



City of Saginaw
Meeting and/or Executive Session Agenda

Tuesday, December 2, 2025, 6:00 PM
Council Chamber
333 West McLeroy Boulevard
Saginaw, Texas 76179

In accordance with Section 551.043 of the Texas Government Code, this agenda has been posted at Saginaw City Hall, and distributed to the appropriate news media within the required time frame. All meetings of the Saginaw City Council are open to the public. Public participation and written comments are invited on all open session business items.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside to respond to a page or to conduct a phone conversation. The City Hall is wheelchair accessible and special parking is available on the east side of the building. If special accommodations are required please contact the City Secretary a minimum of 72 hours in advance at 817-232-4640.

1. Call To Order

- 1.A. Call To Order -- Todd Flippo, Mayor
- 1.B. Pledges--Pledge of Allegiance to the United States; Pledge of Allegiance to the State of Texas--
"Honor the Texas Flag; I pledge allegiance to thee, Texas, one State under God, one and indivisible"
- 1.C. Invocation--Pastor Ramon Smith, Saginaw United Methodist Church
- 1.D. Audience Participation--Anyone wishing to speak during the discussion of an item listed on the agenda must complete an audience participation form. These forms are located by the Police Chief. After completing the form, give it to the City Secretary. She will give it to the Mayor. The Mayor will call on you when that item is discussed. You will have three (3) minutes to make your comment

2. Consent Agenda

All items listed are part of the Consent Agenda. Public hearing and review are held collectively unless opposition is presented, in which case the contested item will be heard separately.

- 2.A. Action regarding minutes from the November 18, 2025, City Council meeting--Vicky Vega, City Secretary
- 2.B. Action regarding Reappointment of Tax Increment Reinvestment Zone No. 1 Board of Directors--Vicky Vega, City Secretary
- 2.C. Action regarding Appointment of Sean Ferguson as Reserve Police Officer -- Brandon Badovinac, Asst. Police Chief

3. Proclamations-Presentations

- 3.A. Recognitions/Presentations--Gabe Reaume, City Manager

- 3.B. Proclamation---"Loretta Garret Day" Celebrating her 100th Birthday
- 3.C. Presentation of Updated Design Options for a New Animal Shelter - Kim Dowdy-Hickman, Quorum Architects
- 3.D. Animal Shelter Advisory Board Recommendation - Joseph Stout, Chairman
- 3.E. Discussion regarding design of E. McLeroy Blvd--Trenton Tidwell, P.E., City Engineer & Randy Newsom, Director of Public Works
- 3.F. Discussion regarding ordinances related to carports--City Staff & Council
- 3.G. Presentation: Saginaw Open Rewards - Shop Local Program -- Pedro Zambrano, Director of Economic & Community Engagement

4. Business

- 4.A. Consideration and action regarding Resolution No. 2025-19, authorizing the casting of the City of Saginaw's allocated votes for appointment on the Tarrant Appraisal District--Todd Flippo, Mayor
- 4.B. Consideration and action regarding Award of Bid for the Old Decatur North Project--Trenton Tidwell, P.E., City Engineer
- 4.C. Consideration and action regarding an Individual Project Order (IPO) Bailey Boswell Quite Zone Establishment--Trenton Tidwell, P.E. City Engineer

5. Executive Session

The City Council may take action on any Executive Session item posted.

5.A. 551.071. Texas Government Code. Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

5.B. Any Item Posted

5.C. 551.072. Texas Government Code. Deliberations Regarding Real Property. The City Council may convene in executive session to deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the City of negotiations with a third person, including the following matters

5.D. W. McLeroy Blvd and Saginaw Blvd

5.E. City owned property located 616 S Blue Mound Rd., Saginaw

6. Adjournment

6.A. Adjournment--Todd Flippo, Mayor

Date Posted: __V.Vega____ Time: __4:55 p.m.____ By: _____

Date Retrieved: _____ Time: _____ By: _____

Visit www.saginawtx.org/taxpayerimpact for Fiscal Year 2025-2026 Budget and Tax Payer Impact Statement - Pursuant to Section 551.043(c) Texas Government Code.

Date Posted: November 25, 2025



City Council Memorandum

A. Action regarding minutes from the November 18, 2025, City Council meeting--Vicky Vega, City Secretary

Meeting	Agenda Group
Tuesday, December 2, 2025, 6:00 PM	Consent Agenda Item: 2A.
Reference File	
Community Goals	

BACKGROUND/DISCUSSION:

Draft minutes from the November 18, 2025, City Council meeting.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

N/A

Attachments

[Draft Minutes--11-18-2025.pdf](#)

Minutes for the City Council

333 West McLeroy Boulevard, Saginaw, Texas 76179

November 18, 2025, 6:00 PM

Present at the Meeting:

- Todd Flippo, Mayor
- Paul Felegy, Mayor Pro-Tem, Place 1
- Nick Lawson, Place 2
- Valerie Junkersfeld, Place 3
- Brack St. Clair, Place 4
- Shawn Morrison, Place 5
- Mary Copeland, Place 6
- Bryn Meredith, City Attorney
- Gabe Reaume, City Manager
- Kim Quin, Finance Director
- Doug Spears, Fire Chief
- Russell Ragsdale, Police Chief
- Randy Newsom, Director of Public Works
- Pedro Zambrano, Director of Economic Development & Community Engagement
- Susy Victor-Trevino, Asst. Director of Economic Development & Community Engagement
- Melanie McManus, Director of Human Resources
- Ellen Ritchie, Library Director
- Vicky Vega, City Secretary
- Luisa Pina, Public Works Administrative Coordinator
- Maria Hernandez, Planner I
- Ronnie Horton, Adult Services Librarian

Absent from the Meeting:

- Trenton Tidwell, P.E. City Engineer
- Lee Howell, Asst. City Manager

Visitors at the Meeting:

- Steve Sprowls
- Judy Deller
- Mark Towns
- Abel Moreno
- Zach McPherson

1. Call To Order

1.A. Call To Order -- Todd Flippo, Mayor

Mayor Flippo called the meeting to order at 6:00 p.m.

1.B. Pledges--Pledge of Allegiance to the United States; Pledge of Allegiance to the State of Texas--"Honor the Texas Flag; I pledge allegiance to thee, Texas, one State under God, one and indivisible"

1.C. Invocation--Dr. Mark Towns, First Baptist Church

Dr. Mark Towns gave the invocation.

1.D. Audience Participation--Anyone wishing to speak during the discussion of an item listed on the agenda must complete an audience participation form. These forms are located by the Police Chief. After completing the form, give it to the City Secretary. She will give it to the Mayor. The Mayor will call on you when that item is discussed. You will have three (3) minutes to make your comment

2. Consent Agenda

Motion was made by Mayor Pro-tem Felegy and seconded by Councilmember St. Clair to approve items 2A, 2B, 2C, and 2D of the Consent Agenda. Motion passed Unanimously. 7-0-0-0.

(Item 2E was pulled from the Consent Agenda for further discussion)

2.A. Action regarding the minutes from the November 4, 2025 meeting--Vicky Vega, City Secretary

Council approved the minutes from the November 4, 2025 meeting.

This item was approved through Consent.

2.B. Action regarding Cancellation of January 6, 2026, City Council Meeting--Vicky Vega City Secretary

Council approved canceling the first meeting in January (January 6, 2026).

This item was approved through Consent.

2.C. Action regarding an Individual Project Order (IPO) No. Pavement Management Program Update--Trenton Tidwell, P.E. City Engineer

Council approved an Individual Project Order (IPO) Pavement Management Program. The project consist of collecting a maximum of 102 miles of roadway data, the assessment will be used to populate a pavement management system (PMS) to help prioritize roadway maintenance and rehabilitation projects according to various funding scenarios.

This item was approved through Consent.

2.D. Action regarding an Individual Project Order (IPO) No. 2026 Blue Mound Road Beautification--Trenton Tidwell, P.E. City Engineer

Council approved an Individual Project Order (IPO) 2026 Blue Mound Road Beautification. This project will consist of design of landscape enhancements funded by the Texas Department of Transportation (TxDOT) Green Ribbon Grant project, with improvements located along South Blue Mound road at I-820 as outlined in the tasks.

This item was approved through Consent.

2.E. Action regarding a Second Amendment to Chapter 380 Agreement by and between the City of Saginaw & SP SA Development LLC--Pedro Zambrano, Director of Economic Development & Community Engagement

**** Item was Removed from Consent**

Council approved a Second Amendment to a Chapter 380 Agreement between the City of Saginaw & SP SA Development LLC. The proposed amendment would allow two restaurants and include an access drive located to the south of the property, providing a connection to the existing parking lot a 1001 N. Saginaw Blvd.

This item was approved through Consent.

3. Proclamations-Presentations

3.A. Recognitions/Presentations--Gabe Reaume, City Manager

No recognition's presented at this meeting.

3.B. Presentation Regarding Waste Connections Recycling Options - Able Moreno, North Texas Municipal Manager for Waste Connections

Presentation made by Waste Connections staff regarding future Trash and Recycling Bin options and answered questions from the Council.

4. Public Hearings

4.A. Consideration and Action Regarding a Rezoning for some portions of the Property located on 112 Spring Hollow Dr. from Single Family (SF3) to Light Industrial (LI); a change from Light Industrial (LI) to Single Family (SF3); and a change from Community Commercial (CC) to Light Industrial (LI) and Heavy Industrial (HI) -- Susy Victor-Trevino, Asst. Director of Economic and Community Engagement

The applicant (Falcon) requested their application to be withdrawn. The Planning and Zoning Commission considered their request at their meeting on November 11, 2025, and recommended approval. Council approved the withdrawal. Falcon Group plans to pursue a Planned Development (PD) zoning request in the future to modify the project's access point. The updated site plan would not include a screening fence. Staff noted no major concerns from the adjacent HOA, and residents are supportive of shifting access points to McLeroy rather than Spring Hollow Drive.

Motion was made by Councilmember Junkersfeld and seconded by Councilmember St. Clair to approve withdrawing the application. Motion passed unanimously. 7-0-0-0.

4.B. Consideration and Action Regarding a Rezoning Request for some portions of the property located at 304 E. McLeroy Blvd. from Heavy Industrial (HI) to Light Industrial (LI) and Community Commercial (CC) -- Susy Victor-Trevino, Asst. Director of Economic and Community Engagement

Item 4A and 4B were considered together, as both items are related to the applicant (Falcon) in their request to withdraw their application.

Motion was made by Councilmember Junkersfeld and seconded by Councilmember St. Clair to approve withdrawing the application. Motion passed unanimously. 7-0-0-0.

4.C. Consideration and Action Regarding a Proposed Textural Amendment to the Zoning Ordinance Regarding Modifying the City's Permitted Use Table (Automotive Uses, Medical Uses, and Commercial, Retail, and Service Uses) and Section 8-9, "Off-Street Parking and Loading Requirements," of Article 8, "Supplemental District Regulations," of Appendix A, "Zoning" -- Susy Victor-Trevino, Asst. Director of Economic and Community Engagement

Public Hearing was opened at 6:43 PM and closed at 7:14 PM

This item was Tabled for the proposed amendment to the City's permitted use table for further review.

Motion was made by Councilmember Lawson and seconded by Councilmember Junkersfeld to table item 4C. Motion passed unanimously. 7-0-0-0.

5. Executive Session

No Executive Session.

5.A. 551.071. Texas Government Code. Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

5.B. Any Posted Item

6. Adjournment

6.A. Adjournment--Todd Flippo, Mayor

Motion was made by Councilmember St. Clair and seconded by Councilmember Junkersfeld to adjourn the meeting. Motion passed. 7-0-0-0.

Mayor Flippo adjourned the meeting at 7:14 p.m.



City Council Memorandum

B. Action regarding Reappointment of Tax Increment Reinvestment Zone No. 1 Board of Directors--Vicky Vega, City Secretary

Meeting	Agenda Group
Tuesday, December 2, 2025, 6:00 PM	Consent Agenda Item: 2B.
Reference File	
Community Goals	

BACKGROUND/DISCUSSION:

The terms of office of four (4) members of the Tax Increment Reinvestment Zone No. 1 Board of Directors expire on December 31, 2025. Terms of office are two years. A list of all members is included in the attachments. The four (4) members are listed below. Action must be taken to reappoint the four members.

Place 5 - Brack St. Clair

Place 7 - Mary Copeland

Place 8 - Tracey Knight

Place 9 - Pamela Anglin

Terms of Office for Places 1, 2, 3, 4, and 6 expire December 31, 2026.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

N/A

Attachments

[TIRZ No 1 Board of Directors.pdf](#)

TAX INCREMENT REINVESTMENT ZONE NO. 1

BOARD OF DIRECTORS

Todd Flippo, Chairman	Place 1	Term Expires December 31, 2026
Paul Felegy	Place 2	Term Expires December 31, 2026
Nicky Lawson	Place 3	Term Expires December 31, 2026
Valerie Junkersfeld	Place 4	Term Expires December 31, 2026
Brack St. Clair	Place 5	Term Expires December 31, 2025
Shawn Morrison	Place 6	Term Expires December 31, 2026
Mary Copeland	Place 7	Term Expires December 31, 2025

Tarrant County Representative

Tracey Knight Chief of Staff Tarrant County Precinct Four	Place 8	Term Expires December 31, 2025
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Tarrant County College District Representative

Pamela Anglin Chief Financial Officer Tarrant County College District	Place 9	Term Expires December 31, 2025
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City Council Memorandum

C. Action regarding Appointment of Sean Ferguson as Reserve Police Officer -- Brandon Badovinac, Asst. Police Chief

Meeting	Agenda Group
Tuesday, December 2, 2025, 6:00 PM	Consent Agenda Item: 2C.
Reference File	
Community Goals	

BACKGROUND/DISCUSSION:

Reserve Officers are appointed by the chief of police. However, the Code of Ordinances (2001-04) does require that reserve officers also be approved by a simple majority vote of the council. The Police Department requests council to approve the appointment of Sean Ferguson to the position of Reserve Police Officer.

Sean Ferguson has worked in the Law Enforcement field for the past eleven years. Since that time he has obtained a very strong knowledge base related to police radio programming and Motorola Flex Record Management System access. Having Sean Ferguson as a reserve officer would greatly benefit the police department, especially with new programming of our radios. We would be able to pay for a single radio to be flashed and Sean could then take that radio and flash all the remaining radios at a significant cost reduction. Normal radio programming cost is \$100 each, and the PD has 77 police radios.

FINANCIAL IMPACT:

Reserve Officers are non-paid. There would be no financial impact towards employee cost, but we could see cost reductions related to radio programming. As part of the NWECC merger, our radios will be undergoing a reprogramming at the first of the year, as well as additions of radio channels related to the Fort Worth Real Time Crime Center (RTCC).

RECOMMENDATION:

Staff Recommends that Council approve the appointment of Sean Ferguson as a Police Reserve Officer.



B. Proclamation---"Loretta Garret Day" Celebrating her 100th Birthday

Meeting	Agenda Group
Tuesday, December 2, 2025, 6:00 PM	Proclamations-Presentations Item: 3B.
Reference File	
Community Goals	

BACKGROUND/DISCUSSION:

Proclamation honoring a Saginaw resident's 100th Birthday.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

N/A



C. Presentation of Updated Design Options for a New Animal Shelter - Kim Dowdy-Hickman, Quorum Architects

Meeting	Agenda Group
Tuesday, December 2, 2025, 6:00 PM	Proclamations-Presentations Item: 3C.
Reference File	
Community Goals	

BACKGROUND/DISCUSSION:

Kim Dowdy-Hickman of Quorum Architects will lead a discussion regarding potential design options for a new animal shelter.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

N/A



City Council Memorandum

D. Animal Shelter Advisory Board Recommendation - Joseph Stout, Chairman

Meeting	Agenda Group
Tuesday, December 2, 2025, 6:00 PM	Proclamations-Presentations Item: 3D.
Reference File	
Community Goals	

BACKGROUND/DISCUSSION:

Joe Stout, Chairman of the Animal Shelter Advisory Committee, will present a committee recommendation to Council regarding a future animal shelter.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

N/A



City Council Memorandum

F. Discussion regarding ordinances related to carports--City Staff & Council

Meeting	Agenda Group
Tuesday, December 2, 2025, 6:00 PM	Proclamations-Presentations Item: 3F.
Reference File	
Community Goals	

BACKGROUND/DISCUSSION:

Attached is the October 18, 2022 adopted ordinance negating the carport overlay district and allowance of carports in residential areas city-wide with approval of a specific-use-permit. Also attached is the July 15, 2025 ordinance negating the requirement of a specific-use-permit for a residential carport and allowance by application and issuance of a building permit.

The currently adopted carport ordinance does incorporate installation and design criteria as well as a list of approved and prohibited materials.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

N/A

Attachments

[Ordinance 2022-08 Amending Carport Regulations.pdf](#)

[Ordinance 2025-09 Amending the Requirement of a Specific Use Permit for Carports.pdf](#)

ORDINANCE NO. 2022-08

AN ORDINANCE OF THE CITY OF SAGINAW, TEXAS, AMENDING APPENDIX A - ZONING OF THE SAGINAW CITY CODE, TO AMEND REGULATIONS GOVERNING THE PLACEMENT OF CARPORTS WITHIN THE CITY; PROVIDING A DEFINITION OF CARPORT; PROVIDING FOR STANDARDS GOVERNING INSTALLATION AND DESIGN; PROVIDING FOR ADDITIONAL REGULATIONS GOVERNING CARPORTS LOCATED WITHIN LI AND HI ZONING DISTRICTS; REPEALING THE CARPORT OVERLAY DISTRICT; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR A SAVINGS CLAUSE; PROVIDING A PENALTY CLAUSE; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Saginaw, Texas is a home rule City acting under its Charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the City has a substantial interest in protecting the health, safety, welfare, convenience and enjoyment of the general public and has adopted zoning regulations to further this interest; and

WHEREAS, the City Council has previously adopted regulations governing the location, installation and design of carports within the City; and

WHEREAS, the City Council now deems it in the best interest of the public health, safety, morals and general welfare of the City to amend said regulations; and

WHEREAS, public hearings were held in accordance with the requirements of the Local Government Code after proper notice of these hearings was given in accordance with said Code.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAGINAW, TEXAS, THAT:

SECTION 1.

Section 5-1. "Permitted use table" of Article 5 "Permitted Uses" of Appendix A-Zoning of the Saginaw City Code is hereby amended by amending the Accessory Use "Carport, Residential," to read as follows:

ACCESSORY USES											Land Use Designation	Nonresidential						Supplemental Conditions
A G	S F 1	S F 2	S F 3	S F 4	S F A	D X	Z L	M H	M F 1	M F 2		O P	N C	C C	C F	L I	H I	
S	S	S	S	S	S	S	S	S	P	P	Carport, Residential				P	P	P	21

SECTION 2.

Section 5-2. "Special conditions for listed uses." of Article 5 "Permitted Uses" of Appendix A "Zoning" of the Saginaw City Code is hereby amended, by amending Special Condition "21" to read as follows:

"21. Must comply with regulations provided in Section 8-6.D., Carport."

SECTION 3.

Section 12-2. "Definitions" of Article 12 "Definitions" of Appendix A "Zoning" of the Saginaw City Code is hereby amended by adding a definition for carports, inserted alphabetically to read as follows:

"Carport. A structure which is allowed between the property line and the required front build line, is unenclosed by any coverings on at least three sides, and is an integral portion of the primary structure, constructed for the purpose of providing covering for the off-street parking of private vehicles."

SECTION 4.

Section 8-6. "Miscellaneous requirements." of Article 8 "Supplemental District Regulations" of Appendix A "Zoning" of the Saginaw City Code is hereby amended by adding subsection D. to read as follows:

"D. *Carports.* All carports constructed prior to the repeal of the carport overlay district, and which comply with other applicable provisions of the city code, are considered lawfully existing uses. All carports constructed on or after the effective date of this Ordinance shall comply with the regulations set forth in this subsection, other regulations contained in appendix A of this Code, and other applicable provisions of the city code.

1. Installation and design. The installation and design of carports shall meet the

following standards:

- a. No more than one carport shall be permitted per residential lot, unless otherwise approved by city council.
 - b. No carport may exceed more than 600 square feet in roofed area.
 - c. No carport may exceed more than ten feet in clear opening height for any open sided area.
 - d. Carports shall maintain the required side yard setback from the property lines according to the applicable zoning district or approved development agreement.
 - e. The front setback for carports shall be a minimum of ten feet from the back of the curb, but in no case shall any portion of the carport project beyond the property line.
 - f. Construction must be compatible in both design and materials with the primary structure and shall meet the requirements of the city building code as adopted by the city. However, the city council may modify construction design and material requirements when reviewing a specific use permit application and may impose different conditions for construction design and materials in approving any specific use permit.
2. Carports within property zoned LI or HI. All carports located within property zoned LI or HI shall be subject to the additional following regulations:
- a. No carports may be constructed over the building line on property abutting any one of the following roadways: Saginaw Boulevard (Business 287/81), Blue Mound Road (FM 156), McLeroy Boulevard, and Bailey Boswell Road.
 - b. The maximum depth of a carport shall be 20 feet.
 - c. The maximum width of carport shall not exceed maximum width of the primary building on the property.
 - d. No carport shall extend or overhang into any public right-of-way or easement.
 - e. All carports shall be engineered by a professional engineer who is licensed by the State of Texas.
 - f. No wood construction, corrugated barn tin, corrugated fiberglass or similar construction is permitted.

- g. Shade structures are permitted, provided they are designed in accordance with subsections e and f, above.
 - h. Any application permit for a carport under this section must also be approved by the city's fire department.
3. Fees. All permits and fees relating to development shall be subject to the requirements as established by the city."

SECTION 3.

Section 7-2. "Carport overlay district" of Article 7 "Special Districts" of Appendix A-"Zoning" of the Saginaw City Code, is hereby deleted in its entirety.

SECTION 4.

This ordinance shall be cumulative of all other ordinances of the City of Saginaw and shall not repeal any of the provisions of such ordinances, except in those instances where provisions of such ordinances are in direct conflict with the provisions of this ordinance.

SECTION 5.

It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses and phrases of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared void, ineffective or unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such voidness, ineffectiveness, or unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of this ordinance, since the same would have been enacted by the City Council without the incorporation herein of any such void, ineffective or unconstitutional phrase, clause, sentence, paragraph or section.

SECTION 6.

All rights or remedies of the City of Saginaw, Texas, are expressly saved as to any and all violations of the Saginaw City Code or any amendments thereto regarding carports or the industrial carport overlay district that have accrued at the time of the effective date of this ordinance; and as to such accrued violations, and all pending litigation, both civil or criminal, same shall not be affected by this ordinance but may be prosecuted until final disposition by the courts.

SECTION 7.

Any person, firm, or corporation who violates, disobeys, omits, neglects or refuses to comply with or who resists the enforcement of any of the provisions of this ordinance shall be fined not more than Two Thousand Dollars (\$2000.00) for each violation of this ordinance. Each day that a violation is permitted to exist shall constitute a separate offense.

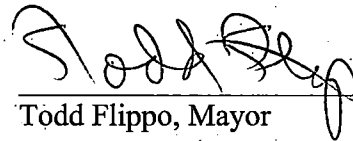
SECTION 8.

The City Secretary of the City of Saginaw is hereby directed to publish at least twice in the official newspaper of the City of Saginaw, the caption and the penalty clause of this ordinance in accordance with Section 52.013(b) of the Local Government Code.

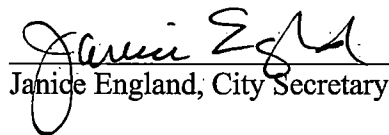
SECTION 9.

This ordinance shall take effect immediately from and after its passage and publication in accordance with the provisions of the laws of the State of Texas.

PASSED AND APPROVED ON this the 18th day of October, 2022.


Todd Flippo, Mayor

ATTEST:


Janice England, City Secretary



APPROVED AS TO FORM AND LEGALITY:


Bryn Meredith, City Attorney

ORDINANCE NO. 2025-09

AN ORDINANCE OF THE CITY OF SAGINAW, TEXAS, AMENDING APPENDIX A, "ZONING," OF THE SAGINAW CITY CODE TO AMEND SECTION 5-1, "PERMITTED USE TABLE" OF ARTICLE 5, "PERMITTED USES," AND SUBSECTION D OF SECTION 8-6, "MISCELLANEOUS REQUIREMENTS," OF ARTICLE 8, "SUPPLEMENTAL DISTRICT REGULATIONS," TO AMEND MISCELLANEOUS REQUIREMENTS FOR CARPORTS; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR A SAVINGS CLAUSE; PROVIDING A PENALTY CLAUSE; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Saginaw, Texas (the "City"), is a home rule city acting under its Charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the City Council has previously adopted an ordinance amending the carport regulations of the municipality; and

WHEREAS, the City has a substantial interest in protecting the health, safety, welfare, convenience, and enjoyment of the general public and has adopted zoning regulations to further this interest; and

WHEREAS, public hearings in accordance with the requirements of the Local Government Code were held after proper notice of these hearings was given in accordance with said Code; and

WHEREAS, the City Council does hereby deem it advisable and in the public interest to amend the City's zoning ordinance as described herein.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAGINAW, TEXAS, THAT:

SECTION 1.

Section 5-1, "Permitted use table," of Article 5, "Permitted Uses," of Appendix A, "Zoning," of the Saginaw City Code is hereby amended by amending the Accessory Uses section of the City of Saginaw Land Use Table, "Carport, Residential," to read as follows:

“

ACCESSORY USES											Land Use Designation	Nonresidential							Supplemental Conditions
A G	S F 1	S F 2	S F 3	S F 4	S F A	D X	Z L L	M H	M F 1	M F 2		O P	N C	N M U	C C	C F	L I	H I	
S	P	P	P	P	P	P	P	P	P	P	Carport, Residential					P	P	P	21

”

SECTION 2.

Subsection D, “Carports,” of “Section 8-6, “Miscellaneous requirements,” of Article 8, “Supplemental District Regulations,” of the Saginaw City Code is hereby amended to read as follows:

“Sec. 8-6. D. - *Carports*. All carports constructed prior to the repeal of the carport overlay district, and which comply with other applicable provisions of the city code, are considered lawfully existing uses. All carports constructed on or after the effective date of the ordinance from which this section derives shall comply with the regulations set forth in this subsection, other regulations contained in appendix A of this Code, and other applicable provisions of the Zoning Code.

1. *Installation and design*. The installation and design of carports shall meet the following standards:
 - a. No more than one (1) carport shall be permitted per residential lot, unless otherwise approved by city council.
 - b. No carport may exceed more than six hundred (600) square feet in roofed area.
 - c. No carport may exceed more than ten (10) feet in clear opening height for any open sided area.
 - d. Carports shall maintain the required side yard setback from the property lines according to the applicable zoning district or approved development agreement.
 - e. The front setback for carports shall be a minimum of ten (10) feet from the back of the curb, but in no case shall any portion of the carport project beyond the property line.
 - f. Construction is encouraged to be compatible in both design and materials with the primary structure to mirror or maintain the characteristics of the primary structure, adjacent properties and neighborhood. Construction shall meet the requirements of the city building code and other applicable codes as adopted by the city and require permitting prior to construction.

- h. Approved materials:
 - 1. Wood framing and decking meeting the current adopted codes.
 - 2. Metal C-Purlin & Receiver Minimum 14 gauge.
 - 3. 0' - 12' in length = 6" C-Purlin, 0' - 20' in length = 8" C-Purlin.
 - 4. Minimum 14-gauge 4x4 steel post.
 - 5. Minimum 10" round pier hole.
 - 6. Minimum buried depth 1/3 height of post.
 - 7. Minimum 26-gauge R- panel.
 - 8. Composition shingle allowed > 2:12 roof pitch for wood framed.
 - 9. Other approved materials.
- i. Prohibited materials:
 - 1. Corrugated roofing.
 - 2. Fiberglass roofing.
 - 3. Corrugated asphalt roofing.
 - 4. Rolled roofing."
- j. Manufactured carport construction shall incorporate associated trim kits or finishing trim. Non-manufactured carports shall incorporate trim components to conceal seams and provide a finished construction appearance.

SECTION 3.

This Ordinance shall be cumulative of all other ordinances of the City and shall not repeal any of the provisions of such ordinances, except in those instances where provisions of such ordinances are in direct conflict with the provisions of this Ordinance.

SECTION 4.

That it is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this Ordinance shall be declared void, ineffective, or unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such voidness, ineffectiveness, or unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation herein of any such void, ineffective, or unconstitutional phrase, clause, sentence, paragraph, or section.

SECTION 5.

That all rights or remedies of the City are expressly saved as to any and all violations of the Saginaw City Code or any amendments thereto regarding carports or permitted uses that have accrued at the time of the effective date of this Ordinance; and as to such accrued violations, and all pending litigation, both civil or criminal, same shall not be affected by this Ordinance but may be prosecuted until final disposition by the courts.

SECTION 6.

Any person, firm, or corporation who violates, disobeys, omits, neglects, or refuses to comply with or who resists the enforcement of any of the provisions of this Ordinance shall be fined not more than Two Thousand Dollars (\$2,000.00) for each violation of this Ordinance. Each day that a violation is permitted to exist shall constitute a separate offense.

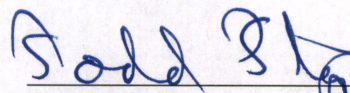
SECTION 7.

The City Secretary of the City is hereby directed to publish at least twice in the official newspaper of the City, the caption and the penalty clause of this Ordinance in accordance with Section 52.013(b) of the Local Government Code.

SECTION 8.

This Ordinance shall be in full force and effect from and after its date of passage and publication as required by law and it is so ordained.

PASSED AND APPROVED ON this the 15th day of July 2025.



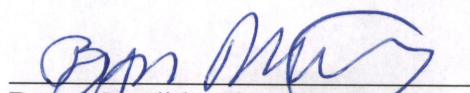
Todd Flippo, Mayor

ATTEST:



Victoria Vega, City Secretary

APPROVED AS TO FORM AND LEGALITY:



Bryn Meredith, City Attorney





City Council Memorandum

A. Consideration and action regarding Resolution No. 2025-19, authorizing the casting of the City of Saginaw's allocated votes for appointment on the Tarrant Appraisal District--Todd Flippo, Mayor

Meeting	Agenda Group
Tuesday, December 2, 2025, 6:00 PM	Business Item: 4A.
Reference File	
Community Goals	

BACKGROUND/DISCUSSION:

This item was previously discussed at the November 4, 2025, City Council meeting and was tabled for further review.

The terms of the Tarrant Appraisal District (TAD) Board of Directors will expire on December 31st. The Board consist of five members who serve staggered terms and two of the positions are up for election.

City of Saginaw Allocation

The City of Saginaw has been allocated six (6) total votes for this election cycle.

Action Required

City Council must consider and approve and submit a resolution to the Chief Appraiser before December 15th to either:

1. Nominate one for consideration to the Tarrant Appraisal District Board of Directors; or
2. Distribute the City's six votes among one or more of the nominees placed on the ballot.

2026 Nominees -- The biographies of each nominee are included in the attachments.

- Michael Alfred
- Sayeda Syed
- Wendy Burgess
- Eric Crile

To view board appointments by other entities, please click the link down blow.

<https://www.tad.org/board-appointment-process>

This item is at the discretion of the City Council; no action is required if the Council does not wish to make a nomination

*City Council approved last year Resolution No. 2024-15 casting all votes to Mr. Eric Crile

Attachments

[2026-ballot.pdf](#)

[2026-bod-voting-allocation.pdf](#)

[2026-vote-calculation.pdf](#)

[michael-alfred-bio-acknowledgement-form-redacted.pdf](#)

[wendy-burgess-bio-acknowledgement-form-redacted.pdf](#)

[eric-crile-bio-acknowledgement-form-redacted.pdf](#)

[sayeda-syed-bio-acknowledgement-form.pdf](#)

[Resolution--TAD Bd of Directors 2025-19.pdf](#)



OFFICIAL BALLOT

ELECTION OF MEMBERS TO THE BOARD OF DIRECTORS TARRANT APPRAISAL DISTRICT

The following are the candidates that were timely submitted by nominating resolutions for appointment to the two (2) voting positions on the Board, listed alphabetically by last name.

Please indicate your taxing unit's vote(s) by **entering the number of votes to the left of your candidate(s)** of choice.

VOTES FOR	Nominees
	Mr. Mike Alfred
	Ms. Wendy Burgess
	Mr. Eric Crile
	Ms. Sayeda Syed

The Tarrant Appraisal District has been informed that on October 6, 2025, the City of Burleson City Council rescinded its original resolution CSO#5926-09-2026 nominating Gary Losada.

IMPORTANT: This ballot must be returned to Joe Don Bobbitt, Chief Appraiser, Tarrant Appraisal District, **P. O. Box 185579, Fort Worth, Texas, 76181-0579**, by mail or by email to jwooddell@tad.org. Because the deadline occurs on a day that TAD is closed this year, statute permits receipt through 11:59pm on Monday, December 15th.

*Please **attach this ballot to the resolution** passed by your taxing unit authorizing this vote.*

TARRANT APPRAISAL DISTRICT

Calculation of Taxing Entity Votes for Appointment to Board of Directors

Per Section 6.03(d) of Texas Property Tax Code

School Districts:	Votes
Aledo ISD	2
Arlington ISD	160
Azle ISD	10
Birdville ISD	73
Burleson ISD	11
Carroll ISD	46
Castleberry ISD	6
Crowley ISD	52
Eagle Mountain/Saginaw ISD	74
Everman ISD	11
Fort Worth ISD	216
Godley ISD	0
Grapevine/Colleyville ISD	70
Hurst/Euless/Bedford ISD	71
Keller ISD	102
Kennedale ISD	9
Lake Worth ISD	8
Lewisville ISD	2
Mansfield ISD	82
Northwest ISD	61
White Settlement ISD	15
Total Schools	1,082
Cities:	
City of Arlington	91
City of Azle	3
City of Bedford	11
City of Benbrook	7
City of Blue Mound	1
City of Burleson	3
City of Colleyville	8
City of Crowley	5
City of Dalworthington Gardens	1
Edgecliff Village	1
City of Euless	12
City of Everman	1
City of Flower Mound	1
City of Forest Hill	3
City of Fort Worth	281

City of Grand Prairie	27
City of Grapevine	12
City of Haltom City	9
City of Haslet	2
City of Hurst	9
City of Keller	9
City of Kennedale	3
Town of Lakeside	0
City of Lake Worth	1
City of Mansfield	24
City of Newark	0
City of N. Richland Hills	16
Town of Pantego	1
City of Pelican Bay	0
City of Reno	0
City of Richland Hills	2
City of River Oaks	1
City of Roanoke	0
City of Saginaw	6
City of Sansom Park	1
City of Southlake	13
Town of Trophy Club	0
City of Watauga	5
Town of Westlake	2
City of Westover Hills	1
Westworth Village	1
City of White Settlement	4

Total Cities	577
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Other:

Tarrant County Conservation/Reclamation*	17
Tarrant County	198
Tarrant County College	126

Total Other	341
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Total All	2,000
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*Breakdown of Conservation/Reclamation Districts:

Far North Fort Worth MUD (1)
Karis MMD (0)
Live Oak Creek MUD (1)
Tarrant Regional Water District (12)
Trophy Club MUD (0)
Viridian MMD (3)

TARRANT APPRAISAL DISTRICT
2025 Calculation of Taxing Entity Votes for Board of Directors
Per Section 6.03(d) of Texas Property Tax Code

	2024 TAXES IMPOSED	% OF TOTAL	>5% (k-1) applies 2025 VOTES
School Districts:			
Aledo ISD	6126463	0.11328%	2
Arlington ISD	432839540	8.00323%	160
Azle ISD	26436994	0.48882%	10
Birdville ISD	196630214	3.63570%	73
Burleson ISD	28531420	0.52755%	11
Carroll ISD	123686643	2.28697%	46
Castleberry ISD	17543731	0.32438%	6
Crowley ISD	139472009	2.57884%	52
Eagle Mountain/Saginaw ISD	200310529	3.70375%	74
Everman ISD	29178439	0.53951%	11
Fort Worth ISD	583909030	10.79651%	216
Godley ISD	1119999	0.02071%	0
Grapevine/Colleyville ISD	190275160	3.51820%	70
Hurst/Euless/Bedford ISD	193061065	3.56971%	71
Keller ISD	276036392	5.10393%	102
Kennedale ISD	23865026	0.44127%	9
Lake Worth ISD	21461580	0.39683%	8
Lewisville ISD	6469998	0.11963%	2
Mansfield ISD	221987044	4.10455%	82
Northwest ISD	164866630	3.04839%	61
White Settlement ISD	40922663	0.75666%	15
Total Schools	\$ 2,924,730,569	54.07842%	1082
Cities:			
City of Arlington	246068948	4.54983%	91
City of Azle	8595369	0.15893%	3
City of Bedford	30322513	0.56066%	11
City of Benbrook	18450519	0.34115%	7
City of Blue Mound	1863872	0.03446%	1
City of Burleson	6986138	0.12917%	3
City of Colleyville	20620649	0.38128%	8
City of Crowley	12202751	0.22563%	5
City of Dalworthington Gardens	2797080	0.05172%	1
Edgecliff Village	1451998	0.02685%	1
City of Euless	31823615	0.58842%	12
City of Everman	3878754	0.07172%	1
City of Flower Mound	2244826	0.04151%	1
City of Forest Hill	7568425	0.13994%	3

City of Fort Worth	760923076	14.06951%	281
City of Grand Prairie	72315296	1.33711%	27
City of Grapevine	31213824	0.57715%	12
City of Haltom City	24449399	0.45207%	9
City of Haslet	6284992	0.11621%	2
City of Hurst	24935531	0.46106%	9
City of Keller	24481253	0.45266%	9
City of Kennedale	8884810	0.16428%	3
Town of Lakeside	1278647	0.02364%	0
City of Lake Worth	3794694	0.07016%	1
City of Mansfield	63991986	1.18322%	24
City of Newark	254	0.00000%	0
City of N. Richland Hills	42477295	0.78541%	16
Town of Pantego	2597531	0.04803%	1
City of Pelican Bay	1026616	0.01898%	0
City of Reno	82455	0.00152%	0
City of Richland Hills	5008753	0.09261%	2
City of River Oaks	3877147	0.07169%	1
City of Roanoke	502308	0.00929%	0
City of Saginaw	15691549	0.29014%	6
City of Sansom Park	2682328	0.04960%	1
City of Southlake	35489177	0.65620%	13
Town of Trophy Club	651841	0.01205%	0
City of Watauga	12215503	0.22587%	5
Town of Westlake	4159429	0.07691%	2
City of Westover Hills	3418374	0.06321%	1
Westworth Village	2506916	0.04635%	1
City of White Settlement	10685449	0.19757%	4
Total Cities	\$ 1,560,501,888	28.85376%	577
Other:			
Conservation/ Reclam. Districts*	46255126	0.85526%	17
Tarrant County	535101103	9.89405%	198
Tarrant County College	341725112	6.31851%	126
Total Other	\$ 923,081,341	17.06782%	341
Total All	\$ 5,408,313,798.28	100%	2000

***Breakdown of Conservation/**

Reclamation Districts:

Far North Fort Worth MUD	\$ 2,752,408	5.95049%	1
Karis MMD	\$ 158,009	0.34160%	0
Live Oak Creek MUD	\$ 2,342,816	5.06499%	1
Tarrant Regional Water District	\$ 31,322,671	67.71719%	12
Trophy Club MUD	\$ 459,601	0.99362%	0
Viridian MMD	\$ 9,219,620	19.93211%	3
	\$ 46,255,126	100%	17

**Michael S.
Alfred**
Attorney

malfred@verislaw.net
214.402.7719



BACKGROUND:

Lived in Tarrant County since 2003, residing in Fort Worth and Arlington for over 10 years, and then living in Colleyville since 2016. Born in Borger, Texas and is a Fifth Generation Texan. Scholarship baseball player at Blinn Junior College in Brenham, Texas from 1990-91. Graduated from University of Texas at Austin in 1995.

PROFESSIONAL EXPERIENCE & QUALIFICATIONS:

Graduated cum laude from Southern Methodist University School of Law in 2000. Law clerk from 2000-2001 for the Honorable John H. McBryde, United States District Court, Northern District of Texas, Fort Worth Division.

From 2001 to 2004, was an associate attorney in Dallas office for Thompson & Knight, LLP. From 2004 to 2019, was an associate and then partner for Hallett & Perrin, PC, specializing in large, complex business cases. In January 2023, started his own law firm, VerisLaw, PLLC, which has offices in Colleyville and Austin, Texas.

Texas Super Lawyer Since 2020. In 2011, was a Texas Super Lawyers – Rising Star. Designated by Martindale-Hubbel as BV Distinguished and Peer Review Rated for having the highest ethical standards.

COMMUNITY INVOLVEMENT:

Tarrant Appraisal District Board Member – 2024-2025

Board Member for Tarrant County Bar Association, Construction Division 2025
Attends both Legacy Church of Christ in North Richland Hills and The Hills Church in Keller, Texas. Actively involved with youth sports in Colleyville since

2017. Was a candidate in the May 2024 election for Place 2 on the Board of Trustees for the Grapevine Colleyville Independent School District.

ACKNOWLEDGMENT OF DUTIES OF MEMBER OF TARRANT APPRAISAL DISTRICT (TAD) BOARD OF DIRECTORS (BOD)

According to Texas Property Tax Code Section 6.0302, an individual may not be appointed to an appointive position on the board of directors and may not file an application for a place on the ballot for an elective position on the board of directors of an appraisal district unless the individual has signed and submitted this acknowledgement to the Chief Appraiser.

I hereby acknowledge that I have read and understand the duties of a member of the board of directors of an appraisal district. I understand that the statutory responsibilities include:

- (1) establishing the appraisal district office;
- (2) hiring a chief appraiser;
- (3) adopting the appraisal district's annual operating budget after filing notice and holding a public hearing;
- (4) adopting a new budget if voting taxing units disapprove of the initial budget;
- (5) determining whether to remove members of the appraisal review board if the board of directors of the appraisal district is the appointing authority and potential grounds for removal arise;
- (6) notifying voting taxing units of any vacancy in an appointive position on the board and electing a replacement from submitted nominees;
- (7) appointing a person to fill a vacancy in an elective position on the board;
- (8) electing a chairman and a secretary of the board at the first meeting each year;
- (9) holding board meetings at least quarterly;
- (10) developing and implementing policies regarding reasonable access to the board;
- (11) preparing information describing the board's functions and complaint procedures and making that information available to the public and to participating taxing units;
- (12) notifying parties to a complaint filed with the board of the status of the complaint, unless otherwise provided;
- (13) in populous counties, appointing a taxpayer liaison officer and deputy taxpayer liaison officers;
- (14) annually evaluating the performance of the taxpayer liaison officer and any deputy taxpayer liaison officers, including reviewing the timeliness of complaint resolution;
- (15) referring matters investigated by a taxpayer liaison officer relating to the appraisal review board's conduct to the local administrative district judge with a recommendation;

- (16) developing a biennial written plan for the periodic reappraisal of all property in the appraisal district, filing notice and holding a public hearing on the plan, approving the plan, and distributing copies of the plan to participating taxing units and the comptroller;
- (17) making agreements with newly formed taxing units on an estimated budget allocation for that taxing unit;
- (18) having an annual financial audit prepared by an independent certified public accountant, delivering a copy of the audit to each voting taxing unit, and making the audit available for inspection at the appraisal district office;
- (19) designating the appraisal district depository biennially;
- (20) receiving resolutions from voting taxing units disapproving of board actions;
- (21) adhering to Local Government Code requirements for purchasing and entering into contracts;
- (22) providing advice and consent to the chief appraiser concerning the appointment of an agricultural appraisal advisory board and determining the number of members of that advisory board;
- (23) adhering to laws concerning the preservation, microfilming, destruction, or other disposition of records; and
- (24) adopting and implementing a policy for the temporary replacement of a member of an appraisal review board who violates ex-parte communication requirements.

“Furthermore, I recognize that the board does not appraise property or review the value of individual properties. I acknowledge that tax rates and tax burdens are determined by applicable taxing jurisdictions, not the appraisal district board of directors.”

[Redacted]

Board of Director Candidate/Nominee

[Redacted]

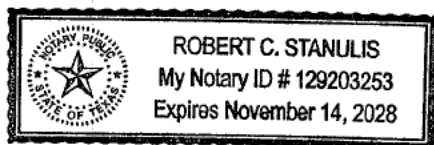
Printed Name of Board Candidate/Nominee

[Redacted]

Notary Signature

[Redacted]

Printed Name of Notary





Wendy Burgess – Executive Bio

Wendy Burgess is a transformational executive leader with over 25 years of progressive experience spanning public service, private enterprise, and information technology. She is currently serving as a consultant for an Executive Services Company, performing an audit for an appraisal district in the region. She most recently served as the elected Tax Assessor-Collector for Tarrant County, Texas, overseeing \$6.5 billion in annual collections and leading a staff of 215 across eight offices. Wendy has also built and sold successful businesses, including a multi-location auto repair enterprise and an IT and government services company with \$15M in revenue. With deep expertise in fiscal management, public trust leadership, and strategic innovation, Wendy brings a unique blend of operational excellence and

visionary thinking. She is almost complete with her Master's in Organizational Leadership and is actively pursuing executive roles in government, civic tech, and mission-driven enterprises.

Career Highlights

Board Member

Term: 1/1/19- 12/31/25

- 7-year member of Tarrant Appraisal District Board of Directors, 6 years as ex officio member as Tarrant Tax Assessor-Collector. In 2024, I was proudly nominated and elected to the Board by the taxing entities for a term that runs until December 31, 2025. I hope to serve the municipalities, school districts, hospital districts, special districts, and water districts as the subject matter expert in this field.
- Elected Tax Assessor-Collector, Tarrant County, TX – Oversaw \$6.5B in collections on behalf of 86 entities, led 215 staff, implemented technology reforms to benefit the entities, and managed \$19M budget.
- Co-Owner & Managing Partner, Innovative Services & Solutions – Scaled IT firm to \$15 M+ revenue, held Top Secret Clearance, led all operations.
- City Council Member, Mansfield, TX – Two-term public servant, achieved AAA bond rating, and chaired strategic planning committees.
- Entrepreneur – Founded, built, and sold a successful auto repair business focused on customer service and community leadership.

Core Competencies

- Strategic Leadership & Vision
- Government Relations & Public Finance
- Organizational Transformation
- Civic Engagement & Legislative Affairs
- Revenue Optimization & Risk Oversight
- Technology Integration & Innovation
- Entrepreneurship & Business Operations
- Team Building & Talent Development

Education

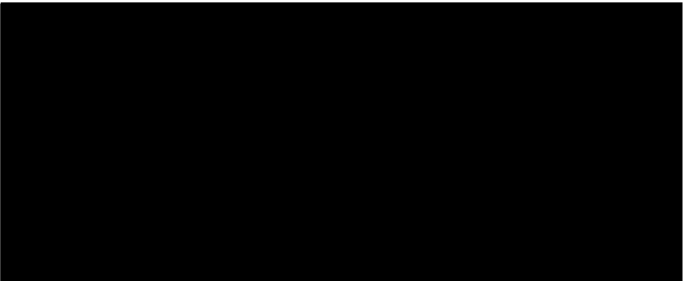
- Master of Organizational Leadership (Expected Completion Fall 2025), University of Maine at Presque Isle
- Bachelor of Liberal Studies (B.L.S.), Summa Cum Laude
- Triple Minor: Management, Business Administration, Project Management, University of Maine at Presque Isle
- Associate of Arts (A.A.), Tarrant County College

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- "(24) adopting and implementing a policy for the temporary replacement of a member of an appraisal review board who violates ex parte communication requirements.

"Furthermore, I recognize that the board does not appraise property or review the value of individual properties. I acknowledge that tax rates and tax burdens are determined by applicable taxing jurisdictions, not the appraisal district board of directors."



ERIC CRILE



EXPERIENCE

DRIVER ENGINEER-PARAMEDIC, DALLAS FIRE RESCUE, CITY OF DALLAS 2007-PRESENT

Provide the citizens of Dallas with emergency medicine and emergency response for calls placed to 911. Fast acting and decisive decision making in emergency situations. Adaptable to changing conditions as they arise. Teamwork required to troubleshoot and resolve issues.

SUPERVISOR, BROWARD COUNTY SUPPORT ENFORCEMENT DIVISION. 2005-2007

Responsible for supervision of staff of 5. Four case analysts and administrative assistant responsible for overseeing a caseload of approx. 500 child support cases from inception to court ordered enforcement. Development of policies to achieve stated collection goals. Communication amongst various departments to ensure success. Responsible for development of department wide communications to external stakeholders to continue operational success.

ADMINISTRATOR III, MIAMI-DADE STATE ATTORNEY'S OFFICE. 2002-2005

Employment began as entry level Case Analyst progressively gaining responsibility and promoting to mid-level management of the Child Support Enforcement Division. Responsibilities included personnel evaluation of 5-unit supervisors overseeing a staff of approximately 80 employees. Subject matter expert of the division at state level meetings for software development of statewide system for intake and enforcement activities. Development of in office payment system to meet collection goals.

EDUCATION

BACHELOR OF ARTS, UNIVERSITY OF PITTSBURGH-GREENSBURG

Major: Administration of Justice. Graduation April 2000

EMERGENCY MEDICINE, EL CENTRO-DALLAS COUNTY COMMUNITY COLLEGE

Course work: Emergency Medicine leading to Paramedic License in the State of Texas. 2008

COMMUNITY INVOLVEMENT

THE PARKS AT WILLOW RIDGE HOMEOWNERS' ASSOCIATION.

2022-2024, 2025-PRESENT

Board member served in role of Treasurer and President. Re-elected after a year away to focus on family

FORT WORTH CRIME CONTROL AND PREVENTION DISTRICT- EMERGING PARTNERS.

2023-PRESENT

Appointed position to advisory board to Fort Worth City Council. Evaluate effective crime reduction strategies from strategic partners and award city dollars from a limited pool of available funds.

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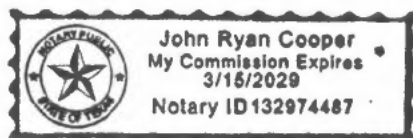
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- (13) in populous counties, appointing a taxpayer liaison officer and deputy taxpayer liaison officers;
- (14) annually evaluating the performance of the taxpayer liaison officer and any deputy taxpayer liaison officers, including reviewing the timeliness of complaint resolution;
- (15) referring matters investigated by a taxpayer liaison officer relating to the appraisal review board's conduct to the local administrative district judge with a recommendation;

- (16) developing a biennial written plan for the periodic reappraisal of all property in the appraisal district, filing notice and holding a public hearing on the plan, approving the plan, and distributing copies of the plan to participating taxing units and the comptroller;
- (17) making agreements with newly formed taxing units on an estimated budget allocation for that taxing unit;
- (18) having an annual financial audit prepared by an independent certified public accountant, delivering a copy of the audit to each voting taxing unit, and making the audit available for inspection at the appraisal district office;
- (19) designating the appraisal district depository biennially;
- (20) receiving resolutions from voting taxing units disapproving of board actions;
- (21) adhering to Local Government Code requirements for purchasing and entering into contracts;
- (22) providing advice and consent to the chief appraiser concerning the appointment of an agricultural appraisal advisory board and determining the number of members of that advisory board;
- (23) adhering to laws concerning the preservation, microfilming, destruction, or other disposition of records; and
- (24) adopting and implementing a policy for the temporary replacement of a member of an appraisal review board who violates ex-parte communication requirements.

"Furthermore, I recognize that the board does not appraise property or review the value of individual properties. I acknowledge that tax rates and tax burdens are determined by applicable taxing jurisdictions, not the appraisal district board of directors."

Board of Director Candidate/Nominee

Printed Name of Board Candidate/Nominee



Notary Signature

Printed Name of Notary

Sayeda Bilqees Syed

Colleyville TX

Cell: (817) 913-0474
E-mail: syed4tad@gmail.com

Experience:

- **Tarrant County Appraisal Review Board (TARB)**, Member (January 2019 – March 2021). Served as a full board member, conduct protest hearing between Tarrant Appraisal District (TAD) and property owners including residential, commercial and business personal property and Mineral accounts.
- **Flood Control Engineer**, Trinity Watershed Management, City of Dallas.
- **Executive Engineer**, Progressive Manufacturing Department, Hino Motors Limited, Pakistan.
- **Program Engineer**, Army vehicle project for United Nations.
- **Lecturer, Visiting Faculty Member**, Mechanical and Manufacturing Engineering Department, N.E.D. UET.

Education:

- **ME, Mechanical Engineering** (Specialization in Manufacturing Engineering); (2005) N.E.D. University of Engineering & Technology.
- **BE, Mechanical Engineering** (2002) N.E.D. University of Engineering & Technology.

Residence:

- Colleyville, TX 2013 ~ Present
- Fort Worth, TX 2009 ~ 2013
- Bedford, TX 2007 ~ 2009

Professional Association:

- Member, American Society of Mechanical Engineers (ASME), West Texas Division, since 2012.
- Member, Society of American Engineers (SAE) International, Since 2012.

Colleyville Community Volunteer Experience:

- Planning & Zoning Commission / Capital Improvement Advisory Committee (Sept 2019 ~ Present).
- Metroport Teen Court Advisory Board (Nov 2017 ~ Present).
- Architectural Review Commission (Feb 2018 ~ Nov 2020, Commission dissolved by Colleyville City Council)
- Zoning Board of Adjustment / Sign Board of Appeals (Oct 2018 ~ Oct 2019).

Personal Information:

Born in Pakistan, migrated to United States in 2007 and proudly became US Citizen in 2011. My husband of 18 years, New York native Dr. Adnan Syed, who is a Clinical Pharmacist, he moved to Texas in 2005. Our two children, 11 years old Son Senan Syed and 9 years old daughter Safa Syed are enrolled in Grapevine Colleyville ISD.

ACKNOWLEDGMENT OF DUTIES OF MEMBER OF TARRANT APPRAISAL DISTRICT (TAD) BOARD OF DIRECTORS (BOD)

According to Texas Property Tax Code Section 6.0302, an individual may not be appointed to an appointive position on the board of directors and may not file an application for a place on the ballot for an elective position on the board of directors of an appraisal district unless the individual has signed and submitted this acknowledgement to the Chief Appraiser.

I hereby acknowledge that I have read and understand the duties of a member of the board of directors of an appraisal district. I understand that the statutory responsibilities include:

- (1) establishing the appraisal district office;
- (2) hiring a chief appraiser;
- (3) adopting the appraisal district's annual operating budget after filing notice and holding a public hearing;
- (4) adopting a new budget if voting taxing units disapprove of the initial budget;
- (5) determining whether to remove members of the appraisal review board if the board of directors of the appraisal district is the appointing authority and potential grounds for removal arise;
- (6) notifying voting taxing units of any vacancy in an appointive position on the board and electing a replacement from submitted nominees;
- (7) appointing a person to fill a vacancy in an elective position on the board;
- (8) electing a chairman and a secretary of the board at the first meeting each year;
- (9) holding board meetings at least quarterly;
- (10) developing and implementing policies regarding reasonable access to the board;
- (11) preparing information describing the board's functions and complaint procedures and making that information available to the public and to participating taxing units;
- (12) notifying parties to a complaint filed with the board of the status of the complaint, unless otherwise provided;
- (13) in populous counties, appointing a taxpayer liaison officer and deputy taxpayer liaison officers;
- (14) annually evaluating the performance of the taxpayer liaison officer and any deputy taxpayer liaison officers, including reviewing the timeliness of complaint resolution;
- (15) referring matters investigated by a taxpayer liaison officer relating to the appraisal review board's conduct to the local administrative district judge with a recommendation;

- (16) developing a biennial written plan for the periodic reappraisal of all property in the appraisal district, filing notice and holding a public hearing on the plan, approving the plan, and distributing copies of the plan to participating taxing units and the comptroller;
- (17) making agreements with newly formed taxing units on an estimated budget allocation for that taxing unit;
- (18) having an annual financial audit prepared by an independent certified public accountant, delivering a copy of the audit to each voting taxing unit, and making the audit available for inspection at the appraisal district office;
- (19) designating the appraisal district depository biennially;
- (20) receiving resolutions from voting taxing units disapproving of board actions;
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- (22) providing advice and consent to the chief appraiser concerning the appointment of an agricultural appraisal advisory board and determining the number of members of that advisory board;
- (23) adhering to laws concerning the preservation, microfilming, destruction, or other disposition of records; and
- (24) adopting and implementing a policy for the temporary replacement of a member of an appraisal review board who violates ex-parte communication requirements.

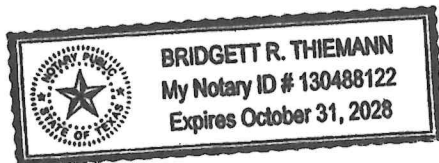
"Furthermore, I recognize that the board does not appraise property or review the value of individual properties. I acknowledge that tax rates and tax burdens are determined by applicable taxing jurisdictions, not the appraisal district board of directors."

Bilqees

Board of Director Candidate/Nominee

Sayed Bilqees Syed

Printed Name of Board Candidate/Nominee



Bridgett Renee Thiemann

Notary Signature

Bridgett Renee Thiemann

Printed Name of Notary

City of Saginaw
Resolution No. 2025-19

**A resolution authorizing the casting of the City of Saginaw's allocated votes
for appointment on the Tarrant Appraisal District Board of Directors**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAGINAW, TEXAS:

- I. That the Mayor of the City of Saginaw is hereby authorized, on behalf of the City Council of the City of Saginaw, to cast the City of Saginaw's allocated six (6) votes on the official ballot for the election of members to the Tarrant Appraisal District's Board of Directors.
- II. A substantial copy of the official ballot is attached hereto and incorporated herein for all intents and purposes.
- III. Further, the City Secretary is hereby directed to forward a certified copy of this resolution to Mr. Joe Don Bobbitt, Chief Appraiser, Tarrant Appraisal District, 2500 Handley-Ederville Road, Fort Worth, Texas 76118 or by email at jwooddell@tad.org.

PRESENTED AND PASSED on this the _____ day of _____, 2025,
by a vote of _____ ayes and _____ nays at a regular meeting of the City Council of the
City of Saginaw, Texas.

Todd Flippo, Mayor

ATTEST:

Vicky Vega, City Secretary



City Council Memorandum

B. Consideration and action regarding Award of Bid for the Old Decatur North Project--Trenton Tidwell, P.E., City Engineer

Meeting	Agenda Group
Tuesday, December 2, 2025, 6:00 PM	Business Item: 4B.
Reference File	
Community Goals	

BACKGROUND/DISCUSSION:

The City solicited for experienced construction contractors for the North Old Decatur Road Project. The project consist of 1,50 linear feet of three (3) lanes undivided concrete roadway with integral curb, gutter, and concrete sidewalks. The project will also include internal RCP storm drain systems, the modifications of existing water lines, sewer line, landscaping, irrigation and street light foundations and conduit.

Attached-- Copy of Kimley-Horns Memo and Tabulation

FINANCIAL IMPACT:

The financial impact for this project will be funded through multiple sources. Financial support will be provided in part of the ILA with Tarrant County (\$450,000), along with additional support from previously issued bonds and developer escrow funds.

RECOMMENDATION:

Kimley-Horn reviewed the lowest bidder's qualifications and has verified that the Contractor's bonding company is licensed in the State of Texas. Based on these reviews, it appears that DDM Construction Corporation, Inc. is the lowest responsive bidder.

Attachments

[Old Decatur Road North-Award Rec.pdf](#)

[Old Decatur Road North-Bid Tab.pdf](#)



November 24, 2025

Mr. Randy Newsom
City of Saginaw
205 Brenda Lane
Saginaw, TX 76179

Re: Bid Results
Old Decatur Road North

Dear Mr. Newsom:

On November 19th, 2025, Saginaw received bids for the Old Decatur Road North project. The following bid proposals were received:

Contractor	Total Base Bid	Total Bid Alt	Total Base Bid + Alt
DDM Construction Corporation, Inc.	\$3,911,149.00	\$440,995.00	\$4,352,144.00
Apple Pavement Services, LLC	\$4,127,050.00	\$434,775.00	\$4,561,825.00
J&L Construction LLC	\$4,335,070.31	\$458,566.70	\$4,793,637.01
Jackson Construction Ltd.	\$4,340,765.00	\$640,315.00	\$4,981,080.00

Kimley-Horn and Associates, Inc. has reviewed the lowest bidder's qualifications and has verified that the Contractor's bonding company is licensed in the State of Texas. Based on these reviews, it appears that DDM Construction Corporation, Inc. is the lowest responsive bidder.

Enclosed is a copy of the bid tabulation for your reference. Kimley-Horn's final OPCC for the base bid and bid alternative for this project was \$4,490,000.00 and \$620,000.00 respectively, totaling \$5,110,000.00.

Should you have any questions or comments, please do not hesitate to contact me.

Sincerely,

KIMLEY-HORN AND ASSOCIATES, INC.

TBPE No. F-928


Trenton Tidwell, P.E.

Enclosure

Copy to: Mr. Gabe Reaume, City Manager, City of Saginaw

BID TABULATION
KIMLEY-HORN AND ASSOCIATES, INC.

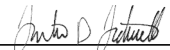
CHECKED BY:


Trenton D. Tidwell, P.E., 11/24/2025

Owner: **City of Saginaw**
Job No.: **061003141**
Project: **Old Decatur North**
Date: **November 19, 2025**

				BIDDER 1		BIDDER 2		BIDDER 3		BIDDER 4	
				Apple Pavement Services, LLC. 14850 Montfort Dr., STE 295 Dallas, Texas 75254		DDM Construction Corporation, Inc. 306 W. Overly Drive Lake Dallas, Texas 75065		J & L Construction, LLC. 2220 San Jacinto Blvd, STE 320 Denton, Texas 76205		Jackson Construction, Ltd. 5112 Sun Valley Drive Fort Worth, Texas 76119	
Item No.	Item Description	Quantity	Unit	Unit Price	Item Cost	Unit Price	Item Cost	Unit Price	Item Cost	Unit Price	Item Cost
Base Bid											
1	Mobilization	1	LS	\$200,000.00	\$200,000.00	\$195,000.00	\$195,000.00	\$79,440.00	\$79,440.00	\$250,000.00	\$250,000.00
2	General Site Preparation	1	LS	\$15,000.00	\$15,000.00	\$150,000.00	\$150,000.00	\$19,071.00	\$19,071.00	\$150,000.00	\$150,000.00
3	SWPPP	1	LS	\$25,000.00	\$25,000.00	\$23,150.00	\$23,150.00	\$13,680.00	\$13,680.00	\$24,000.00	\$24,000.00
4	Remove Asphalt Pavement	7,280	SY	\$15.00	\$109,200.00	\$6.00	\$43,680.00	\$15.52	\$112,985.60	\$12.00	\$87,360.00
5	Remove Concrete Pavement	1,730	SY	\$18.00	\$31,140.00	\$14.00	\$24,220.00	\$13.86	\$23,977.80	\$27.00	\$46,710.00
6	Remove Rock Riprap	80	SY	\$25.00	\$2,000.00	\$36.00	\$2,880.00	\$24.25	\$1,940.00	\$26.00	\$2,080.00
7	Remove Gravel	1,170	SY	\$18.00	\$21,060.00	\$6.00	\$7,020.00	\$10.29	\$12,039.30	\$9.00	\$10,530.00
8	Remove Sidewalk	1,420	SF	\$3.00	\$4,260.00	\$2.00	\$2,840.00	\$1.82	\$2,584.40	\$2.00	\$2,840.00
9	Remove Trees	21	EA	\$1,600.00	\$33,600.00	\$2,000.00	\$42,000.00	\$1,117.14	\$23,459.94	\$1,800.00	\$37,800.00
10	Remove Storm Drain Line	750	LF	\$35.00	\$26,250.00	\$20.00	\$15,000.00	\$7.95	\$5,962.50	\$39.00	\$29,250.00
11	Remove Safety End Treatment	8	EA	\$2,000.00	\$16,000.00	\$670.00	\$5,360.00	\$323.00	\$2,584.00	\$650.00	\$5,200.00
12	Unclassified Excavation	5,120	CY	\$35.00	\$179,200.00	\$27.00	\$138,240.00	\$6.96	\$35,635.20	\$31.00	\$158,720.00
13	Embankment	3,650	CY	\$25.00	\$91,250.00	\$7.00	\$25,550.00	\$10.62	\$38,763.00	\$25.00	\$91,250.00
14	9" Concrete Pavement w/ 6" Integral Curb	9,220	SY	\$110.00	\$1,014,200.00	\$100.00	\$922,000.00	\$99.58	\$918,127.60	\$94.50	\$871,290.00
15	8" Flexbase	11,530	SY	\$20.00	\$230,600.00	\$22.00	\$253,660.00	\$22.27	\$256,773.10	\$26.00	\$299,780.00
16	Concrete Pavement (Driveway)	1,500	SY	\$110.00	\$165,000.00	\$105.00	\$157,500.00	\$110.13	\$165,195.00	\$135.00	\$202,500.00
17	HMAC - 2" Type D on 6" Type B	450	SY	\$25.00	\$11,250.00	\$100.00	\$45,000.00	\$48.50	\$21,825.00	\$92.00	\$41,400.00
18	4" Concrete Sidewalk	11,030	SF	\$10.00	\$110,300.00	\$10.00	\$110,300.00	\$47.96	\$528,998.80	\$12.00	\$132,360.00
19	TxDOT Curb Ramp (TY 1)	1	EA	\$3,200.00	\$3,200.00	\$2,300.00	\$2,300.00	\$6,189.00	\$6,189.00	\$4,500.00	\$4,500.00
20	TxDOT Curb Ramp (TY 7)	14	EA	\$3,250.00	\$45,500.00	\$3,000.00	\$42,000.00	\$3,671.36	\$51,399.04	\$3,000.00	\$42,000.00
21	TxDOT Pedestrian Handrail (TY PR11)	30	LF	\$500.00	\$15,000.00	\$375.00	\$11,250.00	\$239.97	\$7,199.10	\$279.00	\$8,370.00
22	Concrete Sidewalk Flume	1	EA	\$3,500.00	\$3,500.00	\$5,000.00	\$5,000.00	\$4,972.00	\$4,972.00	\$3,200.00	\$3,200.00
23	Topsoil - 4"	780	CY	\$30.00	\$23,400.00	\$65.00	\$50,700.00	\$70.38	\$54,896.40	\$67.00	\$52,260.00
24	Block Sod Placement	7,000	SY	\$10.00	\$70,000.00	\$7.00	\$49,000.00	\$10.58	\$74,060.00	\$9.00	\$63,000.00
25	6" SLD Pvmnt Marking HAS (W)	1,330	LF	\$2.00	\$2,660.00	\$0.75	\$997.50	\$13.13	\$17,462.90	\$1.75	\$2,327.50
26	6" SLD Pvmnt Marking HAS (Y)	4,630	LF	\$2.00	\$9,260.00	\$0.75	\$3,472.50	\$12.24	\$56,671.20	\$1.75	\$8,102.50
27	6" BRK Pvmnt Marking HAS (W)	310	LF	\$3.00	\$930.00	\$0.75	\$232.50	\$12.65	\$3,921.50	\$1.75	\$542.50
28	6" BRK Pvmnt Marking HAS (Y)	1,630	LF	\$3.00	\$4,890.00	\$0.75	\$1,222.50	\$8.31	\$13,545.30	\$1.75	\$2,852.50
29	8" BRK Pvmnt Marking HAS (W)	20	LF	\$5.00	\$100.00	\$1.20	\$24.00	\$91.60	\$1,832.00	\$2.00	\$40.00
30	24" SLD Pvmnt Marking HAE (W) (CONTRAST)	990	LF	\$10.00	\$9,900.00	\$17.00	\$16,830.00	\$17.88	\$17,701.20	\$21.00	\$20,790.00
31	Lane Legend Double Arrow	1	EA	\$1,000.00	\$1,000.00	\$250.00	\$250.00	\$2,146.00	\$2,146.00	\$400.00	\$400.00
32	Lane Legend Arrow	12	EA	\$500.00	\$6,000.00	\$200.00	\$2,400.00	\$624.33	\$7,491.96	\$230.00	\$2,760.00
33	Lane Legend Only	10	EA	\$500.00	\$5,000.00	\$220.00	\$2,200.00	\$652.00	\$6,520.00	\$230.00	\$2,300.00
34	Lane Legend Sharrow	1	EA	\$1,500.00	\$1,500.00	\$280.00	\$280.00	\$2,086.00	\$2,086.00	\$400.00	\$400.00
35	REFL Raised Marker TY II-A-A	16	EA	\$150.00	\$2,400.00	\$5.00	\$80.00	\$643.75	\$10,300.00	\$5.00	\$80.00
36	REFL Raised Marker TY II-C-R - Y	64	EA	\$100.00	\$6,400.00	\$5.00	\$320.00	\$52.94	\$3,388.16	\$5.00	\$320.00
37	Saginaw Standard Sign & Support	11	EA	\$1,200.00	\$13,200.00	\$650.00	\$7,150.00	\$798.91	\$8,788.01	\$650.00	\$7,150.00
38	Temporary Traffic Signal Modification	1	EA	\$1,500.00	\$1,500.00	\$22,000.00	\$22,000.00	\$14,213.00	\$14,213.00	\$12,000.00	\$12,000.00
39	Traffic Signal Modification	1	LS	\$5,000.00	\$5,000.00	\$43,500.00	\$43,500.00	\$19,436.00	\$19,436.00	\$28,000.00	\$28,000.00
40	Traffic Control	8	MO	\$5,000.00	\$40,000.00	\$3,100.00	\$24,800.00	\$3,178.50	\$25,428.00	\$5,700.00	\$45,600.00
41	Temporary Asphalt Pavement (4" Type B)	940	SY	\$75.00	\$70,500.00	\$74.00	\$69,560.00	\$40.61	\$38,173.40	\$170.00	\$159,800.00
42	Portable Changeable Message Signs (3)	24	WK	\$1,500.00	\$36,000.00	\$2,200.00	\$52,800.00	\$2,088.13	\$50,115.12	\$500.00	\$12,000.00
43	Low Profile CTB	210	LF	\$100.00	\$21,000.00	\$120.00	\$25,200.00	\$44.43	\$9,330.30	\$56.00	\$11,760.00
44	Landscape Restoration Allowance	1	LS	\$16,000.00	\$16,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
45	Project Allowance	1	LS	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00
46	10' Recessed Storm Drain Curb Inlet	2	EA	\$15,500.00	\$31,000.00	\$8,500.00	\$17,000.00	\$12,463.00	\$24,926.00	\$8,000.00	\$16,000.00
47	15' Recessed Storm Drain Curb Inlet	3	EA	\$18,500.00	\$55,500.00	\$10,000.00	\$30,000.00	\$17,882.67	\$53,648.01	\$11,000.00	\$33,000.00
48	20' Recessed Storm Drain Curb Inlet	1	EA	\$20,000.00	\$20,000.00	\$12,000.00	\$12,000.00	\$23,925.00	\$23,925.00	\$14,000.00	\$14,000.00
49	3' Square Standard Drop Inlet	2	EA	\$6,000.00	\$12,000.00	\$8,000.00	\$16,000.00	\$4,552.00	\$9,104.00	\$7,000.00	\$14,000.00
50	21" RCP	760	LF	\$155.00	\$117,800.00	\$100.00	\$76,000.00	\$183.13	\$139,178.80	\$105.00	\$79,800.00

BID TABULATION
KIMLEY-HORN AND ASSOCIATES, INC.

CHECKED BY: 
Trenton D. Tidwell, P.E., 11/24/2025

Owner: **City of Saginaw**
Job No.: **061003141**
Project: **Old Decatur North**
Date: **November 19, 2025**

				BIDDER 1		BIDDER 2		BIDDER 3		BIDDER 4	
				Apple Pavement Services, LLC. 14850 Montfort Dr., STE 295 Dallas, Texas 75254		DDM Construction Corporation, Inc. 306 W. Overly Drive Lake Dallas, Texas 75065		J & L Construction, LLC. 2220 San Jacinto Blvd, STE 320 Denton, Texas 76205		Jackson Construction, Ltd. 5112 Sun Valley Drive Fort Worth, Texas 76119	
Item No.	Item Description	Quantity	Unit	Unit Price	Item Cost	Unit Price	Item Cost	Unit Price	Item Cost	Unit Price	Item Cost
51	24" RCP	150	LF	\$165.00	\$24,750.00	\$170.00	\$25,500.00	\$210.39	\$31,558.50	\$136.00	\$20,400.00
52	30" RCP	190	LF	\$175.00	\$33,250.00	\$185.00	\$35,150.00	\$235.96	\$44,832.40	\$159.00	\$30,210.00
53	6'X2' RCB	970	LF	\$500.00	\$485,000.00	\$500.00	\$485,000.00	\$657.10	\$637,387.00	\$555.00	\$538,350.00
54	8'X3' RCB	220	LF	\$675.00	\$148,500.00	\$770.00	\$169,400.00	\$869.43	\$191,274.60	\$988.00	\$217,360.00
55	TxDOT 4' Square Storm Drain Junction Box w/ Manhole	2	EA	\$5,000.00	\$10,000.00	\$7,000.00	\$14,000.00	\$9,414.00	\$18,828.00	\$6,400.00	\$12,800.00
56	TxDOT SET Ty P-PD	2	EA	\$8,000.00	\$16,000.00	\$4,800.00	\$9,600.00	\$4,834.50	\$9,669.00	\$2,600.00	\$5,200.00
57	TxDOT Headwall Ty PW-0	1	EA	\$8,000.00	\$8,000.00	\$22,000.00	\$22,000.00	\$15,238.00	\$15,238.00	\$24,000.00	\$24,000.00
58	TxDOT Headwall Ty FW-0	1	EA	\$8,000.00	\$8,000.00	\$23,000.00	\$23,000.00	\$15,646.00	\$15,646.00	\$39,000.00	\$39,000.00
59	Type R Grouted Riprap	140	CY	\$100.00	\$14,000.00	\$550.00	\$77,000.00	\$444.24	\$62,193.60	\$450.00	\$63,000.00
60	8" PVC Water Pipe	50	LF	\$90.00	\$4,500.00	\$600.00	\$30,000.00	\$110.10	\$5,505.00	\$300.00	\$15,000.00
61	Concrete Encasement for Utility Pipes	20	LF	\$130.00	\$2,600.00	\$160.00	\$3,200.00	\$443.65	\$8,873.00	\$400.00	\$8,000.00
62	Ductile Iron Water Fittings	1	TON	\$3,200.00	\$3,200.00	\$3,100.00	\$3,100.00	\$4,745.00	\$4,745.00	\$14,000.00	\$14,000.00
63	Connection to Existing 8" Water Line	2	EA	\$1,650.00	\$3,300.00	\$2,500.00	\$5,000.00	\$2,308.50	\$4,617.00	\$5,000.00	\$10,000.00
64	Trench Safety	50	LF	\$12.00	\$600.00	\$32.00	\$1,600.00	\$25.94	\$1,297.00	\$10.00	\$500.00
65	Fire Hydrant Assembly	2	EA	\$7,500.00	\$15,000.00	\$10,000.00	\$20,000.00	\$8,641.00	\$17,282.00	\$12,000.00	\$24,000.00
66	Fire Hydrant Stem Extension	1	EA	\$950.00	\$950.00	\$2,800.00	\$2,800.00	\$2,053.00	\$2,053.00	\$700.00	\$700.00
67	Miscellaneous Structure Adjustment - STA 8+63.00	1	EA	\$700.00	\$700.00	\$1,500.00	\$1,500.00	\$7,785.00	\$7,785.00	\$6,000.00	\$6,000.00
68	Miscellaneous Structure Adjustment - STA 12+83.00	1	EA	\$750.00	\$750.00	\$5,300.00	\$5,300.00	\$7,785.00	\$7,785.00	\$6,000.00	\$6,000.00
69	Adjust Combination Air Valve	1	EA	\$1,000.00	\$1,000.00	\$5,400.00	\$5,400.00	\$8,582.00	\$8,582.00	\$10,000.00	\$10,000.00
70	Relocate Air Release Valve	1	EA	\$3,000.00	\$3,000.00	\$4,700.00	\$4,700.00	\$3,325.00	\$3,325.00	\$10,000.00	\$10,000.00
71	Adjust Water Valve Box	3	EA	\$225.00	\$675.00	\$940.00	\$2,820.00	\$841.67	\$2,525.01	\$800.00	\$2,400.00
72	Condt (PVC) (SCH 80) (2")	1,600	LF	\$30.00	\$48,000.00	\$15.00	\$24,000.00	\$10.53	\$16,848.00	\$11.00	\$17,600.00
73	Ground Box TY B (122322) W/Apron	1	EA	\$2,500.00	\$2,500.00	\$1,800.00	\$1,800.00	\$2,531.00	\$2,531.00	\$1,400.00	\$1,400.00
74	Precast Foundation	7	EA	\$2,500.00	\$17,500.00	\$2,300.00	\$16,100.00	\$1,810.71	\$12,674.97	\$1,800.00	\$12,600.00
75	Exploratory Excavation of Existing Utilities	9	EA	\$2,500.00	\$22,500.00	\$2,000.00	\$18,000.00	\$1,526.56	\$13,739.04	\$1,700.00	\$15,300.00
76	Traffic Signal Modification	1	EA	\$10,000.00	\$10,000.00	\$14,500.00	\$14,500.00	\$23,232.00	\$23,232.00	\$12,000.00	\$12,000.00
77	Furnish/Install 3-Sect Signal Head Assembly	2	EA	\$15,000.00	\$30,000.00	\$1,750.00	\$3,500.00	\$1,832.00	\$3,664.00	\$1,300.00	\$2,600.00
78	3" SCH 40 PVC Conduit - Trench	60	LF	\$50.00	\$3,000.00	\$40.00	\$2,400.00	\$37.82	\$2,269.20	\$18.00	\$1,080.00
79	NO.8 Bare Electrical Conductor	60	LF	\$20.00	\$1,200.00	\$6.00	\$360.00	\$24.32	\$1,459.20	\$4.00	\$240.00
80	3/C 14 AWG Multi-Conductor Cable	650	LF	\$5.00	\$3,250.00	\$6.00	\$3,900.00	\$5.16	\$3,354.00	\$4.00	\$2,600.00
81	5/C 14 AWG Multi-Conductor Cable	35	LF	\$5.00	\$175.00	\$6.00	\$210.00	\$40.60	\$1,421.00	\$4.00	\$140.00
82	10/C 14 AWG Multi-Conductor Cable	640	LF	\$5.00	\$3,200.00	\$7.00	\$4,480.00	\$2.03	\$1,299.20	\$4.00	\$2,560.00
83	Traffic Signal Signs	9	SF	\$15,000.00	\$135,000.00	\$90.00	\$810.00	\$207.33	\$1,865.97	\$100.00	\$900.00
84	Ground Box TY D (162922) W/ Apron	1	EA	\$3,500.00	\$3,500.00	\$2,200.00	\$2,200.00	\$2,746.00	\$2,746.00	\$1,600.00	\$1,600.00
85	Relocate Ped Pole Assembly	1	EA	\$10,000.00	\$10,000.00	\$2,700.00	\$2,700.00	\$3,198.00	\$3,198.00	\$2,100.00	\$2,100.00
86	Ped Pole Assembly	1	EA	\$15,000.00	\$15,000.00	\$5,500.00	\$5,500.00	\$5,228.00	\$5,228.00	\$4,500.00	\$4,500.00
87	24" Drill Shaft	6	LF	\$500.00	\$3,000.00	\$275.00	\$1,650.00	\$408.33	\$2,449.98	\$200.00	\$1,200.00
Bid Alt											
1	Unclassified Excavation	65	CY	\$35.00	\$2,275.00	\$43.00	\$2,795.00	\$241.78	\$15,715.70	\$31.00	\$2,015.00
2	Embankment	1,820	CY	\$25.00	\$45,500.00	\$10.00	\$18,200.00	\$15.19	\$27,639.00	\$25.00	\$45,500.00
3	8'X3' RCB	600	LF	\$645.00	\$387,000.00	\$700.00	\$420,000.00	\$692.02	\$415,212.00	\$988.00	\$592,800.00
Total Base Bid				\$4,127,050.00		\$3,911,149.00		\$4,335,070.31		\$4,340,765.00	
Total Bid Alt				\$434,775.00		\$440,995.00		\$458,566.70		\$640,315.00	
Total Base Bid + Bid Alt				\$4,561,825.00		\$4,352,144.00		\$4,793,637.01		\$4,981,080.00	

Highlighted costs indicate correction of bidder's error



City Council Memorandum

**C. Consideration and action regarding an Individual Project Order (IPO) Bailey Boswell Quite Zone Establishment-
-Trenton Tidwell, P.E. City Engineer**

Meeting	Agenda Group
Tuesday, December 2, 2025, 6:00 PM	Business Item: 4C.
Reference File	
Community Goals	

BACKGROUND/DISCUSSION:

Kimley-Horn will assist the City in establishing two quiet zones at the Union Pacific & BNSF Railroad tracks crossings along Bailey Boswell Road.

Attached is a copy of the IPO that outlines the preliminary steps necessary to move forward with the establishing the quite zones.

FINANCIAL IMPACT:

This IPO project will be funded from the 2025 General Obligation Bonds.

RECOMMENDATION:

Staff recommends approval.

Attachments

[IPO - Bailey Boswell Quiet Zone Establishment-R00.pdf](#)



November 20, 2025

Mr. Randy Newsom
City of Saginaw
205 Brenda Lane
Saginaw, TX 76179

RE: *Bailey Boswell Quiet Zone Establishment*

Dear Mr. Newsom:

Please find attached the Individual Project Order (IPO) No. Bailey Boswell Quiet Zone Establishment (reference the master agreement dated April 17, 2012).

Please contact me at (817) 339-2281 or trenton.tidwell@kimley-horn.com should you have any questions.

Sincerely,

KIMLEY-HORN AND ASSOCIATES, INC.

TBPE No. F-928

A handwritten signature in black ink, appearing to read "Trenton D. Tidwell".

Trenton Tidwell, P.E.

INDIVIDUAL PROJECT ORDER NUMBER – Bailey Boswell Quiet Zone Establishment

Describing a specific agreement between Kimley-Horn and Associates, Inc. (the Consultant), and the City of Saginaw, TX (the Client) in accordance with the terms of the Master Agreement for Continuing Professional Services dated April 17, 2012, which is incorporated herein by reference.

Identification of Project: **Bailey Boswell Quiet Zone Establishment**

Project Understanding:

The Client desires to establish quiet zones at the UPRR and BNSF crossings of Bailey Boswell Road.

Specific Scope of Basic Services:***Task 1 – Data Collection***

- A. The Consultant will prepare for, attend, and conduct up to one (1) project meeting with the Client to discuss the design/project.
- B. The Consultant will use previously collected traffic counts at Bailey Boswell and Bus. 287 from May 2024.

Task 2 – Diagnostic Meeting

The Consultant will prepare for and attend two (2) separate diagnostic meetings, one for each railroad. The Consultant will perform the following tasks for each diagnostic meeting:

- A. Diagnostic Meeting Preparation
 - a. Prepare a diagnostic meeting exhibit, utilizing layout sheets from the City's overpass project. Additional information and dimensions will be added to the exhibits. These exhibits will be sent out to the diagnostic team 30 days prior to the meeting.
 - b. Identify diagnostic team.
 - c. Coordinate with the diagnostic team to schedule the in-field diagnostic meeting.
 - d. Attend a virtual pre-diagnostic team meeting.
- B. Diagnostic Meeting
 - a. Attend in-field diagnostic meeting. Up to two (2) Consultant staff will attend. The meeting is assumed to take up to two (2) hours.
 - b. Prepare the sign-in sheet and take meeting notes.
 - c. Prepare formal diagnostic team meeting notes and sign-in sheet and submit to diagnostic team for review. Address diagnostic team comments and finalize notes.

Task 3 – Notice of Intent (NOI)

- A. The Consultant will prepare two (2) draft Notice of Intent (NOI) and submit it to the Client for review. Address Client comments and finalize the NOI.
- B. The Consultant will send out each NOI out via USPS Certified Mail with return receipts to any

railroad utilizing the tracks, Federal Railroad Administration (FRA), TxDOT, and City Police Chief. The NOIs will be sent out after the final approved diagnostic meeting notes have been distributed.

- C. The Consultant will address up to two (2) rounds of comments from the receiving parties.

Task 4 – Notice of Establishment (NOE) and Final Inspection

- A. Punch List Walk-Through
- The Consultant will conduct a punch list walk-through of the final constructed projects at the project crossings. Up to two (2) Consultant staff will perform the walk-through.
 - The Consultant will prepare a punch list of items to fix as it relates to quiet zone compliance and submit it to the Client. Verify issues have been corrected after receiving notice from the Client.
- B. Notice of Establishment (NOE)
- The Consultant will prepare two (2) draft Notice of Establishments (NOE) and submit them to the Client for review. Address Client comments and finalize the NOE.
 - Send NOE out via USPS Certified Mail with return receipts to any railroad utilizing the tracks, FRA, TxDOT, and City Police Chief. NOEs will be sent out after the construction of any required improvements has been completed.
 - Attend one (1) on-site meeting with UPRR and/or BNSF.

Additional Services

Any services not specifically provided for in the above scope, as well as any changes in the scope requested by the Client, will be considered additional services.

Schedule

The Consultant will begin services upon receipt of the Notice of Proceed.

Fee and Expenses

Task Name	Budget Amount	Fee Type
Task 1 – Data Collection	\$1,000	(Lump Sum)
Task 2 – Diagnostic Meetings	\$12,000	(Lump Sum)
Task 3 – Notice of Intent (NOI)	\$10,000	(Lump Sum)
Task 4 – Notice of Establishment (NOE)	\$10,000	(Lump Sum)
Total	\$33,000	(Lump Sum)

The Consultant will perform the services Tasks 1 – 4 for the total lump sum fee of \$33,000. Individual task amounts are informational only. All permitting, application and similar project fees will be paid directly by the Client. Lump sum fees will be invoiced monthly based upon the overall percentage of services performed.


Payment will be due within 30 days of your receipt of the invoice.

ACCEPTED:

CITY OF SAGINAW, TEXAS

KIMLEY-HORN AND ASSOCIATES, INC.

BY: _____
Todd Flippo
Mayor

BY: _____

Scott R. Arnold, P.E.
Vice President

DATE: _____

DATE: November 20, 2025



City Council Memorandum

A. Adjournment--Todd Flippo, Mayor

Meeting	Agenda Group
Tuesday, December 2, 2025, 6:00 PM	Adjournment Item: 6A.
Reference File	
Community Goals	

BACKGROUND/DISCUSSION:

text placeholder

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

N/A