



# CITY OF SIERRA MADRE

## CITY COUNCIL REGULAR MEETING AGENDA

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**Mayor Kristine Lowe | Mayor Pro Tem Gene Goss  
Council Member Edward Garcia | Council Member Kelly Kriebs | Council Member Robert Parkhurst**

**Tuesday, May 12, 2026, 5:30 PM**

**City Council Chambers, 232 W. Sierra Madre Blvd.**

**Council Member Edward Garcia to participate by teleconference.  
The public may participate in the meeting at this location:**

**Convict Lake Resort  
2000 Convict Lake Road, Cabin Number 11  
Mammoth Lakes, CA 93546**

### **AMERICANS WITH DISABILITIES ACT**

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from the City Clerk at (626) 355-7135. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to the meeting.

### **PUBLIC COMMENT & ACCESS**

The Brown Act provides the public with an opportunity to make public comments at any public meeting. As an alternative, public comment may be submitted by e-mail to [publiccomment@sierramadrecal.gov](mailto:publiccomment@sierramadrecal.gov) by 3:00PM on the day of the meeting. Emails will be acknowledged at the City Council meeting, filed into public record, and scanned onto the City website for public review.

A copy of the posted agenda and a live video stream of the meeting can be found on the City's website at [sierramadrecal.gov](http://sierramadrecal.gov), on Foothills Media website at [foothillsmedia.org/sierramadre](http://foothillsmedia.org/sierramadre), and broadcast on Government Access Channel 3 (Spectrum).

If you require special assistance to participate in this meeting, please contact the City Clerk's Office at (626) 355-7135 at least 48 hours prior to the meeting.

### **CODE OF CONDUCT**

The purpose of a City Council meeting is to conduct City business. Members of the public that behave in a manner that interrupts or obstructs the City Council's ability to conduct City business may be asked to leave the meeting. Any and all demonstrations which disrupt, interrupt, or obstruct the City Council's ability to conduct City business are prohibited. No signs, posters, or other large objects shall be brought into the Council Chambers or other meeting place if doing so would disrupt, disturb, or otherwise impede the orderly course of the meeting.

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE AND INSPIRATION**

**A. Ms. Coralie Silberman, Sierra Madre Elementary School**

**3. ROLL CALL OF CITY COUNCIL MEMBERS**

Kristine Lowe, Mayor

Gene Goss, Mayor Pro Tem

Edward Garcia, Council Member

Kelly Kriebs, Council Member

Robert Parkhurst, Council Member

**4. SUPPLEMENTAL INFORMATION FROM CITY CLERK REGARDING AGENDA ITEMS**

**5. REPORTS FROM MAYOR AND CITY COUNCIL (including reports from City Council related to meetings attended at City expense per AB 1234)**

**6. REPORTS FROM CITY STAFF**

**7. PRESENTATIONS**

**A. Proclamation in Recognition of Public Works Week**

**B. Proclamation in Recognition of Older American's Month**

**C. Proclamation in Recognition of Dane Lenton, Sierra Madre's Older American of the Year**

**D. Annual Report from YMCA on Programs and Services**

**8. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Any person wishing to speak before the City Council is asked to complete a Speaker Card and provide it to the City Clerk prior to the start of the meeting. Speakers are generally limited to three (3) minutes per person and time may not be delegated; any changes to the allotted time will be announced prior to the Public Comment period. Under the Brown Act, the City Council is prohibited from discussing or taking action on any item not listed on the posted agenda.

Addressing the City Council from the audience is not permitted; all comments addressing the Council must be made from the podium. Only public comment made from the podium will be recognized by the City Council and entered into public record.

## 9. PUBLIC HEARING

Any person wishing to speak before the City Council on a public hearing item is asked to complete a Speaker Card noting the agenda item number and provide it to the City Clerk prior to the start of the public hearing. Separate and apart from the applicant (who may speak longer in the discretion of the City Council) speakers are generally limited to three (3) minutes per person; any changes to the allotted time will be announced prior to the Public Comment period. Under the Brown Act, the City Council is prohibited from discussing or acting on any item not listed on the posted agenda. The applicant may additionally submit rebuttal comments, at the discretion of the City Council.

**A. Ordinance No. 1493 Amending Chapter 12.28 (House and Building Numbering) of Title 12 (Streets, Sidewalks, and Public Places) of the Sierra Madre Municipal Code**

Recommended Action: Approve

CEQA Project, exempt under: 14 CCR 15061(b)(3)- common sense exemption, because it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment.

**B. Ordinance No. 1494 Amending Section 17.08.020 (Words, Terms, Phrases Defined) of Chapter 17.08 (Definitions) and Chapter 17.22 (Accessory Dwelling Units) of Title 17 (Zoning) of the Sierra Madre Municipal Code and Consideration of a Resolution Regarding the Administration of Public Facilities Fees for Applicable Accessory Dwelling Units**

Recommended Action: Approve

CEQA Project, exempt under: 14 CCR 15061(b)(3)- common sense exemption, because it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment

## 10. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered to be routine and can be acted on by one roll call vote. There will be no separate discussion of these items unless a member of the City Council requests that a specific item be removed from the Consent Calendar for separate discussion and action.

**A. Approval of City Council meeting minutes from April 28, 2026 meeting.**

Recommended Action: Approve

Not a CEQA Project under: 14 CCR 15378(b)(5)- organizational or administrative activities.

**B. Resolution No. 26-34 Approving Certain Demands for Payment**

Recommended Action: Approve

Not a CEQA Project under: 14 CCR 15378(b)(5)- organizational or administrative activities.

**C. Quarterly Treasurer's Report – Quarter Ended March 31, 2026**

Recommended Action: Receive and File

Not a CEQA Project under: 14 CCR 15378(b)(4)- government fiscal activities.

**D. Resolution No. 26-35 Authorizing a Supplemental Budget Appropriation from the General Fund Reserve in the Amount of \$50,000 for Payment to Emergency Planning Consultants**

Recommended Action: Approve

Not a CEQA Project under: PRC 21080(b)(4)- actions to mitigate or prevent emergency.

- E. **Resolution No. 26-36 Authorizing a Supplemental Budget Appropriation from the Sewer Fund and Sewer Development Impact Fee Fund and Approval of Purchase Order with Municipal Maintenance Equipment (MME) for the Acquisition of a VacCon VJT1500 Sewer Jetter Truck in the amount of \$459,562.54**  
Recommended Action: Approve  
Not a CEQA Project under: PRC 21080(b)(1)- ministerial acts.
- F. **Resolution No. 26-33 Adopting the Standard Plans for Public Works Construction, 2021 Edition**  
Recommended Action: Approve  
CEQA Project, exempt under: 14 CCR 15061(b)(3)- common sense exemption, because it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment
- G. **Resolution No. 26-37 Approving the Fourth Amendment to Settlement Agreement and Release with CETT Investments Corporation**  
Recommended Action: Approve  
CEQA Project, exempt under: 14 CCR 15061(b)(3)- common sense exemption, because it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment.
- H. **Third Annual Report of the Development Agreement Between the City of Sierra Madre, Toll West Coast, LLC and The Congregation of the Passion**  
Recommended Action: Receive and File  
Not a CEQA Project under: 14 CCR 15378(b)(2)- continuing administrative or maintenance activities.
- I. **First Amendment to the Professional Services Agreement with Kimley-Horn and Associates**  
Recommended Action: Approve  
CEQA Project, exempt under: 14 CCR 15061(b)(3)- common sense exemption, because it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment
- J. **Fourth Amended and Restated Legal Services Agreement with Colantuono, Highsmith & Whatley, PC**  
Recommended Action: Approve  
Not a CEQA Project under: 14 CCR 15378(b)(5)- organizational or administrative activities.

## 11. DISCUSSION ITEMS

- A. **Authorization for All-Way Stop Traffic Control at the Intersection of East Grand View Avenue and North Canon Avenue**  
Recommended Action: Approve  
CEQA Project, exempt under: 14 CCR 15061(b)(3)- common sense exemption, because it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment.
- B. **Report, Discussion, Direction on City Boards & Commissions Attendance Policy**  
Recommended Action: Provide staff with direction  
Not a CEQA Project under: 14 CCR 15378(b)(5)- organizational or administrative activities
- C. **Report, Discussion, and Direction on Executive Management Labor Market Equity Adjustments**  
Recommended Action: Approve  
Not a CEQA Project under: 14 CCR 15378(b)(5)- organizational or administrative activities.

## 12. ITEMS FOR FUTURE AGENDAS

### **13. ADJOURNMENT**

The City Council will adjourn to its next regular meeting on May 26, 2026.

*Date Posted: May 7, 2026*