



City of Saginaw
Recreation and Parks Advisory Board
Meeting Agenda

Monday, March 16, 2026, 6:00 PM
Council Chamber
333 West McLeroy Boulevard
Saginaw, Texas 76179

City Hall is wheelchair accessible and special parking is available on the east side of the building or in front of the Library located west of City Hall. If special accommodations are required, please contact Maria Hernandez at 817-230-0500 a minimum of 72 hours in advance of the meeting.

1. Call to Order -- Chairwoman Torres

- 1.A. Call to Order
- 1.B. Audience Participation
- 1.C. Approval of Minutes
 - Regular Meeting - January 12, 2026
 - Special Called Meeting - February 2, 2026

2. Business

- 2.A. Discussion and Action Regarding the 2026 Parks Master Plan Update
- 2.B. Discussion and Action Regarding the Purchase of Holiday Decorations for Willow Creek Park
- 2.C. Discussion Regarding the Park Bond Town Hall Meeting

3. Staff Report

- 3.A. Expenditure Fund Report
- 3.B. Future Agenda Items

4. Adjournment

- 4.A. Adjournment

Date Posted: _____ Time: _____ By:

Date Retrieved: _____ Time: _____ By:



**CITY OF
SAGINAW**

Parks Advisory Board Memorandum

A. Call to Order

Meeting	Agenda Group
Monday, March 16, 2026, 6:00 PM	Call to Order -- Chairwoman Torres Item: 1A.

Reference File

Community Goals		
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Jane Lyon	Place No. 1	Term Expires July 1, 2027
Lynn Moore	Place No. 2	Term Expires July 1, 2026
Adhel Torres	Place No. 3	Term Expires July 1, 2027
Liz Snow	Place No. 4	Term Expires July 1, 2026
Timothy Hamilton	Place No. 5	Term Expires July 1, 2027
Ronda Nyberg	Place No. 6	Term Expires July 1, 2026
Patrick Estes	Place No. 7	Term Expires July 1, 2027
Scott Gillette	1 st Alternate	Term Expires July 1, 2027
Emily Bell	2nd Alternate	Term Expires July 1, 2026

Attachments

[Advisory Recreation and Parks Board Member \(Updated 2026\).pdf](#)

ADVISORY RECREATION AND PARKS BOARD

Jane Lyon	Place No. 1	Term Expires July 1, 2027
Lynn Moore	Place No. 2	Term Expires July 1, 2026
Adhel Torres	Place No. 3	Term Expires July 1, 2027
Liz Snow	Place No. 4	Term Expires July 1, 2026
Timothy Hamilton	Place No. 5	Term Expires July 1, 2027
Ronda Nyberg	Place No. 6	Term Expires July 1, 2026
Patrick Estes	Place No. 7	Term Expires July 1, 2027
Scott Gillette	1st Alternate	Term Expires July 1, 2027
Emily Bell	2nd Alternate	Term Expires July 1, 2026



Parks Advisory Board Memorandum

B. Audience Participation

Meeting	Agenda Group
Monday, March 16, 2026, 6:00 PM	Call to Order -- Chairwoman Torres Item: 1B.

Reference File

Community Goals

If anyone in the audience wishes to address the Board on any item listed on the agenda, please fill out one of the audience participation forms located by the east door of the council room. After the form is completed, please hand it to the Board Secretary. Your request to speak will be given to the Chairman and you will be called upon to speak when that item is discussed.

Attachments

[Audience Participation.pdf](#)

Audience Participation

If anyone in the audience wishes to address the Board on any item listed on the agenda, please fill out one of the audience participation forms located by the east door of the council room. After the form is completed, please hand it to the Board Secretary. Your request to speak will be given to the Chairman and you will be called upon to speak when that item is discussed.

**** The following document is a draft of the minutes and the not the official approved minutes ****

Minutes for the Parks Advisory Board

Special Called Meeting

333 West McLeroy Boulevard, Saginaw, Texas 76179

January 12, 2026, 6:01 PM - January 12, 2026, 6:56 PM

Present at the meeting:

Chairman, Place No. 3 Adhel Torres

Member, Place No.1 Jane Lyon

Member, Place No. 2 Lynn Moore

First Alternate Member, Scott Gillette

Recording Secretary, Maria Hernandez

Public Works Assistant Director, Jarred Coursey

Operations Manager, Paul Wrzesinski

Director of Economic Development and Community Engagement, Pedro Zambrano

Recreation Services Manager, Vickie Weldon

Assistant Recreation Services Manager, Jason England

Special Events And Food Truck Tech , Ericka Gambill

Absent for the meeting:

Vice-Chairman, No. 6 Ronda Nyberg

Member, Place No. 4 Liz Snow

Member, Place No.5 Timothy Hamilton

Member Place No. 7 Patrick Estes

Second Alternate Member, Vacant

1. Call to Order -- Chairman Torres

1.A. A. Call to Order

Chairman called roll. The quorum will consist of Chairman Torres, Member Lyon, Member Moore, and Alternate Member Gillette. Chairman Torres called the meeting to order at 6:00 P.M.

1.B. Audience Participation- 6:01 PM

Chairman Torres bypassed this item as no audience was present at the meeting.

2. Business

2.A. Consideration and Action Regarding a Grant Request for a Scouts Dog Park Project -- Pedro Zambrano, Director of Economic & Community Engagement- 6:02 PM

Director Zambrano presented the item answered the Board's questions regarding the grant program. The Board expressed interest in establishing a yearly program however they requested clear guidelines for the grant. The Board requested a schematic drawing from the applicant, to be reviewed and approved by Public Works' staff, before the project is approved and the applicant is reimbursed.

A motion was made by Member Lyon, with a second by Member Gillette to recommend approval of the \$300 grant for a Scouts Dog Park Project. Motion carried.

Jane Lyon made a motion to Approve that was seconded by Scott Gillete with a result of 4-0-0-0-0. passing

2.B. Consideration and Action Regarding the Switchyard Cinco de Mayo Festival -- Ericka Gambill, Special Events And Food Truck Tech- 6:10 PM

Ms. Gambill presented the item and briefed the Board on the event details. Ms. Gambill addressed the Board's questions and informed the Board that there was no set list of vendors/performers because there was no budget associated with the event. She added that she would look into possibly having a local dance group to perform at the event.

A motion was made by Member Gillette, with a second by Member Moore to recommend the approval to sponsor the Cinco De Mayo Festival with no more than \$1,500. Motion carried.

Scott Gillete made a motion to Approve that was seconded by Lynn Moore with a result of 4-0-0-0-0. passing

2.C. Consideration and Action Regarding the Independence Day Fireworks Show -- Jason England, Assistant Recreation Services Manager- 6:16 PM

Mr. England introduced the item and addressed the Board's questions. He stated that staff recommends the approval of the \$30,250.00 quote from Pyro Shows as it would be the same style of show that was shown in 2025. The Board expressed interest in maintaining the same level of show for this year's fireworks especially for the nation's 250th celebration.

A motion was made by Member Lyon, with a second by Member Gillette to approve the \$30,250 quote from Pyro Shows.

Jane Lyon made a motion to Approve that was seconded by Scott Gillete with a result of 4-0-0-0-0. passing

2.D. Discussion and Board Feedback Regarding the 2025 Holiday Event and Parade -- Special Events Team- 6:21 PM

Ms. Gambill introduced the item and received feedback from the Board. Chairman Torres stated that she would like staff to look into having The Ranch radio station back for the 2026 event. She added that it would be nice to host a breakfast event before the activities start at the Switchyard.

2.E. Discussion and Action Regarding the Recreation Center's Roof Repairs -- Jarred Coursey, Assistant Public Works Director- 6:25 PM

Assistant Director Coursey introduced the item. He informed the Board that the Recreation Center's roof is over 20 years old and has never been fully repaired and currently has major water damage that needs to be immediately addressed. He further explained that the roof damage is ineligible for an insurance claim due to its age. Assistant Director Coursey presented two quotes for the roof repair, one totaled to \$200,000 and another at \$226,000.

The Board unanimously agreed that the repairs are urgent and cannot be postponed. However, they requested additional quotes in an effort to reduce the total cost.

A motion was made by Member Moore, with a second by Member Gillette, to approve the Recreation Center's roof repairs for no more than \$230,000.

Lynn Moore made a motion to Approve that was seconded by Scott Gillete with a result of 4-0-0-0-0. passing

2.F. Overview of the 2025 Parks Board Projects and Special Events -- Chairman Torres- 6:41 PM

Chairman Torres presented an overview of the Parks Board Projects and Sponsorship in 2025. She highlighted the importance of community engagement that made it possible for the 2021 Bond

that funded all of the park projects. She continued by mentioning the three city events that were sponsored by the Board; Independence Celebration, Train & Grain Festival, and the Holiday Drone Show.

3. Staff Reports

3.A. Expenditure Fund Report- 6:49 PM

Recording Secretary, Maria Hernandez, presented the December expenditure report.

3.B. Future Agenda Items- 6:50 PM

Chairman Torres asked the Board if they were interested in holding off on pursuing a playground structure at the Switchyard, if the remaining Park Bond would be used to fund the Rec Center's roof repairs. Additionally, Chairman Torres asked Staff for an update on the dog park playground that is located at Willow Creek Park.

4. Adjournment

4.A. Adjournment

A motion was made by Member Lyon, with a second by Member Moore, to adjourn the meeting. Motion carried. Chairman Torres declared the meeting of January 12, 2026, closed at 6:56 PM.

Jane Lyon made a motion to Approve that was seconded by Lynn Moore with a result of 4-0-0-0-0. passing



A. Discussion and Action Regarding the 2026 Parks Master Plan Update

Meeting	Agenda Group
Monday, March 16, 2026, 6:00 PM	Business Item: 2A.
Reference File	
Community Goals	

BACKGROUND/DISCUSSION:

Staff will be presenting the Master Plan updates for final approval before going before City Council.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

N/A

Park Donation Fund
February 01, 2026 - February 28, 2026

Beginning Balance:	2/1/2026	\$147,970.16
Donations Added:		
	February 2026	\$12,507.33
Total Donations:		\$12,507.33
Balance with Donations:		\$160,477.49
Less Expenditures:		
	Perry Weather Alert System	\$3,925.31
	Fireworks Show	\$15,087.19
Total Expenditures:		\$19,012.50
Estimated Donations Fund:	2/28/2026	\$141,464.99