



City of Saginaw
Keep Saginaw Beautiful Board
Meeting Agenda

Monday, August 24, 2026, 6:00 PM
Council Chamber
333 West McLeroy Boulevard
Saginaw, Texas 76179

City Hall is wheelchair accessible and special parking is available on the east side of the building or in front of the Library located west of City hall. If special accommodations are required, please contact Luisa Piña at 817-230-0550 a minimum of 72 hours in advance of the meeting.

1. Call to Order

- 1.A. Call to Order -- Chairman
- 1.B. Audience Participation
- 1.C. Approval of Minutes (Regular Called Meeting of June 22, 2026)
- 1.D. Approval of Minutes (Special Called Meeting of July 22, 2026)

2. Business

- 2.A. Discussion and Action Regarding the Yard of the Month Nominations for the Month of August 2026
- 2.B. Discussion Regarding a Multiyear Agreement with Holiday Decoration Vendor
- 2.C. Discussion Regarding the Overpass Mural Project
- 2.D. Discussion Regarding Future Combined Meeting with City Council and Parks & Recreation Advisory Board

3. Public Hearings

4. Staff Reports

- 4.A. Expenditure Fund Report

5. Adjournment

Date Posted: _____ Time: _____ By: _____

Date Retrieved: _____ Time: _____ By: _____

Date Posted: August 18, 2026 03:18 pm

KEEP SAGINAW BEAUTIFUL BOARD

Lisa Reames	Place No. 1	Term Expires July 1, 2027
Pamela Macy	Place No. 2	Term Expires July 1, 2028
Melissa Gorton	Place No. 3	Term Expires July 1, 2027
Brenda Patee	Place No. 4	Term Expires July 1, 2028
Myranda Beier	Place No. 5	Term Expires July 1, 2027
Shelly Barnes	Alternate No. 1	Term Expires July 1, 2027
Brian Thompson	Alternate No. 2	Term Expires July 1, 2028

Audience Participation

If anyone in the audience wishes to address the Board on any item listed on the agenda, please fill out one of the audience participation forms located by the east door of the council room. After the form is completed, please hand it to the Board Secretary. Your request to speak will be given to the Chairman and you will be called upon to speak when that item is discussed.



Keep Saginaw Beautiful Board Memorandum

C. Approval of Minutes (Regular Called Meeting of June 22, 2026)

Meeting	Agenda Group
Monday, August 24, 2026, 6:00 PM	Call to Order Item: 1C.
Reference File	
Community Goals	

BACKGROUND/DISCUSSION:

Regular Called Meeting of June 22, 2026.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

N/A

Attachments

[KSB Minutes for Regular Called Meeting 06.22.26.pdf](#)

Minutes for the Keep Saginaw Beautiful Board

333 West McLeroy Boulevard, Saginaw, Texas 76179

June 22, 2026, 6:17 PM - June 22, 2026, 7:06 PM

Present at the meeting:

Member	Place No. 2	Pamela Macy
Member	Place No. 4	Brian Thompson
Member	Place No. 5	Myranda Beier
PW Admin. Coordinator/Staff Liaison		Luisa Pina

Absent for the meeting:

Member	Place No. 1	Lisa Reames
Member	Place No. 3	Melissa Gorton

1. Call to Order

1.A. Call to Order -- Chairman

Both Chairman and Vice-Chairman were absent for this meeting. Member No. 5, Beier, volunteered to run the meeting on their behalf. The quorum will consist of Member Macy, Member Thompson, and Member Beier. Meeting was called to order at 6:17 P.M.

1.B. Audience Participation

Member Beier explained the procedure of audience participation.

1.C. Approval of Minutes (Workshop KSB & Parks Board May 4, 2026)

A motion was made by Member No. 4, Thompson, with a second by Member No. 2 Macy, to approve the minutes as presented. Motion carried unanimously.

1.D. Approval of Minutes (Regular Called Meeting of April 27,2026)

A motion was made by Member No. 4, Thompson, with a second by Member No. 2 Macy, to approve the minutes as presented. Motion carried unanimously.

2. Business

2.A. Discussion and Action Regarding the Yard of the Month Nominations for the Month of May 2026 -- Luisa Pina -- Staff Liaison

Member Beier introduced the item, noting the guidelines for winner selection. Staff liaison, Luisa Pina, reminded the Board that while the budget allows for two winners to be selected each month, they could opt to only select one if desired based on the nominations submitted.

After review of nominations and discussion, a motion was made by Member Thompson, with a second by Member Beier, to award both nominations submitted for the month of May. Motion carried unanimously.

2.B. Discussion and Action Regarding the Yard of the Month Nominations for the Month of June 2026 -- Luisa Pina -- Staff Liaison

Member Beier introduced the item, noting that for this month only two nominations were received as well.

After review of nominations and discussion, a motion was made by Member Beier, with a second by Member Thompson, to award both yard nominations for the month of June. Motion carried unanimously.

2.C. Board Projects Workshop -- Luisa Pina -- Staff Liaison

Liaison Pina introduced the item, providing context to the Board regarding the multiple projects that had been actively discussed in the past months. She noted that given the various options of directions and limitation on funding, she was seeking guidance from the Board to determine what projects should be prioritized in the upcoming fiscal years.

She further noted that the projects to be discussed would be those that are separate initiatives from the regular month to month or yearly programs, such as Yard of the Month or the holiday decor efforts. To start discussion she provided a summary on the status of each beautification special project:

- Bailey Boswell Overpass Mural
 - On May 19th the project idea was presented to City Council to obtain their feedback and assess if they would be in support before proceeding with allocating more time or resources to the project. City Council provided the following feedback: To focus on the theme of Texas native wildflowers with a more realistic approach to the design of the mural, pursue a phased out approach that allows for the mural to be done through multiple fiscal years to avoid depleting available funds, and incorporate all pillars within the mural.
 - Pina provided the Board with cost ranges from quotes received from artists. The lower cost range was in between \$115,000 to \$255,000, an amount that exceeds the available unallocated funds and would require payment through out multiple fiscal years.
- Willow Creek Park/Switchyard Restroom Mural

- Liaison Pina informed the Board that three proposals were received for a Train & Grain themed mural. These estimates ranged from \$8,550 to \$10,000. And explained that while funding was available for the project, if the Board chose to prioritize the overpass mural, staff would advise to put this on hold.
- Knowles Drive Banner Program
 - Pina presented the Board with a breakdown of the quotes received from 4 different vendors. The lowest proposal was \$4,368, and included the cost of printing of banners and installation. Staff liaison explained that this would only be a one time purchase, but that if this project was prioritized, it would be advised that the Board allocates funding within the operational budget for the replacement of banners, as these are often damaged or lost due to weather.

Pina ended her project status summary and reminded the Board that the recently approved collaborative purchase of holiday display lights left an estimated remaining unallocated fund balance of \$115,107.22.

The Board discussed the information presented and options available. Members noted that while there was a lot of potential with the banner program and smaller mural project, the overpass mural would have more impact in beautification efforts of the city and have more visibility. After discussion, the Board opted to put on hold the other projects and prioritize the overpass mural for the upcoming fiscal years.

2.D. Discussion and Action Regarding the 2026-2027 Donation Fund Budget -- Luisa Pina -- Staff Liaison

Staff liaison Luisa Pina introduced the item and presented two budget options for the 2026-2027 Fiscal Year.

She explained that both budget proposals included the allocation of \$1,400 for the Yard of the Month Contest, and an increase for both contracting services, which include annual Christmas decoration services and monthly mowing services. Noting that the main difference between proposal one and two, was that the second option included a line item for banner installation and maintenance, added in the case the Board decided to prioritize the banner installation project over other beautification proposals for the upcoming years.

Given that the Board had previously decided to prioritize the overpass mural project over other initiatives, they determined that budget option 1 was the best fit for the next fiscal year.

A motion was made by Member Thompson, with a second by Member Macy, to approve budget option 1 one as presented. Motion carried.

2.E. Discussion and Action Regarding Banner Installation at Knowles Dr -- Luisa Pina -- Staff Liaison

The item was bypassed as the Board opted to prioritize a different project and reserve funds.

3. Public Hearings

4. Staff Reports

4.A. Expenditure Fund Report

Ms. Pina provided a summary of the Beautification Donation Fund expenditure report for the month of April and May of 2026.

4.B. Future Agenda Items

Ms. Pina addressed the Board's questions regarding the next steps for the overpass mural project and the recent traffic control box wrapping purchase. No other future agenda items were discussed.

5. Adjournment

A motion was made by Member Thompson, with a second by Member Macy, to adjourn the meeting. Motion carried. Meeting was adjourned at 7:09 P.M.

APPROVED:

Chairman

ATTEST:

Luisa Pina,
Public Works Admin. Coordinator/Staff Liaison



City of Saginaw

Keep Saginaw Beautiful Board Memorandum

D. Approval of Minutes (Special Called Meeting of July 22, 2026)

Meeting	Agenda Group
Monday, August 24, 2026, 6:00 PM	Call to Order Item: 1D.
Reference File	
Community Goals	

BACKGROUND/DISCUSSION:

Special Called Meeting of July 22, 2026.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

N/A

Attachments

[KSB Minutes for Special Called Meeting.07.22.26.pdf](#)

Minutes for the Keep Saginaw Beautiful Board

333 West McLeroy Boulevard, Saginaw, Texas 76179

July 22, 2026, 6:00 PM - July 22, 2026, 6:11 PM

Present at the meeting:

Member	Place No. 1	Lisa Reames
Member	Place No. 2	Pamela Macy
Member	Place No. 4	Brenda Patee
Member	First Alt.	Shelly Barnes
PW Admin. Coordinator/Staff Liaison		Luisa Pina

Absent for the meeting:

Member	Place No. 3	Melissa Gorton
Member	Place No. 5	Myranda Beier
Member	Second Alt.	Brian Thompson

1. Call to Order

1.A. Call to Order -- Chairman

Chairman Reames called roll. The roll will consist of Chairman Reames, Member Macy, Member Patee, and Alternate Member Barnes. Meeting called to order at 6:01 P.M.

1.B. Audience Participation

Chairman Reames explained the procedure of audience participation.

2. Business

2.A. Consideration and Action Regarding the Yard of the Month Nominations for the Month of July 2026 -- Luisa Pina -- Staff Liaison

Liaison Pina presented the Board with the nominations for the month of July of 2026 and explained the judging criteria. She further noted that social media posts are made each month to recognize winners and advertise the program, but unfortunately, engagement has been down for the past months.

After discussion a motion was made by Member Patee, with a second by Member Macy, to award only yard two out of the nominations received. Motion carried unanimously.

3. Public Hearings

4. Staff Reports

4.A. Expenditure Fund Report

Ms. Pina provided a summary of the Beautification Donation Fund expenditure report for the month of June of 2026, as well as a report on the yearly expenditures and budget balance to date.

5. Adjournment

A motion was made Member Macy, with a second by Member Patee, to adjourn the meeting. Motion carried. Meeting was adjourned at 6:10 P.M.

APPROVED:

Chairman

ATTEST:

Luisa Pina,
Public Works Admin. Coordinator/Staff Liaison



Keep Saginaw Beautiful Board Memorandum

A. Discussion and Action Regarding the Yard of the Month Nominations for the Month of August 2026

Meeting	Agenda Group
Monday, August 24, 2026, 6:00 PM	Business Item: 2A.
Reference File	
Community Goals	

BACKGROUND/DISCUSSION:

A total of 3 nominations were received for the month of August.

Judging criteria includes:

Consistent maintenance, landscape design, use of seasonal plants, and overall-impression of the yard.

Only two winners can be selected.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

N/A

Attachments

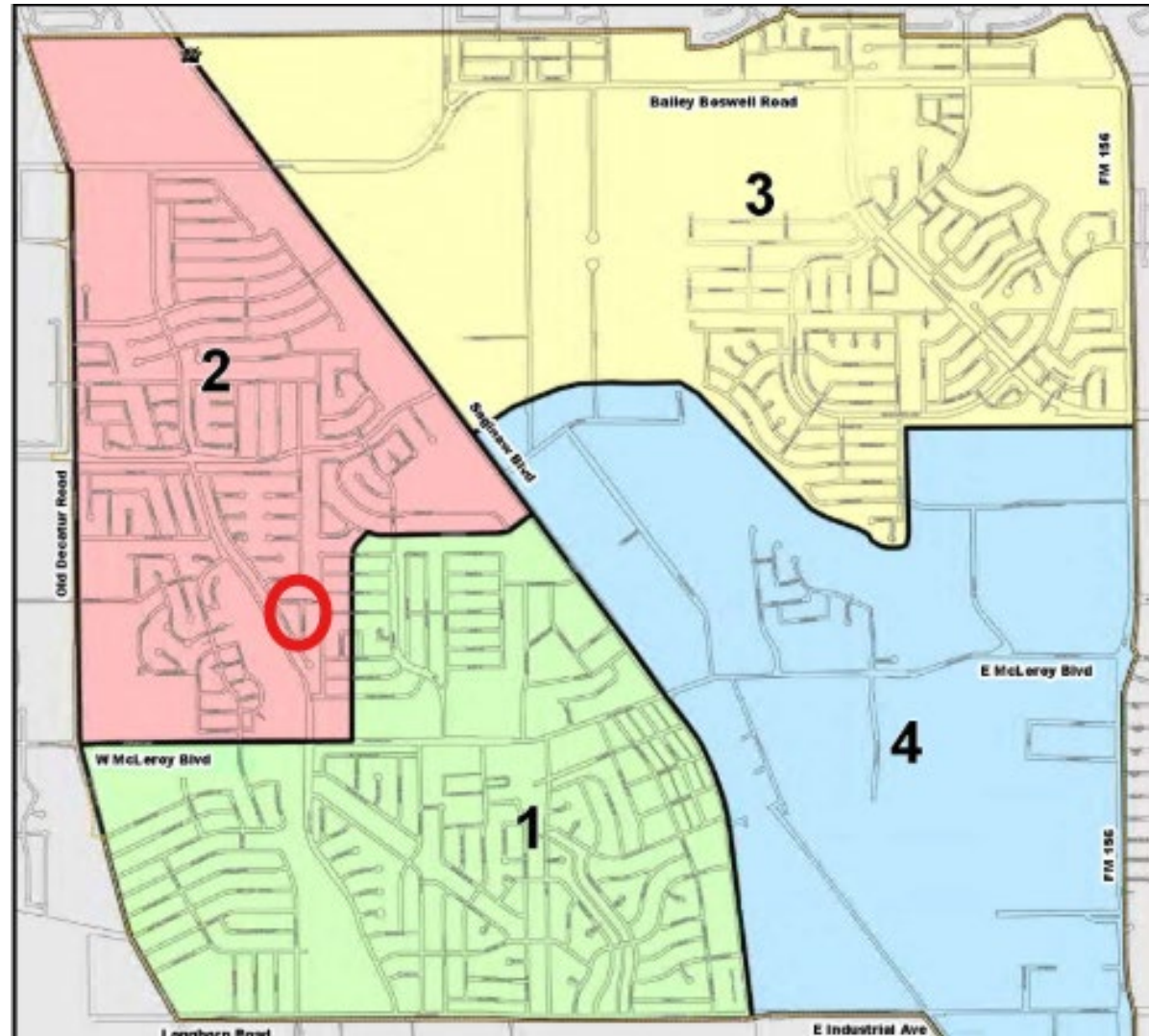
[August 2026 Nominations.pdf](#)

Yard of the Month

AUGUST 2026 NOMINATIONS

Yard 1

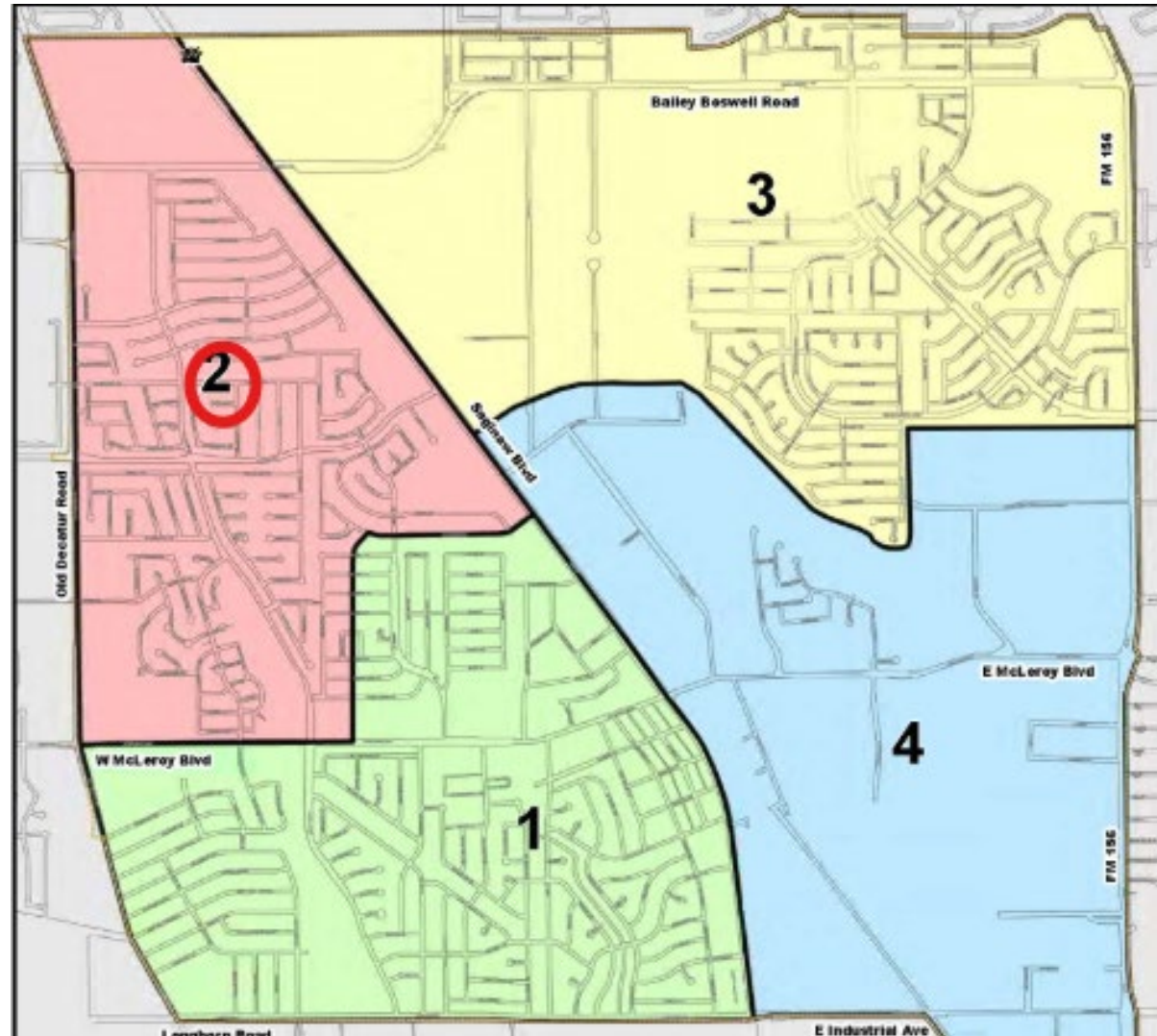
Quadrant 2





Yard 2

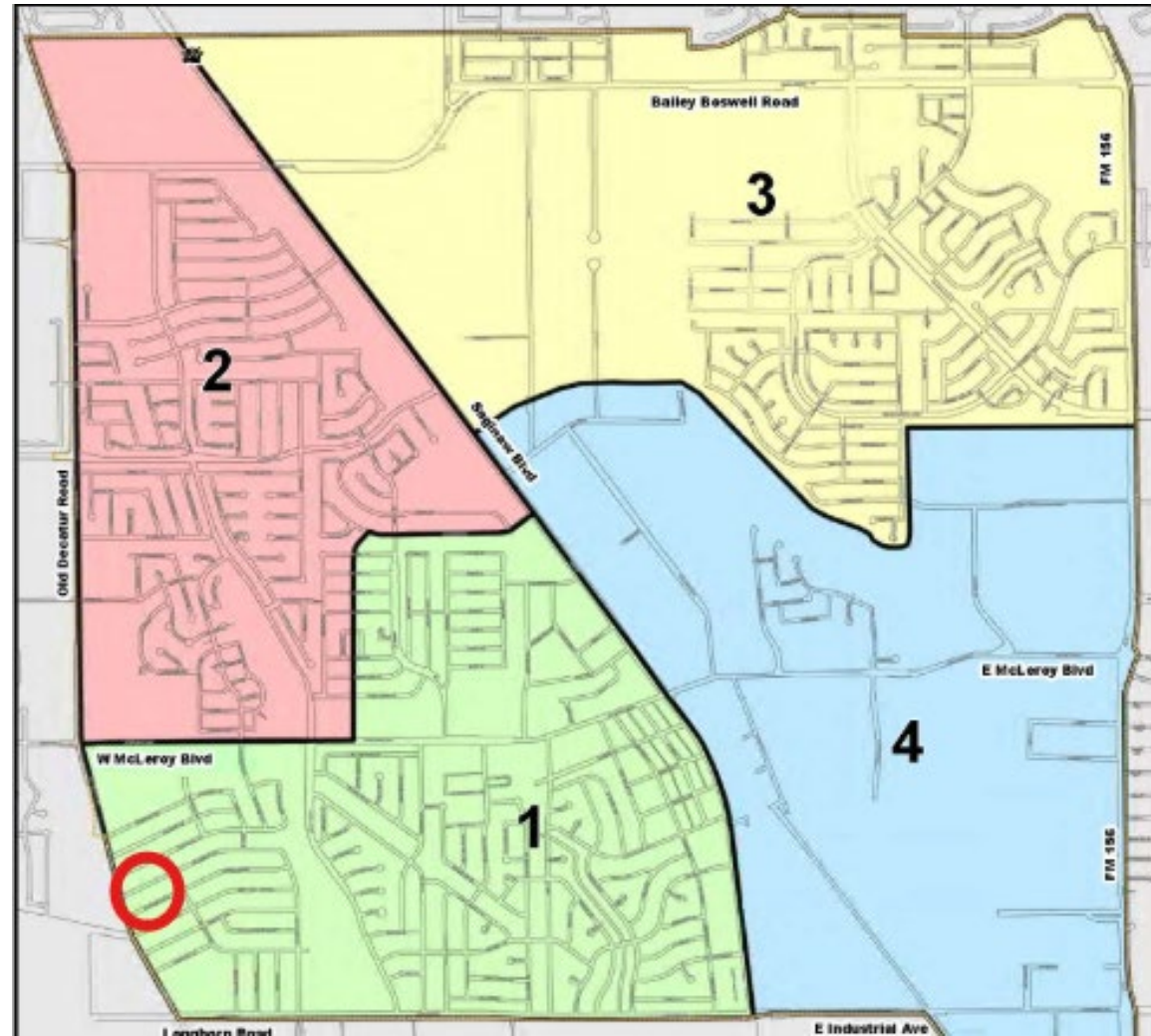
Quadrant 2





Yard 3

Quadrant 1







Keep Saginaw Beautiful Board Memorandum

B. Discussion Regarding a Multiyear Agreement with Holiday Decoration Vendor

Meeting	Agenda Group
Monday, August 24, 2026, 6:00 PM	Business Item: 2B.
Reference File	
Community Goals	

BACKGROUND/DISCUSSION:

The Keep Saginaw Beautiful Board has historically funded, in collaboration with the city, the purchase and installation of holiday displays throughout the city. For approximately 15 years, First Choice Lights has provided these services, including the purchase and installation of display, maintenance, and removal and storage during the off-season.

In preparation for the most recent holiday season, staff collected pricing from four vendors, and First Choice Lights remained the most cost-effective option based on the proposed scope of work. Staff also identified potential additional costs associated with changing vendors, as certain existing displays and Christmas trees require specific installation methods or equipment that were not supported by all vendors.

During the review of the 2025 proposals, the Board expressed interest in establishing a multi-year agreement that could provide continuity of service and reduce the need to repeat the quote solicitation process each year.

In response to the Board's interest, staff evaluated piggybacking options from an existing competitively procured contract between the City of Grapevine and First Choice Lights.

In October 2023, the City of Grapevine competitively solicited and awarded its holiday lighting and decoration services contract to First Choice Lights. The agreement provides for annual renewal options for up to nine additional one-year terms. The City of Hurst subsequently utilized the Grapevine agreement to establish its own contract with First Choice Lights. Staff is proposing a similar approach for the City's holiday display services.

This process, commonly referred to as "piggybacking," allows a municipality to utilize the pricing and terms established through another public agency's competitive procurement process rather than conducting a separate solicitation for substantially similar services.

The proposed agreement has been reviewed and revised by the City's legal team. The agreement would allow the City to continue utilizing First Choice Lights for the remaining eligible term of the Grapevine contract while maintaining annual renewal options and the ability to cancel services should the terms of service not be satisfied. Additionally, the agreement does not commit the city to the same scope of decorations each year and may continue to be reviewed and adjusted annually based on the Board's priorities, available funding, and desired holiday displays.

This approach provides continuity with the City's existing holiday displays and vendor and allows for flexibility in changes or cancellation.

Attached for the Board's consideration is the proposed scope of work for the 2026 holiday season.

Staff is presenting the proposed agreement and 2026 scope of work for the Board's review and feedback and will be available to address any questions regarding the proposed services or agreement.

FINANCIAL IMPACT:

For the 2026 scope of work portion that Keep Saginaw Beautiful funds: \$44,751.25. The amount budgeted is \$46,000.

But it will vary year to year, depending on the scope of work approved by the Board.

Attachments

[First Choice Lights - Proposed Contract.pdf](#)

[2026 Estimate_Redacted.pdf](#)

AGREEMENT FOR SERVICES BETWEEN THE CITY OF SAGINAW AND TPL OPCO dba FIRST CHOICE LIGHTS

THIS AGREEMENT is effective as of the date stated on the signatory page by and between the City of Saginaw (hereinafter called OWNER or CITY) and First Choice Christmas Lights of the City of Roanoke, County of Tarrant, State of Texas (hereinafter called CONTRACTOR).

OWNER and CONTRACTOR, in consideration of the mutual covenants hereinafter set forth, agree as follows:

Article 1. WORK

The PROJECT for the Work detailed under the Contract Documents (see Article 7 of this Agreement for items included in the “Contract Documents”) is generally identified as follows:

Citywide Christmas Decoration Services
Best Value Bid 64-23 City of Grapevine Annual Contract

Article 2. CONTRACT TIME

2.1 OWNER may renew OR terminate this contract upon the City of Grapevine renewing or terminating its contract #64-23 with CONTRACTOR. All other provision regarding termination are per Article 6.

Article 3. CONTRACT PRICE

3.1 OWNER shall pay CONTRACTOR the prices in CONTRACTOR’S bid quote plus additional work performed when authorized by OWNER. Additional work shall be paid per quote #5550 plus additional work performed when authorized by OWNER.

Article 4. PAYMENT PROCEDURES

4.1 Payment to CONTRACTOR will be after satisfactory completion of scheduled cleaning or OWNER authorized cleaning and receipt of invoice or other billing instrument used by CONTRACTOR. All charges are to be less sales tax as OWNER is tax exempt.

Article 5. CONTRACTOR’S REPRESENTATIONS

In order to induce OWNER to enter into this agreement CONTRACTOR makes the following representations:

5.1 CONTRACTOR has familiarized itself with the nature and extent of the Contract Documents, Work to be performed, site(s), locality, tests, reports, and all local conditions and laws and regulations that in any manner may affect cost, progress, performance or furnishing of the Work.

5.2 CONTRACTOR has correlated the results of all such observations, investigations, explorations, tests, reports, and studies with the terms and conditions of the Contract Documents.

5.3 CONTRACTOR has given OWNER written notice of all conflicts, errors or discrepancies that he has discovered in the Contract Documents and the written resolution by OWNER is acceptable to CONTRACTOR.

Article 6. MISCELLANEOUS

6.1 ASSIGNMENTS: No assignments by a party hereto of any rights under or interest in the Contract Documents will be binding on another party hereto without written consent of the party sought to be bound; and specifically, but without limitation, moneys that may come due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

6.2 OWNER and CONTRACTOR each binds itself, its partners, successors, assigns and legal representatives to the other party hereto, its partners, successors, assigns and legal representatives in respect of all covenants, agreements, and obligations contained in the Contract Documents.

6.3 TERMINATION

OWNER may terminate the Contract by giving CONTRACTOR notice in writing. Upon delivery of such notice by OWNER to CONTRACTOR, CONTRACTOR shall discontinue all services in connection with the performance of the Contract and shall proceed to cancel promptly all existing orders and contracts insofar as such orders or contracts are chargeable to this Contract. As soon as practicable after receipt of notice of termination, CONTRACTOR shall submit a statement, showing in detail the services performed under this Contract to the date of the termination. OWNER shall then pay CONTRACTOR that portion of the prescribed charges which the services actually performed under this Contract bear to the total services called for under this Contract less such payments on account of the changes as have been previously made. Copies of all completed designs, plans, and specifications prepared under this Contract shall be delivered to OWNER when and if this Contract is terminated.

6.4 CLEANUP

During Repair/Installation Operations CONTRACTOR shall, at all times, keep the job site free from materials, debris, and rubbish, and shall remove same from any portion of the job site when, in the opinion of the OWNER'S representative, it becomes objectionable, interferes with the project, or endangers the safety of the general public.

6.5 FINAL. Upon completion of the work, CONTRACTOR shall remove from the site all materials, tools and equipment belonging to it, and leave the site with an appearance acceptable to the OWNER'S representative. CONTRACTOR shall thoroughly clean all equipment and material installed by it. Any area damaged or disturbed by CONTRACTOR in or outside the City rights of way and easements shall be restored to original condition to the satisfaction of the OWNER or property owner, as applicable. A release from the property owner may be required. Restoration of all other areas outside the actual work site shall be to original condition or as outlined in the Contract Documents.

6.6.SUBCONTRACTING

- (a) CONTRACTOR may utilize the services of specialty subcontractors on those parts of the work that, under normal contracting practices, are performed by specialty subcontractors.
- (b) CONTRACTOR shall not award any work to any subcontractor until CONTRACTOR submits to OWNER a written statement concerning the proposed award to the subcontractor, which statement shall contain such information as OWNER may require.
 - i. CONTRACTOR shall be as fully responsible to OWNER for the acts and omissions of its subcontractors, and of persons either directly or indirectly employed by them, as it is for the acts and omissions of persons directly employed by it.
 - ii. CONTRACTOR shall have a person, that is on its payroll and with the authority to make decisions, on site at all times. This individual must be able to communicate in English.

- iii. Nothing contained in this Contract shall create any contractual relation between any subcontractor and OWNER. CONTRACTOR is an independent contractor.

6.7 PERMITS AND LICENSES

CONTRACTOR shall procure at its expense all permits and licenses necessary, pay all charges and fees and give all notices necessary and incident to the prosecution of the work. Fees, except for special licensing, such as Master Electrician, etc., will be waived for required City permits.

6.8 EQUAL EMPLOYMENT OPPORTUNITY COMPLIANCE

CONTRACTOR will not discriminate against any employee or applicant for employment because of race, color, sex, religion, national origin or disability. CONTRACTOR shall take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, sex, religion, national origin, or disability. Such action shall include, but not be limited to the following: employment, upgrading, demotions or transfers, recruitment or recruitment advertising, layoffs or terminations, rates of pay, or other forms of compensation, selection of training, including apprenticeship, and participating in recreational and education activities. CONTRACTOR will in all solicitations or advertisements for employees placed by or on behalf of CONTRACTOR, state that all qualified applicants will receive consideration of employment without regard to race, color, sex, religion, national origin, or disability. CONTRACTOR will cause the foregoing provisions to be inserted in all subcontracts for standard commercial supplies, raw materials, and labor.

6.9 INSURANCE

Within ten (10) days of execution of this Contract, and before CONTRACTOR begins Work, CONTRACTOR must provide OWNER with proof of insurance. CONTRACTOR shall, at all times throughout the term of this Agreement, maintain the following insurance coverage in at least the following amounts:

- (a) Comprehensive General Liability: \$1,000,000 per occurrence;
- (b) Automobile Liability Insurance: \$1,000,000 per occurrence;
- (c) Workers' Compensation and Employer's Liability Insurance: Coverage shall be consistent with statutory benefits outlined in the Texas Worker's Compensation Act

(Section 401). The minimum policy limits for Employer's Liability are \$100,000 bodily injury each accident, \$500,000 bodily injury or disease policy limit, and \$100,000 bodily injury by disease each employee; and

- (d) Contractor shall provide the OWNER with evidence of such coverages in a form which is acceptable to the OWNER. Such policies shall name “the City of Saginaw, Texas, its officers, and employees” as an additional insured and shall provide for a waiver of subrogation against the OWNER.

6.10 SAFETY

CONTRACTOR shall comply with all Occupational Safety and Health Act (OSHA) standards and any other Federal, State or Local rules and regulations applicable to construction and/or maintenance activities in the State of Texas. City Safety Personnel or any supervisor may, but are not required to, order that the work be stopped if a condition of immediate danger is found to exist. Nothing contained herein shall be construed to shift responsibility or risk or loss for injuries or damage sustained as a result of a violation of these safety articles from CONTRACTOR to OWNER. CONTRACTOR shall remain solely and exclusively responsible for compliance with all safety requirements and for the safety of all persons and property at the project site.

6.11 GOVERNING LAW AND VENUE.

This Agreement shall be governed by and construed in accordance with the laws and court decisions of the State of Texas, without regard to conflict of law or choice of law principles of Texas, or of any other state or country. The obligations of the parties to the Agreement shall be performable in Tarrant County, Texas, and if legal action is necessary in connection with or to enforce rights under the Agreement, exclusive venue shall lie in Tarrant County, Texas.

6.12 ANNUAL APPROPRIATIONS.

All payments by the OWNER under this Agreement, including any provision in the Agreement relating to penalties, overages, interest, collections, or any other additional costs, shall be subject to and conditioned upon the annual appropriation of public funding budgeted for the specific purposes of the Agreement in accordance with local and Texas law. The OWNER shall make a good faith effort to appropriate funds in accordance with Texas law; however, in the event funds are not appropriated, the Agreement shall automatically terminate without regard for any renewal or other notice requirements in the

Agreement.

6.13 INDEMNIFICATION.

CONTRACTOR (THE “INDEMNIFYING PARTY”), SHALL INDEMNIFY, DEFEND, AND HOLD HARMLESS THE OWNER FROM AND AGAINST ANY AND ALL DAMAGES, LIABILITIES, DEMANDS, CAUSES OF ACTION, CLAIMS, JUDGMENTS, SUITS, COSTS AND EXPENSES (INCLUDING REASONABLE ATTORNEYS’ FEES) MADE BY ANY THIRD-PARTY, TO THE EXTENT ARISING FROM OR RELATED TO THE GOODS OR SERVICES PROVIDED BY CONTRACTOR PURSUANT TO THIS AGREEMENT (COLLECTIVELY, “INDEMNIFIED CLAIMS”), REGARDLESS OF THE LEGAL THEORY ASSERTED BY ANY THIRD PARTIES AND REGARDLESS OF WHETHER THE DAMAGES OR CLAIMS OF THIRD-PARTIES ARE KNOWN OR FULLY APPRECIATED AT THIS TIME BY CONTRACTOR OR THE OWNER. CONTRACTOR SHALL GIVE TO THE OWNER REASONABLE NOTICE OF ANY SUCH CLAIMS OR ACTIONS. CONTRACTOR SHALL USE LEGAL COUNSEL REASONABLY ACCEPTABLE TO THE OWNER IN CARRYING OUT ITS OBLIGATIONS HEREUNDER. THE PROVISIONS OF THIS SECTION SHALL SURVIVE THE EXPIRATION OR EARLY TERMINATION OF THIS AGREEMENT. THIS INDEMNIFICATION IS NOT INTENDED TO APPLY TO CLAIMS MADE AGAINST THE OWNER RESULTING FROM THE WRONGFUL ACT OR OMISSION OR NEGLIGENCE OF OWNER’S EMPLOYEES COVERED UNDER SECTION 101.021 OF THE TEXAS CIVIL PRACTICE AND REMEDIES CODE.

Article 7. CONTRACT DOCUMENTS

The Contract Documents which comprise the entire agreement between CONTRACTOR and OWNER concerning the work consist of the following:

7.1 CONTRACTOR’S Quote #5550

7.3 Insurance Attachment

7.4 Insurance Certificate (completed by CONTRACTOR’S insurance agent/broker)

7.5 Best Value Bid 64-23 City of Grapevine Annual Contract

Executed on behalf of CONTRACTOR by its owner or authorized representative shown below, and on behalf of OWNER by its authorized representative, this agreement will be effective ____ day of _____, 2026.

OWNER

City of Saginaw
333 W McLeroy
Saginaw, Tx 76179

City Manager

Date:

CONTRACTOR

First Choice Christmas Lights
P.O. Box 1103
Roanoke, Texas 76262

Nicole Weiss

Date:



First Choice Christmas Lights | PO Box 1103 | Roanoke, TX
76262
FirstChoiceLights.com

Portion Paid by KSB: \$44,751.25

RECIPIENT:

City of Saginaw

333 W McLeroy
Saginaw, Tx

Estimate #5550

Sent on 05/21/2026

Total \$63,601.25

SERVICE ADDRESS:

333 W McLeroy
Saginaw, Tx 76179

Product/Service	Description	Total
Chamber of Commerce Building – 301 S. Saginaw Blvd, Saginaw, TX 76179	Installation and removal of C9 lights on the building and restroom (3 sides & includes the gables)	<u>\$2,125.00</u>
Chamber of Commerce Building – 301 S. Saginaw Blvd, Saginaw, TX 76179	Installation and removal of C9 lights on the train (3 sides)	<u>\$2,500.00</u>
Chamber of Commerce Building – 301 S. Saginaw Blvd, Saginaw, TX 76179	Installation and removal of 48" wreath on the front of the train	<u>\$250.00</u>
Building Inspections Building – 301 S. Saginaw Blvd, Saginaw, TX 76179	Installation and removal of Customer Owned 14' tower tree with ornaments and star topper	<u>\$3,000.00</u>
City Hall- 333 W McLeroy Blvd, Saginaw, TX 76179	Installation and removal of C9 lights on the roof line (3 sides)	<u>\$2,000.00</u>
Police Station- 505 W McLeroy Blvd, Saginaw, TX 76179	Installation and removal of C9 lights on the roof line (BLUE) (3 sides--All flat levels)	<u>\$2,500.00</u>
Recreation Center- 633 W McLeroy Blvd, Saginaw, TX 76179	Installation and removal of C9 lights on the roof line (3 sides--All flat levels)	<u>\$2,100.00</u>
Recreation Center- 633 W McLeroy Blvd, Saginaw, TX 76179	Installation and removal of Customer Owned 24' tree with ornaments and tree topper	<u>\$6,500.00</u>



First Choice Christmas Lights | PO Box 1103 | Roanoke, TX
76262

FirstChoiceLights.com

Product/Service	Description	Total
Library/Senior Center- 300 W McLeroy Blvd, Saginaw, TX 76179	Installation and removal of C9 lights on the upper section of the roofline. Installation and removal of unlit garland on 6 poles with bows at the top (just under the light fixture)	<u>\$4,150.00</u>
Joyce Spindor Community Center (620 Park Center Blvd)	Installation and removal of C9 lights on the roof line (3 sides)	<u>\$1,150.00</u>
Caboose and Gazebo (S. Knowles & McLeroy) Willow Creek Park South Side	Installation and removal of C9 lights on the fence Installation and removal of C9 lights on the caboose	<u>\$1,900.00</u>
Caboose and Gazebo (S. Knowles & McLeroy) Willow Creek Park South Side	Installation and removal of (2) 48" Wreaths on the caboose	<u>\$500.00</u>
Caboose and Gazebo (S. Knowles & McLeroy) Willow Creek Park South Side	Installation and removal of C9 lights on the gazebo down from the caboose (4 sides) Installation and removal of mini lights on poles of the gazebo	<u>\$1,500.00</u>
Pavilion and Concession (North Knowles Dr, Near Softball field) Willow Creek Park North Side	Installation and removal of C9 lights on the concession and pavilion (4 Sides)	<u>\$1,876.25</u>
Poles in Willow Creek Park (Tall on North and small on South)	Installation and removal of mini lights on 12 small poles Installation and removal of mini lights on 19 tall poles	<u>\$6,200.00</u>
Willow Creek Park South End	Installation and removal of customer owned 24' tower tree with ornaments and star topper	<u>\$6,500.00</u>
CL- Rental Christmas Lights	Installation and removal of mini lights on 16 light poles in the park	\$4,000.00
CL- Rental Christmas Lights	Installation and removal of C9 lights on 2 cedar trees in the park	\$2,600.00
CL- Rental Christmas Lights	Labor to install and remove C9 lights on the roofline (Pump House) and 2 food truck pavilions	\$2,750.00



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Product/Service	Description	Total
CL - Christmas Labor	Installation, removal and storage of Police and 1 fire truck Installation, removal and storage of elf excavator	\$2,000.00
CL - Christmas Labor	Installation, removal and storage of reindeer scene, north pole scene and tree.	\$2,800.00
CL - Christmas Labor	Installation, removal and storage of Barn scene	\$1,500.00
CL- Interior Decor	Installation, Removal, and Storage of Customer Owned Christmas Decor: (Inside the Library) - 15' WW Interior Tree - Blue & Gold Ornaments	\$3,200.00
Total		\$63,601.25

**** TERMS LISTED ABOVE SUPERSEDE TERMS BELOW ****

GENERAL WAIVER

The failure of any party at any time to require performance of any provision or to resort to any remedy provided under this Agreement shall in no way affect the right of that party to require performance or to resort to a remedy at any time thereafter, nor shall the waiver by any party of a breach be deemed to be a waiver of any subsequent breach. A waiver shall not be effective unless it is in writing and signed by the party against whom the waiver is being enforced.

Neither of us shall be liable to the other for indirect, incidental, special, punitive or exemplary damages that result from the performance or the failure to perform any duties under this Agreement.

You hereby acknowledge and agree that in any and all events, our liability to you for any damages that you may incur as a result of our acts or omissions or negligence shall not exceed the greater of available insurance or the fee charged for the service under this Agreement.

ENTIRE AGREEMENT & EFFECT

This Agreement constitutes the entire agreement of the parties with regard to the subject matter hereof, and replaces and supersedes all other agreements or understandings, whether written or oral. No amendment or extension of the Agreement shall be binding unless in writing and signed by both parties. This Agreement shall be binding upon and shall inure to the benefit of First Choice Christmas Lights, LLC ("Consultant or "The Company") and the Client and to the Consultant's successors and assigns, if any. This Agreement shall be construed to permit the assignment by Consultant of its rights or obligations arising under this Agreement.

ENFORCEABILITY, SEVERABILITY AND/OR REFORMATION

In the event that any covenant, provision and/or restriction is found by a court of competent jurisdiction to be unenforceable, such provision shall be modified, rewritten or interpreted to include as much of its nature and scope as will render it enforceable. In the event it cannot be so modified, rewritten or interpreted to be enforceable in any respect, it will not be given effect, and the remainder of the Agreement shall be enforced as if such provision was not included.

In the event that any court determines any of the covenants, provisions or restrictions to be excessive in duration or scope or to be unreasonable or unenforceable under the laws of The State of Texas, it is the intention of the parties that such restriction may be modified or amended by the court to render it enforceable to the maximum extent permitted by the laws of The State of Texas.

MODIFICATION OF AGREEMENT

This Agreement may be supplemented, amended, extended and/or modified only by and through the mutual agreement of all



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parties. No supplement, amendment, extension, or modification of this Agreement shall be binding unless done so in writing and signed by all parties to this Agreement.

ELECTRONIC SIGNATURES

The facsimile, email or other electronically delivered signatures of the parties shall be deemed to constitute original signatures, and facsimile or electronic copies hereof shall be deemed to constitute duplicate originals.

STORAGE

Lights purchased through (this pertains to lights only, not large decor pieces) First Choice Lights, storage is free to all returning residential customers. If customer doesn't return the following year a 10% storage fee will be added to final bill. In the event storage is not paid in full, stored material will become property of First Choice Lights.

CHRISTMAS/HOLIDAY LIGHTING & DECOR TERM(S)

COLORS/DESIGN

Carefully review the colors and design listed in the estimate above/attached. The installation crew will use the details on the form to install the lights and decorations at your event. Once you have accepted/signed, any errors or changes in color/design will incur an additional fee if a change is requested.

ALL INCLUSIVE LEASE/RENTAL

If you are leasing/renting the lights then the agreement includes all materials, clips, timers, extension cords, decorations, etc. First Choice Lights will service and maintain the lights and decorations for the contracted time-frame including repairs, maintenance, replacements of parts, decorations, and accessories during the lease term in the event that the item(s) fail to light. As an all-inclusive lease/rental, the materials remain property of First Choice Lights. The client is renting the lights and/or decorations for the agreed upon term. Customer is responsible for maintaining and providing adequate electrical outlets adjacent to the proposed locations for its lit decorations and building lights.

WARRANTY, SERVICE, MAINTENANCE

We warrant all materials, lights, and decorations for the entire lease term. All service calls and materials are covered for the duration of the lease term except for theft, vandalism, or Acts of God, including but not limited to: squirrel/rodent damage, wind and hail, ice/freeze. The Company is not responsible for any products damaged or lost due to vandalism, extreme weather conditions, or acts of God and will make efforts to replace any damaged product. In the event items are stolen or damaged beyond repair, First Choice Lights will make every attempt to replace, but cannot make guarantees for replacement due to product availability. The Company is not responsible for any client-supplied lights or materials. The manufacturer, not The Company, warrants any and all purchased materials. Replacement materials may be purchased/leased and added to your order upon your approval. *We do not guarantee that each individual bulb will light for the entire installation period.*

DEPOSIT/PAYMENT TERMS

A minimum deposit of 50% must be received before work will begin. The balance must be paid in full on or before completion of the installation. Customer acknowledges that The Company fills their schedule well in advance, and all cancellations will be charged 50% of the total cost. All deposits and/or down payments are non-refundable.

REPRESENTATION ON AUTHORITY OF PARTIES/SIGNATORIES

Each party signing this Agreement represents and warrants that s/he is duly authorized and has legal capacity to execute and deliver this Agreement. Each party represents and warrants to the other that the execution and delivery of the Agreement and the performance of such party's obligations hereunder have been duly authorized and that the Agreement is a valid and legal agreement binding on such party and enforceable in accordance with its terms.

MATERIAL CHANGE(S) TO PROPERTY, SCOPE OF WORK, INSURANCE REQUIREMENTS, ETC.

Any material change(s) to the physical property location, scope of work, insurance requirements, federal/state/or local laws, will grant. The Company cannot and will not be held liable for failure to fulfill contractual obligations due to any of the above changes.

TARIFFS AND TAXES

All prices included in the quote are inclusive of the "now current" tariffs and taxes. Tariffs and taxes may or may not be listed as a line item on the estimate. The absence of a tax or tariff line item does not absolve or remove the client's obligation to pay/remittance any applicable tariffs or taxes as required by law. Any increase in tariffs may be added to subsequent years of the



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contract at the discretion of The Company. Any changes in applicable taxes will be added at the “then current” rate.

LANDSCAPE LIGHTING

Mid-Grade LED Fixtures: 15 Year Warranty on the fixture and a 5 Year Warranty on the LED lamps.

Premium LED Fixtures: 20 Year Warranty on the fixture and LED components.

RGB Fixtures: 10 Year Warranty on the fixture and LED components.

Digital Timer: 1-Year Warranty.

Transformers: Lifetime Warranty.

Workmanship: 2 Year labor warranty when purchasing any of the Our LED systems.

1 Year labor warranty when purchasing the Mid-Grade LED system.

THE SIGNER(S) HAVE READ, UNDERSTAND and ACCEPT THIS AGREEMENT, and by signing this Agreement, all parties agree to all of the aforementioned terms, conditions and policies.

Signature: _____ **Date:** _____



Keep Saginaw Beautiful Board Memorandum

C. Discussion Regarding the Overpass Mural Project

Meeting	Agenda Group
Monday, August 24, 2026, 6:00 PM	Business Item: 2C.
Reference File	
Community Goals	

BACKGROUND/DISCUSSION:

Staff liaison will present summary of cost estimates received from artists, examples, and summary on the project to obtain feedback from the Board regarding the scope of work for the mural.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

N/A



Keep Saginaw Beautiful Board Memorandum

D. Discussion Regarding Future Combined Meeting with City Council and Parks & Recreation Advisory Board

Meeting	Agenda Group
Monday, August 24, 2026, 6:00 PM	Business Item: 2D.
Reference File	
Community Goals	

BACKGROUND/DISCUSSION:

A combined workshop between City Council, the Keep Saginaw Beautiful Board, and the Parks & Recreation Advisory Board will be held within the upcoming months. The discussion will be in relation to a signage master plan project that is part of this years' City Council work plan.

Members will be contacted in future weeks to obtain availability and schedule meeting.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

N/A

KSB Donation Fund
July 2026

Beginning Balance:	7/1/2026	\$222,633.21
Donations Added:		
	July 2026	\$14,584.47
Total Donations:		\$14,584.47
Balance with Donations:		\$237,217.68
Less Expenditures:		
	Deposit for Holiday Displays	\$13,995.12
	Metal stakes for YOM signs	\$21.45
	Mowing of Saginaw Blvd & Blue Mound ROWs/Medians (May & June)	\$6,400.00
Total Expenditures :		\$20,416.57
Ending Balance:	7/31/2026	\$216,801.11
Pending Expenditures:		
Total Pending Ependitures:		\$0.00
Estimated Available Funds:	8/1/2026	\$216,801.11