



City of Saginaw
Animal Services Advisory Committee
Meeting Agenda

Thursday, July 16, 2026, 6:00 PM
Council Chamber
333 West McLeroy Boulevard
Saginaw, Texas 76179

In accordance with Section 551.043 of the Texas Government Code, this agenda has been posted at Saginaw City Hall within the required time frame. All meetings of the Animal Shelter Advisory Committee are open to the public. Public participation and written comments are invited on all open session business items.

If you plan to attend the meeting and you have a disability that requires special arrangements at the meeting, contact Jose Wheeland within 72 hours of the meeting at 817-230-2458. Reasonable accommodations will be made to assist your needs.

1. Call to Order

- 1.A. Call to Order--Joe Stout
- 1.B. Roll Call and Designation of Voting Members -- Joe Stout

2. Business

- 2.A. Approval of Minutes for February 19, 2026, meeting -- Joe Stout
- 2.B. Update on new shelter design and process -- Lee Howell
- 2.C. Update on shelter activities -- Staff

3. Public Comments

- 3.A. Public Comment--An opportunity for citizens to address the Animal Services Advisory Committee on matters scheduled on the agenda for consideration by the Animal Services Advisory Committee but not scheduled as a Public Hearing. To address the Animal Services Advisory Committee during Public Comments, a Public Meeting Appearance Card must be completed and presented to the recording secretary prior to the start of the Animal Services Advisory Committee meeting.

4. Adjournment

- 4.A. Adjournment -- Joe Stout

Date Posted: _____ Time: _____ By: _____

Date Retrieved: _____ Time: _____ By: _____

Date Posted: June 18, 2026 09:33 am



Animal Services Advisory Board Memorandum

A. Approval of Minutes for February 19, 2026, meeting -- Joe Stout

Meeting	Agenda Group
Thursday, July 16, 2026, 6:00 PM	Business Item: 2A.
Reference File	
Community Goals	

BACKGROUND/DISCUSSION:

Draft minutes for February 19, 2026 are attached.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

N/A

Attachments

[Minutes--Feb 19,2026.pdf](#)

City of Saginaw

Minutes for the Animal Services Advisory Board

333 West McLeroy Boulevard, Saginaw, Texas 76179

February 19, 2026, 6:00 PM

Present at the Meeting

- Dr. Karen Metzler, DVM, Place 1
- Joe Stout, Place 3
- Jose Wheeland, Place 4
- Spencer Meara, Place 2
- Breanna Farley, Place 5
- Judy Deller, Place 7
- Julie Jacobson, Place 9
- Rick Russell, Place 6

Absent at the Meeting

- Laura Yendell, Place 8
- Machel Hoodie, Alternate 1
- Debbie Norris, Alternate 3

Visitors at the Meeting

- Lee Howell, Assistant City Manager
- Valerie Junkersfeld, City Council Member, Place 3

1. Call to Order

1.A. Call to Order--Joe Stout

Joe Stout, Committee Chair, called the meeting at 6:01 p.m.

1.B. Roll Call and Designation of Voting Members--Joe Stout

Joe Stout called the attendance for the meeting to establish the presence of a quorum and to designate voting members.

2. Business

2.A. Approval of Minutes for October 8, 2025, meeting

The committee reviewed the minutes from the October 28, 2025, regular meeting. Rick Russel made a motion for approval of the minutes and Judy Deller seconded the motion, which the committee unanimously approved.

Rick Russell made a motion to Approve that was seconded by Judy Deller with a result of 8-0-0-0-0. passing

2.B. Shelter Statistics and Brief Operations Update -- Jose Wheeland

The committee completed a review of the Shelter Statistics through 09/30/2025, end of the Fiscal Year. Jose Wheeland presented data to the committee for four categories: Shelter Activities, Field Activities, Compliance Activities and Revenues-Donations-Volunteers.

The committee reviewed both the September 2025 monthly data and the consolidated end of year data for FY25 (through September 30, 2025). The prior year's aggregated data was also provided to support comparison and trend analysis. The data provided included

information for both the City of Saginaw and Blue Mound's Animal Control activities.

Jose Wheeland answered the committee's questions regarding the information presented. Lee Howell provided the further details related to utilizing funds for unbudgeted shelter needs.

2.C. City Council Action Re: Bond Election/New Animal Shelter Facility -- Lee Howell

Assistant City Manager, Lee Howell updated the committee regarding the city council's decision to proceed with a bond election and provided a brief overview of three bond propositions on the May 2nd ballot. Proposition C relates to the proposed \$15 million bond for the construction of a new animal shelter facility. There will be a town hall scheduled for each of the three bond issues, individually, to provide information to residents.

The advisory committee was furnished with 1) the legal and ethical guidelines pertinent to discussion of Proposition C 2) A guide for sharing bond information 3) Guidelines related to the creation of campaign signs.

Assistant City Manager, Lee Howell provided an overview of these documents and answered the committee's questions related to the material.

3. Public Comments

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There were no members of the public present to speak.

4. Adjournment

4.A. Adjournment -- Joe Stout

Motion was made by Rick Russell and seconded by Spencer Meara. Meeting was adjourned at 6:35 p.m.