



City of Saginaw
Recreation and Parks Advisory Board
Special Called Meeting

Monday, January 12, 2026, 6:00 PM
Council Chamber
333 West McLeroy Boulevard
Saginaw, Texas 76179

**** Revised ****

City Hall is wheelchair accessible and special parking is available on the east side of the building or in front of the Library located west of City Hall. If special accommodations are required, please contact Maria Hernandez at 817-230-0500 a minimum of 72 hours in advance of the meeting.

1. Call to Order -- Chairman Torres

- 1.A. A. Call to Order
- 1.B. Audience Participation

2. Business

- 2.A. Consideration and Action Regarding a Grant Request for a Scouts Dog Park Project -- Pedro Zambrano, Director of Economic & Community Engagement
- 2.B. Consideration and Action Regarding the Switchyard Cinco de Mayo Festival -- Ericka Gambill, Special Events And Food Truck Tech
- 2.C. Consideration and Action Regarding the Independence Day Fireworks Show -- Jason England, Assistant Recreation Services Manager
- 2.D. Discussion and Board Feedback Regarding the 2025 Holiday Event and Parade -- Special Events Team
- 2.E. Discussion and Action Regarding the Recreation Center's Roof Repairs -- Jarred Coursey, Assistant Public Works Director
- 2.F. Overview of the 2025 Parks Board Projects and Special Events -- Chairman Torres

3. Staff Reports

- 3.A. Expenditure Fund Report
- 3.B. Future Agenda Items

4. Adjournment

- 4.A. Adjournment

Date Posted: _____ Time: _____ By: _____

Date Retrieved: _____ Time: _____ By:

Date Posted: January 5, 2026 05:23 pm



Parks Advisory Board Memorandum

B. Audience Participation

Meeting	Agenda Group
Monday, January 12, 2026, 6:00 PM	Call to Order -- Chairman Torres Item: 1B.

Reference File

Community Goals

[object Object]

Attachments

[Audience Participation.pdf](#)

Audience Participation

If anyone in the audience wishes to address the Board on any item listed on the agenda, please fill out one of the audience participation forms located by the east door of the council room. After the form is completed, please hand it to the Board Secretary. Your request to speak will be given to the Chairman and you will be called upon to speak when that item is discussed.



Parks Advisory Board Memorandum

**A. Consideration and Action Regarding a Grant Request for a Scouts Dog Park Project -- Pedro Zambrano,
Director of Economic & Community Engagement**

Meeting	Agenda Group
Monday, January 12, 2026, 6:00 PM	Business Item: 2A.
Reference File	
Community Goals	

BACKGROUND/DISCUSSION:

A local Scout approached the city with a proposed project for the Highland Station Dog Park. This is part of his Eagle Scout Community Service Project. The request for a grant is for the purchase of materials (paint, wood, etc).

FINANCIAL IMPACT:

\$300 Grant from the Parks Donations Fund

Purpose

The purpose of this memo is to request consideration for Parks Board sponsorship support for the upcoming **Switchyard Cinco de Mayo / Taco Tuesday Festival**, specifically to assist with funding event activities and live music.

Event Overview

The Switchyard Cinco de Mayo Festival is a planned community event designed to celebrate culture, local food, and music in a family-friendly environment. The event is scheduled for **May 5, 2026, from 4:30 PM to 9:30 PM**, at the Switchyard.

The festival aims to bring residents together while supporting local vendors and creating an engaging and welcoming public space experience.

Confirmed Entertainment & Support

At this time, several entertainment and event support partners have already committed, including:

- **Caricature artist: Moss Animation**
- **A Mariachi band to be provided through ArtsNet**
- **Sound system support provided by School of Rock**

Confirmed Food Vendors (as of January 5, 2026)

The following food truck vendors have confirmed participation at the time of this request:

- **Salsazón**
- **Tochaditas Venezuelan Food**

Additional vendors may be added as the event approaches.

Sponsorship Request

We are requesting **\$1,500** in Parks Board sponsorship support to fund additional entertainment components of the event, including:

- Live musicians
- Balloon artists and/or other family-friendly activities

- Cinco de Mayo–themed décor for park pavilions

This support would allow us to enhance the overall quality of the festival and provide an inclusive, enjoyable experience for attendees of all ages.

Community Impact

Sponsorship of this event would contribute to:

- Increased community engagement and attendance at the Switchyard
- Cultural enrichment through live music and interactive activities
- A safe, welcoming, and family-oriented celebration
- Continued activation and positive use of public space

Conclusion

We respectfully request that the Parks Board consider this sponsorship opportunity. We would be happy to provide additional details, a budget breakdown, or any supporting materials needed for review.

Thank you for your time and consideration.



Parks Advisory Board Memorandum

C. Consideration and Action Regarding the Independence Day Fireworks Show -- Jason England, Assistant Recreation Services Manager

Meeting	Agenda Group
Monday, January 12, 2026, 6:00 PM	Business Item: 2C.
Reference File	
Community Goals	

BACKGROUND/DISCUSSION:

The date for the Independence Day celebration is Saturday, June 27, 2026.

Pyro Shows Quotes

The quote from Pyro Shows has three different options. Their shell sizes range from 3-5 inches.

The first line item shows the price to have the same show as last year with the tariff and product cost increase for a total of \$30,250.00. With this option we would have the same amount of shells as last year. 960 total shells for the show.

The second line item shows just the tariff increase with no product cost increase for a total of \$27,750.00. This would take out a total of 110 shells from last year's show. 850 total shells for the show.

The third line item shows no tariff or product cost increase for a total of \$25,000.00. This option takes out a total of 220 shells from last year's show. 740 total shells for the show.

The third option was given to us in the event we don't decide not to increase the funding for the show.

Illumination Quote

This company only gave one quote. It is an 18 minute show with shells up to 4 inches for a total of \$35,600.00.

We recommend staying with Pyro Shows. With the pricing increase they are still lower than the other company

Both quotes are attached to this packet.

FINANCIAL IMPACT:

Annual budget will need to be revised if the selected quote is over the allocated \$25,000 for the fireworks show.

RECOMMENDATION:

N/A

Attachments

[Illumination Fireworks Estimate.pdf](#)

[Pyro Shows Fireworks Estimate.pdf](#)



ESTIMATE

E-12609

1605 Crescent Circle, Suite 200
Carrollton, TX 75006

06.27.26 Saginaw [1.3G] (shells up to 4")

Account Manager
Elizabeth Yankanich

Ship Date
6/27/2026 12:00 AM

Return Date
6/27/2026 12:00 AM

Shipping Address
633 W. McLeroy
Saginaw, TX 76179

Description	Retail Price	Price	Qty	Sub Total
18 Minute Premium 1.3G Fireworks Display (shells up to 4")	\$40,500.00	\$35,550.00	1	\$35,550.00
Fire Department Permit/Standby Fees (Estimated)*	\$0.00	\$0.00	1	\$0.00
State Permit	\$50.00	\$50.00	1	\$50.00
Display Estimate Includes:				
\$5,000,000 (Five Million) General Liability & Auto Insurance				
Workers Compensation Insurance				
Federal ATF Explosives License, State & Local Permit Acquisition				
Computer Scripting/Choreography				
All Necessary Transportation				
All Necessary Equipment				
All Necessary Labor Including Experienced, Licensed Pyrotechnicians & Assistants				
100% Electronic Computer Firing				
Equipment Tear-down & Cleanup				

Estimate Notes

*Typically for City hosted events, the City will waive their permitting and standby fees.

**Upon request, Illumination Fireworks will collaborate with client and provide a custom soundtrack to accompany the fireworks display. All sound equipment and playback are the sole responsibility of the client.

Premium Season Rain Dates will be scheduled if/when postponement occurs and are subject to Illumination Fireworks availability.

**This estimate is good for June 27th 2026

Sub Total	\$40,550.00
Discount	\$4,950.00
Total	\$35,600.00



DATE November 12, 2025
TO Saginaw, City of
800 N Blue Mound Road
Saginaw, TX 76131

State of Show:

Ship to:

800 N Blue Mound Road Saginaw, TX 76131

C:\Users\kwooten\Zoho WorkDrive (Pyro Shows)\TX - PSDocStor\@@@2026\2026 Customers\Saginaw\Customer Workbook - 2026 TX11-12-2026\T10.xlsm 1 of 1

Park Donation Fund
November 01, 2025 - November 30, 2025

Beginning Balance:	11/1/2025	\$134,234.08
Donations Added:		
November 2025		\$10,903.99
Total Donations:		\$10,903.99
Balance with Donations:		\$145,138.07
Less Expenditures:		
FY2526 Budget Items		\$36,000.00
Total Expenditures:		\$36,000.00
Estimated Donations Fund:	11/30/2025	\$109,138.07
FY25-26 Parks Board Budget Beginning Balance		
* Item details will be provided upon receipt of the December budget report		
		Year Budget
		Expended
MISC BOARD SUPPLIES		\$2,000.00
SUPPLIES		\$1,000.00
12/4/2025	PW Holiday Luncheon - Las Delicias	\$798.50
12/11/2025	PW Holiday Luncheon - Drinks/Desserts/Ice	\$201.50
MAINTENANCE & REPAIRS		\$3,855.00
SPECIAL PROGRAMS		\$70,000.00
*TBD	Holiday Event	\$5,000.00
*TBD	Holiday Event - Drone Show	\$25,000.00
CAPITAL OUTLAY/SPECIAL PROJECTS		\$5,000.00
9/29/2025	Tree Planting Program	\$5,000.00
Total Expenditures:		\$81,855.00
		\$36,000.00
Remaining Balance:	11/30/2025	\$45,855.00