strength I	8,724	35,398	35,398
14	High Strength II	115,934	542,775	542,775
15	Large Volume User	28,278	44,130	44,130
16	**Total - Non-Residential**	**688,947**	**1,278,548**	**1,278,548**
17				
18	**Schools**			
19	Elementary School	10,763	8,734	8,734
20	Secondary & High School	30,301	24,589	24,589
21	**Total - Schools**	**41,063**	**33,323**	**33,323**
22				
23	**Septage**	**488**	**16,449**	**36,553**
24				
25	**Total**	**2,659,328**	**5,390,693**	**5,444,243**

Table 6-9 shows the calculation of unit costs by cost component. The operating revenue requirement (**Table 6-1**, Column B, Line 19) is allocated based on the O&M expense allocation (**Table 6-6**, Line 23) for each cost component. Similarly, the capital revenue requirement (**Table 6-1**, Column C, Line 19) is allocated based on the capital asset allocation (**Table 6-7**, Line 17). Then, the general costs (Column E, Line 3) are reallocated to the flow, BOD, and TSS cost components proportionately to the remaining costs of service. The adjusted cost of service for each cost component (Line 5) is divided by the units of service (Line 7) derived from **Table 6-8**, resulting in the unit cost component.

Table 6-9: Wastewater Cost of Service and Unit Costs

	A	B	C	D	E	F
Line	Cost of Service Allocation	WW Flow	BOD	TSS	General	Total
1	Operating Cost	$6,493,363	$2,260,777	$2,260,777	$4,549,226	$15,564,143
2	Capital Cost	$263,353	$53,650	$43,124	$0	$360,127
3	**Total Cost of Service**	**$6,756,716**	**$2,314,427**	**$2,303,901**	**$4,549,226**	**$15,924,270**
4	Allocation of General Costs	$2,702,216	$925,610	$921,400	($4,549,226)	$0
5	**Adjusted Cost of Service**	**$9,458,932**	**$3,240,037**	**$3,225,301**	**$0**	**$15,924,270**
6						
7	Units of Service	2,659,328	5,390,693	5,444,243		
8		ccf	lbs/yr	lbs/yr		
9						
10	Unit Cost	$3.56	$0.60	$0.59		
11		ccf	lbs/yr	lbs/yr		

6.6. Revenue Requirement Allocation

The final step in the cost-of-service analysis is to allocate the revenue requirement to each customer class based on their share of burden in the wastewater system. **Table 6-10** shows the revenue requirement allocated to each customer class based on the cost components, which is calculated by multiplying the unit costs of each cost component (**Table 6-9**, Line 10) by the units of service for each customer class (**Table 6-8**). Note that the total cost of service (Column E, Line 25) is equal to the total revenue required from rates (**Table 6-1**, Column D, Line 18). The calculations in the table may not be equal to the precise number shown due to rounding within the tables.

Table 6-10: Allocation of Wastewater Revenue Requirement to Customer Classes

	A	B	C	D	E
Line	Customer Class	Flow	BOD	TSS	Total
1	**Residential**				
2	Single Family Residence	$4,644,863	$1,653,081	$1,642,791	$7,940,735
3	Multi-Family Residence	$2,215,768	$788,579	$783,671	$3,788,018
4	**Total - Residential**	**$6,860,632**	**$2,441,660**	**$2,426,462**	**$11,728,754**
5					
6	**Non-Residential**				
7	Low Strength I	$133,184	$7,024	$6,924	$147,132
8	Low Strength II	$1,248,361	$197,522	$194,690	$1,640,572
9	Low Strength III	$271,320	$71,549	$70,523	$413,393
10	Medium Strength I	$79,135	$29,216	$28,797	$137,147
11	Medium Strength II	$115,057	$54,615	$53,832	$223,504
12	Medium Strength III	$59,475	$34,505	$34,010	$127,990
13	High Strength I	$31,030	$21,276	$20,971	$73,276
14	High Strength II	$412,363	$326,231	$321,553	$1,060,147
15	Large Volume User	$100,582	$26,524	$26,144	$153,250
16	**Total - Non-Residential**	**$2,450,507**	**$768,462**	**$757,443**	**$3,976,412**
17					
18	**Schools**				
19	Elementary School	$38,281	$5,249	$5,174	$48,705
20	Secondary & High School	$107,777	$14,779	$14,567	$137,123
21	**Total - Schools**	**$146,058**	**$20,029**	**$19,741**	**$185,828**
22					
23	**Septage**	**$1,736**	**$9,886**	**$21,655**	**$33,277**
24					
25	**Total**	**$9,458,932**	**$3,240,037**	**$3,225,301**	**$15,924,270**

6.7. Rate Calculation

Table 6-11 shows the rate calculation for the City's proposed wastewater rates for the FY 2027 test year.

Bi-monthly residential service charge = Residential cost of service / dwelling units / 6 billing periods

Non-residential wastewater rate = Non-residential cost of service / ccf of water usage

Bi-monthly schools service charge = Schools cost of service / students x 100 students / 6 billing periods

The City's wastewater utility incurs additional costs (Line 22) to serve septage customers above and beyond the allocated cost of service. These additional costs are equal to the total burdened labor cost for administrative work related to collecting septage. Note that the revenues from septage charges were estimated in the projected wastewater revenues (**Table 5-4**, Line 6). The additional costs are calculated as follows:

$30 per hour x 0.25 hours x 2 for overhead costs = $15 per load

Table 6-11: Wastewater Bi-Monthly Rate Calculation

	A	B	C	D
Line	**Customer Class**	**Cost of Service**	**FY 2027 Units**	**Proposed Bi-Monthly Rate**
1	**Residential**		*dwelling units*	*per dwelling unit*
2	Single Family Residence	$7,940,735	16,937	$78.15
3	Multi-Family Residence	$3,788,018	10,183	$62.01
4				
5	**Non-Residential**		*ccf of water*	*per ccf*
6	Low Strength I	$147,132	44,576	$3.31
7	Low Strength II	$1,640,572	417,821	$3.93
8	Low Strength III	$413,393	90,810	$4.56
9	Medium Strength I	$137,147	26,486	$5.18
10	Medium Strength II	$223,504	38,509	$5.81
11	Medium Strength III	$127,990	19,906	$6.43
12	High Strength I	$73,276	10,386	$7.06
13	High Strength II	$1,060,147	138,016	$7.69
14	Large Volume User	$153,250	33,664	$4.56
15				
16	**Schools**		*students*	*per 100 students*
17	Elementary School	$48,705	4,901	$165.62
18	Secondary & High School	$137,123	8,279	$276.04
19				
20	**Septage**		*gallons*	*per gallon*
21	Cost of Service	$33,242	329,455	$0.11
22	Additional Costs	$2,471	329,455	$0.01
23	Total Septage	$35,713	329,455	$0.11

Table 6-12 shows the bi-monthly rate comparison between the proposed rates calculated in **Table 6-11** and the City's current wastewater rates.

Table 6-12: Wastewater Bi-Monthly Rate Comparison

	A	B	C	D
Line	Customer Class	Proposed Bi-Monthly Rate	Current Bi-Monthly Rate	Difference ($)
1	**Residential**	*per dwelling unit*		
2	Single Family Residence	$78.15	$72.65	$5.50
3	Multi-Family Residence	$62.01	$57.64	$4.37
4				
5	**Non-Residential**	*per ccf*		
6	Low Strength I	$3.31	$3.11	$0.20
7	Low Strength II	$3.93	$3.76	$0.17
8	Low Strength III	$4.56	$4.39	$0.17
9	Medium Strength I	$5.18	$5.04	$0.14
10	Medium Strength II	$5.81	$5.68	$0.13
11	Medium Strength III	$6.43	$6.33	$0.10
12	High Strength I	$7.06	$6.98	$0.08
13	High Strength II	$7.69	$7.62	$0.07
14	Large Volume User	$4.56	$4.39	$0.17
15				
16	**Schools**	*per 100 students*		
17	Elementary School	$165.62	$157.43	$8.19
18	Secondary & High School	$276.04	$262.38	$13.66
19				
20	**Septage**	*per gallon*		
21	Septage Charge *	$0.11	$0.11	$0.00

* minimum septage charge is $15

6.8. Proposed Rates

Table 6-13 and **Table 6-14** show the proposed bi-monthly wastewater service charges and the non-residential wastewater rates, respectively. The proposed wastewater rates for January 2027 are from **Table 6-11**. The proposed wastewater rates in the following years are increased across the board by the revenue adjustments in **Table 5-9**.

Table 6-13: Proposed Bi-Monthly Wastewater Service Charges

	A	B	C	D	E
Line	Bi-Monthly Wastewater Service Charges	Current Rates	January 2027	July 2027	July 2028
1	**Residential ($/dwelling unit)**				
2	Single Family	$72.65	$78.15	$83.63	$89.49
3	Multiple Family	$57.64	$62.01	$66.36	$71.01
4					
5	**Schools ($/100 students)**				
6	Elementary	$157.43	$165.62	$177.22	$189.63
7	Secondary & High	$262.38	$276.04	$295.37	$316.05

Table 6-14: Proposed Non-Residential Wastewater Rates

	A	B	C	D	E
Line	**Wastewater Usage Rates**	**Current Rates**	**January 2027**	**July 2027**	**July 2028**
1	**Non-Residential Usage ($/ccf)**				
2	Low Strength I	$3.11	$3.31	$3.55	$3.80
3	Low Strength II	$3.76	$3.93	$4.21	$4.51
4	Low Strength III	$4.39	$4.56	$4.88	$5.23
5	Medium Strength I	$5.04	$5.18	$5.55	$5.94
6	Medium Strength II	$5.68	$5.81	$6.22	$6.66
7	Medium Strength III	$6.33	$6.43	$6.89	$7.38
8	High Strength I	$6.98	$7.06	$7.56	$8.09
9	High Strength II	$7.62	$7.69	$8.23	$8.81
10	Large Volume User	$4.39	$4.56	$4.88	$5.23
11	Minimum Charge ($)	$57.64	$62.01	$66.36	$71.01
12					
13	Septage Charge ($/gal)	$0.11	$0.11	$0.12	$0.13
14	Minimum Septage Charge		$15.00	$16.50	$18.15

7. Non-Potable Water – Financial Plan

This section of the report details the non-potable enterprise's long-term financial plan, based on the projected revenues, expenses, debt service, and capital project costs. Raftelis modeled the financial plan without revenue adjustments (status quo) and with proposed revenue adjustments to ensure the financial sustainability and solvency of the non-potable water utility.

7.1. Projected Revenues

City staff provided the actual FY 2025 revenues and budgeted FY 2026 revenues for the non-potable water utility, which were used to project revenues for the remainder of the Study period. **Table 7-1** shows the projected water revenues for each of the non-potable water funds.

The non-potable water rate revenues (Lines 2-3) are inflated for future years based on the weighted customer account growth assumptions for each customer class (**Table 2-1**). The City expects modest increases in non-potable water rate revenues for all years of the Study. The investment incomes (Lines 4 and 9) are calculated using the reserve interest rate (**Table 2-2**, Line 2). The remaining revenues are inflated using the non-rate revenue inflation factor (**Table 2-2**, Line 1).

Table 7-1: Projected Non-Potable Water Revenues

	A	B	C	D	E
Line	**Projected Revenues**	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**
1	**Non-Potable Water Service (531)**				
2	Non-Potable Water Usage	$325,000	$326,625	$328,258	$329,899
3	Non-Potable Water Service Chrg	$250,000	$251,250	$252,506	$253,769
4	Investment Income	$139,197	$149,953	$140,610	$149,282
5	**Total - Non-Potable Water Service (531)**	**$714,197**	**$727,828**	**$721,374**	**$732,951**
6					
7	**Non-Potable Capital Improvement (549)**				
8	Capital Improv Chrg Non-Res	$125,000	$128,750	$132,613	$136,591
9	Investment Income	$52,230	$37,549	$28,583	$18,995
10	**Total - Non-Potable Capital Improvement (549)**	**$125,000**	**$128,750**	**$132,613**	**$136,591**
11					
12	**Total - Revenues**	**$839,197**	**$856,578**	**$853,987**	**$869,541**

7.2. Projected O&M Expenses

City staff provided the non-potable water O&M actual expenses for FY 2025 and budgeted O&M expenses for FY 2026. **Table 7-2** shows the projected O&M expenses for the study period, inflated for FY 2027 and beyond using the expense inflation factors (**Table 2-3**).

Table 7-2: Projected Non-Potable Water O&M Expenses

	A	B	C	D	E
Line	**Projected O&M Expenses**	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**
1	**Non-Potable Water Service (531)**				
2	Salaries and Benefits	$103,312	$106,411	$109,603	$112,891
3	Services - Power	$22,271	$23,384	$24,553	$25,781
4	Services	$265,180	$273,135	$281,329	$289,769
5	Supplies	$175,270	$180,529	$185,944	$191,523
6	**Total - Non-Potable Water Service (531)**	**$566,033**	**$583,459**	**$601,430**	**$619,964**
7					
8	**Non-Potable Projects (543)**				
9	Salaries and Benefits	$0	$0	$0	$0
10	Services - Power	$0	$0	$0	$0
11	Services	$0	$0	$0	$0
12	Supplies	$0	$0	$0	$0
13	**Total - Non-Potable Projects (543)**	**$0**	**$0**	**$0**	**$0**
14					
15	**Total - O&M Expenses**	**$566,033**	**$583,459**	**$601,430**	**$619,964**

7.3. Debt Service

The City does not have any existing debt for the non-potable water utility and does not plan to incur new debt to fund capital projects for the study period.

7.4. Capital Projects

The City currently does not have any capital improvement projects planned for the study period.

Proposed Financial Plan

Table 7-3 shows the proposed non-potable water revenue adjustments over the study period. Currently, Raftelis does not recommend any revenue adjustments.

Table 7-3: Proposed Non-Potable Water Revenue Adjustments

	A	B	C
Line	Fiscal Year	Revenue Adjustment	Month Effective
1	FY 2027	0.0%	January
2	FY 2028	0.0%	July
3	FY 2029	0.0%	July

7.5. Proposed Rates

Since there are no revenue adjustments proposed for the non-potable system, the current non-potable water rates will remain in effect as shown in **Table 7-4** and
Table 7-5.

Table 7-4: Proposed Bi-Monthly Non-Potable Water Service Charges ($/meter size)

	A	B	C	D	E
Line	Bi-Monthly Non-Potable Water Service Charges	Current Rates	January 2027	July 2027	July 2028
1	Non-Potable Water Service				
2	3/4"	$13.81	$13.81	$13.81	$13.81
3	1"	$20.65	$20.65	$20.65	$20.65
4	1 1/2"	$37.29	$37.29	$37.29	$37.29
5	2"	$55.16	$55.16	$55.16	$55.16
6	3"	$95.50	$95.50	$95.50	$95.50
7	4"	$147.45	$147.45	$147.45	$147.45
8	6"	$272.16	$272.16	$272.16	$272.16
9	8"	$401.04	$401.04	$401.04	$401.04

Table 7-5: Proposed Non-Potable Water Usage Rates ($/ccf of water)

	A	B	C	D	E
Line	Non-Potable Water Usage Rates	Current Rates	January 2027	July 2027	July 2028
1	**Non-Potable Water Usage**				
2	Non-Potable Water	$0.99	$0.99	$0.99	$0.99
3	Conversion Customer	$0.64	$0.64	$0.64	$0.64

8. Water Rates for Largest Users

Recent regulatory changes detailed in AB 755 passed in 2023 and codified in Water Code, §§ 390 & 390.1 require us to identify the costs to serve the largest 10 percent of the users in the City. Proposition 218 requires rates that allocate costs of service proportionately, not special rates for the top 10% of consumers regardless of other factors.

The City currently has approximately 22,415 accounts; the top 10% of users represent 2,241 accounts and 54.6% of total water use. These large users are primarily non-residential accounts. The City sells water from local sources and has adequate supplies from various sources so that it does not need to purchase water. The lowest cost water is shared in proportion by both classes of customers. The 10% largest users use most of their water in Tier 3 and pay for the more expensive water sources. Based on the preceding factors, it is our professional judgment that the rate tiers proposed in Table 4-21 are the most efficient and fairest way to allocate the City's costs among those who create those costs.

CITY OF REDLANDS

APRIL 2026

NOTICE OF PUBLIC HEARING REGARDING PROPOSED ADOPTION OF WATER AND WASTEWATER UTILITY RATE INCREASES

The City Council of the City of Redlands is currently considering an increase to its water and wastewater utility rates. You are receiving this notice because you are a City water and/or wastewater utility customer, or an owner of property receiving water and/or wastewater utility services from the City. This notice describes the proposed rate increases and explains how you may participate in a public hearing and the rate-setting process.

On July 7, 2026, at 6:00 p.m., or as soon thereafter as the matter may be heard, pursuant to Article XIIID of the California Constitution (Proposition 218), a public hearing on the proposed water and wastewater rate increases will be held by the City Council in the Council Chambers, located at 35 Cajon Street, Redlands, CA 92373. The purpose of the hearing is to consider verbal and written testimony, and any written protests relating to the proposed increases to water and wastewater rates.

REDLANDS RATE SETTING BACKGROUND

Water and wastewater rates were last increased in July 2025. Periodic rate increases are necessary to (i) ensure that each water and wastewater service customer bears a fair and proportionate share of the costs of providing services (consistent with Proposition 218 legal requirements); (ii) recoup the rising cost of providing services, including operation and maintenance costs, debt service and capital program needs; and (iii) meet financial, regulatory, and service obligations. Water and wastewater system costs include energy, fuel, and chemical costs; distribution and collection costs; treatment and disposal costs; administrative and customer service account costs, and costs related to facilities replacement, rehabilitation, and upgrades. The City has made significant improvements to its utility infrastructure to ensure continued functionality and reliability, and to meet State and Federal regulatory agency requirements. The City recently expended more than $20,000,000, and will expend an additional $45,000,000 to upgrade its Wastewater Treatment Plant during the next five years. Additionally, antiquated pipelines have been and will continue to be replaced to avoid leaks, overflows, and related potential regulatory penalties. The City recently completed water utility and wastewater utility master plans that identify necessary capital improvements for the efficient and effective operation of the City's water and wastewater utility infrastructure. These plans serve as a guide for the efficient and timely replacement, rehabilitation, and/or maintenance of water and wastewater infrastructure.

The proposed increases are scheduled to go into effect on January 1, 2027; July 1, 2027, and July 1, 2028



Redlands Wastewater Treatment Plant as it stands today.

The table shows the current and the proposed wastewater rates which, if approved, will become effective on January 1, 2027, July 1, 2027, and July 1, 2028. While modest rate increases are proposed to reflect the increased costs to the City of providing service and meeting financial obligations, the basic wastewater rate structure for all customer classes remains unchanged.

PROPOSED BI-MONTHLY SEWER SERVICE CHARGES

CUSTOMER CLASS	CURRENT RATE	PROPOSED RATE		
		January 1, 2027	July 1, 2027	July 1, 2028
Residential				
Single Family Dwelling Unit	$72.65	$78.15	$83.63	$89.49
Multi-Family Dwelling Unit	$57.64	$62.01	$66.36	$71.01
NON-RESIDENTIAL BASED ON WATER USE IN CCF				
Low Strength I	$3.11	$3.31	$3.55	$3.80
Low Strength II	$3.76	$3.93	$4.21	$4.51
Low Strength III	$4.39	$4.56	$4.88	$5.23
Medium Strength I	$5.04	$5.18	$5.55	$5.94
Medium Strength II	$5.68	$5.81	$6.22	$6.66
Medium Strength III	$6.33	$6.43	$6.89	$7.38
High Strength I	$6.98	$7.06	$7.56	$8.09
High Strength II	$7.62	$7.69	$8.23	$8.81
Large Volume User	$4.39	$4.56	$4.88	$5.23
Minimum Charge	$57.64	$62.01	$66.36	$71.01
Schools ($/100 students)				
Elementary School	$157.43	$165.62	$177.22	$189.63
Secondary & High School	$262.38	$276.04	$295.37	$316.05
Septage ($/gal)	$0.11	$0.11	$0.12	$0.13
Minimum Septage Charge		$15.00	$16.50	$18.15

CITY OF REDLANDS

APRIL 2026

NOTICE OF PUBLIC HEARING REGARDING PROPOSED ADOPTION OF WATER AND WASTEWATER UTILITY RATE INCREASES

The table shows the current and the proposed water service rate which, if approved, will become effective on January 1, 2027, July 1, 2027, and July 1, 2028. The Water Service rate is a fixed charge that does not fluctuate with increasing and/or decreasing water usage. While modest rate increases are proposed to reflect the increased costs to the City of providing service and meeting financial obligations, the basic water service rate structures for all customer classes remains unchanged.

PROPOSED BI-MONTHLY WATER SERVICE CHARGES

WATER SERVICE	CURRENT RATE	PROPOSED RATE		
		January 1, 2027	July 1, 2027	July 1, 2028
5/8”	$33.60	$34.09	$34.95	$35.83
3/4”	$44.90	$45.54	$46.68	$47.85
1”	$66.81	$67.76	$69.46	$71.20
1 1/2”	$119.96	$121.64	$124.69	$127.81
2”	$177.10	$179.56	$184.05	$188.66
3”	$305.97	$310.22	$317.98	$325.93
4”	$472.05	$478.60	$490.57	$502.84
6”	$870.64	$882.70	$904.77	$927.39
8”	$1,282.51	$1,300.27	$1,332.78	$1,366.10
10”	$3,036.30	$3,078.32	$3,155.28	$3,234.17
12”	$3,992.91	$4,048.16	$4,149.37	$4,253.11
FIRE PROTECTION SERVICE				
2”	$12.05	$12.05	$12.36	$12.67
3”	$21.63	$21.39	$21.93	$22.48
4”	$38.14	$37.51	$38.45	$39.42
6”	$97.39	$95.34	$97.73	$100.18
8”	$199.61	$195.09	$199.97	$204.97
10”	$353.35	$345.14	$353.77	$362.62
12”	$566.44	$553.09	$566.92	$581.10
FIRE HYDRANT SERVICE	$305.97	$313.62	$321.47	$329.51

The table shows the current and the proposed water usage rate which, if approved, will become effective on January 1, 2027, July 1, 2027, and July 1, 2028. The Water Usage rate varies with increasing and/or decreasing water usage. While modest rate increases are proposed to reflect the increased costs to the City of providing service and meeting financial obligations, the basic water usage rate structures for all customer classes remains unchanged. Water use is measured in one hundred cubic feet increments (CCF). One (1) CCF equals 748 gallons.

PROPOSED BI-MONTHLY WATER USAGE CHARGES

BUILDING WATER USAGE	CURRENT RATE	PROPOSED RATE		
		January 1, 2027	July 1, 2027	July 1, 2028
TIER I (≤ 16 ccf)	$1.61	$1.59	$1.63	$1.68
TIER II (17 ccf - 27 ccf)	$1.90	$1.95	$2.00	$2.05
TIER III (> 27 ccf)	$2.85	$3.00	$3.08	$3.16
NON-BUILDING WATER				
TIER I (≤ 27 ccf)	$1.81	$1.87	$1.92	$1.97
TIER II (> 27 ccf)	$2.85	$2.66	$2.73	$2.80
FIRE PROTECTION WATER				
ALL UNITS	$2.85	$2.93	$3.01	$3.09

HOW DO I PROTEST THE RATE CHANGES?

If you wish to oppose the proposed water and wastewater rate increases, you must submit a written protest pursuant to the Resolution No. 7128 which establishes a policy for the submission and tabulation of protests with respect to the public hearings for utility rate adjustments. The written protest must contain the printed name and original wet signature of the property owner or customer, and must include the street address, or the county of San Bernardino Assessor's parcel number of the property served. During the public hearing, the City Council will consider all public testimony and all written protests. At the conclusion of the public hearing, the City Council will decide whether to adopt the proposed rate increases. Only one written protest per identified parcel or property will be counted for determining whether a majority protest exists. If valid written protests are received from a majority of the affected property owners, the City Council will not approve the proposed rate increases. Your written protest must be received (not postmarked) by the City Clerk prior to the close of the public hearing on July 7, 2026. Protests should be addressed and mailed to: City Clerk, Redlands City Hall, 35 Cajon Street, Suite 4, Redlands, CA 92373. Written protests may also be presented in-person to the City Clerk prior to the July 7, 2026, meeting. Written protests may also be submitted during the public hearing. Protests may not be submitted via email or by other electronic means.

Additional information regarding the proposed water and wastewater rate increases is presented in the City of Redlands 2026 Water, Wastewater, and Non-Potable Water Financial Plan & Rate Study which is available for review during business hours at the City Clerk's Office or you may review the report on the City's website at www.cityofredlands.org. For questions or additional information regarding the proposed rate increases, you may also contact the City's Municipal Utilities and Engineering Department at (909) 798-7698.

Exhaustion of Administrative Remedies – Written Objection

How do I preserve my ability to judicially challenge the Proposed Rates?

Pursuant to California Government Code Sections 53759.1 and 53759.2, a person or entity will be prohibited from bringing a judicial action or proceeding alleging that the proposed rates do not comply with Proposition 218 unless that person or entity has submitted a written Objection to the proposed rates. This is known as an Exhaustion of Administrative Remedies requirement and is separate from the Proposition 218 majority Protest process described above.

To exhaust your administrative remedies, your written Objection must meet the following criteria:

- **State that the correspondence is an Objection.**
- **Include the name and signature of the record property owner or account holder who is submitting the Objection.**
- **Identify the property by street address or other identifying information.**
- **Include the specific grounds for alleging noncompliance of the proposed rates with Proposition 218 in sufficient detail to allow the City to determine whether any adjustments to the proposed rates are necessary. A statement that the proposed rate adjustments are too high, or that the proposed rates violate Proposition 218 without an explanation as to why, will be insufficient for purposes of exhausting administrative remedies.**

Written Objections may be mailed or personally delivered to the City Clerk at a Submittal Location listed below and must be received by the City Clerk by 4 p.m., Monday, June 16, 2026. Note that this deadline for submitting a written Objection is three weeks before the Public Hearing, whereas written Protests may be submitted until the Hearing is closed. Failure to timely submit a written Objection to the proposed rate adjustments in accordance with the requirements above, bars any right to challenge the rate adjustments through a legal proceeding. Finally, please note that any legal proceeding to challenge a new, increased, or extended water or sewer charge is subject to a 120-day statute of limitations pursuant to California Government Code section 53759.

The City will review each written Objection and respond in writing to all timely written submittals. The written basis supporting the proposed rate adjustments can be found on the City's website at www.cityofredlands.org.

SUBMITTAL LOCATIONS

Mail: City Clerk, ATTN: Utility Rates Protest or Objection, City of Redlands, 35 Cajon Street, Ste 4, Redlands, CA 92373

In Person: Redlands City Hall, City Clerk's office, 35 Cajon Street, Suite 4, Redlands, CA 92373

Questions? Submit questions and comments via email to Goutam Dobey, gdobey@cityofredlands.org, or call (909) 798-7584 x2.

City of Redlands
Municipal Utilities & Engineering Department
P.O. Box 3005
Redlands, CA 92373

PRESORT STD
U.S. POSTAGE PAID
SAN BERNARDINO, CA
PERMIT 1123

MAIL MERGE
XXXX XXXXXX XX
XXXXXXXXX, XX. XXXXX

APN: XXXXXXXXXXXXXX

UTILITIES ADVISORY COMMITTEE

In accordance with Chapter 2.70 of the Redlands Municipal Code, every two years the City Council appoints seven utility customers of the City to be members of its Utilities Advisory Committee (UAC). Members of the UAC provide oversight and guidance for the process to assist the City's financial consultant and staff in establishing water, wastewater and non-potable water rates, charges and revenue requirements. The UAC provides recommendations to the City Council to ensure that water, wastewater, and non-potable water rates and charges (1) recover costs reasonably borne in providing water, wastewater and non-potable water services; (2) are equitable to all customer classes; (3) are in compliance with all state and federal laws; and (4) are easily explained to customers. The UAC was formed by the City Council on January 20, 2026, and the UAC provided its recommendations for City Council consideration on April 21, 2026.

UTILITIES ADVISORY COMMITTEE (UAC)

WASTEWATER, POTABLE WATER

& NON-POTABLE WATER

RATE RECOMMENDATIONS

UTILITIES ADVISORY COMMITTEE

- Appointed by City Council January 20, 2026
- Series of meetings in March 2026
- Operational Status from Staff
- Financial and Rate Review from Consultant Raftelis

COMMITTEE MEMBERS

- John E. James - Chair
- Dan Jimenez - Vice Chair
- Richard Corneille
- Damion Northcutt
- Aholibama “Oly” Ojeda
- Edwina Thomas
- Paul Toor

MISSION STATEMENT/GOALS

- The Utilities Advisory Committee will recommend to the City Council rate adjustments for potable water, wastewater and non-potable water utilities.

- The Committee will:
  - Examine different approaches to establishing potable water, wastewater and non-potable water rates
  - Promote understanding and appreciation for different points of view, and
  - Build consensus that will ensure a balanced approach to divergent interests in the community concerning utility rates.

FINANCIAL ANALYSIS

- Reviewed Overall Financial Needs to Maintain Safe, Reliable Systems and Service to Residents
- All operations were analyzed in the following financial areas:
  - Operation and Maintenance (O&M) costs
  - Capital Improvement Projects (Capital Investment)
  - Revenue Projections at Current Rates
  - Reserve Balances
  - Reserve Balance Target
  - Required Revenue Adjustments to Maintain Reserves
  - Keep High Credit Rating

WASTEWATER

- Wastewater Operations and Maintenance Costs
  - Collection System –
    - Primarily Gravity Flow Pipe System
    - Inspection And Periodic Clean Out
  - Treatment Plant – Continuous Flow From the City at Large Must be Treated and Discharged on a continuous Basis
    - Electricity
    - Chemicals
    - Replacement Parts

RECOMMENDED WASTEWATER RATES

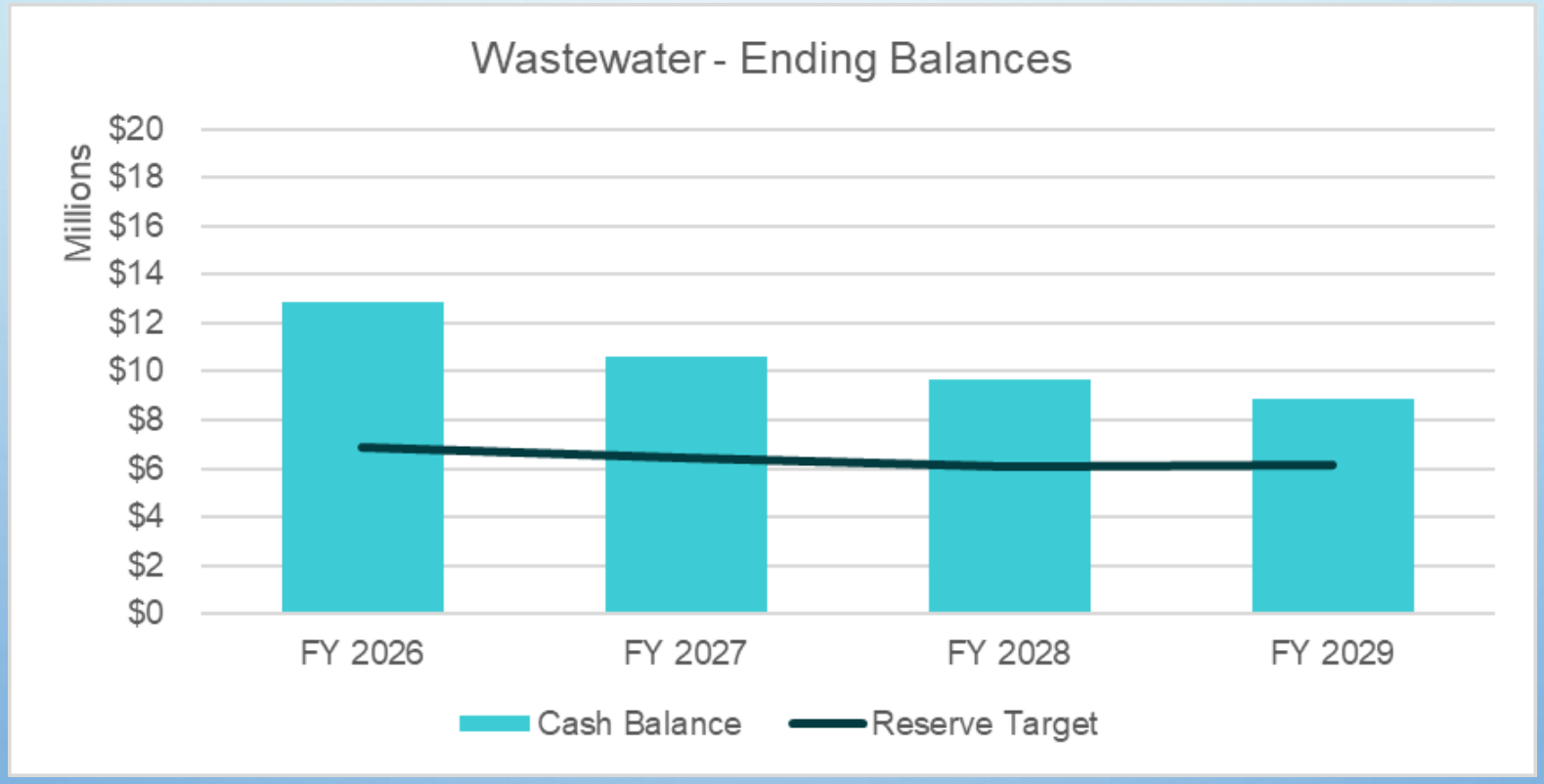
2.5 Year UAC Recommendations

Revenue Adjustments		7.0%	7.0%	7.0%
Bi-Monthly Rates	**Current**	**Jan 2027**	**July 2027**	**July 2028**
Residential ($/dwelling unit)				
Single Family	$72.65	$78.15	$83.63	$89.49
Multiple Family	$57.64	$62.01	$66.36	$71.01
Non-Residential ($/ccf)				
Low Strength I	$3.11	$3.31	$3.55	$3.80
Low Strength II	$3.76	$3.93	$4.21	$4.51
Low Strength III	$4.39	$4.56	$4.88	$5.23
Medium Strength I	$5.04	$5.18	$5.55	$5.94
Medium Strength II	$5.68	$5.81	$6.22	$6.66
Medium Strength III	$6.33	$6.43	$6.89	$7.38
High Strength I	$6.98	$7.06	$7.56	$8.09
High Strength II	$7.62	$7.69	$8.23	$8.81
Large Volume User	$4.39	$4.56	$4.88	$5.23
Minimum Charge ($)	$57.64	$62.01	$66.36	$71.01
Schools ($/100 ADA)				
Elementary	$157.43	$165.62	$177.22	$189.63
Secondary & High	$262.38	$276.04	$295.37	$316.05
Septage Charge ($/gal)	$0.11	$0.11	$0.12	$0.13

WASTEWATER – ENDING BALANCES

2.5 Year UAC Recommendations

Rate Model Forecast Looking Forward 5 Years



POTABLE WATER

- Water Operations and Maintenance Costs
  - Water Treatment
    - Surface Water - Chemicals
  - Water Wells
    - Electric Pumping Costs
    - Chemicals
  - Reservoirs
    - Maintenance and Chemicals
  - Pipe Delivery System
    - Leak Repair
- Capital Improvement Projects per Master Plan
  - Yearly Pipe Replacement
  - Wellhead Treatment
  - Sunset Reservoir Will need debt funding of $26M
  - Other Infrastructure Investments and Betterments

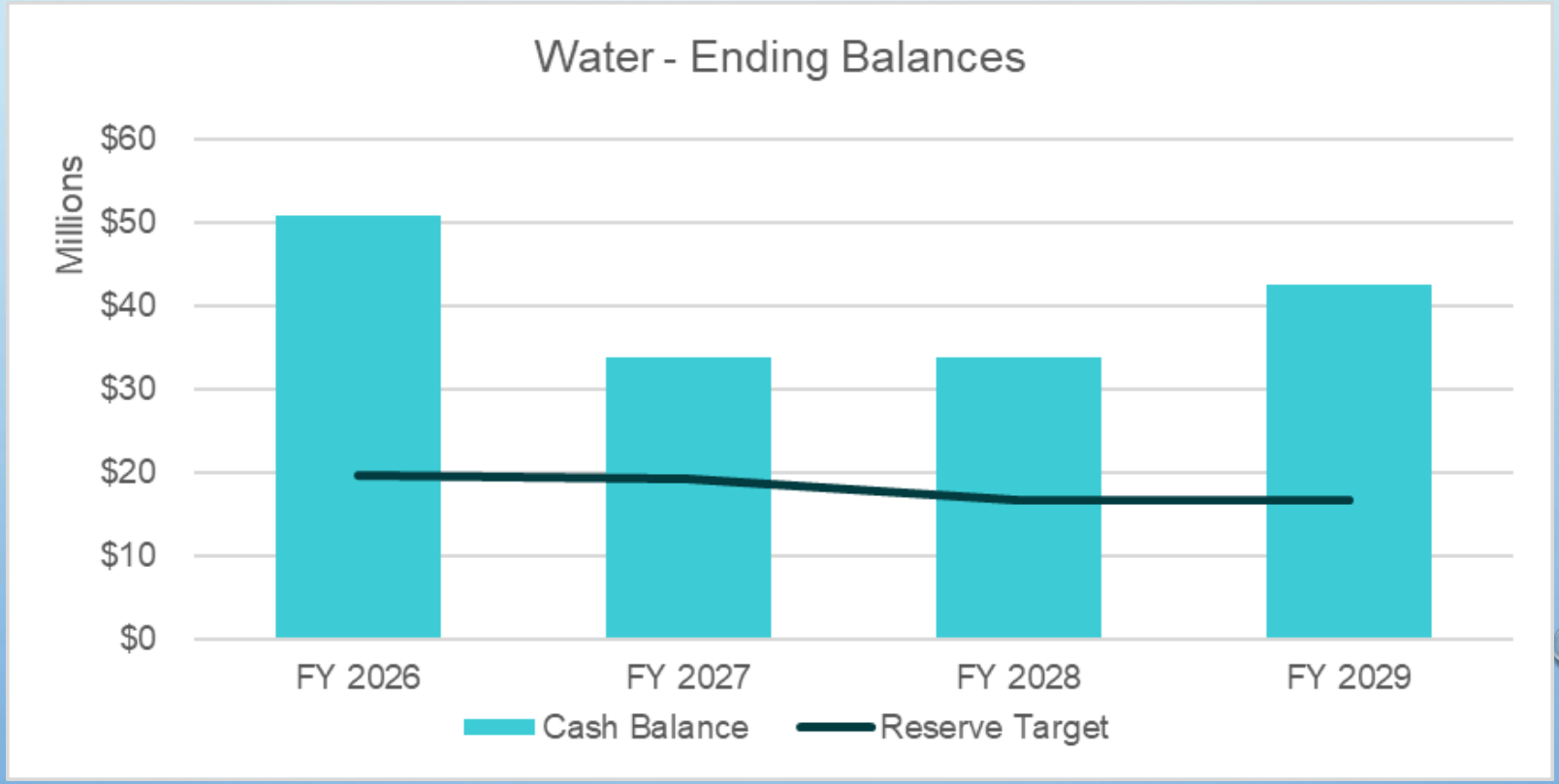
PROPOSED POTABLE WATER RATES

		2.5 Year UAC Recommendations		Rate Model Forecast Looking Forward 5 Years
Revenue Adjustments		2.5%	2.5%	2.5%
Bi-Monthly Rates	**Current**	**Jan 2027**	**July 2027**	**July 2028**
Water Service Charge				
5/8"	$33.60	$34.09	$34.95	$35.83
3/4"	$44.90	$45.54	$46.68	$47.85
1"	$66.81	$67.76	$69.46	$71.20
1 1/2"	$119.96	$121.64	$124.69	$127.81
2"	$177.10	$179.56	$184.05	$188.66
3"	$305.97	$310.22	$317.98	$325.93
4"	$472.05	$478.60	$490.57	$502.84
6"	$870.64	$882.70	$904.77	$927.39
8"	$1,282.51	$1,300.27	$1,332.78	$1,366.10
10"	$3,036.30	$3,078.32	$3,155.28	$3,234.17
12"	$3,992.91	$4,048.16	$4,149.37	$4,253.11
Water Usage Rate ($/ccf)				
Building Water Usage				
Tier 1	$1.61	$1.59	$1.63	$1.68
Tier 2	$1.90	$1.95	$2.00	$2.05
Tier 3	$2.85	$3.00	$3.08	$3.16

POTABLE WATER – ENDING BALANCES

2.5 Year UAC Recommendations

Rate Model Forecast Looking Forward 5 Years



RECOMMENDED NON-POTABLE WATER RATES*

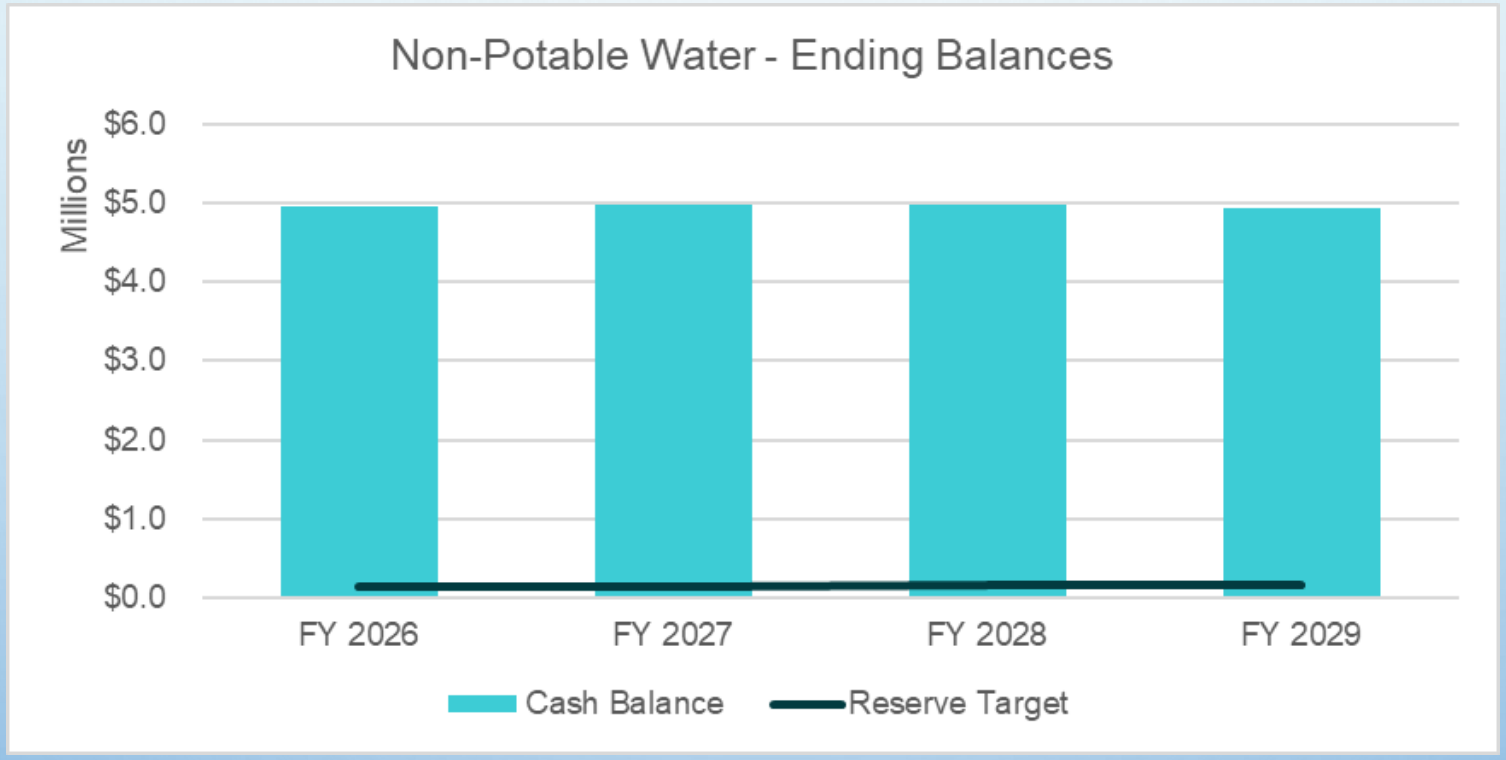
		2.5 Year UAC Recommendations	Rate Model Forecast Looking Forward 5 Years	
Revenue Adjustments		0.0%	0.0%	0.0%
Bi-Monthly Rates	**Current**	**Jan 2027**	**July 2027**	**July 2028**
Non-Potable Water Service Charge ($/meter size)				
3/4"	$13.81	$13.81	$13.81	$13.81
1"	$20.65	$20.65	$20.65	$20.65
1 1/2"	$37.29	$37.29	$37.29	$37.29
2"	$55.16	$55.16	$55.16	$55.16
3"	$95.50	$95.50	$95.50	$95.50
4"	$147.45	$147.45	$147.45	$147.45
6"	$272.16	$272.16	$272.16	$272.16
8"	$401.04	$401.04	$401.04	$401.04
Non-Potable Water Usage Rate ($/ccf)				
Non-Potable Water	$0.99	$0.99	$0.99	$0.99
Conversion Customer	$0.64	$0.64	$0.64	$0.64

*Only applies to non-potable water customers

NON-POTABLE WATER – ENDING BALANCES

2.5 Year UAC Recommendations

Rate Model Forecast Looking Forward 5 Years



RATE ADJUSTMENT RECOMMENDATIONS SUMMARY

- Wastewater
  - 7% a year for each of next 2.5 years
  - Issuance of $45MM in debt to fund WWTP Improvements
  - Will retain reserve balances at recommended target level
- Potable Water
  - 2.5% a year for each of next 2.5 years
  - Issue $26MM in debt for Sunset Reservoir
  - Will retain Capital Investment needed for continued reliable water delivery service
  - Will retain reserve balances at recommended target level
- Non-Potable Water
  - 0% a year for each of next 2.5 years
  - Retains reserve balances to allow for future expansion of non-potable system

The End

Thank you

Questions ?

Additional Slides to Address Possible Quesitons

Proposed Single Family Customer
Bi-Monthly Impacts (3/4" meter, 40 ccf)

A	B	C	D
Bi-Monthly Impacts	**Proposed January 2027**	**Proposed July 2027**	**Proposed July 2028**
Current Water Bill	$128.61	$128.61	$128.61
Proposed Water Bill	$131.43	$134.80	$138.36
Difference ($)	*$2.82*	*$6.19*	*$9.75*
Current Wastewater Bill	$72.65	$72.65	$72.65
Proposed Wastewater Bill	$78.15	$83.63	$89.49
Difference ($)	*$5.50*	*$10.98*	*$16.84*
Current Non-Potable Water Bill	$53.41	$53.41	$53.41
Proposed Non-Potable Water Bill	$53.41	$53.41	$53.41
Difference ($)	*$0.00*	*$0.00*	*$0.00*
Current Water and Wastewater Bill	$201.26	$201.26	$201.26
Proposed Water and Wastewater Bill	$209.58	$218.43	$227.85
Difference ($)	*$8.32*	*$17.17*	*$26.59*
Current Combined Bill	$254.67	$254.67	$254.67
Proposed Combined Bill	$262.99	$271.84	$281.26
Difference ($)	*$8.32*	*$17.17*	*$26.59*

WASTEWATER TREATMENT PLANT



1.– Headworks
2.--Primary Clarifiers
3.--Primary Sludge Pump Station
4 - Peak Storage Ponds and Pump Station
5 - Aeration Basins and Blower Building
6 -Secondary Clarifiers and Effluent Pump Station
7. -MBR Facility
8.- Recycled Water Pump Station
9.- RAS/WAS Pump Station
10- DAFTs
11 - Primary and Secondary Digesters
12- Dewatering Facility
13- Solar
14- Cogeneration Facility
15 - Flare

Wastewater Treatment Plant (WWTP)

- MBR filters have been replaced
- Consultant recommended a 2 phase approach
  - 1st Phase to replace MBR train - Done
  - 2nd Phase to rehabilitate remaining WWTP
- Costs/Funding
  - Phase 2 from rate adjustments and issuance of debt – State Revolving Fund (SRF)
  - Phase 2 cost - $45MM SRF

PHASE 2- WWTP UPGRADE PROJECT

- **PROCESS, MECHANICAL, STRUCTURAL, CIVIL, & ELECTRICAL DESIGN**:
  - **PRIMARY PROCESS;** HEADWORKS, CLARIFIERS, SLUDGE PUMPS, & PEAK PONDS
  - **SECONDARY/TERTIARY PROCESS;** AERATION BASINS, BLOWER BUILDING & BLOWERS, RAS PUMPS, EFFLUENTS PUMP STATION, MBR FACILITY
  - **SOLIDS HANDLING FACILITY;** THICKENING, DIGESTER, DEWATERING
  - **ELECTRICAL**; FIVE (5) POWER CENTERS, & A SECOND EMERGENCY GENERATOR

Examples of Equipment in Critial Need of Replacement/Upgrade



Raw Sewage Pump P-550A



Sludge Collector Drive Primary Clarifiers 1 and 2 (1962)



Fan Cooling Blower No. 2



Primary Sludge Pump No. 2 (1972)



Exhaust Fan (1962)

RESOLUTION NO. 7128

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDLANDS ESTABLISHING A POLICY FOR THE SUBMISSION AND TABULATION OF PROTESTS WITH RESPECT TO PUBLIC HEARINGS FOR PROPOSED UTILITY RATE ADJUSTMENTS

WHEREAS, Article XIIID, section 6 of the California Constitution requires the City to consider written protests to certain proposed increases to utility rates; and

WHEREAS, the California Constitution does not offer specific guidance as to who is allowed to submit protests, how written protests are submitted, or how the city is to tabulate the protests;

BE IT RESOLVED by the City Council of the City of Redlands as follows:

Section 1. When notice of a public hearing with respect to a utility or other rate adjustments has been given by the City pursuant to Article XIIID, Section 6 of the California Constitution, the following guidelines shall apply:

A. Submission of Protests

1. Any property owner or utility customer may submit a written protest to the City Clerk, either by mail or delivery to the City Clerk's Office, 35 Cajon Street, Suite #4, Redlands, CA 92373 or by submitting the protest at the public hearing. Protests must be received by the end of the public hearing.

2. Each protest must state that it is a protest (or indicate opposition to the proposed rates). If the City has given notices for the public hearings regarding rates for both sewer and water service, and those hearings are to be held on the same date, then the protest may indicate whether it is made (i) with respect only to water rates, (ii) with respect only to sewer rates, or (iii) with respect to both water and sewer rates. If no limitation is indicated, the City will interpret the protest as covering all rates to be considered on the hearing date. Email or facsimile protests cannot be accepted. Although oral comments at the public hearing will not qualify as a formal protest unless accompanied by a written protest, the City Council welcomes input from the community during the public hearing on proposed fees.

3. A protest by a property owner that is a trust must be signed by the Trustee and identified as such with the signature (i.e., John Smith, Trustee for Smith Family trust). Protests by property owners that are corporations, partnerships, or similar entitles must be signed by a person authorized to execute documents on behalf of the property owner.

4. If a parcel served by the City is owned by more than a single record owner, or more than one name appears on the City's records as the customer for the property, or the customer is not the record owner, each owner or customer may

submit a protest, but only one protest will be counted per parcel and any one protest submitted in accordance with these rules will be sufficient to count as a protest for that property.

5. In order to be valid, a protest must bear date, designation of parcel address or parcel number, printed name, and original signature of the record owner or customer of record with respect to the property identified on the protest. The customer of record is the name of the person whose name is printed on the utility bills for the parcel. Except as set forth in paragraph 3 above, protests not bearing the original signature of a record owner or customer of record shall not be counted. Protests which have been altered by someone other than the person who signed them shall not be counted.

6. Any person who submits a protest may withdraw it by submitting to the City Clerk a dated, written request that the protest be withdrawn. The withdrawal of a protest shall contain sufficient information to identify the affected parcel and the name of the record owner or record customer who submitted both the protest and the request that it be withdrawn.

7. A fee protest proceeding is not an election.

8. To ensure transparency and accountability in the fee protest tabulation, protests shall constitute disclosable public records from and after the close of the public hearing.

B. Tabulation of Protests

1. The City Clerk shall determine the validity of all protests. The City Clerk shall not accept as valid any protest if the City Clerk determines that any of the following conditions exist:

    a. The protest does not identify a property that will be subject to proposed fees.
    b. The protest does not bear an original signature of a record owner or identified as trustee of the parcel identified on the protest or of a record customer of that parcel.
    c. The protest does not state its opposition to the proposed fees or is illegible.
    d. The protest has been altered in any way by someone other than the person who is signed to it.
    e. The protest was not received by the City Clerk before close of the public hearing on the proposed fees.
    f. A request to withdraw the protest was received by the City Clerk prior to the close of the public hearing on the proposed fees.

2. The City Clerk's decision that a protest is not valid shall constitute a final action of the City and shall not be subjected to any internal appeal.

3. A majority protest exists (50% plus one) if written protests are timely submitted and not withdrawn by the record owners, trustee, or customers with respect to, a majority of the properties subject to the proposed fee. If both water and sewer rates are being considered, a separate determination will be made for with respect to each of these two types of fees.

4. At the conclusion of the public hearing, the City Clerk shall count all protests received, including those received during the public hearing, and shall report the results to the City Council upon completion. If review of the protests received demonstrates that the number received is manifestly less than one-half of the parcels served by the City with respect to the fee which is the subject of the protest, then the City Clerk may advise the City Council of the absence of a majority protest without determining the validity of all protests.

5. If, at the conclusion of the public hearing, the City Clerk determines that the City Clerk will require additional time to count the protests, the City Clerk shall so advise the City Council, which may adjourn the meeting to allow the count to be completed on another day or days. If so, the City Council shall declare the time and place of the count, which shall be conducted in a place where interested members of the public may observe the counting, and the City Council shall declare the time at which its meeting shall be resumed to receive an act in the report of the City Clerk.

Section 2. The City Council hereby directs City staff to include the requirements described in Section 1.A of this Resolution, which govern the submission of written protests, within all notices of protest hearings that are mailed to property owners and customers of City utility services.

ADOPTED, SIGNED AND APPROVED this 6th day of March, 2012.

Pete Aguilar, Mayor

ATTEST:

Sam Irwin, City Clerk

I, Sam Irwin, City Clerk of the City of Redlands, hereby certify that the foregoing Resolution was duly adopted by the City Council at a regular meeting thereof, held on the 6th day of March 2012, by the following vote:

AYES: Councilmembers Harrison, Bean, Gardner; Mayor Aguilar
NOES: Councilmember Foster
ABSTAIN: None
ABSENT: None

Sam Irwin, City Clerk

City Council **AGENDA ITEM NO. K4.**

DATE: April 21, 2026

TO: Honorable Mayor and City Council Members

SUBJECT: Consideration of the sole source purchase of the Dispatch Console Radio upgrade to Command Central AXS in the amount of $370,436.22 and authorization of an additional appropriation in the same amount (Police Chief Tolber)

MOTION:

If the City Council determines that staff's recommendation is appropriate, the following motion is provided:

"I move to approve the Dispatch Console Radio upgrade to Command Central AXS with the County of San Bernardino in the amount of $370,436.22, and authorize an additional appropriation of the same amount."

RECOMMENDATION:

Staff recommends that the City Council approve a sole source purchase of the Dispatch Console Radio upgrade to Command Central AXS with the County of San Bernardino in the amount of $370,436.22 and authorize an additional appropriation of the same amount.

DISCUSSION:

The Redlands Police Department Communications Center utilizes a Motorola dispatch console radio system that is integral to daily public safety operations managed by the County of San Bernardino (County). This system provides primary radio communication between dispatch personnel and police officers in the field. It also enables cross-communication and interoperability with other law enforcement agencies including fire, public services, The University of Redlands and Redlands Unified School District. This ensures coordinated response and shared situational awareness during routine operations and critical incidents.

Motorola Solutions is transitioning its legacy dispatch console platforms to the newer Command Central AXS console model. As part of this transition, long-term manufacturer support, software updates, and future system enhancements for older console models are being phased out. Continuing to operate on an aging console platform increases the risk of limited technical support, reduced compatibility with evolving County managed 800 MHz infrastructure and potential operational disruptions.

The proposed dispatch console upgrade replacement will upgrade the existing system to the new Command Central AXS console including installation services. This upgrade is necessary to:

- Maintain manufacturers supported hardware and software
- Ensure continued compatibility with the County of San Bernardino’s radio infrastructure
- Reduce the risk of service interruptions during critical incidents
- Provide long-term system stability and life cycle support

- Maintain operational efficiency for emergency services personnel

Given that the dispatch radio consoles serve as the primary communication link between officers in the field and the Communications Center, maintaining a supported and reliable system is essential to officer safety, coordinated emergency response, and uninterrupted public safety operations.

Currently, the Redlands Police Department (RPD) has seven dispatch consoles. Each console costs $52,919.46 to upgrade, for a total of $370,436.22. The City has the option to pay this amount either as a one-time upfront payment or through annual payments over nine years, with the total cost remaining $370,436.22. Therefore, the RPD recommends that the City Council approve the sole-source purchase from the County of San Bernardino in the amount of $370,436.22 to ensure continued operational reliability.

ALTERNATIVES:

The City Council may choose not to approve the sole source purchase of the dispatch console radio upgrade replacement. However, continuing to operate on an aging console platform increases the risk of limited technical support, reduced compatibility with the evolving County-managed 800 MHz infrastructure, and potential operational disruptions.

STRATEGIC PLAN:

Not applicable.

SUBMITTED BY:
Rachel Tolber, Chief of Police

RECOMMENDED BY:
Charles M. Duggan Jr., City Manager

REVIEWED BY:
Yvette M. Abich Garcia, City Attorney
Janice McConnell, Assistant City Manager
Danielle Garcia, Management Services/Finance Director

PREPARED BY:
Jimmy Nguyen, Management Analyst

FISCAL IMPACT

Fiscal Year: 2026/27

Revenue Generating: No

Amount: $370,436.22

Budgeted Y/N: No

Account No: 101201-6907

Additional Appropriation Required: Yes

Discussion:

The County of San Bernardino has provided two payment options: 1) annual payments of $41,159.58 over a nine-year period, beginning July 1, 2026, through June 30, 2035, or, 2) a one-time upfront payment in Fiscal Year 2026/2027 in the amount of $370,436.22. Staff recommends a one-time lump sum payment. This approach avoids the creation of a long-term financial obligation and preserves future budget flexibility. Additionally, a single payment simplifies the transaction and reflects the City's commitment to maintaining efficient and reliable public safety infrastructure. The additional appropriation will be offset through the use of unassigned fund balance in the General Fund.

Attachments

Additional_Appropriation.pdf
County_Radios_Sole-single_Source_Request_Form.pdf
PSC_New_Dispatch_Rate_-_Quote.pdf
Upcoming_Rate_Adjustments_for_2026-27.pdf

CITY OF REDLANDS
REQUEST FOR ADDITIONAL APPROPRIATION

DATE OF REQUEST: 03/03/26

FINANCE USE ONLY
TRANSACTION NO:
ACCOUNTING PERIOD:

An additional appropriation is hereby requested as follows:

Department: Police

EXPENDITURE APPROPRIATION INCREASE (if applicable)				
Account Description	**Orgkey**	**Object Code**	**Job Ledger (If applicable)**	**Amount**
Motor Vehicles	101201	6907		370,436.22
				$ 370,436.22 -

REVENUE APPROPRIATION INCREASE (if applicable)				
Account Description	**Orgkey**	**Object Code**	**Job Ledger (If applicable)**	**Amount**
				$ -

JUSTIFICATION: Dispatch Console Radios upgrades

Requested By: _____
Department Head

Recommended By Finance Director:

Yes _____ No _____ Signed _____

Comments: _____

Recommended: _____
City Manager

Approved by City Council:

Date: _____

Signed: _____
City Clerk

Sole Source/ Single Source/ Standardization Form

For procurement of supplies, equipment and services valued at $5,000 and over

NOTE: Every question must be answered with appropriate documentation attached; incomplete forms will be immediately rejected by Purchasing.

Date: 4/7/26

TO: Purchasing Division

FROM: Shayna Walker, Police Department

Purchase Requisition # MUNIS to generate

Estimated Total Cost: $ 370,436.22

Proposed Vendor: SB County Innovation and Tech Dept.

Request Term: _____

This form must accompany the purchase document whenever an exception to the competitive process is requested. Requests for goods and/or services from a specific vendor or limited to a specific brand, where substitutes to the recommended vendor or brand are unacceptable, must be accompanied by a written justification explaining the circumstances that make alternatives unacceptable.

The City Manager will determine whether the justification is appropriate. Requests for exception must be supported by factual statements that will pass an audit.

INSTRUCTIONS

1. Please check all applicable categories (a. through i.) below and provide additional information where indicated.

☐ a. The requested product is an integral repair part or accessory compatible with existing equipment.

Existing Equipment: _____

Manufacturer/Model Number: _____

Age: _____

Current Estimated Value: _____

☐ b. The requested product has unique design/performance specifications or quality requirements that are not available in comparable products.

☒ c. I have standardized the requested product and the use of another brand/model would require considerable time and funding to evaluate.

☐ d. The requested product is one in which I (and/or my staff) have specialized training and/or extensive expertise. Retraining would incur substantial cost in time and/or funding.

☐ e. The requested product is used or demonstration equipment available at a lower-than-new cost.

☐ f. Repair/Maintenance service is available only from manufacturer or designated service representative.

☐ g. Upgrade to or enhancement of existing software is available only from manufacturer.

☒ h. Service proposed by vendor is unique; therefore, competitive bids are not available or applicable.

☐ i. Other factors (provide detailed explanation in #2 below).

2. Provide a detailed explanation and pertinent documentation *for each category* checked in item 1 above. Attach additional sheets if necessary:

The radio systems currently utilized by our Dispatch Center are approximately 20 years old, have reached end-of-life status, and are showing significant signs of wear. San Bernardino County is implementing a mandatory upgrade for all agencies within the county that utilize the county's radio service. As part of this upgrade, San Bernardino County will provide, install, and maintain the new dispatch consoles. This approach allows participating agencies to benefit from the cost savings associated with the county's bulk purchasing agreement. Additionally, this

3. Was an evaluation of other equipment, products, or services performed?

☐ Yes ■ No

***If yes, please explain the type of evaluation performed and provide all supporting documentation*:**

4. List below the name of each individual who was involved in the evaluation, if conducted, and in making the recommendation to procure this product or service. Attach additional information, if necessary.

Tim Edson Shayna Walker

5. Explain what action(s) the department would take if the sole/single source services were no longer available

If the radios for the dispatch consoles were no longer available, the department would be required to evaluate alternative means of communication. This would likely include replacing the newly purchased handheld, desktop, and vehicle radios, as well as identifying and transitioning to a new radio service provider, if one could be located.

6. I certify that the above information is accurate to the best of my knowledge, and a signed copy of this document will be kept on file and available for audit in my department

Timothy Edson Digitally signed by Timothy Edson Date: 2026.03.11 13:15:15 -07'00' 03/11/2026

Prepared by Date

_____

Department Director Date

Purchasing Approvals

_____

Purchasing Agent Approval Date

_____

City Manager Approval Date

851 E. Cooley Dr, Colton, CA 92324 | Phone: 909.388.5500 Fax: 909.388.5555
www.SBCounty.gov

SAN BERNARDINO COUNTY

Innovation and Technology

Lynn Fyhrlund
Chief Information Officer

February 10, 2026

City of Redlands
Police Department
Post Office 1025
Redlands, CA 92373-0304

Quote for FY 2026 – 27 for Dispatch Console Upgrade Replacement

Option 1

Upgrade to the new console model (Command Central AXS), including installation services. Cost is annual for a nine-year period, beginning July 1, 2026, through June 30, 2035.

Service Title	Frequency	2026-27 Amount*
Dispatch Console Upgrade Replacement	Annual	$5,879.94

Option 2

Upgrade to the new console model (Command Central AXS), including installation services. Cost is one-time upfront in 2026-27.

Service Title	Frequency	2026-27 Amount*
Dispatch Console Upgrade Replacement	One-Time	$52,919.46

*Amounts above are estimates. Actual charges will be based on the Board-approved rate once available.

If you have any questions, please give me a call at (909) 388-5524.

Thank you,

Cody Barnes, IT Chief Finance Officer

BOARD OF SUPERVISORS
Col. Paul Cook (Ret.) Vice Chairman, First District
Jesse Armendarez Second District
Dawn Rowe Chair, Third District
Curt Hagman Fourth District
Joe Baca, Jr. Fifth District
Luther Snoke Chief Executive Officer

851 E. Cooley Drive, Colton, CA 92324 | Phone: 909.388.5500 Fax: 909.388.5555
www.SBCounty.gov

SAN BERNARDINO COUNTY

Innovation and Technology Department

Lynn Fyhrlund
Chief Information Officer

October 31, 2025

ATTN: Finance Management
Customer Name: Redlands Police Department

Subject: Upcoming Public Safety Communication Service Rate Adjustments for 2026-27

We are writing to inform you of upcoming adjustments to the County's Innovation and Technology Department Public Safety Communication (PSC) system service rates for 2026-27.

The County's PSC system has historically been funded by a combination of customer-paid service rates and County General Fund. Starting in 2026-27, a full cost recovery model will be implemented for PSC service rates. This model includes necessary system equipment upgrades identified through 2034-35, which were not previously factored into rates.

Service rate impacts are detailed and estimated below. Final rates are contingent on approval by the County Board of Supervisors. Any changes to the below estimated service rates will be communicated to customers.

Radio Access and Maintenance: This existing rate is expected to increase from $59.29 per radio per month to **$76.37 per radio per month (estimated)** as a result of this change. This service rate includes core system infrastructure equipment upgrades required to replace unsupportable and obsolete equipment through 2034-35.

Customer Number: 6000-00EI
Radio Count as of June 2025: 313
Estimated Total 2026-27 Cost: $286,846

Dispatch Console Upgrade Replacement: This is a new rate of **$5,879.94 per console per year (estimated)** that will apply to customers who have existing dispatch consoles that have not been self-upgraded to the new console model (Command Central AXS). **Customers may choose to purchase their dispatch consoles outright from ITD at an upfront cost of $52,919.46. If selecting this option, please notify ITD by June 30, 2026, to ensure proper chargeback processing.** Dispatch console upgrades are required to keep the consoles up-to-date and functioning optimally and are not optional. Upgrade replacements will occur over the next two years, beginning in 2025-26.

Customer Number: 6000-00EI
Console Count: 7
Estimated Total 2026-27 Cost: $41,160

BOARD OF SUPERVISORS
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Luther Snoke Chief Executive Officer

Dispatch Console Access, Maintenance, Software Upgrade, and Replacement: This existing rate methodology is unchanged; however, decreased customer costs are anticipated due increased customer usage which spreads the cost to maintain the consoles across a larger customer base. The existing rate is expected to decrease from $642.75 per console per month to **$487.15 per console per month (estimated)**.

Customer Number: 6000-00EI
Console Count: 7
Estimated Total 2026-27 Cost: $40,921

I will follow up with a meeting request in the coming weeks to address any questions or concerns you may have.

I appreciate your understanding.



Cody Barnes
IT Chief Finance Officer
(909) 388-5524
cody.barnes@itd.sbcounty.gov

City Council **AGENDA ITEM NO. K5.**

DATE: April 21, 2026

TO: Honorable Mayor and City Council Members

SUBJECT: Consideration of a Sole Source Purchase Order Modification with Ray Gaskin Service in the amount of $185,000, to a total amount not to exceed $385,000, for the procurement of original equipment manufacturer (OEM) parts for Solid Waste Division fleet vehicles (Facilities and Community Services Department Director Crocker)

MOTION:

If the City Council determines that staff's recommendation is appropriate, the following motion is provided:

1. I move that the City Council approve a sole source purchase order modification with Ray Gaskin Service to increase the amount of the purchase order by $185,000, to a total amount not to exceed $385,000.

RECOMMENDATION:

Staff recommends that the City Council approve a sole source purchase order modification with Ray Gaskin Service in the amount of $185,000, to a total amount not to exceed $385,000, for the procurement of original equipment manufacturer (OEM) parts for Solid Waste Division fleet vehicles.

DISCUSSION:

The City of Redlands Facilities and Community Services Department's Equipment Maintenance Division is responsible for the maintenance of approximately 622 vehicles and equipment, as well as the operation of the City's fuel station. The fleet consists of a diverse range of light-duty, heavy-duty, off-road, and commercial vehicles that require ongoing maintenance and repair. To support fleet reliability and day-to-day operations, the City regularly procures goods and services in accordance with the City's purchasing policies.

In accordance with the City's purchasing policy, sole or single source purchases exceeding $40,000 require City Council approval. These purchases are typically warranted because the vendor is the sole authorized dealer, purchasing from another vendor would void the manufacturer's warranty, and/or the vendor's product has been standardized for use. Original Equipment Manufacturer (OEM) parts have unique design features that cannot be replaced by non-OEM parts and the use of alternate parts would void a manufacturer's warranty.

Ray Gaskin Service, located in Fontana, California, is the only established refuse equipment sales and service provider specializing in refuse body installation, repair, hydraulic service, and OEM parts support for municipal and private fleets. The company is the only authorized Southern California distributor for New Way Trucks refuse bodies installed on the City's Solid Waste Division collection vehicle chassis. Because the City's Solid Waste Division fleet utilizes New Way refuse chassis, the use of genuine OEM New Way parts is required to ensure proper compatibility with the existing equipment, maintain manufacturer's warranty requirements, and support the safe and reliable operation of the City's collection vehicles. Ray Gaskin Service provides factory-authorized OEM parts and technical support and is the only authorized New Way dealer in Southern California capable of supplying these components. Additionally, the company is located within approximately 20 miles of the City's Corporate Yard, which allows for timely access to parts and service and helps minimize vehicle downtime for essential solid waste collection operations.

On July 1, 2025, the City Council approved a sole source purchase order with Ray Gaskin Service for the supply of OEM New Way parts used by the City's Solid Waste Division fleet. The purchase order was approved in the amount of $200,000, based on a three-year historical average of expenditures related to maintenance and repairs of the New Way refuse bodies installed on the City's collection vehicle chassis. During Fiscal Year 2025-26, the Equipment Maintenance Division has experienced a higher-than-anticipated number of repairs, resulting in increased demand for OEM replacement parts. This is largely a result of aging vehicles, with 14 vehicles utilizing New Way parts being 11 to 18 years old, requiring additional maintenance and repairs. Consequently, expenditures for these parts are projected to exceed the originally approved purchase order amount.

Therefore, staff is requesting approval to modify the existing sole source purchase order with Ray Gaskin Service. Total purchases for Fiscal Year 2025-26 through this annual purchase order modification are anticipated not to exceed $385,000. The table below outlines the historical expenditures for OEM New Way parts procured by the Equipment Maintenance Division.

	FY 2025-26 (July-Jan)	FY 2024-25	FY 2023-24	FY 2022-23	3-Year Avg (FY 2022–23 to FY 2024–25)
Expenditures	$210,328	$162,184	$154,150	$324,168	$213,500
# of Orders	56	52	58	53	54

ALTERNATIVES:

City Council may deny the staff recommendation and provide alternate direction.

STRATEGIC PLAN:

Not Applicable.

SUBMITTED BY:
Tabitha Crocker, Facilities & Community Services Director

RECOMMENDED BY:
Charles M. Duggan Jr., City Manager

REVIEWED BY:

Yvette M. Abich Garcia, City Attorney
Janice McConnell, Assistant City Manager
Christopher Boatman, Assistant City Manager
Danielle Garcia, Management Services/Finance Director
Dana Abramovitz-Daniel, Procurement Manager

PREPARED BY:
Larry Alms, Fleet Services Supervisor

FISCAL IMPACT

Fiscal Year: FY 2025-26

Revenue Generating: No

Amount: $385,000

Budgeted Y/N: Y

Account No: 607900

Additional Appropriation Required: No

Discussion:

Sufficient funding for this purchase order modification is included in the Equipment Maintenance (607900) budget for Fiscal Year 2025-26 as approved by the City Council.

Attachments

Ray_Gaskin_Sole_Source_Request.pdf

Sole Source/ Single Source/ Standardization Form

For procurement of supplies, equipment and services valued at $5,000 and over

NOTE: Every question must be answered with appropriate documentation attached; incomplete forms will be immediately rejected by Purchasing.

Date: 1/23/26

TO: Purchasing Division

FROM: FCS - Equipment Maintenance

Purchase Requisition # 12600900

Estimated Total Cost: $ 396,000

Proposed Vendor: Ray Gaskin Service

Request Term: FY 2026

This form must accompany the purchase document whenever an exception to the competitive process is requested. Requests for goods and/or services from a specific vendor or limited to a specific brand, where substitutes to the recommended vendor or brand are unacceptable, must be accompanied by a written justification explaining the circumstances that make alternatives unacceptable.

The City Manager will determine whether the justification is appropriate. Requests for exception must be supported by factual statements that will pass an audit.

INSTRUCTIONS

1. Please check all applicable categories (a. through i.) below and provide additional information where indicated.

☐ a. The requested product is an integral repair part or accessory compatible with existing equipment.

Existing Equipment: _____

Manufacturer/Model Number: _____

Age: _____

Current Estimated Value: _____

☐ b. The requested product has unique design/performance specifications or quality requirements that are not available in comparable products.

☐ c. I have standardized the requested product and the use of another brand/model would require considerable time and funding to evaluate.

☐ d. The requested product is one in which I (and/or my staff) have specialized training and/or extensive expertise. Retraining would incur substantial cost in time and/or funding.

☐ e. The requested product is used or demonstration equipment available at a lower-than-new cost.

☒ f. Repair/Maintenance service is available only from manufacturer or designated service representative.

☐ g. Upgrade to or enhancement of existing software is available only from manufacturer.

☐ h. Service proposed by vendor is unique; therefore, competitive bids are not available or applicable.

☒ i. Other factors (provide detailed explanation in #2 below).

2. Provide a detailed explanation and pertinent documentation *for each category* checked in item 1 above. Attach additional sheets if necessary:

See response #5: Authorized dealers for New Way Vehicles.

3. Was an evaluation of other equipment, products, or services performed?

☐ Yes ■ No

***If yes, please explain the type of evaluation performed and provide all supporting documentation*:**

4. List below the name of each individual who was involved in the evaluation, if conducted, and in making the recommendation to procure this product or service. Attach additional information, if necessary.

5. Explain what action(s) the department would take if the sole/single source services were no longer available

There are two authorized dealers for New Way Vehicles in California, Ray Gaskin in Fontana, and Ruckstell California Sales in Fresno, CA. Use of the Fresno location would result in higher transportation costs. In addition, longer downtime foe vehicles would be detrmental to the solid waste collection service provided to the City's residents

6. I certify that the above information is accurate to the best of my knowledge, and a signed copy of this document will be kept on file and available for audit in my department

Larry Alms Digitally signed by Larry Alms Date: 2026.01.23 14:18:15 -08'00' 1/23/2025

Prepared by Date

_____

Department Director Date

Purchasing Approvals

_____

Purchasing Agent Approval Date

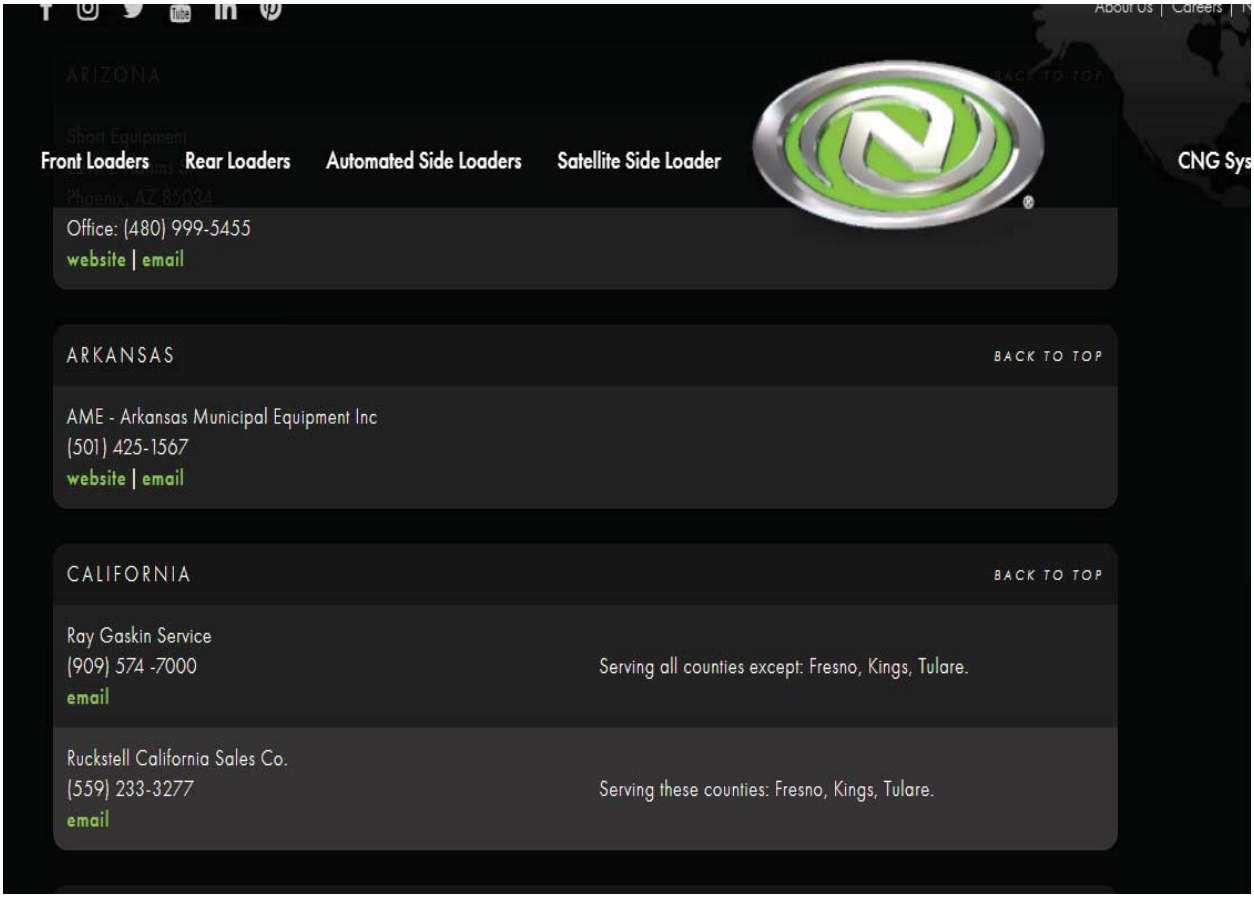
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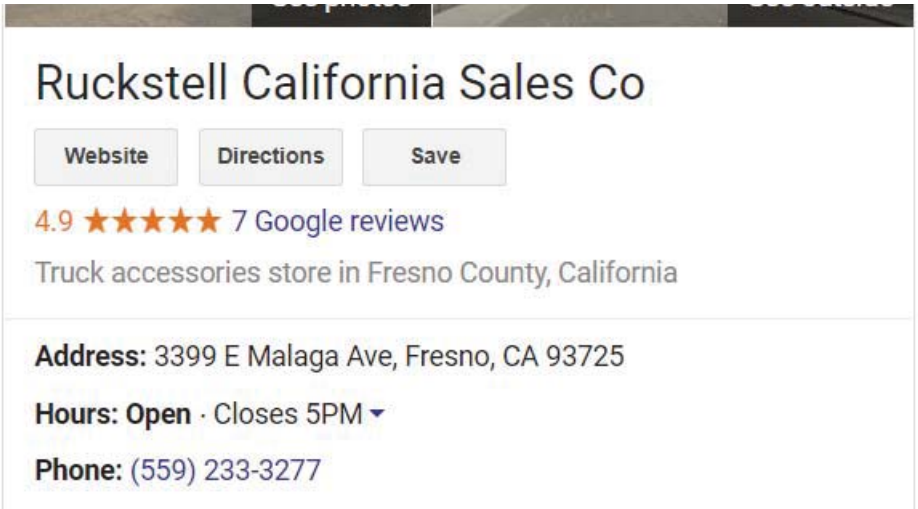
City Manager Approval Date

Authorized Dealers in California for New Way:

Ray Gaskin Service (FONTANA, CA)

Ruckstell California Sales Co (FRESNO, CA)





City Council **AGENDA ITEM NO. K6.**

DATE: April 21, 2026

TO: Honorable Mayor and City Council Members

SUBJECT: Consideration of the First Amendment to an agreement with Kalmikov Enterprises, Inc., dba Fire Apparatus Solutions, to increase total compensation by $93,600 to a total amount not to exceed $1,012,800; and a First Amendment to an agreement with Wastebuilt Environmental Solutions, LLC., to increase total compensation by $390,000 to an amount not to exceed $990,000, for fleet maintenance, parts and repairs (Facilities and Community Services Department Director Crocker)

MOTION:

If the City Council determines that staff's recommendation is appropriate, the following motions are provided:

1. I move that the City Council approve a first amendment to an agreement with Kalmikov Enterprises, Inc., dba Fire Apparatus Solutions, to increase the total compensation by $93,600 to a total amount not to exceed $1,012,800; and

2. I move that the City Council approve a first amendment to an agreement with Wastebuilt Environmental Solutions, LLC., to increase the total compensation by $390,000 to an amount not to exceed $990,000.

RECOMMENDATION:

Staff recommends that the City Council approve the first amendment to an agreement with Kalmikov Enterprises, Inc., dba Fire Apparatus Solutions, to increase the total compensation by $93,600 to a total amount not to exceed $1,012,800; and approve the first amendment to an agreement with Wastebuilt Environmental Solutions, LLC., to increase the total compensation by $390,000, to an amount not to exceed $990,000.

DISCUSSION:

The City of Redlands Facilities and Community Services Department’s Equipment Maintenance Division is responsible for the maintenance of approximately 622 vehicles and equipment, as well as the operation of the City’s fuel station. The fleet consists of a diverse range of light-duty, heavy-duty, off-road, and commercial vehicles that require ongoing maintenance and repair. To support fleet reliability and day-to-day operations, the City regularly procures goods and services in accordance with the City’s purchasing policies.

On June 4, 2024, the City Council approved an agreement with Kalmikov Enterprises, Inc. dba Fire Apparatus Solutions for Fire Fleet Maintenance & Repairs, having been procured through the open market bid process, with an initial term of one year and two optional one-year terms for a total three-year amount not to exceed $919,200.

On June 28, 2025, Medic Engine 264 was involved in a collision in which the City was determined to be not at fault. The incident resulted in an estimated $142,016.53 in damages. The recovery of the costs will be pursued through the subrogation process. The First Amendment to the Agreement with Kalmikov Enterprises, Inc., dba Fire Apparatus Solutions, increases the contract amount to account for unanticipated expenses associated with the repair of this equipment in an amount not-to-exceed $400,000 (FY 2025-26) for the second extended term, resulting in a total contract amount not to exceed $1,012,800, an increase of $93,600.

On June 4, 2024, the City Council approved an agreement with Wastebuilt Environmental Solutions, LLC, having been procured through the open market bid process for solid waste truck parts services, for an initial term with the option to extend for two additional one-year terms with a three-year total amount not to exceed $600,000. On July 1, 2025, the City Council approved a sole source purchase order with AMREP for Original Equipment Manufacturer (OEM) parts for an amount not to exceed $300,000 for FY 2025-26. On November 5, 2025, Solid Waste Unit 850 was involved in a collision in which the City was determined to be not at fault. The incident resulted in an estimated $49,541.39 in damages. The recovery of the costs will be pursued through the subrogation process. Additionally, during fiscal year 2026, AMREP, discontinued providing OEM parts and services to consumers. This resulted in Wastebuilt Environmental Solutions, LLC, becoming the sole provider of AMREP parts and services. The first amendment to the agreement with Wastebuilt Environmental Solutions, LLC, will increase the agreement to an amount not-to-exceed $390,000 for the second extended term and $400,000 for the third and final extended term, resulting in a three-year total contract amount not to exceed $990,000, an increase of $390,000. This increase accounts for the unanticipated costs resulting from damage to Solid Waste Unit 850 and the loss of AMREP as a supplier of parts and services.

ALTERNATIVES:

City Council may deny the staff recommendation and provide alternate direction.

STRATEGIC PLAN:

Not Applicable.

SUBMITTED BY:
Tabitha Crocker, Facilities and Community Services Director

RECOMMENDED BY:
Charles M. Duggan Jr., City Manager

REVIEWED BY:
Yvette M. Abich Garcia, City Attorney
Janice McConnell, Assistant City Manager
Christopher Boatman, Assistant City Manager
Danielle Garcia, Management Services/Finance Director

PREPARED BY:
Larry Alms, Fleet Services Supervisor

FISCAL IMPACT

Fiscal Year: FY 2025-26

Revenue Generating: No

Amount: **Various**

Budgeted: Y

Account No: 607900

Additional Appropriation Required: No

Discussion:

Sufficient funding for these purchase order modifications is included in the Equipment Maintenance Division's (607900) budget for Fiscal Year 2025-26 as approved by the City Council.

Attachments

1st_Amendment_Kalmikov_Enterprises.pdf
1st_Amendment_Wastebuilt_Environmental_Solutions.pdf
Agreement_with_Fire_Apparatus_Solutions.pdf
Agreement_with_Wastebuilt_Environmental_Solutions.pdf

FIRST AMENDMENT TO AGREEMENT TO PERFORM NON-PROFESSIONAL SERVICES

This first amendment ("First Amendment") to the agreement for Fire Fleet Maintenance & Repairs ("Agreement"), dated the 4th day of June, 2024, by and between the City of Redlands, a municipal corporation and a general law city ("City"), and Kalmikov Enterprises, Inc., a California Corporation, dba Fire Apparatus Solutions ("Contractor"), is made and entered into this 21st day of April, 2026.

RECITALS

WHEREAS, it is the desire of the City and Contractor to amend their existing Agreement, specifically with the total compensation.

NOW, THEREFORE, for good and valuable consideration in the receipt of which is hereby acknowledged City and Contractor agree as follows:

AGREEMENT

Section 1. Subsection 5.1 of the Agreement, entitled "Article 5 Payments to Contractor," is hereby amended to read as follows:

"The compensation for Contractor's performance of the Services shall not exceed the amount of Three Hundred Six Thousand Four Hundred dollars ($306,400) for the Services provided during the Initial Term. Should this Agreement be renewed, the compensation for Contractor's performance for the Services shall not exceed the amount of four hundred thousand dollars ($400,000) for the first Extended Term; and three hundred six thousand four hundred dollars ($306,400) for the second Extended Term, bringing the total possible amount of compensation to a not-to-exceed amount of one million twelve thousand eight hundred dollars ($1,012,800). For the Initial Term and each Extended Term, City shall pay Contractor on a time and materials basis up to the not to not-to-exceed amount in accordance with the rates specified in Exhibit "B," titled "Price and Fee Bid," which is attached hereto and incorporated herein by reference."

Section 2. All other provisions of the Agreement shall remain unchanged by this First Amendment and in effect.

IN WITNESS WHEREOF, the parties have executed this First Amendment, to be effective as of April 21, 2026.

CITY OF REDLANDS

_____
Mario Saucedo, Mayor

KALMIKOV ENTERPRISES INC. DBA FIRE APPARATUS SOLUTIONS

By: _____
William Kalmikov, President

ATTEST:

_____
Jeanne Donaldson, City Clerk

FIRST AMENDMENT TO AGREEMENT TO PERFORM NON-PROFESSIONAL SERVICES

This first amendment ("First Amendment") to the agreement solid waste truck parts ("Agreement"), dated the 4th day of June, 2024, by and between the City of Redlands, a municipal corporation and a general law city ("City"), and Wastebuilt Environmental Solutions, LLC., a Delaware Limited Liability Company, ("Contractor"), is made and entered into this 21st day of April, 2026.

RECITALS

WHEREAS, it is the desire of the City and Contractor to amend their existing Agreement, specifically with the total compensation.

NOW, THEREFORE, for good and valuable consideration in the receipt of which is hereby acknowledged City and Contractor agree as follows:

AGREEMENT

Section 1. Subsection 5.1 of the Agreement, entitled "Article 5 Payments to Contractor," is hereby amended to read as follows:

"The compensation for Contractor's performance of the Services shall not exceed the amount of two hundred thousand dollars ($200,000) for the Services provided during the Initial Term. Should this Agreement be renewed, the compensation for Contractor's performance for the Services shall not exceed the amount of three hundred ninety thousand dollars ($390,000) for the first Extended Term; and four hundred thousand dollars ($400,000.00) for the second Extended Term, bringing the total possible amount of compensation to a not-to-exceed amount of nine hundred ninety thousand dollars ($990,000). For the Initial Term and each Extended Term, City shall pay Contractor on a time and materials basis up to the not-to-exceed amount in accordance with the rates specified in Exhibit "B," titled "Fee Schedule," which is attached hereto and incorporated herein by reference."

Section 2. All other provisions of the Agreement shall remain unchanged by this First Amendment and in effect.

IN WITNESS WHEREOF, the parties have executed this First Amendment, to be effective as of April 21, 2026.

CITY OF REDLANDS

_____
Mario Saucedo, Mayor

ATTEST:

_____
Jeanne Donaldson, City Clerk

WASTEBUILT ENVIRONMENTAL SOLUTIONS, LLC

By: _____
Christian Bremer, Vice President of Sales

AGREEMENT TO PERFORM NON-PROFESSIONAL SERVICES
FOR EQUIPMENT AND SUPPLIES

This agreement for the provision of Fire Fleet Maintenance & Repairs ("Agreement") is made and entered in this 4th day of June, 2024 ("Effective Date"), by and between the City of Redlands, a municipal corporation ("City") and Kalmikov Enterprises, Inc., a California corporation, dba Fire Apparatus Solutions ("Contractor"). City and Consultant are sometimes individually referred to herein as a "Party" and, together, as the "Parties." In consideration of the mutual promises contained herein, City and Consultant agree as follows:

ARTICLE 1 – ENGAGEMENT OF CONTRACTOR

1.1 City hereby engages Contractor to perform Fire Fleet Maintenance & Repair services for City (the "Services").

1.2 The Services shall be performed by Contractor in a professional manner, and Contractor represents that it has the skill and the professional expertise necessary to provide the Services to City at a level of competency presently maintained by other practicing professional Contractors in the industry providing like and similar types of Services.

ARTICLE 2 – SERVICES OF CONTRACTOR

2.1 The Services that Contractor shall perform are more particularly described in Exhibit "A," titled "Scope of Services," which is attached hereto and incorporated herein by this reference.

2.2 Contractor shall comply with applicable federal, state, and local laws and regulations in the performance of this agreement including, but not limited to, any applicable State prevailing wage laws.

ARTICLE 3 – RESPONSIBILITIES OF CITY

3.1 City shall make available to Contractor information in its possession that may reasonably assist Contractor in performing the Services.

3.2 City designates Tabitha Crocker, Facilities & Community Services Director, as City's representative with respect to performance of the Services, and such person shall have the authority to transmit instructions, receive information, interpret, and define City's policies and decisions with respect to performance of the Services.

ARTICLE 4 – PERFORMANCE OF SERVICES

4.1 The Contractor shall perform and complete the Services in a prompt and diligent manner in accordance with the schedule set forth in Exhibit "A," titled "Scope of Services," which is attached hereto and incorporated herein by this reference.

4.2 The term of this Agreement shall be for a period of one (1) year from July 1, 2024 (the "Initial Term"). The City shall have the option to extend the Initial Term of this Agreement by two (2) additional one-year terms (each, an "Extended Term"), on the same terms and conditions, by providing written notice to Contractor at least thirty (30) days prior to the expiration of the Initial Term or any Extended Term. The Initial Term and the Extended Terms are hereby collectively, referred to herein as the "Term" of this Agreement.

4.3 If Contractor's Services include deliverable electronic visual presentation materials, such materials shall be delivered in a form, and made available to City, consistent with City Council-adopted policy for the same. It shall be the obligation of Contractor to obtain a copy of such policy from City staff.

ARTICLE 5 – PAYMENTS TO CONTRACTOR

5.1 The compensation for Contractor's performance of the Services shall not exceed the amount of three hundred six thousand four hundred dollars ($306,400) for the Services provided during the Initial Term. Should this Agreement be renewed, the compensation for Contractor's performance for the Services shall not exceed the amount of three hundred six thousand four hundred dollars ($306,400) for the first Extended Term; and three hundred six thousand four hundred dollars ($306,400) for the second Extended Term, bringing the total possible amount of compensation to a not-to-exceed amount of nine hundred nineteen thousand two hundred dollars ($919,200). For the Initial Term and each Extended Term, City shall pay Contractor on a time and materials basis up to the not to not-to-exceed amount in accordance with the rates specified in Exhibit "B," titled "Price and Fee Bid," which is attached hereto and incorporated herein by reference.

5.2 Contractor shall submit monthly invoices to City describing the Services performed during the preceding month. Contractor's invoices shall include a brief description of the Services performed, the dates the Services were performed, the number of hours spent and by whom. City shall pay Contractor no later than thirty (30) days after receipt and approval by City of Contractor's invoice.

5.3 Any notice or other communication required, or which may be given, pursuant to this Agreement, shall be in writing. Any such notice shall be deemed delivered (i) on the date of delivery in person; (ii) five (5) days after deposit in first class registered mail, with return receipt requested; (iii) on the actual delivery date if deposited with an overnight courier; or (iv) on the date sent by facsimile or electronic mail transmission (including PDF), if confirmed with a copy sent contemporaneously by first class, certified, registered or express mail; in each case properly posted and fully prepaid to the appropriate address set forth below, or such other address as a Party may provide notice in accordance with this section:

CITY	CONTRACTOR
City Clerk	William Kalmikov, President
City of Redlands	Kalmikov Enterprises, Inc. DBA
35 Cajon Street	Fire Apparatus Solutions

P.O. Box 3005 (mailing)
Redlands, CA 92373
jdonaldson@cityofredlands.org
(909) 798-7531

1762 S. Sycamore Ave.
Rialto, CA 92376
fasfire@gmail.com
909-879-7354

ARTICLE 6 – INSURANCE AND INDEMNIFICATION

6.1 The following insurance coverage required by this Agreement shall be maintained by Contractor for the duration of its performance of the Services. Contractor shall not perform any Services unless and until the required insurance listed below is obtained by Contractor. Contractor shall provide City with certificates of insurance and endorsements evidencing such insurance prior to commencement of the Services. Insurance policies shall include a provision prohibiting cancellation or modification of the policy except upon thirty (30) days prior written notice to City.

A. Workers' Compensation and Employer's Liability insurance in the amount that meets statutory requirements with an insurance carrier acceptable to City, or certification to City that Contractor is self-insured or exempt from the workers' compensation laws of the State of California. Contractor shall execute and provide City with Exhibit "C," titled "Workers' Compensation Insurance Certification," which is attached hereto and incorporated herein by this reference, prior to performance of the Services.

B. Comprehensive General Liability insurance with carriers acceptable to City in the minimum amount of One Million Dollars ($1,000,000) per occurrence and Two Million Dollars ($2,000,000) aggregate, for public liability, property damage and personal injury is required. City shall be named as an additional insured and such insurance shall be primary and non-contributing to any insurance or self-insurance maintained by City.

C. Business Auto Liability coverage, with minimum limits of One Million Dollars ($1,000,000) per occurrence, combined single limit bodily injury liability and property damage liability. This coverage shall include all Contractor owned vehicles used in connection with Contractor's provision of the Services, hired and non-owned vehicles, and employee non-ownership vehicles. City shall be named as an additional insured and such insurance shall be primary and non-contributing to any insurance or self-insurance maintained by City.

6.2 Contractor shall defend, indemnify, and hold harmless City and its elected and appointed officials, employees, and agents from and against any and all claims, losses and liability, including attorneys' fees, arising from injury or death to persons or damage to property occasioned by any negligent act or omission by, or the willful misconduct of, Contractor, or its officers, employees and agents in performing the Services.

ARTICLE 7 – CONFLICTS OF INTEREST

7.1 Contractor covenants and represents that it does not have any investment or interest in any real property that may be the subject of this Agreement or any other source of income, interest in real property or investment that would be affected in any manner or degree by the performance of Contractor's Services. Contractor further covenants and represents that in the performance of its duties hereunder, no person having any such interest shall perform any Services under this Agreement.

7.2 Contractor agrees it is not a designated employee within the meaning of the Political Reform Act because Contractor:

A. Does not make a governmental decision whether to:

(i) approve a rate, rule or regulation, or adopt or enforce a City law;
(ii) issue, deny, suspend or revoke any City permit, license, application, certification, approval, order or similar authorization or entitlement;
(iii) authorize City to enter into, modify or renew a contract;
(iv) grant City approval to a contract that requires City approval and to which City is a party, or to the specifications for such a contract;
(v) grant City approval to a plan, design, report, study or similar item;
(vi) adopt, or grant City approval of, policies, standards or guidelines for City or for any subdivision thereof.

B. Does not serve in a staff capacity with City and, in that capacity, participate in making a governmental decision or otherwise perform the same or substantially the same duties for City that would otherwise be performed by an individual holding a position specified in City's Conflict of Interest Code under Government Code section 87302.

7.3 In the event City determines that Contractor must disclose its financial interests, Contractor shall complete and file a Fair Political Practices Commission Form 700, Statement of Economic Interests, with the City Clerk's office pursuant to the written instructions provided by the City Clerk.

ARTICLE 8 – GENERAL CONSIDERATIONS

8.1 In the event any action is commenced to enforce or interpret any of the terms or conditions of this Agreement the prevailing Party shall, in addition to any costs and other relief, be entitled to the recovery of its reasonable attorneys' fees, including fees for the use of in-house counsel by a Party.

8.2 Contractor shall not assign any of the Services, except with the prior written approval of City and in strict compliance with the terms and conditions of this Agreement. Any assignment or attempted assignment without such prior written consent may, in the sole discretion of City, results in City's immediate termination of this Agreement.

8.3 Contractor is for all purposes under this Agreement an independent contractor and shall perform the Services as an independent contractor. Neither City nor any of its agents shall have control over the conduct of Contractor or Contractor's employees, except as herein set forth. Contractor shall supply all necessary tools and instrumentalities required to perform the Services. Assigned personnel employed by Contractor are for its account only, and in no event shall Contractor or personnel retained by it be deemed to have been employed by City or engaged by City for the account of, or on behalf of City. Contractor shall have no authority, express or implied, to act on behalf of City in any capacity whatsoever as an agent, nor shall Contractor have any authority, express or implied, to bind City to any obligation.

8.4 This Agreement may be terminated by City, in its sole discretion, by providing not less than ten (10) days prior written notice to Contractor of City's intent to terminate. If this Agreement is terminated by City, an adjustment to Contractor's compensation shall be made, but (1) no amount shall be allowed for anticipated profit or unperformed Services, and (2) any payment due Contractor at the time of termination may be adjusted to the extent of any additional costs to City occasioned by any default by Contractor. Upon receipt of a termination notice, Contractor shall immediately discontinue its provision of the Services and, within five (5) days of the date of the termination notice, deliver or otherwise make available to City, copies (in both hard copy and electronic form, where applicable) of project related data, drawings, specifications, reports, summaries and such other information and materials as may have been accumulated by Contractor in performing the Services. Contractor shall be compensated on a pro-rata basis for Services completed up to the date of termination.

8.5 Contractor shall maintain books, ledgers, invoices, accounts and other records and documents evidencing costs and expenses related to the Services for a period of three (3) years, or for any longer period required by law, from the date of final payment to Contractor pursuant to this Agreement. Such books shall be available at reasonable times for examination by City at the office of Contractor.

8.6 This Agreement, including the Exhibits incorporated herein by reference, represents the entire agreement and understanding between the Parties as to the matters contained herein, and any prior negotiations, written proposals or verbal agreements relating to such matters are superseded by this Agreement. Except as otherwise provided for herein, any amendment to this Agreement shall be in writing, approved by City and signed by City and Contractor.

8.7 This Agreement shall be governed by and construed in accordance with the laws of the State of California, without regard to its conflicts of laws provisions. The Parties agree that all actions or proceedings arising in connection with this Agreement shall be tried and litigated only in the state courts located in San Bernardino County, California, and the federal courts located in Riverside County, California.

8.8 If one or more of the sentences, clauses, paragraphs or sections contained in this Agreement is declared invalid, void or unenforceable by a court of competent jurisdiction, the same shall be deemed severable from the remainder of this Agreement and shall not affect, impair or invalidate the remaining sentences, clauses, paragraphs or sections contained herein, unless to do so would deprive a Party of a material benefit of its bargain under this Agreement.

IN WITNESS WHEREOF, duly authorized representatives of City and Contractor have signed in confirmation of this Agreement.

CITY OF REDLANDS

By: _____
Eddie Tejeda, Mayor

KALMIKOV ENTERPRISES, INC.
DBA FIRE APPARATUS SOLUTIONS

By: _____
William Kalmikov, President

ATTEST:

_____
Jeanne Donaldson, City Clerk

EXHIBIT "A"

SCOPE OF SERVICES

SECTION I. RESPONSIBILITIES

A. Contractor shall obtain and maintain the following required Registrations and Licensing:

- All registrations and licensing required for Fire Apparatus Repair
- NFPA Training of shop technicians and manager
- California State Certified Fire Mechanic or EVT Certified
- Apparatus Licensed Sales and Servicing Dealer
- Authorized Meritor repair facility designation

B. Contractor shall assume responsibility for City equipment from time of pick-up through delivery.

C. Contractor shall provide all of their own test equipment and tools necessary to perform the required tasks.

D. Contractor shall provide the City of Redlands Fire Department/Fleet with a 24/7 call-out list in case of an emergency.

E. Maintenance and Repairs on an as-needed basis for the City's Fire Truck Fleet including the following actions:

1. City will notify Contractor of requested equipment maintenance and/or repairs.
2. Contractor shall inspect equipment at a specified City location on a specific date, or prepare a quote based on specific repairs needed.

F. When Contractor prepares quotes the following will be provided:

1. All quotes shall identify the type of parts to be used for repair: OEM, aftermarket or salvaged.
2. All quotes shall be submitted to the Fleet coordinator for approval prior to commencement of work.

G. All body and repair work shall be performed by contractor, not subcontracted, except major components i.e. transmission, steering box, or differentials.

1. Prior approval from the Fleet Supervisor is required for any subcontracted work.

H. All Federal/State/City/DOT/NFPA codes that may apply to the apparatus being repaired must be maintained; and all work performed to maintain such code.

I. Contractor shall insure any/all pertaining warranties are utilized.

SECTION II. HAZARDOUS CHEMICALS AND WASTE

A. The Contractor shall bear full and exclusive responsibility for any release by vendor of hazardous or non-hazardous chemicals or substances during the course of performance of the agreement.

B. Contractor shall immediately report any such release to the City employee accepting delivery.

C. Contractor shall be solely responsible for all claims and expenses associated with the response to, removal any remediation of the release, including, without limit, payment of any fines or penalties levied against the City and its officers, agents and employees as a result of such release.

SECTION III. ANNUAL SERVICES & AS NEEDED SERVICES

Contractor shall perform the following items annually:

1	Annual Service Tests of Fire Pump Systems on Fire Apparatus per NFPA 1911
2	Aerial ladder inspection and third-party UL Testing
3	State of California vehicle emissions on G-55 and U-355 and Heavy-duty diesel smoke emission testing required by California Code of Regulations Section 2180, Title 13

Contractor shall provide the following as needed:

1	Generator repair services for Onan, Harrison, and Smart Power
2	Diagnostic capabilities for DD13/15, Series 60, Cummins, Bendix ABS, Wabco ABS and Allison DOC
3	Multiplex diagnostic & programming capability for: Weldon, Class1 Eskey and Command Center Systems

EXHIBIT "B"

PRICE AND FEE BID

	DESCRIPTION	UNIT	AMOUNT
1	Annual Service Tests of Fire Pump Systems	Each	$450.00
2	Pre-Inspection Annual Aerial Ladder Testing	Each	$350.00
3	Third Party (UL) Annual Aerial Ladder Testing	Each	$2,300.00
4	Labor Rate	Hourly	$120.00
5	Pick-up/Delivery Charge	Per Vehicle	No charge

	DESCRIPTION	AMOUNT
1	Parts Markup	Cost + 18%

EXHIBIT "C"

WORKERS' COMPENSATION INSURANCE CERTIFICATION

Every employer, except the State, shall secure the payment of compensation in one or more of the following ways:

(a) By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this State.

(b) By securing from the Director of Industrial Relations, a certificate of consent to self-insure, either as an individual employer, or as one employer in a group of employers, which may be given upon furnishing proof satisfactory to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to his or her employees.

CHECK ONE

_____I am aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of the work and activities required or permitted under this Agreement. (Labor Code §1861).

_____I affirm that at all times, in performing the work and activities required or permitted under this Agreement, I shall not employ any person in any manner such that I become subject to the workers' compensation laws of California. However, at any time, if I employ any person such that I become subject to the workers' compensation laws of California, immediately I shall provide the City with a certificate of consent to self-insure, or a certification of workers' compensation insurance.

I certify under penalty of perjury under the laws of the State of California that the information and representations made in this certificate are true and correct.

KALMIKOV ENTERPRISES, INC.
DBA FIRE APPARATUS SOLUTIONS

By: _____ Date: 6-3-2024
William Kalmikov, President

AGREEMENT TO PERFORM NON-PROFESSIONAL SERVICES
FOR EQUIPMENT AND SUPPLIES

This agreement for the provision of the supply of solid waste truck parts ("Agreement") is made and entered in this 4th day of June, 2024 ("Effective Date"), by and between the City of Redlands, a municipal corporation ("City") and Wastebuilt Environmental Solutions, LLC, a Delaware limited liability company ("Contractor"). City and Consultant are sometimes individually referred to herein as a "Party" and, together, as the "Parties." In consideration of the mutual promises contained herein, City and Consultant agree as follows:

ARTICLE 1 – ENGAGEMENT OF CONTRACTOR

1.1 City hereby engages Contractor to perform the supply of solid waste truck parts services for City (the "Services").

1.2 The Services shall be performed by Contractor in a professional manner, and Contractor represents that it has the skill and the professional expertise necessary to provide the Services to City at a level of competency presently maintained by other practicing professional Contractors in the industry providing like and similar types of Services.

ARTICLE 2 – SERVICES OF CONTRACTOR

2.1 The Services that Contractor shall perform are more particularly described in Exhibit "A," titled "Scope of Services," which is attached hereto and incorporated herein by this reference.

2.2 Contractor shall comply with applicable federal, state and local laws and regulations in the performance of this agreement including, but not limited to, any applicable State prevailing wage laws.

ARTICLE 3 – RESPONSIBILITIES OF CITY

3.1 City shall make available to Contractor information in its possession that may reasonably assist Contractor in performing the Services.

3.2 City designates Tabitha Crocker, Facilities & Community Services Director, as City's representative with respect to performance of the Services, and such person shall have the authority to transmit instructions, receive information, interpret, and define City's policies and decisions with respect to performance of the Services.

ARTICLE 4 – PERFORMANCE OF SERVICES

4.1 The Contractor shall perform and complete the Services in a prompt and diligent manner in accordance with the schedule set forth in Exhibit "A," titled "Scope of Services," which is attached hereto and incorporated herein by this reference.

4.2 The term of this Agreement shall be for a period of one (1) year from July 1, 2024 (the "Initial Term"). The City shall have the option to extend the Initial Term of this

Agreement by two (2) additional one-year terms (each, an "Extended Term"), on the same terms and conditions, by providing written notice to Contractor at least thirty (30) days prior to the expiration of the Initial Term or any Extended Term. The Initial Term and the Extended Terms are hereby collectively, referred to herein as the "Term" of this Agreement.

4.3 If Contractor's Services include deliverable electronic visual presentation materials, such materials shall be delivered in a form, and made available to City, consistent with City Council-adopted policy for the same. It shall be the obligation of Contractor to obtain a copy of such policy from City staff.

ARTICLE 5 – PAYMENTS TO CONTRACTOR

5.1 The compensation for Contractor's performance of the Services shall not exceed the amount of two hundred thousand dollars ($200,000) for the Services provided during the Initial Term. Should this Agreement be renewed, the compensation for Contractor's performance for the Services shall not exceed the amount of two hundred thousand dollars ($200,000) for the first Extended Term; and two hundred thousand dollars ($200,000.00) for the second Extended Term, bringing the total possible amount of compensation to a not-to-exceed amount of six hundred thousand dollars ($600,000). For the Initial Term and each Extended Term, City shall pay Contractor on a time and materials basis up to the not to not-to-exceed amount in accordance with the rates specified in Exhibit "B," titled "Fee Schedule," which is attached hereto and incorporated herein by reference.

5.2 Contractor shall submit monthly invoices to City describing the Services performed during the preceding month. Contractor's invoices shall include a brief description of the Services performed, the dates the Services were performed, the number of hours spent and by whom. City shall pay Contractor no later than thirty (30) days after receipt and approval by City of Contractor's invoice.

5.3 Any notice or other communication required, or which may be given, pursuant to this Agreement, shall be in writing. Any such notice shall be deemed delivered (i) on the date of delivery in person; (ii) five (5) days after deposit in first class registered mail, with return receipt requested; (iii) on the actual delivery date if deposited with an overnight courier; or (iv) on the date sent by facsimile or electronic mail transmission (including PDF), if confirmed with a copy sent contemporaneously by first class, certified, registered or express mail; in each case properly posted and fully prepaid to the appropriate address set forth below, or such other address as a Party may provide notice in accordance with this section:

CITY	CONTRACTOR
City Clerk	Christian Bremer
City of Redlands	Wastebuilt Environmental Solutions, LLC.
35 Cajon Street	11300 Inland Ave.
P.O. Box 3005 (mailing)	Jurupa Valley, CA 91752
Redlands, CA 92373	cbremer@wastequip.com

jdonaldson@cityofredlands.org 909-815-3034
(909) 798-7531

ARTICLE 6 – INSURANCE AND INDEMNIFICATION

6.1 The following insurance coverage required by this Agreement shall be maintained by Contractor for the duration of its performance of the Services. Contractor shall not perform any Services unless and until the required insurance listed below is obtained by Contractor. Contractor shall provide City with certificates of insurance and endorsements evidencing such insurance prior to commencement of the Services. Insurance policies shall include a provision prohibiting cancellation or modification of the policy except upon thirty (30) days prior written notice to City.

A. Workers' Compensation and Employer's Liability insurance in the amount that meets statutory requirements with an insurance carrier acceptable to City, or certification to City that Contractor is self-insured or exempt from the workers' compensation laws of the State of California. Contractor shall execute and provide City with Exhibit "C," titled "Workers' Compensation Insurance Certification," which is attached hereto and incorporated herein by this reference, prior to performance of the Services.

B. Comprehensive General Liability insurance with carriers acceptable to City in the minimum amount of One Million Dollars ($1,000,000) per occurrence and Two Million Dollars ($2,000,000) aggregate, for public liability, property damage and personal injury is required. City shall be named as an additional insured and such insurance shall be primary and non-contributing to any insurance or self-insurance maintained by City.

C. Business Auto Liability coverage, with minimum limits of One Million Dollars ($1,000,000) per occurrence, combined single limit bodily injury liability and property damage liability. This coverage shall include all Contractor owned vehicles used in connection with Contractor's provision of the Services, hired and non-owned vehicles, and employee non-ownership vehicles. City shall be named as an additional insured and such insurance shall be primary and non-contributing to any insurance or self-insurance maintained by City.

6.2 Contractor shall defend, indemnify, and hold harmless City and its elected and appointed officials, employees, and agents from and against any and all claims, losses and liability, including attorneys' fees, arising from injury or death to persons or damage to property occasioned by any negligent act or omission by, or the willful misconduct of, Contractor, or its officers, employees and agents in performing the Services.

ARTICLE 7 – CONFLICTS OF INTEREST

7.1 Contractor covenants and represents that it does not have any investment or interest in any real property that may be the subject of this Agreement or any other source of income, interest in real property or investment that would be affected in any manner or degree by the performance of Contractor's Services. Contractor further covenants and

represents that in the performance of its duties hereunder, no person having any such interest shall perform any Services under this Agreement.

7.2 Contractor agrees it is not a designated employee within the meaning of the Political Reform Act because Contractor:

A. Does not make a governmental decision whether to:

(i) approve a rate, rule or regulation, or adopt or enforce a City law;
(ii) issue, deny, suspend or revoke any City permit, license, application, certification, approval, order or similar authorization or entitlement;
(iii) authorize City to enter into, modify or renew a contract;
(iv) grant City approval to a contract that requires City approval and to which City is a party, or to the specifications for such a contract;
(v) grant City approval to a plan, design, report, study or similar item;
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B. Does not serve in a staff capacity with City and, in that capacity, participate in making a governmental decision or otherwise perform the same or substantially the same duties for City that would otherwise be performed by an individual holding a position specified in City's Conflict of Interest Code under Government Code section 87302.

7.3 In the event City determines that Contractor must disclose its financial interests, Contractor shall complete and file a Fair Political Practices Commission Form 700, Statement of Economic Interests, with the City Clerk's office pursuant to the written instructions provided by the City Clerk.

ARTICLE 8 – GENERAL CONSIDERATIONS

8.1 In the event any action is commenced to enforce or interpret any of the terms or conditions of this Agreement the prevailing Party shall, in addition to any costs and other relief, be entitled to the recovery of its reasonable attorneys' fees, including fees for the use of in-house counsel by a Party.

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shall have no authority, express or implied, to act on behalf of City in any capacity whatsoever as an agent, nor shall Contractor have any authority, express or implied, to bind City to any obligation.

8.4 This Agreement may be terminated by City, in its sole discretion, by providing not less than ten (10) days prior written notice to Contractor of City's intent to terminate. If this Agreement is terminated by City, an adjustment to Contractor's compensation shall be made, but (1) no amount shall be allowed for anticipated profit or unperformed Services, and (2) any payment due Contractor at the time of termination may be adjusted to the extent of any additional costs to City occasioned by any default by Contractor. Upon receipt of a termination notice, Contractor shall immediately discontinue its provision of the Services and, within five (5) days of the date of the termination notice, deliver or otherwise make available to City, copies (in both hard copy and electronic form, where applicable) of project related data, drawings, specifications, reports, summaries and such other information and materials as may have been accumulated by Contractor in performing the Services. Contractor shall be compensated on a pro-rata basis for Services completed up to the date of termination.

8.5 Contractor shall maintain books, ledgers, invoices, accounts and other records and documents evidencing costs and expenses related to the Services for a period of three (3) years, or for any longer period required by law, from the date of final payment to Contractor pursuant to this Agreement. Such books shall be available at reasonable times for examination by City at the office of Contractor.

8.6 This Agreement, including the Exhibits incorporated herein by reference, represents the entire agreement and understanding between the Parties as to the matters contained herein, and any prior negotiations, written proposals or verbal agreements relating to such matters are superseded by this Agreement. Except as otherwise provided for herein, any amendment to this Agreement shall be in writing, approved by City and signed by City and Contractor.

8.7 This Agreement shall be governed by and construed in accordance with the laws of the State of California, without regard to its conflicts of laws provisions. The Parties agree that all actions or proceedings arising in connection with this Agreement shall be tried and litigated only in the state courts located in San Bernardino County, California, and the federal courts located in Riverside County, California.

8.8 If one or more of the sentences, clauses, paragraphs or sections contained in this Agreement is declared invalid, void or unenforceable by a court of competent jurisdiction, the same shall be deemed severable from the remainder of this Agreement and shall not affect, impair or invalidate the remaining sentences, clauses, paragraphs or sections contained herein, unless to do so would deprive a Party of a material benefit of its bargain under this Agreement.

IN WITNESS WHEREOF, duly authorized representatives of City and Contractor have signed in confirmation of this Agreement.

CITY OF REDLANDS

By: _____
Eddie Tejeda, Mayor

WASTEBUILT ENVIRONMENTAL SOLUTIONS, LLC

By: _____
Christian Bremer, Vice President of Sales

ATTEST:

_____
Jeanne Donaldson, City Clerk

EXHIBIT "A"

SCOPE OF SERVICES

The Contractor shall be responsible for the supply and delivery of Solid Waste Refuse Collection Truck parts.

DELIVERY SCHEDULE:

Items ordered shall be delivered as soon as possible, but no later than three (3) business days from the date of each order.

DELIVERY LOCATION: 1270 W. Park Avenue, Building E., Redlands, CA. 92373

WARRANTY:

Any suppliers or manufacturers' standard warranty coverage must be extended to the City of Redlands.

EXHIBIT "B"
FEE SCHEDULE

Part Description	Price
P553000 - Donaldson 4.65" Outer Diameter x 11.65" Lube Spin-On Full Flow	$38.55/EA
341-012-024 – Converter 12V to 24V (Wayne)	$200.36/EA
545-436-006 – Air Actuator (Wayne)	$301.72/EA
305-1834-1 Cart Assembly (AMREP)	$1,128.89/EA
306-4695 Left Clamp Arm (AMREP)	$603.04/EA
306-4694 Right Clamp Arm (AMREP)	$779.82/EA
40010143 Haldex Slack Adjuster (Haldex)	$84.56/EA
509-2231 Clamp Cylinder (AMREP)	$505.09/EA
306-5081-1 Clamp Tie Rod Assembly (AMREP)	$148.00/EA
380123-12 PTO solenoid (Chelsea)	$133.64/EA
109-032-000 – Cone Bearing (Wayne)	$19.26/EA
Pioneer Auto tarp (Pioneer)	$280.22/EA
00-37995-01-AB Master Controller (Wayne)	$4,195.61/EA
AB1DK23L-8852 Air Bag	$110.99/EA
530-072-015 Wayne Hydraulic Pump (Wayne)	$2687.22/EA
K022105K Air Dryer Purge Valve	$70.64/EA

EXHIBIT "C"

WORKERS' COMPENSATION INSURANCE CERTIFICATION

Every employer, except the State, shall secure the payment of compensation in one or more of the following ways:

(a) By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this State.

(b) By securing from the Director of Industrial Relations, a certificate of consent to self-insure, either as an individual employer, or as one employer in a group of employers, which may be given upon furnishing proof satisfactory to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to his or her employees.

CHECK ONE

✓ I am aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of the work and activities required or permitted under this Agreement. (Labor Code §1861).

_____ I affirm that at all times, in performing the work and activities required or permitted under this Agreement, I shall not employ any person in any manner such that I become subject to the workers' compensation laws of California. However, at any time, if I employ any person such that I become subject to the workers' compensation laws of California, immediately I shall provide the City with a certificate of consent to self-insure, or a certification of workers' compensation insurance.

I certify under penalty of perjury under the laws of the State of California that the information and representations made in this certificate are true and correct.

WASTEBUILT ENVIORNMENTAL
SOLUTIONS, LLC

By: _____ Date: 6/12/2024

Christian Bremer, Vice President of Sales

City Council

AGENDA ITEM NO. K7.

DATE: April 21, 2026

TO: Honorable Mayor and City Council Members

SUBJECT: Consideration of a Cooperative Purchase of two Ford F-750 flatbed trucks from PB Loader Corporation for an amount not to exceed $368,361.98 (Facilities and Community Services Department Director Crocker)

MOTION(S):

If the City Council determines that staff's recommendation is appropriate, the following motion is provided:

I move to approve the cooperative purchase of two Ford F-750 flatbed trucks from PB Loader Corporation for an amount not-to-exceed $368,361.98.

RECOMMENDATION:

Staff recommends that the City Council approve a cooperative piggyback contract request for the purchase of two Ford F-750 Flatbed trucks from PB Loader Corporation for an amount not-to-exceed $368,361.98.

DISCUSSION:

The Facilities and Community Services Department, Streets Division, is responsible for the maintenance and repair of 314 miles of streets and 90 miles of storm drains within the City. Crews respond to approximately 1,000 service calls annually for routine street maintenance and also maintain 298 miles of curbs and gutters, as well as 355 miles of sidewalks. In addition, the division provides regular street cleaning and sweeping services on public roadways throughout the City of Redlands. These services include mechanical sweeping, debris removal, storm cleanup, and related tasks. Streets are swept bi-monthly, covering a total of 510 curb miles per rotation, which equates to 1,020 curb miles swept each month. The division is also responsible for maintaining and repairing 72 city-owned traffic signals and approximately 5,000 city-owned streetlights.

The proposed purchase of a new flatbed truck and a flatbed concrete truck will replace existing units 423 and 460, both 2005 Chevrolet Topkicks that have exceeded their useful service life. As a result, these vehicles are experiencing increasingly frequent mechanical issues, leading to operational delays and higher maintenance costs. Additionally, as the trucks approach 20 years of age, both Original Equipment Manufacturer (OEM) and aftermarket parts are no longer readily available, creating significant challenges in maintaining compliance and keeping the units reliably in service.

The primary benefit of acquiring the new units is a significant reduction in equipment downtime, resulting in improved response times and increased productivity for maintenance crews. By replacing the two aging trucks, the City will enhance its ability to maintain roadways more efficiently and effectively, ultimately improving service delivery and strengthening the reliability of public infrastructure for the community.

In accordance with the City's procurement policies, staff utilized an existing cooperative contract agreement through Sourcewell, a public cooperative purchasing organization, for Public Sector and Education Administration Software Solutions, Related Services, and Utility Equipment. By leveraging Sourcewell's cooperative purchasing model, the City benefits from competitively bid and awarded contracts. This process allows agencies to review bid results from more than 50,000 government, educational, and nonprofit organizations, ensuring the City secures the most cost-effective pricing for similar products. Consequently, staff recommends that the City Council approve the Sourcewell Cooperative Purchase Agreement with PB Loader Corporation (Sourcewell Contract #080521-PBL) for the purchase of two flatbed trucks.

PB Loader Corporation, established in 1954 and headquartered in Fresno, California, is a long-standing and well-respected manufacturer specializing in truck-mounted material handling equipment for public works and municipal operations. With more than 70 years of industry experience, PB Loader has built a reputation for durable, purpose-built equipment designed to withstand demanding field conditions.

ALTERNATIVES:

City Council may elect not to approve the cooperative piggyback contract and direct staff accordingly.

STRATEGIC PLAN:

Supports Strategic Plan Priority B - Public Health and Safety

SUBMITTED BY:

Tabitha Crocker, Facilities & Community Services Director

RECOMMENDED BY:

Charles M. Duggan Jr., City Manager

REVIEWED BY:

Yvette M. Abich Garcia, City Attorney
Janice McConnell, Assistant City Manager
Christopher Boatman, Assistant City Manager
Danielle Garcia, Management Services/Finance Director
Dana Abramovitz-Daniel, Procurement Manager

PREPARED BY:

Larry Alms, Fleet Services Supervisor

FISCAL IMPACT

Fiscal Year: FY 2025-26

Revenue Generating: No

Amount: $368,361.98

Budgeted Y/N: Y

Account No: 101304-8704

Additional Appropriation Required: No

Discussion:

Sufficient funding for the purchase is included in the Street Maintenance (101304) budget for Fiscal Year 2025-26 as approved by City Council.

Attachments

Quote_No_12112_14_Flatbed_Dump.pdf
Quote_No_12942_Concrete_Flatbed.pdf
PB_Loader_Cooperative_and_Intergovernmental_Piggyback_req_form.pdf
PB_Loader_Contract_050625.pdf

QUOTATION NO. 12112

CITY OF REDLANDS
REDLANDS, CALIFORNIA
SOURCEWELL MEMBER ACOUNT # 18877

PROJECT: 14 FOOT FLATBED DUMP

DATE: 1/16/2024
TERMS: NET 30
F.O.B: FRESNO
MFG PRODUCT: SEE BELOW
INSTALL: SEE BELOW

QTY	PART NO.	DESCRIPTION	PRICE	EXTENSION
		PB LOADER CONTRACT NO. 080521-PBL **SOURCEWELL CONTRACT - LISTED ITEMS**		
		FLATBED & ACCESSORIES		
1	PBLFB-07	PB LOADER SUPER HEAVY DUTY FLAT BED, 14 FT, 3/16" TREADPLATE STEEL OVER WOOD FLOOR, BULKHEAD, LED LIGHTS, WIRING HARNESS & BACKUP ALARM, MUD FLAPS, PAINT BLACK, INSTALLATION		$20,985.00
2	7000-36	TOOL BOX 36" - MOUNT ONE (1) PER SIDE OF BODY	$1,179.00	$2,358.00
1	8200-00	HITCH PLATE W/ D-RINGS W/ 7 AND 6-WIRE ROUND TRAILER SOCKETSS		$1,539.00
1	7050-60	PREMIER MODEL 150 COMBO PINTLE AND 2" BALL		$432.00
1	9435-00	ELECTRIC BRAKE CONTROLLER #9035 VOYAGER XP - WIRED TO 6-WIRE SOCKET		$773.00
		WARNING SYSTEMS		
1	7802-02	WANCO ARROWBOARD WFP180B6-LSAC 30X72 25 LAMP LED		$8,900.00
1	695-2MC	WHELEN LED MICRONS MCRNSA (SET OF TWO) - MTD IN CHASSIS GRILLE		$1,513.00
1	695-53A	WHELEN 500V SERIES MODEL 5V3A (LED) (SET OF TWO) - ONE EACH SIDE MID BODY UNDER RUB RAILS, FACING SIDES		$1,926.00
1	695-51A	WHELEN MODEL 5V1A AMBER WARNING LIGHT (SET OF TWO) - ONE MOUNTED EACH SIDE REAR OF BODY FACING REAR		$1,911.00
		SAFETY ACCESSORIES		
2	7300-00	FRONT BUMPER CONE HOLDER (MALE)	$198.00	$396.00
		SUB-TOTAL SOURCEWELL LISTED BODY & ACCESSORIES:		$40,733.00
		10% SOURCEWELL MEMBER DISCOUNT FOR BODY & ACCESSORIES:		($4,074.00)
		NON-LISTED UPGRADES AND ACCESSORIES AT MARKET PRICE		
1	CUSTOM	UPGRADES AND ACCESSORIES FOR FLAT BED INCLUDING: - MAKE FLATBED DUMPING ADDING NTEA CLASS 40 UNDERBODY SCISSOR HOIST, IN-CAB DUMP CONTROLS WITH BODY "UP" WARNING LIGHT AND PTO DRIVEN HYDRAULICS - ADD 16" STEEL WELDED SIDE BOARDS - SIX (6) TUBE-STYLE TOOL HOLDERS ON HEADBOARD - REAR VIEW CAMERA SYSTEM WITH CAMERA MOUNTED REAR		$12,366.00
		CHASSIS		
1	FRTLINR-08	2024 FORD F-750 GAS REGULAR CAB CHASSIS WITH 37,000 LB. GCWR , 7.3L GASOLINE 335HP @ 3750 RPM ENGINE, TORQSHIFT AUTOMATIC TRANSMISSION WITH OVERDRIVEAND PTO PROVISION, LEAF SPRING SUSPENSION, 50 GALLON FUEL TANK, STEEL WHEELS, CAB PAINTED WHITE		$105,682.00
		5% SOURCEWELL MEMBER DISCOUNT FOR CHASSIS:		($5,285.00)
		TOTAL:		$149,422.00
		SALES TAX (8.75%):		$13,074.43
		CA TIRE RECYCLING FEE:		$10.50
		FREIGHT TO CUSTOMER:		$1,800.00
		TOTAL WITH FREIGHT:		$164,306.93

NOTES:
1. LEAD TIME FOR PRODUCTION IS 90-120 DAYS. LEAD TIME FOR INSTALLATION DETERMINED WHEN CHASSIS RECEIVED.

2. SEE CHASSIS SPECIFICATIONS FOR MORE DETAILS. CHASSIS PRICE SUBJECT TO MODEL YEAR SURCHARGES.

Delivery times are approximate.

PB Loader Corporation
5778 W. Barstow • Fresno, California 93722-5024 • Telephone (559) 277-7370 • Fax (559) 277-7375
Toll free 800-350-8521 • Web www.pbloader.com

QUOTATION
NO. 12942

CITY OF REDLANDS
REDLANDS, CALIFORNIA
SOURCEWELL MEMBER ACOUNT # 18877

PROJECT: 16 FOOT CONCRETE FLATBED

DATE: 11/12/2025
TERMS: NET 30
F.O.B: REDLANDS
MFG PRODUCT: SEE BELOW
INSTALL: SEE BELOW

QTY	PART NO.	DESCRIPTION	PRICE	EXTENSION
		PB LOADER CONTRACT NO. 050625-PBL		
		SOURCEWELL CONTRACT - LISTED ITEMS		
		CONCRETE FLATBED & ACCESSORIES		
1	PBLFB-07	PB LOADER SUPER HEAVY DUTY FLAT BED, 14 FT, 3/16" TREADPLATE STEEL OVER WOOD FLOOR, BULKHEAD, LED LIGHTS, WIRING HARNESS & BACKUP ALARM, MUD FLAPS, PAINT AND INSTALLATION		$23,512.00
1	7050-60	PREMIER MODEL 150 COMBO PINTLE AND 2" BALL		$549.00
1	9435-00	ELECTRIC BRAKE CONTROLLER #9035 VOYAGER XP		$869.00
		WARNING SYSTEMS		
1	695-2MC	WHELEN LED MICRONS MCRNSA (SET OF TWO) - MTD IN CHASSIS GRILLE		$1,700.00
1	695-53A	WHELEN 500V SERIES MODEL 5V3A (LED) (SET OF TWO) - ONE MID BODY, EACH SIDE, UNDER RUB RAIL FACING SIDES		$2,160.00
1	695-51A	WHELEN MODEL 5V1A AMBER WARNING LIGHT (SET OF TWO) - MOUNTED REAR, EACH SIDE OF BODY FACING REAR		$2,143.00
		SAFETY ACCESSORIES		
2	7300-00	FRONT BUMPER CONE HOLDER (MALE)	$225.00	$450.00
		SUB-TOTAL SOURCEWELL LISTED BODY & ACCESSORIES:		$31,383.00
		10% SOURCEWELL MEMBER DISCOUNT FOR BODY & ACCESSORIES:		($3,139.00)
		NON-LISTED BODY UPGRADES AND ACCESSORIES AT MARKET PRICE		
1		UPGRADES AND ACCESSORIES TO FLATBED INCLUDING: - INCREASE BODY LENGTH TO 16 FEET - 18" STATIONARY METAL SIDE BOARDS - 18" METAL CENTER BED PARTITION - SHOVEL HOLDER RACK FOR UP TO (18) SHOVELS - FOUR (4) TUBE-STYLE TOOL HOLDERS - 70 GAL. WATER TANK WITH PUMP, 25' HOSE, AND HOSE REEL - STAKE BIN ON REAR OF TRUCK - 16' LUMBER RACK ON PASSENGER SIDE - RECEIVER HITCH WITH 2" RECEIVER TUBE AND SET OF SAFETY WELDED D-RINGS - CHASSIS REAR VIEW CAMERA MOUNTED REAR PASSENGER SIDE COMPARTMENTS WITH: - ONE (1) 40" TOOLBOX W/ (4) ADJUSTABLE SHELVES - TWO (2) 24" TOOLBOXES W/ (3) ADJUSTABLE SHELVES - ONE (1) 60" TOOLBOX W/ (1) SHELF AND DIVIDERS DRIVER SIDE COMPARTMENTS WITH: - ONE (1) 40" TOOLBOX W/ (4) ADJUSTABLE SHELVES - TWO (2) 24" TOOLBOXES W/ (3) ADJUSTABLE SHELVES - ONE (1) 60" TOOLBOX W/ (1) SHELF AND DIVIDERS - ONE (1) 87" TOP TOOLBOX W/ (1) SHELF - BODY AND TOOLBOXES PAINTED WHITE		$48,153.00
		NON-LISTED CHASSIS AT MARKET PRICE		
1		2027 FORD F-750 GAS REGULAR CAB 33,000 GVWR CHASSIS WITH 7.3L GASOLINE 335HP @ 3750 RPM ENGINE, TORQSHIFT AUTOMATIC TRANSMISSION WITH OVERDRIVE & PTO PROVISION, LEAF SPRING SUSPENSION, 50 GALLON FUEL TANK, 22.5" X 8.25" WHITE POWDER COATED STEEL WHEELS, REAR VIEW CAMERA SYSTEM W/ MIRROR DISPLAY, CAB PAINTED OXFORD WHITE		$109,575.00
		TOTAL:		$185,972.00
		SALES TAX (8.75%):		$16,272.55
		CA TIRE RECYCLING FEE:		$10.50
		FREIGHT TO CUSTOMER:		$1,800.00
		TOTAL WITH FREIGHT:		$204,055.05

NOTES:
1. LEAD TIME FOR PRODUCTION IS 120 DAYS. LEAD TIME FOR INSTALLATION DETERMINED WHEN CHASSIS RECEIVED.

2. SEE CHASSIS SPECIFICATIONS FOR FULL DETAILS. CHASSIS PRICE SUBJECT TO MODEL YEAR SURCHARGES.

Delivery times are approximate.

PB Loader Corporation
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Intergovernmental/ Piggyback Contract Use Request

(Attach to PR form)

The Facilities & Community Services Department requests the purchase of the following item(s) from:

Original Contracting Entity: PB Loader
Contract#: 050625-PB
Contract Term: 7/1/2025 - 7/1/2029
Method of original contract award: ☑ Competitive ☐ Non-Competitive, based on: ☐Preferred source ☐Sole ☐Single source ☐Emergency ☐Other:
Does the original contract contain language contemplating contract extension to additional users? ☐Yes ☐ No

Please attach: vendor agreement to sale to the City AND Entity agreement/contract language allowing Piggyback

Description of Product/Service intend to acquire	Unit Price	Total
1 Ford F-750 14' Dumping Flatbed	$ 164,306.93	$ 164,306.93
1 Ford F750 Concrete Flatbed	$ 204,055.05	$ 204,055.05
Tax		
	Grand Total	$ 368,361.98

Vendor:	PB Loader Corporation
Contact:	Jason Thompson
Address 1:	5778 W. Barstow Ave.
Address 2:	
City/State/Zip:	Fresno, CA 93722
Telephone:	559-273-0006
Fax:	
Web/E-Mail:	jthompson@aghpbl.com

Delivery/Service Location	
Contact:	Larry Alms
Telephone:	909-747-7657
Department:	FCS - Fleet
Address 1:	1270 W. Park Ave.
Address 2:	Redlands, CA 92373
Additional Comments	

Purchasing Agent Approval: _____ Date: _____

City Manager Approval: _____ Date: _____

Docusign Envelope ID: 72E1454E-2578-441F-8931-F55B12C90A12

MASTER AGREEMENT #050625
CATEGORY: Roadway Maintenance Equipment
SUPPLIER: PB Loader Corporation

This Master Agreement (Agreement) is between Sourcewell, a Minnesota service cooperative located at 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and PB Loader Corporation, 5778 W. Barstow Ave., Fresno, CA 93722 (Supplier).

Sourcewell is a local government and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) offering a Cooperative Purchasing Program to eligible participating government entities.

Under this Master Agreement entered with Sourcewell, Supplier will provide Included Solutions to Participating Entities through Sourcewell's Cooperative Purchasing Program.

Article 1: General Terms

The General Terms in this Article 1 control the operation of this Master Agreement between Sourcewell and Supplier and apply to all transactions entered by Supplier and Participating Entities. Subsequent Articles to this Master Agreement control the rights and obligations directly between Sourcewell and Supplier (Article 2), and between Supplier and Participating Entity (Article 3), respectively. These Article 1 General Terms control over any conflicting terms. Where this Master Agreement is silent on any subject, Participating Entity and Supplier retain the ability to negotiate mutually acceptable terms.

1) **Purpose.** Pursuant to Minnesota law, the Sourcewell Board of Directors has authorized a Cooperative Purchasing Program designed to provide Participating Entities with access to competitively awarded cooperative purchasing agreements. To facilitate the Program, Sourcewell has awarded Supplier this cooperative purchasing Master Agreement following a competitive procurement process intended to meet compliance standards in accordance with Minnesota law and the requirements contained herein.

2) **Intent.** The intent of this Master Agreement is to define the roles of Sourcewell, Supplier, and Participating Entity as it relates to Sourcewell's Cooperative Purchasing Program.

3) **Participating Entity Access.** Sourcewell's Cooperative Purchasing Program Master Agreements are available to eligible public agencies (Participating Entities). A Participating Entity's authority to access Sourcewell's Cooperative Purchasing Program is determined through the laws of its respective jurisdiction.

4) **Supplier Access.** The Included Solutions offered under this Agreement may be made available to any Participating Entity. Supplier understands that a Participating Entity's use of this Agreement is at the Participating Entity's sole convenience. Supplier will educate its sales and service forces about

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Sourcewell eligibility requirements and required documentation. Supplier will be responsible for ensuring sales are with Participating Entities.

5) **Term.** This Agreement is effective upon the date of the final signature below. The term of this Agreement is four (4) years from the effective date. The Agreement expires at 11:59 P.M. Central Time on July 7, 2029, unless it is cancelled or extended as defined in this Agreement.

   a) **Extensions.** Sourcewell and Supplier may agree to up to three (3) additional one-year extensions beyond the original four-year term. The total possible length of this Agreement will be seven (7) years from the effective date.

   b) **Exceptional Circumstances.** Sourcewell retains the right to consider additional extensions as required under exceptional circumstances.

6) **Survival of Terms.** Notwithstanding the termination of this Agreement, the obligations of this Agreement will continue through the performance period of any transaction entered between Supplier and any Participating Entity before the termination date.

7) **Scope.** Supplier is awarded a Master Agreement to provide the solutions identified in RFP #050625 to Participating Entities. In Scope solutions include:

   a. Asphalt recyclers and reclaimers, hot boxes;
   b. Patchers, seal coaters, joint and crack sealers, crack routers, mastic and adhesive melters;
   c. Chip spreaders, asphalt brooms, and pavement grinding or grooving equipment; and,
   d. Pavement marking application and removal equipment.

8) **Included Solutions.** Supplier's Proposal to the above referenced RFP is incorporated into this Master Agreement. Only those Solutions included within Supplier's Proposal and within Scope (Included Solutions) are included within the Agreement and may be offered to Participating Entities.

9) **Indefinite Quantity.** This Master Agreement defines an indefinite quantity of sales to eligible Participating Entities.

10) **Pricing.** Pricing information (including Pricing and Delivery and Pricing Offered tables) for all Included Solutions within Supplier's Proposal is incorporated into this Master Agreement.

11) **Not to Exceed Pricing.** Suppliers may not exceed the prices listed in the current Pricing List on file with Sourcewell when offering Included Solutions to Participating Entities. Participating Entities may request adjustments to pricing directly from Supplier during the negotiation and execution of any transaction.

12) **Open Market.** Supplier's open market pricing process is included within its Proposal.

13) **Supplier Representations:**

   i) **Compliance.** Supplier represents and warrants it will provide all Included Solutions under this Agreement in full compliance with applicable federal, state, and local laws and regulations.

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ii) **Licenses.** As applicable, Supplier will maintain a valid status on all required federal, state, and local licenses, bonds, and permits required for the operation of Supplier's business with Participating Entities. Participating Entities may request all relevant documentation directly from Supplier.

iii) **Supplier Warrants.** Supplier warrants that all Included Solutions furnished under this Agreement are free from liens and encumbrances, and are free from defects in design, materials, and workmanship. In addition, Supplier warrants the Solutions are suitable for and will perform in accordance with the ordinary use for which they are intended.

14) **Bankruptcy Notices.** Supplier certifies and warrants it is not currently in a bankruptcy proceeding. Supplier has disclosed all current and completed bankruptcy proceedings within the past seven years within its Proposal. Supplier must provide notice in writing to Sourcewell if it enters a bankruptcy proceeding at any time during the term of this Agreement.

15) **Debarment and Suspension.** Supplier certifies and warrants that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated by the State of Minnesota, the United States federal government, or any Participating Entity. Supplier certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this Agreement. Supplier further warrants that it will provide immediate written notice to Sourcewell if this certification changes at any time during the term of this Agreement.

16) **Provisions for non-United States federal entity procurements under United States federal awards or other awards (Appendix II to 2 C.F.R § 200).** Participating Entities that use United States federal grant or other federal funding to purchase solutions from this Agreement may be subject to additional requirements including the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 C.F.R. § 200. Participating Entities may have additional requirements based on specific funding source terms or conditions. Within this Section, all references to "federal" should be interpreted to mean the United States federal government. The following list applies when a Participating Entity accesses Supplier's Included Solutions with United States federal funds.

i) **EQUAL EMPLOYMENT OPPORTUNITY.** Except as otherwise provided under 41 C.F.R. § 60, all agreements that meet the definition of "federally assisted construction contract" in 41 C.F.R. § 60-1.3 must include the equal opportunity clause provided under 41 C.F.R. § 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 C.F.R. §, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 C.F.R. § 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor." The equal opportunity clause is incorporated herein by reference.

ii) **DAVIS-BACON ACT, AS AMENDED (40 U.S.C. § 3141-3148).** When required by federal program legislation, all prime construction contracts in excess of $2,000 awarded by non-federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. § 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 C.F.R. § 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted

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Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-federal entity must report all suspected or reported violations to the federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. § 3145), as supplemented by Department of Labor regulations (29 C.F.R. § 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-federal entity must report all suspected or reported violations to the federal awarding agency. Supplier must comply with all applicable Davis-Bacon Act provisions.

iii) **CONTRACT WORK HOURS AND SAFETY STANDARDS ACT (40 U.S.C. § 3701-3708).** Where applicable, all contracts awarded by the non-federal entity in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. §§ 3702 and 3704, as supplemented by Department of Labor regulations (29 C.F.R. § 5). Under 40 U.S.C. § 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. § 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies, materials, or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence. This provision is hereby incorporated by reference into this Agreement. Supplier certifies that during the term of an award for all Agreements by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

iv) **RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT.** If the federal award meets the definition of "funding agreement" under 37 C.F.R. § 401.2(a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 C.F.R. § 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency. Supplier certifies that during the term of an award for all Agreements by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

v) **CLEAN AIR ACT (42 U.S.C. § 7401-7671Q.) AND THE FEDERAL WATER POLLUTION CONTROL ACT (33 U.S.C. § 1251-1387).** Contracts and subgrants of amounts in excess of $150,000 require the non-federal award to agree to comply with all applicable standards, orders

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or regulations issued pursuant to the Clean Air Act (42 U.S.C. § 7401- 7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. § 1251- 1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA). Supplier certifies that during the term of this Agreement it will comply with applicable requirements as referenced above.

vi) **DEBARMENT AND SUSPENSION (EXECUTIVE ORDERS 12549 AND 12689).** A contract award (see 2 C.F.R. § 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 C.F.R. § 180 that implement Executive Orders 12549 (3 C.F.R. § 1986 Comp., p. 189) and 12689 (3 C.F.R. § 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. Supplier certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

vii) **BYRD ANTI-LOBBYING AMENDMENT, AS AMENDED (31 U.S.C. § 1352).** Suppliers must file any required certifications. Suppliers must not have used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Suppliers must disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the non-federal award. Suppliers must file all certifications and disclosures required by, and otherwise comply with, the Byrd Anti-Lobbying Amendment (31 U.S.C. § 1352).

viii) **RECORD RETENTION REQUIREMENTS.** To the extent applicable, Supplier must comply with the record retention requirements detailed in 2 C.F.R. § 200.333. The Supplier further certifies that it will retain all records as required by 2 C.F.R. § 200.333 for a period of 3 years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

ix) **ENERGY POLICY AND CONSERVATION ACT COMPLIANCE.** To the extent applicable, Supplier must comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

x) **BUY AMERICAN PROVISIONS COMPLIANCE.** To the extent applicable, Supplier must comply with all applicable provisions of the Buy American Act. Purchases made in accordance with the Buy American Act must follow the applicable procurement rules calling for free and open competition.

xi) **ACCESS TO RECORDS (2 C.F.R. § 200.336).** Supplier agrees that duly authorized representatives of a federal agency must have access to any books, documents, papers and records of Supplier that are directly pertinent to Supplier's discharge of its obligations under this Agreement for the purpose of making audits, examinations, excerpts, and transcriptions. The

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right also includes timely and reasonable access to Supplier's personnel for the purpose of interview and discussion relating to such documents.

xii) **PROCUREMENT OF RECOVERED MATERIALS (2 C.F.R. § 200.322).** A non-federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. § 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the quantity acquired during the preceding fiscal year exceeded $10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

xiii) **FEDERAL SEAL(S), LOGOS, AND FLAGS.** The Supplier cannot use the seal(s), logos, crests, or reproductions of flags or likenesses of Federal agency officials without specific pre-approval.

xiv) **NO OBLIGATION BY FEDERAL GOVERNMENT.** The U.S. federal government is not a party to this Agreement or any purchase by a Participating Entity and is not subject to any obligations or liabilities to the Participating Entity, Supplier, or any other party pertaining to any matter resulting from the Agreement or any purchase by an authorized user.

xv) **PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS OR RELATED ACTS.** The Contractor acknowledges that 31 U.S.C. § 38 (Administrative Remedies for False Claims and Statements) applies to the Supplier's actions pertaining to this Agreement or any purchase by a Participating Entity.

xvi) **FEDERAL DEBT.** The Supplier certifies that it is non-delinquent in its repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowance, and benefit overpayments.

xvii) **CONFLICTS OF INTEREST.** The Supplier must notify the U.S. Office of General Services, Sourcewell, and Participating Entity as soon as possible if this Agreement or any aspect related to the anticipated work under this Agreement raises an actual or potential conflict of interest (as described in 2 C.F.R. Part 200). The Supplier must explain the actual or potential conflict in writing in sufficient detail so that the U.S. Office of General Services, Sourcewell, and Participating Entity are able to assess the actual or potential conflict; and provide any additional information as necessary or requested.

xviii) **U.S. EXECUTIVE ORDER 13224.** The Supplier, and its subcontractors, must comply with U.S. Executive Order 13224 and U.S. Laws that prohibit transactions with and provision of resources and support to individuals and organizations associated with terrorism.

xix) **PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT.** To the extent applicable, Supplier certifies that during the term of this Agreement it will comply with applicable requirements of 2 C.F.R. § 200.216.

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xx) **DOMESTIC PREFERENCES FOR PROCUREMENTS.** To the extent applicable, Supplier certifies that during the term of this Agreement, Supplier will comply with applicable requirements of 2 C.F.R. § 200.322.

Article 2:
Sourcewell and Supplier Obligations

The Terms in this Article 2 relate specifically to Sourcewell and its administration of this Master Agreement with Supplier and Supplier's obligations thereunder.

1) **Authorized Sellers**. Supplier must provide Sourcewell a current means to validate or authenticate Supplier's authorized dealers, distributors, or resellers which may complete transactions of Included Solutions offered under this Agreement. Sourcewell may request updated information in its discretion, and Supplier agrees to provide requested information within a reasonable time.

2) **Product and Price Changes Requirements.** Supplier may request Included Solutions changes, additions, or deletions at any time. All requests must be made in writing by submitting a Sourcewell Price and Product Change Request Form to Sourcewell. At a minimum, the request must:
   - Identify the applicable Sourcewell Agreement number;
   - Clearly specify the requested change;
   - Provide sufficient detail to justify the requested change;
   - Individually list all Included Solutions affected by the requested change, along with the requested change (e.g., addition, deletion, price change); and
   - Include a complete restatement of Pricing List with the effective date of the modified pricing, or product addition or deletion. The new pricing restatement must include all Included Solutions offered, even for those items where pricing remains unchanged.

   A fully executed Sourcewell Price and Product Change Request Form will become an amendment to this Agreement and will be incorporated by reference.

3) **Authorized Representative.** Supplier will assign an Authorized Representative to Sourcewell for this Agreement and must provide prompt notice to Sourcewell if that person is changed. The Authorized Representative will be responsible for:
   - Maintenance and management of this Agreement;
   - Timely response to all Sourcewell and Participating Entity inquiries; and
   - Participation in reviews with Sourcewell.

   Sourcewell's Authorized Representative is its Chief Procurement Officer.

4) **Performance Reviews.** Supplier will perform a minimum of one review with Sourcewell per agreement year. The review will cover transactions to Participating Entities, pricing and terms, administrative fees, sales data reports, performance issues, supply chain issues, customer issues, and any other necessary information.

5) **Sales Reporting Required.** Supplier is required as a material element to this Master Agreement to report all completed transactions with Participating Entities utilizing this Agreement. Failure to provide complete and accurate reports as defined herein will be a material breach of the Agreement

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and Sourcewell reserves the right to pursue all remedies available at law including cancellation of this Agreement.

6) **Reporting Requirements.** Supplier must provide Sourcewell an activity report of all transactions completed utilizing this Agreement. Reports are due at least once each calendar quarter (Reporting Period). Reports must be received no later than 45 calendar days after the end of each calendar quarter. Supplier may report on a more frequent basis in its discretion. Reports must be provided regardless of the amount of completed transactions during that quarter (i.e., if there are no sales, Supplier must submit a report indicating no sales were made).

   The Report must contain the following fields:
   - Participating Entity Name (e.g., City of Staples Highway Department);
   - Participating Entity Physical Street Address;
   - Participating Entity City;
   - Participating Entity State/Province;
   - Participating Entity Zip/Postal Code;
   - Sourcewell Participating Entity Account Number;
   - Transaction Description;
   - Transaction Purchased Price;
   - Sourcewell Administrative Fee Applied; and
   - Date Transaction was invoiced/sale was recognized as revenue by Supplier.

   If collected by Supplier, the Report may include the following fields as available:
   - Participating Entity Contact Name;
   - Participating Entity Contact Email Address;
   - Participating Entity Contact Telephone Number;

7) **Administrative Fee.** In consideration for the support and services provided by Sourcewell, Supplier will pay an Administrative Fee to Sourcewell on all completed transactions to Participating Entities utilizing this Agreement. Supplier will include its Administrative Fee within its proposed pricing. Supplier may not directly charge Participating Entities to offset the Administrative Fee.

8) **Fee Calculation.** Supplier's Administrative Fee payable to Sourcewell will be calculated as a stated percentage (listed in Supplier's Proposal) of all completed transactions utilizing this Master Agreement within the preceding Reporting Period. For certain categories, a flat fee may be proposed. The Administrative Fee will be stated in Supplier's Proposal.

9) **Fee Remittance.** Supplier will remit fee to Sourcewell no later than 45 calendar days after the close of the preceding calendar quarter in conjunction with Supplier's Reporting Period obligations defined herein. Payments should note the Supplier's name and Sourcewell-assigned Agreement number in the memo; and must be either mailed to Sourcewell above "Attn: Accounts Receivable" or remitted electronically to Sourcewell's banking institution per Sourcewell's Finance department instructions.

10) **Noncompliance.** Sourcewell reserves the right to seek all remedies available at law for unpaid or underpaid Administrative Fees due under this Agreement. Failure to remit payment, delinquent payments, underpayments, or other deviations from the requirements of this Agreement may be

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deemed a material breach and may result in cancellation of this Agreement and disbarment from future Agreements.

11) **Audit Requirements.** Pursuant to Minn. Stat. § 16C.05, subdivision 5, the books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by Sourcewell and the Minnesota State Auditor for a minimum of six years from the end of this Agreement. Supplier agrees to fully cooperate with Sourcewell in auditing transactions under this Agreement to ensure compliance with pricing terms, correct calculation and remittance of Administrative Fees, and verification of transactions as may be requested by a Participating Entity or Sourcewell.

12) **Assignment, Transfer, and Administrative Changes.** Supplier may not assign or otherwise transfer its rights or obligations under this Agreement without the prior written consent of Sourcewell. Such consent will not be unreasonably withheld. Sourcewell reserves the right to unilaterally assign all or portions of this Agreement within its sole discretion to address corporate restructurings, mergers, acquisitions, or other changes to the Responsible Party and named in the Agreement. Any prohibited assignment is invalid. Upon request Sourcewell may make administrative changes to agreement documentation such as name changes, address changes, and other non-material updates as determined within its sole discretion.

13) **Amendments.** Any material change to this Agreement must be executed in writing through an amendment and will not be effective until it has been duly executed by the parties.

14) **Waiver.** Failure by Sourcewell to enforce any right under this Agreement will not be deemed a waiver of such right in the event of the continuation or repetition of the circumstances giving rise to such right.

15) **Complete Agreement.** This Agreement represents the complete agreement between the parties for the scope as defined herein. Supplier and Sourcewell may enter into separate written agreements relating specifically to transactions outside of the scope of this Agreement.

16) **Relationship of Sourcewell and Supplier.** This Agreement does not create a partnership, joint venture, or any other relationship such as employee, independent contractor, master-servant, or principal-agent.

17) **Indemnification.** Supplier must indemnify, defend, save, and hold Sourcewell, including their agents and employees, harmless from any claims or causes of action, including attorneys' fees incurred by Sourcewell, arising out of any act or omission in the performance of this Agreement by the Supplier or its agents or employees; this indemnification includes injury or death to person(s) or property alleged to have been caused by some defect in design, condition, or performance of Included Solutions under this Agreement. Sourcewell's responsibility will be governed by the State of Minnesota's Tort Liability Act (Minnesota Statutes Chapter 466) and other applicable law.

18) **Data Practices.** Supplier and Sourcewell acknowledge Sourcewell is subject to the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13. As it applies to all data created and maintained in performance of this Agreement, Supplier may be subject to the requirements of this chapter.

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19) **Grant of License.**
    a) **During the term of this Agreement:**
        i) **Supplier Promotion.** Sourcewell grants to Supplier a royalty-free, worldwide, non-exclusive right and license to use the trademark(s) provided to Supplier by Sourcewell in advertising, promotional materials, and informational sites for the purpose of marketing Sourcewell's Agreement with Supplier.

        ii) **Sourcewell Promotion.** Supplier grants to Sourcewell a royalty-free, worldwide, non-exclusive right and license to use Supplier's trademarks in advertising, promotional materials, and informational sites for the purpose of marketing Supplier's Agreement with Sourcewell.

    b) **Limited Right of Sublicense.** The right and license granted herein includes a limited right of each party to grant sublicenses to their respective subsidiaries, distributors, dealers, resellers, marketing representatives, partners, or agents (collectively "Permitted Sublicensees") in advertising, promotional, or informational materials for the purpose of marketing the Parties' relationship. Any sublicense granted will be subject to the terms and conditions of this Article. Each party will be responsible for any breach of this section by any of their respective sublicensees.

    c) **Use; Quality Control.**
        i) Neither party may alter the other party's trademarks from the form provided and must comply with removal requests as to specific uses of its trademarks or logos.

        ii) Each party agrees to use, and to cause its Permitted Sublicensees to use, the other party's trademarks only in good faith and in a dignified manner consistent with such party's use of the trademarks. Each party may make written notice to the other regarding misuse under this section. The offending party will have 30 days of the date of the written notice to cure the issue or the license/sublicense will be terminated.

    d) **Termination.** Upon the termination of this Agreement for any reason, each party, including Permitted Sublicensees, will have 30 days to remove all Trademarks from signage, websites, and the like bearing the other party's name or logo (excepting Sourcewell's pre-printed catalog of suppliers which may be used until the next printing). Supplier must return all marketing and promotional materials, including signage, provided by Sourcewell, or dispose of it according to Sourcewell's written directions.

20) **Venue and Governing law between Sourcewell and Supplier Only.** The substantive and procedural laws of the State of Minnesota will govern this Agreement between Sourcewell and Supplier. Venue for all legal proceedings arising out of this Agreement between Sourcewell and Supplier will be in court of competent jurisdiction within the State of Minnesota. This section does not apply to any dispute between Supplier and Participating Entity. This Agreement reserves the right for Supplier and Participating Entity to negotiate this term to within any transaction documents.

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21) **Severability.** If any provision of this Agreement is found by a court of competent jurisdiction to be illegal, unenforceable, or void then both parties will be relieved from all obligations arising from that provision. If the remainder of this Agreement is capable of being performed, it will not be affected by such determination or finding and must be fully performed.
22) **Insurance Coverage.** At its own expense, Supplier must maintain valid insurance policy(ies) during the performance of this Agreement with insurance company(ies) licensed or authorized to do business in the State of Minnesota having an "AM BEST" rating of A- or better, with coverage and limits of insurance not less than the following:

a) **Commercial General Liability Insurance.** Supplier will maintain insurance covering its operations, with coverage on an occurrence basis, and must be subject to terms no less broad than the Insurance Services Office ("ISO") Commercial General Liability Form CG0001 (2001 or newer edition), or equivalent. At a minimum, coverage must include liability arising from premises, operations, bodily injury and property damage, independent contractors, products-completed operations including construction defect, contractual liability, blanket contractual liability, and personal injury and advertising injury. All required limits, terms and conditions of coverage must be maintained during the term of this Agreement.
   - $1,500,000 each occurrence Bodily Injury and Property Damage
   - $1,500,000 Personal and Advertising Injury
   - $2,000,000 aggregate for products liability-completed operations
   - $2,000,000 general aggregate

b) **Certificates of Insurance.** Prior to execution of this Agreement, Supplier must furnish to Sourcewell a certificate of insurance, as evidence of the insurance required under this Agreement. Prior to expiration of the policy(ies), renewal certificates must be mailed to Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 or provided to in an alternative manner as directed by Sourcewell. The certificates must be signed by a person authorized by the insurer(s) to bind coverage on their behalf. Failure of Supplier to maintain the required insurance and documentation may constitute a material breach.

c) **Additional Insured Endorsement and Primary and Non-contributory Insurance Clause.** Supplier agrees to list Sourcewell, including its officers, agents, and employees, as an additional insured under the Supplier's commercial general liability insurance policy with respect to liability arising out of activities, "operations," or "work" performed by or on behalf of Supplier, and products and completed operations of Supplier. The policy provision(s) or endorsement(s) must further provide that coverage is primary and not excess over or contributory with any other valid, applicable, and collectible insurance or self-insurance in force for the additional insureds.

d) **Waiver of Subrogation.** Supplier waives and must require (by endorsement or otherwise) all its insurers to waive subrogation rights against Sourcewell and other additional insureds for losses paid under the insurance policies required by this Agreement or other insurance applicable to the Supplier or its subcontractors. The waiver must apply to all deductibles and/or self-insured retentions applicable to the required or any other insurance maintained by the Supplier or its subcontractors. Where permitted by law, Supplier must require similar written express waivers of subrogation and insurance clauses from each of its subcontractors.

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e) **Umbrella/Excess Liability/SELF-INSURED RETENTION.** The limits required by this Agreement can be met by either providing a primary policy or in combination with umbrella/excess liability policy(ies), or self-insured retention.

23) **Termination for Convenience.** Sourcewell or Supplier may terminate this Agreement upon 60 calendar days' written notice to the other Party. Termination pursuant to this section will not relieve the Supplier's obligations under this Agreement for any transactions entered with Participating Entities through the date of termination, including reporting and payment of applicable Administrative Fees.

24) **Termination for Cause.** Sourcewell may terminate this Agreement upon providing written notice of material breach to Supplier. Notice must describe the breach in reasonable detail and state the intent to terminate the Agreement. Upon receipt of Notice, the Supplier will have 30 calendar days in which it must cure the breach. Termination pursuant to this section will not relieve the Supplier's obligations under this Agreement for any transactions entered with Participating Entities through the date of termination, including reporting and payment of applicable Administrative Fees.

Article 3:
Supplier Obligations to Participating Entities

The Terms in this Article 3 relate specifically to Supplier and a Participating Entity when entering transactions utilizing the General Terms established in this Master Agreement. Article 1 General Terms control over any conflict with this Article 3. Where this Master Agreement is silent on any subject, Participating Entity and Supplier retain the ability to negotiate mutually acceptable terms.

1) **Quotes to Participating Entities.** Suppliers are encouraged to provide all pricing information regarding the total cost of acquisition when quoting to a Participating Entity. Suppliers and Participating Entities are encouraged to include all cost specifically associated with or included within the Suppliers proposal and Included Solutions within transaction documents.

2) **Shipping, Delivery, Acceptance, Rejection, and Warranty.** Supplier's proposal may include proposed terms relating to shipping, delivery, inspection, and acceptance/rejection and other relevant terms of tendered Solutions. Supplier and Participating Entity may negotiate final terms appropriate for the specific transaction relating to non-appropriation, shipping, delivery, inspection, acceptance/rejection of tendered Solutions, and warranty coverage for Included Solutions. Such terms may include, but are not limited to, costs, risk of loss, proper packaging, inspection rights and timelines, acceptance or rejection procedures, and remedies as mutually agreed include notice requirements, replacement, return or exchange procedures, and associated costs.

3) **Applicable Taxes.** Participating Entity is responsible for notifying supplier of its tax-exempt status and for providing Supplier with any valid tax-exemption certification(s) or related documentation.

4) **Ordering Process and Payment.** Supplier's ordering process and acceptable forms of payment are included within its Proposal. Participating Entities will be solely responsible for payment to Supplier and Sourcewell will have no liability for any unpaid invoice of any Participating Entity.

5) **Transaction Documents.** Participating Entity may require the use of its own forms to complete transactions directly with Supplier utilizing the terms established in this Agreement. Supplier's

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standard form agreements may be offered as part of its Proposal. Supplier and Participating Entity may complete and document transactions utilizing any type of transaction documents as mutually agreed. In any transaction document entered utilizing this Agreement, Supplier and Participating Entity must include specific reference to this Master Agreement by number and to Participating Entity's unique Sourcewell account number.

6) **Additional Terms and Conditions Permitted.** Participating Entity and Supplier may negotiate and include additional terms and conditions within transaction documentation as mutually agreed. Such terms may supplant or supersede this Master Agreement when necessary and as solely determined by Participating Entity. Sourcewell has expressly reserved the right for Supplier and Participating Entity to address any necessary provisions within transaction documents not expressly included within this Master Agreement, including but not limited to transaction cancellation, dispute resolution, governing law and venue, non-appropriation, insurance, defense and indemnity, force majeure, and other material terms as mutually agreed.

7) **Subsequent Agreements and Survival.** Supplier and Participating Entity may enter into a separate agreement to facilitate long-term performance obligations utilizing the terms of this Master Agreement as mutually agreed. Such agreements may provide for a performance period extending beyond the full term of this Master Agreement as determined in the discretion of Participating Entity.

8) **Participating Addendums.** Supplier and Participating Entity may enter a Participating Addendum or similar document extending and supplementing the terms of this Master Agreement to facilitate adoption as may be required by a Participating Entity.

Sourcewell	PB Loader Corporation
Signed by: Jeremy Schwartz C0FD2A139D06489...	Signed by: Jason Thompson DE94D6F54AC44A1...
By: _____	By: _____
Jeremy Schwartz	Jason Thompson
Title: Chief Procurement Officer	Title: President
Date: 7/1/2025 | 1:49 PM CDT	Date: 7/1/2025 | 10:56 AM CDT

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RFP 050625 - Roadway Maintenance Equipment

Vendor Details

Company Name:	PB Loader Corporation
Address:	5778 W Barstow Ave. Fresno, CA 93722
Contact:	Jason Thompson
Email:	jthompson@pbloader.com
Phone:	559-273-0006
HST#:	77-0307955

Submission Details

Created On:	Monday April 14, 2025 11:48:18
Submitted On:	Friday May 02, 2025 16:21:17
Submitted By:	Jason Thompson
Email:	jthompson@pbloader.com
Transaction #:	cc29e9dd-4973-4bf3-acb5-2bb26bb68bf6
Submitter's IP Address:	147.243.145.116

Specifications

Table 1: Proposer Identity & Authorized Representatives (Not Scored)

General Instructions (applies to all Tables) Sourcewell prefers a brief but thorough response to each question. Do not merely attach additional documents to your response without also providing a substantive response. Do not leave answers blank; respond "N/A" if the question does not apply to you (preferably with an explanation).

Table 1 Specific Instructions. Sourcewell requires identification of all parties responsible for providing Solutions under a resulting master agreement(s) (Responsible Supplier). Proposers are strongly encouraged to include all potential Responsible Suppliers including any corporate affiliates, subsidiaries, D.B.A., and any other authorized entities within a singular proposal. All information required under this RFP must be included for each Responsible Supplier as instructed. Proposers with multiple Responsible Supplier options may choose to respond individually as distinct entities, however each response will be evaluated individually and only those proposals recommended for award may result in a master agreement award. Unawarded entities will not be permitted to later be added to an existing master agreement through operation of Proposer's corporate organization affiliation.

Line Item	Question	Response *	
1	Provide the legal name of the Proposer authorized to submit this Proposal.	PB Loader Corporation	*
2	In the event of award, is this entity the Responsible Supplier that will execute the master agreement with Sourcewell? Y or N.	Yes	*
3	Identify all subsidiaries, D.B.A., authorized affiliates, and any other entity that will be responsible for offering and performing delivery of Solutions within this Proposal (i.e. Responsible Supplier(s) that will execute a master agreement with Sourcewell).	n/a	*
4	Provide your CAGE code or Unique Entity Identifier (SAM):	CAGE Code: 35GS0	*
5	Provide your NAICS code applicable to Solutions proposed.	333120	*
6	Proposer Physical Address:	5778 W Barstow Ave, Fresno, CA 93722	*
7	Proposer website address (or addresses):	www.pbloader.com	*
8	Proposer's Authorized Representative (name, title, address, email address & phone) (The representative must have authority to sign the "Proposer's Assurance of Compliance" on behalf of the Proposer):	Jason Thompson, President, 5778 W Barstow Ave, Fresno, CA 93722, jthompson@pbloader.com, Cell 559-273-0006, Tel 559-277-7370	*
9	Proposer's primary contact for this proposal (name, title, address, email address & phone):	Jason Thompson, President, 5778 W Barstow Ave, Fresno, CA 93722, jthompson@pbloader.com, Cell 559-273-0006, Tel 559-277-7370	*
10	Proposer's other contacts for this proposal, if any (name, title, address, email address & phone):	Matt Hinrichs, Business Manager, 5778 W Barstow Ave, Fresno, CA 93722, mhinrichs@pbloader.com, Cell 559-312-5013, Tel 559-277-7370 Marcus Putnam, Regional Sales Director, 5778 W Barstow Ave, Fresno, CA 93722, mputnam@pbloader.com, Tel: 559-277-7370, Cell: 559-304-1024.	*

Table 2A: Financial Viability and Marketplace Success (50 Points, applies to Table 2A and 2B)

Line Item	Question	Response *	

11	Provide a brief history of your company, including your company's core values, business philosophy, and industry longevity related to the requested Solutions.	PB Loader Corporation began operation in 1954 with the invention of the PB front loader and the pothole patcher and emulsion systems in the 1960's for use in Road Asphalt Maintenance. As a family founded and run company, relationships in business are at the center of what PB Loader stands for. We believe in Quality-Focused product which our customers can rely on year-in and year-out. We do not believe in a one-size-fits-all approach. We Innovate and engineer products to meet the exact needs of our customers. When a customer chooses PB they can count on a quality product assembled by experienced professionals. With a Customer Service Mindset, we stand behind our products with a successful network of dealers and a production, engineering, and sales staff who are available for support. PB Loader believes in conducting business with Integrity and Accountability, providing a proven product. Effective Communication both internal and external is paramount to achieving the best customer experience. We are committed to continuous improvement, fostering Growth for our employees, customers, and the communities we serve. Safety is our top priority and the driving force behind every truck we build—engineered from the ground up to protect what matters most. Upon invitation to partner with Sourcewell thirteen years ago, we learned their go-to-market strategy fell in line with our core values. Moving forward, we have adopted Sourcewell as our company's predominant method of procurement. We firmly believe the present and future of government procurement is cooperative purchasing with Sourcewell and PB leading the field.	*
12	What are your company's expectations in the event of an award?	We have risen to the top of the road maintenance Sourcewell category with contract #080521 over the last three terms. Upon receiving an award, we will continue this success. We will continue growth by training our sales force and dealer network on Sourcewell and Canoe procurement. Our commitment remains to keep Sourcewell at the forefront of our go-to-market strategy. As this contract matures, we will expand into additional Sourcewell product offerings, to enhance the customer's experience. We have, and will always, add customer-specific models to serve their requirements, facilitating effortless repeat equipment purchases. As an example, PB Loader has added listings of custom products for City of Los Angeles and San Diego County which plan to purchase multiple units continually each year	*
13	Demonstrate your financial strength and stability with meaningful data. This could include such items as financial statements, SEC filings, credit and bond ratings, letters of credit, and detailed reference letters. Upload supporting documents (as applicable) in the document upload section of your response. DO NOT PROVIDE ANY TAX INFORMATION OR PERSONALLY IDENTIFIABLE INFORMATION.	PB Loader has been in business since the 1950's making us one of the oldest municipal manufacturers on the west coast. Because of our strength in the marketplace and the quality of our products, PB has been and will continue to be a financially responsible and solid company. PB Loader is in excellent financial health. We have experienced substantial growth over the last five years, which has resulted in almost doubling the size of our company. We have been resilient through the COVID pandemic, financial crash of '08, and will adapt to any future hardships with success. We know this is due to our commitment to excellence in the marketplace as well as utilizing the Sourcewell contract. PB is privately held and for this reason we cannot release financial statements and do not have SEC filings. Please see attached reference letters from our financial institution, vendors, and dealers.	*
14	What is your US market share for the Solutions that you are proposing?	Loader – 100% market share. This is a niche market, and we are the only manufacturer of the product. Patcher – Depending on the state, we have 45%-90% of the market share. We typically have a high market share in the West and some in the southern states. Overall, we represent approximately 60% of the market throughout North America. Since our last contract we have had an even better representation. We are committed to using local dealers who can serve our customers. We expect our market share to continue to growth because of our Sourcewell partnership.	*
15	What is your Canadian market share for the Solutions that you are proposing?	We represent one of the top suppliers in the Canadian market with our asphalt patchers and it continues to be an area of growth. We expect the continued roll-out of Canoe to be pillar on which we utilize for growth.	*
16	Disclose all current and completed bankruptcy proceedings for Proposer and any included possible Responsible Party within the past seven years. Proposer must provide notice in writing to Sourcewell if it enters a bankruptcy proceeding at any time during the pendency of this RFP evaluation.	We have never petitioned for bankruptcy protection	*

17	How is your organization best described: is it a manufacturer, a distributor/dealer/reseller, or a service provider? Answer the question that best applies to your organization, either a) or b). a) If your company is best described as a distributor/dealer/reseller (or similar entity), provide your written authorization to act as a distributor/dealer/reseller for the manufacturer of the products proposed in this RFP. If applicable, is your dealer network independent or company owned? b) If your company is best described as a manufacturer or service provider, describe your relationship with your sales and service force and with your dealer network in delivering the products and services proposed in this RFP. Are these individuals your employees, or the employees of a third party?	PB Loader is a manufacturer who utilizes Sourcewell to sell our products in partnership with a network of dealers and our team of sales experts. We have 30 dealers with 49 branches covering the US states and Canada (see list). We are continually improving our dealer network and expanding into additional markets. We evaluate our dealers to ensure they continue to meet PB Loader and Sourcewell standards. We have a team of dedicated sales and support experts to train our dealers in the utilization of Sourcewell. PB Loader believes in providing first-class customer service that is tailored to the needs of Sourcewell customers and our dealers. Our team includes the President of PB Loader, National Sales Directors, Territory Sales Representatives, Inside Sales and Customer Care Specialists, Engineers, Trade Show Support Specialists and Sales Assistants.	*
18	If applicable, provide a detailed explanation outlining the licenses and certifications that are both required to be held, and actually held, by your organization (including third parties and subcontractors that you use) in pursuit of the business contemplated by this RFP.	PB Loader has various local and state resale/business licenses, Louisiana Motor Vehicles license, and California licensed used vehicle dealership. We are a final stage vehicle installer	*
19	Disclose all current and past debarments or suspensions for Proposer and any included possible Responsible Party within the past seven years. Proposer must provide notice in writing to Sourcewell if it enters a debarment or suspension status any time during the pendency of this RFP evaluation.	PB Loader has never had any suspension or debarments applied	*
20	Describe any relevant industry awards or recognition that your company has received in the past five years.	We been a National Truck Equipment Association (NTEA) – MVP Member, and have received awards and recognitions from our vendors Top ranked vendor in sales revenue for the current Road Maintenance Equipment contract category.	*
21	What percentage of your sales are to the governmental sector in the past three years?	The year-over-year numbers are consistent at 99% Government (State, County and Municipal) versus 1% private sector. Within those government sales the vast majority of their spend utilizes our Sourcewell contract. Our internal and dealer sales force along with our products are specifically designed to meet the specialized needs of Government agencies. This sector of the market is the sole focus of our company. This allows us to better meet and understand their needs.	*
22	What percentage of your sales are to the education sector in the past three years?	Our product offering is geared toward public works agencies for maintenance, however, there is occasional overlap with school district ground maintenance equipment needs.	*
23	List all state, cooperative purchasing agreements that you hold. What is the annual sales volume for each of these agreement over the past three years?	None, we focus only on our Sourcewell contract	*
24	List any GSA contracts or Standing Offers and Supply Arrangements (SOSA) that you hold. What is the annual sales volume for each of these contracts over the past three years?	We do not have a GSA or SOSA contract. We do provide our road maintenance products to military bases. We are looking forward to participating in the Inter-governmental Support Agreement (IGSA) to better support their needs.	*

Table 2B: References/Testimonials

Line Item 25. Supply reference information from three customers who are eligible to be Sourcewell participating entities.

Entity Name *	Contact Name *	Phone Number *	
City of Los Angeles	Ray Perez	323-526-9221	*
City of Colorado Springs	Michael Shill Jr.	719-385-6711	*
Los Angeles County	, Frank Solano	626-458-7307	*
Shannon Platt	Inyo County	760-937-5136	
Brad Hunter	Fort Worth	214-399-5809	

Table 3: Ability to Sell and Deliver Solutions (150 Points)

Describe your company's capability to meet the needs of Sourcewell participating entities across the US and Canada, as applicable. Your response should address in detail at least the following areas: locations of your network of sales and service providers, the number of workers (full-time equivalents) involved in each sector, whether these workers are your direct employees (or employees of a third party), and any overlap between the sales and service functions.

Line Item	Question	Response *	
26	Sales force.	Our sales force is organized to support our dealer network while working directly with the member agencies. We take it upon ourselves to ensure Sourcewell members receive the highest level of customer service and are committed to their complete satisfaction with our products. Our sales force is specifically trained and has the knowledge and resources to ensure dealers and customers utilize Sourcewell as their primary procurement method. Each team member listed below is committed to growing our company revenue through Sourcewell. Our team consists of twenty-three (23) sales and support professionals: Five (5) Outside Sales personnel. The President of the company (1) and two (2) traveling National Sales Directors, and two (2) outside sales representatives. Five (5) Inside Sales personnel. One (1) Sales Manager, and four (4) Inside Sales Coordinators who are responsible for quotes and working with our customers/dealers on the specific and unique designs of our product as well as offering product knowledge and support. One (1) Sales Assistant who is responsible for supporting our sales team and dealers with product information, social media, trade show coordination, and many other support duties which allow our sales team more time to respond to customers. Two (2) Parts/Service Salesperson who are dedicated to meeting the aftermarket needs of our customers to ensure a quick response to customers' needs. One (1) Warranty Coordinator dedicated to meeting the aftermarket needs of our customers to ensure a quick response to any situation that arises. One (1) Trade Show Support provides extra sales assistance at booths and other event functions. We have an Engineering team of Ten (10) who are dedicated to support the sales teams with layout drawings and engineering information requests by customers, which ensures a high level of accuracy to meet the customers' needs.	*
27	Describe the network of Authorized Sellers who will deliver Solutions, including dealers, distributors, resellers, and other distribution methods.	PB Loader sells via a network of dealers across North America. It is our belief that partnering with local dealers provides the best customer experience for Sourcewell members. Please see the attached dealer list. We currently have 30 dealers totaling 49 branch locations in the US and Canada, totaling almost 200 dealer salespeople. All our US dealers and their branches have received training from our staff on Sourcewell procurement and we are looking forward to doing the same with Canoe in Canada. Our sales team regularly visit our dealers to ensure they are trained in our product and the Sourcewell contract. We support many of our dealers' local trade shows and events. We are very active and encourage our dealers to be active in trade organizations such as APWA, MSA, RSFMA, NAPA, and others. These events are excellent opportunities to inform our government customers about Sourcewell procurement opportunities.	*

28	Service force.	The above-mentioned dealer network employs factory-trained parts and service representatives at their branches. These dealers typically handle other large municipal equipment like PB Loader. Because of this they have invested in service tooling at many of their locations, such as overhead cranes, mobile service trucks, and very capable shop facilities. The PB Loader sales team provides service support by being the first point of contact for customers' questions on the operation product usage, and troubleshooting. At initial delivery, we provide an operator training course. For added value, PB Loader offers free training for the life of the unit. We want to ensure that our customers can utilize the product safely and effectively. Replacement manuals and instruction/safety decals are also provided at no charge for the life of the unit. PB Loader utilizes its service and engineering teams that can be sent around the country to support our dealers and member agencies. We have complete manuals, engineering schematics, drawings, and videos. Troubleshooting assistance is available via phone and/or video conference. We partner with local third-party repair shops that are closer and provide a quicker turnaround than some dealer locations. We support customers who provide their own service. We offer a reimbursement program for those who are required to do their own warranty work.	*
29	Describe the ordering process. If orders will be handled by distributors, dealers or others, explain the respective roles of the Proposer and others.	Quotes are generated by the inside sales department at PB Loader using Sourcewell pricing. Members will generate a purchase order directed at PB or one of our authorized dealers. Once received, an order confirmation is generated to ensure accuracy of the order. Regular updates are provided as the unit progresses through the manufacturing process. Final delivery is done by PB or our dealers and includes operator training. Once payment is received, it is recorded and placed in our Sourcewell quarterly report.	*
30	Describe in detail the process and procedure of your customer service program, if applicable. Include your response-time capabilities and commitments, as well as any incentives that help your providers meet your stated service goals or promises.	PB Loader's business philosophy is to provide superior quality in customer service which means quick response times and resolving issues to the customer's satisfaction. We require our dealers to provide immediate service to our member agencies. Many of our dealers offer multi-year service plans. We also offer multi-year warranty plans supported by our dealers. We also have a free lifetime replacement program for our manuals and all instruction/safety decals. PB Loader's engineering and customer care teams provide phone/video technical support to both dealers and end users. When we are contacted with a service/warranty issue, a ticket is created within our ERP system and an email is sent company wide. Production, engineering, sales, and support teams all receive this notification and start resolving the issue. By having such a large team involved in rectifying the problem, solutions develop quicker, and response times are improved.	*
31	Describe your ability and willingness to provide your products and services to Sourcewell participating entities.	We have made and will continue to make the Sourcewell contract the preferred choice of procurement for our customers. We are firm believers that contract buying is the way of the future with its ease of use. Our desire is to have every product we make available through the Sourcewell contract. This philosophy is driven by the President of the company and upper management to ensure the entire organization is committed to making Sourcewell successful with PB Loader.	*
32	Describe your ability and willingness to provide your products and services to Sourcewell participating entities in Canada.	We are looking forward to expanding Sourcewell procurement utilizing the Canoe platform with all our Canadian customers and dealerships. We currently have four (4) dealers in Canada with seven (7) branches covering nearly the entire country. Canada has been a major customer base for us and will continue to be.	*
33	Identify any geographic areas of the United States or Canada that you will NOT be fully serving through the proposed agreement.	We fully serve all geographic areas within North America.	*
34	Identify any account type of Participating Entity which will not have full access to your Solutions if awarded an agreement, and the reasoning for this.	We fully serve all Sourcewell participating entities within North America	*
35	Define any specific requirements or restrictions that would apply to our participating entities in Hawaii and Alaska and in US Territories.	There are no specific contract restrictions or requirements for participating entities in Hawaii, Alaska or US territories. We have experienced dealers who are trained to utilize Sourcewell. In Alaska, Craig Taylor Equipment offers sales and service support. In Hawaii we utilize the local truck dealerships for sales and service. Our Florida dealer, Environmental Products, has a dedicated salesperson who covers Puerto Rico.	*
36	Will Proposer extend terms of any awarded master agreement to nonprofit entities?	Yes, we will fully serve nonprofit entitles	*

Table 4: Marketing Plan (100 Points)

Line Item	Question	Response *	
37	Describe your marketing strategy for promoting this opportunity. Upload representative samples of your marketing materials (if applicable) in the document upload section of your response.	Sourcewell is integrated and promoted heavily into our sales process. A key part of our strategy is making sure our dealer network is promoting Sourcewell as our primary method of purchasing PB products. This is accomplished during all sales calls to every dealer and at customer demonstrations with dealer management and sales personnel. We want it to be known that PB is synonymous with Sourcewell. We help convey this message by displaying the Sourcewell logo on all demonstration vehicles and sales personal apparel. We have committed to displaying the Sourcewell logo everywhere possible: media, ads, promotional items, website, trade show displays, our office, dealer branch locations, and company sales vehicles. The most important part of our strategy is having direct conversations with members and potential member agencies on the value of utilizing Sourcewell for not only purchasing PB products but other products from Sourcewell vendors. We believe the more they utilize Sourcewell contract procurement, the more Sourcewell and PB will grow together. Through our own sales staff and with almost 200 dealer salespeople these conversations occur daily.	*
38	Describe your use of technology and digital data (e.g., social media, metadata usage) to enhance marketing effectiveness.	PB Loader utilizes a third-party agency to drive customers to our website, and we have seen great success with the number of customer inquiries. We also work with our dealer marketing departments to help them create content and post with their social media platforms. Social media posts will include trade shows, industry events, customer demonstrations, new unit deliveries to satisfied customers, product upgrades, new features and our Sourcewell contract. In 2025 we will move away from a third-party agency and hire a full-time marketing manager, we believe we create greater success this way and focus our message.	*
39	In your view, what is Sourcewell's role in promoting agreements arising out of this RFP? How will you integrate a Sourcewell-awarded agreement into your sales process?	Being a current vendor, the Sourcewell contract is already integrated into our sales process, utilized, and promoted heavily. Many of our dealers are very familiar with the contract, because of us and the other manufacturers they represent who are also vendors of Sourcewell. We believe that Sourcewell provides the initial platform for member agencies and should work directly with awarded vendors to promote increased membership. We feel Sourcewell should provide consulting on the legal requirements for members to use cooperative purchasing. The sales integration process of Sourcewell being the primary method for our customers purchasing PB products, began thirteen years ago with our first contract. We were believers in the beginning that Sourcewell and cooperative purchasing would be the future of government procurement. We have made every effort to make it our future as well. As stated in the previous two questions we laid out our overall marketing strategy for Sourcewell and are committed to continually evolving and improving that strategy as new ideas come to the forefront.	*
40	Are your Solutions available through an e-procurement ordering process? If so, describe your e-procurement system and how governmental and educational customers have used it.	We often see e-advertising as becoming more prevalent in our industry. We have noticed many new customers have sought our website on the internet. Because of the high technical nature, unlimited customizations, and the dollar value of our products, particularly being integrated with a chassis, a standard e-procurement system is inadequate to meet the needs of our customers. For these reasons we sell with a hands-on approach with our local dealer network which includes writing lengthy technical specs and doing 3-D layout drawings of the products. It is our belief that one size does not fit all therefore our products are custom designed and configured to meet the needs of our customers exactly. E-procurement is not robust enough of a process to fulfill our customers' needs.	*

Table 5A: Value-Added Attributes (100 Points, applies to Table 5A and 5B)

Line Item	Question	Response *	

41	Describe any product, equipment, maintenance, or operator training programs that you offer to Sourcewell participating entities. Include details, such as whether training is standard or optional, who provides training, and any costs that apply.	We offer free operator training and maintenance training onsite when the member agency puts the unit into service. We provide free follow-up training for the lifetime of the unit conducted by our own factory trained staff and/or dealers. It is our business philosophy to ensure that our customers can effectively and safely use our products. We provide free manuals, and instructional/safety decals for the life of the unit. We have a dedicated person at the factory so that customers can call for any kind of troubleshooting or operational advice. The sales staff can also provide this service. There are instructional videos, blueprints, and other digital materials that can be sent to the customers as learning tools. Several times a year we provide pothole patcher training school which we encourage Sourcewell members to attend.	*
42	Describe in detail your warranty program, including conditions and requirements to qualify, claims procedure, and overall structure. You may upload representative samples of your warranty materials (if applicable) in the document upload section of your response.	Our warranty covers all products, parts, and labor. In some cases, freight as well. It is our commitment to solve all warranty issues to the complete satisfaction of our customers. Our warranty does not have any usage restrictions or other limitations. It is important to PB Loader that on the rare occasion there is a manufacturer defect, it is rectified immediately. Either PB or our dealer network can provide a technician who will travel to all geographic locations in US and Canada. We will cover all items sold by PB Loader including those components manufactured by others. We believe this provides the best customer service for the end user. Customers can return and exchange parts within 30 days without a restocking fee, but pay return freight. After 30 days, there is a 25% restocking fee, but in appropriate cases this may be waived. We wish to ensure customer satisfaction.	*
43	Describe any technological advances that your proposed Solutions offer.	We like to be in the forefront of technological advances within the municipal and truck equipment industries. We have incorporated options for the latest in back up sensor technology and cameras on our equipment. We strive to make our units the safest in the industry and have adapted standard automotive technology to road maintenance equipment which we have seen few others accomplish. We have updated numerous hydraulic and control systems to more efficient components that integrate with the advanced chassis ECM programming and chip sets. This is accomplished through our engineering department working directly with chassis manufacturers. We have become very experienced with the installation of truck bodies on EV chassis, we have designed our products to integrate into EV chassis.	*
44	Describe any “green” initiatives that relate to your company or to your Solutions, and include a list of the certifying agency for each.	To our knowledge, there are not any green agencies that certify our type of product (Pothole Patchers). However, our standard pothole patcher is heated by LPG which is an environmentally friendly fuel. We have worked closely with several electric chassis manufacturers so that we are at the forefront of the technology and offer fully electric equipment. As a company we feel our carbon footprint is important with our products and how we operate. The entire facility utilizes highly efficient LED lighting. We also have several recycling programs for steel, cardboard, and e-waste. We have replaced half our fleet of forklifts with EV full electric, and will replace the remaining fleet in the next few years	*
45	Identify any third-party issued eco-labels, ratings or certifications that your company has received for the Solutions included in your Proposal related to energy efficiency or conservation, life-cycle design (cradle-to-cradle), or other green/sustainability factors.	We do not know of any third parties that label road maintenance equipment specifically. As stated in question 44, the company is committed to developing green practices internally by utilizing energy efficiencies which will make us far more sustainable in the future.	*
46	Describe how your equipment reduces the carbon footprint compared to traditional asphalt repair equipment.	PB Loader’s products significantly reduce carbon emissions compared to traditional asphalt repair systems by integrating multiple low carbon innovative solutions. Among them are fully electric chassis, CNG-powered chassis, and ACT ultra-low emission chassis greatly reducing fossil fuel combustion and tailpipe emissions. We offer fully electric asphalt tools and accessories with our pothole patchers. Our units are heated by radiant air chambers which are very energy efficient. Many traditional units use heating oil which requires regular oil changes, creating a larger carbon footprint. Our patcher utilizes LPG or CNG as our main burner fuel choice, whereas many other units use diesel as their only fuel choice. There are electric heated units powered by hydraulic generators which require the chassis engine to burn more diesel to create electricity. We offer hook-lift and slip-in units that utilize existing chassis in the customers’ fleet, thus reducing the overall carbon footprint.	*
47	Describe if your solutions use low-VOC (volatile organic compound) or biodegradable materials to reduce environmental impact.	PB Loader uses the lowest VOC automotive paint on the market. In addition, we offer environmentally friendly solvents and emulsion oil which break down naturally without leaving toxic residues protecting ground water.	*

48	Describe any ergonomic features your solutions offer to minimize fatigue and strain on operators.	Our products are engineered with superior ergonomic features that deliver safety, and efficiency for operators. From large valve handles and dials designed for gloved use to intuitive cab controls and multiple control locations, every detail is made for ease of operation. The ladder and step system ensures safe, easy access. Other features include a fully hydraulic-operated lift for the compactor, top doors and rear doors. Our operator friendly emulsion application wand, optimal height for shoveling box, and hydraulic discharge system make handling materials easier and safer. With smart tool storage at comfortable heights and accessible maintenance points, our equipment is built to reduce fatigue.	*
49	Describe fire prevention and handling protocols or personal protective equipment needed while using your equipment to enhance operator safety.	Safety is a top priority in our equipment design and functionality. PB Loader boasts many safety features including traffic advisory warning lights and traffic flags/cone storage. Our burner system is safely positioned at the front of the unit well away from the operator and features a covered design for added protection, along with a labeled burner shut-off switch for rapid response. Every unit is also equipped with a fire extinguisher. We train strict PPE protocols: all personnel are instructed to wear gloves, steel-toe work boots, safety glasses, high-visibility vests, and ear protection. This combination of equipment-integrated safety features and PPE ensures both fire prevention and operator protection are consistently upheld.	*
50	What unique attributes does your company, your products, or your services offer to Sourcewell participating entities? What makes your proposed solutions unique in your industry as it applies to Sourcewell participating entities?	Quality and Customer Service have distinguished us as an industry leader and will continue to do so in the future. It is our business philosophy to stand by our products and customers. We want every customer to feel completely satisfied with the product and the service they receive over the product's lifetime. By listening to our customers and responding to their needs expeditiously we ensure their complete satisfaction. What makes our products unique is that we do not believe that one size fits all solutions; agencies have very different needs because of their geographic location, agency size, and other demographics. For this reason, we offer by far the largest selection of models and sizes with our products. More importantly, we offer hundreds of options and will custom build additional features base on the customer's needs. We believe in making it easy for our customers to purchase our products. We do this by first listening to their requirements and from there develop a detailed layout drawing. This allows our customers and their crews a great opportunity to design their own unit and know what they are getting before they purchase. On this contract we offer complete turnkey solutions with our products integrated with chassis so the customer can issue one PO to one vendor and have one point of contact. We have a large and dedicated dealer network whose goal is to support their local markets. In turn, we provide our dealers with the support to do this as well as offering support directly to the end user. Even though PB sells through dealers, we believe that it is our responsibility to ensure the member agency is completely satisfied.	*

Table 5B: Value-Added Attributes

Line Item	Question	Certification	Offered	Comment	
51	Select any Women or Minority Business Entity (WMBE), Small Business Entity (SBE), or veteran owned business certifications that your company or hub partners have obtained. Upload documentation and a listing of dealerships, HUB partners or re-sellers if available. Select all that apply.		(•) Yes ( ) No	PB Loader is not accredited as a WMBE or SBE. However, we work with several hub partners:	*
52		Minority Business Enterprise (MBE)	( ) Yes (•) No	n/a	*
53		Women Business Enterprise (WBE)	( ) Yes (•) No	n/a	*
54		Disabled-Owned Business Enterprise (DOBE)	( ) Yes (•) No	n/a	*
55		Veteran-Owned Business Enterprise (VBE)	( ) Yes (•) No	n/a	*
56		Service-Disabled Veteran-Owned Business (SDVOB)	(•) Yes ( ) No	Westcoast Materials	*
57		Small Business Enterprise (SBE)	(•) Yes ( ) No	Cicero Brothers Main Street Materials	*
58		Small Disadvantaged Business (SDB)	( ) Yes (•) No	n/a	*
59		Women-Owned Small Business (WOSB)	( ) Yes (•) No	n/a	*

Table 6A: Pricing (400 Points, applies to Table 6A and 6B)

Provide detailed pricing information in the questions that follow below.

Line Item	Question	Response *	
60	Describe your payment terms and accepted payment methods.	Our payment terms are Net 30. Check, ACH, and wire transfer are all acceptable forms of payment. We accept Visa and MasterCard for parts sales. We do not have a processing fee.	*
61	Describe any leasing or financing options available for use by educational or governmental entities.	For any customers seeking finance or leasing options, we partner with NCL Government Capital	*
62	Describe any standard transaction documents that you propose to use in connection with an awarded agreement (order forms, terms and conditions, service level agreements, etc.). Upload all template agreements or transaction documents which may be proposed to Participating Entities.	Each standard Sourcewell transaction starts with a Quote Request Form and detailed dimensional forms. Once a purchase order is received, an Order Confirmation Form is generated.	*
63	Do you accept the P-card procurement and payment process? If so, is there any additional cost to Sourcewell participating entities for using this process?	We accept P-card payments with no additional processing fee.	*

64	Describe your pricing model (e.g., line-item discounts or product-category discounts). Provide detailed pricing data (including standard or list pricing and the Sourcewell discounted price) on all of the items that you want Sourcewell to consider as part of your RFP response. If applicable, provide a SKU for each item in your proposal. Upload your pricing materials (if applicable) in the document upload section of your response.	See the attached Price Catalog for all our products being offered, which include their SKUs, MSRP, and Sourcewell discounts. We are offering a 10% discount off MSRP on the entirety of our catalog including chassis.	*
65	Quantify the pricing discount represented by the pricing proposal in this response. For example, if the pricing in your response represents a percentage discount from MSRP or list, state the percentage or percentage range.	We are offering a 10% discount off MSRP on the entirety of our catalog including chassis.	*
66	Describe any quantity or volume discounts or rebate programs that you offer.	In an addition to the initial 10% discount to Sourcewell members, we also offer a 3% quantity discount for orders of six (6) or more units excluding chassis.	*
67	Propose a method of facilitating “sourced” products or related services, which may be referred to as “open market” items or "non-contracted items". For example, you may supply such items “at cost” or “at cost plus a percentage,” or you may supply a quote for each such request.	We like to approach sourced items in one of two ways. First, if they are customer specific, we will add them to the contract just for that customer, so it makes repeat purchasing easier. The second method is to supply a cost plus a percentage quote for these specialty items.	*
68	Identify any element of the total cost of acquisition that is NOT included in the pricing submitted with your response. This includes all additional charges associated with a purchase that are not directly identified as freight or shipping charges. For example, list costs for items like pre-delivery inspection, installation, set up, mandatory training, or initial inspection. Identify any parties that impose such costs and their relationship to the Proposer.	There is a small PDI fee that dealers will charge to prep the unit prior to delivery. There may also be DMV and other government fees that may be accessed when applicable.	*
69	If freight, delivery, or shipping is an additional cost to the Sourcewell participating entity, describe in detail the complete freight, shipping, and delivery program.	Shipping and delivery are an additional cost. The amount depends on the size of the product and where it is going. We quote market rate.	*
70	Specifically describe freight, shipping, and delivery terms or programs available for Alaska, Hawaii, Canada, or any offshore delivery.	For Canada, we contact truck freight brokers who specialize in crossing the border. We and our dealers are very familiar with the USMCA processes. For Alaska, Hawaii and offshore deliveries, our dealers have freight brokers that handle the complete process. We have regularly shipped to all these locations. This is nothing out of the ordinary for us.	*
71	Describe any unique distribution and/or delivery methods or options offered in your proposal.	Our units are built as turnkey work ready products, so they can be delivered directly to the member agency and are ready for operation. We meet special delivery requests, to better serve the customer. Trail samples of green products are also available with delivery upon request.	*
72	Specifically describe any self-audit process or program that you plan to employ to verify compliance with your proposed agreement with Sourcewell. This process includes ensuring that Sourcewell participating entities obtain the proper pricing.	It is mandatory for our dealers to request a Sourcewell quote and provide member entity information. From this, a quote number is assigned and is tracked through the sales process. Each purchase order we receive from our dealer or member agency is cross-checked with a quote number to identify it as a Sourcewell order. This ensures that all Sourcewell orders are placed in the quarterly report and a dealer cannot sell any Sourcewell product without our knowledge.	*
73	If you are awarded an agreement, provide a few examples of internal metrics that will be tracked to measure whether you are having success with the agreement.	Since we have been an awarded vendor for three contracts, we have established historical metrics. We track the Sourcewell sales dollars within our total sales dollars. We also track the Sourcewell units and product types produced within our total units produced. We track Sourcewell quotes generated within the total number of quotes generated and the conversion rate to orders of Sourcewell quotes. We analyze this performance to grow our success with the Sourcewell contract.	*
74	Provide a proposed Administration Fee payable to Sourcewell. The Fee is in consideration for the support and services provided by Sourcewell. The propose an Administrative Fee will be payable to Sourcewell on all completed transactions to Participating Entities utilizing this Agreement. The Administrative Fee will be calculated as a stated percentage, or flat fee as may be applicable, of all completed transactions utilizing this Master Agreement within the preceding Reporting Period defined in the agreement.	Our current contract has a fee of 2%. We would like to continue this with the new contract for our entire catalog including chassis.	*

Table 6B: Pricing Offered

Line Item	The Pricing Offered in this Proposal is: *	Comments	
75	The pricing offered is as good as or better than pricing typically offered through existing cooperative contracts, state contracts, or agencies.	The price is as good or better to Soucrewell members, than non-members	*

Table 7A: Depth and Breadth of Offered Solutions (200 Points, applies to Table 7A and 7B)

Line Item	Question	Response *
76	Provide a detailed description of all the Solutions offered, including used Solutions if applicable, offered in the proposal.	PB Loader offers a large range of roadway maintenance equipment from asphalt pothole patchers, asphalt hot boxes, seal coat/emulsion sprayers, and marker application bodies. We have an extensive offing of truck equipment products that support our and the greater marketplace for asphalt road maintenance equipment. For example, often crack sealers do not operate alone, you need a chassis with a flatbed and air compressor, not only to tow the crack sealer but also to blow out the debris in the crack before applying the crack sealant. Another example is pavement grinding equipment needs a dump truck to collect the grinding. With this significant depth and breadth of equipment offered by PB Loader we can better meet the needs of Sourcewell members by being one stop shop for most of their equipment requirements. Asphalt (Pothole) Patchers: PB Loader is the leading manufacturer of asphalt patchers with the largest selection of models, sizes, and options in the industry, as well as broad customization above and beyond that. Hot mix asphalt is required to complete a superior asphalt repair. PB patchers keep the temperature consistent throughout the entire shift in order to make a permanent patch. PB Asphalt Patchers carry all the equipment and material for a two-person crew to repair potholes, road shoulders, cut outs, skin patch, and utility cuts throughout the year. PB Patchers are fully equipped with all the tools needed so a team can tackle patching jobs with just one machine. All PB Patchers feature an insulated and heated asphalt hopper that keeps asphalt hot and usable all day. Four (4) Conveying Options: Belt, Single Auger, Double Auger, Dump Four (4) Mounting Options: Truck Chassis, Slip-In, Hook-Lift, Trailer Eight (9) Sizes: 1.5, 1.8, 3, 4, 5, 6, 8,10,12 cubic yards Hundreds of options and custom configurations such as: (refer to catalog for complete list) Flasher, safety Spoils bins Toolboxes and baskets Arrow boards Vibratory compactors and rollers Back up alarms and camera equipment Air compressors Generators Jack Hammers Hose reels Work decks Water containers Fire Extinguisher, first aid kits, triangle kits Many of these options are customizable within themselves. Locations on the truck, sizes, and usage are all considered when discussing these elements with the customer. PB Patchers come in two formats, a “V” hopper which uses either a continuous conveyor or auger to move the asphalt or a dump hopper which uses a hoist to raise the hopper which allows the asphalt to slide out. Both formats are available for mounting on truck chassis, slip-in, hook-lift or trailer models.

Proven Features
- Heavy Duty Design
- All Hydraulic Operation
- Radiant Heat System
- Burner Systems Available in LPG, Diesel, and Electric Generator
- Fully Insulated Asphalt Container
- Hand Torch with 200,000 BTU Output
- Convenient Operator Controls
- Emulsion Spray System

Hot Boxes:

PB Loader offers two main sizes (2 and 3 yard) of hot boxes trailers and skid mount units. They come equipped with fully hydraulic functions, seal coat/emulsion spray system, jack hammer systems, compactor plate with hydraulic lift, and many other accessories. The units can also be ordered bare bone to meet the more budget-friendly needs of Sourcewell members. Custom sizes and configurations are available upon request.

Seal Coat/Emulsion Sprayers:

PB offers seal coat/emulsion sprayers with more sizes and features than anyone else in the industry.

Fully equipped emulsion systems can be powered by a hydraulically driven pump or compressed air and sized to meet our customers' needs. These systems are truck mounted in conjunction with an asphalt patcher or truck equipment body. They are also available in trailers, hook lift, and slip-in models. All are available with a variety of options, sizes, and custom configurations.

Truck Mounted Styles: 15-200 gallons
Trailer Mounted and Slip-In Styles: 200-700 gallons

Pump Type Sprayers - Pump type emulsion sprayers include a solvent tank for flushing the emulsion hose and cleaning asphalt tools with a waste tank system. Truck mounted units are usually heated by the truck cooling system but can also be heated by LPG burner. All trailer units use LPG heaters.

Compressor Type Sprayers - Compressor type emulsion sprayers are available in many sizes. These can be charged off the truck brake system compressor, or any air compressor. These sprayers are heated by the truck cooling system or LPG burner. Trailer and slip-in models are equipped with an engine driven compressor.

Options and Features - All spray units can include Recirculation, Auxiliary Electric Heat, Tank Insulation, Discharge Strainer, Hose Reels, LPG Tanks, Thermostatic Controls, Loading Hose, Reverse Flow Systems, Draw Off Valve, Optional Engines, and Work Platform.

Oil (asphalt) Distributors:

PB Loader offers trailer and slip-in mounted oil distributors in the 600-to-1000-gallon range. These units are equipment with a 2" insulated tank, LPG burner system for heating, fully function spray bar with actuated side wings and individual adjusted spray nozzles. This will give the operator full control and adjustability of the desired material spray pattern. Our oil distributors are capable of surface treatments, chip sealing, fog sealing and prime coat for paving operations

Road Marker Application Bodies:

PB manufactures various maker and kettle applications bodies. Our maker body features two personal pods that can rise and lower to provide proper position for applying the melter adhesive and the reflective puck. The product is equipment with an adhesive melter kettle and storage for the melter material and pucks, with all other tools and safety equipment needed to get the job done. Our other application bodies feature a dedicated section for the mounting of an adhesive melter kettle, crack sealers or mastic systems and the storage system for the material they use. Tooling and safety equipment are also incorporated into their design.

PB Truck Mounted Loaders:

Docusign Envelope ID: 72E1454E-2578-441F-8931-F55B12C90A12

PB Truck Mounted Loaders combine a dump truck and loader shovel into one unit. Designed to load, haul and dump asphalt cold patch, leaves, gravel, dirt, snow, trash, or brush just to name a few. PB Loaders save operation cost, reduce manpower, and lets you tackle a variety of jobs that would otherwise require several pieces of equipment.

PB Loaders are built tough and come equipped with features that improve productivity and safety. An exclusive arm design allows the operator access to the cab when the shovel is on the ground or in the travel position. PB Loaders are available with a 3,000 lb. or 5,000 lb. shovel lifting capacity, and can be outfitted with a clam, tilt, clam/tilt or standard shovel. Shovel capacities range from 3/4 cubic yard to 1 1/2 cubic yards. Safety switches shut down all systems if the cab door is opened or the dump body is raised during loading operations.

Options include air or joystick controls, automatic grease lines, toolboxes, pull tarps, various sizes of dump bodies, emulsion spray systems, carbide blade and blocks for the shovel, installation on tilt cab or conventional chassis, and many more.

Road Maintenance Support Equipment

PB Bodies are offered in a variety of models and capacities that can be used in conjunction with a PB Truck Mounted Loader, PB Patchers, and PB Emulsion Systems. They can also be standalone units equipped to provide valuable service for road maintenance. Features include heavy-duty construction, a large variety of accessory equipment and tools, custom configured to meet the exact needs of the using agency.

Chassis:
PB Loader offers full turn-key solutions (single PO Source Purchasing) for our Sourcewell customers by providing a variety of chassis that are used in conjunction with our truck mounted products. For example:

Ford
Freightliner
Western Star
International
Kenworth
Peterbilt
Isuzu
Rizon
BattleMotors

Dump Bodies:
PB Loader offers many sizes and types of dump bodies. We work with several leading manufacturers which allows us to bring complete solutions to our Sourcewell customers. We also work with these manufacturers' national dealer networks by convincing them to sell dump bodies with Sourcewell in their local markets. For example:

- Small Contractor Bodies
  - Rigid and/or Fold-Down Sides
- Medium Duty Bodies
  - Bobtail Bodies
- Heavy Duty Bodies
  - Square Bodies
  - Elliptical Bodies
  - Demolition Bodies

Flatbeds / Stake Bodies / Platform Bodies:
PB represents several leading brands as well as manufacture our own models. These bodies can come in standard to heavy duty construction and can be custom built with inlay toolboxes, dump hoists, lift gates, and many other features. Bringing yet another complete solution to our SW customers. We work with these manufacturers' national dealer networks by convincing them to sell flatbed bodies with Sourcewell in their local markets. For example:

Smooth Floor
Tread Plate Floor
Wood Deck
Aluminum Body
Rancher Body
Dumping Bodies
Stake Sides (wood, steel, aluminum)
Various Lengths and Widths

Chipper Boxes / Landscape / Arbor Bodies:
PB represents several brands as well as manufacture our own models. These bodies come in many configurations to meet the roadway landscaping needs of our Sourcewell customers. We work with these manufacturers' national dealer networks by convincing them to sell their bodies with Sourcewell in their local markets. For example:

- Open Top Chipper Box
- Closed Top Chipper Box
- Side Open and barn door landscape bodies (rugby and reading)
- Arbor Bodies with included storage for saws and tree trimming equipment

Utility Bodies:
PB offers the Reading Utility Bodies product line to its SW customers. Reading has a full line of bodies that range from smaller maintenance units to large mechanic trucks for use in road maintenance applications. With a base body from reading, we can upfit additional SW listed equipment to customize a truck to create the best solution for our Sourcewell members. We work with Reading's national dealer network by convincing them to sell utility bodies with Sourcewell in their local markets. For example:

- Steel Constructed Bodies
- Aluminum Constructed Bodies
- Single and Dual Wheel
- Canopy Bodies
- Mechanics Bodies
- Mechanics Crane Bodies

Swaploader Hook Lifts:
We are offering a full hook-lift line, these products are often used in conjunction with our asphalt patchers and support bodies. Hook-lift systems provide an efficient fleet utilization system for municipalities because the customer can use one chassis with several pieces of equipment. We work with their dealer nationwide by convincing them to sell hook lift systems with Sourcewell in their local markets. For example:

- Single axle from 7,500 lbs. to 24,000 lbs. capacity
- Tandem axle from 33,000 lbs. to 65,000 lbs. capacity

Lift Gates:
Truck mounted lift gate systems that offer value added ease of accessibility to many truck equipment bodies. For example:

- Tommy Lift Gate
  - Pick Up Truck
  - Utility Body
  - Flatbed
  - Box Body
  - Rail Gate
  - Tuck under
  - Dump Through
- Palfinger Lift Gates
  - Cantilever
  - Pick Up Truck
  - Utility Body
  - Flatbed
  - Box Body
  - Rail Gate
  - Tuck Under

Compressor Systems:
Truck and skid mounted compressor systems that offer value added functions to many truck equipment bodies. These systems are utilized to run jack hammers, impact wrenches, blow guns, and many other air powered tools and accessories that road maintenance crews use regularly. For example:

- Vanair
  - Under deck rotary screw compressors from 60 to 185 CFM
  - Hydraulic driven compressors from 30 to 85 CFM
  - Engine driven compressors from 30 to 85 CFM
  - All-In-One systems combines air, electric generators, welder, and hydraulic into one unit
- Sullivan-Palletek
  - Above deck skid mount, engine driven, 185 CFM
- Other brands
  - Small engine reciprocating compressor

		Electric 12V compressor Cranes: We offer several brands of truck mounted cranes spanning many types and sizes. These cranes are sold in conjunction with other support bodies to increase the capabilities of the truck. For example: Elec Hydraulic Folding, compact Outriggers Spitzlif Palfinger/Reading Venturo Customer Specific Custom Road Maintenance Equipment: As a result of our many options and custom configurations to meet the exact needs of individual agencies, we have started a program of adding customer specific configurations to our current Sourcewell contract. This is to facilitate ease of purchasing for our customers, particularly those who have massive amounts of customized features. One of the greatest successes of this is with the City of Los Angeles which has more than a dozen custom SKUs which includes chassis for turn-key solutions. Additional Accessories: On this contract PB offers many additional accessories to upfit any truck or support bodies with all the tools that road crews need. For example, but not limited to: Whelen safety lights PSE Code3 Safety Lights Work lights and spotlights Warn Wenches Toolboxes and baskets Toolholders Back up cameras and sensors Bed vibrators Pull Tarps Inverter Systems with electrical outlets Fire extinguishers and triangle kits Water coolers Wash Tanks Ladder and material racks Vises Reflective safety tape and panels	
77	Within this RFP category there may be subcategories of solutions. List subcategory titles that best describe your products and services.	Roadway Surface Maintenance and Repair Equipment – We manufacture pothole (asphalt) patchers, hot boxes, emulsion/seal coat sprayers oil distributors, and maker application bodies. We offer the largest selection by far of models and sizes of pothole patchers also custom built to our customers' needs. Equipment and Products in Support of Roadway Maintenance and Repair – We offer many additional asphalts support bodies that utilize emulsion systems and other products that municipalities use in conjunction with their pothole patcher and road maintenance programs. This also includes our PB front loader systems.	*

Table 7B: Depth and Breadth of Offered Solutions

Indicate below if the listed category or type of solutions are offered within your proposal. Provide additional comments in the text box provided, as necessary.

Line Item	Category or Type	Offered *	Comments	
78	Asphalt recyclers and reclaimers, hot boxes	(•) Yes ( ) No	We offer several sizes and types of hot boxes in Trailer and Skid mount designs	*
79	Patchers, seal coaters, joint and crack sealers, crack routers, mastic and adhesive melters	(•) Yes ( ) No	We offer a fully range of Patchers, and a large offering of seal coat/emulsion sprayers	*
80	Chip spreaders, asphalt brooms, and pavement grinding or grooving equipment	( ) Yes (•) No	We do not have these products	*
81	Pavement marking application and removal equipment	(•) Yes ( ) No	We offer marker application bodies	*

Table 8: Exceptions to Terms, Conditions, or Specifications Form

Line Item 82. NOTICE: To identify any exception, or to request any modification, to Sourcewell standard Master Agreement terms, conditions, or specifications, a Proposer must submit the proposed exception(s) or requested modification(s) via redline in the Master Agreement Template provided in the "Bid Documents" section. Proposer must upload the redline in the "Requested Exceptions" upload field. All exceptions and/or proposed modifications are subject to review and approval by Sourcewell and will not automatically be included in the Master Agreement.

Do you have exceptions or modifications to propose?	Acknowledgement *
	○ Yes ◉ No

Documents

Ensure your submission document(s) conforms to the following:

1. Documents in PDF format are preferred. Documents in Word, Excel, or compatible formats may also be provided.

2. Documents should NOT have a security password, as Sourcewell may not be able to open the file. It is your sole responsibility to ensure that the uploaded document(s) are not either defective, corrupted or blank and that the documents can be opened and viewed by Sourcewell.

3. Sourcewell may reject any response where any document(s) cannot be opened and viewed by Sourcewell.

4. If you need to upload more than one (1) document for a single item, you should combine the documents into one zipped file. If the zipped file contains more than one (1) document, ensure each document is named, in relation to the submission format item responding to. For example, if responding to the Marketing Plan category save the document as "Marketing Plan."

- Pricing - 1_Pricing.zip - Friday May 02, 2025 15:16:25
- Financial Strength and Stability - 2_Financial Stregth & Stability.zip - Friday May 02, 2025 15:16:36
- Marketing Plan/Samples - 3_Marketing Plans & Samples.zip - Friday May 02, 2025 16:14:33
- WMBE/MBE/SBE or Related Certificates - Binder WMBE Certs.pdf - Monday April 28, 2025 14:49:16
- Standard Transaction Document Samples - 6_Standard Transaction Document Samples.zip - Friday May 02, 2025 15:24:23
- Requested Exceptions (optional)
- Upload Additional Document - 7_Additional Documents.zip - Friday May 02, 2025 15:24:39

Addenda, Terms and Conditions

PROPOSER AFFIDAVIT OF COMPLIANCE

I certify that I am an authorized representative of Proposer and have authority to submit the foregoing Proposal:

1. The Proposer is submitting this Proposal under its full and complete legal name, and the Proposer legally exists in good standing in the jurisdiction of its residence.

2. The Proposer warrants that the information provided in this Proposal is true, correct, and reliable for purposes of evaluation for award.

3. The Proposer certifies that:

(1) The prices in this Proposal have been arrived at independently, without, for the purpose of restricting competition, any consultation, communication, or agreement with any other Proposer or competitor relating to-

(i) Those prices;

(ii) The intention to submit an offer; or

(iii) The methods or factors used to calculate the prices offered.

(2) The prices in this Proposal have not been and will not be knowingly disclosed by the Proposer, directly or indirectly, to any other Proposer or competitor before award unless otherwise required by law; and

(3) No attempt has been made or will be made by Proposer to induce any other concern to submit or not to submit a Proposal for the purpose of restricting competition.

4. To the best of its knowledge and belief, and except as otherwise disclosed in the Proposal, there are no relevant facts or circumstances which could give rise to an organizational conflict of interest. An organizational conflict of interest is created when a current or prospective supplier is unable to render impartial service to Sourcewell due to the supplier's: a. creation of evaluation criteria during performance of a prior agreement which potentially influences future competitive opportunities to its favor; b. access to nonpublic and material information that may provide for a competitive advantage in a later procurement competition; c. impaired objectivity in providing advice to Sourcewell.

5. Proposer will provide to Sourcewell Participating Entities Solutions in accordance with the terms, conditions, and scope of a resulting master agreement.

6. The Proposer possesses, or will possess all applicable licenses or certifications necessary to deliver Solutions under any resulting master agreement.

7. The Proposer will comply with all applicable provisions of federal, state, and local laws, regulations, rules, and orders.

8. Proposer its employees, agents, and subcontractors are not:

1. Included on the "Specially Designated Nationals and Blocked Persons" list maintained by the Office of Foreign Assets Control of the United States Department of the Treasury found at: https://www.treasury.gov/ofac/downloads/sdnlist.pdf;
2. Included on the government-wide exclusions lists in the United States System for Award Management found at: https://sam.gov/SAM/; or
3. Presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated by the State of Minnesota; the United States federal government, as applicable; or any Participating Entity. Vendor certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this solicitation.

☑ By checking this box I acknowledge that I am bound by the terms of the Proposer's Affidavit, have the legal authority to submit this Proposal on behalf of the Proposer, and that this electronic acknowledgment has the same legal effect, validity, and enforceability as if I had hand signed the Proposal. This signature will not be denied such legal effect, validity, or enforceability solely because an electronic signature or electronic record was used in its formation. - Jason Thompson, President, PB Loader Corporation

The Proposer declares that there is an actual or potential Conflict of Interest relating to the preparation of its submission, and/or the Proposer foresees an actual or potential Conflict of Interest in performing the obligations contemplated in the solicitation proposal.

○ **Yes** ◉ **No**

The Bidder acknowledges and agrees that the addendum/addenda below form part of the Bid Document.

Check the box in the column "**I have reviewed this addendum"** below to acknowledge each of the addenda.

File Name	I have reviewed the below addendum and attachments (if applicable)	Pages
Addendum_2_Roadway_Maintenance_Equipment_RFP050625 Wed April 23 2025 04:17 PM	☑	2
Addendum_1_Roadway_Maintenance_Equipment_RFP 050625 Tue April 8 2025 02:54 PM	☑	1

City Council **AGENDA ITEM NO. K8.**

DATE: April 21, 2026

TO: Honorable Mayor and City Council Members

SUBJECT: Consideration of Resolution No. 8780 amending and restating Resolution No. 8220 to revise the City's In-Kind Support Policy for Special Events and determine that adopting Resolution No. 8780 is exempt from environmental review pursuant to Section 15061(b)(3) of the State CEQA Guidelines (Assistant City Manager Boatman)

MOTION:

If the City Council determines that staff's recommendation is appropriate, the following motion is provided:

1. Adopt Resolution No. 8780, establishing a revised policy for in-kind support and limiting eligibility to events identified on Exhibit "A" (Fiscal Year 2024/2025 Approved Events List); and

2. Direct staff to return within ninety (90) days with a proposed fee schedule establishing charges for City services associated with special events, including but not limited to staff time, public safety services, street closures, traffic control, and operational support; and

3. Direct that the City not accept or process applications for events not included on Exhibit "A" for a period of ninety (90) days, to allow for the development and adoption of the fee schedule.

RECOMMENDATION:

It is recommended that the City Council:

- Adopt Resolution No. 8780, revising the City's in-kind support policy to limit eligibility to events identified on Exhibit "A" (Fiscal Year 2024/2025 Approved Events List);
- Direct staff to return with a proposed fee schedule for City services associated with special events; and
- Temporarily suspend acceptance and processing of applications for events not included on Exhibit "A" for ninety (90) days.

DISCUSSION:

In 2021, the City Council adopted Resolution No. 8220 to establish a formal policy for evaluating requests from nonprofit organizations seeking in-kind support and/or the contribution of City resources for special events. As noted at that time, the City has historically supported a consistent group of recurring community events that contribute to the character and vitality of Redlands.

Since that time, the cost of providing City services in support of these events has increased consistent with broader economic conditions, including labor, materials, and operational expenses. These increases are not the result of expanded service levels, but rather reflect general cost escalation. As a result, the resources required to support these events have grown, placing additional pressure on the City's budget and staffing capacity.

In light of these conditions, the City Council has identified the need to more clearly define and limit the scope of in-kind support in order to balance competing priorities and ensure the continued delivery of core municipal services. At the request of Mayor Mario Saucedo, the proposed amendment to Resolution No. 8220 is intended to provide clear policy direction by establishing a defined list of events eligible for continued in-kind support.

The amended and restated resolution incorporates an Exhibit "A" (Fiscal Year 2024/2025 Approved Events List), which identifies the specific events that will remain eligible for consideration of in-kind support moving forward. Only events included on this list will be eligible for such support. This approach reflects the City's historical practice of supporting a consistent group of established events, while providing clarity and predictability regarding eligibility.

Events not included on Exhibit "A" may still be permitted to occur within the City, subject to applicable permits and approvals; however, they will not be eligible for in-kind support under the revised policy. Instead, these events will be subject to a fee-based model for City services.

To implement this approach, staff is requesting additional direction from the City Council to return within ninety (90) days with a proposed fee schedule establishing charges for City services associated with special events. These fees are anticipated to include, but are not limited to, staff time for event coordination and review, public safety services, street closures, traffic control, and other operational support. This will ensure that future events are able to proceed while appropriately accounting for the cost of City services.

In order to allow sufficient time for staff to develop and return with a comprehensive fee schedule, staff is also recommending a temporary pause on the acceptance and processing of applications for events not included on Exhibit "A" for a period of ninety (90) days. This will provide clarity to applicants and avoid processing requests under an incomplete or transitional framework.

The proposed amendment maintains support for longstanding community events that have historically contributed to the identity of Redlands, while establishing a more sustainable and transparent framework for future events. It also ensures that the City's limited resources are allocated in a manner that aligns with broader municipal priorities and fiscal responsibilities.

ALTERNATIVES:

The City Council may elect not to approve this action and provide alternative direction to staff.

STRATEGIC PLAN:

N/A

SUBMITTED BY:
Tabitha Crocker, Facilities & Community Services Director

RECOMMENDED BY:
Charles M. Duggan Jr., City Manager

REVIEWED BY:
Yvette M. Abich Garcia, City Attorney
Janice McConnell, Assistant City Manager
Christopher Boatman, Assistant City Manager

Danielle Garcia, Management Services/Finance Director

PREPARED BY:
Tricia Munoz, Management Analyst

FISCAL IMPACT

Fiscal Year: N/A

Revenue Generating: N/A

Amount: N/A

Budgeted Y/N: N/A

Account No.: N/A

Additional Appropriation Required: N/A

Discussion:

The City Council previously approved in-kind support for special events as part of the Fiscal Year 2023–2024 and Fiscal Year 2024–2025 budgets. The total estimated value (hard and soft costs) associated with these approved events was approximately $534,554 for Fiscal Year 2024–2025. These costs include, but are not limited to, staff time for event coordination, public safety services, street closures, traffic control, and other operational support.

While the proposed policy revision is intended to maintain costs at or near current levels by limiting eligibility for in-kind support to events identified on Exhibit “A” (Fiscal Year 2024/2025 Approved Events List), regular increases in costs associated with inflation and Consumer Price Index (CPI) adjustments are expected over time. Staff will include sufficient funding in future budget requests to support these events; however, all such funding will remain subject to annual budget appropriations and City Council approval.

In addition, staff has been directed to return within ninety (90) days with a proposed fee schedule for City services associated with special events. Once adopted, the fee schedule is expected to allow events not included on Exhibit “A” to proceed on a cost-recovery basis, thereby reducing potential future impacts to the General Fund.

Overall, the proposed action is intended to provide greater predictability in budgeting, ensure alignment with available resources, and support long-term fiscal sustainability.

Attachments

Resolution_No_8780_Clean.pdf
Resolution_No_8780_Amended_Restated_Legislative.pdf
Resolution_No_8220_Original.pdf

RESOLUTION NO. 8780

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDLANDS AMENDING AND RESTATING A POLICY FOR THE CONSIDERATION OF REQUESTS FOR IN-KIND SUPPORT AND/OR THE CONTRIBUTION OF CITY RESOURCES BY NONPROFIT ORGANIZATIONS PROPOSING SPECIAL EVENTS WITHIN THE CITY, AND RESCINDING RESOLUTION NO. 8220

WHEREAS, the City of Redlands receives many requests from various nonprofit organizations seeking relief from the payment of fees and/or the contribution of City resources associated with special events proposed to be conducted by such organizations; and

WHEREAS, the City of Redlands desires to promote the economic health of the City and encourages the use and patronage of local businesses by nonprofit organizations conducting special events within the City; and

WHEREAS, the City Council of the City of Redlands previously adopted Resolution No. 8220 to establish a policy for the consideration of such requests; and

WHEREAS, the City Council recognizes that a consistent group of community events has historically received in-kind support and has become an established and valued part of the City's community fabric; and

WHEREAS, the cost of providing City services has increased over time consistent with broader economic conditions, including labor, materials, and operational expenses; and

WHEREAS, the City Council desires to clarify and limit the scope of in-kind support in order to ensure fiscal sustainability and maintain the delivery of core municipal services;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Redlands as follows:

Section 1. Eligibility for In-Kind Support. To the extent permitted by law, the City Council will consider requests by nonprofit organizations for in-kind support and/or the contribution of City resources associated with special events proposed to be conducted by such organizations, provided that the event is included on the list of approved events attached hereto as Exhibit "A" (Fiscal Year 2024/2025 Approved Events List), and the following criteria are satisfied:

A. The nonprofit organization demonstrates that it is a federal and/or state approved valid nonprofit organization, and possesses a current City of Redlands business license;

B. The proposed special event will provide a direct and tangible benefit to the City of Redlands;

C. The proposed special event will offer the residents of the City of Redlands opportunities to participate in a unique community event or activity that is not otherwise available within the City;

D. The proposed special event is designed, intended, and organized in a manner that will result in the substantial patronage of a number of businesses located within the City, and/or involve the participation of several community organizations;

E. The nonprofit organization will positively identify and advertise both the special event and the City of Redlands on a regional scale, and the proposed special event is of a nature that will convey a positive image for the City;

F. The proposed special event will not unreasonably subject the City of Redlands to foreseeable potential legal or financial liability;

G. The proposed special event is not limited in attendance on the basis of any discriminatory criteria, and is not designed to persuade or induce membership into the nonprofit organization.

Section 2. Limitation to Approved Events. Only those events identified on Exhibit "A" shall be eligible for consideration of in-kind support and/or the contribution of City resources. Events not included on Exhibit "A" shall not be eligible for in-kind support.

Section 3. Reporting Requirement. Nonprofit organizations requesting in-kind support and/or the contribution of City resources for special events shall be prepared to report on their efforts to patronize Redlands' businesses for promotional products at the time the request for in-kind support and/or the contribution of City resources City's support is requested.

Section 4. Delegation to the City Manager. The City Council hereby delegates authority to the City Manager, and his or her designee, to consider and approve requests by nonprofit organizations for in-kind support and/or the contribution of City resources for special events in an amount up to and including Five Thousand dollars ($5,000), or the City Manager may forward such requests to the City Council for consideration.

Section 5. Resolution No. 8220 is hereby rescinded.

ADOPTED, SIGNED AND APPROVED this 21st day of April, 2026.

_____
Mario Saucedo, Mayor

ATTEST:

_____
Jeanne Donaldson, City Clerk

I, Jeanne Donaldson, City Clerk of the City of Redlands, hereby certify that the foregoing resolution was duly adopted by the City Council at a regular meeting thereof held on the 21st day of April, 2026, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Jeanne Donaldson, City Clerk

EXHIBIT A

2024/2025 Fiscal Year

Event Date	*Event Name*	*Admin Approval CC Approval*	*Type of Event*	*Non-Profit Organization*	*Street Closure*	*In-Kind Support*	*Staff Report Approved Amount:*	*Insurance Provided by:*
07.04.2024	Fourth of July	CC Approval	Parade,Fireworks	Redlands 4th of July Committee	Yes	Yes	$48,240.00	Redlands 4th of July Committee Inc.
07.13.2024	Jagannath Rath Yatra	CC Approval	Walk	Shri Darshan	Yes	Yes	$8,446.00	Shri Darshan
08.04.2024	RPD Back to School Jam	Admin Approval	Giveaway for Kids	Redlands Police Officers Association	Yes	Yes	$1,000.00	Redlands Police Officers Association
09.14.2024	A Day in the Park	Admin Approval	Car Show	Youth Hope Foundation	No	Yes	$715.00	Youth Hope Foundation
09.15.2024	I Love IE	Admin Approval	Community Event	Redlands Chamber of Commerce	Yes	Yes	$1,800.00	Redlands Chamber of Commerce
09.21.2024	A Day for Kids	CC Approval	Park Event for Kids	Boys & Girls Club of Greater Redlands -Riverside	No	Yes	$300.00	Boys & Girls Club of Greater Redlands -Riverside
09.29.2024	Art-On-State-Street	CC Approval	Art Event	Redlands Art Association	Yes	Yes	$1,350.00	Redlands Art Association
09.29.2024	Vibe Health & Wellness Festival	CC Approval	5K	University of Redlands	Yes	Yes	$13,820.00	University of Redlands
10.05.2024	Believe Walk	CC Approval	5K	Stater Bros Charities	Yes	Yes	$37,109.50	Stater Bros Charities
10.05.2024	Oktoberfest	CC Approval	Fundraising Event	Redlands Optimist Club	Yes	Yes	$15,903.70	Redlands Optimist Club Foundation Inc.
10.12.2024	Citrus Valley Band Tournament	Admin Approval	Parade	CVHS Music Boosters	Yes	Yes	$2,700.00	CVHS Music Boosters
10.12.2024	Lighthouse for the Blind Car Show & Chili Cook of	Admin Approval	Car Show/Chili Cook Off	San Bernardino Valley Lighthouse for the Blind	Yes	Yes	$1,976.00	San Bernardino Valley Lighthouse for the Blind
10.19.2024	Citrus Belt League Cross Country Meet	Admin Approval	Cross Country meet	Redlands Unified School District	Yes	Yes	$767.00	City of Redlands -RUSD has MOU with the City
10.20.2024	Dog Jog	CC Approval	5K	Redlands Chamber of Commerce	Yes	Yes	$11,948.00	Redlands Chamber of Commerce
10.26.2024	Skate Park Bar-Boo-Q	Admin Approval	Skate Park Giveaway	Common Vision Coalition of Redlands	No	Yes	$1,621.00	Common Vision Coalition of Redlands
10.27.2024	DTR Artwalk	CC Approval	Art Event	Kids Cures Foundation	Yes	Yes	$6,848.00	Kids Cures Foundation
11.11.2024	Veterans Day Parade	CC Approval	Parade	Redlands Hometown Heroes Foundation	Yes	Yes	$20,703.00	Redlands Hometown Heroes Foundation
11.16.2024	Big Bear Marathon	CC Approval	5k,10k,Marathon	Brooksee Foundation	Yes	No	$1,000.00	Brooksee Foundation
11.28.2024	Redlands Turkey Trot	CC Approval	5K	Phoenix Hope Internationak	Yes	Yes	$14,536.00	Phoenix Hope Internationak
12.07.2024	Redlands Christmas Parade	CC Approval	Parade	Kiwanis Club of Redlands	Yes	Yes	$37,286.72	Kiwanis Club of Redlands
12.07.2024	Stuff-A-Plane	Admin Approval	Toy Drive	Redlands Airport Association	No	No	$1,000.00	Redlands Airport Association
12.12.2024	Our Lady of Guadalupe Annual Processional	Admin Approval	Processional	Holy Name of Jesus Catholic Community, Inc.	Yes	Yes	$3,321.00	Holy Name of Jesus Catholic Community, Inc.
12.21.2024	Metrolink Holiday Express Train Event	Admin Approval	Metrolink Rides	Southern California Regional Rail	Yes	Yes	$8,370.00	Southern California Regional Rail
12.31.2024	Beach Ball Drop	CC Approval	NYE Event	Redlands Visitor Center	Yes	Yes	$2,209.00	Redlands Visitor Center
12.31.2024	Orange Drop	CC Approval	NYE Event	Redlands Chamber of Commerce	Yes	Yes	$25,778.00	Redlands Chamber of Commerce
02.01.2025	Lincoln Pilgrimage Event	Admin Approval	Walk	Scouts of America	Yes	Yes	$18,771.00	Scouts of America
03.02.2025	Run Through Redlands	CC Approval	5K	Kiwanis Club of Redlands	Yes	Yes	$40,612.00	Kiwanis Club of Redlands
03.15.2025	Art on State Street	CC Approval	Art Event	Redlands Art Association	Yes	Yes	$2,565.00	Redlands Art Association
03.15.2025	Strada Rossa Bike Ride	Admin Approval	Bike Ride	Inlands Empire Biking Alliance	Yes	No	$1,000.00	Inlands Empire Biking Alliance
03.30.2025	DTR Artwalk	CC Approval	Art Event	Kids Cures Foundation	Yes	Yes	$7,944.00	Kids Cures Foundation
04.03.2025	Optimist Skate Fest	Admin Approval	Skate Park Giveaway	Optimist Club of Redlands	No	Yes	$1,414.75	Optimist Club of Redlands
04.05.2025	Airport Spring Fling	Admin Approval	Fly-In/BBQ	Redlands Airport Association	No	No	$1,000.00	Redlands Airport Association
04.09.2025	Bicycle Classic	CC Approval	Bike Race	Redlands Bicycle Classic, Inc.	Yes	Yes	$127,708.78	Redlands Bicycle Classic, Inc.
05.03.2025	Holland Festival	Admin Approval	School Festival	Redlands Christian Schools	Yes	Yes	$1,000.00	Redlands Christian Schools
05.04.2025	Stand up To Stigma	CC Approval	5K	Seventh-Day Adventists - LLUMC	Yes	Yes	$1,800.00	Seventh-Day Adventists - LLUMC
05.24.2025	Redlands Festival of Arts	CC Approval	Art Event	Redlands Art Festival Association	Yes	Yes	$7,587.00	Redlands Art Festival Association
05.25.2025	Firefighter Car Show	CC Approval	Car Show	Redlands Community Foundation	Yes	Yes	$16,507.00	Redlands Community Foundation
05.31.2025	Skate Park BBQ	Admin Approval	Skate Park Giveaway	Common Vision Coalition of Redlands	No	Yes	$1,621.00	Common Vision Coalition of Redlands
06.20 -08.14	Summer Music Festival	CC Approval	Concert Series	Redlands Community Music Association	Yes	Yes	$42,275.78	Redlands Community Music Association
						Total	$540,554.23	

RESOLUTION NO. 87808220

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDLANDS AMENDING AND RESTATING ESTABLISHING A POLICY FOR THE CONSIDERATION OF REQUESTS FOR IN-KIND SUPPORT AND/OR THE CONTRIBUTION OF CITY RESOURCES BY NONPROFIT ORGANIZATIONS PROPOSING SPECIAL EVENTS WITHIN THE CITY, AND RESCINDING RESOLUTION NO. 82206038

WHEREAS, the City of Redlands receives many requests from various nonprofit organizations seeking relief from the payment of fees and/or the contribution of City resources associated with special events proposed to be conducted by such organizations; and

WHEREAS, the City of Redlands desires to promote the economic health of the City and encourages the use and patronage of local businesses by nonprofit organizations conducting special events within the City; and

WHEREAS, the City Council of the City of Redlands previously adopted Resolution No. 8220 to establish a policy for the consideration of such requests; and

WHEREAS, the City Council recognizes that a consistent group of community events has historically received in-kind support and has become an established and valued part of the City's community fabric; and

WHEREAS, the cost of providing City services has increased over time consistent with broader economic conditions, including labor, materials, and operational expenses; and

WHEREAS, the City Council desires to clarify and limit the scope of in-kind support in order to ensure fiscal sustainability and maintain the delivery of core municipal services;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Redlands as follows:

Section 1. Eligibility for In-Kind Support. To the extent permitted by law, the City Council will consider requests by nonprofit organizations for in-kind support and/or the contribution of City resources associated with special events proposed to be conducted by such organizations, provided that the event is included on the list of approved events attached hereto as Exhibit "A" (Fiscal Year 2024/2025 Approved Events List), and the following criteria are satisfied:

~~To the extent permitted by law, the City Council will consider requests by nonprofit organizations for in-kind support and/or the contribution of City resources associated with special events proposed to be conducted by such organizations provided the following criteria are satisfied:~~

A. The nonprofit organization demonstrates that it is a federal and/or state approved valid nonprofit organization, and possesses a current City of Redlands business license;

B. The proposed special event will provide a direct and tangible benefit to the City of Redlands;

C. The proposed special event will offer the residents of the City of Redlands opportunities to participate in a unique community event or activity that is not otherwise available within the City;

D. The proposed special event is designed, intended, and organized in a manner that will result in the substantial patronage of a number of businesses located within the City, and/or involve the participation of several community organizations;

E. The nonprofit organization will positively identify and advertise both the special event and the City of Redlands on a regional scale, and the proposed special event is of a nature that will convey a positive image for the City;

F. The proposed special event will not unreasonably subject the City of Redlands to foreseeable potential legal or financial liability;

G. The proposed special event is not limited in attendance on the basis of any discriminatory criteria, and is not designed to persuade or induce membership into the nonprofit organization.

Section 2. Limitation to Approved Events. Only those events identified on Exhibit "A" shall be eligible for consideration of in-kind support and/or the contribution of City resources. Events not included on Exhibit "A" shall not be eligible for in-kind support.

Section ~~32~~. Reporting Requirement. Nonprofit organizations requesting in-kind support and/or the contribution of City resources for special events shall be prepared to report on their efforts to patronize Redlands' businesses for promotional products at the time the request for in-kind support and/or the contribution of City resources City's support is requested.

Section ~~43~~. Delegation to the City Manager. The City Council hereby delegates authority to the City Manager, and his or her designee, to consider and approve requests by nonprofit organizations for in-kind support and/or the contribution of City resources for special events in an amount up to and including Five Thousand dollars ($5,000), or the City Manager may forward such requests to the City Council for consideration.

Section 5. Resolution No. 8220 is hereby rescinded.

ADOPTED, SIGNED AND APPROVED this 21st day of April, 2026.

_____
Mario Saucedo, Mayor

ATTEST:

_____
Jeanne Donaldson, City Clerk

I, Jeanne Donaldson, City Clerk of the City of Redlands, hereby certify that the foregoing resolution was duly adopted by the City Council at a regular meeting thereof held on the XXX day of April, 2026, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Jeanne Donaldson, City Clerk

Exhibit A

2024/2025 Fiscal Year

Event Date	*Event Name*	*Admin Approval CC Approval*	*Type of Event*	*Non-Profit Organization*	*Street Closure*	*In-Kind Support*	*Staff Report Approved Amount:*	*Insurance Provided by:*
07.04.2024	Fourth of July	CC Approval	Parade,Fireworks	Redlands 4th of July Committee	Yes	Yes	$48,240.00	Redlands 4th of July Committee Inc.
07.13.2024	Jagannath Rath Yatra	CC Approval	Walk	Shri Darshan	Yes	Yes	$8,446.00	Shri Darshan
08.04.2024	RPD Back to School Jam	Admin Approval	Giveaway for Kids	Redlands Police Officers Association	Yes	Yes	$1,000.00	Redlands Police Officers Association
09.14.2024	A Day in the Park	Admin Approval	Car Show	Youth Hope Foundation	No	Yes	$715.00	Youth Hope Foundation
09.15.2024	I Love IE	Admin Approval	Community Event	Redlands Chamber of Commerce	Yes	Yes	$1,800.00	Redlands Chamber of Commerce
09.21.2024	A Day for Kids	CC Approval	Park Event for Kids	Boys & Girls Club of Greater Redlands -Riverside	No	Yes	$300.00	Boys & Girls Club of Greater Redlands -Riverside
09.29.2024	Art-On-State-Street	CC Approval	Art Event	Redlands Art Association	Yes	Yes	$1,350.00	Redlands Art Association
09.29.2024	Vibe Health & Wellness Festival	CC Approval	5K	University of Redlands	Yes	Yes	$13,820.00	University of Redlands
10.05.2024	Believe Walk	CC Approval	5K	Stater Bros Charities	Yes	Yes	$37,109.50	Stater Bros Charities
10.05.2024	Oktoberfest	CC Approval	Fundraising Event	Redlands Optimist Club	Yes	Yes	$15,903.70	Redlands Optimist Club Foundation Inc.
10.12.2024	Citrus Valley Band Tournament	Admin Approval	Parade	CVHS Music Boosters	Yes	Yes	$2,700.00	CVHS Music Boosters
10.12.2024	Lighthouse for the Blind Car Show & Chili Cook of	Admin Approval	Car Show/Chili Cook Off	San Bernardino Valley Lighthouse for the Blind	Yes	Yes	$1,976.00	San Bernardino Valley Lighthouse for the Blind
10.19.2024	Citrus Belt League Cross Country Meet	Admin Approval	Cross Country meet	Redlands Unified School District	Yes	Yes	$767.00	City of Redlands -RUSD has MOU with the City
10.20.2024	Dog Jog	CC Approval	5K	Redlands Chamber of Commerce	Yes	Yes	$11,948.00	Redlands Chamber of Commerce
10.26.2024	Skate Park Bar-Boo-Q	Admin Approval	Skate Park Giveaway	Common Vision Coalition of Redlands	No	Yes	$1,621.00	Common Vision Coalition of Redlands
10.27.2024	DTR Artwalk	CC Approval	Art Event	Kids Cures Foundation	Yes	Yes	$6,848.00	Kids Cures Foundation
11.11.2024	Veterans Day Parade	CC Approval	Parade	Redlands Hometown Heroes Foundation	Yes	Yes	$20,703.00	Redlands Hometown Heroes Foundation
11.16.2024	Big Bear Marathon	CC Approval	5k,10k,Marathon	Brooksee Foundation	Yes	No	$1,000.00	Brooksee Foundation
11.28.2024	Redlands Turkey Trot	CC Approval	5K	Phoenix Hope Internationak	Yes	Yes	$14,536.00	Phoenix Hope Internationak
12.07.2024	Redlands Christmas Parade	CC Approval	Parade	Kiwanis Club of Redlands	Yes	Yes	$37,286.72	Kiwanis Club of Redlands
12.07.2024	Stuff-A-Plane	Admin Approval	Toy Drive	Redlands Airport Association	No	No	$1,000.00	Redlands Airport Association
12.12.2024	Our Lady of Guadalupe Annual Processional	Admin Approval	Processional	Holy Name of Jesus Catholic Community, Inc.	Yes	Yes	$3,321.00	Holy Name of Jesus Catholic Community, Inc.
12.21.2024	Metrolink Holiday Express Train Event	Admin Approval	Metrolink Rides	Southern California Regional Rail	Yes	Yes	$8,370.00	Southern California Regional Rail
12.31.2024	Beach Ball Drop	CC Approval	NYE Event	Redlands Visitor Center	Yes	Yes	$2,209.00	Redlands Visitor Center
12.31.2024	Orange Drop	CC Approval	NYE Event	Redlands Chamber of Commerce	Yes	Yes	$25,778.00	Redlands Chamber of Commerce
02.01.2025	Lincoln Pilgrimage Event	Admin Approval	Walk	Scouts of America	Yes	Yes	$18,771.00	Scouts of America
03.02.2025	Run Through Redlands	CC Approval	5K	Kiwanis Club of Redlands	Yes	Yes	$40,612.00	Kiwanis Club of Redlands
03.15.2025	Art on State Street	CC Approval	Art Event	Redlands Art Association	Yes	Yes	$2,565.00	Redlands Art Association
03.15.2025	Strada Rossa Bike Ride	Admin Approval	Bike Ride	Inlands Empire Biking Alliance	Yes	No	$1,000.00	Inlands Empire Biking Alliance
03.30.2025	DTR Artwalk	CC Approval	Art Event	Kids Cures Foundation	Yes	Yes	$7,944.00	Kids Cures Foundation
04.03.2025	Optimist Skate Fest	Admin Approval	Skate Park Giveaway	Optimist Club of Redlands	No	Yes	$1,414.75	Optimist Club of Redlands
04.05.2025	Airport Spring Fling	Admin Approval	Fly-In/BBQ	Redlands Airport Association	No	No	$1,000.00	Redlands Airport Association
04.09.2025	Bicycle Classic	CC Approval	Bike Race	Redlands Bicycle Classic, Inc.	Yes	Yes	$127,708.78	Redlands Bicycle Classic, Inc.
05.03.2025	Holland Festival	Admin Approval	School Festival	Redlands Christian Schools	Yes	Yes	$1,000.00	Redlands Christian Schools
05.04.2025	Stand up To Stigma	CC Approval	5K	Seventh-Day Adventists - LLUMC	Yes	Yes	$1,800.00	Seventh-Day Adventists - LLUMC
05.24.2025	Redlands Festival of Arts	CC Approval	Art Event	Redlands Art Festival Association	Yes	Yes	$7,587.00	Redlands Art Festival Association
05.25.2025	Firefighter Car Show	CC Approval	Car Show	Redlands Community Foundation	Yes	Yes	$16,507.00	Redlands Community Foundation
05.31.2025	Skate Park BBQ	Admin Approval	Skate Park Giveaway	Common Vision Coalition of Redlands	No	Yes	$1,621.00	Common Vision Coalition of Redlands
06.20 -08.14	Summer Music Festival	CC Approval	Concert Series	Redlands Community Music Association	Yes	Yes	$42,275.78	Redlands Community Music Association
						Total	$540,554.23	

RESOLUTION NO. 8220

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDLANDS ESTABLISHING A POLICY FOR THE CONSIDERATION OF REQUESTS FOR IN-KIND SUPPORT AND/OR THE CONTRIBUTION OF CITY RESOURCES BY NONPROFIT ORGANIZATIONS PROPOSING SPECIAL EVENTS WITHIN THE CITY, AND RESCINDING RESOLUTION NO. 6038

WHEREAS, the City of Redlands receives many requests from various nonprofit organizations seeking relief from the payment of fees and/or the contribution of City resources associated with special events proposed to be conducted by such organizations; and

WHEREAS, the City of Redlands desires to promote the economic health of the City and encourages the use and patronage of local businesses by nonprofit organizations conducting special events within the City; and

WHEREAS, it is the desire of the City Council of the City of Redlands to establish a policy for the consideration of requests by nonprofit corporations for the City's in-kind support and/or the City's contribution of City resources towards the special event;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Redlands as follows:

Section 1. To the extent permitted by law, the City Council will consider requests by nonprofit organizations for in-kind support and/or the contribution of City resources associated with special events proposed to be conducted by such organizations provided the following criteria are satisfied:

A. The nonprofit organization demonstrates that it is a federal and/or state approved valid nonprofit organization, and possesses a current City of Redlands business license;

B. The proposed special event will provide a direct and tangible benefit to the City of Redlands;

C. The proposed special event will offer the residents of the City of Redlands opportunities to participate in a unique community event or activity that is not otherwise available within the City;

D. The proposed special event is designed, intended, and organized in a manner that will result in the substantial patronage of a number of businesses located within the City, and/or involve the participation of several community organizations;

E. The nonprofit organization will positively identify and advertise both the special event and the City of Redlands on a regional scale, and the proposed special event is of a nature that will convey a positive image for the City;

F. The proposed special event will not unreasonably subject the City of Redlands to foreseeable potential legal or financial liability;

G. The proposed special event is not limited in attendance on the basis of any discriminatory criteria, and is not designed to persuade or induce membership into the nonprofit organization;

Section 2. Nonprofit organizations requesting in-kind support and/or the contribution of City resources for special events shall be prepared to report on their efforts to patronize Redlands' businesses for promotional products at the time the request for in-kind support and/or the contribution of City resources City's support is requested.

Section 3. The City Council hereby delegates authority to the City Manager, and his or her designee, to consider and approve requests by nonprofit organizations for in-kind support and/or the contribution of City resources for special events in an amount up to and including Five Thousand dollars ($5,000), or the City Manager may forward such requests to the City Council for consideration.

ADOPTED, SIGNED AND APPROVED this 18th day of May, 2021.

Paul T. Barich, Mayor

ATTEST:

Jeanne Donaldson, City Clerk

I, Jeanne Donaldson, City Clerk of the City of Redlands, do hereby certify that the foregoing Resolution was duly adopted by the City Council at a regular meeting thereof held on the 18th day of May, 2021 by the following vote:

AYES: Councilmembers Foster, Tejeda, Davis, Guzman-Lowry; Mayor Barich
NOES: None
ABSENT: None
ABSTAINED: None

Jeanne Donaldson, City Clerk