



**City of Saginaw**  
Animal Services Advisory Committee  
Meeting Agenda

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Thursday, February 19, 2026, 6:00 PM  
Council Chamber  
333 West McLeroy Boulevard  
Saginaw, Texas 76179

In accordance with Section 551.043 of the Texas Government Code, this agenda has been posted at Saginaw City Hall within the required time frame. All meetings of the Animal Shelter Advisory Committee are open to the public. Public participation and written comments are invited on all open session business items.

If you plan to attend the meeting and you have a disability that requires special arrangements at the meeting, contact Jose Wheeland within 72 hours of the meeting at 817-230-2458. Reasonable accommodations will be made to assist your needs.

1. Call to Order

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- 1.A. Call to Order--Joe Stout
- 1.B. Roll Call and Designation of Voting Members--Joe Stout

2. Business

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- 2.A. Approval of Minutes for October 8, 2025, meeting
- 2.B. Shelter Statistics and Brief Operations Update -- Jose Wheeland
- 2.C. City Council Action Re: Bond Election/New Animal Shelter Facility -- Lee Howell

3. Public Comments

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3.A. Public Comment--An opportunity for citizens to address the Animal Services Advisory Committee on matters scheduled on the agenda for consideration by the Animal Services Advisory Committee but not scheduled as a Public Hearing. To address the Animal Services Advisory Committee during Public Comments, a Public Meeting Appearance Card must be completed and presented to the recording secretary prior to the start of the Animal Services Advisory Committee meeting.

4. Adjournment

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- 4.A. Adjournment -- Joe Stout

Date Posted: \_\_\_\_\_ Time: \_\_\_\_\_ By: \_\_\_\_\_

Date Retrieved: \_\_\_\_\_ Time: \_\_\_\_\_ By: \_\_\_\_\_

*Date Posted: February 11, 2026 09:46 am*

**City of Saginaw**  
**Minutes of a Regular Meeting of the City of Saginaw**  
**Animal Shelter Advisory Committee**  
**Held at Saginaw Public Works Conference Room**  
**205 Brenda Lane, Saginaw, Texas**  
**October 28, 2025**

**Present:**

Joe Stout	Place 3	Chair & Welfare Org Member
Jose Wheeland	Place 4	Animal Services Manager /City Official
Judy Deller	Place 7	
Laura Yandell	Place 8	
Julie Jacobson	Place 9	
Rick Russell	Alternate 2	

**Absent:**

Dr. Karen Metzler, DVM	Place 1	Licensed Veterinarian
Spencer Meara	Place 2	
Breanna Farley	Place 5	Involved in Shelter Operations
John Peet	Place 6	
Angel Ivicic	Alternate 1	

**Visitors at the meeting:**

Lee Howell	Assistant City Manager
Kim Dowdy-Hickman	Quorum Architects

- (1) Call to Order – Joe Stout, Committee Chair, called the meeting to order at 6:01 p.m.
- (2) Joe called the attendance, for the meeting to establish the presence of a quorum and to designate voting members.
- (3) The committee reviewed the minutes from July 22, 2025, regular meeting. Rick Russell made a motion for approval of the minutes and Judy Deller seconded the motion, which the committee unanimously approved.
- (4) The committee completed a review of the finalized Animal Services budget. Jose Wheeland answered questions which resulted from the review.
- (5) Presentation – Kim Dowdy-Hickman, Quorum Architects, presented information about the current shelter’s deficiencies, land currently identified for potential animal shelter, plans for shelter development to include: Space-15,456 sq ft, appropriate storage, functional sanitation systems, kennel materials, durability, functionality of facility, accessibility to public, building type, HVAC systems, ability to limit cross contamination and provide healthier

environments for animals, future growth of city, potential for additional kennels/ build out should it be necessary.

(6) The committee discussed the information presented, asked clarifying questions and was provided with responses from Ms. Dowdy-Hickman. A MoSCoW prioritization assessment was completed by the committee to determine and rank project requirements.

A motion was made by Jose Wheeland, seconded by Rick Russell and approved by all members present to make a recommendation to the city council to move forward. After comprehensive discussion and assessment/ prioritization of the needs, the Animal Shelter Advisory Committee board recommends that the bond be approved by the city council and presented for vote as soon as is possible.

(7) The City Services Contract with Blue Mound was discussed. Rick Rusell recommended that our city should consider asking Blue Mound to increase the amount paid for the contracted Animal Services. Lee provided information regarding the renewal of the contract and the committee discussed it. The recommendation was made that at the time of the next renewal it would be prudent to assess the current cost of service and discuss the potential of an increase in the contracted amount.

8) The meeting was adjourned at 8:50 p.m.